

TRANSPAC
Transportation Partnership and Cooperation
Meeting Notice and Agenda

THURSDAY, FEBRUARY 9, 2012

9:00 AM – 11:30 AM

Pleasant Hill City Hall—Community Room
100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion or other indication that action will be taken is included on the agenda or attachments thereto.

1. **Meeting Opening:** Pledge of Allegiance/Self-Introductions
2. **Public Comment:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

CONSENT AGENDA

3. **Approval of December 8, 2011 Minutes (attached)**

ACTION: Approve minutes and/or as revised/determined

END CONSENT AGENDA

4. **Report/discussion on the development of a policy to govern the allocation of TRANSPAC's Line 20a "Additional Transportation for Seniors and People with Disabilities" funds**

At the December 8, 2011 TRANSPAC meeting, the TAC reported on a funding request from a 501 (c) (3) nonprofit charitable organization which sought an allocation from Central County's Measure J \$10 million 20a line item, "Additional Transportation for Seniors and People with Disabilities". The TAC's recommendation to TRANSPAC was to request direction on the development of a policy statement to govern allocations from this line item. Please note that only TRANSPAC and WCCTAC have line item 20 funds programmed in Measure J.

TRANSPAC directed the TAC and staff to initiate the development of such a policy and specially requested a review of whether an allocation to a private operator would constitute a gift of public funds. At the suggestion of TRANSPAC's Authority representatives, the TRANSPAC Manager consulted with Authority staff regarding a consultation with CCTA's legal counsel regarding the gift of public funds question. The general determination, absent specific funding recommendations,

was that funds may be allocated to private entities as long as the funds would be used for a public purpose.

TRANSPAC is responsible for recommendations on the how the Line 20a funds are to be used. The Contra Costa Transportation Authority (CCTA) is responsible for the allocation of funds and execution of cooperative agreements with agencies approved for funding. Authority staff provided the following information on how Line 20a funding is allocated. It is .5% of the annual sales tax estimate. That estimate for FY 2012 was \$64 million, giving the program \$320,000. CCTA only allows a maximum of 90% of that amount to be allocated up front. The other up to 10% is made available when CCTA knows the year end actual amount. The available allocation through FY 2010-11 was \$689,066.

In June 2011, TRANSPAC 20a funds were approved and subsequently allocated to support capital and operating costs for services operated by two TRANSPAC jurisdictions. These allocations were to the City of Walnut Creek for \$9,144 in support of the Senior Club Mini Bus Program and the City of Pleasant Hill for \$56,000 for acquisition of a vehicle for its Senior Van Program.

These allocations totaled \$65,144, leaving a balance of \$623,922 available for allocation. The addition of the FY 2011-12 allocation estimate of \$288,000 brings the currently available funding to \$911,922.

At its January 26, 2012 meeting, the TAC and several representatives of agencies that work with or provide paratransit services spent about two hours discussing many of the issues which need to be addressed as part of the development of a recommendation(s) to TRANSPAC on the use of these funds.

Some of these issues included: should allocation actions wait until the Mobility Management Inventory Plan is completed in about a year? Are the available funds sufficient to effectively fund service on a short term or long term basis? If funds are used for service, should there be a limit on the amount of funds allocated or the number of years in which an operator may be eligible to receive the funds? Should the funding allocation cycle be longer than a year? Should the funds be used to assist vehicle acquisition and/or other capital projects as well as service? What criteria should be used to evaluate proposals?

Many issues and ideas were discussed including various proposals to undertake an interim funding process possibly including a pilot project with designated agencies, a one time only call for projects using the current year allocation for capital and/or operating funds also were discussed.

Among TAC members, there was a general view that development of an overall policy to govern all Line 20a funds could take some time. An interim policy approach would initiate Line 20a fund distribution for a year and provide the TAC with time to develop a policy proposal to address fund allocations for the balance of Measure J. As a result, the TAC recommendation encompasses two actions.

Attachments: Excerpts from Measure J describing Central County's \$10 million in line 20a "Additional Transportation for Seniors and People with Disabilities" funding

ACTION: a) Approve the TAC proposal to issue a call for projects to public non-profit and private non-profit paratransit service agencies for one time only operating and/or capital funding proposals necessary to continue existing services. The maximum amount of the funding available for this call is proposed to be the FY 2011-12 Line 20a allocation of \$288,000 and/or as determined; and b) the TAC will proceed to use the experience of the interim call for projects to craft an overarching policy to guide the use of available and future Line 20a funds and/or as determined

5. Status Report on the Review of CC-TLC Applications and Development of Funding Recommendations to TRANSPAC

Ten applications have been submitted by TRANSPAC jurisdictions/agencies in response to the CCTA-issued Call for Projects. The three CC-TLC projects previously approved by TRANSPAC have been subtracted from the total funds available to Central County. At its January 26, 2012 meeting, the TRANSPAC TAC completed an initial review of the submissions. Additional information regarding the scope and financial plans for a few projects has been requested from some project sponsors. The TAC will consider this information at its February 23rd meeting. A recommendation to TRANSPAC is expected at its March 8, 2012 meeting.

Note: On page 8-2 of the attached CCTA staff report, there is an unfunded balance in the funds available relative to the applications received from TRANSPAC area applicants. This unfunded balance was not included on page 8-7. It has been handwritten on the page and the Total Project Cost column revised accordingly.

Attachments: CCTA Planning Committee staff report on applications submitted; the first two pages of the June 9, 2011 TRANSPAC meeting minutes which describe the three previously approved TRANSPAC CC-TLC projects.

ACTION: As determined

6. Request from the Bay Area Air Quality Management District (BAAQMD) for Program Manager Fund for Clean Air (TFCA) for Support of Drayage Truck Replacement Program

Please see attached CCTA staff report. Please note that at the January 4, 2012 Planning Committee meeting, CCTA staff reported that San Mateo and Santa Clara Counties already have declined this request. CCTA staff reported at the January 26, 2012 TAC meeting that the Air Board had received a total of 23 applications and has funding available for 143 truck replacements. As a consequence, consideration of funding for this program is not necessary at this time.

At the TAC meeting, TRANSPAC staff requested that Peter Engel, CCTA staff liaison on this issue, convey to the BAAQMD that more time is needed for local entities to address funding requests given that there is ample time between the approval and the implementation of new regulations. The BAAQMD request came after TRANSPAC had approved use of its BAAQMD 2012/2013 Transportation Fund for Clean Air (TFCA) funding for a list of 511 Contra Costa activities. Other funding would have to have been found to backfill the TFCA funds. Also, when a truck is replaced

under this program, there is no requirement that the old engine be destroyed. Rather, the replaced truck is available for use elsewhere and only barred from service in California for 10 years. Rather than move the pollution problem, it seems to make more sense to destroy the old engine and then sell the replaced truck for scrap or, if possible, reuse with a new engine.

Attachments: CCTA Planning Committee January 4, 2012 staff report “Request from Bay Area Air Quality Management District (BAAQMD) for Program Manager Transportation Fund for Clean Air (TFCA) funds support of ‘Drayage’ Truck Program”; Memo to TRANSPAC requesting approval of submission of grant applications, including to the BAAQMD, for TFCA funding (TRANSPAC Approved December 8, 2011)

ACTION: Information and/or as determined

7. **TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)**

Attachments: Items approved by the Authority on December 21, 2011 and January 18, 2012 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest; January 18, 2012 CCTA Executive Director’s Report; December 21, 2011 CCTA meeting minutes

ACTION: As determined

8. **SB 375/SCS Report by Martin Engelmann, CCTA Deputy Executive Director, Planning**

Attachment: To view the Planning Committee staff report “SB375/SCS Implementation Update and Transmittal of Comment Letter on SCS Alternatives”, please go to the CCTA website at www.ccta.net and click on the Planning Committee Meeting of February 1, 2012, Item 4.

ACTION: As determined

9. **511 Contra Costa and TRANSPAC Staff Reports**

a) **511 Contra Costa: oral report**

b) **TRANSPAC: oral report**

ACTION: Receive reports and/or as determined

10. **TAC Reports by Jurisdiction: Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County**

Update on the SR 4 Integrated Corridor Analysis

ACTION: As determined

11. Correspondence/Copies/Newsclips/Information

Attachments:

- TRANSPLAN – January 12, 2012 meeting status letter to CCTA
- WCCTAC – December 12, 2011 and January 27, 2012 meeting status letters to CCTA
- SWAT – January 13, 2012 letter to CCTA regarding appointments to the CBPAC; January 13, 2012 letter to CCTA regarding SWAT’s CCTA representation
- TRANSPAC – December 8, 2011 meeting status letter to CCTA
- County Connection: November 2011 Fixed Route Operating Report; November 2011 LINK Monthly Operating Report
- CCTA Project Status Report - January 5, 2012
- *Contra Costa Times* January 1, 2012 - comments by Bob Armstrong in response to *Contra Costa Times* article of December 31, 2011 - “Bay Area tries to rein in greenhouse gases with growth/transportation plans”
- *Contra Costa Times* January 27, 2012 - “Transportation spending plan for Alameda County sales tax approved”
- *San Francisco Chronicle* January 23, 2012 - “California driving clean air future”
- *Contra Costa Times* January 14, 2012 - “Judge rules innovative Bay Area development guidelines are flawed”
- *Contra Costa Times* January 11, 2012 - “Clayton Councilwoman Julie Pierce continues planning focus with ABAG appointment”
- *San Francisco Chronicle* - “State OKs stringent fuel rules”; “State approves strict fuel rules”
- *Contra Costa Times* 1/29/12 - “Barnridge: Sustainable growth—boon or bane for Contra Costa residents?”

ACTION: Accept reports and/or as determined

*****A meeting break may be called at the discretion of the Chair*****

12. Election of TRANSPAC Chair and Vice Chair for the 2012 term

ACTIONS:

- 11. A. Election of TRANSPAC Chair for the 2012 term
- 11. B. Election of TRANSPAC Vice Chair for the 2012 term
- 11. C. Acknowledgment of Chair Shinn’s year of service as 2011 Chair

- 13. For the Good of the Order: On December 20, 2011, Councilmember Lawson was reappointed by the City of Walnut Creek City Council to TRANSPAC and her appointment as the TRANSPAC alternate for its CCTA representatives acknowledged**

- 14. Next meeting Date:** The next meeting is scheduled for March 8, 2012 at 9 a.m. in the Community Room at Pleasant Hill City Hall unless otherwise determined