

TRANSPAC
Transportation Partnership and Cooperation
Meeting Notice and Agenda

THURSDAY, DECEMBER 8, 2011

9:00 AM – 11:30 AM

Pleasant Hill City Hall—Community Room
100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion or other indication that action will be taken is included on the agenda or attachments thereto.

1. **Meeting Opening:** Pledge of Allegiance/Self-Introductions
2. **Public Comment:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

CONSENT AGENDA

3. **Approval of November 10, 2011 Minutes (attached)**

ACTION: Approve minutes and/or as revised/determined

4. **511 Contra Costa 2012/2013 Funding Request**

Review of the 2012/2013 TRANSPAC/TRANSPLAN 511 Contra Costa work plan. Authorization is sought for the 511 Contra Costa - TRANSPAC/TRANSPLAN TDM Program Manager to submit grant applications to: CCTA for FY 2012/2013 Measure J Commute Alternative Funds; to the Bay Area Air Quality Management District for FY 2012/2013 TFCA Funds; to MTC for CMAQ (Employer Outreach Funds); to execute the required grant contracts; and to enter into cooperative agreements with the respective funding agencies.

The TRANSPAC TAC reviewed this request on November 17, 2011, recommended approval and placement on the Consent Agenda.

Attachment: FY 2012/13 TRANSPAC/TRANSPLAN 511 Contra Costa work plan

End Consent Agenda

5. Continued SR 4 and SR 242 Ramp Metering Study Discussion Presented by Tom Biggs, Atkins North America

Mr. Biggs will present the latest version of the State Route 4 and State Route 242 Ramp Metering Studies and Implementation Plan Description of Work. This effort is the result of the combined effort of CCTA, MTC, Caltrans, TRANSPLAN and TRANSPAC elected representatives and staff. The attached draft scope incorporates revisions from the 8/16/11 TRANSPLAN TAC meeting, the 11/10/11 TRANSPLAN Board meeting, the 9/22/11 and 11/17/11 TRANSPAC TAC meetings.

The TRANSPAC TAC reviewed the Ramp Metering Study Scope of Work at its November 17, 2011 meeting. Additional revisions were suggested which have been incorporated into the scope. The TAC recommends that TRANSPAC approve the scope and direct the TAC to participate with CCTA, MTC, Caltrans and TRANSPLAN in the conduct of the study. Please note that this effort includes the technical aspects associated with the Study including the feasibility and effects of ramp metering, an implementation staging plan, initial meter rates, a before and after study, and the development of a Memorandum of Understanding (MOU) which would govern the operation and maintenance of the ramp meters. The MOU would be executed between Caltrans and each participating local jurisdiction.

Attachments: Revised State Route 4 and State Route 242 Ramp Metering Studies and Implementation Plan Description of Work; TRANSPLAN 11/10/11 agenda with TAC ramp metering study recommendation to TRANSPLAN to approve participation in the Ramp Metering Study; excerpt from the 2009 TRANSPAC Action Plan re: ramp metering

ACTION: Approve Ramp Metering Study Scope of Work, direct the TAC to participate in the conduct of the Study and report back periodically on its progress and/or as determined

6. Update on the I-680 HOV Gap Closure Project

The TRANSPAC I-680 HOV Lane Gap Closure is on the move – south! An update will be presented by Susan Miller, CCTA Director, Projects, in concert with Ivy Morrison, Circlepoint, Caltrans and consultant staff.

Attachment: PowerPoint presentation on the Project Status on the I-680 Southbound HOV Gap Closure Project including Preliminary Study Alternatives, Environmental Studies, Funding, Schedule and Outreach to Jurisdictions and Planning Agencies

ACTION: Receive report with thanks to Susan Miller, Ivy Morrison, Circlepoint, and the Caltrans and consultant team and/or as determined

7. East Bay Regional Park District (EBRPD) Funding Request for the Contra Costa Canal Trail-Citrus Avenue to Oak Grove Road Presented by Jeff Rasmussen, Grants Manager, EBRPD

BACKGROUND: TRANSPAC may recall that Measure J, line item 13, “Pedestrian, Bicycle, and Trail Facilities” sets aside one third of the funds in the category (\$10M) for the EBRPD to use for the development and rehabilitation of paved regional trails. The allocation is to be spent equally in the

subregions (\$2.5M) and must be approved by the respective RTPC prior to an allocation action by the CCTA.

CCTA and EBRPD staff have determined that approximately \$2,000,000 in Measure J Bicycle and Pedestrian funds will be available for EBRPD Regional Trail projects between 2011 and 2015. In order to maximize the utility of the funds, EBRPD proposes to focus its efforts on one CCTA subregion each year.

As Central County is home to the EBRPD's oldest trail segments, EBRPD proposed its first CCTA allocations in the TRANSPAC area. The EBRPD planned to spend a total of \$450,000 on the Contra Costa Canal Trail for the Tioga to Via Montanas (\$150,000) and the Via Montanas to Treat Boulevard (\$306,000) sections. TRANSPAC approved that proposal in June 2011 and notified CCTA of its action. In August, EBRPD notified TRANSPAC that Contra Costa County required that the Tioga to Via Montanas (\$150,000) project be completed over the summer, prior to a CCTA allocation action. In consultation with TRANSPAC and CCTA staff, EBRPD requested that the allocation action not be completed for this segment of the project. CCTA completed its allocation action for the Via Montanas to Treat Section in November 2011.

Current request

EBRPD is requesting that TRANSPAC approve a replacement project for the Tioga to Via Montanas project on the Contra Costa Canal Trail. The replacement project is Citrus Avenue to Oak Grove Road on the Contra Costa Canal Trail. The attached letter, map and schedule provides information on the proposed project for which \$154,160 in Measure J funding is sought. This request was received on November 17, 2011. Given TRANSPAC's meeting schedule, the TAC approved this request via e-mail in order to allow placement of this item on the TRANSPAC December agenda rather than the February 2012 agenda.

Attachment: Letter, map and schedule from Jeff Rasmussen, Grants Manager, EBRPD

ACTION: Approve the TAC recommendation request for CCTA to allocate Measure J funds for EBRPD's Contra Costa Canal Trail-Citrus Avenue to Oak Grove Road rehabilitation project, Montanas to Treat Boulevard and/or as determined

8. The Tale of Two Cities - the development of a Joint School Crossing Guard Contract presented by Cheryl Owens, Administrative Services Manager, Office of the Chief, City of Concord Police Department and Jeremy Lochirco, Senior Planner, City of Walnut Creek

In 2010, at TRANSPAC's direction, the TAC with the participation of some TRANSPAC jurisdictions' Police personnel examined the provision of school crossing guard services in Central County. The purpose of the review was to determine if there were ways in which the cost of school crossing guard services could be reduced without adverse impact on school crossing safety.

At that time, the City of Concord had already made a number of changes to its programs and was interested in determining if additional economies could be achieved. To that end, the staff of the City of Concord and Walnut Creek joined forces and announced earlier this year that the two cities

had jointly contracted for school crossing guard services to the benefit of both jurisdictions and the tale of the two cities will be told!

Attachments: A chart on TRANSPAC jurisdiction Crossing Guard information originally distributed in November 2010

ACTION: Thanks to Ms. Owens and Mr. Lochirco and/or as determined

9. Discussion of process/appointments to the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC)

Over the past several months, CCTA staff has worked with the CBPAC, the RTPCs, CCTA representatives and interested parties to develop and formally adopt the mission and composition of the CBPAC committee. The CCTA has accomplished that task and is now requesting that the organizations that make CBPAC appointments reaffirm current appointments and/or make new appointments as necessary.

TRANSPAC is responsible for three appointments: a citizen, a jurisdiction staff member and staff alternate. Currently, the first two positions are filled and the third is vacant. The TAC reviewed the appointment(s) request and proposes the following actions to TRANSPAC:

a) TRANSPAC's citizen representative is David Favello, a resident of the City of Walnut Creek. Staff has verified that Mr. Favello continues to be willing to serve as TRANSPAC's citizen representative. The TAC recommends his continuing service.

b) TRANSPAC's staff representative is Jeremy Lochirco, City of Walnut Creek, who is also willing to continue to serve. The TAC recommends his continuing service.

c) TRANSPAC's staff alternate position is vacant. At its November 17, 2011 meeting, the TAC recommended that Lynn Overcashier and Corinne Dutra-Roberts of 511 Contra Costa share the TRANSPAC staff alternate position. This recommendation is intended to provide maximum meeting coverage, flexibility and should ensure that a staff representative can be available for any meeting.

Please note that the CBPAC Committee does not include alternates for citizen representative positions. Mr. Favello expressed interest in having back-up coverage available for a meeting. The CBPAC has made clear its interest to not mix citizen and staff representatives. This issue was discussed at length at the TRANSPAC TAC meeting (prior to knowing of Mr. Favello's interest in backup meeting coverage). TRANSPAC may wish to discuss allowing a TRANSPAC staff alternate to attend a CBPAC meeting as a set of "ears" for Mr. Favello.

Attachment: Letter from Randell H. Iwasaki, Executive Director, CCTA, to TRANSPAC Chair Shinn re: Appointment to Countywide Bicycle and Pedestrian Advisory Committee

ACTION: Approve TAC recommendation and/or as determined

10. TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)

As reported by Martin Engelmann, Deputy Executive Director, Planning at the November 10, 2011 TRANSPAC meeting, projects may be moved from the RTP "Vision" list to the "Financially Constrained" list, providing the opportunity to seek funding for a larger number of projects. The attached list was approved by the TCC at its November 17, 2011 meeting and is to be considered by the CCTA Planning Committee on December 7, 2011.

Attachments: CCTA TCC Regional Transportation Plan proposed additions to the "Financially Constrained" List (projects moved from the Vision list) based on MTC's Revised Fund Estimate; Items approved by the Authority on November 17, 2011 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest; November 16, 2011 CCTA Executive Director's Report; October 19, 2011 CCTA meeting minutes

ACTION: As determined

11. SB 375/SCS Report by Martin Engelmann, CCTA Deputy Executive Director, Planning.

Attachment: November 2, 2011 CCTA Staff Update on SB375 Implementation

ACTION: As determined

12. 511 Contra Costa and TRANSPAC Staff Reports

a) 511 Contra Costa: Oral report

b) TRANSPAC Report: A funding request from a 501 (c) (3) nonprofit charitable organization that provides transportation, telephone relationships, information and referrals for disabled seniors residing in Contra Costa County was agendaized on the November 17, 2011 TAC meeting agenda. While the proponent missed the meeting, the TAC had a discussion on the request for the use of TRANSPAC's Measure J Line 20 A funds (\$10 million in "Additional Transportation for Seniors and People with Disabilities" funding). At present, \$623,856 is available minus the June 2011 allocations of \$65,144 to the City of Walnut Creek, \$9,144 for the Senior Club Mini Bus Program and \$56,000 to the City of Pleasant Hill for acquisition of a vehicle for the Senior Van Program.

To date, these funds have been used to support capital and operating costs for services operated by TRANSPAC jurisdictions. The TAC is seeking TRANSPAC's guidance/direction on whether or not a policy statement and/or guidelines need to be developed to govern the allocation of these funds.

ACTION: Receive reports and/or as determined

13. TAC Reports by Jurisdiction: Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County

14. Correspondence/Copies/Newsclips/Information

Attachments:

- TRANSPLAN – October 13 and November 10, 2011 meeting status letters
- WCCTAC – October 28, 2011 meeting status letter
- TRANSPAC – November 10, 2011 meeting status letter
- County Connection: Fixed Route Operating Reports – October 2011; LINK Monthly Operating Reports – October 2011
- CCTA Project Status report – December 1, 2011

ACTION: Accept reports and/or as determined

15. For the Good of the Order

16. Next meeting Date: The next meeting is scheduled for February 9, 2012 at 9 a.m. in the Community Room at Pleasant Hill City Hall

HAPPY HOLIDAYS!