

**TRANSPAC**  
**Transportation Partnership and Cooperation**

**Meeting Notice and Agenda**

**THURSDAY, JULY 14, 2011**

**9:00 AM – 11:30 AM**

Pleasant Hill City Hall--Community Room

100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion or other indication that action will be taken is included on the agenda or attachments thereto.

1. **Meeting Opening:** Pledge of Allegiance/Self-Introductions
2. **Public Comment:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

**Consent Items**

3. **Approval of June 9, 2011 TRANSPAC minutes (attachment)**

**End Consent Agenda**

4. **The Tale of Two Cities - the development of a Joint School Crossing Guard Contract presented by Cheryl Owens, Administrative Services Manager, Office of the Chief, City of Concord Police Department and Jeremy Lochirco, Senior Planner, City of Walnut Creek**

In 2010, at TRANSPAC's direction, the TAC with the participation some TRANSPAC jurisdiction's Police personnel examined the provision of school crossing guard services in Central County. The purpose of the review was to determine if there were ways in which the cost of school crossing guard services could be reduced without adverse impact on school crossing safety.

At that time, the City of Concord had already made a number of changes to its programs and was interested in determining if additional economies could be achieved. To that end, the staff of the City of Concord and Walnut Creek joined forces and announced earlier this year that the two cities had jointly contracted for school crossing guard services to the benefit of both jurisdictions and the tale of the two cities will be told!

**Attachments:** A chart on TRANSPAC jurisdiction Crossing Guard information originally distributed in November 2010

**ACTION: Thanks to Ms. Owens and Mr. Lochirco and/or as determined**

**5. Review of Projects Proposed for Submission by TRANSPAC Jurisdictions in response to the STIP Call for Projects**

TRANSPAC concurrence is required for the submission of these applications to CCTA. For TRANSPAC review, a project description and financial plan has been requested in lieu of the full (quite large) STIP application. Please note that TRANSPAC may choose that one, some or all project applications be submitted to CCTA.

**Attachments:** CCTA Staff report on the State Transportation Improvement Program (STIP) Call for Projects; City of Pleasant Hill STIP project information: Contra Costa Boulevard Corridor Enhancement Project, Phase 3; Contra Costa County Kirker Pass Road Northbound Truck Climbing Lane project information; Walnut Creek BART TOD Intermodal Project

Please note that a project submission is expected from BART, and CCTA staff is preparing STIP project information for the I-680 Southbound HOV Lane. Project information is expected to be available at the meeting. CCTA staff also is assessing the viability of the submission of a segment of I-680/SR4 Interchange. If that is viable, information on that project also will be circulated at the TRANSPAC meeting.

**ACTION: Review applications, determine if one or more applications should be submitted, concur in those applications to be submitted to CCTA and/or as determined**

**6. Review of CCTA's "Proposed Bylaws for Countywide Bicycle and Pedestrian Advisory Committee" (CBPAC)**

Members of the CBPAC have requested formalization of the CBPAC structure and procedures and have developed proposed by-laws. The TRANSPAC TAC generally discussed the draft Bylaws at its May meeting although no request for comments had been received. The CBPAC Bylaws proposal also was included in the June TRANSPAC packet for information.

At the June meetings of the Planning Committee and CCTA Board in June, RTPC comments on the Bylaws proposal were requested to be submitted by July 22, if possible (see attached memo). Please note that adoption of the Bylaws may require reappointment or new appointments of TRANSPAC representatives. TRANSPAC's current representatives are Jeremy Lochirco, City of Walnut Creek and David Favello, citizen representative from the City of Walnut Creek.

When this item was discussed at the June CCTA Planning Committee, a number of issues were raised by Committee members. The Planning Committee supported a requirement that citizen appointees should either reside or work in Contra Costa, with a preference for Contra Costa residency. The Committee directed staff to forward the Bylaws to the RTPC for review and comments and then to forward both the PC and RTPC comments to the CBPAC for review and incorporation into the Bylaws. The proposed Bylaws are then to be brought back to the Planning Committee and CCTA for consideration/adoption.

In addition, TRANSPAC and 511 Contra Costa staff developed some issues that TRANSPAC may wish to consider as part of this discussion:

- Definition of the role of the CBPAC committee;
- Establishment of a standard term for RTPC staff, agency and citizen appointments;
- Establishment of term limits or a requirement for reappointment every X number of years;
- A Contra Costa 511/TDM programs seat(s) on the committee;
- Use the TCC model and have a local jurisdiction representative staff person be the Chair of the committee on a rotating basis rather than a CCTA staffer;
- Publish agendas, minutes and committee roster on line.

**Attachments:** Current CBPAC roster; June 16, 2011 CCTA memo request for comments and Draft Bylaws for the CBPAC; excerpt from the June 1, 2011 CCTA Planning Committee minutes; excerpt from MTC's Resolution 875 (11/1980) which is referenced in the CCTA Planning Committee June 1, 2011 minutes

**ACTION: Review issues, develop comments/proposals for CCTA consideration and/or as determined**

**7. TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)**

**Attachments:** Items approved by the Authority on June 15, 2011 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest; June 15, 2011 CCTA Executive Director's Report; May 18, 2011 CCTA meeting minutes

**ACTION: As determined**

**8. SB 375/SCS report by Martin Engelmann, CCTA Deputy Executive Director, Planning**

**Attachments:** July 6, 2011 CCTA Staff Update on SB 375 Implementation; CCTA Letter to MTC/ABAG, June 15, 2011; Initial Vision Scenario: Summary of Comments from Contra Costa local jurisdictions; Memo from MTC/ABAG re: Proposed Alternative Scenarios, June 16, 2011

**ACTION: As determined**

**9. 511 Contra Costa and TRANSPAC Staff Reports**

**a) 511 Contra Costa:** Oral report

**b) TRANSPAC Report:** Oral report

**ACTION: Receive reports and/or as determined**

**10. TAC Reports by Jurisdiction:** Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County

**11. Correspondence/Copies/Newsclips/Information:**

**Attachments:**

- WCCTAC June 24, 2011 meeting status letter;
- TRANSPLAN June 9, 2011 meeting status letter;
- SWAT June 6, 2011 meeting status letter;
- TRANSPAC June 9, 2011 meeting status letter;
- County Connection: Fixed Route Operating Report for May 2011; LINK Monthly Operating Report for May 2011;
- CCTA Project Status Report for July 2011 was not published this month

**ACTION: Accept reports and/or as determined**

**12. For the Good of the Order**

**13. Next meeting Date:** The next meeting is scheduled for September 8, 2011 at 9 a.m. in the Community Room at Pleasant Hill City Hall. Gary Craft of the Craft Consulting Group and one of the Chairs of the Contra Costa Council Economic Development Task Force will provide an update on what's up with the economy and Ross Chittenden, CCTA Deputy Director, Projects will speak on Express Lanes.

**14. Adjournment**