



CONTRA COSTA
transportation
authority

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November 5, 2009

Hon. Mark Ross, Chair
TRANSPAC
City of Martinez
928 Main Street
Martinez, CA 94553

Subject: Expiration of Authority Member Term and Appointment of Representative for the February 1, 2010 through January 31, 2012 Period

Mark
Dear Chair Ross:

CCTA Commissioner Julie Pierce's term will be expiring on January 31, 2010. TRANSPAC will need to either reappoint or replace Commissioner Pierce as representative to the Authority for the two-year period from February 1, 2010 through January 31, 2012. First and second alternates must also be reappointed or replaced.

Please notify the Authority in writing of your appointments. We would also appreciate if you would provide us with the mailing addresses, phone/fax numbers and a current W-4 tax form for any new appointees. If any changes occur during the two-year terms, please advise us in writing. We anticipate seating new members at the Authority's Planning Committee and Administration & Projects Committee meetings in February (February 3rd and February 4th, respectively), and then formally at the Authority meeting on February 17, 2010.

Thank you for your attention to this matter. Please feel free to call me at (925) 256-4724, or Danice Rosenbohm at (925) 256-4722 if you have any questions.

Sincerely,

Robert K. McCleary
Robert K. McCleary
Executive Director

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cc: ~~Barbara Neustadter~~ TRANSPAC Staff
Commissioner's file
Chron File