

TRANSPAC Meeting Summary Minutes

MEETING DATE: July 8, 2010

ELECTED OFFICIALS PRESENT: Cindy Silva, Walnut Creek (Chair); Mark Ross, Martinez; David Durant, Pleasant Hill; Guy Bjerke, Concord (Vice Chair); Julie Pierce, Clayton

PLANNING COMMISSIONERS PRESENT: Bob Armstrong, Clayton; Diana Vavrek, Pleasant Hill; John Mercurio, Concord

STAFF PRESENT: Ray Kuzbari, Concord; Jeremy Lochirco, Walnut Creek; Eric Hu, Pleasant Hill; Martin Engelmann, Jack Hall, Arielle Bourgart, CCTA; Jeremy Lochirco, Walnut Creek; John Greitzer, Contra Costa County; Lynn Overcashier, Corinne Dutra-Roberts, 511 Contra Costa; Barbara Neustadter, TRANSPAC.
Guest: Randell H. Iwasaki, Executive Director, CCTA

MINUTES PREPARED BY: C. L. Peterson, TRANSPAC Staff

Chair Silva convened the meeting at 9:04 a.m. without a quorum. Member Durant arrived shortly thereafter.

1. Pledge of Allegiance/Self introductions - Completed
2. Public Comment – Member Pierce requested further discussion of the new format of the agenda.
3. Approval of the June 17, 2010 minutes with corrections – Ross/Bjerke/Unanimous
4. Consent Agenda: City of Clayton request for a 2009 Measure J Strategic Plan Amendment

ACTION: Approved the City of Clayton’s request that CCTA amend the 2009 Measure J Strategic Plan to reprogram \$291,000 in Measure J funding from its Pine Hollow project in FY 2010 to a segment of the Marsh Creek Road Upgrade project to be constructed in FY 2011. In addition, \$120,000 in Measure J funds for the Marsh Creek Road project is requested to be reprogrammed from FY 2013 to FY 2011. Pierce/Bjerke/Unanimous

5. A Conversation with Randell (Randy) Iwasaki, CCTA’s New Executive Director

Randell Iwasaki was introduced to TRANSPAC elected officials and staff and he provided some insight into his vision for the future. He emphasized the goal to deliver the projects and programs that people voted for when Measure J was enacted. Some of his goals included improving the relationship with MTC; increasing engagement at both the federal and state level; bringing innovation and technology to address “the last mile” of a trip; to improve transportation in the County and; expedite project completion. He indicated the need to showcase the opening of the fourth bore of the Caldecott Tunnel to make it known that this project received Measure J funding.

A question and answer period followed, in which Mr. Iwasaki touched on issues such as federal debt, a fuel tax increase, high speed rail, HOT lanes, the proposed Vehicle Registration Fee ballot measure, and the new Bay Bridge.

Member Pierce said that the Authority is glad Mr. Iwasaki is here.

6. Discussion of School Crossing Guards

Chair Silva has initiated an informal discussion of school crossing guard services as a first step in an assessment to determine if cost savings from joint contracting for school crossing guards and better vehicle and pedestrian routing to/from schools can be achieved through a cooperative effort among Central County jurisdictions. Lynn Overcashier has identified other potential vendors for these services. Members were interested in potential cost savings which could be realized in a collective effort, provide the same level of safety, control crossing guard locations, and the ability to conduct background checks.

ACTION: Approved the request for TRANSPAC and 511 Contra Costa staff to work with the TRANSPAC TAC to determine if cost savings can be achieved for Central County jurisdictions by entering into a joint contract for school crossing guard services in the future.

7. Reports on CCTA activities. TRANSPAC and CCTA Representatives are requested to report on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant) "Items approved by the Authority on June 16, 2010, for circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest; May 20, 2010 "Items approved by the Authority on May 19, 2010, for circulation to the Regional Transportation Planning Committees (RTPCs)", and items of interest; May 19, 2010 Board meeting minutes were circulated with the packet.

a. Administration and Projects Committee (APC) meeting

Member Pierce reported that most of the APC actions were covered in the packet including the Vehicle Registration Fee, budget, updates to the Strategic Plan, bond refinancing and plans to terminate the interest rate swap contract. The office relocation to new headquarters in the Vodaphone building will take place at the end of July, and its Board room will be ready earlier than expected in September or October. The Authority is entering into a 15-year lease with options of two 5-year extensions. It is ADA-accessible and located across Oak Road from the Pleasant Hill BART station.

There was discussion about the Vehicle Registration Fee ballot measure. The apportionment of fee proceeds would be a 70-20-10 split (70% for local streets and roads, 20% for transit allocated through the RTPCs, and 10% for bike/ped). Administrative costs are legislatively capped at 5%, and ballot as well as plan development costs will be repaid. The Authority is expected to adopt the measure at the July meeting for ballot placement. Funds will be allocated in the same way as is Measure J return-to-source money, which is based on population and road miles, and is money that the State can't take away. The expenditure plan may be reviewed in five years. Concerns were expressed about the public perception of this measure, and it was reiterated that this is a fee, not a tax.

b. Planning Committee (PC) meeting

Ms. Neustadter reported on the PC meeting as Member Durant was unable to attend. Actions taken by the PC included approval of: TRANSPAC's request for allocation of Measure J funds for line 19A for County Connection; holding action until September on Pittsburg's Growth Management checklist due to its withdrawal from ECCRFFA so that more information could be obtained concerning its effect on compliance; authorization for the Executive Director to sign off on the SR24 Corridor System Management Plan; transmittal of project recommendations to MTC for funding through the CMA Block Grant Program; a \$25,000 amendment to the agreement with Fehr & Peers to implement the Countywide Bicycle and Pedestrian Plan; an update on SB 375 by Martin Engelmann; a resolution for the Lifeline Transportation Program Cycle 2; adopting a resolution with the Air District that allows the local agency to certify TFCA cost effectiveness for programs. Member Durant added that from the June CCTA meeting, some of which was covered in the packet, new rules apply for the Urban Limit Line of which City Managers and Planning Directors have been advised.

ACTION: Information accepted

8. **Reports from 511 Contra Costa and TRANSPAC Staff**

a) **511 Contra Costa Report**

Ms. Overcashier reported on issues concerning a change to the 511 Contra Costa logo. Several years ago, 511 Contra Costa received delegation from MTC to provide employer outreach efforts, and as part of the Memo of Understanding, MTC required 511 Contra Costa to use the new MTC 511 green logo. MTC has now requested that 511 Contra Costa stop using the name and logo. 511 Contra Costa is not willing to change its name and brand and expects to continue to use the marketing materials on hand for another year until the contract expires. MTC had issued no written communications concerning this request to stop using the logo, and it is unclear what would be the consequences of continuing to use it. If a new logo were to be created, it could be blue like the national logo and without the telephone image. Ms. Overcashier believed a new logo could be created at a low cost if it becomes necessary. Member Durant offered to review the contract and any communications.

ACTION: TRANSPAC recommended that minimal money should be spent on rebranding efforts; the logo should be blue.

511 Contra Costa Monthly Report – Corinne Dutra-Roberts reported that outreach to schools has been underway, and in recent promotions, two bicycles have been awarded as prizes to two students, one in Walnut Creek and one in Pleasant Hill.

b) **TRANSPAC Report**

Ms. Neustadter reported that TRANSPAC is working with Martin Engelmann, TRANSPAN and WCCTAC managers on the scope of work for the SR4 Corridor Management Plan. Thanks to the TAC for reviewing the scope by e-mail.

9. TAC Reports by Jurisdiction

City of Martinez – Tim Tucker reported that the Marina Vista improvement project is progressing well. He thanked the City of Concord and CCTA for working together to redirect stimulus funds to Martinez for the project which kept the money in the County.

Ms. Neustadter thanked Martinez for taking on the maintenance requirement for the Pacheco Transit Hub project. She noted that County Connection’s General Manager Rick Ramacier would be the new staff contact on this project.

Pleasant Hill – Eric Hu reported that the City is going through a major design phase with processing of four or five grant-funded projects which have been secured over past two years, totaling about \$1.8 million. These projects are federally funded and range from safe routes to school, highway safety projects, and the City’s first bike/ped plan. Next summer is expected to be very busy construction season.

Walnut Creek – Jeremy Lochirco reported that work is continuing on Ygnacio Valley Road near John Muir Hospital. Road widening for the right turn lane has begun and completion is expected in October.

ACTION: Information received

10. Correspondence/Copies/Newsclips/Information

ACTION: Information received

11. for the Good of the Order

Member Pierce noted that tomorrow she and Mark Ross will be attending an MTC Planning Committee and the ABAG Administrative Committee meeting to discuss the Air Board requirements for the Sustainable Communities Strategies (SCS) and how to go forward. Member Bjerke mentioned that this meeting would also be webcast live. He mentioned that he had viewed the web broadcast of the Air Board meetings.

Ms. Neustadter read a message sent from Deidre Heitman of BART thanking everyone for participating in the BART station tour in June.

Chair Silva reminded everyone that no meeting will be held in August, and that a tour of the Caldecott Tunnel or local projects may be planned for September.

ACTION: None required

12. The meeting was adjourned at 10:55 a.m. The next meeting is scheduled for September 9, 2010 at 9 a.m. in the City of Pleasant Hill Community Room unless otherwise determined.

TRANSPAC Meeting Summary Minutes

MEETING DATE: September 9, 2010

ELECTED OFFICIALS PRESENT: Cindy Silva, Walnut Creek (Chair); Guy Bjerke, Concord (Vice Chair); Julie Pierce, Clayton

PLANNING COMMISSIONERS PRESENT: Bob Armstrong, Clayton; Diana Vavrek, Pleasant Hill; John Mercurio, Concord, Ron Leone (Concord Alternate)

STAFF PRESENT: Ray Kuzbari, Concord; Eric Hu, Pleasant Hill; Martin Engelmann, CCTA; Ross Chittenden, CCTA; Tim Tucker, City of Martinez; Corinne Dutra-Roberts, 511 Contra Costa; Barbara Neustadter, TRANSPAC.

MINUTES PREPARED BY: C. L. Peterson, TRANSPAC Staff

Chair Silva convened the meeting at 9:02 a.m. without a quorum. Member Bjerke arrived at 9:10 a.m. however, a quorum was not met.

1. Pledge of Allegiance/Self introductions - Completed
2. Public Comment – Bob Armstrong commented on his observations of numerous HOV lane violations on a recent southbound trip on I-680 during the morning rush hour. He counted the number of violators in the HOV lanes and determined that there was a ratio of 12:1 of violators versus legal HOV users on the stretch of freeway from Walnut Creek to Dublin. Mr. Armstrong believes that either the laws should be enforced or the lane should be opened up for anyone to use. He urged TRANSPAC to write a letter to the appropriate authority to communicate this issue, and suggested that one way to begin is to conduct a photographic survey and a count of legitimate HOV usage. Member Pierce suggested that the letter could be written by CCTA to the California Highway Patrol to request more enforcement.

Consent Items

3. Approval of the July 8, 2010 minutes to be carried over to the next meeting.

Action Items

4. Reports on CCTA activities. TRANSPAC and CCTA Representatives are requested to report on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant) Items approved by the Authority on July 21, 2010, for circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest; July 21, 2010 CCTA Executive Director's Report; November 2010 Ballot Measure in Contra Costa: Vehicle Registration Fee to Fund Transportation Programs and Projects; and the June 16, 2010 Board meeting minutes were circulated with the packet.

a. Administration and Projects Committee (APC) meeting

Member Pierce was not able to attend the APC meeting but reported that in addition to handling routine approvals, the APC discussed a proposed parking policy for the parking structure at the Authority's new offices. Approval was given to issue reimbursements for parking expenses for commissioners who attend daytime meetings. Parking validations will be considered for other visitors as needed. Parking after 5 p.m. is free. Parking for staff is free for the first three years of the lease, however, a policy will need to be established to address employee parking after that period.

b. Planning Committee (PC) meeting

Member Pierce reported that the PC also dealt with routine items, with the exception of the City of Pittsburg's Compliance Checklist. The City intends to withdraw from ECCRFFA because it believes that it has not been given its fair share of money for Pittsburg projects, most notably the James Donlon Bypass project. Pittsburg is now current in its payments and interest due to ECCRFFA and plans to adopt its own regional project plan to substitute for ECCRFFA. The PC approved Pittsburg's FY08-09 Compliance Checklist because it was in compliance for that period, but deferred approval of the FY09-10 Checklist until next year. It was noted that Paul Reinders from Pittsburg will be present at the November TRANSPAC meeting to discuss the James Donlon project.

ACTION: Information accepted

8. **Reports from 511 Contra Costa and TRANSPAC Staff**

a) **511 Contra Costa Report**

Corinne Dutra-Roberts reported that following MTC's request to 511 Contra Costa that it phase out its green logo, 511 Contra Costa has created a new logo at minimal expense. This logo is similar to the blue national logo, and 511 CC has received permission for its use from the American Association of State Highways and Transportation Officials. Materials with the green logo are being phased out and new stationery and other materials will be printed as needed. Another project that 511 Contra Costa is working on involves a survey of Shadelands employees. The survey includes some hypothetical questions that may help determine if there is a need for a local shuttle service.

b) **TRANSPAC Report**

Barbara Neustadter reported that consultant interviews for the Highway 4 Corridor Management Plan have been completed, and PBS&J was the chosen consultant firm. Martin Engelmann will be sending out the Notice to Proceed this week or next.

ACTION: Information received

9. TAC Reports by Jurisdiction

City of Concord – Ray Kuzbari provided updates on Measure J projects including: 1) intersection capacity improvements at Clayton and Treat. The traffic study, which is nearly complete, looked at improving conditions at the intersection as well as establishing a nexus for acquiring additional right of way to widen the intersection; and 2) the SR242/ Clayton Road interchange project, which the City is working closely with CCTA. The Project Study Report (PSR) should be completed in 2011.

City of Martinez – Tim Tucker reported on progress of the Marina Vista TLC project. This project includes bulb outs, paver sidewalks, decorative street lights, and underground utilities, and is expected to be completed in November. The Intermodal Phase 3 parking project has some options that will be presented to the Council or Subcommittee next month.

Pleasant Hill – Eric Hu reported that at the August 30th Council meeting, the City Council chose the “S Curve” roadway alignment for the Buskirk project. This option also preserves the mature trees on Hookston for which community members expressed concern. Design will be completed by the end of this year.

Clayton – Member Pierce reported that the City approved the contract to get the Old Marsh Creek Road project underway which will begin soon. Money for this project was transferred from Pine Hollow and other projects.

Walnut Creek & Contra Costa County – no reports

ACTION: Information received

10. Correspondence/Copies/Newsclips/Information

ACTION: Information received

11. For the Good of the Order

A short tour of the new Caldecott Tunnel is being scheduled for October 14. The location for this meeting will be determined.

ACTION: None required

12. The meeting adjourned at 9:36 a.m. to the Central County Projects tour.

Central County Project Tour, Bus and driver courtesy of County Connection

City of Martinez: Marina Vista streetscape project, Martinez Intermodal Station

County Connection: Pacheco Boulevard Transit Hub, the DVC Transit Center;

City of Pleasant Hill: Contra Costa Boulevard signal timing project; Buskirk Avenue Project

Contra Costa County: Treat Overcrossing Project

Walnut Creek: Ygnacio Valley Road Overcrossing Project - return to Pleasant Hill City Hall

BART: BART Central County Crossover Project

