

**3. Minutes: Approval of December 9, 2010 TRANSPAC minutes (Attachment-Action)**

**TRANSPAC Meeting Summary Minutes**

**MEETING DATE:** December 9, 2010

**ELECTED OFFICIALS PRESENT:** Cindy Silva, Walnut Creek (Chair); Guy Bjerke, Concord (Vice Chair); David Durant, Pleasant Hill; Bill Shinn, Concord (alternate); Julie Pierce, Clayton

**PLANNING COMMISSIONERS PRESENT:** Bob Armstrong, Clayton; Diana Vavrek, Pleasant Hill; John Mercurio, Concord; David Powell, Walnut Creek; Richard Clark, Contra Costa County

**STAFF PRESENT:** Ray Kuzbari, Concord; Jeremy Lochirco, Walnut Creek; Eric Hu, Pleasant Hill; Martin Engelmann, CCTA; Jeremy Lochirco, Walnut Creek; John Greitzer, Contra Costa County; Tim Tucker, Martinez; Deidre Heitman, BART; Linda Stehr, Pleasant Hill; Cheryl Owens, Concord; Sandra Meyer, Cathie Ramey, Kevin Safine, Walnut Creek; Steve Skinner, Walnut Creek Police Dept.; Lynn Overcashier, Corinne Dutra-Roberts, 511 Contra Costa; Barbara Neustadter, TRANSPAC.  
Public: Greg King, Parsons, Walnut Creek

**MINUTES PREPARED BY:** C. L. Peterson, TRANSPAC Staff

Chair Silva convened the meeting at 9:00 a.m. without a quorum. Member Durant arrived at 9:50 a.m.

1. Pledge of Allegiance/Self introductions - Completed
2. Public Comment – Barbara Neustadter noted that the original agenda the day of the week was misstated as Wednesday instead of Thursday.
3. Recognition of City of Concord Council Member Guy Bjerke for his service to TRANSPAC. Chair Silva and Barbara Neustadter presented a tribute to thank Member Bjerke for his many contributions to TRANSPAC. Member Bjerke expressed his appreciation to the Clayton, Pleasant Hill and Walnut Creek's TRANSPAC representatives for their representation on the Authority Board. Member Bjerke offered to return to TRANSPAC as a guest speaker.
4. Approval of the November 9, 2010 minutes. Pierce/Durant/Unanimous

**Consent Agenda:**

5. Report on SB 375 Implementation and the Development of a Sustainable Communities Strategy for the Bay Area presented by Martin Engelmann, CCTA Deputy Executive Director, Planning

Mr. Engelmann presented an overview of SB 375 and the strategies that regional agencies are developing to conform to AB 32 greenhouse gas (GHG) emissions targets. He discussed California's three-pronged approach to achieve this, including cleaner vehicles, cleaner fuels and more

sustainable communities. SB 375 adds a Sustainable Communities Strategy (SCS) element to the Regional Transportation Plan (RTP), modifies portions of the housing legislation and provides incentives for smart growth. Major effects of SB 375 will be the need to balance housing/workers with jobs in the Bay region and integrate the RTP with RHNA over the next 25 years. GHG target levels will be addressed by planning scenarios that implement a combination of TDM, road pricing, and focused growth. Mr. Engelmann talked about the report template included in the packet. The template provides an overview of the SCS and may be used as a method to present information to city and elected officials.

A question and answer period followed the presentation. Lynn Overcashier commented on the slides that showed TDM having a minus 3% possibility of affecting trips. She suggested revisiting mandated trip reduction at employment sites through TDM programs as well as putting more effort into school trip reduction. Bob Armstrong asked about changes in the growth figures due to the number of jobs that have left the state. Mr. Engelmann brought attention to the numbers that show a dramatic reduction in jobs forecast in 2011 because of the recession. He noted that required housing numbers have been artificially inflated by the addition of a quarter million housing units to the Bay Area to balance the commute. Member Pierce said that one of SB375's rules states that for every person who commutes to a job into the Bay area from outside the nine-county Bay area, a housing unit must be created for each job. The intent of SB375 is for people to have shorter commutes to work.

Ms. Neustadter asked how this will affect the RTP and the STIP lockout and how these issues will be addressed, provided funds are available. Mr. Engelmann answered that the RTP covers many STIP cycles and lockout is done in 2014. MTC will provide a bid estimate and the Authority can add the projects it wants. MTC will measure a project's effectiveness, and if the project meets MTC's assessment and supports SCS, the project will be added to the list. The RTP will be financially constrained but will be in the Countywide Plan. Member Pierce added that the Authority will look at the Strategic Plan at the beginning of the year and will review the lockout agreement to determine if modifications are necessary.

Chair Silva asked if each of city councils will get presentation on SCS. Mr. Engelmann said that the template was recently distributed and city staff will soon be developing presentations to get the word out on SCS. Although ABAG is not staffed to make presentations to all jurisdictions, it will try to present to cities that are unable to do so. A joint meeting could also be arranged with several cities to have one presentation. The Vision comes out in February, at which time countywide meetings will be held. The first cut of the Vision is intended to stimulate discussion and to provide feedback.

**ACTION: Report received**

6. **Recommended Allocation of 2008-09 Measure J Line 20a "Additional Transportation for Seniors and People with Disabilities"**
  - a) **City of Walnut Creek Senior Club Mini Bus Program.** The TAC recommended allocating \$9144 for one year's operating costs for this program with the caveats that: Walnut Creek needs to increase its farebox return and volunteer drivers need to improve fare collection.

**ACTION:** Approved allocation of \$9,144 for one year's operating costs to the City of Walnut Creek Senior Club Mini bus program, with the conditions that the fares remain at \$1 per ride for a year; that fares are collected consistently; and that City staff report back in six months on farebox collections and number of rides. **Durant/Pierce/Clark opposed**

- b) **City of Pleasant Hill Senior Van program** – The TAC recommended approval of up to \$56,000 to replace the existing van with a smaller vehicle that will be easier for volunteers to drive. In earlier discussions, a suggestion was made that the old van might be transferred to Martinez. However, Peter Engel of CCTA informed staff that there is software that makes shared van service possible. Linda Stehr of Pleasant Hill said that the City was looking at clean fuel vehicles. She noted that Allied Waste Management subsidizes the maintenance for the current vehicle and that fares cover the operating costs. Richard Clark thought that by giving the money up front, there might not be an incentive for cooperative sharing. David Powell was concerned about potential safety issues with the old van. Tim Tucker urged TRANSPAC to not delay Pleasant Hill's purchase of the van because it could take several months to organize discussions with the stakeholders groups, and he believes that that Pleasant Hill is acting in good faith.

**ACTION:** Approved the allocation to the City of Pleasant Hill with the condition that it purchase a clean fuel vehicle if possible; explore a cooperative sharing agreement with Martinez; and report back to TAC in six months. **Pierce/Shinn/Clark opposed**

## 7. SR 4 Integrated Corridor Analysis

Ms. Neustadter said that for this analysis, a Policy Advisory Committee (PAC) needs to be established in addition to a Technical Advisory Committee (TAC). Currently, PAC meetings have been scheduled for March and July, and two elected representatives need to be appointed to serve on the PAC. Because Martinez did not have an appointed TRANSPAC representative at present at the meeting, and because Concord's representation may change in February, the item will go on the February agenda.

**ACTION:** The item will be continued at the February meeting.

## 8. Report on the TAC's Review of School Crossing Guard Services in Central County

Ms. Neustadter reported that the TAC has reviewed contracts for crossing guard services, noting that most of the sample contract's provisions were derived from Concord's agreement. She thanked Cheryl Owens, Finance/Business Operations Manager, Concord Police Department, for her assistance in this effort. The chart in the packet shows a summary of each jurisdiction's current contract provisions. Chair Silva asked if there is a difference in the level of service provided by the same company at different price points. Ms. Neustadter said the rates are determined at the initiation of a contract. One or two year contracts may have higher rates. With joint procurement of services, there are potential savings in the regular hourly rate.

Member Durant thought that collectively negotiating could be beneficial, but cautioned about potential resistance if a city's current arrangement is working well. Bill Shinn said that city staff should consider the joint procurement process for any opportunities and make recommendations to their elected officials. TRANSPAC is requested to give the TAC direction on how to proceed.

**ACTION:** The TRANSPAC Manager will continue to work on a sample contract for discussion with the TRANSPAC TAC and jurisdiction staff.

**9. TRANSPAC CCTA Representative Reports:** Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant).

a. Administration and Projects Committee (APC) meeting

Member Pierce reported that the APC approved an agreement with AT&T to relocate its facilities near Somersville Road that would have conflicted with the road widening. APC approved the budget for implementation of the Federal Legislative Program 2011. Approval was given for revisions /updates to the Authority's Guidelines for Contract Change Orders, and to establish a payroll mechanism for employee pre-tax contributions to the CalPERS Pension System. She reported that the Authority's latest fiscal audit was clean.

b. Planning Committee (PC) meeting

Member Durant reported that the PC approved the City of Richmond's Growth Management Program Compliance Checklist, and approved the release of an RFP to conduct a Congestion Management Program Traffic Monitoring Program. Updates were given on SB 375 and the SR 239 planning study to construct a new roadway between Brentwood and Tracy. Approval was given for modifications to the Parisi Associates agreement with regard to the amount and the scope of work related to Contra Costa Health Services. Approval was given for an agreement with Economic & Planning Systems to provide technical support services for SCS development. The Authority has agreed to participate in a regional dynamic ridesharing pilot program, funded through MTC, with Sonoma and Marin counties. A letter commenting on the Bay Plan Amendment has been sent to the Bay Conservation and Development Commission.

**ACTION:** Information accepted

**10. Reports from 511 Contra Costa and TRANSPAC Staff**

a) **511 Contra Costa Report**

Ms. Overcashier reported that efforts are underway to increase programs for middle schools. Activities developed for Diablo View and Walnut Creek Intermediate schools will serve as a pilot for "Peace on the Streets Ride On", a new bike/pedestrian safety and encouragement program. Schools have expressed interest in presenting this new safety training to all students. One school has also requested training in bus etiquette. Police departments, PTAs, and school leadership and environmental groups have received information about the program. Clayton Bike and Yogurt Shack have graciously provided free gift cards for participants in the program in Clayton. Member Durant requested that 511 Contra Costa contact Parisi Associates to proactively inform

them of 511CC's current activities. Ms. Overcashier voiced concern that the elements of this program have been customized for each school and there could be potential issues with sharing intellectual property when funding is at stake.

**ACTION:** Information received.

**b) TRANSPAC Report**

Ms. Neustadter reported that she and Ms. Overcashier will meet with transportation officials at Rossmoor to discuss their inquiry about funding for their transportation programs.

**ACTION:** Information received.

**11. TAC Reports by Jurisdiction – None**

**12. Correspondence/Copies/Newsclips/Information**

**ACTION:** Information received

**13. For the Good of the Order**

**ACTION:** None required

**14. The meeting was adjourned at 11:10 a.m.** The next meeting is scheduled for February 10, 2011 at 9 a.m. in the City of Pleasant Hill Community Room unless otherwise determined.