

4. Contracts for TRANSPAC staff services and 511 Contra Costa Oversight

Summary of Issues: TRANSPAC contracts, usually in two year increments, with Neustadter Associates for TRANSPAC Staff Services and 511 Contra Costa oversight. The current contracts expire on June 30, 2010.

Recommendation: The TRANSPAC TAC recommends extension of these contracts for one year with an option for a second year as part of the 2011-2012 TRANSPAC budget.

Financial Implications: TRANSPAC has traditionally used the City of Pleasant Hill management compensation elements (COLA and merit) as guidelines to determine increases for this consultant.

In 2008, TRANSPAC approved a 3.5% increase for both FY 2008-09 and 2009-10. In 2009-2010, the City of Pleasant Hill had a 4% COLA and 5% merit available for management employees. Although the 3.5% increase had already been approved, the consultant proposed no increase in the 2009-2010 budget. For FY 2010-2011 for management employees, the City has eliminated the COLA and increased the merit ceiling from 5% to 7%. A 2% increase for the consultant is proposed in the 2010-11 draft budget and an increase for 2011-12 may be determined at the time of budget preparation for that fiscal year.

Options: Authorize issuance of a Request for Proposal for TRANSPAC staff services and 511 Contra Costa oversight; transfer TRANSPAC staff services to 511 Contra Costa Program Manager and staff and/or as determined

Attachments: None

