

5. FY 2010-2011 Draft TRANSPAC Budget

Summary of Issues: TRANSPAC annually adopts a budget (separate from 511 Contra Costa) for its operation, consultant services, and administrative support services. Contribution by each jurisdiction is predicated on a formula based on: 1) a one-sixth share of 50% of the budget and; 2) the "second" 50% share is derived by the application of the percentage of each jurisdiction's share of the total Central County Local Street and Road Maintenance Measure J funding. The total of these two calculations is the amount requested of each TRANSPAC jurisdiction.

Recommendations: The TRANSPAC TAC recommends approval of the Draft 2010-11 TRANSPAC budget and requests authorization for the Chair and TRANSPAC Manager to consult on actions to decrease local jurisdiction contributions. Such actions could include decreasing administrative staff hours and revising proposed budget category amounts at the end of the fiscal year.

Financial Implications: The proposed 2010-11 budget is \$938 dollars higher than the current budget of \$185,038. The detailed 2010-11 and 2009-10 budgets are attached.

Options: Delay action on budget, revise draft budget, and change budget assumptions.

Background: As in the past, the proposed draft budget is built on City of Pleasant Hill COLA, established step increases and updated benefit rates for TRANSPAC's share (50%) of the Administrative Assistant position. This is the second year of the two-year contract approved with Neustadter Associates in 2008. At that time, TRANSPAC approved a consultant rate increase based on the City of Pleasant Hill 2008-2009 3.5% percent management COLA increase for each contract year. Please note that the 3.5% increase was not assumed in the proposed 2009-10 budget.

While a final accounting of the budget year usually does not occur until beginning of the new fiscal year, contingency funds and some line items are expected to have some funds remaining at the end of the fiscal year. As a result, it is assumed that some "interest" line item and available 2009-10 "rollover" funds can be used to decrease the 2010-2011 budget bottom line. In addition, the TRANSPAC Manager requests authorization to consult with the Chair if there is an opportunity to use administrative personnel and/or operational savings to decrease the 2009-2010 budget bottom line and to recalculate jurisdiction formula costs prior to the issuance of invoices.

The TRANSPAC TAC reviewed the draft budget at its April 22, 2010 meeting and recommended approval to TRANSPAC with the caveat that the TRANSPAC Manager in consultation with the Chair may revise the budget to decrease the contributions required by TRANSPAC jurisdictions.

Attachments: The proposed 2010-11 budget, the 2009-10 budget for comparison and the calculation from which each jurisdiction's budget share is derived.

TRANSPAC ALLOCATION FORMULA for 20010-2011 Budget			
2010-2011			
JURISDICTION	50% ANNUAL NET BUDGET	MEASURE C/J RTS \$s Current Allocation	RTS % APPLIED TO 50% OF NET BUDGET
CLAYTON	1/6	\$183,000	5.21%
CONCORD	1/6	\$1,263,000	35.95%
MARTINEZ	1/6	\$426,000	12.12%
PLEASANT HILL	1/6	\$423,000	12.04%
WALNUT CREEK	1/6	\$701,000	19.95%
CONTRA COSTA COUNTY [^]	1/6	\$517,500	14.73%
TOTAL	50% Budget	\$3,513,500	50% Budget
Each jurisdiction contributes 50% of the TRANSPAC budget based on an equal (1/6) share of the annual budget amount.			
The remaining 50% share is calculated on the most recent percentage of Measure C/J "return to source" funds received by each jurisdiction.			
[^] Estimated at 25% of allocation (\$2,070,000)			

TRANSPAC REVENUE BUDGET						
2010-2011						
JURISDICTION	50% ANNUAL BUDGET (R)	MEASURE C/J RTS %	\$ AMOUNT FROM PERCENT (R)	2010-2011 AMOUNT	2009-2010 AMOUNT	
CLAYTON	\$15,498	5.21%	\$4,845	\$20,343	\$20,093	
CONCORD	\$15,498	35.95%	\$33,429	\$48,927	\$48,867	
MARTINEZ	\$15,498	12.12%	\$11,270	\$26,768	\$26,588	
PLEASANT HILL	\$15,498	12.04%	\$11,196	\$26,694	\$26,459	
WALNUT CREEK	\$15,498	19.95%	\$18,551	\$34,049	\$33,888	
CONTRA COSTA COUNTY	\$15,498	14.73%	\$13,697	\$29,195	\$29,143	
TOTAL	\$92,988	100%	\$92,988	\$185,976	\$185,038	
2010 2011 Budget ok'd TRS TAC						
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