



CONTRA COSTA
**transportation
 authority**

COMMISSIONERS: *Maria Viramontes, Chair* *Robert Taylor, Vice Chair* *Janet Abelson* *Newell Arnerich* *Ed Balico*
Susan Bonilla *David Durant* *Federal Glover* *Michael Kee* *Mike Metcalf* *Julie Pierce*

TO: Barbara Neustadter, TRANSPAC Christina Atienza, WCCTAC
 Andy Dillard, SWAT Jaimee Bourgois, TVTC
 John Cunningham, TRANSPLAN Leah Greenblat, LPMC/SWAT (TAC)

FROM: Robert K. McCleary, Executive Director *Bob McCleary*

DATE: December 18, 2009

SUBJECT: Items approved by the Authority on December 16, 2009, for circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest

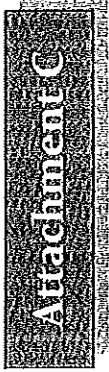
At its December 16, 2009 meeting, the Authority discussed the following items, which may be of interest to the Regional Transportation Planning Committees:

1. **Adoption of 2009 Measure J Strategic Plan:** The draft 2009 *Measure J Strategic Plan* was presented at the November Authority meeting. Staff recommends approval of Resolution No. 09-56-P adopting the 2009 *Strategic Plan*. **Resolution No. 09-56-P.** *The Authority adopted the 2009 Measure J Strategic Plan.*
2. **Circulation of SR 4 & SR 24 Corridor System Management Plans (CSMP)/Freeway Performance Initiative (FPI) Technical Analyses.** Caltrans is currently developing Draft CSMPs for SR 4 and SR 24. In a parallel effort, MTC is implementing its Freeway Performance Initiative (FPI), which provides strategies for maximizing the cost effectiveness of future transportation investments to address freeway congestion. The draft reports are now available for review by the Regional Committees.
3. **Status Report on Legal Counsel Review of Questions Raised by Save Mt. Diablo Regarding the Measure J Urban Limit Line (ULL).** Authority's legal counsel is reviewing the questions raised by Save Mount Diablo regarding the Measure J ULL requirements and will be prepared to discuss the issues in January.
4. **Fiscal Audit and Management Letter for the year ended June 30, 2009.** The purpose of the Fiscal Audit (including the Independent Auditor's Report and the General Purpose Financial Statements) is to provide an independent assessment that the Authority's financial statements accurately portray financial activities occurring during the year, based on generally accepted accounting principles. *The independent auditors, Maze and Associates, reported a clean audit with no substantive findings. The Management Letter contained no significant recommendations.*
5. **Recommended Programming of 2010 STIP TE Funds.** The Authority has \$3.9 million in federal Transportation Enhancement funds to program as part of the 2010 STIP. Staff released a "call for projects" in early October with applications due on November 2, 2009. The subcommittee established at the October TCC meeting has reviewed the applications received. Staff presented the subcommittee's recommendations at the TCC meeting to the Planning Committee. Subsequent to the meeting, staff was advised of an additional \$1.04 million in available fund and recommends adding an additional project

in Hercules and augmenting funding for three other projects. *The Authority approved the amended list. (Attachment)*

6. **Development of Guiding Principles for Implementation of SB 375.** At its meeting in October 2009, the Authority asked the Planning Committee to develop draft guiding principles for Contra Costa's portion of the Sustainable Communities Strategy (SCS) as required under SB 375, and a draft scope, schedule, and budget for collaborative SCS development with Contra Costa's jurisdictions, MTC and ABAG. Building upon the Shaping Our Future Principles of Agreement that were discussed at-length in 2003, Authority staff proposes draft Principles that could help guide the collaborative planning process. *The Authority authorized staff to work with the city, town, and County Planning Directors on proposed revisions in early 2010, and return to the Planning Committee in February.*
7. **Adoption of 2009 Contra Costa Congestion Management Program (CMP).** The Authority released a draft 2009 CMP in September with a deadline for comments of October 5. Staff received comments and corrections to the Draft 2009 CMP and has prepared responses to those comments and proposed changes to the document. The Authority must adopt the proposed CMP update at a noticed public hearing and submit the adopted CMP to MTC by December 17. **Resolution No. 09-63-G** *The Authority Adopted the 2009 CMP.*

NOTE: The Caldecott Groundbreaking has been scheduled for Wednesday, January 20th, at 11:00 a.m.



Proposed 2010 STIP Cycle Projects

| (x 1000) | PPNO | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | PA/ED | PS&E | R/W | CON | Comments |
|--|------------------|--------------|---------------|---------------|---------------|--------------|------------|------------|-------|--------------|-----|---------------|----------|
| REGIONAL IMPROVEMENT FUNDS (RIP) | | | | | | | | | | | | | |
| Richmond Parkway Transit Center | 2011E AC Transit | | | 12,700 | | | | | | | | 12,700 | (1) |
| Hercules Rail Station (CT District 75) | 2011F Hercules | | | 8,000 | | | | | | | | 8,000 | (1) |
| Rte 4 E Widening from Somersville to 160 | 192F Caltrans | | 42,624 | | | | | | | | | 42,624 | (1) |
| I-680/SR4 Interchange - Phase 1 | 298E CCTA | | | | 1,310 | | | | | 1,310 | | | (1) |
| SR4 East Interchanges Improvements in Antioch | 192G CCTA | | 0 | | 19,450 | | | | | | | 19,450 | (1) |
| PPM (MTC) | 2118 MTC | 74 | 74 | 74 | 74 | 74 | 77 | 79 | | | | 526 | (2) |
| PPM (CCTA) Programmed | 2011O CCTA | 158 | 157 | 0 | 592 | 592 | 593 | 593 | | | | 5,285 | (3) |
| Sum | | 1,432 | 44,235 | 20,774 | 20,116 | 1,976 | 670 | 672 | | 1,310 | | 88,585 | |
| TRANSPORTATION ENHANCEMENT FUNDS (TE) | | | | | | | | | | | | | |
| Hercules Rail Station (CT District 75) | 2011F Hercules | | | 1,097 | | | | | | | | 1,097 | |
| Bailey Road Transit Access Improvements | 183H Pittsburg | 989 | | | | | | | | | | 989 | (4) |
| Refugio Bridge- Bicycle, Ped, and Vehicle Connectivity | 2025D Hercules | 775 | | | | | | | | | | 775 | (5) |
| Montalvin Manor Pedestrian Improvements | 183K County | 365 | | | | | | | | | | 365 | (6) |
| BART Station Community Wayfinding Project | BART | | | 900 | | | | | | | | 900 | (7) |



Proposed 2010 STIP Cycle Projects

| (x 1000) | PPNO | 08/09 | 09/10 | 10/11 | 11/12 | 12/13 | 13/14 | 14/15 | PA/ED | PS&E | R/W | CON | Comments |
|--|------------|-------|-------|-------|-------|-------|-------|-------|-------|------|-----|--------|----------|
| Monument Corridor Pedestrian and Bikeway Improvements | Concord | | | | 900 | | | | | | | 900 | (7) |
| Improvements to Mooser and Ashbury Pedestrian and Bicycle Corridors | El Cerrito | | | 900 | | | | | | | | 900 | (7) |
| Pleasant Hill Road South End Pedestrian and Bicycle Safety Improvement Project, Phases 3 & 4 | Lafayette | | | 1,200 | | | | | | | | 1,200 | (7) |
| MTC TE Reserve | 2118F MTC | 2,129 | 0 | 4,997 | 900 | 1,270 | 0 | 1,704 | | | | 2,974 | (8) |
| Sum | | | | | | | | | | | | 10,100 | |

Notes:

- (1) Existing Project
- (2) Added two years of MTC PPM in FY 13/14 & 14/15
- (3) Funding was reduced by \$80K to match new fund estimate and was redistributed to match need
- (4) Existing Project: extension request for 15 months approved at May 2009 CTC meeting. Deadline to request allocation is 9/30/2010
- (5) Existing Project: extension request for 16 months approved at May 2009 CTC meeting. Deadline to request allocation is 10/31/2010
- (6) Existing Project: extension request for 20 months approved at June 2009 CTC meeting. Deadline to request allocation is 02/28/2011
- (7) NEW Project
- (8) Added \$1.7 million based on the new fund estimate



CONTRA COSTA
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SUMMARY MINUTES
December 16, 2009

Commissioners Present: Janet Abelson, Newell Arnerich, Ed Balico, David Durant, Federal Glover, Julie Pierce, Robert Taylor, Maria Viramontes

Commissioners Absent: Susan Bonilla, Michael Kee, Mike Metcalf

Alternates Present: Gayle Uilkema for Susan Bonilla

Ex-Officios Present: Gail Murray for Joel Keller, Bob Simmons, Amy Worth

Staff Present: Bob McCleary, Paul Maxwell, Brad Beck, Martin Engelmann, Amin AbuAmara, Arielle Bourgart, Randall Carlton, Erick Cheung, Peter Engel, Jack Hall, Matt Kelly, Susan Miller, Hisham Noeimi, Stan Taylor (Authority Counsel), Danice Rosenbohm (Executive Secretary)

A. CONVENE MEETING: *Chair Viramontes* convened the meeting at 6:04 p.m.

B. PLEDGE OF ALLEGIANCE:

C. PUBLIC COMMENT: There were no public comments on items not on the agenda.

Bob McCleary welcomed *Bob Simmons* to the Authority, Walnut Creek City Council Member recently appointed as Ex-Officio Representative by the Public Transit Bus Operators. *Representative Simmons* said that he was happy to be joining the Authority. He noted that Mr. McCleary would be recognized at County Connection's meeting of December 17th.

D. COMMENDATION TO ROBERT K. McCLEARY: Chair Viramontes will make a presentation to Bob McCleary. **Resolution 09-99-A.**

Chair Viramontes presented Bob McCleary with a framed Authority Resolution passed in honor of Mr. McCleary's contributions to the Authority and Contra Costa County, with photos representing significant transportation accomplishments throughout the county.

E. COMMENDATION TO ROBERT K. McCLEARY: Gail Murray, BART Director, will make a presentation to Bob McCleary.

Gail Murray, BART Director, presented Bob McCleary a Resolution passed by the BART Board, and a gift of BART rail bookends. She thanked Mr. McCleary for his vision and leadership in the development of cooperative and comprehensive transportation solutions for the Bay Area. *Representative Worth* noted that Ex-Officio representation on the Authority Board was attributable to Bob McCleary.

Bill Gray, representing Contra Costa Council, stated that Bob McCleary had long been a friend of the business community and that he had very much enjoyed working with Mr. McCleary. Mr. Gray

presented a Resolution that had been passed by Contra Costa Council's Board of Directors honoring Mr. McCleary.

Mr. Gray stated that Ellen Tauscher, former U.S. Congressional Representative, had also forwarded a personal note of gratitude to Mr. McCleary for his support to her during her thirteen years as a member of Congress.

Christina Atienza, WCCTAC Executive Director, said that although her time with Bob McCleary was brief, West County was very grateful for all of Mr. McCleary's support.

Commissioner Abelson acknowledged Bob McCleary's appreciation for the county's diversity, and thanked him for the concern shown for her personal safety after many late night meetings.

Commissioner Balico thanked Bob McCleary for making sure that critical Highway 4 improvements were constructed on time and on budget.

Chair Viramontes presented Bob McCleary with a gift of a clock from the City of Richmond, noting that her city had the first road project ready for construction after Measure C passed.

Commissioner Taylor commented that Bob McCleary had recently been honored at the Mayors Conference Holiday Dinner, and thanked him for his contributions throughout Contra Costa County.

Alternate Ulkema stated that the Board of Supervisors had honored Bob McCleary at its meeting of December 8th, at which Mr. McCleary was commended for his many accomplishments and talent for encouraging collaboration among commissioners, colleagues, and staff.

Commissioner Glover said that MTC had also passed a resolution in honor of Bob McCleary's contributions to Contra Costa County and the region as a whole. *Commissioner Glover* said that he was very proud and honored to have worked with Mr. McCleary.

Commissioner Arnerich said that the Town of Danville had honored Bob McCleary at its Town Council Meeting. He commended Bob for his intelligence and knowledge, and said that staff's dedication was a testament to his character.

Representative Worth said that Bob McCleary had recently been honored by the City of Orinda, also noting that he also served on the City's Infrastructure Committee. *Representative Worth* said that she was grateful for the opportunity to work with Mr. McCleary on Measure C and Measure J. She acknowledged Mr. McCleary's wisdom, integrity, and commitment, and said that she would miss him very much.

Commissioner Pierce stated that she met Bob McCleary while still a Planning Commissioner in 1992. She said that the Authority and staff had grown with Mr. McCleary's leadership, culture of respect, responsibility, (and frugality). She noted that Mr. McCleary's personal investment in the Authority was particularly appreciated, and that the Authority and the county should be very proud of his accomplishments.

Bob McCleary graciously thanked the Authority for the opportunity to work with such a respectful Board. He also acknowledged Authority staff, and said that because of the flexibility and discretion allowed to him by the Board, he had been able to attract and retain quality staff.

- F. PUBLIC HEARING: Adoption of 2009 Contra Costa Congestion Management Program (CMP).** The Authority released a draft 2009 CMP in September with a deadline for comments of October 5. Staff received comments and corrections to the Draft 2009 CMP and has prepared responses to those

comments and proposed changes to the document. The Authority must adopt the proposed CMP update at a noticed public hearing and submit the adopted CMP to MTC by December 17. (Agenda Item 4.B.7) Chair Viramontes opened the Public Hearing.

STAFF REPORT:

Brad Beck, Senior Transportation Planner, stated that as the Congestion Management Agency for Contra Costa, the Authority was responsible for preparing and updating the Congestion Management Program (CMP). He said that the 2009 CMP would be the Authority's tenth.

Mr. Beck stated that the Authority had released a draft of the 2009 CMP Update in September, and that updates on projects and corrections resulting from comments received from MTC had been incorporated.

Mr. Beck said that staff was requesting Authority approval of Resolution 09-63-G, adopting the 2009 Contra Costa Congestion Management Program.

There were no public comments. *Chair Viramontes* moved to close the Public Hearing, seconded by *Alternate Uilkema*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

ACTION: *Alternate Uilkema* moved to adopt Resolution 09-63-G, seconded by *Commissioner Balico*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

1. **APPROVAL OF MINUTES:** Authority Meeting Minutes of November 18, 2009.

ACTION: *Commissioner Arnerich* moved to approve the Authority Minutes of November 18, 2009, seconded by *Commissioner Abelson*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

2. **CONSENT CALENDAR:** Consent Items recommended by the following committees:

Chair Viramontes stated that Item 2.A.17 would be removed from the Consent Calendar for public comment.

ACTION: *Commissioner Arnerich* moved to approve the Consent Calendar excluding Item 2.A.17, seconded by *Commissioner Abelson*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

2.A **Administration & Projects Committee:**

2.A.1 **Monthly Project Status Report.**

2.A.2 **Monthly Accounts Payable Invoice Report for October 2009.** This report also includes the summary of payroll and benefits costs by organizational unit.

2.A.3 **Monthly Investment Report for October 2009.** The Authority's Investment Policy requires this report.

2.A.4 **State Route 4 Widening (Loveridge Road to Somersville Road) – UPRR Team Track Facility – Contingency Funds for Construction Contract 258 (Project 1406).** Staff seeks authorization to increase the contingency funds in the amount of \$330,000 for identified extra work under construction Contract 258 with William G. McCullough Co. **Resolution No. 09-15-P, Revision No. 1**

2.A.5 **State Route 4 Gap Closure Project - Amendment No. 14 to Contract No. 87 with Contra Costa County for Right of Way Services (Project 1501).** Staff seeks authorization to augment Contract No. 87 by \$50,000 to include additional Right of Way closeout activities.

- 2.A.6 **I-680 Auxilliary Lanes Project – Segments 1 & 3 Landscaping Irrigation Costs (Project 1106).** Consistent with Cooperative Agreement No. 90.11.14 between Caltrans and the Authority, staff seeks approval to fund the irrigation costs for the landscaping and plant establishment phases of the project through December 31, 2013. **Resolution No. 09-57-P**
- 2.A.7 **State Route 4 Widening Project – Loveridge Road to Somersville (Project 1406):**
 - 2.A.7.1 **Amendment No. 6 to Cooperative Agreement 90.14.13 with Caltrans for Design and Right of Way Acquisition.** Staff seeks authorization to increase the budget for right of way capital acquisition costs.
 - 2.A.7.2 **Memorandum of Understanding between the Authority and BART for Highway Project Construction. MOU 14.06.05.**
- 2.A.8 **State Route 4 Widening Project – Somersville to SR160 - Amendment No. 1 to Cooperative Agreement 90.14.16 with Caltrans for Design Services (Project 1407/3001) –** Staff seeks authorization to augment Cooperative Agreement No. 90.14.16 with Caltrans by \$600,000 to provide additional drainage design and construction management support during the design phase.
- 2.A.9 **Contra Costa County – Vasco Road Safety Improvements - Phase 1 (Project 5006).**
 - 2.A.9.1 **Peer Review of Final Design Plans:** A peer review committee completed review of the final design plans on February 26, 2009. Staff recommends approval of peer review recommendations.
 - 2.A.9.2 **Authorization to execute Cooperative Agreement 05E.02 and approve Appropriation Resolution 09-58-P.** Contra Costa County is requesting an appropriation of \$647,000 in Measure J funds for construction and construction management. Staff recommends approval of the appropriation request and is requesting authorization to enter into Cooperative Agreement No. 05E.02 with Contra Costa County. **Resolution No. 09-58-P.**
- 2.A.10 **2008 Measure C Strategic Plan:**
 - 2.A.10.1 **Amendment No. 2 to the 2008 Measure C Strategic Plan.** This amendment reprograms \$174,097 in 1988 dollars (\$327,309 escalated) from Lafayette Carpool Lots (Project 1613) to Lamorinda School Bus Program (Project 1603). **Resolution No. 09-61-P.**
 - 2.A.10.2 **Amendment No. 5 to Cooperative Agreement No. 16.00.07 and appropriation of funds to the Lamorinda School Bus Program.** Staff seeks authorization to amend Cooperative Agreement 16.00.07 and approve Resolution No. 09-50-P, Rev. 1 allowing the Authority to make payments to the Lamorinda School Bus program under Measure C. **Resolution No. 09-50-P, Rev. 1.**
- 2.A.11 **Bay Area Rapid Transit District.**
 - 2.A.11.1 **Cooperative Agreement 10CO.01 with BART Parking, Station Access, and Other Improvements.** Approval of this Cooperative Agreement is a pre-requisite for BART to request subsequent appropriation requests for Measure J funds.
 - 2.A.11.2 **Cooperative Agreement 02E.01 with BART for eBART Measure J Funding and appropriation of capital funds for the project. Resolution No. 09-59-P.** BART is seeking \$20 million in Measure J funds for construction of the first phase of eBART.

(Summary Attachment-Action)

- 2.A.11.3 Concurrence with BART Regional Measure 2 (RM-2) and AB1171 Allocation Request to MTC. Resolution No. 09-62-P.** MTC requires the Authority's approval of BART's funding request.
- 2.A.12 Consultant Agreement Amendments.** Staff has identified a number of Consultant Agreements which have expired or are due to expire within the upcoming months. Staff seeks authorization to extend the terms of these Agreements. No other changes are proposed, and there are no financial implications to the amendments.
- 2.A.13 Final Arbitrage Rebate Liability Calculation for the Contra Costa Transportation Authority Commercial Paper Notes Series A.** This is an informational item to note that the Authority has complied with regulations to rebate excess earnings to the IRS on the 2007 Commercial Paper Notes which were paid off on September 23, 2009.
- 2.A.14 Legislation.** Staff may report and the Committee may take action on any matter related to the Authority's legislative objectives. *This item was deferred to January.*
- 2.A.16 Caldecott Tunnel Improvement Project. (Project 1001)**
- 2.A.16.1 Project Status Report.** APC has requested periodic updates on the project.
 - 2.A.16.2 Cooperative Agreement 01CS.01 with Alameda County Congestion Management Association relative to project enhancements.** This agreement spells out how the additional enhancements in Berkeley and Oakland are to be funded.
 - 2.A.16.3 Amendment No. 1 to Agreement No. 261 with Parsons for on-call Design Support Services during Construction.** This amendment will allow Parsons to be available to respond to questions from the construction management team during construction.
 - 2.A.16.4 Amendment No. 1 to Agreement No. 262 with PB Americas for Construction Management Services.** This agreement covers construction management services for the duration of the Fourth Bore Construction.
- 2.1 NEW ITEM: State Route 4 Widening (Railroad Avenue to Loveridge Road) – Contingency Funds for Construction Contract #241 (Project 1405).** Staff seeks authorization to increase the contingency funds in the amount of \$ 150,000 for identified extra work under construction contract #241 with Watkin & Bortolussi, Inc., in order to clear trees in a timely way for the Loveridge Road Interchange project Resolution No. 09-53-P rev. 1.
- 2.B Planning Committee:**
- (No Item 2.B.1)*
- 2.B.3 Circulation of SR 4 & SR 24 Corridor System Management Plans (CSMP)/Freeway Performance Initiative (FPI) Technical Analyses.** Caltrans is currently developing Draft CSMPs for SR 4 and SR 24. In a parallel effort, MTC is implementing its Freeway Performance Initiative (FPI), which provides strategies for maximizing the cost effectiveness of future transportation investments to address freeway congestion. The draft reports are now available for review by the Regional Committees.

- 2.B.4 Status Report on the Initial Measure J Growth Management Program (GMP) Biennial Compliance Checklist.** The next compliance reporting period will cover Calendar Years 2008 and 2009. The first 15 months of the compliance period corresponds with Measure C, and the last nine months (beginning on April 1, 2009) corresponds with Measure J. Accordingly, both a Final Measure C, and an Initial Measure J Compliance Checklist will need to be released to local jurisdictions in early 2010. TCC has delegated the detailed discussion of the Initial Measure J Checklist questions to the Growth Management Program Task Force for preliminary discussion. Concurrently, the Authority's Citizen's Advisory Committee discussed the Measure J Checklist at its meeting on December 9, 2009.
- 2.B.6 Status Report on Legal Counsel Review of Questions Raised by Save Mt. Diablo Regarding the Measure J Urban Limit Line (ULL).** Authority's legal counsel is reviewing the questions raised by Save Mount Diablo regarding the Measure J ULL requirements and will be prepared to discuss the issues in January.

End of Consent Calendar

- 2.A.17 Adoption of 2009 Measure J Strategic Plan:** The draft 2009 *Measure J Strategic Plan* was presented at the November Authority meeting. Staff recommends approval of Resolution No. 09-56-P adopting the *2009 Strategic Plan*. **Resolution No. 09-56-P.**

ACTION: *Commissioner Abelson* moved to approve the 2009 Measure J Strategic Plan, seconded by *Commissioner Glover*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

PUBLIC COMMENT:

Olivia DeBree, representing TransForm, thanked Bob McCleary and Authority staff for their efforts on the final Strategic Plan. She also acknowledged *Commissioners Glover, Taylor, Kee, and Representative Worth* for their consideration and commitment to East County's Transportation for Livable Communities (TLC) funding needs.

- 3.0 MAJOR DISCUSSION ITEMS:** *None*

- 4.0 REGULAR AGENDA ITEMS:**

- 4.A Administration & Projects Committee:**

- 4.A.15 Fiscal Audit and Management Letter for the year ended June 30, 2009.** The purpose of the Fiscal Audit (including the Independent Auditor's Report and the General Purpose Financial Statements) is to provide an independent assessment that the Authority's financial statements accurately portray financial activities occurring during the year, based on generally accepted accounting principles. The independent auditors, Maze and Associates, will provide a brief overview of the statements.

ACTION: *Commissioner Taylor* moved to accept the Fiscal Audit and Management Letter for the year ended June 30, 2009, seconded by *Commissioner Arnerich*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

Commissioner Pierce stated that Randall Carlton, Chief Financial Officer, deserved much credit for the clean audit and smooth transition to the Authority's new, in-house Financial Management System and preparation for the September 2009 bond issue.

- 4.B Planning Committee:**

4.B.2 Recommended Programming of 2010 STIP TE Funds. The Authority has \$3.9 million in federal Transportation Enhancement funds to program as part of the 2010 STIP. Staff released a "call for projects" in early October with applications due on November 2, 2009. The subcommittee established at the October TCC meeting has reviewed the applications received. Staff presented the subcommittee's recommendations at the TCC meeting to the Planning Committee. Subsequent to the meeting, staff was advised of an additional \$1.04 million in available fund and recommends adding an additional project in Hercules and augmenting funding for three other projects.

ACTION: *Commissioner Abelson* moved to approve the recommended projects, seconded by *Alternate Uilkema*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

STAFF REPORT:

Brad Beck, Senior Transportation Planner, stated that in response to a "call for projects" issued in early October, the Authority had received eleven applications for a variety of bicycle and pedestrian transportation system improvement projects. He said that the applications had been reviewed and evaluated by a subcommittee of the TCC, and recommended funding four projects. Mr. Beck stated that although the TCC concurred with the recommended projects, it recommended some changes in project funding levels.

Mr. Beck stated that the recommended projects included (1) Monument Corridor Pedestrian and Bikeway Improvements; (2) Improvements to Moeser and Ashbury Pedestrian and Bicycle Corridors; (3) Pleasant Hill Road South End Pedestrian and Bicycle Safety Improvement Project, Phases 3 & 4; and (4) BART Station Wayfinding.

Mr. Beck said that the Planning Committee had reviewed and approved the recommendations at its meeting in December, but also suggested that the next highest-rated project, the Hercules Bio-Rad Segment Project, be given highest priority in any subsequent funding opportunities.

After preliminary lists of projects were submitted to MTC, Mr. Beck said that Authority staff was reminded that an additional \$1 million in TE funds were still available for allocation. Therefore, Mr. Beck said that staff was requesting Authority approval to submit the original four projects as well as the Hercules Bio-Rad Segment Project to MTC and Caltrans for funding.

4.B.5 Development of Guiding Principles for Implementation of SB 375. At its meeting in October 2009, the Authority asked the Planning Committee to develop draft guiding principles for Contra Costa's portion of the Sustainable Communities Strategy (SCS) as required under SB 375, and a draft scope, schedule, and budget for collaborative SCS development with Contra Costa's jurisdictions, MTC and ABAG. Building upon the Shaping Our Future Principles of Agreement that were discussed at-length in 2003, Authority staff proposes draft Principles that could help guide the collaborative planning process.

ACTION: *Commissioner Arnerich* moved to authorize staff to work with the city, town, and County Planning Directors on proposed revisions to the Draft Guiding Principles, seek technical support from BAAQMD/ABAG staff, incorporate language that involves transit, and return to the Planning Committee in February, seconded by *Commissioner Abelson*. The motion passed unanimously 9-0.

STAFF REPORT:

Martin Engelmann, Deputy Executive Director for Planning, stated that the Draft Guiding Principles for Implementation of SB 375 were developed at the recommendation of *Alternate Uilkema*. He said that draft principles were presented to the Planning Committee, and then referred to the Planning Directors for review and feedback at its meeting of December 11th.

Mr. Engelmann stated that at the Planning Directors Meeting, Paul Fassinger and Christy Riviere from ABAG gave a presentation on SB 375 and Sustainable Communities Strategies (SCS). The Draft Guiding Principles were distributed, a draft scope of work for consultant assistance was reviewed, and that the Measure J General Plan Review Procedure was also discussed. Mr. Engelmann stated that ABAG's Joint Policy Committee – Regional Planning Program requesting that each of the county congestion management agencies make an appointment to the CEO Committee, and appoint one staff person to participate on an SCS-related Regional Advisory Working Group, as outlined in ABAG's December 10th letter to the Authority, which was distributed as a meeting handout.

Mr. Engelmann said that comments on the Draft Guiding Principles had been received from a number of jurisdictions, and that there was much concern about adoption of a SCS that does not necessarily reflect the adopted General Plan. He referenced feedback on the Draft Guiding Principles received from the City of Brentwood, which was distributed as a meeting handout.

Mr. Engelmann said that the Scope of Work for SB 375 Implementation, Draft Guiding Principles, and appointments would be discussed by the Planning Committee in January. He recommended that the Planning Directors reconvene on January 8th to further discuss these items, after which they would again be reviewed by the Planning Committee and Authority in February.

Alternate Uilkema stated that it was important that all jurisdictions and agencies stick together. She also stated that she had heard from County Planning that the Authority's work program should include an evaluation of the General Plan for greenhouse gas (GHG) emissions from mobile sources, and believed it was important to know where its adopted General Plan stands in relation to the GHG emission targets that will be established pursuant to SB 375 for the SCS.

Chair Viramontes asked for clarification of what a jurisdiction's "fundamental socio-economic character" encompassed (as referenced in Item 11 of the Draft Guiding Principles), and its potential relationship to Affordable Housing. A brief discussion related to affordable housing provisions of State law and the RHNA process followed.

Representative Murray noted that because transit was an integral part of a Sustainable Communities Strategy, it should be included in the Draft Guiding Principles. *Representative Worth* added that Contra Costa's principles of transit equity to diverse areas of the county also be emphasized.

Commissioner Durant arrived at 7:20 p.m.

- 4.B.7 Adoption of 2009 Contra Costa Congestion Management Program (CMP).** The Authority released a draft 2009 CMP in September with a deadline for comments of October 5. Staff received comments and corrections to the Draft 2009 CMP and has prepared responses to those comments and proposed changes to the document. The Authority must adopt the proposed CMP update at a noticed public hearing and submit the adopted CMP to MTC by December 17. **Resolution No. 09-63-G**

(Action on this item was taken immediately after the Public Hearing – Agenda Item F)

5.0 CORRESPONDENCE AND COMMUNICATIONS:

5.1 Letter Dated December 2, 2009 from Bingham McCutchen LLP RE: Response to Save Mt. Diablo's Request for CCTA to Determine Whether the New Farm Project Complies with the ULL and Measure J.

6.0 ASSOCIATED COMMITTEE REPORTS:

6.1 Central County (TRANSPAC): Report of November 12, 2009

- 6.2 East County (TRANSPLAN): *(Meeting of November 12, 2009 Canceled)*
- 6.3 Southwest County (SWAT): *Report of November 2, 2009*
- 6.4 West County (WCCTAC): *Report of December 11, 2009*
- 6.5 Conference of Mayors (COM):
- 6.6 Contra Costa County (COUNTY)
- 6.7 CCTA Citizen Advisory Committee (CAC)

7.0 COMMISSIONER AND STAFF COMMENTS:

7.1 Chair's Comments and Reports

7.2 Commissioners' Comments and Reports

Commissioner Durant commended Bob McCleary on his skill for rallying support and building consensus throughout the county, and thanked him for his fine work.

7.3 Executive Director Report and Staff Comments

8.0 CALENDAR: January/February/March 2010

9.0 ADJOURNMENT: to Wednesday, January 20th at 6:00 p.m.

Chair Viramontes adjourned the meeting at 7:25 p.m. to the Authority meeting scheduled for January 20th at 6:00 p.m. in honor of Bob McCleary.

Guiding Principles and approved the appointments to the JPC CEO and Working Group Committees.

5. **Receive Final Report on the I-680 HOV/Express Bus Access Study.** Regional Measure 2 (RM-2) set aside \$15 million for HOV improvements on I-680 in central Contra Costa, with up to one million of the funds to be used to develop options and recommendations for providing Express Bus service on the I-680 HOV lane south of the Benicia-Martinez Bridge to connect to BART. The I-680 HOV/Express Bus Access Study has been completed by the CH2M Hill consultant team. In October 2009, the study was accepted by CCCTA (County Connection), the designated study lead agency in the RM-2 legislation. **Resolution No. 10-01-G.** *The Authority approved the study recommendation to select the I-680 Southbound HOV Gap Closure Project from N. Main to Livorna road as the preferred alternative for funding by available RM2 funds.*



COMMISSIONERS: *Maria Viramontes, Chair* *Robert Taylor, Vice Chair* *Janet Abelson* *Newell Arnerich* *Ed Baltco*
Susan Bonilla *David Durant* *Federal Glover* *Michael Kee* *Mike Metcalf* *Julie Pierce*

EXECUTIVE DIRECTOR'S REPORT January 20, 2010

Route 4 Widening, December 22, 2009

Susan Miller and I met with Caltrans' District 4 Director Bijan Sartipi on December 22, 2009 and secured agreement for an expedited review of the final plans for the Somersville Road interchange project. In order to take advantage of a competitive bidding climate, Caltrans has agreed to deviate from its standard procedures and consolidate the final "Office Engineer's" review of the final plans at District 4. The project should be ready for advertising in June/July timeframe. (Bid opening for the Loveridge interchange project is scheduled for February 10).

Transit Sustainability Study, January 6, 2010

Peter Engel hosted a meeting of Contra Costa's transit operators with Ann Flemer, MTC's Deputy Director for Policy, on January 6, 2010. The meeting afforded all parties an opportunity to share concerns and ideas for the conduct of the study which may result in far reaching implications for transit operations.

Richmond Paratransit Funding Issues, January 6, 2010

Peter Engel met with Richmond City Manager Bill Lindsay and WCCTA Executive Director Christina Atienza on January 6, 2010 to explore options for reducing the cost to the City of Richmond for continuing paratransit services in Richmond. Additional discussions are planned.

Congressman Garamendi Visit, January 7, 2010

Authority staff participated in a "Transportation Day" for Congressman Garamendi and his staff on January 7, 2010. Along with Hisham Noeimi and Vice Chair Taylor, I briefed the Congressman on the Route 4 corridor and eBART at a morning meeting at his Antioch office, followed by a short tour. At lunchtime we hosted a transportation "roundtable" discussion for Mr. Garamendi at our office. Commissioner Pierce and MTC Representative Worth helped to facilitate the discussion. Transit General Managers Anderson (Westcat), Dugger (BART), Krieg (Tri-Delta) and Ramacier (County Connection) participated along with AC Transit Board-member Peeples. Bijan Sartipi (Caltrans) and Randy Rentschler (MTC) rounded out the panel discussion. The Congressman was pleased with the information, and we took the opportunity to develop contacts with his new staff.

Transportation Research Board Annual Meeting, Washington DC, January 11-13, 2010

Susan Miller and I attended the annual TRB meeting during the week of January 11, 2010. Attendance at such national meetings allows us to learn how other agencies approach transportation planning, funding and implantation issues. It was also an opportunity to hear from key Administration officials about the prospects and timing for federal reauthorization. Being in Washington gave us the chance to meet with staff for both Congressmen Miller and Garamendi, as a follow-up to the earlier "roundtable".

Contra Costa Public Managers' Association (PMA) Meeting, January 14, 2010

Martin Engelmann and I attended the January 14, 2010 meeting of the PMA. We briefed the city managers on the implications of SB 375 and how it may affect their respective jurisdictions – particularly with respect to land use. We also sought input on how Contra Costa wished to be represented at the regional level such as the MTC-ABAG Joint Policy Committee and its working groups.

Planning Directors' Forum, January 8, 2010

Martin Engelmann met with the Planning Directors to review the draft SB 375 Guiding Principles on January 8, 2010. The revised principles will be forwarded to the Planning Committee in February.

