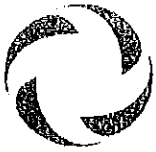


7. TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)

Attachments:

- Items approved by the Authority on June 15, 2011 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest;
- June 15, 2011 CCTA Executive Director's Report;
- May 18, 2011 CCTA meeting minutes



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Janet Abelson

Genoveva Calloway

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Karen Mitchoff

Julie Pierce

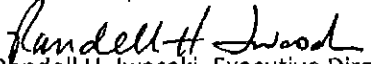
Karen Slepner

Robert Taylor

Randell H. Iwasaki,
 Executive Director

MEMORANDUM

To: Barbara Neustadter, TRANSPAC
 Andy Dillard, SWAT, TVTC
 John Cunningham, TRANSPLAN
 Christina Atienza, WCCTAC
 Richard Yee, LPMC

From: 
 Randell H. Iwasaki, Executive Director

Date: June 16, 2011

Re: Items approved by the Authority on June 15, 2011, for circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest

At its June 15, 2011 meeting, the Authority discussed the following items, which may be of interest to the Regional Transportation Planning Committees:

1. **State-Local Partnership Program (SLPP) - Project Nomination for FY 2011-12.** Project nominations for the FY 2011-12 SLPP program are due to the California Transportation Commission by August 15, 2011. Staff recommended nominating the State Route 4 East Widening: Somersville Road to SR 160 (Project 3001). *The Authority approved Resolution 11-21-P, which will apply SLPP funds in a manner that will equitably offset lower levels of Measure J tax revenues across all sub-regions.*
2. **2012 State Transportation Improvement Program (STIP) Process and "Call for Projects".** *The Authority approved the 2012 STIP applications screening and scoring criteria, and authorized the release of the "Call for Projects".*
3. **Proposed Bylaws for Countywide Bicycle and Pedestrian Advisory Committee.** The Authority established the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) in 2001 to oversee the development of the first *Contra Costa Countywide Bicycle and Pedestrian Plan (CBPP)*. Since that time, the committee has helped recommend funding allocations, reviewed routine accommodation/complete streets checklists as required by MTC, and overseen the development of the 2009 CBPP. Committee members have asked that the Authority formalize the role, structure and procedures of the committee and have developed proposed bylaws for Authority review. *The Planning Committee reviewed the bylaws and supported requiring that appointed CBPAC members reside or work in Contra Costa, with a preference for*

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June 16, 2011

Page 2

Contra Costa residency. The Committee also requested that staff forward the proposed CBPAC bylaws to the RTPCs for review and comment. The draft bylaws were distributed earlier to the RTPCs under separate cover, with comments due by July 22, 2011.

4. **SB 375/SCS Implementation Update.** Authority staff is continuing to work with local jurisdictions on a response to the Initial Vision Scenario (IVS) released by ABAG/MTC last March 11. The Authority transmitted its comments on the IVS to ABAG/MTC on April 20 and MTC and ABAG have responded. Staff has also compiled comments from local jurisdictions for review and discussion. *(See attached table.) The Authority authorized transmittal of the attached letter.*

LOCAL JURISDICTION COMMENTS ON THE INITIAL VISION SCENARIO OF THE SCS

| Jurisdiction | Comment Letter Date | Policy-Related | Summary of Comments | | Households (HH): Over-Allocation (+) Vacant Capacity (-) |
|------------------------|--|---|--|------------|--|
| | | | Land Use Assumptions | | |
| Antioch Brentwood | 5/4/2011 | IVS growth should be directed at transit locations meeting Res. 3434 requirements; Job growth in housing-rich areas will reduce commuters; PDA/transit station areas require significant infrastructure investments | IVS household citywide forecast is reasonable; forecast for City's two PDAs are 5,400 over-allocated and should be re-allocated elsewhere in the City; IVS jobs forecast should be higher | HH: 0 | |
| Clayton | 5/10/2011 | City supports SCS/IVS efforts; Assumptions must be reasonable/achievable; Funding must be provided to support housing and transit goals | IVS household and job forecasts appear acceptable | HH: 0 | |
| Concord | 5/6/2011 | PDAs (esp. North Concord BART Station) require significant infrastructure and public transit (non-BART) investments, including O&M; (Potential) loss of RDA funds will affect ability to provide full range of housing and associated infrastructure; Requests that financial implications be used as part of the performance targets in the alternate scenario development | IVS household forecast is slightly high, but reasonable; IVS job forecasts are low compared to City plans and should be aligned to General Plan and Concord Reuse area plans | HH: 0 | |
| Danville | 6/9/2011 | Town is committed to participation in SCS and helping to achieve goals. Growth forecasts must be feasible, realistic and balanced. Detailed scenario forecasts should reflect sound relationship between job and household growth. Workers per HH should be 1.4. Growth should be concentrated in not only PDA/GOAs but also elsewhere in the urbanized core. | Job growth is overstated. | HH: 0 | |
| El Cerrito Hercules | 5/18/2011 | City supports SCS goal and is committed to land use planning which reduces GHG emissions; City's land base is very constrained; Alternate scenarios should consider realistic capacity of City to accommodate new growth | IVS household forecast is over-allocated by 9,000+ units greater than local plans allow | HH: -8,000 | |
| Lafayette | 5/24/2011 | IVS forecasts are not realistic nor financially feasible and do not respond to market conditions; Land available for development (downtown) is limited and will be difficult to find sites for both the increased number of households and jobs | 2010 Census data should be used as the baseline; IVS household forecast includes an over-allocation of 500+ more than local plans allow; IVS job forecasts are higher than supportable due to lack of land and market conditions | HH: -500 | |
| Martinez Moraga | 6/7/2011 | IVS unconstrained housing forecast is inappropriate considering current economy and government budget constraints; increased transit options, funding for downtown brownfield cleanup, increase in employment-related infrastructure, and improvement to ped/bike infrastructure is necessary. | IVS forecasts are reasonable | HH: 0 | |
| Oakley | 5/26/2011 | City has encouraged ABAG to add more housing to the forecasts since P-2009 was reviewed; City is concerned that the job forecast can not be achieved unless the housing numbers are increased | Oakley has vacant capacity for 3,000-3,500 more homes; IVS job forecasts are high based on IVS household forecast, but achievable with increased housing numbers | HH: -3,000 | |
| Orinda | 5/20/2011 (Draft) Formal feedback will be provided to ABAG following June 7 Council meeting | Development around BART Station is constrained and may be more conducive to office or commercial development instead of housing; Infrastructure and transit improvements (including BART-to-Moraga shuttle) are necessary | IVS household forecast for PDA is over-allocated by 700+ units over what can reasonably be accommodated; additional Class A office space could provide options for SF, Oakland and WC-bound commuters | HH: -700 | |

Contra Costa Jurisdictions

LOCAL JURISDICTION COMMENTS ON THE INITIAL VISION SCENARIO OF THE SCS

| Jurisdiction | Comment Letter Date | Policy-Related | Summary of Comments | | Households (HH): Over-Allocation (+) Vacant Capacity (-) |
|--|--|--|---|-------------|--|
| | | | Land Use Assumptions | | |
| Pinole | 5/24/2011 | City has in-fill development constraints; lack of regional mass transit options. There are significant infrastructure costs associated with higher density development. Parking replacement costs for Pittsburg/Bay Point BART Master Plan alone are \$42 million. The City has also experienced a significant drop in revenue due to the global economic downturn. The City does not have funding for Pittsburg e-BART station, which is not included in BART's project budget. | IVS household forecasts are over-allocated by 3,000+ units over City plans; IVS jobs forecast more reasonable | HH: +3,000 | |
| Pittsburg | 6/15/2011 | IVS forecasts are much higher than City plans and actual capacity for the development in the PDAs; Alternate scenarios under development must consider realistic capacity available | The IVS projections for households are slightly higher than anticipated in the City's PDAs, and the job counts are slightly lower. On balance, the forecasts are in line with the type of development envisioned. | HH: 0 | |
| Pleasant Hill | 5/17/2011 | The detailed and preferred SCS scenarios should consider physical, market, financial, and political constraints. Consider the high vacancy rate (8.2%) before allocating RHNA targets. | IVS household forecast for DVC PDA over-allocates 900+ units more than planned capacity | HH: +900 | |
| Richmond | 6/10/2011 | General Plan adopted in April 2011 - Housing element based on P-2009 forecasts; Lack of growth opportunity sites limit ability to meet IVS forecasts; BART access and other infrastructure improvements are required, including O&M; City desires to expand job market | The IVS estimates overall household growth at 25,892 units by 2035. This is 2.5 times the level of City's adopted General Plan. | HH: +16,892 | |
| San Pablo | 5/5/2011 | Improved transportation infrastructure is required, specifically Norms Canyon HOV ramps and increased public transit, including O&M; Affordable housing subsidies are necessary to meet IVS goals. IVS should consider development limitations due to ULL and open space protection. | IVS household forecast over-allocates 2,500+ units more than envisioned by City; IVS jobs forecast is low | HH: +2,500 | |
| San Ramon | 4/4/2011 5/20/2011 (2 letters submitted) | Future scenarios should not be "unconstrained" and should be based on realistic growth projections and funding availability, as well as incorporating TDM and pricing in addition to land use changes; Forecasts will require 100s of millions of dollars in infrastructure investment to support growth | IVS household and job numbers for 2010 are higher than City or Census data; IVS household forecast for City Center PDA is over-allocated by 3,000 units over City's plan. Development and density potential of individual zones is not viable. City's job forecast is 10,000 higher than IVS. | HH: 0 | |
| Walnut Creek | 5/17/2011 | | IVS household and job numbers for 2010 are higher than City or Census data; IVS household forecasts are over-allocated by 4,000 units; Household units should be re-distributed from PDA to other "core" areas in the City. Job growth is reasonable, but should be adjusted based on the 2010 Census totals | HH: +4,000 | |
| Contra Costa County | | | | HH: +34,492 | |
| Total Households (HH): Over-Allocation (+) Vacant Capacity (-) | | | | | |
| | | Growth should be realistic and balanced; Employment should be placed where capacity and market conditions exist, and close to population centers to reduce VMT; A financially constrained transportation investment should be used in future scenarios; Introduce pricing and TDM strategies | Current Regional Plans forecasts 96,100 new households between 2010 and 2035, while IVS forecasts 154,000 - an increase of 57,900 units; PDAs and GOAs have received most of the growth - other locations should be looked at; if cities determine these locations to be at capacity; Growth forecasts should be adjusted Countywide; Workers-per-household rates should be re-examined | | |
| CCTA | 4/26/2011 | | | | |
| ACTC (Alameda) | | | | | |
| TAM (Marin) | | | | | |
| NCTPA (Napa) | | | | | |

Contra Costa Jurisdictions

15

LOCAL JURISDICTION COMMENTS ON THE INITIAL VISION SCENARIO OF THE SCS

| Jurisdiction | Comment Letter Date | Policy-Related | Summary of Comments | | Households (HH): Over-Allocation (+) Vacant Capacity (-) |
|-----------------------|---------------------|---|----------------------|---|--|
| | | | Land Use Assumptions | | |
| SFCTA (San Francisco) | | SF will require a greater share of regional discretionary funding to support forecast growth; Link regional funding policies with land use policies; AFS should consider growth and transportation investments according to equity principles | | | |
| C/CAG (San Mateo) | | Required transportation infrastructure investment related to forecast growth should be considered; | | IVS should assume historical housing growth in its forecasts; Housing forecasts require re-allocation | |
| VTA (Santa Clara) | | | | | |
| STA (Solano) | | | | | |
| SCTA (Sonoma) | | | | | |



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Julie Pierce

Karen Stepper

Robert Taylor

Randall H. Iwasaki,
 Executive Director

June 15, 2011

Ms. Adrienne J. Tissier, Chair
 Metropolitan Transportation Commission
 Joseph P. Bort MetroCenter
 101 Eighth Street
 Oakland, CA 94607-4770

Mr. Mark Green, President
 Association of Bay Area Governments
 P.O. Box 2050
 Oakland, CA 94607-4756

Subject: Comments on the SCS Alternatives

Dear Ms. Tissier and Mr. Green,

At its June meeting, the Authority considered your response letter (May 16, 2011) to our April 26 comments on the Initial Vision Scenario (IVS). With regard to your positive responses, we appreciate:

- MTC/ABAG's commitment to reconsider and further analyze the current employment forecast in light of the continued downturn and recent census data for 2010;
- that one of the alternative scenarios being considered would increase employment in "housing-rich" areas, and will explore adding regional employment centers in those areas; and
- Your willingness to evaluate a more balanced transportation investment program.

We look forward to working with you in partnership as the process moves forward into the next phase of alternative scenario development.

Your letter, however, was silent on our request that you assume reasonable levels of future housing and jobs growth. We understand the reasons for wanting to explore the effects of balancing jobs and employed residents throughout the region, and we appreciate the robust discussion that has ensued since the IVS was first released last March 11. But, for the reasons enumerated in our previous comment letter, as echoed by a number of CMAs, and as heard en masse from local jurisdictions throughout the region, we find the IVS housing forecast unrealistic and unachievable. Moreover, MTC/ABAG's analysis shows that even with increased transit frequency and completion of the backbone HOT lanes system (both unfunded) the IVS would not achieve the GHG reduction target of 15% by 2035.

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Ms. Adrienne Tissier

Mr. Mark Green

June 15, 2011

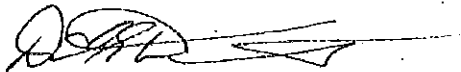
Page 2

Based on the reasons cited, we request that the Initial Vision Scenario, and any other alternative that uses these unrealistic housing and jobs assumptions, be eliminated from the discussion, and not included for any further SCS analysis.

The alternative SCS scenario descriptions prepared by MTC/ABAG staff are still in sketch format. Several of them, however, appear to carry forward the IVS land use – an unrealistic forecast that should not be included in any SCS alternative. At this important juncture, where the regional agencies are selecting alternatives for further analysis, we believe that every alternative selected should meet the “reasonableness” test for housing and job growth.

We look forward to working with you in partnership, as you initiate the development of the detailed SCS scenarios.

Sincerely,



David E. Durant
Chair

cc: CCTA Board Members and Alternates
CMA Directors
RTPC Managers
Contra Costa Planning Directors

File: 13.03.08.01



EXECUTIVE DIRECTOR'S REPORT
June 15, 2011

California Transit Association Annual Legislative Conference: May 17-18, 2011

Peter Engel attended the CTA Legislative Conference in Sacramento. The well attended conference focused on two main topics: SB 375/SCS Development and what it could mean for transit and the current state budget May Revise and Proposition 1B Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) bond sale status.

WTS International Conference: May 18, 2011

The City of San Francisco was the host city for the 2011 WTS International Conference. Organizers offered tours of various ongoing construction projects. The Caldecott Tunnel was one of the projects. Amy Worth and I gave welcoming remarks to the delegates. After our remarks, the group walked to the East Portal to begin their tour.

Caldecott Tunnel Tour: May 19, 2011

I invited board members of the Moraga-Orinda Fire District (MOFD) to tour the Caldecott Tunnel construction project. The MOFD provides rescue support as per Cal OSHA requirements. MOFD board member Mr. Dick Olson and Division Chief Stephen Healy of the Moraga-Orinda Fire District (MOFD) and Barbara Neustadter of TRANSPAC joined me on the tour.

Contra Costa Council - Transportation Task Force May Meeting: May 20, 2011

Senator Mark DeSaulnier and I spoke at a luncheon sponsored by the Contra Costa Council. Senator DeSaulnier spoke about transit funding. I followed up with a presentation on the state of transportation financing from a federal, state, and local level.

Review of Legal Services Proposals and Interviews: May 13, 2011 and May 20, 2011

The Authority formed a review committee to evaluate the proposals for General Counsel services. The committee reviewed seven proposals and concluded with a recommendation to contract with Best Best & Krieger. First, I would like to thank the Commissioners that assisted us, including Chair Durant and APC Chair Pierce. They attended two meetings with staff, including interviews of the final four firms. They committed their valuable time and thoughts on this important matter. Second, I would like to acknowledge Stan Taylor for his long tenure as the Authority's General Counsel. His contributions over the years are greatly appreciated as he worked side by side with Commissioners, staff and our stakeholders to help us deliver on our vision for Contra Costa.

2011 Government Finance Officers Association Conference: May 22-25

The GFOA is an important association to which the Authority belongs and is a resource for our finance professionals. CFO Randy Carlton attended the annual conference in San Antonio with over 3,000 other finance administrators from across the country. The theme of the conference was "Navigating the New Normal in Government Finance." Specific sessions attended by the CFO included: new accounting standards, global economic update, public-private partnerships, bond market and financing update, managing technology outsourcings, etc. The conference cost, including registration, lodging, travel and meals was \$1,507.54.

TRB Long Term Pavement Performance (LTPP) Committee Meeting: May 23-24, 2011

I attended the LTPP meeting in Washington, DC as a committee member. For over two decades, State Department of Transportation agencies have been collecting data with respect to loading on highways. This data is used to help develop long lasting pavement designs, evaluate impacts of heavier loads on roadways, etc. The LTPP program is a partnership with FHWA, TRB, and Transportation Agencies in the US.

I-80 High Occupancy Vehicle (HOV) Lane Ribbon Cutting: May 24, 2011

Ross Chittenden was asked to emcee the ribbon cutting ceremony for the Interstate 80 Eastbound HOV Extension Project in West County. The project constructed a 4.7 mile HOV lane in the eastbound direction of I-80 between State Route 4 and the Carquinez Bridge that is now open to traffic. The event, hosted by Caltrans and the Metropolitan Transportation Commission (MTC), included MTC Commissioner Amy Worth, Caltrans District 4 Director Bijan Sartipi, City of Hercules Mayor Joanne Ward, Assemblymember Susan Bonilla's Field Representative Maurice Delmer, among others, as guest speakers.

California Transportation Commission (CTC) Commissioner Meetings: May 25, 2011

Mayor Frazier, Ross Chittenden, and I met with CTC Commissioner Earp to review our request for CMIA savings for the SR4 Bypass project.

Danville/Sycamore Rotary Club Speech: May 31, 2011

I gave a presentation to the members of the Danville/Sycamore Rotary Club about transportation. My focus was transportation from the Federal, State, and local levels. I also gave them an update on the projects in their area. The audience was interested in the progress of the Caldecott Tunnel project.

Contra Costa County SR 239 Meeting: May 31, 2011

Ross Chittenden and I met with Contra Costa County Public Works Director and executive staff and representatives from Parsons to discuss a potential change in lead agency status for the SR-239 study. A few years ago, Congressman Pombo was able to direct a \$14 million earmark to study the feasibility of the construction of SR 239 from Brentwood/Oakley area to the Tracy area. Contra Costa County has taken the lead for this effort, but with recent staff changes, they would like to discuss options for the Contra Costa Transportation Authority to take the project over.

Ford's "What if Cars Could Talk?" Intelligent Vehicle Forum: June 1, 2011

I was invited to participate on a panel with representatives from Ford Motor Company, Intel, UC Berkeley, and AT&T. The panel was comprised of industry leaders in the intelligent vehicle arena, and I represented government. If cars talked to cars, what are some of the outcomes we would enjoy? The panel focused on business models, mobility improvements, user benefits, safety, and environmental improvements. There were over 25 members of the media in attendance.

California Transportation Commission (CTC) Commissioner Teleconference: June 1, 2011

Ross Chittenden and I conducted a teleconference with CTC Commissioner Guardino to review our request for CMIA savings for the SR4 Bypass project.

East Bay Regional Park District's (EBRPD) Legislative Day: June 3, 2011

I was invited to participate in a Vasco Caves tour with EBRPD General Manager Bob Doyle and members of his executive staff. I was joined by staff members from our local representatives from both state and federal legislators. We spent a couple of hours reviewing the history of the area from the property acquisition to how the park district preserves the cultural history. Ross Chittenden joined me on the tour so I could introduce him to the EBRPD executive staff.

Credit Rating/Investor Relations: June 6, 2011

Last year when I was in New York for credit rating presentations and meetings with RBC Capital (the purchaser of our 2010 Bonds), I made the commitment to keep them informed on our progress here in Contra Costa. In addition to the normal reporting of our financial data provided by the Finance Department, I sent the rating agencies and RBC our 2010 Annual Report. Our goal in providing this information is that they will be informed on our progress, management and financial position for the next time when we need our ratings reviewed which is anticipated for the 2012/13 bonds.

Following is a correction to an item included on the April 20, 2011 Executive Director's Report:

I-680 Express Lane Tour: April 19, 2011

Authority staff arranged a tour of the Alameda I-680 Express Lanes. Commissioners Abelson, Calloway, *Mitchoff* and Pierce participated, along with WCCTAC Chair Roy Swearingen, WCCTAC Executive Director Christina Atenza and TRANSPAC Manager Barbara Neustadter. The tour included a drive along the I-680 Express Lane facility and a presentation/discussion at the Traffic Operations Center in Oakland with the I-680 Express Lane Executive Director Frank Furger and Albert Yee from MTC.



Authority Board Meeting **MINUTES**

MEETING DATE: May 18, 2011

MEMBERS PRESENT: Janet Abelson, Genoveva Calloway, David Durant, Jim Frazier, Federal Glover, Dave Hudson, Karen Mitchoff, Nancy Parent, Julie Pierce, Karen Stepper, Don Tatzin, Robert Taylor,

STAFF PRESENT: Randell Iwasaki, Amin AbuAmara, Brad Beck, Arielle Bourgart, Randall Carlton, Ross Chittenden, Erick Cheung, Martin Engelmann, Jack Hall, Matt Kelly, Susan Miller, Hisham Noeimi, Stan Taylor (Authority Counsel), Danice Rosenbohm (Executive Secretary)

MINUTES PREPARED BY: Danice Rosenbohm

A. CONVENE MEETING: As *Chair Durant* had not yet arrived, *Vice Chair Tatzin* convened the meeting at 6:01 p.m.

B. PLEDGE OF ALLEGIANCE:

C. PUBLIC COMMENT: There were no public comments on items not on the agenda.

Danice Rosenbohm, Executive Secretary, called to the Authority's attention a packet of meeting handouts which included items related to the *Approval of Minutes* and the *Consent Calendar*, among others.

1.0 APPROVAL OF MINUTES: Authority Minutes of April 20, 2011.

ACTION: *Commissioner Pierce* moved to approve the Minutes of April 20, 2011 with the correction as reflected on the Authority meeting handout, seconded by *Commissioner Frazier*. The motion passed unanimously, 10-0. (*Commissioner Durant had not yet arrived.*)

2.0 CONSENT CALENDAR: Consent Items recommended by the following committees:

ACTION: *Commissioner Stepper* moved to approve the Consent Calendar excluding Agenda Item 2.A.12 and with the amendment to Item 2.B.5 as noted on the Authority meeting handout, seconded by *Commissioner Abelson*. The motion passed unanimously, 10-0. (*Commissioner Durant had not yet arrived.*)

DISCUSSION: Commissioner Taylor requested that Agenda Item 2.A.12 be removed from the Consent Calendar for comment.

2.A Administration & Projects Committee:

- 2.A.1 Monthly Project Status Report.** Staff Contact: Ross Chittenden
- 2.A.2 Monthly Accounts Payable Invoice Report for March 2011.** This report provides detail of invoices paid by vendor. Staff Contact: Randall Carlton
- 2.A.3 Monthly Cash and Investment Report for March 2011.** The Authority's Investment Policy calls for this monthly report on investment activity. Staff Contact: Randall Carlton
- 2.A.4 Quarterly Sales Tax Revenue Report for the Period Ended March 31, 2011.** This report contains a summary of sales tax revenues, including analysis and comparisons against prior monthly and quarterly periods. Staff Contact: Randall Carlton
- 2.A.5 Internal Accounting Reports for the Nine Months Ended March 31, 2011.** These financial reports are issued periodically to provide the Authority with an accounting of the Authority's financial position. Staff Contact: Randall Carlton
- 2.A.6 Proposed Actions to Various Funding Resolutions.** Consistent with Authority policy, appropriation resolutions may be modified to extend their expiration date or reflect actual construction bid amounts, or be terminated if the activity that was funded has been completed. Recommended changes are summarized. Staff Contact: Susan Miller
- 2.A.7 Listing of Construction Change Orders (CCOs) Greater than \$25k for Contracts Less than \$15M, and Greater than \$50k for Contracts Larger than \$15M.** Authority policy requires that this list be submitted to the APC for information. Staff Contact: Susan Miller
- 2.A.8 State Route 4 Widening Project – Loveridge Road to Somersville Road. (Project 1406). Delta Diablo Sanitation District.** Staff seeks authorization to amend Memorandum of Understanding (MOU) 14.06.04 with Delta Diablo Sanitation District for the Team Track Facility. Staff Contact: Susan Miller
- 2.A.9 State Route 4 Widening Project – Somersville Road to SR160 (Project 1407/3001).**
- 2.A.9.1 Amendment No. 2 to Cooperative Agreement No. 90.14.16 with Caltrans for Design Services (Caltrans Agreement 04-2133-A2).** Staff seeks authorization to execute Amendment No. 2 to Cooperative Agreement No. 90.14.16 with Caltrans to increase the not-to-exceed amount from \$2,020,000 to \$2,270,000 (\$250,000 increase) to provide additional drainage design services. Staff Contact: Susan Miller

- 2.A.9.2 Segment 2 (Project 1407/3001) – Letter of No Prejudice.** Staff requests approval to amend the Letter of No Prejudice (LONP) request for Segment 2 from the \$22.984 million approved by the Authority on March 16, 2011, to a revised amount up to \$29.284 million, an increase of \$6.3 million. **Resolution 11-07-P (rev. 1)** Staff Contact: Ross Chittenden
- 2.A.9.3 Delta Diablo Sanitation District – Authorization to Approve Agreement No. 325 to Reimburse for Recycled Water Pipeline Construction.** Staff seeks authorization to approve Agreement No. 325 with Delta Diablo Sanitation District in the amount of \$38,438,49 to reimburse for recycled water pipeline work performed to coordinate with the SR4 Widening Project. Staff Contact: Susan Miller
- 2.A.10 State Route 4 (w) Gap Closure Project (Project 1501).**
- 2.A.10.1 Segments I, II, and III – Authorization to Amend Cooperative Agreements 90.15.03, 90.15.05, and 90.15.01 with Caltrans (Project 1501).** Staff seeks authorization to extend the terms of these cooperative agreements to June 30, 2012. No other changes are proposed and there are no additional funds involved with the amendments. Staff Contact: Ross Chittenden
- 2.A.10.2 Amendment No. 11 to Agreement No. 118 with URS Corporation.** Staff seeks authorization to augment the Total Value of Agreement No. 118 by \$40,000 from \$636,352 to \$676,352 for additional Right of Way engineering services. Staff also seeks authorization to extend the term of the Agreement from June 30, 2011 to June 30, 2012. Staff Contact: Ross Chittenden
- 2.A.11 City of Pleasant Hill – Buskirk Avenue Widening – Phase 2 (Project 24006):** A peer review committee completed a Phase I design review of the plans on March 24, 2011. Staff recommends approval of the peer review recommendation. Staff Contact: Jack Hall
- 2.A.12 Removed from Consent Calendar**
- 2.A.13 Legislation.** Receive report on the following proposed State legislation:
- SB 310 (Hancock)-Transit Priority Projects
 - SB 425 (Wright/Emmerson)-Public-Private Partnership Projects
 - SB 907 (Evans)-Master Plan for Infrastructure Financing and Development Commission
- The Committee may act on these or any matters pertaining to the Authority's legislative program. Staff Contact: Arielle Bourgart
- 2.A.14 Caldecott Tunnel Improvement Project - Status Update (Project 1001).** Cristina Ferraz, Caltrans Project Manager, gave a PowerPoint presentation to the APC on the status of the Caldecott Fourth Bore Project. Staff Contact: Ross Chittenden

Authority Board Meeting MINUTES

May 18, 2011

Page 4 of 13

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- 2.A.15 Preliminary Authority Budget for FY 2011-12.** Staff presented the preliminary Authority budget for FY 2011-12 to the APC on May 5th. Any comments or adjustments to the Preliminary Budget will be incorporated into the Proposed Budget to be considered in June, following a public hearing on the matter. Staff Contact: Erick Cheung
- 2.A.16 I-80/San Pablo Dam Road Interchange. (Project 7002)**
- 2.A.16.1 Amendment No. 3 to Cooperative Agreement 07W.01 with City of San Pablo.** Staff seeks authorization to execute Amendment No. 3 to Cooperative Agreement 07W.01 to include final design services in the scope of work. Staff Contact: Hisham Noeimi
- 2.A.16.2 Consultant Agreement No. 316 with URS Corporation Americas.** Staff seeks authorization to enter into Consultant Agreement No. 316 with URS Corporation Americas in the amount of \$3,500,000 to complete 35% design plans for the I-80/San Pablo Dam Road Interchange Reconstruction Project. Staff Contact: Hisham Noeimi
- 2.A.17 I-680 Southbound HOV Lane Gap Closure (Project 8001)**
- 2.A.17.1 Consultant Agreement No. 320 with Parsons for Environmental Services.** Staff seeks authorization to enter into Consultant Agreement No. 320 with Parsons in the amount of \$2,492,550 for Environmental Services for the I-680 Southbound HOV Lane Gap Closure Project. Staff Contact: Susan Miller
- 2.A.17.2 Cooperative Agreement No. 90.11.16 with Caltrans for Preliminary Design Services.** Staff seeks authorization to enter into Cooperative Agreement No. 90.11.16 with Caltrans in the amount of \$611,000 for Preliminary Design Services. Staff Contact: Susan Miller
- 2.A.18 State Transportation Improvement Program (STIP)**
- 2.A.18.1 2010 STIP & STIP Transportation Enhancement (TE) Projects Delivery.** Staff will give an overview of the STIP projects status and delivery, and seeks direction from the board on alternative strategies for monitoring and delivery of projects. Staff Contact: Ross Chittenden
- 2.A.18.2 2012 STIP Schedule.** The California Transportation Commission is expected to release the 2012 STIP fund estimate this summer. In preparation, staff will discuss the timeline for upcoming call for projects. Staff Contact: Ross Chittenden
- 2.B Planning Committee:**

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- 2.B.1 Approval of the City of El Cerrito's Calendar Years (CY 2008-2009) Growth Management Program (GMP) Compliance Checklist.** The City of El Cerrito has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$305,201 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann
- 2.B.2 Approval of Amendment No. 1 to Agreement No. 308 with PBS & J to Reflect Corporate and Project Name Change.** Due to a corporate merger, effective April 1, 2011, PBS & J will operate under the new name of Atkins North America, Inc. Also, the project name for the SR 4 Corridor Management Plan has been changed to the SR 4 Integrated Corridor Analysis. Amendment No. 1 to Agreement No. 308 reflects these changes. Staff Contract: Martin Engelmann
- 2.B.3 Measure J TLC Funding Authorization for the Central-Liberty Streetscape Project in El Cerrito.** The City of El Cerrito is requesting an appropriation of \$204,000 in Measure J Transportation for Livable Communities (TLC) funds for the Central Avenue and Liberty Street Streetscape Improvement project. This appropriation will fund both the environmental and design phases and the construction phase of the project. These funds will come from Measure J Program 25b, Additional Funding for Livable Communities, under the West County portion of the Subregional Projects and Programs category. The City already has an executed Cooperative Agreement for this Measure J funding category. A funding resolution for the City of El Cerrito is attached for approval. Staff Contact: Brad Beck
- 2.B.5 Authorize Allocation of \$2.47 Million in Funding Through MTC's Safe Routes to School Program to the Regional Transportation Planning Committees (RTPCs), and Authorize Authority Staff to Submit the General Program and Project Descriptions to MTC for Amendment into the 2011 TIP.** In April, the Authority adopted an approach to allocating the \$2.47 million in federal CMAQ funds available to Contra Costa through MTC's Safe Routes to School (SR2S) program. This approach allocates these funds among the subregions and asks the RTPCs to identify programs and projects that meet federal and MTC requirements. Each RTPC has developed a conceptual framework for programs and projects that are eligible for federal funding. Staff seeks Authority authorization for staff to enter these general program and project descriptions into MTC's Fund Management System (FMS) for amendment into the 2011 Transportation Improvement Program (TIP). Staff Contact: *Brad Beck*
- 2.B.6 SB 375/SCS Implementation Update.** Authority staff is continuing to work with local jurisdictions on a response to the Initial Vision Scenario released by ABAG/MTC last March 11. A preliminary response was transmitted following the April 20th Authority meeting. Staff Contact: Martin Engelmann

End of Consent Calendar

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2.A.12 Human Resource Services from ADP Resource. ADP is the firm that administers the Authority's payroll and medical flexible spending account. Over the next couple of months, additional ADP services are being implemented to enhance the Authority's human resources (HR) administration. The additional services will include a dedicated HR specialist, a compliance review, new employee handbook, training programs, recruitment services, and an online HR management system. The additional services will be provided at a cost of approximately \$825 per month and within the Executive Director's contract authorization amount. Staff Contact: Randall Carlton

ACTION: Commissioner Taylor moved to accept the report by staff on outsourcing Human Resources Services through ADP Resources, seconded by Commissioner Stepper. The motion passed unanimously, 10-0. (Commissioner Durant had not yet arrived.)

DISCUSSION:

Commissioner Taylor commended the Executive Director and staff for their work on Agenda Item 2.A.12. He said that the innovative approach to outsourced human resources (HR) services would be good for the organization as well as for staff.

Randy Carlton, Chief Financial Officer, stated that Agenda Item 2.A.12 was the result of an opportunity identified by staff to expand upon services with ADP, the Authority's existing payroll and flexible spending account administrator, for outsourcing human resources services at a minimal cost.

Mr. Carlton said that ADP would provide a dedicated human resources specialist who would be available to assist with a multitude of employee matters, such as classification studies, HR compliance reviews, training, safety programs, recruiting, employee assistance and other HR administrative functions.

3.0 MAJOR DISCUSSION ITEMS: *None*

4.0 REGULAR AGENDA ITEMS:

4.A Administration & Projects Committee:

4.A.13 Legislation. Staff will report on the following proposed legislation for discussion and possible action: SB 582 (Emmerson)-Commute Benefit Policies. The Authority may act on this or any matter pertaining to the Authority's legislative program. Staff Contact: Arielle Bourgart

ACTION: Commissioner Pierce moved to take no position on SB 582, seconded by Commissioner Glover. The motion passed unanimously, 8-2, with "no" votes by Commissioners Hudson and Abelson. (Commissioner Durant had not yet arrived.)

DISCUSSION:

Arielle Bourgart, Director of Government and Community Relations, stated that SB 582 would authorize metropolitan planning organizations, in conjunction with their respective air quality management districts, to adopt a 'regional commute benefit ordinance' that would require employers with a specified number of employees (yet undetermined, but likely 20 or 50) to offer at least one of a number of specified commute benefit options.

Ms. Bourgart explained that the intent of the bill was to reduce Greenhouse Gas Emissions (GHG), and that it was a pilot program which would sunset January 2017.

She stated that MTC had indicated that the option for setting up a pre-tax payment plan for transit passes and other commute expenses would result in a payroll tax cost savings for employers and lowered commute costs for employees.

Ms. Bourgart provided some background on similar legislation passed in the 80s and 90s, and said that the APC had concerns related to the lack of information included in SB 582 regarding employee thresholds, penalties for non-compliance, reporting and oversight, data collection, and the role of the 511 program – things which would not be decided until after the bill passes when the ordinance is actually crafted.

Ms. Bourgart stated that a number of APC members had concerns about the use of resources and the logic of such a mandate, particularly for small employers not located near transit. She said that many were opposed to the imposition of new requirements on businesses during economically challenging times.

Ms. Bourgart stated that following discussion at the APC meeting, staff was directed to gain clarification on some of these issues from MTC staff, and discuss potential amendments that might make the provisions of SB 582 more workable. She requested that the Authority authorize continued discussion with MTC toward reaching an agreement, with a complete report to the APC in June.

Commissioner Hudson said that some people might be interested in knowing whether there is a "bundling" component to the bill. He also pointed out the conflict between employers not being able to afford to offer commute benefits to their employees, versus it saving employers money. *Commissioner Hudson* said that he thought that SB 582 would be supported by business parks, but also stated that the business park model would have to be expanded or additional funding provided, as funding had already been stretched quite far.

Commissioner Pierce stated that the APC had a lengthy discussion about SB 582, and that such a requirement could potentially require significant paperwork and might not make sense for smaller employers. She recommended that the Authority not yet take a

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position on the bill until more detail is available, and watch how discussions with MTC proceed. As a representative on ABAG's Legislation and Government Affairs Committee, *Commissioner Pierce* said that she would attempt to initiate a Bay Area-wide discussion regarding some of the concerns about the legislation.

Commissioner Glover stated that as long as there was dialog he was hopeful that common ground could be found.

Commissioner Stepper stated that any decrease in payroll taxes for employers would be offset with an increase in administrative costs. She said that legislators should not pass legislation that cannot be read and understood, and that she was also concerned about the creation of another bureaucracy.

Commissioner Abelson said that in light of changes needed under SB 375, she would support the bill "in concept".

Representative Parent said that she objected to giving governmental agencies full authority to impose such a requirement on business that the Authority could be blamed for, and that the Authority should be cautious about "support in concept" endorsements.

Commissioner Tatzin suggested a study to determine the extent that SB 582 would alter behavior, and explore whether there might be a more cost-effective way to achieve the desired results.

4.B Planning Committee

- 4.B.4 Transmittal of Recommended Project List to MTC for Inclusion in the 2013 Regional Transportation Plan (RTP).** In response to the 2013 Regional Transportation Plan (RTP) Call for Projects issued by MTC on February 14, 2011, Authority staff has worked with the RTPCs and project proponents to develop a comprehensive list of projects for submittal to MTC. To receive future state or federal funding, a project must first be included in the RTP. Projects that impact the capacity of the transportation system must be listed separately in the RTP. The RTP also includes programmatic categories for projects that do not impact the capacity of the transportation system (e.g. pavement rehabilitation, safety projects, pedestrian/bicycle enhancement projects, etc.).
Resolution 11-18-G Staff Contact: Hisham Noeimi

ACTION: *Commissioner Pierce* moved to approve Resolution 11-18-G, seconded by *Commissioner Frazier*. The motion passed unanimously, 11-0.

DISCUSSION:

Hisham Noeimi, Engineering Manager, stated that MTC was in the process of working on the 2013 Regional Transportation Plan (RTP), which would cover a 28-year period from

2013 through 2040. He said that the current RTP was adopted by MTC in the spring of 2009, and that updates were done every 4 years. Mr. Noeimi stated that MTC was targeting adoption of the 2013 RTP for Spring 2013.

In response to the call for projects issued by MTC in February, Mr. Noeimi said that CCTA staff had worked closely with the RTPCs and project proponents to develop the *Committed*, *Financially Constrained*, and *Vision* project lists for submittal to MTC.

Mr. Noeimi explained that a project must be included in the RTP to be eligible to compete for state and federal funds, and that projects that impact the capacity of the transportation system or air quality must be listed separately in the RTP. He said that projects such as pavement rehab, safety projects, and pedestrian/bike enhancements did not need to be itemized in the RTP and would be included in the programmatic categories.

Mr. Noeimi stated that the *Committed* project list included fully funded projects or those expected to be 100% locally funded during the RTP period. He noted that the committed project list included approximately \$165 million in programmatic categories that covered pedestrian/bike projects, making any pedestrian/bike projects eligible to compete for federal and state funding.

Mr. Noeimi said that the *Financially Constrained* project list included projects that were expected to seek discretionary state or federal funds, constrained by funding expected to be available for Contra Costa during the RTP period. He said that funding requests for projects on the financially constrained list totaled approximately \$713 million.

Mr. Noeimi stated that the *Vision* project list included 79 projects that could not be accommodated on the financially constrained project list. He noted that the Vision list also served as a backup project list, should the 2013 RTP fund estimate exceed that of the last RTP. Mr. Noeimi stated that the total cost of projects on all three lists exceeded \$7.2 billion, with funding requests exceeding \$4.5 billion.

Mr. Noeimi stated that the Planning Committee recommended approval of the project lists at its meeting of May 4th and authorized staff to make any necessary minor changes. He said that staff was requesting approval of Resolution 11-08-G and authorization to transmit the letter to MTC describing each of the three capital projects lists and outlining the Authority's public outreach effort.

Mr. Noeimi said that next steps would include evaluation by MTC staff of projects without environmental clearance by May 1st to determine how well the projects meet RTP goals, and a cost-benefit analysis will be done for projects with costs over \$50 million.

Mr. Noeimi thanked CCTA staff including Jack Hall, Matt Kelly, and Peter Engel for their assistance. He also thanked the RTPC managers for providing the updated lists in such a compressed time period.

PUBLIC COMMENT

Renee Rivera, Executive Director of East Bay Bicycle Coalition, thanked Authority staff for including projects they recommended. She asked the Authority to think about implementation of Contra Costa's Complete Streets Program when considering projects on the Financially Constrained project list. Ms. Rivera also said that in the future she would like to see more flexible timelines that would allow greater opportunity for public comment.

Matt Vander Sluis, Senior Field Representative for Greenbelt Alliance, stated that it was good to see a number projects that improve downtown areas and promote biking and health. He said that once MTC completes its evaluation of the projects with respect to the goals of the RTP, the Authority would have an opportunity to broaden the conversation about projects that improve public health, reduce congestion, and make it easier for people to live closer to where they work. Mr. Vander Sluis also stated that there would be upcoming grant opportunities available to communities looking to grow in sustainable and equitable ways, and said that he agreed with Ms. Rivera that there should be a broader opportunity for the public to comment.

Randy Iwasaki encouraged the speakers to work with the cities and CCTA staff on keeping them apprised of projects ready to go that can be added. He also thanked Hisham Noeimi and other Authority staff, including Amin AbuAmara, Jack Kelly, Matt Kelly, and Peter Engel for their efforts in developing the project lists.

Commissioner Pierce also thanked Authority staff and the RTPC managers for their work.

Chair Durant arrived at 6:42 p.m., prior to the vote on Agenda Item 4.B.4.

- 4.1 NEW ITEM: Comments on the Notice of Preparation (NOP) for a Draft Environmental Impact Report on the Proposed New Farm Project.** On April 26, 2011, the Contra Costa County Department of Conservation and Development (DCD) released an NOP for the New Farm Project, which is located in Tassajara Valley outside of the County's adopted Urban Limit Line (ULL). At its meeting on May 4th, the Planning Committee reviewed the NOP under Agenda Item 8.1 – Correspondence, and directed staff to prepare a draft comment letter for review by the full Board. Staff requests authorization to transmit the letter prior to the May 26 deadline for comments. Staff Contact: Martin Engelmann.

ACTION: *Commissioner Tatzin* moved to approve the letter to the County DCD with the changes outlined by staff and authorize its transmittal, seconded by *Commissioner Abelson*. The motion passed unanimously, 11-0.

DISCUSSION:

Martin Engelmann, Deputy Executive Director for Planning, stated that the County Department of Conservation and Development (DCD) had released a Notice of Preparation (NOP) in April for the New Farm Project, located east of Danville and San Ramon in the Tassajara Valley, outside of the County's adopted Urban Limit Line (ULL). Mr. Engelmann stated that the County Board of Supervisors was proposing to proceed with a full environmental impact report on the New Farm Project. In May, the Planning Committee reviewed the NOP and directed staff to prepare a draft comment letter for review by the Authority.

Mr. Engelmann provided background related to the New Farm project and the Principles of Agreement for Establishing the ULL, which were developed as a result of the request from Save Mount Diablo in late 2009 to evaluate the project for compliance with Measure J.

Mr. Engelmann stated that the draft letter to the County DCD requested that the CEQA document evaluate whether the County's approval of the project would comply with its voter-approved ULL, Measure L, and whether the project meets the requirement of the Measure J Growth Management Program. Mr. Engelmann said that he had worked with a sub-committee comprised of *Commissioners Durant and Tatzin* on the draft letter, outlined additional changes recommended by staff, and requested that the Authority approve transmittal of the revised letter (with the changes outlined) to the County by May 26th.

PUBLIC COMMENT

Matt Vander Sluis, Greenbelt Alliance, thanked the Planning Committee, Authority staff and the sub-committee for their efforts looking into the issue and crafting the letter to the County. He stated that Greenbelt Alliance had hired a law firm to look into the application, and that its analysis was that County approval of the New Farm project would violate Measure J making the County ineligible for Return to Source funds, and would also be inconsistent with a number of other General Plan policies, including voter-approved initiatives.

5.0 CORRESPONDENCE AND COMMUNICATIONS:

- 5.1 Letter to the California Transportation Commission dated May 2, 2011 from Assemblymember Joan Buchanan RE: Corridor Mobility Improvement Account Project Nominations.
- 5.2 Letter to the California Transportation Commission dated May 4, 2011 from Assemblymember Susan Bonilla RE: Corridor Mobility Improvement Account Project Nominations.

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A letter from Caltrans Director Cindy McKim to CTC Executive Director Bimla Rhinehart, and letters from Congressman Garamendi to CTC Chair Frommer and Caltrans Director Cindy McKim regarding Corridor Mobility Improvement Account (CMIA) project nominations were distributed as meeting handouts.

Randy Iwasaki said that he was grateful to Congressman Garamendi for sending the letters regarding the CMIA project nominations.

6.0 ASSOCIATED COMMITTEE REPORTS:

6.1 Central County (TRANSPAC): *Report of April 21, 2011*

6.2 East County (TRANSPLAN):

6.3 Southwest County (SWAT): (Report of May 2, 2011 distributed as a meeting handout.)

6.4 West County (WCCTAC): *Report of April 27, 2011*

7.0 COMMISSIONER AND STAFF COMMENTS:

7.1 Chair's Comments and Reports

Chair Durant stated that due to a calendar conflict he would not be attending the July 20th Authority Board Meeting.

7.2 Commissioners' Comments and Reports

Commissioner Pierce reported on the CALCOG Annual Regional Issues Forum she attended in Monterey on April 28th and 29th, which included a report by the San Diego Council of Governments regarding its first Sustainable Communities Strategy, and a robust discussion at the business meeting about CALCOG and its mission. She said that CALCOG was undergoing a reorganization and was in the process of rewriting its bylaws. *Commissioner Pierce* also reported that at the business meeting she was appointed to serve as the Northern California Transportation Committee representative (as well as on the CALCOG Executive Committee).

Commissioner Mitchoff requested that the Executive Director's report be revised to include her name as one of those who attended the April 19th I-680 Express Lane (HOT Lanes) tour.

7.3 Executive Staff Comments

Randy Iwasaki reviewed his Executive Director's report. He also mentioned that the next Focus on the Future Conference would be held on November 13-15, 2011 in San Francisco, and that Arielle Bourgart was assisting the Self Help Counties Coalition in planning for the conference.

Mr. Iwasaki said that he and *Representative Worth* gave a presentation on "Working Together to Build Healthy, Sustainable Communities" at the 2011 Open Space Conference in San Francisco on May 12th. He said that the presentation included discussion about SB 375 policies, the RTP process, and opportunities for projects that support the Open Space Council's principles. Mr. Iwasaki also mentioned that the WTS Conference held in San Francisco May 18-20, 2011 included a tour of the Caldecott Tunnel, at which he and *Representative Worth* also spoke.

Mr. Iwasaki stated that he had attended an "open house" at Save Mount Diablo's new offices in Walnut Creek, and that they were very grateful for the office furniture that was donated by the Authority.

Mr. Iwasaki said that his June Executive Director's report would include a correction for the April 19th I-680 Express Lane Tour, in which *Commissioner Mitchoff* also participated.

8.0 CALENDAR: June/July/August 2011

9.0 ADJOURNMENT to Wednesday, June 15, 2011, at 6:00 p.m.

The meeting was adjourned at 7:04 p.m. to June 15, 2011, at 6:00 p.m.