

8. TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)

Attachments:

- Updated October 5, 2011 Planning Committee report for the October 19 CCTA meeting Approval of the Proposed Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) Bylaws. Comments from the original October 5, 2011 Planning Committee agenda are attached)
- Items approved by the Authority on September 21, 2011 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest
- September 21 CCTA Executive Director's Report
- July 20 CCTA meeting minutes
- Items approved by the Authority on October 19, 2011 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest
- October 19 CCTA Executive Director's Report
- September 21 CCTA meeting minutes



Planning Committee **STAFF REPORT**

Meeting Date: October 5, 2011

Subject	Approval of the Proposed Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) By-Laws.
Summary of Issues	The CBPAC, after reviewing comments received from the RTPCs and the East Bay Regional Park District as well as the comments made by the TCC and Planning Committee meeting in July, has revised the proposed by-laws for adoption by the Authority.
Recommendations	Recommend adoption of the revised by-laws by the Authority
Financial Implications	None
Options	
Attachments (See PC Packet for Attachment B, dated 10/5/11)	A. Revised CBPAC By-Laws B. Comment letters and emails received on the draft by-laws
Changes from Committee	Approved with revisions.

Background

In June, the Authority reviewed the draft by-laws developed by its Countywide Bicycle and Pedestrian Advisory Committee (CBPAC). The Authority originally established the committee in 2001 to oversee the development of the first *Contra Costa Countywide Bicycle and Pedestrian Plan* (CBPP). Since that time, the CBPAC has taken on additional roles: recommending how to allocate funding, reviewing complete streets checklist for projects applying for funds available through MTC, overseeing the 2009 CBPP and advising the Authority on other pedestrian and bicycle issues. The proposed by-laws would formalize the structure and procedures of the committee.

In May, the TCC reviewed the draft by-laws and recommended that the membership of the committee be expanded as follows:

- Change the County appointees to include three staff, one from engineering, one from planning, and one from public health plus one alternate
- Add one transit representative appointed by the Authority's Bus Transit Coordinating Committee.

At its June meeting, the Planning Committee directed staff to forward the bylaws to the RTPCs for their comment and review, and then to forward both the PC and RTPC comments to the CBPAC for review and incorporation into the bylaws. The PC did not endorse the TCC's recommended expansion of the committee's makeup but did ask that the citizen members be residents of Contra Costa.

COMMENTS RECEIVED

Staff received comments on the draft CBPAC by-laws from SWAT, TRANSPAC, WCCTAC, Jim Townsend of the East Bay Regional Park District, and Adèle Ho from the City of San Pablo. Their comments are included in Attachment B.

Need for By-Laws and Public Meetings

TRANSPAC wrote to support the formalizing the committee role and structure and, especially, conducting its meetings according to the Brown Act. TRANSPAC also asked that the committee's agendas, supporting materials, and minutes be posted on the Authority's website and that the Authority provide a way to sign up for meeting notices.

Staff intends to post the CBPAC meeting materials on the Authority's website and to provide a way to sign up for notices.

Funding Recommendations

WCCTAC asked that the by-laws be clarified to specify which other Measure J programs beyond the Pedestrian, Bicycle Trail Facilities program on which the CBPAC would provide funding recommendations. WCCTAC recommended against having the CBPAC provide funding recommendations for TLC or the Commute Alternatives Program.

CBPAC Recommendation: The committee did not recommend changing Section 2.2.2 — "Review and provide recommendations on applications for funding for bicycle and pedestrian projects and programs" — to refer to each specific funding program that the CBPAC would make funding recommendations on. Staff noted that the only Measure J program that the

CBPAC would recommend funding allocations for would be the Pedestrian, Bicycle and Trail Facilities (PBTF) Program. It would likely, however, recommend funding allocations for pedestrian and bicycle related funding available through MTC as well. Since those programs could change in the future, staff proposed not limiting the CBPAC role to only existing programs.

Membership

Many of the comments concerned the membership of the CBPAC. TCC had recommended at its May meeting that the CBPAC membership be expanded by added one representative appointed by the Bus Transit Coordinating Committee and an additional staff representative from the County. Authority staff expressed concern that adding more staff representatives would dilute citizen influence on the committee.

The other comments concerning CBPAC membership were:

TRANSPAC.....Add one staff representative from transit and one staff person from 511 Contra Costa

Jim Townsend (EBRPD)The CBPAC should be made up entirely (or almost entirely) by citizens as opposed to staff

SWAT.....The CBPAC membership should not be expanded and citizen representation should not be diluted

CBPAC Recommendation: The committee discussed the conflicting recommendations received and proposed the following:

- Reduce County representation from two appointees plus one alternate to a single appointee plus one alternate
- Eliminate the CCEAC appointee
- Add two at-large citizen members appointed by the Authority, one with experience with senior issues and one with experience with youth issues

Interest Represented

WCCTAC, SWAT and Adèle Ho asked that Section 3.2 be revised to clarify who each member should represent. The draft language, taken from the CAC by-laws, said that members “shall not

serve in a representative capacity with respect to their appointing authorities or any specific organization.” Both WCCTAC and SWAT recommended that members serve countywide or regional interests, and not their specific appointing agency. Adèle Ho asked whether the point of being appointed by an organization wasn’t to represent the group.

CBPAC Recommendation: The committee recommended changing section 3.2, consistent with the recommendations of WCCTAC and SWAT, as follows:

Members shall represent the general countywide interest and not solely the interest of ~~serve in a representative capacity with respect to their appointing authorities or any specific organization.~~

Chain of Review and Recommendation

WCCTAC recommended that any actions involving funding recommendations, including any proposed program guidelines, made by the Committee be vetted with the TCC.

CBPAC Recommendation: The committee agreed on clarifying Section 9.1 as to the normal chain of review and recommendation. Staff suggests the following:

The primary channel of communication for the CBPAC shall be through written and oral reports from ~~the Chair of the CBPAC to the Technical Coordinating Committee, and through that committee to the Planning Committee or the and~~ the Authority board.

The CBPAC and staff expect that this chain of review and recommendation would continue to be the normal process, although it would allow for exceptions at the Authority’s request.

Work Program

WCCTAC suggested that the CBPAC prepare an annual or biennial work program to be reviewed and approved by the Authority.

CBPAC Recommendation: The committee agreed that adopting a two-year (i.e., biennial) work program is a good idea and that Authority staff should prepare such a work program and update it every other year. The committee didn’t suggest, however, adding it to the by-laws.

Role of Authority Staff

Adèle Ho asked what role Authority staff would have on the CBPAC: who would take and publish meeting notes, who would establish agendas, would CCTA staff be a non-voting member? As a formally established committee, Authority staff would continue to provide technical support including preparing minutes, helping the Chair develop the agenda, and setting up and noticing meetings. The by-laws give the committee chair the primary responsibility for preparing or approving the agenda.

TCC COMMENTS

The TCC discussed the proposed by-laws at its August 18, 2011 meeting and voted to recommend the by-laws as proposed. The focus of the TCC's discussion was the makeup of the committee. The committee wanted to keep the CBPAC as a mix of citizens and staff but asked that the Authority revisit the revised committee makeup after a few years.

PLANNING COMMITTEE COMMENTS (NEW SUB-SECTION)

The Planning Committee made four changes to the proposed by-laws. First, it clarified that the East Bay Bicycle Coalition representative must be a citizen, to ensure that the representative was a resident of the county:

- 3.1.4. One citizen representative plus one alternate appointed by the East Bay Bicycle Coalition

Second, the Planning Committee, noting experience from other committee where the chair had not included items on the agenda that other committee members had asked for, changed section 4.1.1 so that the CBPAC chair *reviews* the agenda, rather than *develops* it.

Third, the Planning Committee removed the phrase "by consensus" at the end of section 5.1 because it was redundant.

Finally, the Planning Committee clarified section 7.2 to note that annual reappointment of subcommittee members is not automatic, as follows:

- 7.2. Each subcommittee shall consist of at least three (3) CBPAC members. Members may be appointed by the CBPAC Chair and reappointed annually.



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Proposed — 5 October 2011

BY-LAWS

Countywide Bicycle and Pedestrian Advisory Committee

These by-laws outline the purpose, membership, responsibilities, and operating procedures of the Contra Costa Countywide Bicycle and Pedestrian Advisory Committee (herein "CBPAC") of the Contra Costa Transportation Authority (the "Authority").

1. Name and Authorization

The name of this organization shall be the Contra Costa Countywide Bicycle and Pedestrian Advisory Committee (CBPAC).

2. Purpose

- 2.1. The purpose of the CBPAC is to advise the Authority on bicycle and pedestrian issues and to help the Authority carry out its responsibilities as a sales tax and congestion management agency.
- 2.2. The CBPAC shall have the responsibility to:
 - 2.2.1. Oversee updates to the CBPP and other Authority policy documents and help implement the policies established therein
 - 2.2.2. Review and provide recommendations on applications for funding for bicycle and pedestrian projects and programs
 - 2.2.3. Review and comment on "complete streets" checklists required of proposed projects
 - 2.2.4. Address other bicycle or pedestrian issues facing the Authority, Contra Costa and the region

3. Membership

- 3.1. The CBPAC shall be comprised of 13 members, plus alternates as noted, appointed from the following agencies:
 - 3.1.1. One citizen and one staff person plus one alternate appointed by each of the four Regional Transportation Planning Committees
 - 3.1.2. ~~Two~~ One staff ~~people~~ person plus one alternate appointed by the County of Contra Costa
 - 3.1.3. One representative plus one alternate appointed by the East Bay Regional Park District
 - 3.1.4. One citizen representative plus one alternate appointed by the East Bay Bicycle Coalition
 - 3.1.5. ~~One representative plus one alternate appointed by the City-County Engineers Advisory Committee~~ Two citizens appointed by the Authority, one of which familiar with issues of youth walking and bicycling and one of which familiar with issues of seniors and disabled non-motorized transportation
- 3.2. Citizen members shall be residents of Contra Costa.
- 3.3. Members shall represent the general countywide interest and not solely the interest of ~~serve in a representative capacity with respect to~~ their appointing authorities or any specific organization.
- 3.4. At the discretion of the respective appointing body, CBPAC members are subject to recall at anytime.
- 3.5. Members shall be appointed for two year terms. There shall be no limit on the number of consecutive terms which a member may serve.
- 3.6. If a member fails to attend three consecutive meetings, whether regularly scheduled or special, the position to which that member was appointed shall be considered vacant. Attendance by an alternate for that position shall be considered attendance by the member.

- 3.7. A vacancy in a position shall be filled for the remainder of the term by the alternate assigned to that position, if any, or until the appointing agency appoints another person to fill that position.

4. Officers

- 4.1. The Officers of the CBPAC shall be a Chair and a Vice-Chair. Their duties shall be as follows:
- 4.1.1. Chair: Presides over CBPAC meetings; ~~develops~~ reviews the meeting agenda; appoints subcommittees and subcommittee chairs; and reports the CBPAC's actions and decisions to the Authority as appropriate.
- 4.1.2. Vice-Chair: Presides over the CBPAC meetings in the absence of the Chair; conducts the other duties of the Chair in his/her absence.
- 4.2. Election of Officers shall be made as follows:
- 4.2.1. Chair: The Chair's term of office shall be for one calendar year. The Chair shall be elected each year at the last meeting of the calendar year by a majority of the CBPAC members present and voting, and shall serve until replaced by a newly-elected chair. If the term of appointment of the Chair expires before the year is out, and that member does not seek or accept reappointment, the Vice-Chair will serve as Chair until the following January.
- 4.2.2. Vice-Chair: This officer shall be elected by a majority of the CBPAC members present and voting at the last meeting of the calendar year. The term of office shall be for one year. If the term of appointment of the Vice-Chair expires before the year is out and that member does not seek or accept reappointment, the Committee will hold an election for a Vice-Chair to serve out the remainder of the term.
- 4.3. In the event of a vacancy in the office of the Chair, the Vice-chair shall be elevated to the office of Chair for the remainder of the calendar year term, and the CBPAC shall nominate and elect a new Vice-chair.

5. Voting

- 5.1. Decision-making by the CBPAC shall be by consensus. The CBPAC shall use formal voting only where consensus among members, and alternates attending in place of a member, cannot be reached by consensus.
- 5.2. Each member shall have one vote. Alternates are eligible to vote when seated in place of their regular committee member.
- 5.3. A quorum shall consist of a majority of the then-appointed CBPAC members. Vacant positions shall not be considered in calculating whether a quorum has been achieved. Alternates attending instead of regularly-appointed members shall be considered as members in determining whether a quorum has been achieved.
- 5.4. Actions taken by the CBPAC must be approved by a majority of those members or alternates eligible to vote at a meeting at which a quorum has been achieved.

6. Meetings

- 6.1. All CBPAC meetings shall be posted public meetings conducted in compliance with the Brown Act.
- 6.2. The regular meetings of the CBPAC are generally scheduled for the fourth Monday of every other month beginning in January of every year at 11:00 a.m. in the Authority offices at 2999 Oak Road, Suite 100, Walnut Creek, California 94597. Additional or alternative meetings may be scheduled to address issues requiring more immediate consideration.
- 6.3. The rules contained within the current edition of Robert's Rules of Order (Newly Revised) shall govern the CBPAC in all cases to which they are applicable and in which they are not inconsistent with these bylaws, the Authority's Administrative Code, the Authority's Office Procedures Guide, and any special rules of order the CBPAC may adopt.

7. Subcommittees

- 7.1. The Chair may establish subcommittees and ad hoc committees as necessary.

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Countywide Bicycle and Pedestrian Advisory Committee
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- 7.2. Each subcommittee shall consist of at least three (3) CBPAC members. ~~Members may be appointed by the CBPAC Chair and reappointed annually.~~

8. Amendment of By-Laws

Amendment of these bylaws may be initiated either by the CBPAC or the Authority directly. Amendment by the CBPAC requires a two-thirds (2/3) vote of the CBPAC members present and voting at any regular meeting of the CBPAC, and subsequent approval by the full Authority Board. Amendment by the Authority would be made consistent with the Authority's adopted procedures.

9. Communications and Reporting

- 9.1. The primary channel of communication for the CBPAC shall be through written and oral reports from ~~the Chair of the CBPAC to the Technical Coordinating Committee, and through that committee to the Planning Committee or the~~ Authority board.
- 9.2. Reports from the CBPAC should reflect the consensus of the CBPAC. If consensus has not been achieved, the Chair shall convey to the Authority that the CBPAC position reflects a majority vote, and the Chair shall acknowledge and convey minority opinions.
- 9.3. CBPAC members are encouraged to report back to their appointing Councils or boards on at least an annual basis and more frequently if warranted.

10. Conflict of Interest

- 10.1. There shall be no monetary gain by members of the CBPAC as a result of their membership and actions on the CBPAC.
- 10.2. CBPAC members shall recuse themselves from discussion and voting on issues in which they might have a personal financial interest or benefit.

Attachment B
Comments Received on CBPAC By-laws

Brad Beck

From: Jim Townsend [JTownsend@ebparks.org]
Sent: Wednesday, June 08, 2011 12:45 PM
To: Brad Beck
Subject: RE: PC Comments on CBPAC By-Laws

Brad:

In my opinion, the BPAC, as an "advisory" committee, should be made up entirely (or almost entirely) by citizens as opposed to staff. There's plenty of opportunity at the CCTA and sub regional level for staff input. For example, the TAC's at WCCTAC, SWAT, TRANSPLAN and TRANSPAC are all made up of staff. The county is well represented already at both the sub regional and CCTA Board level. My take is that the BPAC should be more like the Citizen's Advisory Committee, to allow for community input on planning and funding decisions. It's managed that way very successfully in Alameda County.

To summarize, my input is that the BPAC should be made up of citizen appointees, and it should meet in the evening so working folks can participate.

Thanks for the opportunity to comment.

Jim

Jim Townsend

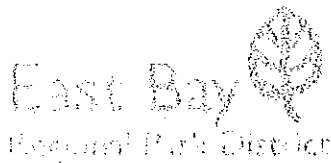
Manager | Trails Development Programs

East Bay Regional Park District

2950 Peralta Oaks Court, Oakland, CA 94605

Tel: 510-544-2602 | Fax: 510-569-1417

JTownsend@ebparks.org | www.ebparks.org



WCCTAC

West Contra Costa Transportation Advisory Committee

El Cerrito

July 22, 2011

Via Electronic Mail

Hercules

Brad Beck
Senior Transportation Planner
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek CA 94597

Pinole

Dear Brad:

Richmond

Thank you for the opportunity to review the draft by-laws for the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) dated 11 May 2011. WCCTAC's comments are as follows:

San Pablo

1. Please clarify whether the CBPAC is envisioned to provide funding recommendations for other Measure J programs beyond the Pedestrian, Bicycle and Trail Facilities, as there are other programs, such as Transportation for Livable Communities and Commute Alternatives Program that are also tied to pedestrian and bicycle issues. WCCTAC does not recommend the CBPAC providing funding recommendations for TLC or the Commute Alternatives Program.

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County

2. We recommend that the CBPAC adopt an annual or biannual work program in order to focus its work and systematically advance recommendations from the Countywide Bicycle and Pedestrian Plan (CBPP), as appropriate. Further, we recommend that the work program be vetted with the Planning Committee so as to elevate the Committee's awareness of, and support for, the various initiatives in the CBPP.

AC Transit

3. Regarding proposed bylaw 3.2 on members not serving on the Committee to specifically represent their appointing authority, we recommend adding that members are to represent the Countywide interest.

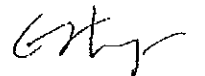
BART

4. Regarding proposed bylaw 9.1, please clarify under what circumstances the CBPAC might report to the Technical Coordinating Committee (TCC). We recommend that any actions involving funding recommendations, including any proposed program guidelines, made by the Committee be vetted with the TCC.

WestCAT

Please feel free to contact me if you have any questions on WCCTAC's comments.

Sincerely,



Christina M. Atienza
Executive Director



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

July 25, 2011

Randell H. Iwasaki, Executive Director
 Contra Costa Transportation Authority
 2999 Oak Road, Suite 100
 Walnut Creek, CA 94597

RE: SWAT Comments

Dear Mr. Iwasaki:

At their meeting of July 11, 2011, the Southwest Area Transportation Committee (SWAT) discussed the proposed Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) draft By-Laws. As such, SWAT would like to respectfully submit the following comments:

- Concurred that the CBPAC structure should remain at 13 members, and further, expressed concerns that the addition of staff members in expanding the Committee would dilute citizen representation;
- Under Section 3.2 of the draft By-Laws, consider revising the language to more accurately reflect the intent that Committee members are appointed to serve in the best interests of the region.

Thank you for your consideration and opportunity to comment on this matter. If you should have any questions or comments, please contact Andy Dillard, SWAT Administrator at (925) 314-3384, oradillard@danville.ca.gov

Sincerely,

A handwritten signature in cursive script that reads "Amy R. Worth".

Amy Worth, Chair
 Southwest Area Transportation Committee
 Contra Costa County, CA

Cc: Randell H. Iwasaki, CCTA Executive Director
 SWAT and SWAT TAC; Christina Atienza, WCCTAC; Barbara Neustadter,
 TRANSPAC; John Cunningham, TRANSPLAN; Brad Beck, CCTA; Diane Bodon,
 CCTA

Brad Beck

From: Adele Ho [AdeleH@sanpabloca.gov]
Sent: Thursday, August 04, 2011 12:27 PM
To: Brad Beck
Cc: Mitch Avalon; Christina Atienza
Subject: CBPAC Bylaws

Brad – at the July CCEAC meeting, Randy said that we could still submit comments on the bylaws after July 25th. So, here are mine:

We concur with the comments submitted by WCCTAC. In addition:

Section 2.2.1 – Will CBPAC actually "oversee updates to the CBPP and other Authority policy documents", or will they provide input ? I looked up the definition of "oversee", and it is "to direct (work or workers); supervise; manage", which is probably more than an advisory committee should handle.

Section 3.2, "Members shall not serve in a representative capacity with respect to their appointing authorities or any specific organization" – It is not clear to me what this means... does it mean they just represent themselves as citizens? Isn't the point of being appointed by an organization to represent the group? Or, was this intended to indicate that their appointing organization's governing board has the ultimate say for their organization?

Should there be a section on who is responsible for taking and publishing meeting notes?
Who establishes the agenda for the meetings?
Should the Membership include a non-voting member from CCTA staff?
Or does the Committee operate pretty independently of CCTA staff?

Thanks for the opportunity to comment!

*Adele Ho, Public Works Director
City of San Pablo
13831 San Pablo Avenue
San Pablo, CA 94806
phone: (510) 215-3068
FAX: (510) 215-3031
NEW e-mail: adeleh@SanPabloCA.gov
website: www.SanPabloCA.gov*

NEW CITY HALL HOURS

*As a cost saving measure, the City of San Pablo Administrative Offices at Alvarado Square will be closed Fridays. **Effective July 1st**, new extended hours*: Monday thru Thursday, 7:30 a.m. – 6:00 p.m.; open during lunch time*

**With the exception of the San Pablo Senior Center, Youth Services, Public Works Maintenance & Operations/Corporation Yard, and Police Patrol Services. Recreation will be open Fridays with limited services.*

TRANSPAC Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
2300 Contra Costa Boulevard, Suite 360, Pleasant Hill, CA 94523 (925) 969-0841

August 8, 2011

Mr. Randell H. Iwasaki
Executive Director
2999 Oak Road, Suite 100
Contra Costa Transportation Authority
Walnut Creek, CA 94596

Re: Comments on the Proposed Countywide Bicycle and Pedestrian Advisory Committee
(CBPAC) Bylaws

Dear Mr. Iwasaki:

TRANSPAC reviewed the proposed Countywide Bicycle Pedestrian Advisory Committee (CBPAC) bylaws at its July meeting and offers the comments listed below.

TRANSPAC is in favor of formalizing the committee to follow the Brown Act standards. Regardless of how the Brown Act ultimately may apply to this committee, meetings should be open to the public, with meeting agendas posted in advance online as well as minutes and other information should be available to the public online. A process to sign up online for meeting notifications would be useful.

TRANSPAC supports a requirement that a citizen be appointed from each RTPC and that the citizen should either reside or work in Contra Costa, with a preference for residing in Contra Costa. The County should have two staff representatives. A staff representative from transit is suggested, as is a staff person from 511 Contra Costa due to its involvement with the planning and implementation of bicycle and pedestrian programs. TRANSPAC also suggests that the CBPAC chair rotate annually and be a CBPAC member from one of the RTPCs or the County.

In terms of the number of representatives to be appointed from each RTPC, clarification is needed in order to determine whether the intention is to have one staff person and one alternate or if the intention is to have two members from each RTPC made up of one staff person and one citizen who resides within the RTPC's jurisdictions. An alternate is also appropriate in this scenario. TRANSPAC currently has one jurisdiction staff member and one citizen on the CBPAC.

Sincerely,



William Shinn
TRANSPAC Chair

Letter to Randell H. Iwasaki, CCTA
August 8, 2011
Page 2

cc: TRANSPAC Representatives
TRANSPAC TAC and staff
Amy Worth, SWAT Chair
Brian Kalinowski, TRANSPLAN Chair
Martin Engelmann, Brad Beck, CCTA
Christina Atlenza, WCCTAC
Roy Swearington, WCCTAC Chair
John Cunningham, TRANSPLAN
Andy Dillard, SWAT
June Catalano, City of Pleasant Hill

CBPAC letter revised 8 1 11 (2)



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Karen Mitchoff

Julie Pierce

Karen Stepper

Robert Taylor

Randell H. Iwasaki,
 Executive Director

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MEMORANDUM

To: Barbara Neustadter, TRANSPAC
 Andy Dillard, SWAT, TVTC
 John Cunningham, TRANSPLAN
 Christina Atienza, WCCTAC
 Richard Yee, LPMC
Randell H. Iwasaki

From: Randell H. Iwasaki, Executive Director

Date: September 22, 2011

Re: Items approved by the Authority on September 21, 2011, for circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest

At its September 21, 2011 meeting, the Authority discussed the following items, which may be of interest to the Regional Transportation Planning Committees:

1. **Contra Costa Measure J Transportation for Livable Communities (CC-TLC) and Pedestrian Bicycle and Trail Facilities (PBTF) Program: Review of Proposed CC-TLC and PBTF Call for Projects.** *The Authority approved the release of Call for Projects for these two programs. The Call for Projects will be transmitted to project proponents under separate cover.*
2. **Update on BCDC's Proposed Bay Plan Amendment.** *The Authority approved sending a letter to BCDC in support of the proposed Bay Plan Amendment 1-08. (Attachment)*
3. **2012 State Transportation Improvement Program (STIP) Candidate Projects.** *Staff presented TCC recommendations for the 2012 STIP. The Authority approved the project list and the Resolution of Local Support, 11-34-P. The Authority also concurred with the TCC's recommendation to require regular project reporting from the City of Hercules on its Intermodal Station project. (Attachment)*
4. **Letter of Support for the Metropolitan Transportation Commission (MTC) Application to the California Transportation Commission (CTC) regarding the Bay Area Regional Express Lane Network.** *The Authority approved sending a letter in support for MTC's application to the CTC for the Bay Area Regional Express Lane Network, providing the conditions outlined in the letter are met. (Attachment)*

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5. **Measure J Expenditure Plan Amendment of Programs 19 and 20 for West County.** *The Authority approved Ordinance 11-01, adding flexibility to program 19b - Additional Bus Service Enhancements, and 20b – Additional Transportation for Seniors and People with Disabilities, by allowing WCCTAC to program funds to support existing services under certain situations of financial need. Staff was authorized to send a Notice of Proposed Amendment to Measure J Expenditure Plan to the Board of Supervisors, City/Town Managers, and the Conference of Mayors as required by Section 8 of the Measure J Ordinance. The Authority will conduct a public hearing at its meeting of October 19, 2011. (Attachment)*

 6. **Review and Discussion of MTC's Proposed Cycle-2 OneBayArea Grant Program.** *On July 8, 2011, the Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG) jointly released a draft proposal for the OneBayArea grant program. This new program would alter the framework for allocating the STP and CMAQ funding that MTC adopted in December 2009. The revised program would give CMAs more flexibility in allocating funds among the previous TLC, Regional Bicycle, Local Streets and Roads Shortfall and Safe Routes to Schools program and would substantially increase the amount of funding to counties. Staff, however, has identified some significant problems with the proposal, including requiring local adoption of various policies to be eligible for funds, directing 70 percent of the funds to projects in Priority Development Areas, and downplaying maintenance needs and prior commitments. The Authority reviewed the draft comment letter on the OneBayArea Grant proposal, and authorized the Chair to work with staff to finalize and transmit the letter to MTC. The final letter will be transmitted under separate cover.*



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COMMISSIONERS

September 21, 2011

David Durant, Chair

Don Tatzin,
Vice Chair

Janet Abelson

Genevieve Calloway

Jim Frazier

Federal Glover

Dave Hudson

Karen Mitchoff

Julia Pierce

Karen Stepper

Robert Taylor

Randell H. Iwasaki,
Executive DirectorSean Randolph
ChairmanBAY CONSERVATION AND DEVELOPMENT
COMMISSION

c/o Bay Area Council

201 California Street, Suite 1450

San Francisco, CA 94111

Will Travis

Executive Director

BAY CONSERVATION AND DEVELOPMENT
COMMISSION

50 California Street, Suite 2600

San Francisco, California 94111

Subject: *Letter of Support for the Proposed Bay Plan Amendment 1-08*

Dear Chairman Randolph and Executive Director Travis:

In our last letter to you, dated November 23, 2010, the Contra Costa Transportation Authority (the Authority) expressed significant concerns about the conflicts that the policies and guidelines in the proposed Bay Plan Amendment 1-08 (the Amendment) would introduce to the transportation sector in general and to the Authority's mission and goals in particular.

We are therefore pleased to report, that after having reviewed the proposed July 29, 2011 revisions to the Amendment, the Authority has taken a position of support. We appreciate that the July 29 version broadly and comprehensively addresses our early comments. Specifically:

1. The Authority sought revisions to the Amendment to avert conflicts between the Bay Plan Climate Change policies and the Authority's primary mission – to deliver the Measure J transportation projects as approved by the voters of Contra Costa.

The proposed amendment adds policies that specifically limit the application of the Climate Change policies to within 100 feet of the shoreline. For projects or activities that are located partly within the 100 foot band, and partly outside of it, the findings only apply to that portion of the project located within the 100 foot band (see Policy 1, p. 21). While this policy explicitly limits BCDC's jurisdiction to the existing shoreline, a new policy also recognizes that piecemealing decisions based upon overlapping government jurisdictional boundaries can be inefficient and counterproductive. Consequently, the proposed amendment supports BCDC's collaboration with the Joint Policy Committee, which is comprised of the regional agencies (MTC, ABAG, BCDC, and the Air District), to provide a framework for regional decision making (see Policy 6.u, p. 19).

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 www.ccta.net

Sean Randolph and Will Travis

September 21, 2011

Page 2

The proposed amendment also adds a policy that recognizes that transportation facilities and other critical infrastructure that is necessary for existing development or to serve planned development provide regional benefits, advance regional goals, and should be encouraged if the benefits outweigh the risk from flooding (see policy 7.b, p. 26).

2. The Authority sought to avert conflicts between the Bay Plan and the efforts of local jurisdictions to develop Priority Development Areas (PDAs), several of which are located near the Bay.

The policy addressing infill development has been re-written to acknowledge that ABAG and MTC have developed the FOCUS program and have identified PDAs as key components of the Bay Area's Sustainable Communities Strategy (SCS) that will be adopted pursuant to SB 375. The policy further states that one of BCDC's objectives in adopting climate change policies is to facilitate implementation of the SCS (see policy 6.p, p. 17).

3. The Authority sought assurances that the existing infrastructure we rely on daily for the transport of people and goods will be adequately protected from sea level rise.

The revised policies recognize the significant and valuable development that has been built up along the coastal areas. The policies include a new finding that recites the overarching guiding principles of the California Climate Adaptation Strategy, including the objectives of protecting public health, safety, and critical infrastructure. The Strategy recognizes that protecting anything and everything from sea level rise may prove futile in the long run, and looks to decision guidance using cost-benefit analysis to appropriately consider developments that are threatened (see policy 6.w, p. 20).

We commend the staff and Commission members for their thoughtful consideration of all of the comments provided by the involved stakeholders, and for establishing a framework for the regional dialog to begin on the difficult work of responding to the challenges of climate change and sea-level rise.

Sean Randolph and Will Travis
September 21, 2011
Page 3

We look forward to participating in the regional dialog.

Sincerely,

A handwritten signature in black ink, appearing to read "David E. Durant", with a stylized flourish extending to the right.

David E. Durant,
Chair

cc via e-mail: BCDC Members and Alternates
The Contra Costa Mayor's Conference
Contra Costa County Supervisors
Contra Costa Transportation Authority Members

2012 STIP Applications - TCC Subcommittee Review						
Rank	Project Proponent	Project Name	Project Type*	Funds Requested	Cumulative Total	2012 STIP Funds
1	Hercules	Hercules Intermodal Transit Center, Station Building	T	\$5,100,000	\$5,100,000	\$5,100,000
2	BART	Walnut Creek BART TOD Intermodal	T	\$5,300,000	\$10,400,000	\$5,300,000
3	CCTA/San Pablo	I-80/San Pablo Dam Rd. Interchange Reconstruction	R	\$10,000,000	\$20,400,000	\$10,000,000
4	CCTA/TRANSPAC	I-680 SB HOV Gap Closure, N. Main St to Livorna Rd	R	\$9,000,000	\$29,400,000	\$5,557,000
5	CCTA/TRANSPAC	I-680/SR4 Phase 3 interim Improvements	R	\$19,800,000	\$49,200,000	
6	Pleasant Hill	Contra Costa Blvd Corridor Enhancement Phase 3	R	\$4,923,000	\$54,123,000	
7	CCTA/Danville	I-680 NB Auxiliary Lanes, Seg. 2 Danville and Sam Ramon	R	\$9,000,000	\$63,123,000	
8	AC Transit	Richmond Parkway Transit Center	T	\$15,000,000	\$78,123,000	
9	Lafayette	Pleasant Hill Road Olympic Circle	R	\$1,000,000	\$79,123,000	
10	County	Camino Tassajara Sfty Imps-Windemere Pkwy to Alameda C. Line	R	\$5,764,000	\$84,887,000	
11	Richmond	Richmond Transit Village Ph II, Nevin Ave Improvements	T	\$3,211,000	\$88,098,000	
12	County	Kirker Pass Rd NB Truck Climbing Lane	R	\$3,500,000	\$91,598,000	
13	CCTA/San Ramon	I-680/Norris Canyon Bus/Carpool on/off ramps	R	\$7,000,000	\$98,598,000	
14	EBRPD	Pinole Shore to Bayfront Park Trail	T	\$1,000,000	\$99,598,000	
15	San Ramon	San Ramon Valley Blvd. Pavement Rehabilitation (INCOMPLETE)	R	\$2,223,000	\$101,821,000	
	TOTAL			\$101,821,000		\$25,957,000

*Project Type: Roadway = R, Transit = T



CONTRA COSTA
**transportation
 authority**

September 22, 2011

COMMISSIONERS:

David Durant,
 Chair

Don Tatzin,
 Vice Chair

Janel Abelson

Genoveva Calloway

Jim Frazier

Federal Glover

Dave Hudson

Karen Milchoff

Julie Pierce

Karen Stepper

Robert Taylor

Randell H. Iwasaki
 Executive Director

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Walnut Creek, CA
 94597

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 925/ 256-4700

FAX:
 925/ 256-4701

<http://www.ccta.net>

Mr. Darlo Frommer, Chair
 California Transportation Commission
 1120 N Street, Room 2221 (MS-52)
 Sacramento, CA 95814

Dear Chairman Frommer and Commissioners:

The Contra Costa Transportation Authority (Authority), acting as the Congestion Management Agency (CMA) for Contra Costa, is writing in support of the application by the Metropolitan Transportation Commission (MTC) for authority to implement the Bay Area Express Lane Network and urges the California Transportation Commission (Commission) to make a finding of eligibility under Streets & Highway Code Section 149.7. The Authority acted at its meeting on September 21, 2011 to affirm this support.

The express lanes network is a component of the *Transportation 2035 Plan for the San Francisco Bay Area*, the long-range transportation plan for the Bay Area. This request before the Commission represents the culmination of significant efforts to define and study the technical and financial feasibility of moving forward with the express lanes network. High Occupancy Vehicle (HOV) lanes are already an essential part of the regional transportation system, but they could be even more extensive and make a greater contribution to regional mobility, if they were to reach their full potential. Currently, the HOV lanes are a "patchwork" rather than a network. The implementation of the network for which MTC is seeking authority on behalf of the region would be a powerful tool for management of the freeway system. It would yield the following benefits:

- **Capacity Enhancement/System Performance.** Current underutilization of HOV lanes creates the opportunity to balance the usage of all lanes and increase vehicle and person throughput, as a result of careful real-time pricing strategies. Overall system performance can be improved by a more extensive HOV/express lane network that can be fine-tuned through pricing.
- **Connectivity.** Additional HOV lanes would be constructed to close gaps and permit longer contiguous trips on the lanes than are currently possible or foreseeable under current funding circumstances. The network will become a much more attractive and efficient mobility option for travelers when gaps are closed.
- **Travel Time Savings.** Offering travelers the option of using the express lane provides an opportunity to save travel time, especially on those occasions when being on time is of great value to the user.
- **Reliability.** In addition to time savings, reliability is an important value to users. If predictability can be assured, experience with express lanes in other regions has shown

Mr. Dario Frommer
September 22, 2011
Page 2

that users will pay the toll, even at times when there is not significant congestion on the adjacent general purpose lanes.

- **Bus Transit improvement.** Substantially enhanced connectivity and improved reliability will make express bus travel much more attractive and thereby lead to increased ridership. This will lead to reduced congestion, energy consumption and air emissions.

Of course, each segment of the express lane network has its own special characteristics. As each project of the network is developed, we understand that there will be detailed analysis of operational and environmental impacts specific to that project. The Authority, as well as affected jurisdictions in Contra Costa, expects to participate in the project development process for those corridors within our county.

The Authority's support for the Bay Area Express Lane Network is predicated on the understanding that the following concerns will be addressed prior to implementation:

- **Governance structure:** Important policy decisions are needed for both region-wide and corridor-specific implementation. The Authority, as the CMA for Contra Costa, should be involved with our partners at MTC, Caltrans and other Bay Area CMAs in the development of the governance structure that affects Contra Costa corridors and residents.
- **Financing options:** The MTC application includes costs needed to implement and operate the express lane network, and discusses financing options in limited detail. A more defined financing plan needs to be identified.
- **Start-up costs:** Contra Costa's Measure J expenditure plan includes funding to construct HOV lanes along I-680. These funds cannot be redirected to implement HOT lanes. Rather, these funds should be supplemented from the network financial plan for this purpose.
- **Use of net revenue:** The Authority believes that HOT lane implementation should benefit residents and travelers along tolled corridors, and that excess revenue should be used for transit assistance or other capital projects.
- **The Authority and local involvement in implementation:** Most importantly, the Authority and its affected jurisdictions need to be involved in the continued planning and implementation of the express lane network. This includes participation in operational policy decisions and the development of project development roles for corridors within Contra Costa.

We are pleased to give wholehearted support and endorsement to the MTC application to seek authorization of the Bay Area Express Lane Network as long as the above conditions are met. We urge Commission approval of the application.

Sincerely,



David E. Durant
Chair



CONTRA COSTA
**transportation
 authority**

COMMISSIONERS

September 22, 2011

David Durant, Chair

Board of Supervisors
 City/Town Managers
 Conference of Mayors

Don Tatzin,
 Vice Chair

Janet Abelson

Genevieve Calloway

Re: Notice of Proposed Amendment to Measure J Expenditure Plan

Jim Frazier

Dear Sir/Madam:

Federal Glover

In accordance with Section 8 of the Contra Costa Transportation Improvement and Growth Management Program Ordinance, ("Ordinance #06-01", or "Measure J"), we are hereby notifying you of the Authority's proposed amendment of the Measure J Expenditure Plan. By a vote of 10 to 0, the Authority passed Ordinance 11-01 on September 21, 2011 approving the amendment. The amendment addresses only programs specific to West County.

Dave Hudson

Karen Mitchell

Julie Pierce

Karen Stepper

Robert Taylor

Expenditure Plan Programs 19b and 20b (West County) are intended to provide new or enhanced bus service and transportation programs for seniors and people with disabilities, respectively in West County. Section 8 of Ordinance 06-01 states that the Authority may annually review and propose amendments to the Expenditure Plan to provide for the use of additional federal, state and local funds, to account for unexpected revenues, *or to take into consideration unforeseen circumstances*. The Authority is proposing this action at the request of WCCTAC because significant funding reductions resulting from both the economic downturn have left existing bus and paratransit operations in jeopardy of reductions or elimination. The amendments would provide flexibility to WCCTAC to program funds from these specific programs to fund existing transit and paratransit services and programs under situations of declining transit revenues.

Randell H. Iwasaki,
 Executive Director

In the event that your agency does not agree with the Authority's amendment, Section 8 of Ordinance #06-01 requires that your jurisdiction, by majority vote of the governing body, appeal the Authority's decision, and formally notify the Authority via registered mail within 45 days of receipt of this notice. The appealing jurisdiction will then have a further 45 days to obtain formal resolutions of support from the majority of the cities and towns within the county representing a majority of the population residing within the incorporated area of the county and the Board of Supervisors. If a jurisdiction does not obtain the necessary resolutions supporting its appeal or fails to act within the timeframes provided in Section 8 of Ordinance #06-01 the Authority's amendment to the Expenditure Plan will stand. As required a public

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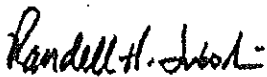
September 22, 2011

Page 2

hearing on this amendment will be held at the Authority's regularly scheduled board meeting on October 19, 2011.

Should you have any questions, please contact me at (925) 256-4724 or Peter Engel at (925) 256-4741.

Sincerely,



Randell H. Iwasaki
Executive Director

Attachment: Ordinance 11-01

File: 04.17.01.05

Distribution List
Ordinance 11-01
Notice of Proposed Amendment

Distribution List - County Board of Supervisors, City/Town Managers, Conference of Mayors

FirstName	LastName	Company1	BusinessStreet	City	State	Zip
Jim	Jakel	City of Antioch	P.O. Box 5007	Antioch	CA	94531-5007
Donna	Landeros	City of Brentwood	708 Third St	Brentwood	CA	94513-1396
Gary	Napper	City of Clayton	6000 Heritage Trail	Clayton	CA	94517-1250
Dan	Keen	City of Concord	1950 Parkside Drive	Concord	CA	94519-2578
Scott	Hanin	City of El Cerrito	10890 San Pablo Ave.	El Cerrito	CA	94530-2392
Eguzki	Olano	City of Hercules	111 Civic Drive	Hercules	CA	94547
Steven	Falk	City of Lafayette	3675 Mt. Diablo Blvd., Ste. 210	Lafayette	CA	94549-1968
Philip	Vince	City of Martinez	525 Henrietta St	Martinez	CA	94553-2337
Bryan	Montgomery	City of Oakley	3231 Main Street	Oakley	CA	94561
Janet	Keeter	City of Orinda	22 Orinda Way	Orinda	CA	94563
Belinda	Espinosa	City of Pinole	2131 Pear Street	Pinole	CA	94564-1716
Marc	Grisham	City of Pittsburg	65 Civic Ave.	Pittsburg	CA	94565
June	Catalano	City of Pleasant Hill	100 Gregory Ln	Pleasant Hill	CA	94523-3323
William	Lindsay	City of Richmond	450 Civic Center Plaza	Richmond	CA	94804
Matt	Rodriguez	City of San Pablo	13831 San Pablo Avenue	San Pablo	CA	94806
Greg	Rogers	City of San Ramon	2222 Camino Ramon	San Ramon	CA	94583-1372
Ken	Nordhoff	City of Walnut Creek	1666 North Main Street	Walnut Creek	CA	94596
David	Twa	Contra Costa County	651 Pine St., 11th Floor	Martinez	CA	94553-2337
Joe	Calabrigo	Town of Danville	510 La Gonda Way	Danville	CA	94526-1722
Jill	Keimach	Town of Moraga	329 Rheam Blvd.	Moraga	CA	94556
Tiffany	Lennear	Clerk of the Board of Supervisors	651 Pine Street, Room 106	Martinez	CA	94553
Don	Blubaugh	Contra Costa County Mayors' Conference	1715 Chardonnay Ln.	Brentwood	CA	94513



ORDINANCE 11-01

**AMENDING THE MEASURE J TRANSPORTATION EXPENDITURE PLAN
BY REVISING AND CLARIFYING HOW THE WEST CONTRA COSTA TRANSPORTATION ADVISORY
COMMITTEE MAY DEVELOP GUIDELINES AND ALLOCATE FUNDS FOR THE ADDITIONAL BUS SERVICE
ENHANCEMENTS AND ADDITIONAL TRANSPORTATION SERVICES FOR SENIORS AND PEOPLE WITH
DISABILITIES PROGRAMS**

AN ORDINANCE amending the Measure J Transportation Expenditure Plan by revising and clarifying how the West Contra Costa Transportation Advisory Committee (WCCTAC) may develop guidelines and allocate funds for the Additional Bus Service Enhancement Program (Subregional Program 19) and the Additional Transportation Services for Seniors and People with Disabilities Program (Subregional Program 20).

WHEREAS, the Measure J Transportation Expenditure Plan includes a Subregional Projects and Programs category in order to allow Regional Transportation Planning Committees (RTPCs) representing each subregion to propose projects and programs critical to addressing local transportation needs; and

WHEREAS, with respect to the Subregional Programs 19 and 20, the Measure J Transportation Expenditure Plan provides for the development of enhanced service funding-eligibility guidelines and specifies the uses for which enhanced service funding may be allocated; and

WHEREAS, a request was received from WCCTAC to amend the language for programs 19b and 20b of the transportation expenditure plan to allow for additional flexibility in determining the use of the funds for existing operations; and

WHEREAS, the Authority Staff has reviewed and recommended changes to Subregional Projects and Programs requirements to allow RTPCs, in cooperation with the Authority, to establish and apply subregional operator-eligibility guidelines for enhanced service funding from Subregional Programs 19 and 20, including reporting requirements; and

WHEREAS, the Authority Staff has reviewed and recommended changes to Subregional Projects and Programs 19 and 20 to allow RTPCs the flexibility to use enhanced service funds for existing services under certain circumstances; and

WHEREAS, the Board has determined that the proposed amendments do not change the substance or intent of the drafters of Measure J, but clarify the circumstances under which WCCTAC may allocate enhanced service funds.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:

1. The Measure J Transportation Expenditure Plan (as amended through July 15, 2009) is amended as follows:

Expenditure Plan page 21, "Subregional Projects and Programs – West County (WCCTAC)" is amended to read in full as set forth in Attachment A, which Attachment is incorporated by reference and made a part of this ordinance as if fully set forth herein.

Passed and adopted by the Contra Costa Transportation Authority on September 21, 2011, by the following vote:

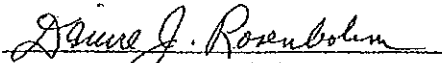
AYES: Ahlson, Ritterman, Durant, Frazier, Glower, Hudson, Mitchell, Pierce, Stepper, Tatzin.

NOES: 0

ABSENT: Taylor


David E. Durant, Chair

This ORDINANCE was entered into at a meeting of the Contra Costa Transportation Authority held on September 21, 2011, in Walnut Creek, California, and became effective forthwith.


Attest: Danice J. Rosenbohm, Executive Secretary

ATTACHMENT A

Expenditure Plan page 21, West County Subregional Programs 19b and 20b

WEST COUNTY (WCCTAC)

19b Additional Bus Service Enhancements 2.2% (\$44.5 million)

Funds will be used to enhance local bus service in West County, as determined by WCCTAC and the west county bus operators. Funds will be used to operate new service, including new bus lines, expanded service hours, improved frequency, expanded days of the week, etc. At least \$4 million of the \$44.5 million total would go to WestCAT.

~~In years when, as a result of economic downturn, the combined revenue and reserves provided under Bus Services (Program 14) to eligible West County operators is less than the revenue received in the prior year (after being adjusted for inflation), the additional revenue may be used to fund the shortfall, if requested by the operator. Under those circumstances, the additional funds may be used for services that would be eligible for funding under Program 14.~~

As determined by WCCTAC, certain conditions beyond the control of the operators may warrant the use of the additional funds to maintain services that are eligible for funding under Program 14. Such circumstances could include, but not be limited to declines in sales tax revenues, revenues used for transit operations or other supplemental revenues, or increases in insurance and fuel costs.

20b Additional Transportation for Seniors and People with Disabilities 0.65% (\$13 million)

As determined by WCCTAC, funds will be used to supplement the services provided by the countywide transportation program for seniors and people with disabilities and may include, but are not limited to, provision of dedicated shuttles to specific programs and activities, as well as sedan/taxi service, supplemental service provided by the cities, the County or transit agencies, expanded subsidies for fares, etc. ADA and non-ADA service will qualify. Funds shall be allocated annually as a percentage of total sales tax revenues, and in addition to funds provided under the base program as described above.

~~In years when, as a result of economic downturn, the combined revenue and reserves provided under Transportation for Seniors and People with Disabilities (Program 15) to eligible West County operators is less than the revenue received in the prior year (after being adjusted for inflation), the additional revenue may be used to fund the shortfall, if requested by the operator. Under those circumstances, the additional funds may be used for services that would be eligible for funding under Program 15.~~

As determined by WCCTAC, certain conditions beyond the control of the operators may warrant the use of the additional funds to maintain services that are eligible for funding under Program 15. Such circumstances could include, but not be limited to declines in sales tax revenues, revenues used for transit operations or other supplemental revenues, increases in demand beyond that assumed in Program 15, or increases in insurance and fuel costs.



EXECUTIVE DIRECTOR'S REPORT
September 21, 2011

Congressman McNerney's SR-4 Bypass Funding Event: July 18, 2011

Congressman McNerney held an event that included a bus tour of SR 4 Projects, SR 4/SR 160 future connector ramps, and the SR 4 Bypass Sand Creek Interchange and Freeway conversion projects and list of dignitaries that spoke to the media about the significance of the recent California Transportation Commission (CTC) allocation of \$25 million in CMIA savings.

West County Forum: July 19, 2011

Mr. Howard Abelson invited me to speak about transportation issues in Contra Costa County to a group called the West County Forum. The membership is comprised of business owners in the western part of Contra Costa County.

US Government Accountability Office (GAO): July 20, 2011

I was interviewed by a team led by Emily Larson of the GAO Office in Washington, DC. They were conducting a review of the use of ITS technologies. Their focus was a review of technologies that state and local governments use to manage and reduce traffic congestion on roadways.

Derrick Poole, Caltrans Toll Program Small Business Coordinator: July 21, 2011

Ross Chittenden and Susan Miller met with Derrick and his team to review strategies to ensure the greatest opportunities for small business utilization on the SR 4 projects. The specifications were modified on the Construction Management RFP to encourage the use of small businesses.

Caldecott Tunnel Tour for CTC Commissioners and Staff: July 22, 2011

Ross Chittenden, Susan Miller, and I greeted CTC Commissioners Ghielmetti, Alvarado, and Tavaglione at the Caldecott Tunnel update and tour. CTC staff members Andre Boutros and Maura Twomey attended as well. Ross stayed with the group as they went on a tour of the tunnel.

MTC Express Lane Meeting: July 25, 2011

Ross and I attended the express lane update with our MTC representative Vice Chair Amy Worth. Steve Heminger and Andy Fremier gave representatives from Santa Clara, Alameda, and Contra Costa an update on the express lane application.

Dan Himick, CEO CC Myers Inc.: July 26, 2011

Ross Chittenden and I met with Mr. Himick at his request, to review CCTA's upcoming construction program. He is developing their strategy for future work. We gave him a copy of the title sheet and summary of quantities for projects 3A, 3B, and the Sand Creek interchange and freeway conversion. We also gave him a copy of the layout sheet for the SR 4/SR 160 connector ramp to the SR 4 Bypass project.

Kelly Kollander, CEO OC Jones and Sons: July 27, 2011

I met with Mr. Kollander at his request, to review CCTA's upcoming construction program. He is also developing their strategy for future work. I gave him a copy of the title sheet and summary of quantities for projects 3A, 3B, and the Sand Creek interchange and freeway conversion. I also gave him a copy of

the layout sheet for the SR 4/SR 160 connector ramp to the SR 4 Bypass project. We are going to scan the documents and place them on our website so that we can notify AGC, etc. organizations about our upcoming construction program.

Ygnacio Valley Road Celebration: July 28, 2011

Commissioner Julie Pierce and I were invited to attend the Ygnacio Valley Road Celebration. A few years ago, the winter storms caused a massive slipout along Ygnacio Valley Road. One lane was closed as a result of the slipout. The City of Concord worked with the Federal Highway Administration, Caltrans, CCTA, and consultants to develop an engineering strategy to permanently fix the hillside and roadway and also find the dollars to fund the design and construction. The event was to recognize the efforts of the partnership to reopen the roadway. Senator Mark DeSaulnier and Commissioner/Supervisor Karen Mitchoff attended the event.

Non-Governmental Agency Meeting: July 29, 2011

Martin Engelmann and I hosted members of the Greenbelt Alliance, Save Mt. Diablo, American Lung Association, East Bay Regional Bike Coalition, and the Monument Blvd. Committee to provide an update to SB 375 progress.

Caldecott Tunnel Tour: August 1, 2011

Assembly Member Bonilla's staff from Contra Costa and Sacramento and Jeanne Krieg and Steve Ponte of Tri Delta Transit toured the Caldecott Tunnel Construction project.

Sam Palmisano, Chairman, CEO and President of IBM: August 4, 2011

I was invited to attend a meeting with Sam Palmisano. It is the 100th birthday of IBM and Mr. Palmisano shared his thoughts about managing IBM and providing a technology based vision for the future. The meeting was held at the Computer History Museum in Mountain View.

Caldecott Tunnel Tour: August 5, 2011

Senator Mark DeSaulnier, former CTC Commissioner Jerry Hallisey, Jeremy Hallisey, Steve Glazer, Senator Boxer's field representative Jennifer Tang, Jack Hall, and I toured the Caldecott Tunnel. We answered questions before and after the tour.

Stanton Hazelroth, Executive Director California I-Bank: August 8, 2011

Arielle Bourgart and I met with Stan Hazelroth to discuss Contra Costa Transportation Authority's program. We wanted to inform Stan about our program and determine if there are opportunities for funding in the future. The I-Bank's financing program is limited at approximately \$10 million per project.

SR 239 Transportation Corridor Study Team Meeting: August 9, 2011

Representatives from Parsons, Contra Costa County Public Works, DCE Planning, Mark Watts, Arielle and I met to discuss Pre Phase 1 of the planning study. There will be three meetings held in September to discuss the merits of the project. The first two will be held in our board room. The plan is to brief non-TRANSPLAN elected officials and staff at the first meeting. The second meeting will include non-governmental agencies and the final briefing will be held at the TRANSPLAN meeting.

BART Transit System Development (TSD) Partnering Meeting: August 10, 2011

BART held its TSD offsite in our boardroom. I was asked to give the group an update of our work on I-680, SR 24, and SR 4. I used the opportunity to talk about transportation financing and the value of Measure J.

Caldecott Tunnel Tour: August 11, 2011

Commissioner/Supervisor Karen Mitchoff and staff toured the Caldecott Tunnel Construction project.

Communications Consultant Final Interviews: August 11, 2011

Arielle Bourgart and I held interviews with the two finalists. We will forward our recommendation to the Authority Board for approval.

Antioch Bridge Seismic Retrofit Project tour: August 12, 2011

Caltrans Antioch Bridge construction staff led a tour of the Antioch Bridge Retrofit project. Commissioner/Mayor Frazier asked if it would be possible to tour the project and learn more about the scope of the project. CCTA staff and Congressman Garamendi's Deputy District Director Brian Hooker attended the tour.

ABAG Meeting on SCS Alternative Scenarios: August 12, 2011

Brad Beck, Peter Engel, Matt Kelly, and I met with Ezra Rapport, Ken Kirkey and Miram Chiong, to offer the assistance of CCTA staff and our SB 375 consultant to provide an early review of the SCS alternatives. ABAG staff was supportive of our involvement in the development of the SCS alternatives, and welcomed the opportunity to work with CCTA staff and the consultant to analyze the forthcoming plans. ABAG staff also encouraged us to continue our role as liaison to the Contra Costa jurisdictions.

Self Help County Coalition (SHCC) Quarterly Meeting: August 16, 2011

Ross and Arielle attended the SHCC quarterly meeting in Sacramento. Dennis Trujillo, Deputy Secretary with the Business, Transportation and Housing agency attended and was introduced to the group. The agenda included discussion of the upcoming Focus on the Future conference in San Francisco, continued Legacy sponsorship of the California Transportation Foundation, and the legislative program. Caltrans Director Malcolm Dougherty and Department of Finance Director Anna Matosantos participated in a discussion on funding for Project Initiation Documents. Ross was again asked to coordinate the SHCC effort to streamline PIDs and address policy concerns regarding reimbursement costs.

Fleet of the Future Open House: August 17, 2011

CCTA was the Contra Costa host site for a Bart open house to receive input on the design for the next generation of Bart trains. The open house was held in our Boardroom and approximately 200 visitors came to the event throughout the evening.

Senator Barbara Boxer Event: August 17, 2011

Senator Boxer held a press event to tout her committee's proposal for a 2-year \$109 billion surface transportation bill called MAP 21. She chose the Caldecott Tunnel site as the backdrop to make her pitch for the Senate's version of bill. In attendance were Commissioners Julie Pierce and Don Tatzin, Arielle Bourgart and Susan Miller.

ITS America Board Meeting: August 17 – 19, 2011

I attended the ITS America Board meeting in Los Angeles. The board reviewed the strategic planning process with respect to the strengths, weaknesses, opportunities, and threats (SWOT). Goals were developed based on the brainstorming sessions for the SWOT. I was reappointed to the ITS World Congress Board and the Business and Policy Council.

Letter from the American Council of Engineering Companies (ACEC): August 23, 2011

A letter was received from ACEC regarding RFP/RFQ 11-8 Construction Management Services and Consultant Eligibility List. Our reply to this letter is included along with the letter itself in correspondence.

Make it in America: Export to the World: August 25, 2011

I attended an event in Walnut Creek to which Bay Area entrepreneurs and local business leaders were invited to join in a conversation with key federal agencies about creating good jobs, helping companies

produce more goods locally, and opportunities for expansion in the international marketplace. The event was hosted by Congressman George Miller, Congressman Jerry McNerney, and Congressman John Garamendi, and was moderated by Contra Costa Council. The Under Secretary of Commerce for International Trade, Francisco Sanchez, spoke at the meeting.

Brad Mettam, Acting Deputy Director, External Affairs: August 30, 2011

After working with staff at both Caltrans and CHP to make the necessary modifications to the proposed legislation to make the language amenable to both Agencies, Caltrans and CHP submitted an 'oppose' position to the Vasco Road Double Fine Zone proposed legislation sponsored by Assembly Member Buchanan. I was asked by the Assembly Member's staff to go on a ride along with Mr. Mettam on Vasco Road. We drove from Brentwood to Livermore.

COG Directors and Caltrans Regional Coordination Committee Meetings: August 31, 2011

I attended the COG Directors and Caltrans regional coordination meetings in Sacramento. At the COG meeting, we were briefed on the status of the 6-Year reauthorization bill. Marty Tuttle, Deputy Director, Planning and Modal programs briefed the group on the status of the PID issue, the statewide travel forecasting model.

Bay Area Toll Authority Meeting: September 1, 2011

I met with Steve Heminger to discuss the feasibility of a short term loan of up to \$33 million to advertise the SR 4 Bypass project once Segment 2 savings are realized. We will not be able to advertise SR 4 Bypass until the State sells bonds, which may be as late as next spring. We would like an alternative to that scenario, thus the need for short term financing. Steve asked us to prepare a proposal.

Ben Rodriguez, President, Bay Cities Paving: September 2, 2011

Ross and I met with Mr. Rodriguez at his request, to review CCTA's upcoming construction program. Bay Cities Paving won the contract for the first eBART construction contract at the Pittsburg Transfer Station. He is developing their strategy for future work. We gave him a copy of the title sheet and summary of quantities for projects 3A, 3B, and the Sand Creek interchange and freeway conversion. We also gave him a copy of the layout sheet for the SR 4/SR 160 connector ramp to the SR 4 Bypass project.

BAAQMD's Contra Costa Spare the Air Resource Team Meeting: September 6, 2011

Randy Iwasaki and Peter Engel met with staff from Community Focus which facilitates Resource Teams in several locations around the Bay Area. The Bay Area Air Quality Management District sponsors the program and provides \$3,000 to each resource team annually as seed money to implement projects within the team's jurisdiction that address air quality. A Resource Team has not been in Contra Costa County for many years but Community Focus is initiating a team for this year. The initial meeting of the Resource Team will take place at CCTA in late October or early November.

SHRP 2 Integrated Delivery of SHRP 2 Renewal Products Panel: September 7 – 9, 2011

I was asked by TRB staff to Chair the panel that developed the RFP to integrate the various research products into a framework that can be used by owners or project sponsors to help make decisions on the strategies necessary to rebuild the transportation infrastructure rapidly, while producing long lived facilities with minimal disruption.

Hewlett Packard (HP) Forum with Bay Area Transportation Agencies: September 9, 2011

Peter Engel attended a workshop sponsored by HP at their Cupertino Campus with several Bay Area Transportation Agencies. The workshop represented an opportunity for HP to become more informed about transportation needs in the Bay Area and present possible technology solutions that will help the transportation systems and agencies that manage them become more efficient. HP has indicated that

they are interested in cooperative projects that demonstrate efficient transportation solutions and will continue with the Bay Area forum program.

Other Out-of-State Travel – Prior reporting periods

2011 APA National Conference: April 9–12, 2011

Brad Beck traveled to Boston, Massachusetts to attend the 2011 National Conference of the American Planning Association. Among the sessions he attended were the all-day workshop on modal, intermodal and multimodal transportation planning and the sessions on identifying missing pedestrian connections near schools and reinventing suburban corridors. One particularly interesting session covered the “end of local government in the U.S.” with a particularly interesting discussion of Prop. 13. The conference cost, including registration, lodging, travel and meals was \$2,620.51.

ITS Canada Annual Meeting: June 12 – 15, 2011

I was invited to Vancouver, British Columbia to give the keynote address at the ITS Canada Annual meeting. I also participated in an Executive Panel titled “Interactive Executive Session: Towards Integration and Connectivity.” ITS Canada paid for all expenses with the exception of incidental expenses, which totaled \$97.42.

ITS World Congress Board Meeting: July 12-13, 2011

The theme, logistics, budget, speakers, exhibitors, sponsors, and demonstrations for the upcoming 18th annual ITS World Congress were discussed at this meeting. This year’s World Congress will be held in Orlando Florida. The overall theme is Keep the Economy Moving. The organizers project about 12,000 people attending the World Congress. This is the final meeting before the ITS World Congress in October. The conference cost including lodging, travel and meals was \$1,025.95.



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Authority Board Meeting **MINUTES**

MEETING DATE: July 20, 2011

MEMBERS PRESENT: Janet Abelson, Genoveva Calloway, Jim Frazier, Dave Hudson, Joel Keller, Nancy Parent, Julie Pierce, Karen Stepper, Don Tatzin, Robert Taylor, Amy Worth

STAFF PRESENT: Randell Iwasaki, Amin AbuAmara, Brad Beck, Arielle Bourgart, Randall Carlton, Ross Chittenden, Erick Cheung, Peter Engel, Martin Engelmann, Jack Hall, Hisham Noeimi, Stan Taylor (Authority Counsel), Danice Rosenbohm (Executive Secretary)

MINUTES PREPARED BY: Danice Rosenbohm

- A. **CONVENE MEETING:** *Vice Chair Tatzin* convened the meeting at 6:01 p.m.
- B. **PLEDGE OF ALLEGIANCE:**
- C. **PUBLIC COMMENT:** There were no public comments on items not on the agenda.
- D. **COMMENDATION:** Stanley S. Taylor, Nossaman LLP, Authority Counsel

Vice Chair Tatzin presented a commendation thanking Stan Taylor for his service to the Authority providing General Counsel legal services since 1989.

A number of Commissioners extended their thanks to Mr. Taylor for his expert guidance and leadership, and said that they looked forward to working with him on special projects in the future.

Mr. Taylor said that he had learned much and enjoyed working with the Authority, and on behalf of the Nossaman law firm, thanked the Authority for the opportunity to serve as its General Counsel.

- 1.0 **APPROVAL OF MINUTES:** Authority Minutes of June 15, 2011.

ACTION: Commissioner Pierce moved to approve the Minutes of June 15, 2011, seconded by Commissioner Frazier. The motion passed unanimously 8-0.

- 2.0 **CONSENT CALENDAR:** Consent Items recommended by the following committees:

*Authority Board Meeting MINUTES**July 20, 2011**Page 2 of 10*

ACTION: Commissioner Abelson moved to approve the Consent Calendar, seconded by Commissioner Stepper. The motion passed unanimously, 8-0.

- 2.A Administration & Projects Committee:** *(As the APC did not meet in July, the following items were referred directly to the Authority.)*
- 2.A.1 Monthly Project Status Report** Staff Contact: Ross Chittenden
- 2.A.2 Monthly Accounts Payable Invoice Report for May 2011.** This report provides detail of invoices paid by vendor. Staff Contact: Randall Carlton
- 2.A.3 Monthly Cash and Investment Report for May 2011.** The Authority's Investment Policy calls for this monthly report on investment activity. Staff Contact: Randall Carlton
- 2.A.4 Proposed Actions to Various Funding Resolutions.** Consistent with Authority policy, appropriation resolutions may be modified to extend their expiration date or reflect actual construction bid amounts, or be terminated if the activity that was funded has been completed. Recommended changes are summarized. Staff Contact: Susan Miller
- 2.A.5 Listing of Construction Change Orders (CCOs) Greater than \$25k for Contracts Less than \$15M, and Greater than \$50k for Contracts Larger than \$15M.** Authority policy requires that this list be submitted to the APC for information. Staff Contact: Susan Miller
- 2.A.6 Quarterly Project Funding Plans – Major State Highway Projects.** The quarterly report on the status of ongoing consultant project-related contracts as well as on key project funding issues is attached. Staff Contact: Susan Miller
- 2.A.7 State Route 4 Widening Project – Loveridge Road to Somersville Road (Project 1406/3003). Amendment 3 to Consulting Services Agreement No. 234 with URS Corporation.** Staff seeks approval for the Chair to execute Amendment No. 3 with URS Corporation to increase the Total Agreement Value by \$395,000 for a new total of \$1,150,000 for additional "on-call" design services during construction of the project. Staff Contact: Susan Miller
- 2.A.8 State Route 4 Widening Project – Loveridge Road to SR 160 - Resolution to Adopt Modified Westbound Signage (Projects 1406 & 1407/3001).** Resolution to adopt modified westbound directional signage to say "Martinez" rather than "Hercules". Resolution 11-26-P. Staff Contact: Susan Miller
- 2.A.9 State Route 4 Widening Project - Somersville Road to SR160 - (Project 1407/3001).**
- 2.A.9.1 Segment 3A - Authorization for AB1171/RM1 Fund Allocation Request.** Staff seeks authorization to submit an allocation request to MTC for \$27.1 million for a wide SR 4 median to accommodate eBART, and construction and construction

management services of eBART facilities included in the Segment 3A contract.
Resolution 11-29-P. Staff Contact: Susan Miller

2.A.9.2 Cooperative Agreement with the California Department of Transportation (Caltrans) and Bay Area Rapid Transit District (BART) to Jointly Manage and Fund the SR 4 A Street/Lone Tree Way Interchange (Segment 3A) Construction Project. Staff requests authorization for the Chair to execute Cooperative Agreement No. 90.14.23 with Caltrans and BART to jointly manage and fund the SR 4 A Street/Lone Tree Way Interchange (Segment 3A) construction project.
Staff Contact: Susan Miller

2.A.9.3 Amendment No. 6 to Contract No. 204 with T.Y. Lin International for Final Design (PS&E) Services. Staff seeks authorization to amend Contract No. 204 to increase not-to-exceed amount by \$283,800 to \$14,524,741 to provide additional staging and traffic handling design services on Segment 3A of the project. Staff Contact: Susan Miller

2.A.10 Adoption of 2011 Measure J Strategic Plan. The draft 2011 *Measure J Strategic Plan* was presented at the June Authority meeting. Staff recommends approval of Resolution 11-25-P adopting the *2011 Strategic Plan*. **Resolution 11-25-P.**
Staff Contact: Hisham Noeimi

2.B Planning Committee:

2.B.1 Approval of the Town of Danville's Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist. The Town of Danville has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$487,017 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann

2.B.2 Approval of the City of Orinda's Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist. The City of Orinda has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$309,191 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann

2.B.3 Approval of the City of Martinez's Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist. The City of Martinez has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$415,888 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann

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- 2.B.4 Approval of the City of Clayton's Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist.** The City of Clayton has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$206,839 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009 –10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann
- 2.B.5 Approval of FY 2011-12 Measure J Allocation for the Central County Safe Transportation for Children Program (Sub-Regional Program 21a).** The Measure J Expenditure Plan established the Central County Safe Transportation for Children Program (Program 21a) at 0.5% of sales tax revenues. As a sub-regional program, the funds are programmed by TRANSPAC. At its April 21, 2011 meeting, TRANSPAC took action on programming a portion of available funds to Central County 511 Contra Costa program for the provision of various programs and projects that will improve children's safety in getting to and from school. **Resolution 11-27-G.** Staff Contact: Peter Engel
- 2.B.6 Approval of FY 2011-12 Measure J Allocation for the Central County Additional Bus Service Enhancements Program (Sub-Regional Program 19a).** The Measure J Expenditure Plan established the Central County Additional Bus Service Enhancements Program (Program 19a) at 1.2% of sales tax revenues. As a sub-regional program, the funds are programmed by TRANSPAC after consultation with County Connection. At its May 12, 2011 meeting, TRANSPAC took action on programming the funds to County Connection for the continued support of routes #16 and #316. **Resolution 11-28-G.** Staff Contact: Peter Engel
- 2.B.7 Allocation of Additional CMA Block Grant Funding to the Downtown Lafayette Pedestrian, Bicycle & Streetscape Improvements Project.** In June, the Authority approved the reallocation of \$900,000 in 2010 CMA Block Grant Funding from the City of Hercules' Complete Street for Hercules New Town Center Project to the following eligible projects: 1) \$325,000 in CMA Block Grant funds to the Downtown Lafayette Pedestrian, Bicycle & Streetscape Improvements, and 2) \$500,000 to the Moraga downtown streetscape project. The remaining \$75,000 was to be allocated to other projects approved through the block grant process. Because bids for the Lafayette project, however, were higher than the engineer's estimate, the City has need for additional funds. Staff recommends allocating the remaining \$75,000 in Block Grant funds to the Lafayette streetscape project. Staff Contact: Brad Beck
- 2.B.8 Approval of FY 2011-12 Measure J Commute Alternatives Program Allocation (Program 17).** Previous Authority policy has been to augment Transportation Fund for Clean Air (TFCA) funds with transportation sales tax funds through the Commute Alternatives program to the four RTPCs, to cover costs associated with the implementation of the countywide transportation demand management (TDM) program that are not eligible for TFCA funds. It is anticipated that this practice will continue as part of Measure J through the Measure J Commute Alternatives program (Program 17). **Resolution 11-15-G.** Staff Contact: Peter Engel

- 2.B.9 Approval of Consultant Agreement No. 324 with Dyett & Bhatia for the Ongoing Planning-Related Consultant Services for Contra Costa's Congestion Management and Growth Management Programs.** Staff seeks Authority approval to enter into an agreement with the Dyett & Bhatia consultant team in an amount not to exceed \$400,000 for ongoing planning-related consultant services. The Dyett & Bhatia team was selected following a competitive selection process through Authority RFP 11-3. A selection committee reviewed four qualified proposals, of which the Dyett & Bhatia team was selected as the most qualified to perform the required services. Staff Contact: Martin Engelmann
- 2.B.10 Adoption of Resolution 11-30-G Finding FY 2011-12 TFCA Projects Meet Bay Area Air Quality Management District (BAAQMD) Cost Effectiveness Criteria.** On March 16, 2011 the Authority approved Resolution 10-8-G authorizing the submittal of the FY 2011-12 TFCA Program Manager Expenditure Plan to the Bay Area Air Quality Management District. At that time the attached projects were approved by each RTPC and by the Authority, in concept, for budgeting purposes. Under the TFCA program policies, which provide more decision making authority to each county, each county program manager has the responsibility of determining cost effectiveness of approved projects. Pursuant to Board approval of expenditure plan projects, Authority staff will forward the Project Information Sheets and Cost Effectiveness Worksheets to the BAAQMD. **Resolution 11-30-G.** Staff Contact: Peter Engel
- 2.B.11 Adoption of Proposed Guidelines for the Measure J CC-TLC and PBTF Programs.** Staff has prepared proposed guidelines for the Measure J Transportation for Livable Communities (CC-TLC) and Pedestrian, Bicycle and Trail Facilities (PBTF) Programs. The proposed guidelines were revised to respond to comments that were received from the RTPCs and the TCC on the draft guidelines that the Authority released in March of 2011. Staff Contact: Brad Beck
- 2.B.12 Release of Draft 2011 Congestion Management Program (CMP) Update.** As the Congestion Management Agency (CMA) for Contra Costa, the Authority must prepare a Congestion Management Program (CMP) and update it every other year. Under MTC's proposed schedule, a CMP must be submitted to the Regional Agency by October 14, 2011. The 2011 CMP Update will focus on the seven-year Capital Improvement Program (CIP) and consistency of the Authority's updated travel demand forecasting model with MTC's model, while making technical updates to various chapters and appendices in order to reflect the current status of related activities. Staff Contact: Matt Kelly

End of Consent Calendar

3.0 MAJOR DISCUSSION ITEMS: *None*

4.0 REGULAR AGENDA ITEMS:

4.A Administration & Projects Committee:

*Authority Board Meeting MINUTES**July 20, 2011**Page 6 of 10*

4.A.11 Legislation. Juanita Martinez, of the Sacramento advocacy firm Smith, Watts & Martinez, will report to the Authority on the implications of the recently-enacted State budget on transportation, and on other related policy issues and developments. In addition, Commissioner Pierce will report on a recent meeting with Assembly Member Nancy Skinner concerning AB 710 (parking requirements in 'transit intensive' areas). The Authority may act on these or any items pertaining to the Authority's legislative program. Staff Contact: Arielle Bourgart

ACTION: Commissioner Frazier moved to continue the Authority's opposition to AB 710, seconded by Commissioner Stepper. The motion passed unanimously, 8-0.

DISCUSSION: Arielle Bourgart, Director of Government and Community Relations, introduced Juanita Martinez from Smith, Watts, and Martinez, who provided an overview of the State Budget.

Ms. Martinez began by reporting that the policy committees had just been finalized and that all bills, excluding those requiring waivers from leadership, had moved through the legislative policy process. She stated that the legislature was currently in recess and would be returning on August 15th, and that the bills were expected to then move through the fiscal committees and out of both houses by the end of session on September 9th.

Ms. Martinez stated that the Governor had not yet made appointments to a number of critical agencies, including Business Transportation and Housing (BT&H) and Caltrans, and briefly discussed the potential for reorganization over the next year or two.

Ms. Martinez stated that the final June State Budget was signed and adopted on June 30th with a 'majority full cut and trigger' section, but due to revenue projection shortfalls of approximately \$2 billion, some transportation projects might not be funded. She noted that because of Proposition 26 a re-enactment of the gas tax swap was not necessary, thereby protecting transit funding. Ms. Martinez mentioned that a potential bond sale through Proposition 1B could provide needed funding for transit, but due to California's credit rating a bond sale might not be possible.

Ms. Martinez said that AB 348 (Lowenthal), a bill affecting Vasco Road that would authorize local authorities to create safety enhancement double fine zones. She said that with Randy Iwasaki's assistance both Caltrans and the California Highway Patrol had lowered their opposition, allowing the bill to move forward.

Commissioner Stepper asked why Caltrans was opposed to AB 348. Randy Iwasaki responded that because Vasco Road was a local road and not a State highway, Caltrans initially had concerns about the bill's language, which had since been revised.

Ms. Martinez stated that AB 147 (Dickinson) would expand the definition of eligible uses for transportation impact mitigation fees (subject to the Mitigation Fee Act) to include

transit, bicycle, and pedestrian facilities. Ms. Martinez said that the bill was in the Assembly on concurrence, and following a vote on August 15th, would be enrolled down to the Governor's office.

Arielle Bourgart stated that in April the Authority took an 'oppose position' to AB 710 (Skinner), a bill related to infill and transit oriented develop which would limit the number of parking spaces that a city or county can require in a "transit intensive area", or part of a downtown or neighborhood plan or redevelopment area. She explained that the idea was that parking spaces increased the cost of infill development, potentially reducing the viability of a project from a developer's point of view. Conversely, limiting parking would reduce the costs of development and contribute towards the goal of sustainable communities.

Ms. Bourgart said that the basis for the Authority's opposition was more on general principle, believing that local agencies best know what components will result in a successful development and are able to achieve the planning objectives of SB 375 and other smart growth efforts.

Ms. Bourgart stated that following receipt of the Authority's letter of opposition, Assemblymember Skinner's staff immediately requested a meeting with the *Chair Durant* and *Commissioner Pierce* to ascertain whether, given amendments to the bill, there was potential for Authority reconsideration of its position.

Commissioner Pierce reported that she and *Chair Durant* met with Assemblymember Skinner on June 30th to discuss the objectives of AB 710, seek clarifications, and discuss potential amendments. She said that while the meeting was helpful in clarifying definitions, some provisions of the bill continued to be troublesome.

Commissioner Pierce said that a major parking study would be paid for by the developer, taking into account accumulated *anticipated* parking needs and not just the immediate needs of a particular project. She said that Authority representatives were assured that the bill's language would be clarified as appropriate.

Commissioner Pierce also stated that exemptions due to peak occupancy exceeding 85 percent at any point during the two year period of the parking study applied at all hours and during special events, which she said was problematic. *Commissioner Pierce* said that while *Commissioner Durant* believed that areas impacted in Contra Costa were minimal, she still had policy concerns and questions that needed to be addressed.

Ms. Bourgart introduced Mr. Jael Myrick, field representative from Assemblymember Skinner's office, who discussed AB 710. Mr. Myrick clarified that the bill would only impact the Authority's ability to mandate a developer to provide parking. He discussed the bill's language with respect to charter cities and upcoming language amendments.

A brief question and answer period and discussion of AB 710's provisions ensued, with a number of Commissioners voicing concerns and opposition to the bill.

4.B Planning Committee

- 4.B.13 SB 375/SCS Implementation Update.** Authority staff is continuing to work with local jurisdictions on a response to the Initial Vision Scenario released by ABAG/MTC last March 11. Staff has drafted a preliminary response for review and discussion. Staff Contact: Martin Engelmann

ACTION: None taken -- information only.

DISCUSSION: Martin Engelmann, Deputy Executive Director for Planning, stated that staff would be seeking clarification during the month of August defining the SCS Alternatives, and in September would provide the Planning Committee and Authority Board with a comprehensive update on developments related to the Sustainable Communities Strategy (SCS) implementation.

Mr. Engelmann noted that in June, ABAG and MTC released the Initial Vision Scenario which assumed that the Bay Area would add 900,000 new households. He said that it appeared as though ABAG and MTC had considered the Authority's comments on the SCS Alternatives including concern that this assumption was not realistic, as three of the five alternatives would now be using a lower, more reasonable forecast of households.

Mr. Engelmann briefly outlined the five alternative SCS scenarios. He stated that ABAG and MTC staff would complete and evaluate the scenarios this fall and decide upon a preferred alternative by February of 2012.

Mr. Engelmann said that in August staff would also be evaluating the proposed OneBayArea Grant program for allocating Cycle 2 Surface Transportation Program (STP) and Congestion Mitigation and Air Quality (CMAQ) funds, that ABAG and MTC released for public review and discussion. He said that the proposal would double the funding that the Authority would be responsible for allocating and eliminate the Transportation for Livable Communities (TLC), Regional Bicycle Program (RBP), Local Streets and Roads Shortfall (LSRS) and Safe Routes to School (SR2S) programs. The grant program, however, would require that 70 percent of the funding be spent in Priority Development Areas (PDAs). Mr. Engelmann explained that the proposal also included a condition that jurisdictions receiving Cycle 2 grant funding receive State Housing and Community Development Department (HCD) approval of their adopted housing element. (While the Measure C GMP initially required HCD approval, it was revised to allow self-certification instead.) He stated that the TCC would be reviewing the application in detail in August, and staff would report back to the Planning Committee and Authority Board in September.

Commissioner Hudson stated that the Cycle 2 proposal did not take into account very low-income areas and that he had concerns about the methodology that would be used for the distribution of funding.

Commissioner Pierce, who serves on ABAG's Housing Methodology Committee and Administrative Committee (which meets jointly with MTC and the Joint Policy Committee), responded that 70 percent of the funding was being directed to PDAs because it appeared that those were the areas targeted for 70 percent of the housing growth. She said that it was suggested that other performance measures be considered as alternatives to the HCD requirement. She said that ABAG and MTC were still working on the RHNA formula, and that lowered Bay Area new household projections were in the range of 700,000 to 750,000. Due to current economic conditions, however, the number might be further reduced for the first RHNA cycle. *Commissioner Pierce* noted that some of the RHNA formula and allocations would likely be based on prior performance. She also reported that MTC was considering delegating distribution of a portion of the funding to the local CMAs, which was very positive.

Vice Chair Tatzin suggested that the OneBayArea Grant proposal be circulated to the Regional Transportation Planning Committees for comment.

5.0 CORRESPONDENCE AND COMMUNICATIONS:

- 5.1 Letter from the City of Brentwood dated June 27, 2011 regarding support for the State Route 4 Bypass Project as recipient of Proposition 1B CMIA funding.

Commissioner Taylor commented that his City greatly appreciated the Authority's effort and support for the State Route 4 Bypass project as a recipient of Proposition 1B CMIA funding.

A letter from the U.S. Department of Transportation – Federal Transit Administration regarding competitive upcoming funding opportunities for Fiscal Year 2011 to strengthen and improve public transit throughout the United States was distributed as a meeting handout.

6.0 ASSOCIATED COMMITTEE REPORTS:

- 6.1 Central County (TRANSPAC): *Report of June 9, 2011*
- 6.2 East County (TRANSPLAN): *Report of July 14, 2011 (Distributed as a meeting handout)*
- 6.3 Southwest County (SWAT): *Report of July 11, 2011 (Distributed as a meeting handout)*
- 6.4 West County (WCCTAC): *Report of June 24, 2011*

7.0 COMMISSIONER AND STAFF COMMENTS:

7.1 Chair's Comments and Reports

Vice Chair Tatzin stated that he, along with *Commissioners Frazier and Taylor*, attended the CTC meeting in Long Beach. He said that he learned that Authority staff is very well connected at the State level, and said that it would be very beneficial for the Authority to send representatives to more CTC meetings.

7.2 Commissioners' Comments and Reports

Commissioner Frazier thanked Ross Chittenden and Randy Iwasaki for their work which helped facilitate funding directed by the CTC to the State Route 4 Bypass project.

7.3 Executive Staff Comments

Randy Iwasaki reviewed his report. He stated that at the CTC meeting, *Commissioners Frazier, Tatzin, and Taylor* had the opportunity to meet a representative from Union Pacific Railroad, which would be important in the future. Mr. Iwasaki said that that he looked forward to introducing other Authority members to CTC Commissioners Alvarado and Ghielmetti.

Mr. Iwasaki stated that on July 18th he and a number of Contra Costa's legislative representatives attended an event at the site of the State Route 4 Bypass project in Brentwood to celebrate the \$25 million in funding recently received from the CTC and tour the area. Mr. Iwasaki thanked Arielle Bourgart, Ross Chittenden, and Susan Miller for their assistance in helping to plan this successful event, as well as Peter Engel and Tri Delta Transit for their help in arranging group transportation for the tour.

Mr. Iwasaki mentioned that he had communicated an offer to the Central Contra Costa Transit Authority for either CCTA or the City of Martinez to assume responsibility for construction of the Pacheco Park and Ride lot, once it is designed.

Also on July 18th, Mr. Iwasaki stated that the Authority conducted a pre-submittal conference related to the RFP/RFQ that was issued for the State Route 4 Widening -- Hillcrest Avenue to SR 160 project, and that staff was hoping to see \$10 million or more in bid savings. (Bids are due to the Authority on August 5th.)

8.0 CALENDAR: August/September/October 2011**9.0 ADJOURNMENT to Wednesday, September 21, 2011, at 6:00 p.m.**

Vice Chair Tatzin adjourned to September 21, 2011, at 6:00 p.m. in honor of Stan Taylor's service to the Authority.



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COMMISSIONERS

David Durant,
 Chair

Don Tatzin,
 Vice Chair

Janet Abelson

Genoveva Calloway

Jim Frazier

Federal Glover

Dave Hudson

Karen Mitchoff

Julie Pierce

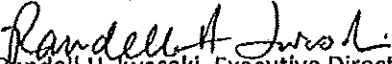
Karen Stepper

Robert Taylor

Randell H. Iwasaki,
 Executive Director

MEMORANDUM

To: Barbara Neustadter, TRANSPAC
 Andy Dillard, SWAT, TVTC
 John Cunningham, TRANSPLAN
 Christina Atienza, WCCTAC
 Richard Yee, LPMC

From: 
 Randell H. Iwasaki, Executive Director

Date: October 20, 2011

Re: Items approved by the Authority on October 19, 2011, for circulation to the
 Regional Transportation Planning Committees (RTPCs), and Items of Interest

At its October 19, 2011 meeting, the Authority discussed the following items, which may be of
 Interest to the Regional Transportation Planning Committees:

1. State Route 4 Bypass (Projects 5001, 5002 and 5003):

Acceptance of SR4 Bypass Authority Environmental Impact Report, Adoption of Findings and Filing of Notice of Determination. *The Authority approved Resolution 11-38-P, certifying the SR4 Bypass environmental document for the Authority's use, and authorized the Executive Director to file a Notice of Determination with the County Clerk. Resolution 11-38-P.*

Authorization to Enter into Memorandum of Understanding (MOU) with SR4 Bypass Authority: *The Authority voted to defer action on the draft MOU (14.07.07), which identifies roles and responsibilities in the management of future SR4 Bypass Projects including SR4/SR160 connectors and SR4 Bypass/Sand Creek Road Interchange and Widening projects, to November.*

Authorization to Enter into Memorandum of Understanding (MOU) with TRANSPLAN Committee and the East Contra Costa Regional Fee and Finance Authority (ECCRFFA): *The Authority voted to defer action on the draft MOU (14.07.08), which identifies roles and responsibilities including a commitment to identify additional funds as necessary for remaining SR4 Bypass projects, to November.*

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 FAX: 925.256.4701
 www.ccta.net

October 20, 2011

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2. **Review and Discussion of Future Planning Activities.** Authority planning staff is responsible for carrying out the Congestion Management Agency planning functions and implementation of the Measure J Growth Management Program (GMP). Staff proposes to carry out several major planning efforts during Calendar Years 2012 through 2014, including a major update of the Countywide Transportation Plan. The work program would include updating the Technical Procedures, carrying out a Sustainability Study, developing a complete streets policy, and identifying best practices for bicycle and pedestrian wayfinding. *The Authority approved the proposed work program for future planning activities.*

 3. **Approval of the Proposed Countywide Bicycle and Pedestrian Committee (CBPAC) By-Laws.** The CBPAC, after reviewing comments received from the RTPCs and the East Bay Regional Park District as well as the comments made by the TCC and the Planning Committee meeting in July, has revised the proposed by-laws for adoption by the Authority. *The Authority approved the revised CBPAC by-laws.*



EXECUTIVE DIRECTOR'S REPORT
September 21, 2011

Danville/Sycamore Rotary Club Speech: September 13, 2011

I gave an update of the Caldecott Tunnel and other construction projects to the Danville/Sycamore Rotary Club's breakfast meeting.

Bid Opening and Contact Award for SR 4 Segment 2 Project: September 14, 2011/October 11, 2011

Bids were opened for SR 4 segment 2. Caltrans awarded the construction contract on October 11, 2011 to CC Myers, Inc., the apparent low bidder at \$42,380,000. The bid was approximately 16.6 percent below the engineers' estimate, and it appears there is about \$8.5 million in savings, which will be used to fund the SR 4 Bypass project.

League of Cities -- East Bay Chapter: September 15, 2011

Ross Chittenden attended the monthly meeting of the League's East Bay Chapter in San Leandro. After dinner, Ross discussed efforts by the Authority to assist cities regarding transportation issues, and upcoming Measure J programs targeted at the jurisdiction level. Ross and Eric Figueroa facilitated a discussion of major transportation issues affecting cities.

Bond Buyers Conference: September 16 – 18, 2011

Randy Carlton and I attended the 2011 Bond Buyers Conference in Carlsbad, CA. The keynote speakers were California State Controller John Chiang and California State Treasurer Bill Lockyer. We were briefed on the status of future bond sales, different strategies to bond against future revenue, and the current and anticipated future costs of borrowing.

California Transportation Foundation Board Meeting: September 20, 2011

I attended the CTF Board meeting in Sacramento, where we discussed the next student symposium scheduled to be held in Long Beach. The symposium matches college students with members of the public and private sectors to develop transportation projects and compete for the title of best project. We also are working on next year's workers' memorial ceremony that is held each year in Sacramento.

Gwinnett County Meeting: September 21, 2011

We hosted 67 officials from Gwinnett County, Georgia, where they are planning to place a regional sales tax measure on the ballot. Commissioner Pierce, Hisham Noemi, Peter Engel and I gave presentations on various aspects of Measure J to serve as a case study for their information. I welcomed them to Contra Costa. Commissioner Pierce reviewed the history of the preparation for Measure J, Hisham Noeimi reviewed the preparation of the Expenditure Plan, and Peter Engel discussed the transit sustainability project and how it related to Contra Costa's transit operators.

John Franich, Granite Construction: September 21, 2011

I met with Mr. Franich and staff from Granite Construction at their request to review CCTA's upcoming construction program. They are developing their strategy for future work. I provided the team a copy of the title sheet and summary of quantities for projects 3A, 3B, and the Sand Creek interchange and

freeway conversion. We also gave him a copy of the layout sheet for the SR 4/SR 160 connector ramp to the SR 4 Bypass project.

Urban Land Use and Transportation Center (ULTRANS) Meeting: September 23, 2011

As an Advisory Board member, I attended the ULTRANS meeting at UC Davis. We reviewed current research with respect to the next generation models to be used for travel surveys, land use, and fuel mileage. Professor McCoy is concerned about the program because Caltrans has not funded it next year. I am working on getting Matt Kelly of our staff engaged with their research program to ensure our comments are integrated into the various models.

Strategic Highway Research Program Technical Coordinating Committee: September 27 – 29, 2011

I attended the SHRP 2 meeting in Woodshole, MA as the Vice Chair of the TCC. The committee is finalizing almost 40 research projects, the focus having changed to deployment strategies. Susan Miller attended a workshop in Los Angeles focused on Project Management Techniques for complex corridors as one example of deployment of the research.

American Council of Engineering Companies (ACEC) – Bay Bridge Chapter: September 28, 2011

Ross made a presentation to the ACEC – Bay Bridge Chapter regarding the status of active Measure J projects, and future contracting and other partnership opportunities between ACEC member firms and the Authority.

Parsons Brinkerhoff (PB) Meeting: September 29, 2011

Ross and Susan Miller met with national PB executive staff - Gregory Kelly, President; Garry Nunes, General Manager Construction Services; as well as Glen Suitor and Bart Littell, both Vice-Presidents in California. The Authority has a number of contracts with PB and requested an opportunity to meet with senior management. Mr. Kelly discussed the importance of the Authority as a client. Other topics included ongoing and future projects in Contra Costa, the regional express lane network, and common interests in transportation funding and innovative project delivery.

Barbary Coast Kick-Off Meeting: October 3, 2011

The executive staff from CCTA attended the kick-off meeting with Barbary Coast President Jaime Rossi, Libby Smiley, and Alexis Smith. The schedule and scope of the contract was discussed with all parties.

Stone & Youngberg Meeting: October 3, 2011

Randy Carlton and I met with Eileen Gallagher and Anna Van Degna to further discussions that were started at the Bond Buyers conference with respect to our next bond sale. They provided us with an update on the status of the municipal bond market.

City of Pleasant Hill: October 4, 2011

Ross and I were invited to meet with City Manager June Catalano, Kelly Calhoun, and Mario Moreno from the City of Pleasant Hill. Barbara Neustadter (TRANSPAC) attended the meeting as well. We were asked to help the City obtain a signing package that will direct traffic to downtown Pleasant Hill. I have contacted Caltrans and the process has been started.

Measure C Expenditure Plan Meeting: October 4, 2011

We have started to develop the 2011 Measure C Expenditure Plan update for the December Authority Board meeting.

Strategic Highway Research Program RFP Meeting: October 5, 2011

I participated by telephone in a SHRP 2 meeting to award a contract to the best qualified consulting team. The research deployment activity is a computer program that attempts to analyze economic impacts to the adjacent community for different types of projects. There was only one submittal from the Minnesota Department of Transportation.

511 Contra Costa Meeting: October 5, 2011

We met to discuss Caltrans process to approve the safe routes to school allocation. I have called the District and am working on the getting the federal dollars obligated.

Governing California: A Leadership Forum: October 6, 2011

Commissioners Tatzin and Pierce were asked to participate on a panel at the forum. Their panel was titled "One Community at a Time – Planning for the State We Want." They were joined on the panel by Bill Panos from West Sacramento, Jennifer Harrison of J Harrison Public Relations Group, and Bob Graves, Senior Fellow, Governing Institute. Martin Engelmann and I carpooled with the Commissioners to Sacramento. We attended the earlier panel titled "Changing the Conversation – Moving from Regulation to Collaboration." Ezra Rapport (ABAG Executive Director) also participated on the panel.

State and Local Partnership Program Recommendation: October 10, 2011

Staff of the California Transportation Commission (CTC) released their recommendation for the competitive portion of the FY 2011-12 State and Local Partnership Program (SLPP). CTC staff recommends \$1 million in competitive SLPP funds for the I-680 Auxiliary Lanes, Segment 2 project. This project scored 12th out of 13 projects recommended for funding. An additional 15 projects were nominated but not recommended for funding. The CTC will adopt the FY 2011-12 SLPP at their October 19/20 meeting in Sacramento.

State Route 4 Widening Contract Awarded to CC Myers, Inc.: October 11, 2011

The State Route 4 Widening project Segment 2, Contra Loma Blvd. Interchange/G Street Overcrossing, Segment 2 (Project 1407/3001) contract was awarded on October 11th to CC Myers Inc. Their bid was for a total of \$42,380,000, which was approximately 16.6 percent below the engineers' estimate. Construction is anticipated to begin in early February 2012.

America Council of Engineering Companies – East Bay Chapter: October 12, 2011

I gave a speech about the upcoming capital program to the East Bay Chapter of the ACEC dinner meeting.

Meeting with WestCAT Staff: October 7, 2011 and Tri-Delta Transit staff: October 11, 2011

Peter, Arielle, Ross and I met with Charlie Anderson and his staff at WestCAT and Jeanne Krieg and her staff at Tri-Delta Transit. We provided information about what we are doing with regard to federal and state funding initiatives and legislation, discussed the communications plan and other projects and programs. We were provided a tour of each operator's facilities and learned about innovative programs the transit agencies are implementing.

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CONTRA COSTA
**transportation
 authority**

Authority Board Meeting **MINUTES**

MEETING DATE: September 21, 2011

MEMBERS PRESENT: Janet Abelson, David Durant, Jim Frazier, Federal Glover, Dave Hudson, Joel Keller, Karen Mitchoff, Nancy Parent, Julie Pierce, Jeff Ritterman, Karen Stepper, Don Tatzin, Robert Taylor, Amy Worth

STAFF PRESENT: Randell Iwasaki, Amin AbuAmara, Brad Beck, Arielle Bourgart, Randall Carlton, Ross Chittenden, Erick Cheung, Peter Engel, Martin Engelmann, Jack Hall, Matt Kelly, Hisham Noeimi, Mala Subramanian (Authority Counsel), Danice Rosenbohm (Executive Secretary)

MINUTES PREPARED BY: Danice Rosenbohm

A. CONVENE MEETING: *Chair Durant* convened the meeting at 6:07 p.m.

B. PLEDGE OF ALLEGIANCE:

C. PUBLIC COMMENT:

Chair Durant welcomed Grace Crunican, BART's new General Manager.

Representative Keller stated that Ms. Crunican had emerged as the top candidate from a pool of highly qualified applicants, and that Ms. Crunican's vast experience in public transportation should serve her well as General Manager of BART.

Ms. Crunican stated that she had served as the Director of Transportation for the City of Seattle for 8 years, Director of the Oregon Department of Transportation for 5 years, and Deputy Administrator at the Federal Transit Administration for several years as well. Ms. Crunican said that in an effort to identify problems and opportunities ahead, she had been very busy visiting BART stations and meeting the people BART serves.

1.0 APPROVAL OF MINUTES: Authority Minutes of July 20, 2011.

ACTION: *Commissioner Tatzin* moved to approve the Minutes of July 20, 2011, seconded by *Commissioner Abelson*. The motion passed 8-0. *Commissioner Mitchoff* and *Chair Durant* abstained. *Alternate Ritterman* had not yet arrived.

2.0 CONSENT CALENDAR: Consent Items recommended by the following committees:

ACTION: Commissioner Mitchoff moved to approve the Consent Calendar, seconded by Commissioner Pierce. The motion passed unanimously, 10-0. Alternate Ritterman had not yet arrived.

2.A Administration & Projects Committee:

2.A.1 Monthly Project Status Report. Staff Contact: Ross Chittenden

2.A.2 Monthly Accounts Payable Invoice Reports for June and July 2011. This report provides detail of invoices paid by vendor. Staff Contact: Randall Carlton

2.A.3 Monthly Cash and Investment Reports. The Authority's Investment Policy calls for this monthly report on investment activity. Staff Contact: Randall Carlton

2.A.3.1 Monthly Cash and Investment Report for June 2011

2.A.3.2 Monthly Cash and Investment Report for July 2011

2.A.4 Quarterly Sales Tax Revenue Report for the Period Ended June 30, 2011. This report contains a summary of sales tax revenues, including analysis and comparisons against prior monthly and quarterly periods. Staff Contact: Randall Carlton

2.A.5 Listing of Construction Change Orders (CCOs) Greater than \$25k for Contracts Less than \$15M, and Greater than \$50k for Contracts Larger than \$15M. Authority policy requires that this list be submitted to the APC for information. Staff Contact: Susan Miller

2.A.6 State Route 4 Widening Project – Somersville Road to SR160 (Project 1407/3001) – Amendment No. 1 to Agreement No. 266 with PG&E for Utility Relocation. Staff seeks authorization to execute Amendment No. 1 to Agreement No. 266 with PG&E to increase the budget amount from \$111,500 to \$243,500 to cover actual cost of relocation of electrical distribution facilities within Segment 2 of the project. Staff Contact: Susan Miller

2.A.7 State Route 4 Widening – Somersville Road to SR160 – Segment 2 – Agreement No. 327 with BKF for Design Services During Construction (Project 1407/3001). Staff seeks authorization to enter into a new Agreement No. 327 with BKF, the designer of record, for a not-to-exceed amount of \$730,000 to provide design engineering services during construction of the State Route 4 Widening at the Contra Loma Boulevard/L Street Interchange (Segment 2). This on-call contract will also include miscellaneous right-of-way work items identified by staff to complete the required deliverables to Caltrans and support the transfer of project Right-of-Way from the County to Caltrans. Staff Contact: Susan Miller

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- 2.A.8 City of Martinez – Martinez Intermodal Station (Phase 3) Request for Appropriation for Final Design and Additional Right-of-Way (Project 4002/27001).** City of Martinez sent a request for Measure J appropriation of \$1,035,000 for final design and \$150,000 for additional right-of-way engineering and acquisition. Resolutions 11-10-P and 11-32-P. Staff Contact: Amin AbuAmara.
- 2.A.9 Request for Proposal and Request for Statement of Qualifications (RFP/RFQ 11-8) for Construction Management Services and Consultant Eligibility List.** On July 6th RFP/RFQ 11-8 was issued for proposals to provide contract administration and construction management services for the State Route 4 Widening Project – Hillcrest Avenue to SR-160 (SR 4 Segment 3B Project) and additionally, for a statement of qualifications for establishing a consultant eligibility list for construction management services on future CCTA projects. A status update on the process is provided. Staff Contact: Susan Miller
- 2.A.10 City of Clayton – Marsh Creek Road Upgrade Project (Project 24001): Request for Appropriation of Measure J Funds for Design Engineering and Environmental Clearance.** The City of Clayton is requesting an appropriation of \$100,000 in Measure J funds for design and environmental clearance. Staff recommends approval of the appropriation request. Resolution 11-31-P. Staff Contact: Jack Hall
- 2.A.11 Annual Report from the Authority’s Program and Project Management Consultant.** The APC has requested an annual report on accomplishments for each of the Authority’s key ongoing consultants. The annual report for FY2011 from Nolte Associates, Inc., the Authority’s program and project management consultant, is attached. Staff Contact: Ross Chittenden.
- 2.A.13 Financial Audit Process for the Fiscal Year Ended June 30, 2011.** The APC received a briefing from the Authority’s auditor on the scope, timing and other considerations related to the annual audit process. Staff Contact: Randy Carlton.
- 2.A.15 State Route 4 Bypass – SR 4/SR 160 Connector Ramps (Project 5001) Cooperative Agreement with the Bay Area Toll Authority (BATA).** Staff seeks authorization to enter into a Cooperative Agreement with BATA for Design and Construction of the SR 4/SR 160 connector ramps. Executing the Cooperative Agreement is necessary to secure \$50 million in Toll funds for the project. Staff Contact: Ross Chittenden.
- 2.B Planning Committee:**
- 2.B.1 Approval of the City of Hercules’ Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist.** The City of Hercules has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$287,079 in 18%

Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann

- 2.B.2 Approval of the City of San Ramon's Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist.** The City of San Ramon has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$580,339 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann
- 2.B.3 Approval of the City of San Pablo's Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist.** The City of San Pablo has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$306,286 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann
- 2.B.4 Approval of the City of Oakley's Calendar Years (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist.** The City of Oakley has submitted its CY 2008 & 2009 GMP Checklist. An allocation of \$419,364 in 18% Local Street Maintenance and Improvement funds will be paid out for FY 2009-10 subject to the Authority making a findings of compliance with the Measure C/J GMP. Staff Contact: Martin Engelmann
- 2.B.5 Approval of FY 2011-12 Congestion Mitigation Air Quality (CMAQ) Funds to Support the Countywide Transportation Demand Management Program.** The Metropolitan Transportation Commission (MTC) has amended its CMAQ funding agreement with the Authority to include funding for the county's employer outreach program provided by 511 Contra Costa for FY 2011-12. CMAQ funds have been used for this program for the past five years but the current agreement only allowed for funding through FY 2010-11. The funds are matched by 511 Contra Costa using a portion of their Measure J Commute Alternative allocation. **Resolution 11-15-G, Revision 1** Staff Contact: Peter Engel
- 2.B.8 Letter of Support for the Metropolitan Transportation Commission (MTC) Application to the California Transportation Commission (CTC) regarding the Bay Area Express Lane Network.** Staff seeks authorization for the Contra Costa Transportation Authority (Authority) Chair to sign a letter acknowledging the Authority's support of MTC's application to the CTC for the Bay Area Express Lane Network. The application includes both I-80 and I-680 in Contra Costa as part of the Bay Area Express Lane Network scope and financial plan. Authority staff will update the Planning Committee on the status of the application and letter of support. Staff Contact: Ross Chittenden

- 2.B.9 The City of Pittsburg ECCRFFA GMP Compliance Issue.** Due to the City of Pittsburg's withdrawal from the East Contra Costa Regional Fee and Financing Authority (ECCRFFA), the City's compliance with the Growth Management Program was brought into question during the Authority's review of the City of Pittsburg's compliance checklist in September 2010. As a consequence, the Authority took a "watch" position on allocating "off-year" (FY 2010-11) Measure J Local Street Maintenance and Improvement funds to the City in the amount of \$604,920. Since then, the City has adopted its own fee program – the Pittsburg Regional Transportation Development Impact Mitigation (PRTDIM) Fee Program – with the intention that it substitute for participation in ECCRFFA. TRANSPLAN has rejected the PRTDIM, and both TRANSPLAN and ECCRFFA have taken legal action alleging that Pittsburg has a mandatory legal duty to fully participate in the ECCRFFA regional fee program. Staff Contact: Martin Engelmann
- 2.B.10 Contra Costa Measure J Transportation for Livable Communities (CC-TLC) and Pedestrian Bicycle and Trail Facilities (PBTF) Program.**
- 2.B.10.1 Review of Proposed CC-TLC and PBTF Call for Projects.** In July, the Authority approved guidelines for the Measure J Transportation for Livable Communities (CC-TLC) and Pedestrian, Bicycle and Trail Facilities (PBTF) programs. Staff has prepared a draft call for projects for these two programs, including a proposed schedule, for the Planning Committee review and approval. Staff Contact: Brad Beck
- 2.B.10.2 Approval of Cooperative Agreement 12.C.01 and Resolution 11-33-G to Appropriate CC-TLC Funding the Oak Park Boulevard/Patterson Boulevard Intersection Improvement Project in the City of Pleasant Hill.** On June 9, 2011, TRANSPAC approved the use of \$220,000 of its subregional share of CC-TLC funds by the City of Pleasant Hill for the Oak Park Boulevard/Patterson Boulevard Intersection Improvement Project. This project would replace the existing traffic signal and construct pedestrian and bicycle improvements at the intersection. The new signal would meet ADA requirements and new sidewalks and ADA-compliant ramps would be added at the intersection. The project would also install new bike lanes and "sharrows" at all approaches to the intersection, and add video detection at the new traffic signal to properly detect cyclists. **Resolution 11-33-G.** Staff Contact: Brad Beck
- 2.B.11 Update on BCDC's Proposed Bay Plan Amendment:** The San Francisco Bay Conservation and Development Commission (BCDC) is poised to adopt a major amendment to its Bay Plan in October 2011. The amendment incorporates considerations and related policies to anticipate and respond to possible sea level rise due to global warming. The Authority commented on the proposed Plan amendment in November 2010, with a number of concerns about how these policies could conflict with the development of Priority Development Areas (PDAs) and transportation improvement projects in low-lying areas. Those

policies have been revised to address the Authority's concerns, as well as the concerns raised by the business and developer community. Staff Contact: Martin Engelmann

End of Consent Calendar

3.0 MAJOR DISCUSSION ITEMS:

Commissioner Taylor left the meeting.

3.A.16 2012 State Transportation Improvement Program (STIP) Candidate Projects.

Recommendations from the TCC for the 2012 STIP project candidates will be presented for discussion and action. **Resolution 11-34-P.** Staff Contact: Amin AbuAmara.

ACTION: Commissioner Pierce moved to approve the 2012 STIP Contra Costa project list and the Resolution of Local Support, 11-34-P, and to require regular project reporting from the City of Hercules on its Intermodal Station project, seconded by Commissioner Glover. The motion passed unanimously, 9-0. (Alternate Ritterman had not yet arrived. Commissioner Taylor had left the meeting.)

DISCUSSION: Hisham Noeimi, Engineering Manager, stated that in response to the call for projects issued on June 15, 2011, the Authority received fifteen applications totaling approximately \$101 million in STIP funding requests. He stated that a Technical Coordinating Committee (TCC) subcommittee was formed to score the projects using the Authority's approved criteria, and that the ranked list (which was included in the agenda packet as Attachment A) had been reviewed and approved by the TCC at its meeting in August.

Mr. Noeimi stated that the 2012 STIP final fund estimate was adopted by the California Transportation Commission (CTC) on August 10, 2011, and that after consideration of the Authority's pre-commitments to eBART and I-80/San Pablo Dam Road which were done part of the 2008 STIP, staff expected to have about \$26 million in new programming capacity available primarily for Fiscal Years 2016 and 2017.

Mr. Noeimi provided some background on the pre-commitments related to the 2008 STIP. He explained that because the 2010 STIP had no money, the Authority kept its commitments regarding eBART and I-80/San Pablo Dam Road for the 2012 STIP.

Mr. Noeimi stated that staff recommended approval of the 2012 STIP Contra Costa project list and the 2012 RTIP Resolution of Local Support, Resolution 11-34-P. He said that staff also concurred with the TCC's recommendations to require regular project reporting from the City of Hercules on its Intermodal Station project. Should the city fail

to show progress to deliver the project, the Authority would have an opportunity to reprogram the funds for the next STIP cycle in two years.

Public Comment

Charles Long, Executive Manager for the Waterfront from the City of Hercules, stated that the City of Hercules was working diligently toward a deadline for sending the Intermodal Station Project out for bid by April 2012. Mr. Long provided a brief update on the status of the project.

William Wilkins, Hercules City Councilmember, requested Authority support for the Intermodal Station Project, which he said was a priority for the City of Hercules.

- 3.A.14 Letter of Support for the Metropolitan Transportation Commission (MTC) Application to the California Transportation Commission (CTC) regarding the Bay Area Regional Express Lane Network.** Staff seeks authorization for the Authority Chair to sign a letter acknowledging the Authority's support of MTC's application to the CTC for the Bay Area Regional Express Lane Network. Staff Contact: Ross Chittenden.

Alternate Ritterman arrived at 6:32 p.m.

ACTION: Commissioner Stepper moved to approve the Authority's letter to the CTC regarding the Bay Area Regional Express Lane Network, incorporating administrative corrections and Chair Durant's suggestion, seconded by Commissioner Frazier. The motion passed unanimously, 10-0.

DISCUSSION: Ross Chittenden, Deputy Executive Director for Projects, said that staff was requesting approval for the Chair to sign a letter to the California Transportation Commission (CTC) in support for MTC's application to the CTC for the Bay Area Express Lanes Network. He introduced Andrew Fremier, Deputy Executive Director for Operations for MTC, who gave a PowerPoint presentation (which was distributed as a meeting handout) on MTC's Regional Express Lanes Application to the CTC.

Mr. Fremier stated that MTC's Regional Transportation Plan 2035 included a robust Express Lane Network plan for connectivity, efficiency, and reliability that included a total of 800 miles, of which 280 miles were previously authorized corridors. He explained that MTC's current approach was to seek authorization from the CTC for a smaller regional network under existing law, and that the application demonstrated feasibility based on reasonable assumptions and did not commit to specific tolling policies, phasing, financing, or project delivery.

Following the presentation, a brief question and answer period and discussion ensued.

Mr. Chittenden stated that staff believed that the Express Lane Network represented a great opportunity for the county and therefore recommended support. He noted that in addition to comments received from SWAT and WCCTAC (which were included in the September Administration and Projects Committee agenda packet), the Authority also received a letter from TRANSPAC in support of the Authority's draft letter, which was distributed as a meeting handout.

Commissioner Stepper pointed out a clerical correction that needed to be made to the letter.

Chair Durant requested that the concluding paragraph be modified to re-state that Authority support for MTC's application to the CTC for the Bay Area Express Lane Network was on the condition that the provisions outlined in the letter were met.

There were no public comments.

4.0 REGULAR AGENDA ITEMS:

4.A Administration & Projects Committee:

4.A.12 Market Update and Status Report on the Authority's \$200 Million Interest Rate Swap Contract. Staff and representatives from PFM, the Authority's Financial Advisor, will provide the Authority with an update on the financial markets and the performance of the interest rate swap. Staff Contact: Randy Carlton.

ACTION: None taken – information only.

DISCUSSION: Randy Carlton, Chief Financial Officer, provided an update on the status of the Authority's 200 million interest rate swap contract. He also introduced Peter Miller, from Public Financial Management, the Authority's financial advisor.

Mr. Carlton explained briefly how the interest rate swap contract works and its purpose to protect the Authority from exposure to rising interest rates on its variable rate bonds. The swap contract calls for the Authority and Bank of America to exchange payments based on a \$200 million contract amount through 2034. He explained that overall, the swap continues to meet the Authority's objective and was actually performing better than expected. Mr. Carlton referred to the original estimate that the all in interest cost was projected to be 4.41 percent but that the actual cost has been 4.18 percent. The savings have amounted to \$371,800 since the bonds were issued.

Commissioner Abelson asked how staff thought the swap would perform through the duration. Mr. Carlton responded that staff believed that the swap should continue to perform favorably and meet the original objectives.

Randy Iwasaki assured the Authority that staff monitored the swap on a daily basis.

Commissioner Mitchoff asked how the Authority was handling the savings. *Chair Durant* responded that the savings were usable funds.

Alternate Ritterman asked about the swap maturity. Mr. Carlton responded that the swap contract extended through 2034, like the bonds.

- 4.1 **NEW ITEM: Authorize Agreement No. 328 with Barbary Coast Consulting LLC to Conduct a Communications Audit and Develop a Strategic Communications Plan.** In June, the Authority issued *Request for Proposals #11-5* for communications services. Thirteen proposals were received and evaluated by a review committee and six firms were interviewed. Two firms were named finalists and were interviewed by the Executive Director. The evaluation process having been completed, staff recommends the firm of Barbary Coast Consulting, LLC to provide communications services as indicated in *RFP #11-5* and further recommends that the Authority enter into an agreement for services with Barbary Coast Consulting, LLC accordingly. Staff Contact: Arielle Bourgart.

ACTION: Commissioner Mitchoff moved to approve Agreement No. 328 with Barbary Coast Consulting, LLC, seconded by *Commissioner Hudson*. The motion passed unanimously, 10-0. (*Commissioner Taylor had left the meeting.*)

DISCUSSION: Arielle Bourgart, Director of Government and Community Relations, stated that in January the Authority directed staff to solicit proposals from communications firms to assist in the development of a communications plan for the Authority. She explained that a number of Commissioners had expressed an interest in elevating the Authority's profile and reinforcing the value realized as a result of Contra Costa's transportation sales tax dollars. Additionally, Ms. Bourgart stated that a more visible public presence could be used to educate the public as to the Authority's contributions to the community beyond the implementation of Measure J, through efforts to secure funding for local projects, assist local agencies on SB 375 implementation, and advocate for Contra Costa on the regional and state levels.

Ms. Bourgart said that in response to the Request for Proposals (RFP) 11-5 issued on June 10th, thirteen proposals were received and then scored by a review panel comprised of staff from the Authority, the Alameda County CTC, 511 Contra Costa, and an independent communications firm. On the basis of the scores, interviews were conducted with six firms, from which two were selected as finalists. Following interviews with the Executive Director, Barbary Coast Consulting was selected by staff as the firm most qualified to implement the work scope outlined in the RFP.

Ms. Bourgart reviewed the work scope for the communications assessment and development of the Strategic Communications Plan and project cost, and introduced members of the Barbary Coast team.

There were no public comments.

- 4.2 NEW ITEM: Mark Watts, of the Sacramento Advocacy Firm Smith, Watts & Martinez, Will Provide a Legislative Report to the Authority.** Mr. Watts will report on the conclusion of the first year of the 2011-12 legislative session— what legislation passed, what failed and what we might expect going into the next legislative year. This is also an opportunity for the Authority members to bring up key issues and concerns that they would like to see incorporated into the Authority's legislative program for 2012. The Authority may act on this or any items pertaining to the Authority's legislative program. Staff Contact: Arielle Bourgart

ACTION: None taken – information only.

DISCUSSION: Arielle Bourgart, Director of Government and Community Relations, introduced Mark Watts from Smith, Watts & Martinez, who provided a report on the status of a number of Assembly and Senate Bills of interest to the Authority. A summary of the presentation was distributed as a meeting handout.

Mr. Watts stated that Randy Iwasaki had been a great help with AB 348 (Buchanan), which would extend the double-fine zone for Vasco Road in Contra Costa County. *Commissioner Mitchoff* noted that the bill, which was sponsored by Contra Costa County and supported by the Authority, had been signed by the Governor earlier in the day.

Alternate Ritterman asked how a municipality might use SB 310 (Hancock), which would allow cities and counties to create incentives for transit priority projects. Mr. Watts explained that the bill was related to the implementation of a Sustainable Communities Strategy and SB 375, and had certain density and housing requirements. He offered to provide a presentation to the Authority on SB 310, from a city's perspective, in the future.

Ms. Bourgart added that the bill had been discussed by the Administration and Project Committee, but the committee felt that the bill was more of an ABAG issue.

4.B Planning Committee

4.B.6 Measure J Expenditure Plan Amendment of Programs 19 and 20 for West County. At its July 29, 2011 board meeting the WCCTAC Board voted to request that the Authority amend the Measure J Expenditure Plan for West County sub-regional programs 19 and 20. The amendment would add flexibility to the programs by allowing WCCTAC to program funds to support existing services under certain situations of financial need. **Ordinance 11-01.** Staff Contact: Peter Engel

ACTION: Commissioner Tatzin moved to approve Ordinance 11-01, amending Programs 19 and 20 of the Measure J Expenditure Plan, hold a Public Hearing at the October 19, 2011 Authority Meeting, and authorize staff to send a Notice of Proposed Amendment to the County Board of Supervisors, City/Town Managers, and the Conference of Mayors, seconded by Commissioner Hudson. A roll-call vote was taken, and the motion passed unanimously, 10-0. (Commissioner Taylor had left the meeting.)

DISCUSSION: Peter Engel, Program Manager, stated at the request of WCCTAC, staff recommended approval of Ordinance 11-01, which would amend the Measure J Expenditure Plan and provide flexibility to WCCTAC for West County programs 19 and 20, allowing funds to be programmed to support continued operations of existing services in situations of declining revenues.

Mr. Engel said that Section 8 of Ordinance 06-01 required that amendments to the Measure J Expenditure Plan be adopted by a majority roll-call vote of the Board. Following adoption, the Authority would notify jurisdictions of the proposed amendment and hold a Public Hearing, which was proposed for the October 19, 2011 Authority meeting. Ms. Engel stated that if no appeal was made, the amendment would become effective 45 days following the Authority's adoption.

There were no public comments.

4.B.7 Review and Discussion of MTC's Proposed Cycle-2 OneBayArea Grant Program. On July 8, 2011, the Metropolitan Transportation Commission (MTC) and Association of Bay Area Governments (ABAG) jointly released a draft proposal for the OneBayArea grant program. This new program would alter the framework for allocating the STP and CMAQ funding that MTC adopted in December 2009. The revised program would give CMAs more flexibility in allocating funds among the previous TLC, Regional Bicycle, Local Streets and Roads Shortfall and Safe Routes to Schools program and would substantially increase the amount of funding to counties. Staff, however, has identified some significant problems with the proposal, including requiring local adoption of various policies to be eligible for funds, directing 70 percent of the funds to

projects in Priority Development Areas, and downplaying maintenance needs and prior commitments. Staff Contact: Brad Beck

ACTION: Commissioner Mitchoff moved to authorize the Chair to work with staff to finalize the Authority's letter to MTC commenting on the OneBayArea Grant proposal, seconded by Commissioner Pierce. The motion passed unanimously, 10-0. (Commissioner Taylor had left the meeting.)

DISCUSSION: Brad Beck, Senior Transportation Planner, stated that MTC and ABAG had proposed significant changes to the approach for allocating federal Surface Transportation Program and Congestion Management-Air Quality funds. Mr. Beck stated that although the new OneBayArea grant proposal would increase the amount of funding available to counties (nearly doubling Contra Costa's share) and would allow complete flexibility in the amounts allocated to each of the four programs, it had several negative aspects.

Mr. Beck said that two requirements — that 70 percent of the funds must be spent on projects within designated priority development areas (PDAs), and that an agency must have adopted "local supportive policies" — raised a number of concerns.

Mr. Beck explained that only two of the twenty jurisdictions in Contra Costa currently met the proposed eligibility requirements, and that fewer than half would likely be eligible in time for the selection of projects. He also stated that, according to MTC, only 14 percent of roads eligible for maintenance funds were in PDAs, yet 70 percent would be required by the new proposal. Mr. Beck noted that while the Authority committed \$9.5 million in Cycle 2 funds to sixteen jurisdictions, many would not meet the eligibility requirements or have roads in PDAs that needed maintenance.

Lastly, Mr. Beck stated that staff was unsure there were sufficient projects in PDAs to use 70 percent of the funds, noting that in Cycle 1 the Authority provided approximately 30 percent of the \$17 million in funding to projects in PDAs and under the current proposal would need to spend approximately \$22 million in PDAs.

Mr. Beck outlined the changes to the proposed OneBayArea grant program recommended by staff, which was based on staff analysis, comments from the TCC, Planning Committee, and regional partners, and requested Authority approval of the draft comment letter to MTC on the proposal. He noted that a

message from Christina Atienza, Executive Director for WCCTAC regarding the Authority's draft comment letter had been distributed as a meeting handout.

Commissioner Pierce stated that while the 70 percent requirement was a cause for much concern, discussions at ABAG and MTC suggest that the proposed grant may be changed to allow more flexibility.

Commissioner Glover said that MTC's process was not heavy-handed and was very inclusionary of local input.

Representative Worth agreed, and said that it was good to provide comments for the record early in the process. She stated that the OneBayArea Grant issue would be reviewed by MTC's Planning Committee in October.

Chair Durant said that he liked the format of the letter, but requested that he be allowed to work with staff to make the letter less brief.

Public Comment

Mitch Avalon from Contra Costa County, representing the City County Engineering Advisory Committee (CCEAC), stated that the CCEAC supported sending the Authority's proposed comment letter on the OneBayArea grant program to MTC.

- 4.B.12 SB 375/SCS Implementation Update.** During August, the regional agencies worked on developing a set of SCS (Sustainable Community Strategy) Alternatives that they will evaluate this fall. Staff Contact: Martin Engelmann

ACTION: None taken – information only.

DISCUSSION: Martin Engelmann, Deputy Executive Director for Planning, provided an update on the implementation of SB 375 and the Sustainable Communities Strategy (SCS).

Mr. Engelmann stated that staff was pleased that MTC appeared to be listening to feedback on the Initial Vision Scenario, as one of the new scenarios includes moving regional employment centers toward the outer-bay area.

Mr. Engelmann outlined the three new alternative land use scenarios released as part of the SCS by ABAG in August, which include the following: Constrained Core

Concentration Scenario; Focus Growth Scenario; and Outer Bay Area Growth Scenario.

For each of these scenarios, MTC/ABAG staff has taken further into account the impacts of the recession and the latest economic data that indicates a much slower recovery than previously anticipated.

Mr. Engelmann said that MTC/ABAG would evaluate the alternatives in the coming months, and a preferred alternative would be developed by the end of 2011.

A letter to the Authority from MTC and ABAG providing comments on the IVS was distributed as a meeting handout.

5.0 CORRESPONDENCE AND COMMUNICATIONS:

- 5.1 Letter from SWAT dated July 25, 2011 regarding recommendations of support for the SWAT sub region's candidate project applications for the 2012 State Transportation Improvement Program (STIP). *(See Agenda Item 3.A.16)*
- 5.2 Letter from SWAT dated July 25, 2011 regarding proposed Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) draft by-laws. *(Related to June 15, 2011 Authority Agenda Item 2.B.10)*
- 5.3 Letter from California Department of Transportation dated August 6, 2011 regarding Route 4 corridor signs. *(Related to July 20, 2011 Authority Agenda Item 2.A.8)*
- 5.4 Letter from American Council of Engineering Companies (ACEC) dated August 23, 2011 regarding RFP for construction management services on State Route 4 Widening Project – Hillcrest Avenue to SR 160 (SR 4 Segment 3B Project), and response from Authority Counsel.

A letter from Contra Costa County Public Works Department in appreciation for Randy Iwasaki's assistance with legislative efforts related to the Vasco Road Double Fine Zone, AB 348 sponsored by Assemblymember Joan Buchanan, was distributed as a meeting handout.

Also distributed as a meeting handout was a letter from Congressman John Garamendi thanking Randy Iwasaki for his participation in the U.S. Department of Commerce: Make It In America National Export Initiative event.

6.0 ASSOCIATED COMMITTEE REPORTS:

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- 6.1 Central County (TRANSPAC): *Report of July 14, 2011*
Report of September 8, 2011 – Distributed as a meeting handout
- 6.2 East County (TRANSPLAN): *Report of September 8, 2011*
- 6.3 Southwest County (SWAT): (September 12, 2011 meeting canceled)
- 6.4 West County (WCCTAC): *Report of July 22, 2011*
- 7.0 COMMISSIONER AND STAFF COMMENTS:
- 7.1 Chair's Comments and Reports
- Chair Durant* said that he would not be able to attend the October Planning Committee meeting, and that *Commissioner Pierce* would be attending in his place. He also thanked *Vice Chair Tatzin* for leading the July Authority meeting in his absence.
- 7.2 Commissioners' Comments and Reports
- Commissioner Hudson* stated that *Commissioner Pierce* had been nominated as Vice Chair for ABAG. *Commissioner Pierce* said that she would very much appreciate support for her nomination.
- Commissioner Pierce* also noted that she had been invited to participate in a presentation earlier in the day to Gwinett County regarding Contra Costa's Measure C renewal and the Implementation of Measure J. She thanked Hisham Noeimi for an outstanding overview.
- 7.3 Executive Staff Comments
- Randy Iwasaki reviewed his Executive Director's report. He also noted that the State Route 4 Widening – Contra Loma Project bid opening had occurred on September 14th, and that the apparent low bidder was CC Myers Inc., with a bid of \$42,380,000.
- In an effort to reduce paper and postage waste, Mr. Iwasaki reminded the Authority to advise staff if their needs for hard copy agenda packets changed.
- 8.0 CALENDAR: October/November/December 2011
- 8.1 Focus on the Future Conference, November 13-15, 2011, San Francisco, CA
Commissioners interested in attending should notify Danice Rosenbohm.

Mr. Iwasaki said that staff would soon be distributing information about the upcoming Self Help Counties Coalition 2011 Focus on the Future Conference to Commissioners.

9.0 ADJOURNMENT to Wednesday, September 21, 2011, at 6:00 p.m.

The meeting was adjourned to October 19, 2011, at 6:00 p.m. in memory of Mr. Taha AbuAmara, Amin AbuAmara's father.

