

9. **TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)**

Attachments:

- Items approved by the Authority on March 16, 2011 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest;
- March 16, 2011 CCTA Executive Director's Report;
- February 16, 2011 CCTA meeting minutes



CONTRA COSTA
**transportation
 authority**

COMMISSIONERS

David Durant,
 Chair

Don Tatzin,
 Vice Chair

Janet Abelson

Geneveva Calloway

Jim Frazier

Federal Glover

Dave Hudson

Karen Mitchoff

Julie Pierce

Karen Stepper

Robert Taylor

Randell H. Iwasaki,
 Executive Director

MEMORANDUM

To: Barbara Neustadter, TRANSPAC
 Andy Dillard, SWAT, TVTC
 John Cunningham, TRANSPLAN
 Christina Atienza, WCCTAC
 Richard Yee, LPMC

From: Randell H. Iwasaki, Executive Director *MRE*

Date: March 17, 2011

Re: Items approved by the Authority on March 16, 2011, for circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest

At its March 16, 2011 meeting, the Authority discussed the following items, which may be of interest to the Regional Transportation Planning Committees:

1. **Approval of Proposed Public Outreach Plan for the 2013 RTP/SCS.** MTC has requested that each Bay Area Congestion Management Agency (CMA) undertake a public outreach effort that will garner community participation and input during MTC's 2013 RTP "Call for Projects." As the designated CMA for Contra Costa, the Authority would be responsible for undertaking this effort. The outreach effort is intended to provide opportunities for public input into the 2013 RTP. It is one component of the broader, more comprehensive outreach plan that was adopted by MTC in December 2010. *The Authority approved the proposed public outreach plan.*
2. **Approval of FY 2011-12 Transportation Fund for Clean Air (TFCA) 40 Percent Expenditure Plan.** To receive funding through the Transportation Fund for Clean Air (TFCA) Program, the Authority is required to submit an Expenditure Plan to the Bay Area Air Quality Management District (BAAQMD) annually. For FY 2011-12, \$1.3 million in TFCA funds are allocated by the BAAQMD to fund programs and projects in Contra Costa that reduce motor vehicle emissions. This year's application is due to the Air District by March 31, 2011. *The Authority approved Resolution 11-08-G, incorporating the Authority's FY 2011-12 TFCA Expenditure Plan and allocation of 40 percent TFCA funds, and authorized the Executive Director to sign and submit the Expenditure Plan Summary application to the BAAQMD by March 31, 2011.*

2999 Oak Road
 Suite 100
 Walnut Creek
 CA 94597
 PHONE: 925.256.4700
 FAX: 925.256.4701
 www.ccta.net

March 17, 2011

Page 2

3. **SB 375 Update.** On March 11, 2011, the MTC Planning Committee, along with the ABAG Administrative Committee and the Joint Policy Committee (JPC) released the "Initial Vision Scenario" (IVS) – which is one of several scenarios that will be tested for Greenhouse Gas target reductions for the Bay Area. The IVS assumes an unconstrained supply of housing to accommodate the Bay Area's population by 2035. It will be available for review by the CMAs, RTPCs, and local jurisdictions during April. *Staff from MTC and ABAG briefed the Authority on the basic land use and transportation assumptions included in the SCS IVS. The Authority accepted the report for circulation and discussion.*
4. **Circulate Draft Guidelines for the Measure J Transportation for Livable Communities and Pedestrian, Bicycle and Trail Facilities Programs.** Measure J includes Program 12, Transportation for Livable Communities (CC-TLC), which will support local efforts to create compact, mixed-use and pedestrian- and bicycle-friendly developments and encourage more walking, bicycling and transit use, and Program 13, Pedestrian, Bicycle and Trail Facilities (PBTF) which is designed to fund projects identified in the Countywide Bicycle and Pedestrian Plan. Working with the CC-TLC working group and the Countywide Bicycle and Pedestrian Advisory Committee, staff prepared draft guidelines for circulation and review by the RTPCs. *The Authority authorized staff to circulate the guidelines to the RTPCs for review and comment.*
5. **Review Proposed Initial Approach for Allocating \$2.47 Million in Federal Safe Routes to School (SR2S) Funds from MTC.** As the designated Congestion Management Agency (CMA) for Contra Costa, the Authority has accepted delegation from MTC for the Safe Routes to School (SR2S) program, including allocation of \$2.47 million in federal CMAQ funds. To meet upcoming federal and State deadlines, decisions must be made soon on how to allocate those funds. In consultation with local stakeholders, CCTA staff has generated some preliminary ideas on how to allocate these funds. *The Authority approved the release of a letter notifying jurisdictions and agencies of the upcoming "call for projects" for SR2S funds. Staff will meet with the SR2S Task Force and RTPC managers to identify options for allocating the SR2S funds.*



EXECUTIVE DIRECTOR'S REPORT
March 16, 2011

Lamorinda Meeting: February 10, 2011

Staff from CCTA, MTC, and ABAG attended the expanded Lamorinda meeting to provide an overview of SB 375 and the effort to develop a Sustainable Communities Strategy (SCS) for Contra Costa and the Bay Area. The meeting was chaired by Mayor Mendonca and was well attended by Elected Officials as well as various City Managers.

California Forward and Contra Costa Council Discussion: February 14, 2011

California Forward policy director Richard Raya kicked off the meeting with some opening remarks about why the California Forward *Fiscal Reform Plan* was developed. Sunne Wright McPeak delivered opening remarks. The discussion centered on fiscal and operational reform. There was also a brief discussion of two bills that have been introduced in the State legislature. The first is SB 14 (Wolk/DeSaulnier), which would provide for performance-based budgeting in California; and the second is SB 15 (DeSaulnier/Wolk/Huff), which would provide for multi-year budgeting and enhanced documentation of expenditures and revenues. There were representatives from education, health, business, and transportation sectors in attendance.

Bay Area Partnership Meeting: February 16, 2011

The Bay Area Partnership board is a confederation of the top staff of various transportation agencies in the region (MTC, public transit operators, county congestion management agencies, city and county public works departments, ports, Caltrans, U.S. Department of Transportation) as well as environmental protection agencies. The Partnership works by consensus to improve the overall efficiency and operation of the Bay Area's transportation network, including developing strategies for financing transportation improvements. The discussion centered around the development of the Regional Transportation Plan (RTP), a review of the 25-year financial projections, the draft policy for determining committed funds and projects, and the draft project performance assessment methodology. During the earlier stages of the meeting, I was elected Vice Chair.

Consultant Interviews: February 17, 2011

CCTA staff conducted interviews with firms that submitted proposals to serve as auditor for the Authority. The interview panel recommended the firm of Macias Gini & O'Connell.

California Transportation Foundation (CTF) Transportation Forum: February 22, 2011

Commissioners Abelson and Calloway joined Arielle Bourgart, Martin Engelmann, and me at the CTF Transportation Forum held in Sacramento. Senator Mark DeSaulnier and Assembly Member Bonnie Lowenthal provided their views of transportation and how the upcoming State budget debates will affect us as an industry. We also received some insights on the federal level from John Horsley (AASHTO), Fred Kessler (Nossaman), and Dick Castner (US Chamber of Commerce) about the upcoming debate regarding transportation funding. Carrie Cornwell (Senate Consultant), DeAnn Baker (CSAC), Jim Earp (Ca Alliance for Jobs), and Josh Shaw (California Transit Association) presented us with their views of California Propositions 22 and 26 and the potential effects on the gas tax swap and how to address them.

Fund Exchange Program Presentation: February 23, 2011

Diana Dorinson of Transportation Analytics gave CCTA staff an overview of Alameda CTC's fund exchange program. We are in the process of doing our due diligence to determine if the program has a place at CCTA.

Mineta Transportation Institute Education Program Briefing: February 23, 2011

Dr. Peter Haas gave interested CCTA staff an overview on MTI's Master of Science Degree, Graduate Certificate in Transportation Management, Graduate Certificate in Transportation Security Management, and Graduate Certificate in High-Speed Rail Management. He also discussed tuition and fellowship opportunities.

Citizen Advisory Committee: February 23, 2011

I attended my first CCTA CAC meeting, where I presented an overview of surface transportation from the federal, state, and local perspectives. I answered the committee members' questions and promised to give them an update of projects going to construction this year.

American Public Works Association Award of Merit: February 24, 2011

Amin AbuAmara was awarded the 2011 Award of Merit for Professional Staff or Manager of the Year for Transportation by the Northern California Chapter of the American Public Works Association. Amin was nominated for this award by the City-County Engineering Advisory Committee (CCEAC) of Contra Costa County in appreciation for his professional assistance to the local governments of Contra Costa in obtaining grant money. Owing to his efforts, every city in Contra Costa, as well as the County, was able to compete effectively for funds.

Assembly Member Bonilla's Legislative Director: February 24, 2011

Ross Chittenden and Arielle Bourgart met with Cliff Costa to help craft Assembly Member Bonilla's Project Initiation Document (PID) streamlining bill. Local and regional agencies have been working with Caltrans for several years to streamline and reduce costs for PIDs. Assembly Member Bonilla has expressed interest in introducing AB 1134 to address clean-up language necessary to implement the streamline effort.

CMA Directors Meeting: February 25, 2011

We hosted the February CMA Directors meeting at our office. MTC gave us an update of the RTP and SCS programs. Because the meeting was held in our office, we were able to have more CCTA staff attend the meeting. Afterwards, the CMA Directors and CCTA Deputy Directors went to lunch with Steve Heminger, who gave us a glimpse of the results of the vision scenario and also listened to our concerns about reconsidering the commitment to projects currently in the RTP. He assured us that Prop 1B projects would not be reviewed. I proposed that we treat measure expenditure plan projects in the same fashion.

AC Transit's Richmond Parkway Park-and-Ride Lot Project (\$12.7 million STIP).

The project is programmed in the STIP in FY 2010-11, however, it will not be ready for a construction allocation by the June 2011 CTC meeting. AC Transit requested CCTA and MTC to support a one-time 12 month STIP extension and an allocation of toll funds to perform feasibility and cost assessment studies for the facility. MTC appears likely to support the study, however, it is unlikely that the project would be delivered within the 12 month STIP extension. MTC and Authority staff believe the best course of action is to let the STIP funds lapse on June 30, 2011 and reprogram to the Richmond Parkway park-and-ride lot or another project in the 2012 STIP.

Congressman Miller: March 1, 2011

Ross Chittenden, Arielle Bourgart, Susan Miller, Hisham Noemi, and I met with Kathy Hoffman of Congressman Miller's staff. We gave her an overview of projects in the Congressman's district. In the future, we will schedule representatives from all three congressional members to be updated at the same time.

Federal Coordination with the City of Pleasant Hill: March 1, 2011

Arielle Bourgart, Ross Chittenden, Martin Engelmann, and I met with Pleasant Hill City Manager June Catalano and City of Pleasant Hill Engineering and Planning Staff to discuss CCTA's federal legislative engagement program. We discussed the State and Local program as well. During our meetings with the City Officials, we have offered our services to help them with project and funding issues. Eric Hu from the City Engineer's staff requested that Ross and Amin meet with City staff to help with some project funding issues later that day.

Board Secretary/Clerk Certification: March 3-4, 2011

Danice Rosenbohm attended a Board Secretary/Clerk Certificate Program and Conference in Seaside, CA on March 3rd and 4th. The conference provided education on many aspects of the Board Secretary's responsibilities to ensure compliance with the law.

Brentwood City Council Presentation: March 8, 2011

Susan Miller and I gave a presentation to the Brentwood City Council on the Highway 4 Widening Project. I also presented a commendation to Mayor Taylor for his service as 2010 Chair of the Authority Board.



CONTRA COSTA
**transportation
 authority**

Authority Board Meeting MINUTES

MEETING DATE: February 16, 2011

MEMBERS PRESENT: Robert Taylor, David Durant, Janet Abelson, Genoveva Calloway, Jim Frazier, Federal Glover, Dave Hudson, Joel Keller, Karen Mitchoff, Nancy Parent, Julie Pierce, Karen Stepper, Don Tatzin, Amy Worth

STAFF PRESENT: Randell Iwasaki, Amin AbuAmara, Brad Beck, Arielle Bourgart, Randall Carlton, Ross Chittenden, Erick Cheung, Peter Engel, Martin Engelmann, Jack Hall, Matt Kelly, Susan Miller, Hisham Noeimi, Stan Taylor (Authority Counsel), Danice Rosenbohm (Executive Secretary)

MINUTES PREPARED BY: Danice Rosenbohm

- A. **CONVENE MEETING:** *Chair Taylor* convened the meeting at 6:01 p.m.
- B. **PLEDGE OF ALLEGIANCE:**
- C. **PUBLIC COMMENT:** There were no public comments on items not on the agenda.
- D. **ELECTION:** Election of Chair and Vice Chair for 2011.

Commissioner Pierce nominated *Commissioner Durant* as the next Chair, and *Commissioner Tatzin* as Vice Chair, seconded by *Commissioner Mitchoff*. The motion passed unanimously, 10-0. (*Commissioner Glover had not yet arrived.*)

- E. **COMMENDATIONS:** Commendation to outgoing Chair Robert Taylor, and departing Commissioners Arnerich and Balico.

Chair Durant presented outgoing *Chair Taylor* an award commending his dedicated service over the past year as Authority Board Chair.

Outgoing Chair Taylor thanked the Authority and staff for their support, and said that he was proud to have been part of such an exciting and productive year.

Chair Durant presented departing *Commissioners Arnerich* and *Balico* awards recognizing their service, also thanking departing *Commissioner Arnerich* for his leadership on the Planning Committee. *Chair Durant* recognized *Assembly Member Bonilla*, who was also present, for her service as Commissioner on the Authority Board.

F. COMMITTEE ASSIGNMENTS: Please submit assignment requests to the Chair through Danice Rosenbohm by Friday, February 18th.

1.0 APPROVAL OF MINUTES: Authority Minutes of January 19, 2011.

ACTION: Commissioner Taylor moved to approve the Minutes of January 19, 2011, seconded by Commissioner Frazier. The motion passed unanimously, 10-0. (Commissioner Glover had not yet arrived.)

2.0 CONSENT CALENDAR: Consent Items recommended by the following committees:

ACTION: Commissioner Tatzin moved to approve the Consent Calendar, seconded by Commissioner Stepper. The motion passed unanimously, 10-0. (Commissioner Glover had not yet arrived.)

2.A Administration & Projects Committee:

2.A.1. Monthly Project Status Report. This report outlines the status of current Measure C or J projects. Staff contact: Ross Chittenden

2.A.2. Monthly Accounts Payable Invoice Report for December 2010. This report provides detail of invoice paid by vendor. Staff contact: Randall Carlton

2.A.3. Monthly Cash and Investment Report for December 2010. The Authority's Investment Policy calls for this monthly report on investment activity. Staff contact: Randall Carlton

2.A.4. Quarterly Sales Tax Revenue Report for the Period Ended December 31, 2010. This report contains a summary of sales tax revenues, including analysis and comparisons against prior monthly and quarterly periods. Staff contact: Randall Carlton

2.A.5. Listing of Construction Change Orders (CCOs) greater than \$25K for contracts less than \$15M, and greater than \$50K for contracts larger than \$15M. Authority policy requires that this list be submitted to the APC for information. Staff contact: Ross Chittenden

2.A.6. Master Cooperative Agreement No. 90.00.04 with Caltrans for Locally Funded Measure J Projects. Staff recommends approval of Master Cooperative Agreement No. 90.00.04 with Caltrans which outlines requirements and responsibilities for the development of environmental documents, design plans and right-of-way clearance activities for locally funded Measure J projects on the State Highway System. Staff contact: Hisham Noeimi

2.A.7. Review and Accept Annual Measure J Compliance Audits. Each year the Authority selects a sampling of Measure J subrecipients for Compliance Audits to evaluate that the use of funds are in conformance with standards established by the Authority. For fiscal year ended June 30, 2010, Compliance Audits were conducted for: the Watkin &

*Authority Board Meeting MINUTES**February 16, 2011**Page 3 of 10*

Bortolussi, Inc, City of Antioch, and Mark Thomas & Company. According to the auditors, all entities complied with the Authority's standards.
Staff contact: Randall Carlton

- 2.A.8 Review and Accept Single Audit Report Related to the Award of Federal Funds.** Regulations require recipients of Federal funds to audit funding awards greater than \$500,000 (referred to as the "Single Audit" report). For fiscal year ended June 30, 2010, the auditor noted that the Authority complied with the requirements as applicable to Federal awards. Staff contact: Randall Carlton
- 2.A.9 State Route 4 Widening – Somersville Road to SR160 (Project 1407/3001) –**
- 2.A.9.1 Amendment No. 1 to Purchase Agreement No. 284 with Scott System, Inc. for Form Liners.** Staff seeks authorization to enter into Amendment No. 1 to Purchase Agreement No. 284 with Scott System, Inc., in the amount of \$61,308 to provide form liners for the construction of architectural treatment on retaining walls for Segment 2 of the widening project.
Staff contact: Susan Miller
- 2.A.9.2 Amendment No. 3 to Agreement No. 211 with Harris & Associates for Corridor Integration Team Services.** Staff seeks authorization to amend Contract No. 211 to increase the not-to-exceed amount by \$375,000 to \$3,000,335 for additional utility relocation oversight services. Staff contact: Susan Miller
- 2.A.9.3 Utility Agreement with AT&T –** Staff seeks authorization to enter into Utility Agreement No. 315 with AT&T in the amount of \$10,858.59 to relocate telecommunication facilities near G Street within Segment 2 of the widening project. Staff contact: Susan Miller
- 2.A.10 City of Richmond – Marina Bay Parkway Grade Separation (Project 9003) – Phase II Design Peer Review.** A peer review committee completed review of the Phase II design plans on January 5, 2011. Staff recommends approval of the peer review recommendation. Staff contact: Jack Hall
- 2.A.11 Amendment No. 6 to Contract No. 243 with Endsight for Technology Managed Services.** The Authority has a managed services contract with Endsight to provide comprehensive network and computer support and services. Staff is requesting that the contract be amended to operate on a month-to-month basis through FY2012. That time frame will provide sufficient flexibility to conduct a Request for Proposal process. The cost for technology managed services typically ranges from \$4,000 to \$5,000 per month. Staff contact: Randall Carlton
- 2.A.12 Legislation.** The APC received a staff report concerning the development of the State's 2011-12 budget. This was presented as an information item; no action was taken on this

item. The Authority may take action on this or any other matter related to the Authority's legislative objectives. Staff contact: Arielle Bourgart

- 2.A.14 Proposed Securities and Exchange Commission (SEC) Regulations Pertaining to Municipal Advisors.** The proposed regulations may require Authority Commissioners to register with the SEC as a "municipal advisor." It is recommended that the Authority comment on the proposed regulations and urge that appointed commissioners be excluded from SEC registering. A draft letter from Nossaman LLP to the SEC is attached. Staff contact: Randall Carlton
- 2.1 NEW ITEM: Consultant Agreement Amendments.** Staff has identified two Consultant Agreements which have expired or are due to expire within the upcoming months. Staff seeks authorization to extend the terms of these Agreements. No other changes are proposed, and there are no financial implications to the amendments. Staff Contact: Susan Miller
- 2.B Planning Committee:**
- 2.B.1 Approval of FY 2010-11 Measure J Allocation for the West County Sub-regional Transportation Needs Program - Program 28b.** The Measure J Expenditure Plan establishes the West County Sub-regional Transportation Needs Program - Program 28b at 0.3 percent of sales tax revenues. As a sub-regional program the funds are recommended for programming at the discretion of the West Contra Costa Transportation Advisory Committee (WCCTAC). At its January 28, 2011 meeting, WCCTAC approved WCCTAC Resolution No. 11-01 which recommends program \$14,000 of the available Program 28b funds to support the West County Street Smarts program. If approved by WCCTAC, Authority Resolution 11-06-G would program the funds in support of the recommendation. In addition, the current fiscal year Cooperative Agreement with WCCTAC (Agreement 17.W.01) will be amended to allow the funds to be paid to WCCTAC. RESOLUTION 11-06-G Staff contact: Peter Engel
- 2.B.2 FY 2009-10 Measure J Transportation Programs for Seniors and People with Disabilities Annual Report.** This annual report provides a summary of the countywide Transportation Programs for Seniors and People with Disabilities activities in the first full funding year of Measure J. The report includes use and service information from the paratransit and transportation for seniors operators that receive funding from the Transportation Programs for Seniors and People with Disabilities (Program 15 and 20) program lines in the Measure J Expenditure Plan. Staff contact: Peter Engel
- 2.B.3 FY 2009-10 Measure J Bus Transit and Express Bus Programs Annual Report.** This annual report provides a summary of the countywide bus transit activities in the first full funding year of Measure J. The report includes use and service information from the bus transit operators for funds received from both the Bus Services (Program 14) and Express Bus (Program 16) program lines in the Measure J Expenditure Plan. Staff contact: Peter Engel

- 2.B.5 Schedule for Measure J Transportation for Livable Communities and Pedestrian, Bicycle and Trail Facilities Programs.** Staff is developing a process and guidelines for two Measure J programs: the Transportation for Livable Communities (CC-TLC) program, which will support local efforts to create compact, mixed-use and pedestrian- and bicycle-friendly developments and encourage more walking, bicycling and transit use, and the Pedestrian, Bicycle and Trail Facilities (PBTF) program designed to fund projects identified in the Countywide Bicycle and Pedestrian Plan. A working group of staff is helping develop the CC-TLC program, and the Countywide Bicycle and Pedestrian Advisory Committee is helping develop the process and guidelines for the PBTF program. Staff will present a proposed schedule for the two programs. Guidelines for the two programs will be presented at subsequent meetings. Staff contact: Brad Beck

End of Consent Calendar

3.0 MAJOR DISCUSSION ITEMS: *None*

4.0 REGULAR AGENDA ITEMS:

Commissioner Glover arrived at 6:20 p.m

4.A Administration & Projects Committee:

- 4.A.12 Legislation.** The APC received a staff report concerning a recent action on the part of the Metropolitan Transportation Commission (MTC) to sponsor state legislation that would call for the addition of two members to the Commission—one representing the City of Oakland and the other representing the City of San Jose. No action was taken by the APC and discussion was deferred to the February 16th Authority meeting, when the two Contra Costa representatives on MTC could be present and inform the discussion. Staff contact: Arielle Bourgart

ACTION: Commissioner Pierce moved to support the legislation calling for the addition of two members to the Metropolitan Transportation Commission, as currently written, seconded by Commissioner Abelson. The motion passed unanimously, 11-0.

DISCUSSION: Arielle Bourgart, Director of Government and Community Relations, gave a report on the recent decision by the Metropolitan Transportation Commission to sponsor legislation that would provide for the addition of two additional members to the commission, representing the City of Oakland and the City of San Jose. Ms. Bourgart provided some background, said that staff was not making a recommendation on the legislation, but encouraged the Authority to consider that other future options might be more onerous.

Commissioner Glover stated that he had participated on the special MTC sub-committee that was formed to discuss options for changing the commission structure, and that after careful consideration he believed that the option before the Authority, which

would provide a cap of three commissioners from any one county, was likely the best for leveraging opportunities for Contra Costa. Therefore, *Commissioner Glover* said that he would vote to support the legislation.

Representative Worth said that she agreed with *Commissioner Glover*, and that it was important to keep in mind that the Authority's position would relate specifically to the legislation as currently written and that if changes to the bill were detrimental to the Authority, the Authority would then have time to act accordingly.

A brief discussion ensued, after which *Commissioner Glover* thanked the Authority Board for their trust and support.

- 4.A.13 2011 Update to the Measure J Strategic Plan: Revenue Projections and Development Schedule.** Staff will provide an update on Measure J revenue projections, key policy issues to be addressed and schedule leading to adoption in July.
Staff contact: Hisham Noeimi

ACTION: *Commissioner Tatzin* moved to approve the overall approach, schedule, and the revenue projections for the 2011 Strategic Plan Update, seconded by *Commissioner Frazier*. The motion passed unanimously, 11-0.

DISCUSSION: Hisham Noeimi, Engineering Manager, gave a PowerPoint presentation on the Measure J Strategic Plan update, which included background, revenue projections, bonding capacity, expenditure caps, policy issues, schedule, and potential impact of the swap termination.

The presentation was followed by a question and answer period.

Commissioner Taylor said that he was concerned that tax revenues could be somewhat high. *Commissioner Tatzin* responded that the projections seemed plausible, noting that adjustments could be made in the future if necessary.

Erick Cheung, Finance Manager, stated that he believed the Measure J Strategic Plan revenue projections for 2011 were conservative. He said that the national outlook had improved, and that locally most jurisdictions showed sales tax revenues flattening. Mr. Cheung said that sales tax revenue results from the 2010 holiday season would be released by the State Board of Equalization in March.

Randy Iwasaki commented that recent information received from Caltrans indicated that construction bids were coming in significantly lower than engineers' estimates throughout the state. He also commented that Measure J funds are split 40 percent for projects and 60 percent for programs. Of the 40 percent for projects, approximately 90 percent will be expended within the next five to six years.

4.B Planning Committee

4.B.4 **Initiation of the 2013 Regional Transportation Plan "Call for Projects"**. MTC is expected to release a "call for projects" for the 2013 Regional Transportation Plan (RTP) by the end of February 2011. In preparation for this event, staff proposes to begin working with the Regional Transportation Planning Committees (RTPCs) and Transit Operators on developing a 25-year financially-constrained project list for submittal to MTC in April. In order for a transportation project to receive state and/or federal transportation funding, it must first be included in the RTP. Staff will provide an overview of the process and timeline for project submittals to MTC. Staff contact: Martin Engelmann

ACTION: Commissioner Pierce moved to authorize staff to issue an early "Call for Projects" for the 2013 RTP, seconded by Commissioner Tatzin. The motion passed unanimously, 11-0.

DISCUSSION: Martin Engelmann, Deputy Executive Director for Planning, and Hisham Noeimi, Engineering Manager, gave a joint presentation on the 2013 Regional Transportation Plan (RTP), a component of the Sustainable Communities Strategy. The presentation was distributed as a meeting handout.

Mr. Engelmann stated that the 2013 RTP update (being called T-2040) would outline the region's programmatic and policy objectives for the twenty-five year time period of 2013 through 2038.

Mr. Noeimi provided some background on the 2009 RTP, and discussed the project list categories, criteria, and schedule. He stated that although the Authority (as the Congestion Management Agency) was being asked only to coordinate the submittals of projects to MTC, staff was recommending taking the same proactive approach as in the 2009 RTP, whereby staff would refine all the project lists from the last RTP and categorize the projects into the three lists before submittal to MTC.

Mr. Noeimi said that the Planning Committee had recommended the release of the "Call for Projects", and that staff planned to return to the Authority in May for approval of the three lists.

Mr. Engelmann stated that the Authority would be conducting an extensive public outreach effort to solicit projects for the 2013 RTP "Call for Projects", and that the existing Regional Transportation Planning Committee structure and the Authority's Citizens Advisory Committee would be utilized to get the word out to both governmental and non-governmental agencies. Mr. Engelmann said that the public outreach plan would be submitted to the Planning Committee and Authority for consideration in March, and that a public hearing (as requested by MTC), could possibly be scheduled for the April Authority Board Meeting.

A brief discussion about the process followed.

Public Comment

Matt Vander Sluis, Senior Field Representative for Greenbelt Alliance, stated that it was important not only to consider those projects already identified as priorities in Measure J, but to select good projects that would allow the Priority Development Areas to be brought to life.

- 4.B.6 Decennial "State of the System" Update:** Due to the recession, overall traffic volumes in Contra Costa have gone down. In fact, based upon recent data, traffic levels in 2010 are generally lower than previous levels for 2000. Authority staff will provide a brief overview of the current trends, and implications for planning and forecasting activities. Staff contact: Matt Kelly

ACTION: None taken – information item only.

DISCUSSION: Matt Kelly, Associate Transportation Planner, gave a PowerPoint presentation on the decennial "State of the System" Update.

The presentation included information about traffic counts, highway congestion, and planned future households and jobs. Additional slides on the comparison of peak hour traffic to households, employed residents, jobs, and transit ridership were distributed as a meeting handout.

Mr. Kelly noted that the San Francisco Chronicle had recently reported that the commute delay for the Bay Area Region for 2009 had dropped from the list of the top five worst congested areas in the nation to number six, with the average annual delay at 49 hours, a level not experienced since around 1996.

- 4.B.7 SB 375 Implementation Update.** Staff will report on recent meetings and events pertaining to the implementation of SB 375 and the development of a Sustainable Communities Strategy for the Bay Area. Staff contact: Martin Engelmann

ACTION: None taken – information item only.

DISCUSSION: Martin Engelmann, Deputy Executive Director for Planning, reviewed the monthly update on the implementation of SB 375, which was included in the agenda packet.

Mr. Engelmann stated that a videotape of the expanded TRANSPAC meeting on the Sustainable Communities Strategy (SCS), which was held at the Authority's offices on January 31st, would soon be available on the Authority's website.

Mr. Engelmann noted that based upon preliminary information from MTC and traffic information as outlined in Agenda Item 4.B.6, the Bay Area region was already two-thirds of the way to reaching the greenhouse gas reduction (GHG) target for 2035.

*Authority Board Meeting MINUTES**February 16, 2011**Page 9 of 10*

Commissioner Frazier asked whether a course of action was in place related to the Priority Development Areas (PDA), should the Governor eliminate the city's redevelopment agencies. Mr. Engelmann responded that he was not aware of any plans, but that MTC had done an assessment to determine what it would take in terms of infrastructure investment to accelerate development of the PDAs. He said that MTC was moving toward a commitment to use future federal and state money to get approximately \$12 billion in funding to cities with PDAs.

5.0 CORRESPONDENCE AND COMMUNICATIONS:**5.1 Letter to MTC Dated February 8, 2011 from several business and economic development organizations RE: MTC's Regional Transportation Plan/Sustainable Communities Strategy Call for Projects Timeline and Criteria**

The letter to MTC was briefly discussed. Several Commissioners said that the concerns expressed in the letter were shared by many others.

6.0 ASSOCIATED COMMITTEE REPORTS:**6.1 Central County (TRANSPAC):****6.2 East County (TRANSPLAN):** *Reports of January 13 and 27, 2011***6.3 Southwest County (SWAT):** (February 7, 2011 meeting canceled.)**6.4 West County (WCCTAC):** *Report of January 28, 2011***6.5 Conference of Mayors (COM):****7.0 COMMISSIONER AND STAFF COMMENTS:****7.1 Chair's Comments and Reports****7.2 Commissioners' Comments and Reports**

Commissioner Frazier mentioned that he would be attending a meeting in Sacramento regarding reducing miles traveled on Thursday, February 16th.

Commissioner Stepper said that she had recently traveled on behalf of the five Tri-Valley cities to Washington D.C., and that Department of Transportation staff was extremely impressed by the TRAFFIX website, which was funded by Measure J.

7.3 Executive Staff Comments

Randy Iwasaki thanked outgoing *Chair Taylor* for his dedication to the Authority, and said that he looked forward to working with new *Chair Durant* on what was sure to be an exciting year ahead.

Mr. Iwasaki reviewed the February 16, 2011 Executive Director's Report, which was included in the agenda packet.

8.0 CALENDAR: March/April/May 2011

9.0 ADJOURNMENT to Wednesday, March 16, 2011, at 6:00 p.m.

The meeting was adjourned at 8:42 p.m. to March 16, 2011, at 6:00 p.m.