



CONTRA COSTA  
**transportation  
 authority**

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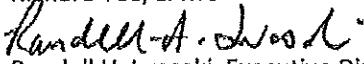
Julie Pierce

María Viramontes

Randell H. Iwasaki,  
 Executive Director

## MEMORANDUM

To: Barbara Neustadter, TRANSPAC  
 Andy Dillard, SWAT, TVTC  
 John Cunningham, TRANSPLAN  
 Christina Atienza, WCCTAC  
 Richard Yee, LPMC

From:   
 Randell H. Iwasaki, Executive Director

Date: November 18, 2010

Re: Items approved by the Authority on November 17, 2010, for circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest

At its November 17, 2010 meeting, the Authority discussed the following items, which may be of interest to the Regional Transportation Planning Committees:

1. **State Route 4 Widening – Somersville Road to SR160 – Results of Bid Opening (Project 1407/3001).** On October 5, 2010, Caltrans opened bids on the SR 4 Widening – Somersville to SR 160, Segment 1 project. Funding needed to award the construction contract to the apparent low bid is approximately 67% of the authorized amount. Staff seeks authorization to request that the California Transportation Commission (CTC) approve an AB 608 credit for unused State Transportation Improvement Account (STIP) funds, and to establish a "corridor reserve" of Corridor Mobility Improvement Account (CMIA) savings and potential future savings for use within the SR 4 Widening – Somersville to SR 160 project. *The Executive Director was authorized to request an AB 608 credit for the \$8,125,000 in unused allocated STIP funds, available to CCTA for programming in the 2012 STIP.*
2. **Comments on the Proposed BCDC Bay Plan Amendment 1-08.** In response to climate change concerns, the Bay Conservation and Development Commission (BCDC) is considering Amendment 1-08 to its *San Francisco Bay Plan* to create a climate change policy section that establishes long-range strategies for addressing predicted sea level rise. The new policies and strategies are intended to mitigate the impact of increased flooding, while preserving and enhancing the natural resources of the Bay shoreline. These policies and strategies need to be carefully examined for possible conflicts with the Authority's future transportation projects and local land use plans. Projects located within low-lying shoreline areas that have been designated by BCDC as vulnerable to

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future inundation could be affected by proposed adaption guidelines in Bay Plan Amendment 1-08. *The Authority reviewed and approved submittal of a comment letter to BCDC.*



**EXECUTIVE DIRECTOR'S REPORT**  
**November 17, 2010**

**ITS World Congress, Busan, Korea: October 22 –October 27, 2010**

I attended the ITS World Congress in Busan, South Korea. I gave an American Association of State Highway and Transportation Officials (AASHTO) IntelliDrive update to attendees from Europe and Asia at the AASHTO Day event on October 25, 2010. I was one of the speakers at the International Benefits, Evaluation and Costs (IBEC) special session on October 27, 2010. My topic was Corridor Performance Measures for ITS, Operations and Demand Management.

**eBART Transfer Platform and Guideway Improvements Ground Break Ceremony: October 29, 2010**

I spoke at the eBART transfer platform and guideway improvements ground breaking ceremony with Chair Taylor and Commissioner Glover. The event kicked off a much anticipated beginning to the extension of BART to Hillcrest. There were many CCTA Commissioners in attendance.

**California Emergency Management Agency (CALEMA): November 2, 2010**

I talked to Mr. Tom Maruyama, Deputy Director, CALEMA in regard to the sinkhole at Via Verde in the City of Richmond. CALEMA originally denied the City's request for emergency funding. I explained that the City has hired a contractor and an engineering firm to clear the channel for the winter rains and also to figure out what caused the collapse of the culvert. He has agreed to allow the City of Richmond to present their situation again for reconsideration for emergency funding.

**2010 Evening with Industry, Sacramento State: November 4, 2010**

Ross Chittenden and I attended the *2010 Evening with Industry*, the 7<sup>th</sup> annual fall Department of Civil Engineering gathering of professionals and students held at Sacramento State on November 4<sup>th</sup>. I was the keynote speaker and gave a presentation on the Caldecott Tunnel Fourth Bore Project.

**California Legislative Delegation to China: November 5 – November 15, 2010**

I participated in this annual event that was started by Senate Leaders, Russ Johnson and John Burton, in 1999. This year they invited 8 members of the Senate and Assembly, and equal numbers of California business and industry leaders to visit several cities in China. We met with each province's highest legislative and executive officials. We also met with railroad and transit agency executives.

**BCDC Hearing:** On October 21, 2010, Commissioners Balico and Arnerich attended a BCDC hearing at the MetroCenter in Oakland. Commissioner Arnerich delivered a letter from the Authority requesting that BCDC allow more time for review of proposed Amendment 1-08, which would add a new section to the Bay Plan addressing climate change. Staff is reviewing the proposed amendments to determine potential impacts on future Authority projects and on existing/completed transportation facilities. The draft comment letter will be available for Authority review at the November meeting.

**Consultant interviews:** In September, the Authority issued RFQ 10-13 and RFQ 10-14 to re-establish the consultant eligibility lists for design and environmental/preliminary engineering services. Environmental consultant interviews were conducted on October 25, 2010, and PS&E consultant interviews were

conducted on November 10, 2010. Staff will provide the Authority with an update on the results of these interviews in January.

**Caldecott Project Work Incident: November 3, 2010.**

On November 3<sup>rd</sup> there was a Caldecott Tunnel incident involving shotcrete fall-out which injured two construction workers. Neither injury resulted in a "lost-time" accident.

**BART Record Ridership: November 3, 2010.**

Congratulations to BART for achieving its single day record ridership of 522,200 rides on a day filled with Giants fans taking public transit to the World Series Champions parade in San Francisco. The ridership figure was almost 20% higher than the previous single day record of 442,100 rides on October 29, 2009 for an emergency closure of the Bay Bridge. BART was also able to maintain a 90% on time rate during the morning commute.

**Observance of Veterans Day: November 11, 2010.**

Authority offices will be closed on Thursday, November 11<sup>th</sup> in observance of the Veterans Day Holiday.

**Thanksgiving Holiday: November 25-26, 2010**

Authority offices will be closed on November 25<sup>th</sup> and 26<sup>th</sup> for the Thanksgiving Holiday.



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**Authority Board Meeting MINUTES**

**MEETING DATE:** October 20, 2010

**MEMBERS PRESENT:** Robert Taylor (Chair), David Durant (Vice Chair), Janet Abelson, Newell Arnerich, Ed Balico, Jim Frazier, Federal Glover, Mike Metcalf, Julie Pierce, Robert Simmons

**STAFF PRESENT:** Randell Iwasaki, Amin AbuAmara, Brad Beck, Arielle Bourgart, Randall Carlton, Erick Cheung, Peter Engel, Martin Engelmann, Jack Hall, Matt Kelly Susan Miller, Hisham Noeimi, Stan Taylor (Authority Counsel), Danice Rosenbohm (Executive Secretary)

**MINUTES PREPARED BY:** Danice Rosenbohm

**A. CONVENE MEETING:** *Chair Taylor* convened the meeting at 6:02 p.m.

**B. PLEDGE OF ALLEGIANCE:**

**C. PUBLIC COMMENT:**

There were no public comments on items not on the agenda.

**1.0 APPROVAL OF MINUTES:** Authority Minutes of September 22, 2010.

*ACTION: Commissioner Pierce* moved to approve the Minutes of September 22, 2010, seconded by *Commissioner Arnerich*. The motion passed unanimously, 7-0. (*Commissioners Durant and Glover had not yet arrived.*)

*Commissioner Glover arrived at 6:05 p.m.*

**2.0 CONSENT CALENDAR:** Consent Items recommended by the following committees:

*ACTION: Commissioner Abelson* moved to accept the Consent Calendar excluding Agenda Item 2.A.8, seconded by *Commissioner Frazier*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

**2.A. Administration & Projects Committee:**

**2.A.1 Monthly Project Status Report.**

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- 2.A.2 Monthly Accounts Payable Invoice Report for August 2010.** This report also includes a summary of payroll and benefits costs by organizational unit.
- 2.A.3 Monthly Cash and Investment Report for August 2010.** The Authority's Investment Policy requires this report.
- 2.A.4 Listing of Construction Change Orders (CCOs) greater than \$25,000.** Authority policy requires that this list be submitted to the APC for information.
- 2.A.5 East County Rail Extension – Concurrence with BART's AB1171 Allocation Request (Project 2104/3004).** MTC requires the Authority's approval of BART's AB1171 funding request for \$73.6 million to purchase 8 Diesel Multiple Units (DMU) vehicles.  
**Resolution 10-39-P**
- 2.A.6 City of Martinez – Court Street Overcrossing – Phase 1. (Project 24005)** The City of Martinez is requesting an appropriation of \$200,000 for the preparation of a Project Scoping Document for the Measure J Court Street Overcrossing Project. Staff is seeking authorization for the Chair to execute Cooperative Agreement 24C.04 with the City of Martinez, and to sign appropriation **Resolution 10-46-P**.
- 2.A.7 Office Relocation Project** The APC recommended the installation of power assisted doors at for the Authority's Boardroom, office entrance and restrooms to enhance mobility. Additionally, the APC approved a program of audiovisual improvements for the new Boardroom. Approval is sought for the items following to complete the planned improvements at the new Authority location:
- 2.A.7.1 Authorize a Purchase Order with Mayta & Jensen for the Purchase and Installation of Power Assist Automatic Doors.** The Authority received five proposals to install power assist doors for the Boardroom, office entrance and restrooms. The proposal received by Mayta & Jensen of \$50,647 is the lowest and most responsive bid.
- 2.A.7.2 Amendment No. 1 to Agreement 307 with Coda Technology Group for the Purchase and Installation of a Retractable Projection Screen, Low Voltage Controller and Project Management Services.** The installation of a projector screen and controller is included in the approved audiovisual program. Proposals were received and the Authority's existing audiovisual contractor submitted the lowest bid. Additionally, project management services are required to coordinate the various trades for the audiovisual project, including electrical, furniture, audio, and information technology. The cost of the equipment and services totals \$11,758.
- 2.A.8 Removed from Consent Calendar.**

- 2.A.9 Out of State Travel Report.** Randell Iwasaki, Executive Director, and Randall Carlton, Chief Financial Officer traveled to New York from August 29 to September 1 to meet with representatives from Moody's and Standard and Poor's to discuss the Authority's bond rating. The cost of travel and accommodations was \$3,285.93.
- 2.B Planning Committee:**
- 2.B.1 Approval of FY 2010-11 Measure J Allocation for the West County Additional Bus Service Enhancements Program (Sub-Regional Program 19b).** The 2009 Measure J Strategic Plan establishes the West County Additional Bus Service Enhancements Program (Program 19b) at 2.16% of sales tax revenues. As a sub-regional program the funds are programmed by WCCTAC. At its September 24, 2010 meeting WCCTAC took action on programming the funds to AC Transit and WestCAT. **Resolution 10-40-G.**
- 2.B.2 Approval of a Revision to the FY 2010-11 Measure J Allocation for the Sub-Regional Southwest County Safe Transportation for Children: School Bus Program (Program 21c) adding funding to the Allocation.** Subsequent to the June 16, 2010 approval of Resolution 10-24-G allocating Measure J funds to the Southwest County school bus operators through Measure J program 21C, an error was discovered in calculating a previous year program over-allocation. The correction will add \$56,025 to the allocation. **Resolution 10-24-G (Revision 1).**
- 2.B.3 Authorization to Distribute FY 2009-10 2.09% Additional Measure J Local Street Maintenance & Improvement (LSM) Funds.** The Measure J Sales Tax Expenditure Plan includes additional funding for LSM to be allocated to jurisdictions in the West, Central, and Southwest subareas (Subregional Projects and Programs, No. 23). These funds are to supplement the annual allocation of the 18% LSM. Each jurisdiction receives its allocation based upon a formula of 50% population, and 50% road miles. Compliance with the GMP for receipt of funds is only required in West County. **Resolution 10-44-G.**
- 2.B.4 Approval of the City of Walnut Creek's Calendar Year (CY) 2008 & 2009 Growth Management Program (GMP) Compliance Checklist.** The City of Walnut Creek has submitted its Calendar Years 2008 & 2009 Growth Management Program Compliance Checklist for allocation of Measure J Local Street Maintenance and Improvement (LSM) Funds. An allocation of \$647,684 in FY 09-10 LSM funds will be paid out, following Authority approval of the GMP Compliance Checklist.
- 2.B.5 Proposed Actions to Various Funding Resolutions.** Consistent with Authority policy, appropriation resolutions may be modified to extend their expiration date or be terminated if the activity that was funded has been completed. Recommended changes are summarized.
- 2.B.7 Authorization of Consultant Agreement No. 308 with PBS & J to Conduct the SR 4 Corridor Management Plan at a Cost Not to Exceed \$150,000.** In response to Request

for Proposal (RFP) 10-6 released in July 2010, four transportation engineering firms responded. A selection committee comprised of the RTPC managers and a representative from Caltrans selected PBS & J as the most qualified consultant to perform the SR 4 Corridor Management Plan. Staff recommends approval of Agreement 308 with PBS & J to conduct the study at a cost not to exceed \$150,000.

End of Consent Calendar

- 2.A.8 Authorization for Pre-Tax Employee Contributions to CalPERS Pension System.** Under the Authority's pension plan with CalPERS, employees can participate in a program to purchase additional service credit for their pension. The cost is paid 100% by the employee, and can be made using payroll deductions. A resolution is required by CalPERS in order for the contributions to be treated on a pre-tax basis. Taxes would then be deferred until the pension benefits are received. **Resolution 10-47-A.**

**ACTION:** *Commissioner Metcalf* moved to refer Agenda Item 2.A.8 to the APC for review, seconded by *Commissioner Pierce*. The motion passed unanimously, 8-0. (*Commissioner Durant had not yet arrived.*)

**DISCUSSION:** *Commissioner Metcalf* stated that because the Administration and Projects Committee had not met in October there had not been an opportunity to discuss Agenda Item 2.A.8. He suggested that, if the item was not time-sensitive, it be remanded from the Consent Calendar for discussion by the APC at a future meeting.

Randy Carlton, Chief Financial Officer, said that the item was not time-sensitive. By consensus, the item was returned to the APC.

**3.0 MAJOR DISCUSSION ITEMS:** *None*

*Commissioner Durant* arrived at 6:07 p.m.

**4.0 REGULAR AGENDA ITEMS:**

**4.A Administration & Projects Committee:**

- 4.A.10 Legislation.** Staff will be joined by Mark Watts of Smith, Watts & Company, to provide an update on the enactment of the 2010-11 California Budget. The Authority may take action on this or any other matter related to the Authority's legislative program.

**ACTION:** *(No action taken - information only)*

**DISCUSSION:** *Arielle Bourgart*, Director of Government & Community Relations, stated that on October 8<sup>th</sup> the Legislature passed and the Governor signed the 2010-2011 State Budget. She said that while the budget did offer relief in many respects, it did not represent a long-term solution to the State's structural budget deficit going forward.



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Ms. Bourgart stated that the new Budget represented no major departures from the transportation funding structure enacted by the Legislature in March, but included short term fixes, transfers among funds, deferred payments, and loans which would eliminate the cash flow issues that stood to impact some of the Authority's projects.

Ms. Bourgart said that the Authority had last discussed the Budget in the spring, following enactment of the gas tax "swap", which shifted a major source of transportation funding from a sales tax to an excise tax. She said that the swap was intended to create a stable source of funding for transportation as well as a means for funding debt service on transportation bonds. Ms. Bourgart stated that the swap took transportation funding out of the General Fund, and was expected to increase STIP funding for Local Streets and Roads and State Highway Operation and Protection Program (SHOPP) funding. Additionally, Ms. Bourgart stated that the sales tax on diesel had increased to provide ongoing funding for transit operations.

Ms. Bourgart introduced Mark Watts, Smith Watts and Company, who gave a PowerPoint presentation on the 2010-11 Budget. The presentation included background information on the final 2010 Budget package elements, solutions, and longer-term reforms. Mr. Watts also reviewed Caltrans' Expenditures and the impact of the Budget on Transportation Programs, and other provisions of the Budget affecting funding for transportation.

*Chair Taylor* asked whether transportation would be a greater priority to a democrat or republican governor. Mr. Watts responded that public agencies and private sector lobbyists, organizations, and coalitions would have to work very hard to move transportation up the Administration's priority list.

*Commissioner Pierce* asked Mr. Watts to comment on Caltrans cuts and potential impacts on Authority projects. Randy Iwasaki responded that Caltrans' staff morale likely would be impacted, and that it was important to foster good working relationships.

Ross Chittenden, Deputy Executive Director for Projects, stated that the State's ability to sell bonds was most critical to Authority projects, and that the final funding plans for the Caldecott Tunnel and State Route 4 East Widening (Somerville to SR 160) projects should not be adversely affected.

He said that the Authority had at least three upcoming projects that would depend upon bond sales to allow Proposition 1B appropriations to be converted to cash, and that bond sales were planned for November and possibly Spring 2011 .

Mr. Chittenden stated that the passage of Proposition 26 could undo the gas tax swap, and have unknown effects on the sale of bonds and other programs. Mr. Watts described possible scenarios, and said that reauthorization of the entire act (the reduction in sales tax and increase in excise tax) was the preferable option.

Mr. Chittenden also stated that the Public Transportation Account, which provides funding for transit projects in the STIP, was underfunded and that the CTC had recently adopted a first-come-first-served approach. He said that staff would monitor the Hercules Rail Station and Richmond Parkway Park and Ride Lot projects (slated to receive STIP funding late in the year), and work with project sponsors to identify opportunities to advance these projects.

Randy Iwasaki added that staff would be developing a plan for re-engagement in Sacramento for Authority consideration in the near future.

#### **4.B Planning Committee**

- 4.B.6 Authorization for the Executive Director to sign the SR 4 Corridor System Management Plan (CSMP) for submittal to the California Transportation Commission (CTC).** As part of the passage of Proposition 1B in November 2006, the Corridor Mobility Improvement Account (CMIA) was created by the California Transportation Commission (CTC). The CTC requires Caltrans to develop Corridor System Management Plans (CSMPs) for highway corridors containing projects slated to receive CMIA funds. Caltrans has recently completed work on the SR 4 CSMP, which will enable use of CMIA funds on the State Route 4 East Widening project (Somersville to SR 160). To prepare the document for final transmittal to the CTC, it must be signed by the Executive Director of the affected CMA, Caltrans, and MTC.

*ACTION:* Commissioner Glover moved to authorize the Executive Director to sign the SR4 CSMP, seconded by Commissioner Arnerich. The motion passed unanimously, 9-0.

*DISCUSSION:* Matt Kelly, Associate Transportation Planner, explained that the Corridor System Management Plan (CSMP) was a Caltrans document required by the California Transportation Commission (CTC) for highway corridors that receive Corridor Mobility Improvement Account (CMIA) funds as part of Proposition 1B, which was passed by the voters of California in 2006. He stated that CSMPs were intended to maximize the investment in the transportation system by assessing current and future performance and bottlenecks, and recommending a prioritized set of improvement packages based on analysis of corridor conditions in 2015 and 2030.

Mr. Kelly said that the primary objectives of the CMIA were to fund projects that decrease congestion, improve safety, reduce travel times, and accommodate population and employment growth in the corridor. The State Route 4 East Widening Project (Somersville Road to SR 160) is slated to receive \$85 million from the CMIA account.

Mr. Kelly stated that a Corridor Technical Advisory Committee (C-TAC) was established in the summer of 2008 to guide the development of the CSMP, and included representatives from each jurisdiction and transit agency along the SR4 corridor from I-80 in the west to SR 160 in the east. He said that the C-TAC and the TCC had reviewed and commented on the draft CSMP, which was released in the summer. Mr. Kelly said

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that staff recommended Authority approval of the SR4 CSMP, and authorization for the Executive Director to sign the document for submittal to the CTC.

- 4.B.8 SB 375 Implementation Update.** Staff will report on recent meetings and events pertaining to the implementation of SB 375 and the development of a Sustainable Communities Strategy for the Bay Area.

*ACTION: (No action taken - information only)*

*DISCUSSION: Commissioner Pierce* stated that ABAG's Sustainable Communities Strategy (SCS) Roundtable meeting hosted by CCTA on September 27, 2010 was well attended and very productive. She said that ABAG staff had affirmed the importance of maintaining a reasonable perspective, and that actively working toward set targets was the most important.

Martin Engelmann, Deputy Executive Director for Planning, stated that future leadership roundtables would be the forum for elected officials and staff to discuss how to implement the SB 375 SCS over the next few years.

Mr. Engelmann said that at the first Leadership Roundtable discussion held on September 27<sup>th</sup>, all agreed that working through the Regional Transportation Planning Committees (RTPC) would be most effective for Contra Costa, and this approach appeared to be acceptable to ABAG staff. He noted that because each RTPC included only one elected official, a broader outreach might be accomplished through added occasional expanded meetings that included all elected officials from an RTPC. Mr. Engelmann said that Corridor Technical Advisory Committees might also be formed to address multi-county issues not covered by the RTPCs. He noted that the process would be collaborative, and would also include Redevelopment Agency staff.

Mr. Engelmann said that Commissioners should expect a discussion of SB 375, facilitated by Planning Directors at the request of ABAG staff, in the next few months at their city council meetings, and that the Principles for Collaborative Development of the SB 375 Sustainable Communities Strategy, adopted by the Authority in February 2010, would again be revisited.

*Commissioner Balico* stated that the Bay Conservation and Development Commission (BCDC) seemed to be moving forward quickly with its proposed Bay Plan Amendment 1-08 addressing climate change and sea level rise, and that the policies and guidelines imposed by the amendment could jeopardize a number of transportation projects in Contra Costa. A brief discussion followed, with the Authority agreeing to send a letter to BCDC requesting time to review the proposed changes and collaboration with local agencies on crafting policies that will benefit the region's environment, economy, and quality of life.

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Chair Taylor thanked Commissioner Pierce for her leadership at the SCS Roundtable on September 27<sup>th</sup>.

**5.0 CORRESPONDENCE AND COMMUNICATIONS: None**

**6.0 ASSOCIATED COMMITTEE REPORTS:**

**6.1 Central County (TRANSPAC):** Report of October 14, 2010 (Meeting Handout if Available)

**6.2 East County (TRANSPLAN):** Report of October 14, 2010 (Meeting Handout if Available)

**6.3 Southwest County (SWAT):** Meeting of October 4, 2010 Canceled

**6.4 West County (WCCTAC):** Report of September 24, 2010 (*Meeting Handout*)

**6.5 Conference of Mayors (COM):**

**6.6 Contra Costa County (COUNTY):**

**6.7 CCTA Citizen Advisory Committee (CAC):**

**7.0 COMMISSIONER AND STAFF COMMENTS:**

**7.1 Chair's Comments and Reports**

Chair Taylor thanked Randy Iwasaki for his public outreach efforts on behalf of Contra Costa Transportation Authority.

**7.2 Commissioners' Comments and Reports**

Commissioner Frazier thanked Randy Iwasaki for assistance on getting two encroachment permits for improvements along SR4 in the City of Oakley.

**7.3 Executive Staff Comments**

Randy Iwasaki reviewed the October Executive Director's Report, which was included in the Authority Meeting Packet.

Mr. Iwasaki recognized Ross Chittenden for identifying an error in CTC staff calculations on STIP County Share Balances, which has since been corrected. He mentioned visiting the Via Verde sinkhole with Jack Hall, and the IBM transit rider modeling workshop he and Peter Engel participated in.

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Mr. Iwasaki said that staff would develop a plan for dealing with the significant bid savings on the SR4 Segment 1 Somersville Road project and the unused STIP amount for APC review and approval in November.

Mr. Iwasaki mentioned the Bond Buyer's Conference Randy Carlton attended in San Francisco, and reported that the 2010 Bond Issue went according to plan. He also mentioned that the Authority had successfully terminated the Hookston Square Suite 230 office lease, which would result in savings to the Authority.

Mr. Iwasaki provided updates on a number of Authority projects. He also stated that *Commissioner Metcalf* had joined staff on a tour of the Devil's Slide tunnel on State Route 1 in San Mateo County.

Lastly, Mr. Iwasaki said that he had recently given a presentation on Regional Transportation Issues to a Contra Costa Professional Women's Group, the Tuesday Forum, which was held at Scott's Seafood in Walnut Creek on October 19, 2010.

**8.0 CALENDAR:** November/December/January 2010

**9.0 ADJOURNMENT** to Wednesday, November 17, 2010, at 6:00 p.m.

The meeting was adjourned at 7:28 p.m.