

## Draft TRANSPAC Measure J Line 20a “Additional Transportation Services for Senior and People with Disabilities” Call for Projects

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**1. TRANSPAC, the Regional Transportation Planning Committee for Central Contra Costa** is issuing an initial Call for Projects for Measure J Line 20a funds “Additional Transportation Services for Seniors & People with Disabilities” funded through the Measure J Transportation Sales Tax Expenditure Plan approved by Contra Costa voters in 2004. This initial Call for Projects is intended to address current needs while TRANSPAC develops a more formal policy to govern allocation of these Measure J funds for future years to potential applicants serving Central Contra Costa. This formal policy is anticipated to be adopted by TRANSPAC within the next 12 months.

**2. Funds will be used** in support of transportation services and related capital expenditures for seniors and people with disabilities provided by TRANSPAC jurisdictions, public and private non-profit agencies.

**3. According to Measure J,** in years when revenues have declined from the previous year, funds may be used for supplemental, existing, additional or modified service for seniors and people with disabilities; in years where funding allows for growth in service levels, these funds would be used for service enhancements for seniors and people with disabilities and if funding levels are restored to 2008 levels, these funds shall be used to enhance services for seniors and people with disabilities. TRANSPAC will determine if the use of funds proposed by operators meets these guidelines for the allocation of these funds.

**4. Eligible Applicants:** TRANSPAC jurisdictions, public non-profit and private non-profit transportation service agencies, duly designated by the State of California and operating in Central Contra Costa may submit application(s) for operating funds for transportation services and/or capital funding projects necessary to continue and/or support existing services for twelve (12) months. Transportation services and projects must directly benefit seniors and disabled residents of Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County). Please see attached map.

**5. Funding Available:** The total funding available in this Call for Projects is \$288,000. No matching funds are required.

**6. Applications:** Applicants are required to complete the attached Application form and may attach additional information in support of the application. The TRANSPAC TAC and Contra Costa Transportation Authority (CCTA) staff will evaluate applications and make recommendations to TRANSPAC for review and TRANSPAC will make funding recommendations to CCTA and request allocation action(s).

a. Applications should be mailed or hand delivered to: Marilyn Geren, TRANSPAC, 2300 Contra Costa Boulevard, Ste. 360, Pleasant Hill, CA 94523. Applications must be received by 4pm on INSERT APPLICATION DUE DATE---allow a few days for application mailing and posting on TRANSPAC and CCTA websites (if ok with CCTA) and request submissions for 30 days after that date.

b. Submit 2 electronic copies of the application: one in Word format and one in a PDF format.

c. Faxed applications and late applications will not be accepted.

**7. Contra Costa Transportation Authority Allocation Process**

**Execution of a Cooperative Funding Agreement:** Successful applicants will be required to execute a Cooperative Funding Agreement with the and comply with all of its requirements, including, but not limited to, audits, compliance with the Measure J Expenditure Plan as it pertains to the project, insurance, indemnification, and reporting. A sample Cooperative Agreement is attached to this application.

**8. Expenditure of Funds:**

a. Pursuant to CCTA policies and procedures established in the Cooperative Funding Agreement referenced above, project sponsors will be reimbursed for eligible, documented expenses pursuant to the approved program/project budget and scope, schedule and/or project description.

b. Approved funds may be expended as of the first day of the first month after the Cooperative Agreement is executed and must cease exactly one year later.

c. Reimbursement for expended funds may be sought at any time during the two years after the Cooperative Agreement is executed but not more frequently than once a month.

**9. Reports to TRANSPAC and the Contra Costa Transportation Authority:**

Program/Project sponsors will be required to report on a quarterly basis to TRANSPAC and/or the Contra Costa Transportation Authority (CCTA) on the transportation services and related capital projects funded through this Call for Projects.

**APPLICATION:**  
(when application ok'd, format with lines and spacing)

**NAME OF PRIMARY CONTACT:**

**NAME OF AGENCY:**

**ADDRESS:**

**PHONE:**

**FAX:**

**EMAIL:**

**Signature of Agency Executive Officer \_\_\_\_\_**

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**Description of current services provided by Applicant agency:**

Service area boundaries:

Days and hours of operation:

Number of trips provided daily and/or monthly:

Monthly trip origins and destinations by jurisdiction:

Number of persons served in Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County):

**Description of Transportation Services For Which Funding is Sought**

**Operations: Description of transportation services for which funding is sought:**

Name and type of service:

Purpose/Goal:

Description of service(s) to be provided:

Number of persons to be served:

Estimated number of monthly trips:

5-4 Description of types of destinations:

Schedule including expected initiation of service and expected duration of services to be provided:

Proposed Budget: Budget for Line 20a request and any other funds expected or planned to be used in conjunction with Line 20a funds

**Describe the benefit of the proposed services to the general public and/or the public transportation system**

Please attach a map of the service area for which TRANSPAC Line 20a funds are to be used: Funds may only be used for services which directly benefit seniors and disabled people in Central Contra Costa that includes the cities of Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County).

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**Capital: Description of related capital project(s) for which funding is sought:**

Name of Project:

Purpose/Goal of Project:

Project Description: purpose, type, location

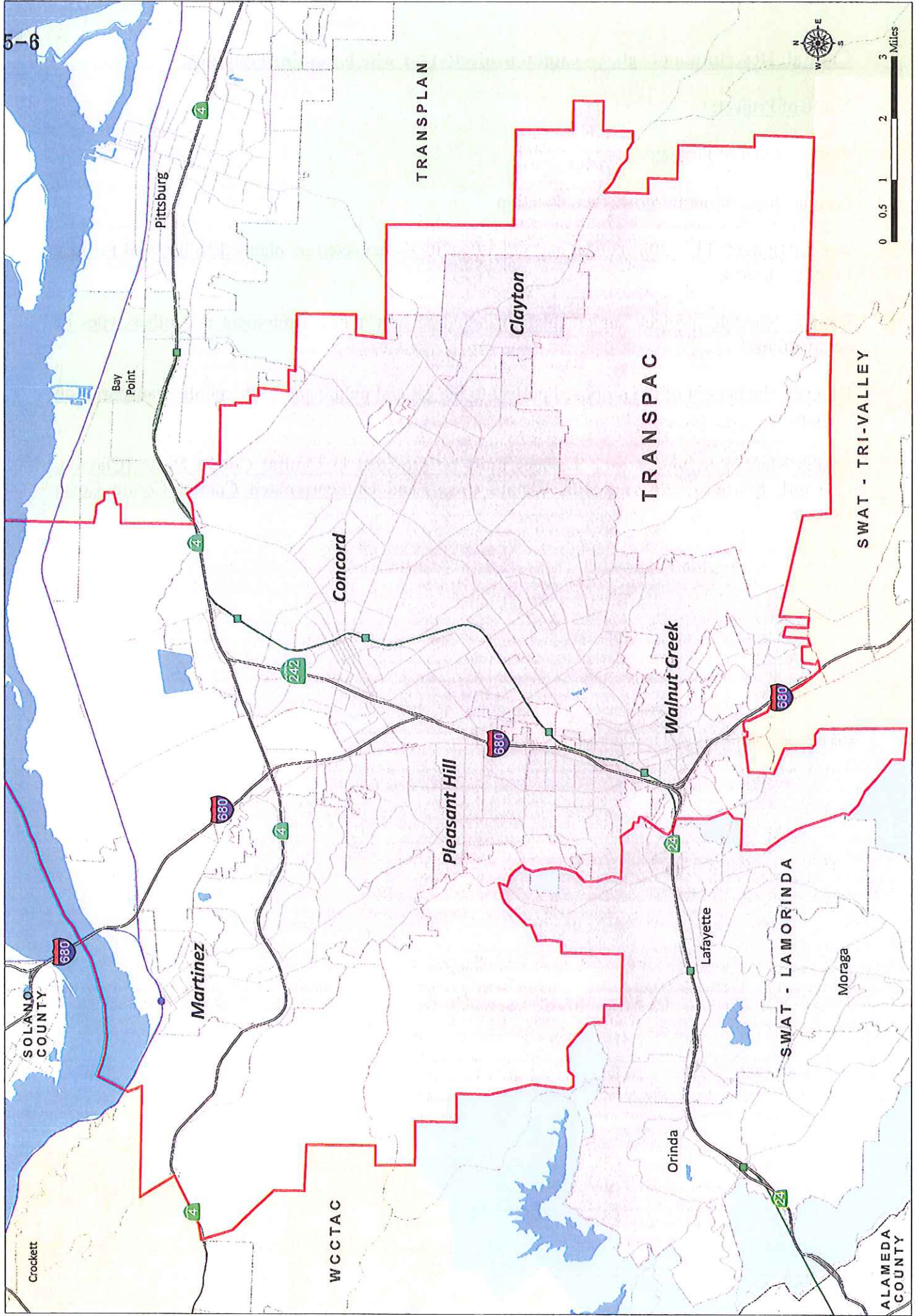
Project Budget: Line 20a request and any other funds expected or planned to be used to fully fund the project.

Project Schedule: project implementation including milestones, equipment and other types of acquisitions:

Describe the benefit of the proposed project to the general public and/or the public transportation system

Attach Map of Service area: Services must be provided in Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County).

Call for Projects line 20a.doc for 4 12 12 TRS.doc



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SOLANO COUNTY

ALAMEDA COUNTY

Martinez

WCC TAC

TRANSPLAN

TRANSPAC

SWAT - TRI-VALLEY

SWAT - LAMORINDA

Moraga

Crockett

Bay Point

Pittsburg

Concord

Clayton

Walnut Creek

Pleasant Hill

Lafayette

Orinda

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680

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680

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**A SAMPLE COOPERATIVE AGREEMENT WILL BE PROVIDED  
AS A HANDOUT AT THE MEETING**