

# TRANSPAC

## Meeting Notice and Agenda

**Thursday, February 10, 2011**

9:00 AM – 11:30 AM

Pleasant Hill City Hall – Community Room

100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion or other indication that action will be taken is included on the agenda or attachments thereto.

- 1. Meeting Opening:** Pledge of Allegiance/Self-Introductions
- 2. Public Comment:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

### Consent Items

- 3. Approval of Minutes:** Approval of December 9, 2010 TRANSPAC minutes

**Attachment:** December 9, 2010 minutes

### Action Items

- 4. Presentation by Ross Chittenden, CCTA Deputy Director, Projects and Susan Miller, Director, Projects on the Caldecott Tunnel and the SR 4 East projects as well as a glimpse into Regional Transportation Plan (RTP) financial programming**

**Attachments:** None

**Action:** Receive report and/or as determined

- 5. Report by Martin Engelmann, CCTA Deputy Executive Director, Planning, on the January 31, 2011 Sustainable Communities Strategy (SCS) briefing and an update on SB 375 Implementation and the Development of a SCS for the Bay Area**

#### Attachments:

- CCTA December 1, 2010 and February 2, 2011 Update on SB 375 Implementation; Documents available at the January 31, 2011 TRANSPAC SCS meeting;
- Contra Costa's Principles for Collaborative Development of the SB 275 Sustainable Communities Strategy;
- One Bay Area, Overview of the Sustainable Communities Strategy;

- SB 375 Overview (slides);
- Sustainable Communities Strategy Planning Process: Phase 1 and Phase 2 Detail for 2010 and 2011(charts).

**Action:** Receive report and/or as determined

**6. 511 Contra Costa Report on School-Based Programs for Central and East Counties presented by Lynn Overcashier, Program Manager, 511 Contra Costa**

**Attachment:** TRANSPAC/TRANSPLAN 511 Contra Costa School-Based Programs report

**Action:** Receive report and/or as determined

**7. SR 4 Integrated Corridor Analysis (ICA).** Appointment of at least two representatives, preferably from jurisdictions on the SR 4 corridor and an alternate, if available, to serve on the Policy Advisory Committee (PAC) for this effort.

**Attachment:** SR 4 Study description SR 4 ICA Policy Advisory Committee (PAC) and Technical Advisory Structure (TAC); Milestones including the two PAC meeting dates and a map of the Study Area with issues and MTSOs noted.

**Action:** Appointment of two or more TRANSPAC representatives to the SR 4 ICA Policy Advisory Committee.

**8. TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)**

**Attachments:**

- Items approved by the Authority on December 15, 2010 and January 19, 2011 for Circulation to the Regional Transportation Planning Committees (RTPCs), and items of interest;
- December 15, 2010 and January 19, 2011 CCTA Executive Director's Report;
- November 17, 2010 and December 15, 2010 CCTA meeting minutes

**Action:** As determined

**9. 511 Contra Costa and TRANSPAC Staff Reports: (511 Attachment - Action as determined)**

**10. TAC Reports by Jurisdiction:** Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County (No attachments - Action as Determined)

**11. Correspondence/Copies/Newsclips/Information:** (Information - Action as Determined)

**Attachments:**

- November 16, 2010 and December 15, 2010 TRANSPAC meeting status letter to CCTA;
- Contra Costa Times, Dennis Cuff article "Tooth-jarring section of I-680 up for an overhaul"
- December 20, 2010 letter from the TRANSPAC Manager to CCTA regarding TRANSPAC's approval of a request that CCTA allocate 2008-09 Measure J Line 20a

“Additional Transportation for Seniors and People with Disabilities” as described to the cities of Pleasant Hill and Walnut Creek;

- WCCTAC December 10, 2010 and January 28, 2011, status letters to CCTA;
- SWAT January 14, 2011 letter regarding its appointments to the CCTA
- SWAT January 13, 2011 status letter to CCTA;
- County Connection: Fixed Route Operating Report for November 2010; LINK Monthly Operating Report for November 2010;
- CCTA January 2011 Project Status Report
- January 28, 2011 City of Concord letter to the City of Pittsburg commenting on the “Proposed Southwest Hills/Faria Annexation and Rezoning Amendment

**\*\*\*A meeting break may be called at the discretion of the Chair\*\*\***

**12. Election of TRANSPAC Chair and Vice Chair for the 2011 term commencing immediately**

**Actions:**

**12. A.** Election of TRANSPAC Chair for the 2011 term

**12. B.** Election of TRANSPAC Vice Chair for the 2011 term

**12. C.** Acknowledgment of Chair Silva's year of service as 2010 Chair (**Action as determined**)

**13. Appointment/reappointment of a TRANSPAC Representative to CCTA for the 2011-13 term commencing February 1, 2010. Member Durant currently holds this appointment.**

**Attachment:** Letter from CCTA Executive Director Iwasaki requesting appointment/reappointment of a CCTA Commissioner for the 2011-13 term

**NOTE: Pursuant to the TRANSPAC Joint Agreement, Section VI (e) (3) which is consistent with the CCTA Administrative Code, only elected officials may vote on this item.**

**Action:** Appointment/reappointment of a TRANSPAC Representative to CCTA for the 2011-13 term commencing February 1, 2011.

**14. Appointment of TRANSPAC alternate(s) to CCTA for both TRANSPAC representatives to CCTA**

**NOTE: Pursuant to the TRANSPAC Joint Agreement, Section VI, (e) (3) which is consistent with the CCTA Administrative Code, only elected officials may vote on this item.**

Appointment of TRANSPAC Alternates to CCTA pursuant to the CCTA Administrative Code:

- a) First alternate: Each TRANSPAC CCTA representative is the alternate for the other CCTA Representative when the assigned TRANSPAC representative cannot attend a standing CCTA Committee meeting (Administration and Projects Committee or Planning Committee).

- b) Second alternate: The second named alternate for each TRANSPAC CCTA Representative will attend CCTA Committee and/or Board meetings or other necessary functions in the event that an appointed TRANSPAC CCTA representative is unable to do so. The current second alternate also may serve for both CCTA representatives. Member Silva is the current second designated alternate for both TRANSPAC CCTA representatives. Member Silva's service ends at the close of this meeting.
- c) Third alternate: A third alternate may be appointed to serve if the designated second alternate(s) are not available. Member Bjerke was designated third alternate for both TRANSPAC CCTA representatives. Member Bjerke's TRANSPAC service has already ended.

**Actions:**

- 1) Appoint a designated second alternate for the CCTA representative appointed for the 2011-13 term and for the completion of current 2010-12 term (Member Pierce) or for both CCTA representatives;
- 2) Appoint a third alternate to serve if the first and second alternate(s) is not available

Please note that CCTA has a requirement that CCTA representative(s) notify the CCTA 72 hours in advance if unable to attend a scheduled meeting. The representative(s) is responsible to inform alternate(s) that the appointed CCTA representative(s) is unable to attend a meeting or function. Please note that TRANSPAC staff (Manager and Administrative Assistant) have traditionally handled CCTA notification, contacted an alternate(s) and informed CCTA staff if an alternate is available to attend a meeting.

- 15. For the Good of the Order** – the 2011 meeting schedule is attached; an updated roster will be included in the March TRANSPAC packet

**16. Adjournment**

The next meeting is scheduled for March 10, 2011 at 9 a.m. in the Community Room at Pleasant Hill City Hall.