

3. Approval of February 9, 2012 Minutes - Attached

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TRANSPAC Meeting Summary Minutes

MEETING DATE: February 9, 2012

ELECTED OFFICIALS PRESENT: Bill Shinn, Concord (Chair); Julie Pierce, Clayton (Vice Chair); David Durant, Pleasant Hill; Kristina Lawson, Walnut Creek; Ron Leone, Concord; Karen Mitchoff, Contra Costa County; Mark Ross, Martinez

PLANNING COMMISSIONERS PRESENT: Bob Armstrong, Clayton; Diana Vavrek, Pleasant Hill

STAFF PRESENT: Ray Kuzbari, Concord; Jeremy Lochirco, Walnut Creek; Eric Hu, Pleasant Hill; Brad Beck, CCTA; Steve Goetz, Contra Costa County; Deidre Heitman, BART; Tim Tucker, Martinez; Corinne Dutra-Roberts, 511 Contra Costa; Barbara Neustadter, TRANSPAC; Laramie Bowron, County Connection; Brad Beck, CCTA; Peter Engel, CCTA

GUESTS/PRESENTERS: Elaine Welch, Senior Helpline Services; Debbie Toth, Rehabilitation Services of Northern California (RSNC)

MINUTES PREPARED BY: Anita Tucci-Smith

Chair Shinn convened the meeting at 9:04 A.M. with a quorum.

1. Pledge of Allegiance/Self Introductions – Completed
2. Public Comment - None

Consent Agenda:

3. Approval of December 8, 2011 Minutes

ACTION: Pierce/Lawson/Unanimous

End of Consent Agenda

4. Report/discussion on the development of a policy to govern the allocation of TRANSPAC's Line 20a "Additional Transportation for Seniors and People with Disabilities" Funds

Ms. Neustadter explained that TRANSPAC was one of two Regional Transportation Planning Committees (RTPCs), with WCCTAC, with Measure J Line 20a "additional transportation for seniors and people with disabilities" funds.

While there had been two small allocations: one to the City of Walnut Creek for its Senior Club Mini Bus Program (\$9,144) and to the City of Pleasant Hill for acquisition of a vehicle for its Senior Van Program (\$56,000), there remained a balance of \$623,922 of additional funding

available. That balance along with the allocation estimate of \$288,000 for FY 2011-12 would bring the currently available funding to \$911,922.

Ms. Neustadter reported that the TRANSPAC Technical Advisory Committee (TAC) at its meeting on January 26, 2012, which included public participation, had discussed how to approach the allocation of the Line 20a funds. The TAC had recommended an interim call for one-time only projects/programs, expressing concern that the development of an overarching policy would be difficult to develop within a relatively short period of time. It was also suggested that the experience would help craft an overarching policy to guide the use of available and future Line 20a funds. The TAC sought TRANSPAC's reaction to the proposal.

In response to Member Ross, Ms. Neustadter explained that it could take up to a year to address the overarching policy question given the need to gather information, identify what was available, identify the service providers and what was being provided, and identify how much money to allocate and for what period of time. She clarified that the Contra Costa Transportation Authority (CCTA) would make the actual allocation, not TRANSPAC, and that staff had consulted with the CCTA's attorney as to how to proceed, particularly on the issue of a gift of public funds. The attorney had advised that there would be no problem as long as a public purpose was being served.

In response to Member Armstrong, Member Pierce explained that the funds were Measure J sales tax money allocated to the region, to be used for those purposes, and there was a need to identify the services to be provided and to evaluate the programs available to ensure that the services selected would offer the best and greatest use of the funds.

Members Mitchoff and Durant arrived at 9:15 A.M.

Debbie Toth, Chief Program Officer, Rehabilitation Services of Northern California (RSNC), expressed a desire to apply for the available funding given that RSNC provided transportation services, and like others were struggling with budget cuts and reductions. She stated that funding was needed to supplement their programs.

Elaine Welch, Executive Director of Senior Helpline Services, explained that as a private/non-profit 501(c)(3), it had the same problem with budget cuts and reductions and had to find funding on a short-term basis. She sought two to three-year funding and explained that she had 120 volunteers who gave solely of their resources but she needed to find more volunteers, to recruit them, to train them, and to retain them. She advised that Senior Helpline Services offered the only non-profit volunteer driving service throughout Contra Costa County and took referrals from County Link, offering a free door-to-door, one-on-one escorted service to allow people to live and remain in their own homes. She sought funding for the services provided in Central County.

Member Mitchoff referred to the impending dissolution of the Mt. Diablo Health Care District and the potential availability of funds from that district, which funds might be able to help both RSNC and Senior Helpline Services.

Member Ross recommended that both groups pursue Bay Area Air Quality Management District (BAAQMD) Transportation for Clean Air (TFCA) funding.

ACTION: a) Approve the TAC proposal to issue a call for projects to public non-profit and private non-profit paratransit service agencies for one time only operating and/or capital funding proposals necessary to continue existing services. The maximum amount of the funding available for this call is proposed to be the FY 2011-12 Line 20a allocation of \$288,000; and b) the TAC will proceed to use the experience of the interim call for projects to craft an overarching policy to guide the use of available and future Line 20a funds and/or as determined. Ross/Mitchoff/Unanimous

5. Status Report on the Review of CC-TLC Applications and Development of Funding Recommendations to TRANSPAC

Ms. Neustadter referred to the ten applications submitted by TRANSPAC jurisdictions/agencies in response to the CCTA-issued call for projects for the Measure J Transportation for Livable Communities (CC-TLC) program. She advised that reviews continue and a recommendation is expected at the March 21 meeting.

ACTION: Mitchoff/Durant/Accepted Report/Unanimous

6. Request from the Bay Area Air Quality Management District (BAAQMD) for Program Manager Fund for Clean Air (TFCA) for Support of Drayage Truck Replacement Program

Ms. Neustadter referred to the request from BAAQMD for Congestion Management Agency (CMA) funding from TFCA funds to offset the cost of drayage truck replacement to bring drayage trucks into compliance with state regulations. She noted the information from CCTA staff at the TRANSPAC TAC meeting and advised that the BAAQMD had funding for 143 truck replacements and had received 23 applications and that CMA funds would not be required at this time. She commented that it appeared as though under the program the truck would be replaced, the previous owner would receive funding to get another truck, and the truck that was replaced would be sold somewhere else outside of California.

Member Ross clarified that the trucks would actually be distributed to areas in the Midwest, generally areas where the trucks wouldn't be as bad as what was currently at that location. He noted that what occurred in California generally affected the rest of the country. He added that the issue had been debated at length by the BAAQMD Board and was not an easy problem to solve.

ACTION: Report Accepted

7. TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and CCTA meetings (Members Pierce and Durant)

Member Pierce provided a report on the discussions and status reports from the CCTA Administration and Projects Committee meeting last week, which included an approval of Highway 4 in East County and I-680 projects in the San Ramon Valley; the quarterly tax review report which had found that tax revenue had increased; a good internal audit; compliance

audits on two contractors and two cities, one of which was Hercules which had requested and received an extension of its submission deadline; opening of the State Route 4 Bypass as the official State Route 4 with a transfer ceremony scheduled for February 13; and a report on the I-80 Integrated Mobility Project.

Member Durant reported on the Planning Committee which had approved a \$154,000 request from the East Bay Regional Park District (EBRPD) to reconstruct a portion of the Contra Costa Canal Trail in Central County; a short discussion on comments to the Metropolitan Transportation Commission (MTC) on the One Bay Area grant program; a discussion of the Sustainable Communities Strategy (SCS); and the fact that all Central County cities had state certified Housing Elements. He also noted that he remained amused at the fact that MTC believed that the Pacheco Boulevard corridor was an agricultural area.

Brad Beck, CCTA Senior Transportation Planner, noted that Pacheco Boulevard had been shown as a low performing project and staff had proposed for Pacheco to switch funding between the SR239 Expressway project, another low performing project, with Measure J funding taken off that project to go to Pacheco Boulevard. He added that SR 239 made a compelling case because it was an interregional corridor and would reduce greenhouse gas emissions by relieving truck traffic.

ACTION: None

8. SB 375/SCS Report by Martin Engelmann, CCTA Deputy Executive Director, Planning

In the absence of Martin Engelmann, Mr. Beck advised of the staff report and letter online, which primarily focused on the alternatives in that MTC had considered a number of alternatives and strategies as part of the development of SCS and a number of land use alternatives for the implementation of SB 375, the "Sustainable Communities and Climate Protection Act" of 2008, which mandates changes to planning practices to integrate land use, housing, and transportation planning.

Mr. Beck identified the scenarios analyzed with the Initial Vision Scenario and the Core Concentration Scenario which concentrates housing and job growth more in Priority Development Areas (PDAs) throughout the region near major transit corridors as part of the Initial Vision.

Alternative Scenarios included Focused Growth that focuses growth in PDAs throughout the region near major transit corridors; Constrained Core Concentration that concentrates housing and job growth more in PDAs in San Francisco, Oakland, and San Jose; and Outward Growth that puts higher levels of growth in inland areas of the Bay Area closer to past trends. There was a potential for a sixth alternative with a subregional jobs/housing balance to limit the amount of commute distance and commuting by alternative modes of transportation rather than focusing so much growth around Oakland, San Jose, and San Francisco. He added that MTC would have to have a no-build alternative which would be required as part of the environmental review of the plan.

Member Pierce stated that the letter was well done and that the packet submitted to the Planning Committee on the SCS was some of the most informative work she had seen. She noted that the Administration and Projects Committee would be reviewing the responses and

understood that the no build alternative needed to be a more balanced growth of what cities would have done if the program was not in place and to test that with other scenarios and requirements of SB 375. More was expected to be reported next month.

ACTION: None

9. 511 Contra Costa and TRANSPAC Staff Reports

a) 511 Contra Costa:

Member Dutra-Roberts announced that May 10 would be Bike to Work Day.

b) TRANSPAC:

Members complimented 511 Contra Costa on its activities.

10. TAC Reports by Jurisdiction:

There were no reports.

Update on the SR4 Integrated Corridor Analysis

Ray Kuzbari reported that the SR4 integrated Corridor Analysis was back on track and that Scenario 5 had been incorporated into the study and had been included in the packaging of projects to evaluate. There was a schedule for the remainder of the study that consisted of a public review period of 45 days within the timeframe of April/May. It would be forwarded to TRANSPAC for review once a technical memo had been finalized. He advised that there had been a TAC workshop last month when the ranked projects and Multi-Modal Transportation Service Objectives (MTSOs) had been discussed, with a presentation to the Policy Advisory Committee (PAC) and a technical memorandum to be prepared and made available to the RTPC TACs for review before being submitted to TRANSPAC.

Member Tucker offered an update on the Marina Project in Martinez coupled with a conversion from overhead to underground utilities.

Steve Goetz reported that the County's Department of Conservation & Development had moved to 30 Muir Road in Martinez.

Deidre Heitman thanked TRANSPAC staff for moving the March meeting to a date that would allow BART's new General Manager and BART Boardmember Gail Murray to attend.

Member Mitchoff referred to an open house scheduled at the BART Maintenance Yard at San Miguel Road and asked Ms. Heitman to advise TRANSPAC members of the date and time of that event. She also advised that the California Transportation Commission (CTC) would be meeting in Orinda on March 28 and 29 for anyone interested in seeing the CTC in action.

ACTION: None

11. **Correspondence/Copies/Newsclips/Information – Information accepted**
12. **Election of TRANSPAC Chair and Vice Chair for the 2012 term**
 - a) **Election of TRANSPAC Chair for the 2012 term**
 - b) **Election of TRANSPAC Vice Chair for the 2012 term**

Ms. Neustadter described the historical rotation of TRANSPAC Chair and Vice Chair and explained that the City of Clayton was in line for the Chair seat with the City of Pleasant Hill to occupy the Vice Chair position.

Mitchoff/Ross to elect *Julie Pierce* as Chair and *David Durant* as Vice Chair of TRANSPAC for the 2012 term/ **Unanimous**

- c) **Acknowledgement of Chair Shinn's year of service as 2011 Chair**

At this time, Chair Pierce presented outgoing Chair Shinn with a certificate of appreciation for his year of service as 2011 Chair of TRANSPAC.

Ms. Neustadter honored Bill Shinn with tokens of the Committee's appreciation for his service and listed the many major accomplishments which had occurred during his tenure as Chair

Past Chair Shinn commented that he had enjoyed serving for eight years on TRANSPAC during which time he and the Committee had relied on staff to provide the information required to be able to make informed decisions.

13. **For the Good of the Order - No action required**
14. **The meeting was adjourned at 10:12 A.M.** The next meeting is scheduled for March 21, 2012 at 9:00 A.M. in the Community Room at Pleasant Hill City Hall unless otherwise determined.