

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
**Meeting Notice and Agenda**

**THURSDAY, NOVEMBER 8, 2012**

**9:00 AM – 11:00 AM**

Pleasant Hill City Hall--Community Room  
100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion or other indication that action will be taken is included on the agenda or attachments thereto.

1. **Convene Meeting/Pledge of Allegiance/Self-Introductions**
2. **Chair Pierce - Recognition of Bill Shinn for his years of service representing the City of Concord on TRANSPAC and Welcome to Concord Mayor Ron Leone, the City of Concord's new TRANSPAC representative**
3. **Public Comment:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

**CONSENT AGENDA**

4. **Approve September 13, 2012 Minutes**

**Attachment:** September 13, 2012 minutes

**ACTION:** Approve minutes and/or as revised/determined

**END CONSENT AGENDA**

5. **An overview of the I-680 Corridor System Management Plan (CSMP) Presented by Tarek Hatata, President, System Metrics Group**

**Attachment:** Presentation to Technical Advisory Committee Meeting held on September 21, 2012, regarding the I-680 CSMP TOPL Corridor Analysis Demonstration may be downloaded at:  
<https://docs.google.com/viewer?a=v&pid=sites&srcid=ZGVmYXVsdGRvbWFpbnxjY2k2ODBjc21wfGd4OjIzNzA2YjI1ZWVjNmIzOWU>

The Contra Costa I-680 Corridor System Management Plan (CSMP) is an intermodal planning effort led by Caltrans and the Contra Costa Transportation Authority (CCTA). The study corridor area is I-680 between the I-580/I-680 interchange near the Contra Costa/Alameda County line to the Benicia Bridge at the Contra Costa/Solano County line. The CSMP addresses corridor issues, assesses current performance problems and identifies the causes of those problems. The best mix of improvements, strategies and actions to improve mobility, travel time reliability, stewardship, and other goals will be identified based on analysis of alternative improvement scenarios using simulation modeling techniques among other evaluation tools. The CSMP is intended to inform our engagement in the regional transportation planning process.

The purpose of the CSMP is to develop a unified vision among Caltrans, MTC and Contra Costa stakeholders for a 25-year corridor concept including a range of investment options and packages for the corridor, from minor operational improvements to major capital projects; an analysis of how those investments will affect the corridor performance in the near and long-term; ensure that the CSMP is solidly based in smart mobility concepts that facilitate mobility for a sustainable region; and demonstrate the Tools for Operational Planning (TOPL) as an operations analysis tool for CSMPs.

This CSMP effort will leverage and coordinate resources from related efforts to advance the state of practice in corridor-wide system planning, operational analysis, and system management in this congested urban freeway corridor. The CSMP is funded and managed by Caltrans. The System Metrics Group was hired as the consultant project manager in January 2012 with subcontractors including MIG and Nelson/Nygaard. CCTA and MTC staffs were on the selection committee along with Caltrans Planning and Operations staff. The Staff Working Group (SWG) held its first meeting in February. Among the first tasks was to identify appropriate stakeholder agencies for a Technical Advisory Committee.

**ACTION: Accept report with thanks to Mr. Hatata and/or as determined**

**6. City of Concord Request for Measure J Line 20(a) "Additional Transportation Services for Senior and People with Disabilities" Funding to Match Lifeline Transportation Program (LTP) funds, and Locally Available In-kind Services for the Monument Neighborhood Shuttle**

**Attachment:** Letter from Ray Kuzbari, Transportation Manager, City of Concord detailing the City's request for Line 20a; City of Concord March 2012 Monument Neighborhood Shuttle Contra Costa Lifeline Transportation Program Grant Application

In March 2012, the City of Concord and the Monument Community Partnership/Michael Chavez Center for Economic Opportunity (MCP/Chavez Center) submitted a joint grant application to MTC under the Lifeline Transportation Program (LTP) to fund the Monument Neighborhood Shuttle for three years. The Shuttle project was included in the Monument Corridor Community-Based Transportation Plan (CBTP) adopted by the Concord City Council in 2006.

The City and its partners want to implement this project to meet the needs of the community. There are gaps in transportation services for the community including low-income residents, seniors, and people with disabilities and people who do not have cars.

The service area is primarily the Monument Community, a triangular area bounded by SR 242, to the northwest, Galindo Street to the northeast, the BART line to east and south, and Bancroft Road in Walnut Creek to the southwest (see Figure 1 in the attached letter from Ray Kuzbari, City of Concord, Transportation Manager). The shuttle service is limited to residents located inside the service area.

Once all the funding is secured, a representative working group will be formed consisting of stakeholders including the City, TRANSPAC, and community residents, seniors, and disabled persons. The program will be planned and designed to get the business/operations side up and running and launched within a six-month period.

The LTP grant application for the Monument Neighborhood Shuttle was approved by MTC in June 2012 for the requested amount of \$311,704. These funds are expected to become available in 2013, at which time the proposed shuttle program will be started. The Concord City Council adopted Resolution No. 12-73 on October 23, 2012 accepting these funds from MTC.

The application was prepared as a joint effort among the City, Monument Community Partnership (MCP) and Chavez Center. Because the applicant is not a transit agency, it was not able to request STA (State Transit Assistance) funds to fund 100% of the project. CCTA staff advised that the best option was the JARC (Jobs Access and Reverse Commute) program. Under this program, an applicant can request 50% of the operational costs for the project. The other 50% would come from other matching funds. The City, MCP and Chavez Center offered in-kind services, donating staff time to help close the gap on the matching funds. Part of the local match is not just staff time from the City and MPC and Chavez Center, it also includes volunteer time from City residents who will serve as interpreters and translators who can reach out to people and assist disabled persons.

This effort resulted in identification of 25% of the total cost in in-kind staff time. However, 25% of the local share was still needed to close the gap as a whole. The City and its partners worked with CCTA on alternatives to determine how to close the funding gap.

When the LTP application was submitted, CCTA staff advised that the project was a good candidate for Measure J Line 20a funding to close the 25% gap. The LTP application stipulated that the City of Concord, MPC and Chavez Center would work with TRANSPAC to seek Measure J Line 20a line item funds for the remaining 25% (\$160,138) in local share funding.

As a result of these efforts, the City of Concord is requesting that TRANSPAC approve an allocation of \$160,138 in Measure J Line 20(a) funds to match the \$311,074 LTP funds for the proposed Monument Neighborhood Shuttle for a three year period. The LTP funds will be used to lease one full-size van with a 10 passenger capacity, fund the start-up, operations and insurance costs so that the service is free for area residents.

After a lengthy discussion, the TAC recommended TRANSPAC's approval of this request. It was noted that the various pieces of this funding request had not jelled at the time of the TRANSPAC Line 20a Call for Projects earlier this year.

**ACTION: Approve TAC recommendation on the City of Concord Request to Fund the Monument Neighborhood Shuttle and/or as revised/determined**

**7. TRANSPAC CCTA Representative Reports: Reports on the most recent CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant) and CCTA meetings (Members Pierce and Durant)**

**Attachment:** Items approved by the Authority on September 20 and October 18 , 2012 for circulation to the Regional Transportation Planning Committees and Items of Interest, October 17, 2012 CCTA Executive Director's Report

**ACTION:** As determined

**8. SB 375/SCS Report by Martin Engelmann, CCTA Deputy Executive Director, Planning**

**Attachment:** October 3, 2012 Planning Committee Staff Report on SB375/SCS Implementation Update and Staff report on "Launching the OneBayArea Grant (OBAG) Program and PDA and Investment and Growth Strategy"

**ACTION:** As determined

**9. 511 Contra Costa and TRANSPAC Staff Reports**

a) 511 Contra Costa: Program Manager Report:

**Attachment:** CCTA Administration Committee staff report on the Audit of the Transportation Fund for Clean Air Program Manager Fund Projects for the Period Ended June 30, 2011

**10. TAC Reports by Jurisdiction: Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County**

**11. Correspondence/Copies/Newsclips/Information**

- Letter dated September 5, 2012 to Barbara Neustadter from Heather Ballenger, City of Walnut Creek, regarding reallocation of unobligated funds
- Letter dated September 20, 2012 to Randell H. Iwasaki from Barbara Neustadter regarding the request of the City of Walnut Creek for reallocation of unobligated funds
- Letter dated September 20, 2012 to Mo Pazooki, Caltrans
- Letter dated September 20, 2012 to Sid Pawar, Caltrans
- *Contra Costa Times* article: 10/22/2012 "Project to ease traffic on I-80 Unveiled"
- *SF Chronicle* article: 10/24/2012 "U.S. to study safety of driverless cars- 'evolutionary step' in technology"

**12. Agency and Committee reports**

- WCCTAC - October 1, 2012 report
- TRANSPAC – September 20, 2012 report; proposed 2013 Meeting Schedule
- County Connection: Fixed Route Operating Report; LINK Monthly Operating Report
- CCTA Project Status Report dated November 1, 2012, may be downloaded at <http://www.ccta.net/assets/documents/APC/110112~APC~Agenda/01.pdf>

**ACTION:** Accept reports and/or as determined

**13. For the Good of the Order: CCTA Executive Director Randy Iwasaki is scheduled to address TRANSPAC at its December meeting**

**14. Adjourn/Next Meeting Date: The next meeting is scheduled for December 13, 2012 at 9 a.m. in the Community Room at Pleasant Hill City Hall unless otherwise determined**