



CONTRA COSTA  
transportation  
authority

COMMISSIONERS:

Maria Viramontes,  
Chair

Robert Taylor,  
Vice Chair

Janet Abelson

Newell Americh

Ed Balico

Susan Bonilla

David Durant

Federal Glover

Michael Kee

Mike Metcalf

Julie Pierce

March 3, 2009

David Durant  
TRANSPAC  
c/o Barbara Neustadter  
296 Jayne Avenue  
Oakland, CA 94610

*David*  
Dear Mr. Durant:

Presently your agency appoints a representative and an alternate to the Authority's Technical Coordinating Committee (TCC). Your current appointees are John Hall, Eric Hu and Ray Kuzbari as member and Steve Goetz as alternate. Under the provisions of the TCC Charter, the current two-year term will expire on March 31, 2009. According to our records, we have not received notification of your appointees for the upcoming term. Accordingly, I am requesting that your agency either re-appoint or name a new staff representative and alternate for the next two year term ending March 31, 2011.

For your convenience, a copy of the TCC Charter as well as the current TCC membership roster is enclosed.

Sincerely,

*Robert K. McCleary*  
Robert K. McCleary  
Executive Director

cc: Ellen Wilson, CCTA

Enclosures

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## TECHNICAL COORDINATING COMMITTEE CHARTER

June 19, 1991

### MISSION OF THE COMMITTEE

The Technical Coordinating Committee (TCC) provides advice on technical matters that may come before the Authority. The Committee members also act as the primary technical liaison between the Authority and the Regional Committees.

### RESPONSIBILITIES OF THE COMMITTEE

The TCC provides advice on the following issues:

- review and comment on project design, scope and schedules
- development of priority transportation improvement lists for submittal to the Metropolitan Transportation Commission (MTC)
- review and comment on the Strategic Plan
- review and comment on the Congestion Management Program
- review of the regional Action Plans and the proposed merging of the Action Plans to form the Countywide Transportation Plan
- review and comment on the Growth Management Plan Implementation documents

### COMMITTEE MEMBERSHIP

The Committee shall be composed of twenty four (24) technical staff members as follows:

1. Each Regional Committee to appoint three members representing the planning, engineering and transportation disciplines. (twelve members)
2. The Board of Supervisors to appoint three members representing the planning and engineering disciplines. (three members)
3. Each transit operator to appoint one representative: Bart, CCCTA, AC Transit, Tri Delta and WestCat. (five members)
4. The City County Engineering Advisory Committee shall appoint one member.
5. Caltrans, MTC, and the Bay Area Air Quality Management District (BAAQMD) each to have one ex-officio non voting member. (three members)

Appointments to the Committee shall be for a renewable two year term. The first term shall expire March 31 1993.

Notwithstanding the above formal membership roster, all interested technical staff will be welcome to attend and participate in the committee deliberations.

## TCC Membership

February 19, 2009

### Members

#### Chair

Jerry Bradshaw

#### Vice Chair

Diedre Heitman

#### TCC Appointees

#### Alternates

#### Staff Designee\*

#### TRANSPAC:

John Hall, Walnut Creek

Ray Kuzbari, Concord

Eric Hu, Pleasant Hill

Steve Goetz

Barbara Neustadter

#### SWAT:

Tony Coe, Lafayette

Tai Williams, Danville

Janice Carey, Orinda

Leah Greenblat, Lafayette

Andy Dillard, Danville

Lisa Bobadilla, San Ramon

Andy Dillard, Danville

#### TRANSPLAN:

Ahmed Abu-Aly, Antioch

Ed Franzen, Antioch

Paul Reinders, Pittsburg

John Cunningham, County

#### WCCTAC:

Steve Lawton, Hercules

Jerry Bradshaw, El Cerrito

Rich Davidson, Richmond

Adèle Ho, San Pablo

#### COUNTY:

Planning: Catherine Kutsuris

Trans. Png: Steve Goetz

Engineering: Mike Carlson

Robert Drake

Bill Fernandez

#### MTC:

Ashley Nguyen

Raymond Kan

#### CCEAC:

Jerry Bradshaw, El Cerrito

Adèle Ho, San Pablo

#### TRANSIT:

Cindy Dalhgren, CCCTA

Christina Verdin, AC Transit

Diedre Heitman, BART

Tom Harais, Tri Delta Transit

Rob Thompson, WestCAT

Nathan Landau, AC Transit

Cindy Church, BART

Steve Ponte, Tri Delta Transit

#### CALTRANS:

Mark Zabaneh

Laurie Lau

#### BAAQMD

Geraldina Grünbaum

Joseph Steinberger

\* Staff person assigned to Regional Transportation Planning Committee

## **TECHNICAL COORDINATING COMMITTEE CHARTER**

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### **COMMITTEE ORGANIZATION**

With the exception of the ex-officio members, each Committee member shall have one vote, although the preferred method of conducting business shall be by consensus. The Committee shall elect a chair and vice chair to serve a one year term. The initial term shall expire March 31, 1992.

The Committee may form sub-committees to deal with major programmatic issues. Full committee meetings shall be once per month, or as needed; with committee and sub committee meetings scheduled as necessary.