

TRANSPAC Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
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TRANSPAC TAC MEETING NOTICE AND AGENDA

THURSDAY, MARCH 28, 2013

9:00 AM to 11:00 AM

COMMUNITY ROOM

CITY OF PLEASANT HILL CITY HALL

100 GREGORY LANE

PLEASANT HILL

(925) 969-0841

1. Discussion/consideration/action of the proposed Monument Shuttle Financial Plan Revision

Background: In March 2012, the City of Concord and the Monument Community Partnership/Michael Chavez Center for Economic Opportunity (MCP/Chavez Center) submitted a joint grant application to MTC under the Lifeline Transportation Program (LTP) to fund the Monument Neighborhood Shuttle for three years.

The LTP grant application for the Monument Neighborhood Shuttle was approved by the Metropolitan Transportation Commission in June 2012 for the requested amount of \$311,704. These funds were expected to become available in FFY 2013, when the shuttle program was planned to be started. The Concord City Council adopted Resolution No. 12-73 on October 23, 2012 accepting these funds from MTC.

In addition, the City successfully sought funds from the JARC (Jobs Access and Reverse Commute) program. Under this program, an applicant can request 50% of the operational costs for the project. The other 50% would come from other matching funds. The City, the MCP/Chavez Center and the MCP Senior Action Team offered in-kind services, donating staff time, to help close the local match funds gap. Part of the local match includes not just staff time from the City and MPC and Chavez Center, but also volunteer time from City residents who will serve as interpreters and translators to reach out to people and assist disabled persons and grant funds received by the Concord Senior Citizens Club are all part of the overall mix of funds pulled together to cover 25% of the local match requirement.

The remaining 25% of the local match was still needed to fully fund the project. The LTP application stipulated that the City of Concord, MCP/Chavez Center would work with TRANSPAC to seek Measure J Line 20a line item funds for the remaining 25% (\$160,138) in local match funding. After review by the TAC, TRANSPAC approved the allocation of \$160,138 in Measure J Line 20(a) funds as part of the match for the \$311,704 LTP funds for a three-year period for the proposed Monument Neighborhood Shuttle. As of TRANSPAC's action in November 2012, the project was fully funded and service was expected to begin in 2013.

HOWEVER, the best laid plans.....as part of the approval and allocation of the LTP grant to Concord, MTC used four separate fund sources with the following characteristics: Prop 1B (PTMISEA) is for transit operator and capital use only; STA for transit operator use only; STP/CMAQ for local public agency capital projects only; and Job Access Reverse Commute (JARC) for use by local public agency and non-profits for operating and capital purposes. JARC is the only fund sources in the LTP grant that can be used by the City of Concord.

In addition, since TRANSPAC's November 2012 action approving Measure J funds, MAP-21(Moving Ahead for Progress in the 21st Century) which was approved by Congress in July 2012 went into effect at the start of FFY 2013. The Federal Fiscal Year (FFY) is the accounting period for the Federal government. It begins on October 1 and ends on September 30 of the next calendar year. Each fiscal year is identified by the calendar year in which it ends. For example, FFY2003 began October 1, 2002, and ended September 30, 2003.

MAP 21 significantly changed Federal funding rules. Under MAP-21, the JARC program is eliminated and JARC activities become eligible under Program 53109 Transit formula funding. Only bus operators approved to be Federal fund recipients can access this funding, so Concord can only receive the FFY 2013 funds as a pass through from County Connection. This could create a significant burden on County Connection. First, County Connection would have to be responsible to the Federal government that all Federal requirements are being met by Concord (This task is difficult enough to do for one's own agency). There is also the possibility that County Connection could have some serious Section 13 (c) (Federal Transit Labor Regulations) issues that could tie up future Federal grants for County Connection.

Concord was planning to operate the service, however, the City now is only eligible to receive JARC funds, as shown on the list above, for the Monument Shuttle; MTC did allocate JARC funding to the shuttle to be used as follows:

FFY 2011: \$100,902

FFY 2012: \$60,747 **Note: the local match funding in this year is underfunded**

FFY 2011 and 2012 can be used by the City of Concord for the Shuttle project because these dollars predate the application of MAP-21 changes.

Note: The allocation in FFY 2012 is underfunded by \$40,125 AND the FFY 2013 \$150,055 funds are subject to MAP-21 rules and are effectively impossible for Concord to use even though the 2012 shortfall is included in the FFY 2013 funding.

Is there a way around this problem? Is there a solution? Yes. How?

Exchange the Federal money for local money that is not encumbered with special specific requirements. Such an action is commonly referred to as changing the color of the money (legally). An exchange means an agency that can use the Federal money and there is available, another source of funds that are not subject to Federal rules. Rick Ramacier, General Manager, County Connection has suggested such an exchange. CCCTA can use the Federal money and based on a CCTA and TRANSPAC staff analysis, there are sufficient monies in Measure J Line 19a that can be made

available for this purpose without any shortfall in TRANSPAC's standard Measure J allocation to County Connection. Please see the funding chart under this item in the packet.

County Connection, TRANSPAC and CCTA need to work together to effectuate this exchange. The FFY 2013 \$150,055 Measure J 19a funds can be allocated to the City of Concord for the Monument Shuttle. In return, County Connection would receive the 5310 funds \$150,055 from MTC for LTP projects since as a transit operator, the agency is an eligible recipient and uses Federal funds on a regular basis.

ACTION: Review the Proposed Monument Shuttle Funding Exchange and recommend approval or alternate action to TRANSPAC and/or as determined

Attachments: Monument Shuttle Cash Flow; and Monument Shuttle Financials

Download/view Pages 1-3 of the TRANSPAC November 8, 2012 agenda and the attached City of Concord Fund Application in item 6 regarding its action on funding 25% of the local match requirement for the Monument Shuttle. To view the agenda and packet materials, go to www.transpac.us click on TRANSPAC Committee Meeting Agendas in the right column and scroll down to the November 8, 2012 TRANSPAC agenda for the staff report and item 6 to see the attachment for this item.

2. Initial Action Plan Discussion with Deborah Dagang, CH2MHill

It is time to start the Action Plan Update process and Deborah Dagang is assigned to the TRANSPAC Action Plan Update. Please review the 2009 Action Plan and bring your thoughts/ ideas on updates, MTSOs, revisions, etc.

Electronic Attachment: TRANSPAC Action Plan – Adopted July 9, 2009

View/download from www.transpac.us under “Other Documents and Information”

3. CCCTA Mobility Management Plan presented by Laramie Bowron, CCCTA staff

Electronic Attachment: Contra Costa County Mobility Management Plan Draft, March 1, 2013 sent under separate e-mail

4. The next TAC meeting is scheduled for April 25, 2013 at 9:00 AM in the City of Pleasant Hill Community Room unless otherwise determined.