

TRANSPAC Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County
5904 Herriman Drive, Clayton, CA 94517-1328 (925) 673-1740 office (925) 890-0827 cell

TRANSPAC TAC MEETING NOTICE AND AGENDA THURSDAY, JULY 28, 2016

9:00 A.M. to 11:00 A.M.

**In the COMMUNITY ROOM at City of Pleasant Hill City Hall
100 GREGORY LANE
PLEASANT HILL**

Meeting to be hosted by the City of Martinez

1. Review/Revise Accept/Minutes of the June 23, 2016 Meeting

ACTION: Approve Minutes and/or as revised/determined.

Attachment: TAC minutes from the June 23, 2016 meeting.

- 2. Evaluate Grant Applications Received from Call for Projects for Measure J Line 20a Funding.** At its meeting on June 23, 2016, the TAC received an update on the Call for Projects along with the schedule for the receipt and evaluation of applications prior to the submittal of a recommendation to the TRANSPAC Board for approval. At its July 14, 2016 meeting, the TRANSPAC Board approved the TAC recommendations for the appropriation of funds, which included having the TAC work with Mobility Matters to answer questions about the Mobility Management proposal and return with a revised application and updated TAC recommendation to a future TRANSPAC meeting.

ACTION: As determined.

Attachment: None

- 3. Discuss Changes to the 511 Contra Costa Program.** A representative from Stantec to be available to respond to questions from the TAC.

- 4. Discuss Car Share Options.** At its meeting on June 23, 2016, the TAC had requested the placement of the item on the agenda to discuss a regional approach to car share options.

5. Committee Updates:

- a. Technical Coordinating Committee (TCC): Meeting Scheduled July 21, 2016
- b. Countywide Bicycle & Pedestrian Advisory Committee (CBPAC): Meeting Scheduled July 25, 2016

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c. Paratransit Coordinating Council (PCC): Meeting Scheduled July 18, 2016

6. Future Agenda Items:

- a. A comprehensive “Call for Projects” for all ped/bike-related projects to be funded through OneBayArea Grant Program and Measure J funds; schedule is late July through September.
- b. The Action Plans will be revisited as soon as the Office of Planning and Research (OPR) issues final new CEQA Guidelines for evaluating the impacts of traffic using a Vehicle Miles Travelled (VMT) metric rather than Level of Service (LOS). Timing is uncertain and depends on OPR’s schedule.

7. The Contra Costa Transportation Authority’s Meeting Schedule for June through September 2016 can be accessed through the following link:
http://ccta.granicus.com/Viewer.php?view_id=1&event_id=745&meta_id=21709

8. The TAC does not meet during the month of August. The next meeting to be hosted by the City of Pleasant Hill, or as otherwise determined, is scheduled for September 22, 2016 at 9:00 A.M. in the Community Room at Pleasant Hill City Hall unless otherwise determined.

TRANSPAC Technical Advisory Commission (TAC) Meeting Summary Minutes

MEETING DATE: June 23, 2016

MEMBERS PRESENT: John Cunningham, Contra Costa County; Corinne Dutra-Roberts, 511 Contra Costa; Nikki Foletta, BART; Eric Hu, Pleasant Hill; Ray Kuzbari, Concord; Jeremy Lochirco, Walnut Creek; Anne Muzzini, County Connection; and Tim Tucker, Martinez

GUESTS/PRESENTERS: Peter Engel, Director, Programs, Contra Costa Transportation Authority (CCTA)

MINUTES PREPARED BY: Anita Tucci-Smith

The meeting, hosted by John Cunningham, Contra Costa County, convened at 9:07 A.M.

PUBLIC COMMENT

There was no public comment.

1. Review/Revise Accept/Minutes of the May 26, 2016 Meeting

On motion by Eric Hu, seconded by Tim Tucker, and carried unanimously, the minutes of the May 26, 2016 meeting were accepted, as submitted.

2. Update on Call for Projects for Measure J Line 20a Funding. At its meeting on June 9, 2016, the TRANSPAC Board approved the distribution of the Line 20a, *Additional Transportation Services for Seniors and People with Disabilities* Call for Projects, with the item to be considered for approval by the TRANSPAC Board at its meeting on July 14, 2016. *(Information Only)*

John Cunningham reported that the Call for Projects for Line 20a, *Additional Transportation Services for Seniors and People with Disabilities* funding had been distributed on June 16, 2016, and he had received little response other than from Elaine Welch of Mobility Matters. He referred to his emailed memo of June 22, 2016 regarding the proposed schedule for the receipt, evaluation, and submittal of applications to the TRANSPAC Board, and asked if any TAC member had heard of any new requests for funding.

Anne Muzzini reported that County Connection would not pursue any of the funding in the Call for Projects.

Jeremy Lochirco reported that the City of Walnut Creek intended to pursue funding.

Tim Tucker commented that in a year or two the Martinez Senior Center would evaluate its Senior Bus Program and would be interested in funding.

Mr. Cunningham advised that he would then proceed as indicated in his email. Grant applications were due no later than July 7, 2016. He sought volunteers to evaluate the applications submitted, which might require a special meeting of the TAC to review a recommended short list of applications to present to the TAC for approval prior to a recommendation to the TRANSPAC Board of Directors.

Anne Muzzini volunteered to work with Mr. Cunningham to evaluate the applications generated by the Call for Projects.

3. Central County Additional Bus Services Program Allocations of Measure J Funds for FY 2016-17.

This allocation includes funding to offset operational costs of County Connection Routes 16 and 316 serving the Monument Corridor, and the Pacheco Transit Hub operation and maintenance in the City of Martinez.

Anne Muzzini reported that Line 19a funding, *Additional Bus Services Program* allocations had traditionally been given to County Connection to support routes of community concern in the Monument Corridor. In March 2013, the TRANSPAC Board had approved the allocation of Line 19a Measure J funds for Routes 16 and 316 through Fiscal Year 2017, with reports required by CCCTA to TRANSPAC as requested, with an exchange of funds for the Concord Monument Shuttle to be discussed by the TRANSPAC TAC and return to TRANSPAC with details. She then referred to a recent discussion related to the use of 19a funds to assist with the maintenance of the Pacheco Transit Hub. Even though TRANSPAC had allocated the money to CCCTA on a two-year basis taking them to 2017, a reduction of that total by \$10,000 was recommended to be directed to the City of Martinez for the maintenance of the Pacheco Transit Hub.

Peter Engel, CCCTA Director, Program, explained that there had been some precedent where County Connection had allowed some of the funding to be taken out of Line 19a to fund other special situations.

Jeremy Lochirco verified with Tim Tucker that an allocation of \$10,000 from Line 19a along with the funding committed by TRANSPAC for \$10,000 would fund the operation and maintenance of the Pacheco Transit Hub and address the City of Martinez' concern for that facility.

On motion by Tim Tucker, seconded by Ray Kuzbari, the TAC unanimously recommended to the TRANSPAC Board that \$10,000 be taken off the top of the previously approved Line 19a Measure J funds for Routes 16 and 316 through FY 2017 for the maintenance of the Pacheco Transit Hub.

4. Update on the Transportation Expenditure Plan (TEP)

Mr. Engel reported that all TRANSPAC cities had approved the TEP with the exception of Clayton, which would consider the TEP at its July meeting.

Beyond that, all of the cities to date had approved the TEP, leaving only Brentwood, Oakley, San Ramon, Clayton, Richmond, and the Board of Supervisors that had yet to approve the TEP. At this point, there had been no votes against the TEP.

On an unrelated item, Ms. Muzzini asked about the status of 511 Contra Costa, and Corinne Dutra-Roberts reported that employees would depart from the City of Pleasant Hill on June 30, 2016, and the program was being sent back to the CCTA.

Mr. Engel advised that the CCTA had agreed to take on the program for Central and East Contra Costa. Stantec, currently under contract with the CCTA, would conduct day-to-day operations.

Some TAC members expressed concern with the timing given that 511 Contra Costa had worked so well over the years with the schools, children, and parents, and programs were currently ongoing. There was a concern for continuity and a potential change in service.

Mr. Cunningham requested at some point that Stantec send a representative to TAC meetings to keep the TAC apprised of the programs and to work with the jurisdictions on what 511 Contra Costa had done in the past.

5. Committee Updates:

- A.** Technical Coordinating Committee (TCC) - Meeting cancelled
- B.** Countywide Bicycle & Pedestrian Advisory Committee (CBPAC) - Meeting cancelled; however Mr. Lochirco, TRANPAC'S representative to the CBPAC, reported that a plan update would be started in the near future.
- C.** Paratransit Coordinating Council (PCC) – The PCC met every other month and was not scheduled to meet until next month.

6. Future Agenda Items

The TAC made the following comments and recommendations for the following and future meeting agendas:

- A discussion of 511 Contra Costa, requesting that a representative from Stantec be available to respond to questions.
- The TAC made itself available to the TRANSPAC Board as a resource to the Committee selecting a Manager Director.
- A potential special meeting to discuss the recommended requests from the Line 20a Call for Projects for submittal to the TRANSPAC Board of Directors.

- A discussion of car share options.

7. **The Contra Costa Transportation Authority's Meeting Schedule** for June through September 2016 can be accessed through the following link:

http://ccta.granicus.com/MetaViewer.php?view_id=1&event_id=745&meta_id=21709

8. **Adjournment**

The meeting was adjourned at 10:24 A.M. The next meeting of the TAC, to be hosted by the City of Martinez, is set for July 28, 2016 at 9:00 A.M. in the City of Pleasant Hill Community Room unless otherwise determined.