

TRANSPAC
Transportation Partnership and Cooperation
Meeting Notice and Agenda

THURSDAY, SEPTEMBER 8, 2016

9:00 A.M. to 11:00 A.M.

Pleasant Hill City Hall – Community Room
100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion, or other indication that action will be taken is included on the agenda or attachments thereto.

1. **CONVENE MEETING / PLEDGE OF ALLEGIANCE / SELF-INTRODUCTIONS**
2. **PUBLIC COMMENT:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

ACTION ITEMS

3. **CONSENT AGENDA**

- a. **Approve July 14, 2016 Meeting Minutes**

ACTION: Approve minutes and/or as revised/determined.

Attachment: July 14, 2016 Minutes

END CONSENT AGENDA

4. **UPDATE ON THE TRANSPAC BOARD'S DIRECTION AT THE JULY 14, 2016 MEETING REGARDING MEASURE J LINE 20a FUNDING.** Two follow-up items are submitted for consideration; one at the direction of the TRANSPAC Board, and one initiated by staff:

- a. The 20a recommendations approved by TRANSPAC on July 14 included the following; *“DIRECT the Technical Advisory Committee to work with Mobility Matters to answer questions about the Mobility Management proposal and bring back a revised application and updated TAC recommendation at a future TRANSPAC meeting.”*
- b. Staff received a grant application from Caring Hands to fund its transportation program after the close of the grant deadline. Due to circumstances described in the staff report, staff is bringing the application forward for consideration by the TRANSPAC Board.

The TAC recommends that the TRANSPAC Board **DECLINE TO APPROVE** the Mobility Matters – Mobility Management 20a funding request; and **APPROVE** appropriation of 2016-17/2017-18 Measure J Line 20a funds (\$100,000) to Caring Hands and **REQUEST** that CCTA facilitate this action through the appropriate cooperative agreements.

ACTION: As determined.

Attachment: Memo dated August 24, 2016 from the TRANSPAC TAC by John Cunningham Regarding Recommendations for the 2016/17 and 2017/18 20a Grant Program, with Attachments.

5. VERBAL UPDATE ON THE PROCESS OF SELECTING A TRANSPAC MANAGING DIRECTOR

ACTION: As determined.

Attachment: Cover Letter/Inviting Applications for Managing Director of TRANSPAC.

INFORMATIONAL ITEMS

6. **TRANSPAC CCTA REPRESENTATIVE REPORTS:** Reports on September 2016 CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and the CCTA Board Meeting (Members Pierce and Durant).
7. **CCTA EXECUTIVE DIRECTOR’S REPORT REGARDING AUTHORITY ACTIONS/DISCUSSION ITEMS**

Attachment: CCTA Executive Director Randell H. Iwasaki’s Report dated July 20, 2016.

8. ITEMS APPROVED BY THE AUTHORITY FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES (RTPCs) AND RELATED ITEMS OF INTEREST

Attachment: Letter to RTPCs from Randell H. Iwasaki dated August 4, 2016 for the July 20, 2016 Board Meeting.

9. **TAC ORAL REPORTS BY JURISDICTION:** Reports from Concord, Clayton, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County, if available.

- TRANSPAC Status Letter dated July 14, 2016
- TRANSPLAN – No Report
- SWAT – No Report
- WCCTAC – No Report
- County Connection – **Fixed Route and LINK reports** may be downloaded at: <http://cccta.org/public-meetings/agendas/os-August - 2016>
- **CCTA Project Status Report** may be downloaded at: <http://transpac.us/wp-content/uploads/2008/08/CCTA-Project-Status-Report.pdf>
- The **CCTA Board** agenda for the September 21, 2016 meeting is not yet available.
- The **CCTA Administration & Projects Committee (APC)** agenda for the September 1, 2016 meeting may be downloaded at: http://ccta.granicus.com/GeneratedAgendaViewer.php?view_id=1&event_id=362
- The **CCTA Planning Committee (PC)** agenda for the September 7, 2016 meeting may be downloaded at: <http://us7.campaignarchive2.com/?u=da082ef52bc2b59f993a15a89&id=45f99cad9a&e=165eabfa65>
- The **CCTA Calendar** for Jul/Aug/Sep/Oct 2016 may be downloaded at: http://ccta.granicus.com/MetaViewer.php?view_id=1&clip_id=265&meta_id=22689

10. **AGENCY AND COMMITTEE REPORTS, IF AVAILABLE**

11. **FOR THE GOOD OF THE ORDER**

12. **ADJOURN / NEXT MEETING**

The next meeting is scheduled for October 13, 2016 at 9:00 A.M. in the Community Room at Pleasant Hill City Hall unless otherwise determined.

TRANSPAC Meeting Summary Minutes

MEETING DATE: July 14, 2016

MEMBERS PRESENT: Ron Leone, Concord (Chair); Karen Mitchoff, Contra Costa County (Vice Chair); David Durant, Pleasant Hill, CCTA Representative; Loella Haskew, Walnut Creek; Keith Haydon, Clayton; and Mark Ross, Martinez

PLANNING COMMISSIONERS PRESENT: Carlyn Obringer, Concord

STAFF PRESENT: John Cunningham, Contra Costa County; Eric Hu, Pleasant Hill; Ray Kuzbari, Concord; Anne Muzzini, County Connection

GUESTS/PRESENTERS: Peter Engel, Director, Programs, Contra Costa Transportation Authority (CCTA); Carol Anne McCrary, Contra Costa ARC; Matt Todd, Gray, Bowen, Scott; and Elaine Welch, Mobility Matters

MINUTES PREPARED BY: Anita Tucci-Smith

1. Convene Meeting/Pledge of Allegiance/Self Introductions

The meeting was convened at 9:05 A.M. by Chair Ron Leone, who led the Pledge of Allegiance. Self-introductions followed.

2. Public Comment

There were no public comments.

CONSENT AGENDA

3. Approve June 9, 2016 Minutes

On motion by Director Mitchoff, seconded by Director Ross to adopt the Consent Calendar, as submitted. The motion carried by the following vote:

Ayes: Haskew, Haydon, Mitchoff, Ross, Leone
Noes: None
Abstain: None
Absent: Durant, Obringer, Pickett, Vavrek

END OF CONSENT AGENDA

4. **Allocation of Program 19a – Additional Bus Service Enhancements.** Since 2009 funding from Program 19a has been allocated to County Connection (CCCTA) to offset operational cost of Routes 16 and 316. In March of 2013, TRANSPAC took action to approve allocation of the 19a funds for a four-year period to cut down on paperwork. The total 19a allocation for FY 16 is equal to \$1,005,000 and the cost to operate Routes 16 and 316 is \$1,905,000. These routes serve the Monument Boulevard corridor. Since then, Martinez has been looking to find ways to pay for the Pacheco Transit Hub maintenance and staff involved agree that Program 19a funds would be a source and that the CCTA could take \$10,000 off the top of the 2016 allocation prior to distributing the remainder (\$995,000) to County Connection. The TRANSPAC TAC discussed that recommendation at its meeting on June 23, 2016, and unanimously supported the distribution of \$10,000 of Program 19a funds from the FY 16 allocation to County Connection to help fund Pacheco Transit Hub maintenance costs.

Anne Muzzini explained that the 19a program had historically been dedicated to County Connection to operate bus service. There was a desire to have some money taken off the top of County Connection's 2016 allocation to help fund the maintenance of the Pacheco Transit Hub. She clarified that the funds were in the budget.

On motion by Director Mitchoff, seconded by Director Haydon to distribute \$10,000 of Program 19a, Additional Bus Service Enhancement funds from the CCCTA's 2016 allocation to the City of Martinez for the maintenance of the Pacheco Transit Hub, carried by the following vote:

Ayes: Haskew, Haydon, Mitchoff, Ross, Leone
Noes: None
Abstain: None
Absent: Durant, Obringer, Pickett, Vavrek

5. **Approve Measure J Line 20a Funding.** At the June 9, 2016 meeting, the Board authorized the Call for Projects for Line 20a Additional Transportation Services for Seniors and People with Disabilities, and directed the return of the item to this meeting agenda for approval. At its meeting on June 23, 2016, the TRANSPAC TAC designated a subcommittee of John Cunningham and Anne Muzzini to review the applications received from the approved Call for Projects and make recommendations to the TAC.

John Cunningham reported that the Call for Projects had produced six different grant applications from five applicants; the TAC had met and he and Anne Muzzini had been designated as the review committee for the applications based on the approved criteria; and the recommendation was to fund all applications with two exceptions. One exception related to the City of Walnut Creek's application where \$17,000 for maintenance and vehicle replacement had been included but had been rejected given concerns with respect to funding vehicle replacement and maintenance activities with the 20a program. The second exception related to the second application from Mobility Matters related to Mobility Management where the TAC had supported the benefit from the types of services provided but requested additional information regarding the service to be provided and how the grant funds would be used.

The TAC's recommendation was to 1) approve the appropriation of Measure J Line 20a funds to a designated list of grant recipients and request that CCTA facilitate the action through the appropriate cooperative agreements; 2) direct the TAC to work with Mobility Matters to answer questions about the Mobility Management proposal and bring back a revised application and updated TAC recommendation at a future TRANSPAC meeting; and 3) direct staff to work with the future TRANSPAC Managing Director and grant recipients to refine the 20a program.

In response to Director Haskew, Mr. Cunningham explained that the concept to the City of Walnut Creek's request was to conduct a mini-strategic plan given the need and desire to be able to accommodate large capital improvements in the future.

Elaine Welch, Mobility Matters, stated the organization had been a recipient of 20a funds since the inception of the program. She thanked the TAC for the recommendation to continue funding, noted that the organization was working on Mobility Management and she had applied for a grant but had not provided the detail of what the organization would do for the money, and commented that the majority of the cost would be for staffing. She emphasized that TRANSPAC was the only RTPC supporting Mobility Matters.

Peter Engel, CCTA, explained that once approved by the TRANSPAC Board, the allocation request would go to the CCTA Board for approval and be processed by the CCTA.

Mr. Cunningham stated that he would work with Ms. Welch to develop a refined Mobility Management grant application.

On motion by Director Haskew, seconded by Director Haydon to 1) approve the appropriation of Measure J Line 20a funds to the following grant recipients and request that CCTA facilitate this action through the appropriate cooperative agreements; 2) direct the TAC to work with Mobility Matters to answer questions about the Mobility Management proposal and bring back a revised application and updated TAC recommendation at a future TRANSPAC meeting; and direct staff to work with the future TRANSPAC Managing Director and grant recipients to refine the 20a program, carried by the following vote:

Organization	Amount
Contra Costa ARC	\$82,340
City of Walnut Creek	\$137,000
Golden Rain/Rossmoor	\$125,766
Mobility Matters (Volunteer Driver Program)	\$190,000
Rehabilitation Services of Northern California	\$90,000

Ayes: Haskew, Haydon, Mitchoff, Ross, Leone

Noes: None

Abstain: None

Absent: Durant, Obringer, Pickett, Vavrek

- 6. Update on Managing Director Position.** At the June 9, 2016 meeting, the Board delegated the subcommittee of Directors Durant and Pierce to refine the description for the Managing Director position, to distribute it, and then to report back at this meeting with an update.

Carlyn Obringer arrived at this time.

There was no one available at this time to offer the report.

- 7. TRANSPAC CCTA Representative Reports.** Reports on July 2016 CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and the CCTA Board meeting (Members Pierce and Durant).

Director Mitchoff reported that the Transportation Expenditure Plan (TEP) had been approved by all 19 cities and the County Board of Supervisors, and would return to the County Board of Supervisors for placement on the ballot on August 2, 2016. She also reported that polling for the TEP had produced the same 65 to 68 percent approval rate that had been identified last year. She added that there had been no Planning Committee this month.

Director Durant arrived at this time and spoke to the Managing Director position, reporting that he and Director Pierce had revised the job description given that the role had changed from a full-time to a part-time position, and had finalized the cover letter to the job posting, which would both be forwarded to members of the Board. It was the expectation that there would be a set of candidates to consider and narrow down for interviews by TRANSPAC in September.

8. CCTA Executive Director's Reports Regarding Authority Actions/Discussion Items

CCTA Executive Director Randell H. Iwasaki's report dated June 15, 2016 had been included in the Board packet.

9. Items Approved by the Authority for Circulation to the Regional Transportation Planning Committees (RTPCs) and Related Items of Interest

The letter to RTPCs from CCTA Executive Director Randell H. Iwasaki dated June 20, 2016 for the June 15, 2016 Board Meeting had been included in the Board packet.

- 10. TAC Oral Reports by Jurisdiction.** Reports from Concord, Clayton, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County, if available.

Tim Tucker reported that Measure J funding was building the Berrellesa Bridge and there had been a ribbon cutting on June 1; the foundation was almost done and everything else was running on schedule with an expected completion in December 2016.

Director Mitchoff reported that the next section of Highway 4 would be opened to the new eBART Station at Hillcrest Avenue in Antioch.

11. Agency and Committee Reports, if Available

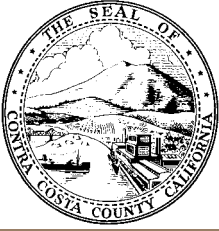
There were no reports.

12. For the Good of the Order

There were no comments.

13. Adjournment

The meeting was adjourned at 9:35 A.M. The TRANSPAC Board does not meet in August. The next meeting of the Board is scheduled for September 8, 2016 at 9:00 A.M. in the City of Pleasant Hill Community Room, unless otherwise determined.



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION & DEVELOPMENT**

30 Muir Road

Martinez, CA 94553-1229

Telephone: (925) 674-7833 **Fax:** (925) 674-7250

TO: Members, TRANSPAC

FROM: TRANSPAC TAC
by John Cunningham, Principal Planner

A handwritten signature in dark ink, appearing to be "JC" or similar initials, is written over the name John Cunningham.

DATE: August 24, 2016

SUBJECT: **Recommendations for 2016/17 & 2017/18 20a Grant Program: Follow up from July 14th, TRANSPAC Meeting**

BACKGROUND

The Measure J Expenditure Plan includes a program, *15: Transportation for Seniors & People With Disabilities*. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, *20a: Additional Transportation Services for Seniors and People & Disabilities*, which provides the TRANSPAC area an additional 0.5% for these types of services.

TRANSPAC is responsible for recommendations to the Contra Costa Transportation Authority (CCTA) on how the Line item 20a funds are to be used. CCTA is responsible for the allocation of funds and execution of cooperative agreements with agencies approved for funding.

At the July 14, 2016 TRANSPAC Board meeting staff presented the responses to the 20a call for projects along with recommendations for funding. That report, and the recommendations which were accepted by TRANSPAC, can be seen here:

<https://transpac.us/wp-content/uploads/2016/07/TRANSPAC-AGENDA-PACKET-FOR-07-14-16-MEETING-1-1.pdf#page=13>

UPDATE

This staff report contains two follow up items to the July 14th meeting, one at the direction of the TRANSPAC Board and one initiated by staff:

1. The 20a recommendations approved by TRANSPAC included the following, "*DIRECT the Technical Advisory Committee to work with **Mobility Matters** to answer questions about the **Mobility Management** proposal and to bring back a revised application and updated TAC recommendation at a future TRANSPAC meeting.*"
 2. Staff received a grant application from **Caring Hands** to fund their **transportation program** after the close of the grant deadline. Due to circumstances described below, staff is bringing the application forward for consideration by the TRANSPAC Board.
-

DISCUSSION

1: Mobility Matters – Mobility Management: Mobility Matters submitted two grant applications this grant cycle. One application was for their volunteer driver program which was approved by TRANSPAC at their July 14th meeting. This program has received annually funding from TRANSPAC since 2012.

Another application, addressed in this staff report, was submitted by Mobility Matters for mobility management¹ activities. While an eligible activity for 20a funds, this activity has never been funded for Mobility Matters or any other applicant.

At the direction of the Board, staff communicated with Mobility Matters and requested that a revised application be submitted with more specific information so that TRANSPAC could have a better understanding of how the area will benefit from the planned activities. Questions, in addition to the information required in the grant application, were provided to prompt the additional detail:

What is the demonstration of improved outcomes and active partnerships with transportation providers w/any Mobility Management activities?

In response to the statement in the original application that Mobility Matters has been providing mobility management services since Jan 2015, how many clients were served, what coordination/collaboration activities took place and what were the outcomes?

The original application indicates that coordination and collaboration will be provided between public and private transportation providers. What providers are included? Are those providers aware that you will be serving this function?

What is the mechanism for communicating with clients & providers, phone, web based, etc.?

Staff reviewed the re-submitted application and continue to have concerns with the proposal:

- The proposal provides limited direct service and benefit to the 20a target population. As acknowledged in the re-submitted application, direct provision of services is primarily achieved through the *existing* volunteer driver program which has been funded by TRANSPAC since 2012. TRANSPAC approved another year of funding for this program at their July 14th meeting.
- Relative to the typical TRANSPAC 20a program, which identify clear activities and outcomes (# of trips, # of clients, etc), the mobility management proposal is vague. The proposed grant funding appears to be more general organizational support and capacity building as described in the re-submitted application as “...**core operating costs of salaries and expenses applied only to these mobility management activities (ongoing and new) in the TRANSPAC service area...**”. In staff’s opinion this is a significant enough departure from the typical 20a program to cause concern.
- More specifically, staff does not believe the questions posed to Mobility Matters were adequately addressed in the re-submitted proposal.

2: Caring Hands – Transportation Program: This program has received annual funding from TRANSPAC since 2012. There was staff turnover at Caring Hands and the recent call for projects was not received by the organization. New staff at Caring Hands was made aware of the deadline after the fact and contacted TRANSPAC staff.

Considering the historical TRANSPAC support for the program, recognizing the benefit to the

¹ Mobility Management defined: In short, mobility management encourages coordination and resource sharing among agencies and organizations. As defined by the Federal Transit Administration in more detail, mobility management is an approach to service development and management that focuses on individualized customers and involves establishing a variety of services tailored to meet the needs of those markets. Another way to consider mobility management is a community travel agent with access to a family of transportation services. Mobility management typically includes the following approaches, providing various options, such as public transportation, vanpool, ride-share and demand responsive services; developing technologies to increase travel options and traveler convenience; using a one-call system to provide information and access to all travel options; and coordinating with traditional mass public transportation or fixed route.

community provided by Caring Hands, and understanding the TRANSPAC Board's policy to support existing 20a recipients, staff agreed to review the application and submit a recommendation to the TRANSPAC Board for their consideration.

RECOMMENDATION

- 1) **DECLINE** to approve the Mobility Matters – Mobility Management 20a funding request, and
- 2) **APPROVE** appropriation of 2016-17/2017-18 Measure J Line 20a funds (\$100,000) to Caring Hands and **REQUEST** that CCTA facilitate this action through the appropriate cooperative agreements.

Attachments:

- 1. Mobility Matters 20a Grant Application Package**
- 2. Caring Hands 20a Grant Application Package**

Addressing TRANSPAC Questions re. Mobility Matters Application for Measure J Line 20a Funds

Number of clients served:

At this early roll out stage of our underfunded mobility management plan, our work is not directly related to the number of clients served. The only **direct** provision of programs/services at Mobility Matters is done through our 11 year old, award winning volunteer driver program (Rides for Seniors) for which you have already approved two year funding, and our Transportation Information and Referrals Helpline. Through this Helpline, we currently respond to 100-150 callers/month with a case management triage process to match seniors and people with disabilities to the transportation provider that best meets their individual mobility needs. This Helpline also responds to professionals who need help with a client. These calls last from 10 to 45 minutes depending on complexity and will result in an in-home assessment if it appears the caller may qualify for our Rides for Seniors program. We also help those who need assistance with ADA applications or communicating with a potential provider, including family members.

Collaborative/coordination activities with outcomes:

In addition to staffing the Mobility Management Advisory Group consisting of GMs from County Connection, Tri Delta Transit, West Cat, and AC Transit, the Regional Director of ARC, CEO of RSNC, CCTY Senior Transportation Planner, and CCTA Program Manager, Mobility Matters has worked on a number of mobility management projects in the past year and a half (See two attached nominations that describe our major mobility management work in the last year and a half as well as the community's acceptance of Mobility Matters in a mobility management role, and the quality of leadership.)

Methods of communication with clients, providers and the community in general:

We designed and published "Way to Go Contra Costa" a comprehensive, user friendly guide for those looking for transportation options in any part of Contra Costa County. This has been widely distributed throughout Contra Costa County, including public transit companies, other providers of transportation services for the elderly and disabled, senior centers, religious organizations, libraries, hospitals, medical offices, outpatient surgery centers, Area on Aging, RTPCs, CCTA, MTC, ARC, SMAC, offices of elected officials, councils on aging, city councils, Caltrans, and others. We have been working with translators and will be publishing this Guide in Spanish and Chinese this month. In addition to hard copies, this Guide is available on line under the same title and can be translated in multiple languages with the push of a button. We have also recently created a Facebook page that has over 700 likes in just a couple of months to get the message out about mobility management and educate and recruit those who want to help with this endeavor or need help.

We have done and continue to do presentations on mobility management throughout Contra Costa County, participate as vendors and presenters at senior resource fairs; have met and continue to meet with elected officials at the local, state and Federal level and professional and lay leaders in the senior care community to educate about and address solutions to mobility management issues.

Current Major Projects (In addition to our ongoing activities):

- **Finalizing draft Travel Training curriculum for seniors and individuals with physical and/ or developmental disabilities which will be reviewed and finalized by the Regional Travel Training Group, formed and chaired by Mobility Matters. This will be followed by implementation at**

varies sites and the establishment of a Train-the-Trainer program which may be housed at Mobility Matters.

- Making recommendations to and working with the transit operators to improve the ADA qualification process;
- Establishing a stakeholder's group of dialysis centers, ESRD patients, public and private transportation providers to work on solving issues related to the frequent recurring transportation needs of ESRD patients;
- Assisting new transportation providers to set up and maintain a presence on media for outreach, including Facebook (e.g. Monument Shuttle.) Training is included.
- Developing and maintaining relationships with current and potential funders along with education so that they understand the value of mobility management to thousands of Contra Costa County residents. The idea is to leverage public funding with private funding so we can do more...longer.
- Researching and developing a volunteer driver program with an I&R component, specifically designed to meet the needs of senior and disabled veterans and address other types of transportation options when volunteer driver programs are not the best option. Pending available funding, it is our plan to launch this program in early 2017.

Purpose of Measure J Line 2a funds:

The \$100,000/year for 2 years funding we are requesting from TRANSPAC would be used for core operating costs of salaries and expenses applied only to these mobility management activities (ongoing and new) in the TRANSPAC service area. Outcomes will be reported as required on a regular basis.

Enclosures:

- MTC Excellence in Motion Award Nomination by Mary Bruns, Chair of the Senior Mobility Action Council
- James Irvine Foundation Leadership Award Nomination by Debbie Toth, CEO of RSNC

NARRATIVE

PROJECT DESCRIPTION

Please briefly describe the nominee's work or project. *

After seeing too many seniors lose their independence after they lost their driving privileges, Elaine Welch created the first ever county-wide volunteer driver program for seniors in Contra Costa in 2005. Elaine was a leader in her field and eventually expanded the program into Alameda County and founded the first volunteer driver network in the Bay Area. In recent years, Elaine has expanded her work to look at the overall needs of both aging and populations with disabilities to more comprehensively impact their ability to maintain their independence. Elaine has begun the work of creating a mobility management center.

99/100

Please address the six selection criteria in the text boxes below. (You may wish to draft the text in a separate document and then cut/paste into the web form when you have finished.)

SIGNIFICANCE

Please address how the leader's work addresses an issue that is critical to California's future, and whether the work currently or will affect the quality of life of a substantial number of Californians in the future. *

Elaine's work will not only impact seniors and people with disabilities in Contra Costa County, but will be replicable throughout the state. The largest growing segment of the population in California over the next fifty years is the aging population. According to the California Department of Finance, from 2010 - 2060, the age range 65 - 74 will grow by 140%, 75-84 by 203% and 85 and over by 316%. To put this into perspective, the next largest growth age range is what are termed the working age, 25 - 64, which in that same period, will grow by only 23%.

Too often seniors lose their driver's license either due to poor hearing, or eyesight, or a health condition and are unable to take public transportation. When this happens, they lose their ability to get to their doctor appointments, get their groceries and even do the most basic of things like get their hair cut. Many end up in institutions far before their time simply from an inability to get where they need to go. Mobility Management

addresses the varied needs of the aging and disabilities populations by looking at needs and building a system to meet those needs around them – not vice versa, which is our current system.

Transportation in California today is typically driven by the Americans with Disabilities Act (ADA) regulations which are 1) unfunded 2) only address a small segment of the population and 3) very costly. This system only serves people who are functionally unable to take fixed route transportation per their physician and they must live within a 3/4 mile radius of a fixed bus stop in order to qualify for this shared ride service. If they meet all of those requirements, they must be ready to pay up to \$8 per trip in Contra Costa. With one in five California seniors living in poverty, this is unaffordable. Beyond this, many seniors are too frail to bear shared ride trips which can take upward of two hours per ride, not to mention the time if one must transfer from one provider to another, as is the case in Contra Costa where there are four joint powers of authority providing rides only in their geographic territory; all within Contra Costa.

Because of the complexity in Contra Costa, it will serve best as a road map for other counties as they are likely to be less complicated in their current systems of transport. This move from regulation-based transportation systems for the aging and populations with disabilities to person and need-based transportation will not only positively impact the lives of those utilizing the system, but will lower the burden on taxpayers in two areas: costly transportation regulatory systems that are inefficient and use tax payer dollars and premature nursing home costs for the one fifth of seniors already living in poverty.

475/500

EFFECTIVENESS

Please indicate whether and how the leader has been effective in achieving positive change, including any measurable record of accomplishment. Reference and citations to internal or external assessments, studies or evaluations of the work are encouraged. *

Elaine has accomplished feats in Contra Costa that nobody prior to her has. First and foremost, Elaine started the first ever free, one on one, door through door, county-wide volunteer driver program for seniors. She developed a screening and training process for volunteers as well as a process to best match the volunteer with the rider.

As the program grew and more and more needs were being identified by the drivers and the ride schedulers, Elaine realized she needed to expand into rides case management. Her background as a nurse gave her the insight she needed to develop a program that could gather all of the necessary information from a potential rider that she needed to then help guide them to services that met their specific needs, even if her agency could not directly provide the ride for them. But what she learned was that even with free to the rider volunteer rides and transportation case management, there were needs going unmet. It was then she knew she needed to do more.

She did her homework on a variety of different transportation models and figured out given the structure and complexity in Contra Costa, that a mobility management implementation would work best. Knowing she needed the buy in of all the players in the field, she first focused on attaining positive outcomes in areas where she could be successful, such as compiling a comprehensive list of all available transportation resources in Contra Costa, creating an accessible guide to transportation throughout the region and working on creating a county wide travel training program. In addition to publishing and distributing the Travel Guide, she developed a user-friendly countywide website based on the Guide with links to transportation providers and programs.

While working on the aforementioned projects, Elaine was selected by the Metropolitan Transportation Commission (the transportation planning, financing and coordinating agency for the nine-county San Francisco Bay Area) to submit the Central and East Contra Costa County first ever coordinated 5310 grant application package. She was successful in securing the entire amount she requested for 6 community-based transportation partners.

During this same time, Elaine was meeting with members of the Transportation Authority Board, the County Board of Supervisors, the County Senior Transportation planner and all of the bodies that had a stake in the system; whether by utilization, implementation, regulation or legislation. Elaine left no stone unturned and slowly, but surely has become a respected advocate and leader in the world of transportation for seniors and people with disabilities.

Mobility Matters was recently nominated for MTC's "Excellence in Motion" award for Elaine's leadership on all of her aforementioned work. The nomination was submitted by the Chair of the Senior Mobility Action Council (SMAC); a workgroup of the Contra Costa

Advisory Council on Aging, and unanimously supported by the entire body. Winners have yet to be selected, but we are confident this work merits award!

482/500

INNOVATION

Please discuss whether and how the leader is advancing an innovative strategy that directly improves people's lives. If possible, indicate how the work represents a leap in creativity or a fundamental departure from usual practice. *

In order to understand the innovation, it is first necessary to understand the history, structure and dysfunction of the system of transportation. In Contra Costa, the county is divided into four regions. Each region has a fixed route transportation provider who offers service ONLY in their respective area, through a joint powers of authority structure. Each provider of service has their own routes, schedules, rules, eligibility processes, policies and procedures, and stakeholders. They are not required to ensure their schedules complement one others nor are they required to work together to ensure the rider has a successful experience and the shortest ride possible. These providers are not required to share best practices, work with social service providers, or respond to a larger county-wide process; however, they are now expressing a readiness and willingness to do this because of Elaine's work.

Elaine is taking the theory of mobility management and making it reality in Contra Costa. She is using a multi-layered approach to achieve the funding, policy and legislative authority to make it happen through a collaborative process. By working with the Board of Supervisors, Contra Costa Transportation Authority, the Regional Transportation Planning Committees, the County staff, service providers for the aging and disabilities communities, Elaine ensures there is buy in at every level to achieve success. Additionally, she is tying the funding streams together from the Federal, State and local levels, utilizing privately raised donor funds and foundation funding to leverage the highest possible investment in this effort.

This kind of thinking and partnership has not ever been seen in Contra Costa in the field of transportation. She worked with a fixed transit provider to donate retiring fleet vehicles to local community based nonprofits to better serve the adults with disabilities and frail elders they serve, without having to make the capital investment in a vehicle. Additionally, this offset the cost to provide hundreds of monthly ADA accessible paratransit trips, the most expensive service on their system.

Additionally, she is working with volunteers and transit providers to implement a transportation training curriculum so riders are able to use the system at their highest level of ability. This has a dual purpose: to increase rider independence and dignity as well as saving money by not sending every rider to the most expensive level of service. This saves taxpayer dollars and system burden.

Elaine is working the system at all levels: funding, legislative, dignity, accessibility – all with the aim of putting the rider and his/her needs at the center of a system.

421/500

INCLUSIVENESS

Please address whether and how the leader helps build bridges among people with differing viewpoints or different backgrounds. *

Most people are familiar with the proverb: Many hands make light work. This is true in the world of advocacy and policy formulation as well; however, one of the greatest barriers to joining those hands is the perception that differences define us. So historically, rather than finding the common areas of needs, the disabilities and aging populations have been divided. In recent years, this schism has slowly been decreasing, but still has a great ways to go. Elaine has accomplished huge strides in reducing the gap in these two populations by finding the common ground of need and finding the pathway to meet those needs as a united force.

Elaine, when convening a team to provide guidance in her process, didn't just look at the transportation providers, she looked at the riders and service providers and brought representatives from the aging world and disabilities worlds together. Through her leadership, everyone is learning more about the variety of needs and how best they can be met without pitting one against the other, but in holding hands and acting as a united front.

In addition to bringing the providers and communities of riders together, Elaine has won the unanimous support of her vision in both elected parties in Contra Costa: the Democrats and the Republicans. For the first time in Contra Costa's history, every elected official and commissioner on every transportation body sees her vision of a county where the rider is at the center of the system and technology, innovation and accessibility drive the independence up and the cost down.

TIMING OF RECOGNITION

Please address whether the leader's project is at a stage at which this recognition could substantially aid its expansion, enhance its probability to inspire replication, and/or the relevant policy environment is conducive to progress at this time.

If possible, address the methods or pathways the leader has or would use to expand, replicate or promote his or her work. This could include:

- Altering people's attitudes, beliefs, and behaviors;
- Changing public policies, funding sources or levels;
- Directly replicating a program or services in other sites or locations;
- Recruiting and training others to deliver services or a solution;
- Distributing the work through an existing network or system that can replicate it in many locations;
- Changing public systems;
- Using technology to reach a larger audience.

Timing of Recognition *

The timing of this recognition couldn't be more opportune. Contra Costa County is in the process of developing a transportation expenditure plan for a half-cent transportation sales tax that will go to the voters in November. In this plan, Elaine's vision will get the funding it needs to build the technology and implementation infrastructure for a truly transformational and sustainable mobility management center.

One of the most critical pieces of creating a truly transformational mobility management center is building a technology infrastructure that is able to manage multiple points of data such as location of riders, needs and abilities of each rider, systems for which that rider qualifies, ability to pay or be eligible for coverage as well as the ability to connect to all the systems of the providers. This allows the system to reach all riders in a community, not just those within a 3/4 mile radius of a fixed route stop.

Elaine has altered people's attitudes, beliefs, and behaviors by educating and creating an inclusive process which brings stakeholders at each layer of the process to the table. She has been working with the Board of Supervisors to ensure that with a new sales tax

measure, the policies around funding accessible transportation require coordination prior to funding.

All of the aforementioned work has been documented for use in other communities wanting to implement similar systems change. Elaine is already working with nine other Bay Area counties to infuse their systems with alternate points of service delivery and policy implementation; most heavily looking at how communities can leverage volunteers to increase the options, independence and cost savings in the delivery system.

Elaine's vision is not just to create a system that ensures nobody is left out of a transportation system that meets their individual needs in a way that engages and leverages the community and saves money in Contra Costa, but everywhere.

314/400

FIELD LEADERSHIP

Please indicate whether and how the leader has demonstrated an interest in sharing his or her model within the field and informing policymaking on related issues. *

Elaine not only shares her successes; she shares mistakes made and lessons learned so others can avoid these pitfalls and concentrate on what works. She is a charismatic, engaging, knowledgeable presenter and teacher with a presence that elicits respect. She grabs others attention with thought provoking statements like: Aging is not an illness; Mobility=independence, but you don't have to drive to maintain your independence; and How many people have an item on their bucket list that says, lose driver's license, become institutionalized.

She is often sought out for participation on task forces and committees because of her expertise in the field of mobility, especially for seniors and people with disabilities.

She serves as faculty with the CHP for their Age Well/ Drive Smart workshops for senior drivers and presents how to plan for the inevitability of no longer being able to drive.

She works with senior villages throughout the Bay Area to help them design and implement transportation option matching services, based on individual needs, and helps them develop their own volunteer driver programs built on the concept of neighbors driving neighbors.

Realizing there were volunteer drivers programs that she knew little about and hadn't worked with, Elaine formed a group called VITAL (Volunteers in Transportation Advocacy Link). This group consists of leaders of volunteer driver programs in the 9 Bay Area counties. They meet on a regular basis to network, exchange information, address issues of mutual concern, define and share best practices, serve as mentors and supporters for each other, and work together to provide for the transportation needs of the vulnerable populations they serve through mobility management.

Elaine is currently researching: 1) how ADA determinations are made by paratransit providers and what can be done to ensure consistency; 2) how other counties inside and outside California are dealing with the increasing demands on transportation systems to meet the needs of dialysis outpatients who require multiple trips every week for survival; and 3) the feasibility of staffing DMV offices with a volunteer manned station to help seniors and people with disabilities who are leaving that office with a revoked driver's license. After this research is completed, Elaine will work with key players in the legislature, county and transit system to ensure identified solutions are implemented. Everyone benefits when people are able to continue to thrive in their communities, rather than languish in institutions. 400/400

1 Nominee: Mobility Matters

Name: Elaine Welch Work Phone – 925-284-6699

Title: CEO – Elaine Welch

Home Phone: Elaine Welch: (925) 476-5974

Organization: Mobility Matters

Cell Phone: Elaine Welch: (925) 642-8868

Address: 1035A Carol Lane, Lafayette, CA 94549

Email: Elaine@mobilitymatterscc.com

2 Description of Nomination

Here and on extra pages as needed, describe the program or activity. Include any specific information that may apply, such as the number of people who worked on the activity, number of hours spent on the project, number of people served or affected, cost to those served and annual cost of operation, if applicable. Indicate whether nominee is a volunteer.

Members of the Contra Costa County Transportation and Advocacy Community are nominating Mobility Matters for the 2016 MTC Transportation Awards Program. This includes: Mary Bruns, Lamorinda Spirit Van Program; Nina Clark, Orinda; Elaine Clark, MOWSOS; Linda Groobin, Caring Hands, John Muir; Ken Gray, Tri Delta Board; Dollene Jones; Keith Katzman, Moraga; Debbie Toth, RSNC and Paratransit Coordinating Council; Rosemary Robles, DMV Ombudsman; Vicky Voicehowsky, San Pablo Recreation Center; Jeff Weiss; Rita Xavier, Paratransit Coordinating Council and West County League of Women Voters; Leslie Young, Rossmoor Transportation; Ray Zenoni

In January 2015, Mobility Matters, under contracts with MTC and CCCTA began implementing the Contra Costa County Mobility Management Plan designed by stakeholders and approved by the CCCTA Board in late 2013, by providing mobility management services throughout Contra Costa County.

This 501 (c)(3) organization (formerly known as Senior Helpline Services) changed its corporate name to Mobility Matters, effective October 2015, and modified its mission with a focus on mobility management. They continue to offer their Rides for Seniors Program and the Transportation Information & Referral (I&R) Helpline. The only difference in the I&R Helpline is that they are now responding to requests for transportation information and referrals from anyone, including adults with disabilities, in Contra Costa County, whereas before this service was focused only on seniors and those trying to help seniors with their mobility needs.

The Mobility Matters new mission statement is: **Mobility Matters provides mobility management services in Contra Costa County facilitating collaboration and coordination between public and private transportation providers creating a network of integrated options**

that primarily address the mobility needs of seniors, individuals with disabilities, and low income individuals.

Recent Achievements/Accomplishments

In addition to operating the only free, one-on-one, escorted, door-through-door volunteer driver program (Rides for Seniors) that covers every community in Contra Costa County (for the past 10 years) and 7 cities in Alameda County (for 3 years), as well as a toll free Transportation I & R Helpline (for 3 years).....

Mobility Matters has:

- Coordinated and compiled grant applications for 5310 funds to support six Contra Costa nonprofit agencies providing transportation for seniors and people with disabilities. All grants applied for in this joint effort were approved in total.
- Completed an inventory of transportation providers/programs in Contra Costa County resulting in a complete, up-to-date list, including all travel services for seniors and people with disabilities.
- Updated and redesigned “Way to go Contra Costa!” This new transportation guide was published and distribution begun in February 2016. We are now having it translated in Spanish and Chinese. In addition, we are working on a user friendly countywide website based on the information in this guide with links to transportation providers and programs. Both the guide and the website are supported by our Transportation I&R Helpline.
- Begun working on a county wide approach to help fully implement Travel Training in Contra Costa County. We have identified all programs in Contra Costa County that provide any kind of travel training, convened them as a group committed to working together to identify best practices, gaps, and evaluate community needs, with the ultimate goal of designing curriculum that can be used by a divergent group of travel training programs.
- Brokered the distribution of seven County Connection paratransit vans to central county non-profit agencies serving both people with disabilities and seniors.
- Completed a survey of Community Based Organizations (CBO) that use vans to transport their clients and their interest in working with Transit Providers for lower cost, high quality maintenance of those vans.

....and is:

- Continuing to lead the VITAL group. (Volunteers in Transportation Advocacy Link). We have formed a group of the nine Bay Area volunteer driver program operators to share information and resources. The purpose of this group is to exchange information, address issues of mutual concern, define and share best practices, serve as mentors and supporters for each other, as well as those new to the field, and work together to provide for the transportation needs of the vulnerable populations we serve through mobility management.
- Providing consultation and training to Senior Villages on transportation issues, specifically their volunteer driver programs.
- Continuing to participate as members of the Senior Mobility Action Council (SMAC) addressing the mobility needs of our senior population. This group is the transportation workgroup of the Contra Costa County Advisory Council on Aging.
- Continuing to participate in the nine county Bay Area Mobility Management group representing Contra Costa County.
- Participating in the newly formed West County mobility management group, working together to address the unique transportation issues in the urbanized West County area.
- Continuing to serve as faculty with the California Highway Patrol for their “Age Well/ Drive Smart” workshops for seniors addressing safe driving and other options when one no longer drives.
- Researching transportation issues/options for dialysis patients who require trips 3x week.
- Collecting information re the criteria and process used to evaluate applicants for ADA status. Ultimately, we hope to bring these agencies together to work on uniformity, commonality, timing and services for these individuals, including appropriate referrals when an individual’s ADA status is denied.

In implementing and carrying out the work of Mobility Matters, seven people worked on the project, devoting hundreds of hours to the project. As a result thousands of people in Contra Costa County are being served at no cost to them. The cost of the operation is \$600,000.

3 Significance/Results of Program or Activity

State how this project has contributed to Bay Area transportation. Describe the impact on those served and what options they would have in the absence of this nomination. Was there a savings to taxpayers, transportation providers or to the traveling public? Use extra pages as needed.

As a result of the mobility management work being done by Mobility Matters and the programs and services they directly provide, transportation options for the public are increasing. Organizations are working together to make sure the traveling public and the burgeoning senior population has what it needs to age in place. Transportation providers now have a joint voice, creating a climate in which they will be better heard and passengers will be better served.

Because “Transportation Equals Independence”, older adults can age in their own homes, experiencing a quality life filled with the opportunities afforded those of us who drive. Taxpayers save countless dollars by not paying for expensive institutional living when the senior doesn’t want to be there in the first place, but lack of accessible mobility options forced them into premature institutionalization.

Community based organizations offer a much more individualized and timely ride than is possible to offer through large paratransit providers – saving much wear and tear on fragile seniors and the disabled. Rides are generally door to and through door rather than curb to curb, going beyond ADA requirements, making it easier for the fragile elderly to get out and about to purchase groceries, go to medical appointments, and to remain independent in their own homes.

4 Date of Program

When did this program take place? Is it completed? If ongoing, when did it start? (Please note that all eligible nominees must have been active or underway during the two-year time frame from April 2014 to March 2016)

The Rides for Seniors Program started in September 2005, the Transportation I&R Helpline in January 2012, and the mobility management center became operational in January 2015 and all are ongoing. Preliminary work in bringing stakeholder organizations together took place well before 2014.

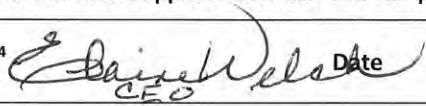
You may attach additional pages if your responses do not fit in the fields.

TRANSPAC

Transportation Partnership and Cooperation c/o
CC County Dept of Conservation and Dev.
Attn: John Cunningham
30 Muir Road
Martinez, CA 94553

APPLICATION

Call for Projects
TRANSPAC Measure J Line 20a Funds
Additional Transportation Services for
Seniors and People with Disabilities

APPLICATION INFORMATION		
Name of Agency	Mobility Matters	
Primary Contact Name	Elaine Welch	
Street Address	1035A Carol Lane	
City, State, Zip	Lafayette, CA 94549	
Fax	Phone (925) 284-6699	Email Address elaine@mobilitymatterscc.com
SIGNATURE		
I certify that the information contained in this application is true and complete to the best of my knowledge.		
Signature of Responsible Party ⁴  Date 7/7/2016		
Is this a request for continuing or expanding existing service funded by 20a? If the answer is "yes", please provide the date of first disbursement and latest report.	Continuing funding for our volunteer driver program (Rides for Seniors). Date of first disbursement was FY12-13. Latest report attached.	
Service area boundaries	All of Contra Costa County and parts of Alameda County. For this grant only trips for residents of Central Contra County in the TRANSPAC area will be counted.	
Days and hours of operation	Monday through Friday 8am-5pm and on weekends if volunteers are available.	
Estimated Number of trips provided daily and/or monthly	For all of Contra Costa County 250-300/month of which approximately 50% (135 -150) are given to clients in the TRANSPAC area.	

⁴ First and second year nongovernmental grantees must have their Board of Directors authorize or approve the grant application. Authority for subsequent grant applications and reporting may be delegated to the agency executive officer.

You may attach additional pages if your responses do not fit in the fields.

TRANSPAC

Transportation Partnership and Cooperation c/o
CC County Dept of Conservation and Dev.
Attn: John Cunningham
30 Muir Road
Martinez, CA 94553

APPLICATION

Call for Projects
TRANSPAC Measure J Line 20a Funds
Additional Transportation Services for
Seniors and People with Disabilities

APPLICATION INFORMATION		
Name of Agency		
Primary Contact Name		
Street Address		
City, State, Zip		
Fax	Phone	Email Address
SIGNATURE		
I certify that the information contained in this application is true and complete to the best of my knowledge.		
Signature of Responsible Party ⁴		Date
Is this a request for continuing or expanding existing service funded by 20a? If the answer is "yes", please provide the date of first disbursement and latest report.		
Service area boundaries		
Days and hours of operation		
Estimated Number of trips provided daily and/or monthly		

⁴ First and second year nongovernmental grantees must have their Board of Directors authorize or approve the grant application. Authority for subsequent grant applications and reporting may be delegated to the agency executive officer.

Number of persons served in Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County)	
DESCRIPTION OF TRANSPORTATION SERVICES FOR WHICH FUNDING IS SOUGHT	
Operations: Description of transportation services for which funding is sought:	
Name and type of service	
Purpose/goal	
Description of service(s) to be provided	
Estimated Number of persons to be served	
Estimated number of monthly trips	
Coordination: Describe any efforts to coordinate services or other resources with other transportation providers or mobility management organizations.	
Description of types of destinations	
Schedule including expected initiation of service and expected duration of services to be provided	

Proposed budget: TRANSPAC Measure J funds request and any other funds expected or planned to be used in conjunction with Line 20a Funds	<div></div>
Describe the benefit of the proposed services to the public and or the public transportation system	
Capital Projects: Description of related capital project(s) for which funding is sought:	
Name of Project	
Purpose /Goal of Project	
Project Description: purpose, type, location	
Project Budget: Amount requested and any other funds expected or planned to be used to fully fund the project	<div></div>
Project Schedule: Project implementation including milestones, equipment and other types of acquisitions	
Describe the benefits of the proposed project to the general public and/or the public transportation system	
MAP OF SERVICE AREA	
Describe AND attach a map of your service area. Services must be provided in Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, Unincorporated Central Contra Costa County)	



July 21, 2016

Mr. John Cunningham
TRANSPAC
Principal Planner
30 Muir Road
Martinez, CA 94553

Dear Mr. Cunningham:

Thank you for this opportunity for Caring Hands to apply for funding as part of the Call for Projects TRANSPAC Measure J Line 20a Funds for Transportation Services for Seniors and People with Disabilities. Caring Hands respectfully submits our application for a grant in the amount of \$50,000 toward general operating funding of Caring Hands for the 2016-2017 fiscal year in order to further enhance the transportation we can provide to homebound seniors.

A grant from TRANSPAC would enable us to continue providing reliable transportation at no cost to more than 200 seniors who participate in Caring Hands and reside within the boundaries of the TRANSPAC region. As a program, Caring Hands provides more than 5,500 one-way rides annually to homebound seniors who are still living independently in their own homes within the TRANSPAC region, so your gift makes a huge impact on our ability to ensure seniors who need a ride receive one.

Attached is our application for funding. Please feel welcome to contact me to request additional information or request clarification.

Caring Hands would be proud to be among the beneficiaries of the funding by TRANSPAC Measure J Line 20a. On behalf of all of the Caring Hands volunteers and the seniors we serve, I greatly appreciate your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Maria".

Maria Amadea
Manager


Enclosures/kb

You may attach additional pages if your responses do not fit in the fields.

TRANSPAC

Transportation Partnership and Cooperation c/o
CC County Dept of Conservation and Dev.
Attn: John Cunningham
30 Muir Road
Martinez, CA 94553

APPLICATION
Call for Projects
TRANSPAC Measure J Line 20a Funds
Additional Transportation Services for
Seniors and People with Disabilities

APPLICATION INFORMATION		
Name of Agency	Caring Hands Volunteer Caregivers Program	
Primary Contact Name	Maria Amadea, Manager	
Street Address	2855 Mitchell Drive, Suite 100	
City, State, Zip	Walnut Creek, CA 94598	
Fax	Phone 925-952-2999	Email Address maria.amadea@johnmuirhealth.com
SIGNATURE		
I certify that the information contained in this application is true and complete to the best of my knowledge.		
Signature of Responsible Party ⁴ 		Date 7/20/2016
Is this a request for continuing or expanding existing service funded by 20a? If the answer is "yes", please provide the date of first disbursement and latest report.	Yes. Caring Hands is requesting continuing support by 20a funding to support the transportation services we provide to seniors in the TRANSPAC cities. Our first disbursement was in April 15, 2013. Our latest report was submitted on March 29, 2016 requesting payment of \$50,000 for rides delivered. Payment was received May 3, 2016. Latest report is attached.	
Service area boundaries	Please see Attachment A.	
Days and hours of operation	Caring Hands provides nearly all of its rides to homebound seniors Monday through Friday during the day and evening hours - 8am-8pm. Some rides are provided on the weekends to take seniors to errands and worship services.	
Estimated Number of trips provided daily and/or monthly	Please see Attachment A.	

⁴ First and second year nongovernmental grantees must have their Board of Directors authorize or approve the grant application. Authority for subsequent grant applications and reporting may be delegated to the agency executive officer.

Number of persons served in Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County)	Please see Attachment A.
DESCRIPTION OF TRANSPORTATION SERVICES FOR WHICH FUNDING IS SOUGHT	
Operations: Description of transportation services for which funding is sought:	
Name and type of service	Please see Attachment A.
Purpose/goal	Please see Attachment A.
Description of service(s) to be provided	Please see Attachment A.
Estimated Number of persons to be served	Please see Attachment A.
Estimated number of monthly trips	Please see Attachment A.
Coordination: Describe any efforts to coordinate services or other resources with other transportation providers or mobility management organizations.	Please see Attachment A.
Description of types of destinations	Please see Attachment A.
Schedule including expected initiation of service and expected duration of services to be provided	July 1, 2016 through June 30, 2018

Proposed budget: TRANSPAC Measure J funds request and any other funds expected or planned to be used in conjunction with Line 20a Funds	Please see Attachment A.
Describe the benefit of the proposed services to the public and or the public transportation system	Please see Attachment A.
Capital Projects: Description of related capital project(s) for which funding is sought:	
Name of Project	n/a
Purpose /Goal of Project	n/a
Project Description: purpose, type, location	n/a
Project Budget: Amount requested and any other funds expected or planned to be used to fully fund the project	n/a
Project Schedule: Project implementation including milestones, equipment and other types of acquisitions	n/a
Describe the benefits of the proposed project to the general public and/or the public transportation system	n/a
MAP OF SERVICE AREA	
<u>Describe AND attach</u> a map of your service area. Services must be provided in Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, Unincorporated Central Contra Costa County)	Please see Attachment A.

Attachment A

Service Area Boundaries:

Caring Hands service area includes ALL areas within TRANSPAC Central Contra Costa County. All information included in this application is specific only to TRANSPAC cities. Our service area transcends the boundaries of TRANSPAC to the east and south as Caring Hands serves TRANSPAC and SWAT-LaMorinda and SWAT - Tri-Valley. Our service stops at the boundary between TRANSPAC and WCCTAC, as we do not serve West Contra Costa County.

Estimated number of trips provided daily and/or monthly:

Caring Hands provides, on average, 460 one-way rides, or 230 "trips" to seniors who reside within the TRANSPAC area each month.

Please note that our Caring Hands' database records the transportation provided by our volunteers as "trips." A "trip" is transportation from the senior's home to the destination and from the destination back to their home.

From July 1, 2015 through June 30, 2016, Caring Hands provided 5,516 one-way rides for seniors who reside within the TRANSPAC area. A detailed report of "trips" (i.e. two-way rides) by month is attached as Attachment B.

Number of persons served in Central Contra Costa County:

Caring Hands served the following number of people by city from July 1, 2015 through June 30, 2016:

Clayton: 5
Concord: 80
Martinez: 22
Pleasant Hill: 22
Walnut Creek: 137
Unincorporated Central Contra Costa County: n/a

See Attachment C.

Attachment A

Name and Type of Service:

Caring Hands provides "free" transportation to seniors over the age of 60, who still live independently, yet need assistance with transportation for them to age in place and remain in their own homes. Currently, the average age of the independent senior we serve is 82 years old. Rides are provided on either a regular, weekly schedule to seniors who participate in our One-to-One match program or on an occasional, "as-needed" basis to those who participate in our Senior Transportation Program.

Purpose/Goal:

The purpose of providing transportation is to allow seniors to age in place, remain in their own homes and maintaining their independence and freedom to continue activities of daily living. By providing transportation, Caring Hands is able to help hundreds of seniors postpone the need to move into costly assisted living or nursing homes due to no longer being able to drive.

Description of services to be provided:

Caring Hands provides door-through-door, wait-at-the-destination transportation services based on the needs of the particular senior who is being driven by a volunteer. The transportation is either provided as an occasional service so a senior in the program may receive a ride to a physician's appointment and back home again. The other transportation services provided are to those seniors who receive a regular, weekly visit from a volunteer who transports them to any number of destinations including but not limited to the doctor, pharmacy, grocery, hairdresser, shopping mall, and church in order to maintain daily living. All transportation services are free of charge.

Estimated number of persons to be served:

Caring Hands will serve at least 266 seniors, over the age of 60, who reside in the TRANSPAC area, and still live independently in their own homes, but no longer drive and need transportation to accomplish their activities of daily living. Program-wide there are currently 386 seniors who receive transportation by Caring Hands volunteers. The 266 seniors who reside in the TRANSPAC area represent 69% of the seniors in our program.

Attachment A

Estimated number of monthly trips:

Caring Hands provides approximately 460 one-way rides each month to seniors within TRANSPAC area. This translates to nearly 5,520 one-way rides per year to seniors within the TRANSPAC area.

Of note, the program serves the greater Contra Costa County beyond the TRANSPAC area and in the same period of July 1, 2015 through June 30, 2016, Caring Hands volunteers provided a total of 7,636 one-way rides and 10,707 hours of service.

Coordination: Describe any efforts to coordinate any efforts to coordinate services or other resources with other transportation providers or mobility management organizations:

Caring Hands coordinates services and resources by having the Manager regularly attend and participate in the monthly Area Agency on Aging – Contra Costa County Senior Mobility Action Council (SMAC) where several other transportation providers participate.

In addition, the Caring Hands social workers collaborate with staff at other non-profit agencies, such as Mobility Matters, Senior Outreach Services, and LaMorinda Spirit Van to best assist our senior population. Collaboration includes, but is not limited to, referring seniors to any of these agencies if it better serves their needs.

Description of types of destinations:

The destinations of the trips include: physician's office; grocery store; pharmacy; hairdresser; dentist; shopping stores such as Target, Walmart, Macy's; exercise classes; restaurants to share a meal; church; bank; professional advisor's office such as attorney, financial planner; and other location as requested by the senior.

Attachment A

Proposed budget: TRANSPAC Measure J funds request and any other funds expected or planned to be used in conjunction with Line 20a funds:

Caring Hands is requesting \$50,000.00 annually in TRANSPAC Measure J Line 20a Funding for the 2016-17 fiscal year.

The seniors who reside within the boundaries of the TRANSPAC area represent 69% of the total population served by Caring Hands. The total Caring Hands operating budget for 2016 is \$530,989. Of that, \$366,382 is the operating budget to run the program within the TRANSPAC area. Our request of \$50,000, annually, in operating funding is toward the cost to provide transportation exclusively to TRANSPAC seniors.

Our other approved or expected funding includes \$30,000 from Contra Costa County Area Agency on Aging; \$30,000 from the John Muir Walnut Creek Auxiliary for Transportation Services; \$10,000 from the Dean & Margaret Leshner Foundation; \$2,000 from Wells Fargo. Additionally, as a community benefit program of John Muir Health, John Muir Health is our fiscal sponsoring agency. Please see Attachment D for Other Funding Sources in addition to any funds provided by John Muir Health, and Attachment E for the program budget.

Describe the benefit of the proposed services to the public and/or the public transportation system:

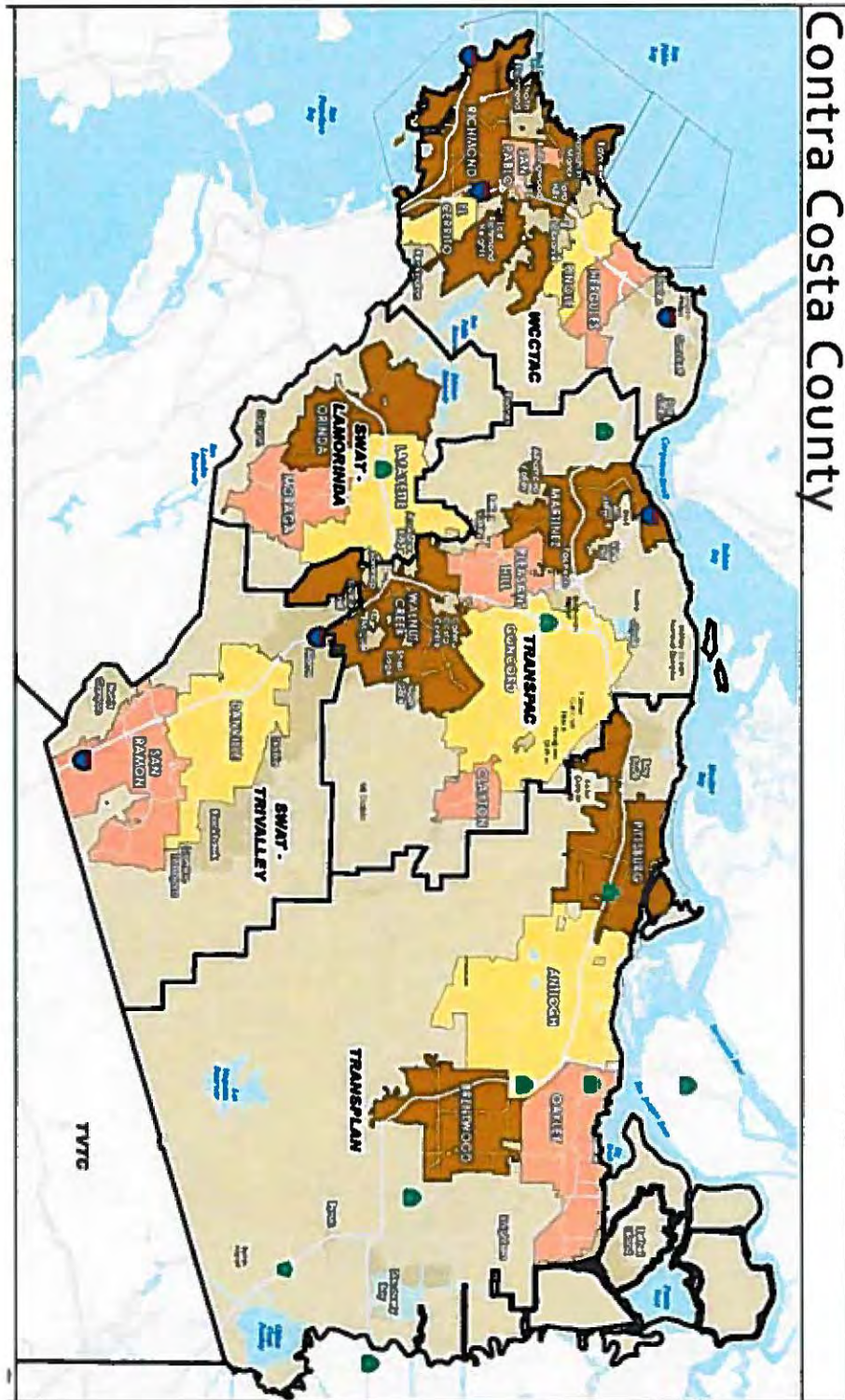
Caring Hands allows 266 seniors who no longer drive to remain independent and continue living in their own homes within TRANSPAC cities. Caring Hands transportation helps these seniors to continue to enjoy the same quality of life as when they could drive and helps them continue activities of daily living. There is a significant positive financial impact for individuals and the community. The transportation Caring Hands provides postpones the need to move into costly assisted living or institutionalized settings. The fact that Caring Hands trips are free, it makes it priceless to the senior & and their family.

Map of service area:

Caring Hands service area includes ALL areas within TRANSPAC Central Contra Costa County - see attached map.

Our service area transcends the boundaries of TRANSPAC to the east and south as Caring Hands serves TRANSPLAN and SWAT-LaMorinda and SWAT - Tri-Valley. Our service stops at the boundary between TRANSPAC and WCCTAC, as we do not serve West Contra Costa County.

TRANSPAC Area Map



ATTACHMENT B

Rides by City

Year with month

num/name: 2015 07-Jul

2015 08-Aug

2015 09-Sep

2015 10-Oct

2015 11-Nov

2015 12-Dec

Job:	Occasional Transportat ion Services Count	Transportat ion with the Senior Count	2015 07- Jul total Count	Occasional Transportat ion Services Count	Transportat ion with the Senior Count	2015 08- Aug total Count	Occasional Transportat ion Services Count	Transportat ion with the Senior Count	2015 09- Sep total Count	Occasional Transportat ion Services Count	Transportat ion with the Senior Count	2015 10- Oct total Count	Occasional Transportat ion Services Count	Transportat ion with the Senior Count	2015 11- Nov total Count	Occasional Transportat ion Services Count	Transportat ion with the Senior Count
Hours record senio	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count	Count
Alamo																	
Antioch	2	26	28	1	28	29	2	25	27	6	22	28	1	18	19		28
Bethel Island											1	1					
Brentwood	6	11	17	4	12	16	2	12	14	1	21	22	7	24	31	3	18
Clayton	2	3	5	1	1	2		2	2	1	1	2	1	1	2		1
Concord	8	69	77	11	68	79	13	71	84	12	89	101	16	76	92	19	80
Danville	1	19	20		24	24		15	15		17	17	1	15	16		18
Diablo																1	
Discovery Bay	2		2	2		2	2		2	2		2					
Lafayette		1	1		1	1		1	1		1	1		3	3		1
Martinez	3	34	37	2	27	29	3	36	39	2	40	42	3	28	31		33
Moraga	1		1		2	2		3	3		3	3		1	1		2
Oakley		6	6		3	3		9	9		5	5	2	7	9	2	13
Orinda	1		1	1		1				1		1					
Pacheco		6	6		3	3		5	5		4	4		5	5		2
Pittsburg	1	5	6	1	4	5	2	7	9	2	4	6	3	7	10	5	4
Pleasant Hill	1	20	21	3	17	20	2	11	13	4	14	18	2	14	16	2	15
San Ramon		5	5		10	10		4	4		4	4		3	3		2
Walnut Creek	27	79	106	19	86	105	20	79	99	33	89	122	25	68	93	25	83
Total	55	284	339	45	286	331	46	280	326	64	315	379	61	270	331	57	300

ATTACHMENT B

[illegible]

ATTACHMENT C

Seniors by City

<i>Volunteer/Senior type:</i> <i>City</i>	Senior - active matched Count	Senior - active occasional service Count	Senior - active waiting to be matched Count	Senior - active waiting to be rematched Count	Senior - Inactive service discontinued Count	<i>total</i> Count
Alamo		1				1
Antioch	8	14		1		23
Bethel Island		1				1
Brentwood	20	14		1		35
Byron	1					1
Clayton	3	2				5
Concord	46	29	1	1	2	80
Danville	10	4			2	16
Diablo		1				1
Discovery Bay	1	3				4
Lafayette	3	1			2	6
Livermore	1					1
Martinez	14	3			3	22
Moraga	8	2			1	11
Oakley	7	4		2		13
Orinda	1	2				3
Pacheco	1	1				2
Pittsburg	3	7		1		11
Pleasant Hill	14	7			1	22
San Jose					1	1
San Ramon	4	3				7
Walnut Creek	54	72		3	7	137
Total	199	171	2	9	19	401

ATTACHMENT D

OTHER FUNDING SOURCES FOR 2016-17

Please document the status of other sources of funds being pursued in support of the project/program.

Source Identify the name of the entity and classify as government (G), foundation (F), corporate (C), individual (I), special events (S), or other (O).	Amount Please indicate the amount requested or, if approved, the amount	Status Indicate whether the funding request is pending (P), declined (D), or approved (A).
1) John Muir Medical Center – Walnut Creek Auxiliary (O)	\$30,000.00	A
2) Contra Costa County – Area Agency on Aging (G)	\$30,000.00	A
3) Dean & Margaret Leshner Foundation (F)	\$10,000.00	A
4) SHARE	\$1,000.00	P
5) Lowell Berry Foundation (F)	\$2,500.00	P
6) Wells Fargo (C)	\$2,000.00	A

2016 Budget Caring Hands Volunteer Caregivers Program

OPERATING EXPENSES

Salaries and Wages and Benefits (Aggregate)

Manager

LCSW (32 hours)

LCSW (36 hours)

Volunteer Coordinator

Department Secretary

<u>Salaries & Wages & Benefits Subtotal</u>	\$	449,933.00
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Operations

Food - Other	\$	13,577.00
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Office and Admin Supplies	\$	2,987.00
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Other Minor Equipment	\$	3,686.00
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Service Maintenance	\$	138.00
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Other Purchased Services	\$	1,723.00
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Rental/ Lease - Building	\$	40,294.00
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Rental/Lease - Equipment	\$	2,234.00
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License and Taxes	\$	95.00
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Outside Training	\$	1,098.00
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Travel and mileage	\$	1,529.00
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Volunteer Recruitment	\$	9,524.00
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Other Direct Expenses	\$	4,171.00
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<u>Operations Subtotal</u>	\$	81,056.00
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<u>Salaries & Wages & Benefits Subtotal</u>	\$	449,933.00
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TOTAL PROGRAM EXPENSES

\$ 530,989.00

TRANSPORTATION SERVICES PROVIDED IN THE TRANSPAC AREA = 69% OF BUDGET

(Based on 63% of seniors in program residing in TRANSPAC area)

PROGRAM EXPENSES FOR TRANSPAC AREA:

\$ 366,382.41



March 29, 2016

Mr. Peter Engel
Program Manager
Contra Costa Transportation Authority
2999 Oak Road
Walnut Creek, CA 94597

Dear Peter:

REL Master Cooperative Agreement No. 20C.01, Amendment No. 3

Thank you for renewing the Caring Hands Volunteer Caregivers Program of \$50,000.00 to fund the transportation we provide seniors who reside in the cities of Clayton, Concord, Martinez, Pleasant Hill and Walnut Creek which represent the TRANSPAC jurisdiction.

In our original application in 2012, we stated, based on historical figures, that we anticipated providing at least 63% of our total program expenses for senior rides in the TRANSPAC cities. We requested \$50,000 of Measure J. Line Item 20A funds to help fund our expenses for the rides provided to TRANSPAC seniors. As you know, the original application was approved and then amended in the fall of 2015 (Amendment No.3) to include transportation delivered through June of 2016.

At this time, I am submitting an invoice for the \$50,000.00 for rides provided during the months of July 2015 through December 2015. During this period, Caring Hands has provided 3,104 free rides to seniors in the TRANSPAC jurisdiction, which represents 71% of the total program rides provided over that same period of time, greater than the estimated 63% of the program rides anticipated at the time of our original application. The actual Caring Hands program expenses for that same period of time (one half of the year) are \$237,755.00. The expenses incurred to provide rides to the TRANSPAC cities' seniors for the same time period are \$168,806.10 or 71% of the total expenses.

Enclosed are the following documents:

- An invoice for rides provided in the months of July 2015 through December 2015 including a detail of the rides to seniors provided for each TRANSPAC city by month.
- A report of total rides provided program wide to show that the TRANSPAC city rides represented 71% of the total program.
- Caring Hands financials for the 2015-2016 year.

I trust I have provided the appropriate documentation. Please call me at 925-941-2155 or email sally.grant@johnmuirhealth.com with any questions. We are very grateful for this grant.

Sincerely,

A handwritten signature in black ink that reads "Sally Grant". The signature is fluid and cursive, with the first name "Sally" being more prominent and the last name "Grant" following in a similar style.

Sally Grant
External Relations, Director

Caring Hands Volunteer Caregivers Program

Rides Provided to Seniors July 1, 2015 through December 31, 2015 in TRANSPAC cities

	Month	Clayton	Concord	Martinez	Pleasant Hill	Walnut Creek	Totals by Month
Transportation with Senior	July	6	134	68	40	158	406
	August	2	132	54	34	172	394
	September	4	138	72	22	158	394
	October	2	174	80	28	176	460
	November	2	138	56	28	136	360
	December	2	158	64	30	162	416
Errands for Seniors	July	0	14	0	0	4	18
	August	0	10	0	0	8	18
	September	0	14	0	0	6	20
	October	0	12	0	0	12	24
	November	0	14	4	0	16	34
	December	0	10	2	0	28	40
Occasional Transportation with Senior	July	4	14	6	2	56	82
	August	2	18	4	6	42	72
	September	0	16	6	4	50	76
	October	2	20	4	8	70	104
	November	2	28	6	4	54	94
	December	0	36	0	4	52	92

Totals by City	28	1080	426	210	1360	Total rides to 3104 TRANSPAC Cities compared to
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**Total rides program-
4378 wide**

Rides to TRANSPAC cities represent 71% of Total Program Rides

Caring Hands Volunteer Caregivers Program**Total One-Way Rides Provided - Program Wide (All Cities)**

	Transportation with Senior	Errands for Seniors	Occasional Transportation Services
July	566	48	112
August	568	52	90
September	558	50	92
October	614	52	128
November	518	48	122
December	586	60	114
Totals	3410	310	658

Total Rides provided program-wide to all seniors in our service area:**4378**

TRANSPAC
Transportation Partnership and Cooperation
A transportation partnership of the cities of Clayton, Concord, Martinez,
Pleasant Hill, Walnut Creek and Contra Costa County

August 24, 2016

Dear Colleagues,

In July of 2014, the cities and county of Central Contra Costa County announced the recruitment of an Executive Director for TRANSPAC after our long-time Executive Director retired after 28 years serving our region. We initiated a recruitment process and you responded expressing your interest in the position.

The TRANSPAC Board decided to wait to appoint a new director as we chose to make some structural changes to our committee, relying on our city staff members to guide our work in the interim. Since that time we have re-structured our committee by exercising a Joint Exercise of Powers Agreement – forming a JPA. Additionally, we have delegated the administration of our required TDM program to the Contra Costa Transportation Authority, where it is now being managed for us by a contract consultant.

The attached job posting describes our current organization and the professional and personal characteristics that the ideal Executive Director should possess. For more information or to discuss this position please contact us at transpacexdir@gmail.com. *The deadline for applications for this position is September 23, 2016. Selected applicants will be invited to be interviewed by the TRANSPAC Board on October 13, 2016, commencing at 9am in the Pleasant Hill Community Room.*

TRANSPAC is one of four regional transportation-planning committees for the Contra Costa Transportation Authority. CCTA is the countywide governing body for Measure J (the 2004 1/2 cent transportation sales tax for projects and programs) as well as state and federal transportation revenues that are allocated to Contra Costa County. CCTA serves as the county's Congestion Management Authority.

TRANSPAC is charged with assessing the transportation needs of the Central Contra Costa region, coordinating the actions of its members, and making policy decisions regarding transportation issues. In addition to managing revenues from Measure J, TRANSPAC also participates in defining and implementing policies, programs, and projects to improve local and regional transportation and air quality.

We would greatly appreciate knowing if you are still interested in being our new executive director.

Sincerely,



Julie Pierce



David Durant

TRANSPAC Executive Director Committee
transpacexdir@gmail.com

TRANSPAC

Transportation Partnership and Cooperation

**A transportation partnership of the cities of Clayton, Concord, Martinez,
Pleasant Hill, Walnut Creek and Contra Costa County**

Inviting Applications for Executive Director of TRANSPAC

Introduction

The cities/county of Central Contra Costa County are pleased to announce the recruitment of an Executive Director for TRANSPAC. This brochure, available to potential applicants and key sources, describes the organization and the professional and personal characteristics that the ideal Executive Director should possess. Interested firms or individuals are invited to learn more about TRANSPAC from its website, www.TRANSPAC.us, or contact transpacexdir@gmail.com.

About the Community and the Organization

TRANSPAC is one of four regional transportation-planning committees in Contra Costa County. Located in Pleasant Hill, California, TRANSPAC serves the residents of and visitors to Contra Costa County. The organization has been serving the residents of Central County since 1987 as a cooperative partnership of the local agencies. TRANSPAC is a Joint Powers Agency.

Contra Costa County's 750 square miles are ideally located in the San Francisco Bay Area. It has a temperate climate and beautiful geographical setting and shares in California's continuing growth. The County is comprised of varied suburban, industrial, agricultural, and port areas. It is the ninth most populous county in California and has one of the fastest growing work forces among Bay Area counties, with growth in its employment base being driven primarily by the need to provide services to an increasing local population. Contra Costa residents enjoy outdoor recreational and cultural amenities, including those available by its proximity to San Francisco and the rest of the greater Bay Area.

TRANSPAC was formed in 1986 and is currently governed by a cooperative agreement adopted in 1990, subsequently amended in 1993. In August 2014, TRANSPAC executed a formal Joint Exercise of Powers Agreement between the following member agencies: the cities of Clayton, Concord, Pleasant Hill, Martinez, Walnut Creek, and Contra Costa County. The TRANSPAC Board is comprised of Council Members and Planning Commissioners from the member agencies. Two TRANSPAC elected members also sit on the Contra Costa Transportation Authority (CCTA) Board.

CCTA is the countywide governing body for Measure J (the 2004 1/2 cent transportation sales tax for projects and programs) as well as state and federal transportation revenues that are allocated to Contra Costa County. CCTA serves as the county's Congestion Management Authority. TRANSPAC serves as the Central County Regional Transportation Policy Committee.

TRANSPAC is charged with assessing the transportation needs of the Central Contra Costa region, coordinating the actions of its members, and making policy decisions regarding transportation issues. In addition to managing revenues from Measure J, TRANSPAC also participates in defining and

implementing policies, programs, and projects to improve local and regional transportation and air quality.

TRANSPAC operates and manages a \$200,000 annual budget. The Executive Director, Treasurer and General Counsel are appointed by and report directly to the Board of Directors. The Administrative Clerk reports to the Executive Director.

TRANSPAC is poised for many important and positive changes and the new Executive Director will lead the organization in these efforts. TRANSPAC is seeking an Executive Director who will assume a top leadership role within the organization and with key stakeholders as well. S/he will be an advocate for transportation improvements and projects that serve the needs of the Central County region.

The Position

The Executive Director is the administrator of major transportation programs and projects in Central Contra Costa County. In cooperation with the TRANSPAC Board of Directors, the Executive Director is responsible for strategic planning and visioning for the agency. This is a part-time position including preparation of two TRANSPAC meeting agendas and attendance at TRANSPAC and multiple other committee meetings per month. The Executive Director should have solid experience in transportation planning, as well as expertise in responding to CEQA documents, traffic studies and other reports. The Executive Director may be a specific person within a firm or individuals.

The Transportation Demand Management program, a required program for compliance with our Measure J Growth Management Program is administered for TRANSPAC by CCTA. The Executive Director will be expected to consult with CCTA management to maximize the efficiency of the TDM operation.

Perhaps most importantly, the Executive Director will lead Central County's role in protecting and possibly enhancing future transportation funding. S/he will be prepared to launch successful funding initiatives such as a new transportation measure to replace or augment the countywide Measure J. TRANSPAC will play a key role in such measures and the Executive Director will have the lead role in ensuring the best outcomes for the organization and the region.

The Ideal Candidate

The ideal candidate will:

- Possess strong transportation planning, program and project delivery experience.
- Be knowledgeable about transportation funding and have financial acumen, business savvy, and strong negotiation skills.
- Present well-researched recommendations to the Board, with excellent rationale, and implement programs and projects effectively and on schedule. In addition, the successful candidate will look at all aspects of an issue and evaluate and offer several alternative solutions when appropriate.
- Be politically astute and able to explain complex subjects succinctly to individuals with varying levels of knowledge regarding transportation projects and issues. In addition, s/he must explain and promote programs and policies to the media and the public in a positive manner.
- Develop, value and foster a team environment that strengthens collaboration and ensures cooperation from an agency-wide perspective.
- Be a hands-on leader who will work to achieve the greatest good for TRANSPAC.
- Have outstanding interpersonal skills to facilitate transportation dialogue with affected stakeholders and exhibit excellent communication skills, including interacting with City Managers and Council members in a professional and sensitive manner.

- Handle multiple projects and possess the ability to track the progress of projects and programs with support of staff.
- Have an understanding of and sensitivity to economic, language, and cultural differences within the area. Experience working in a region similar to Central Contra Costa County is desired.

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be a bachelor's degree from an accredited four year college or university in transportation planning, urban planning, civil engineering, public administration, business administration, or a related field and practical experience. An advanced degree or additional related coursework is strongly preferred. A career of increasingly responsible experience in similar positions or in transportation planning is desired.

Compensation

The competitive compensation package will be based on candidate qualifications. The Executive Director will be a firm or individuals. If a firm, the TRANSPAC Board of Directors reserves the right to determine and remove the firm's assigned employee to this position.

How to Apply

To apply for this outstanding opportunity, please submit a cover letter and complete resume by September 23, 2016 to transpacexdir@gmail.com. Those who applied in 2014 need not submit complete package, but may express their continuing interest and any updated information by that date. Candidate screening will occur following the closing date, with interviews for top candidates to follow on October 13, 2016.

Contact transpacexdir@gmail.com for additional information.

Attn: TRANSPAC Executive Director Recruitment

EXECUTIVE DIRECTOR'S REPORT

July 20, 2016

Senate Transportation and Housing Chief Consultant: June 7, 2016

Ryan Morimune (Assembly Member Bonilla staff) and I met with Randy Chinn to discuss committee amendments and answer any questions about AB 1592 bill. The bill if approved will allow testing at GoMentum Station and Bishop Ranch with vehicles that don't have a steering wheel, brake pedal and an operator.

American Public Transportation Association (APTA): June 7, 2016

Linsey Willis, Peter Engel and I participated in an interview with the APTA leadership group. The group is comprised of members of the APTA future leadership program. The topic of the interview focused on our views on the future of public transit. They had a number of questions about profitability, role of public transit, evolution, new service, new models, and vision over the next 10 years. We answered the questions to the best of our abilities and will wait to see the report.

Moraga: June 7, 2016

Ross Chittenden and I met with Edric Kwan, Commissioner Mike Metcalf and their Interim City Manager. In March, there were several back-to-back storms that produced a lot of rainfall in California. This created a number of storm related damage sites in California, so the Governor declared a state of emergency. The proclamation was signed with Contra Costa County inadvertently being left off the list. The sinkhole in Moraga appeared after the March rain events. It was brought to the attention of the Governor's office, so the Governor's office rescinded the proclamation, added Contra Costa County and the Governor re-signed it. The Town of Moraga staff prepared a damage assessment form (DAF) and sent it to the local assistance office at Caltrans District 4 and they rejected the DAF saying it was a lack of maintenance. Mike Metcalf called for our help because he knows we previously helped Edric when he worked for the City of Richmond and the City of Lafayette when they had sinkholes develop after a series of storms. We took a look at their DAF, made some suggestions and they rewrote the DAF and are in the process of appealing the Caltrans decision with FHWA. FHWA is the ultimate decision maker for emergency relief (ER) funding. The decision has been reversed and the Town of Moraga has been deemed eligible for ER funding.

Senate Transportation & Housing Committee: June 14, 2016

Commissioner Don Tatzin, Linsey Willis and I attended the Senate Transportation & Housing Committee hearing for AB 1665 and AB 1592. AB 1665 was on the consent calendar and I testified for AB 1592. Both were approved unanimously by the committee members. AB 1665 was referred to the Senate Governance and Finance Committee due to a language change and

AB 1592 was referred to the Senate Appropriations Committee because the committee amendments require DMV to look at the safety reports.

American Council of Engineering Companies (ACEC): June 15, 2016

I gave the group an update on both the ongoing projects, as well as, the upcoming projects. They also wanted to hear about the Transportation Expenditure Plan that was adopted by the board on May 18, 2016. After the presentation, they asked a number of questions about both the projects and the expenditure plan.

National Highway Traffic Safety Administration: June 16, 2016

Jack Hall, Linsey Willis and I participated in a teleconference to ask NHTSA Deputy Administrator and his staff what we needed to do to get a waiver for our upcoming EasyMile pilot. They made some great suggestions, and it is possible our pilot may not need a waiver. For example, if we operate at less than 25 mph, we may not be governed by current federal regulations. So we have developed a letter for their review outlining our proposed pilot for the EasyMile. They will review and help us make the necessary adjustments to the letter so we can proceed with our pilot. They also expressed interest in participating with us as we conduct testing. It was a very positive meeting.

Livermore Amador Valley Transit Authority (LAVTA): June 16, 2016

Peter Engel and I met with LAVTA Executive Director Michael Tree and Planning Director Christy Wegener to discuss ways of partnering using the EasyMile shuttle. When we received the \$1 million grant from the Bay Area Air Quality Management District, Supervisor Haggerty wanted “one of those” in Dublin. LAVTA is cutting service and has started to look at technology to help bridge the gap. CCTA has been working on this issue for the past couple of years and are out in front. We are exploring a partnership.

Alta Vista Solutions: June 16, 2016

Alta Vista CEO Mazen Wahbeh and Regional Manager Ed Greutert were looking for innovative partners to use drones for mapping purposes. Depending on the sensors, the drones could map a project site very accurately. They have discussed using their technology with the State, but it appears they were not interested. Because of our reputation of being innovative, CEO Wahbeh decided to give CCTA an opportunity to use their technology if we had a project that could benefit from it. We are exploring using the technology on the Balfour project. Balfour will require importing over 100,000 cubic yards of material. We need to map the existing site and monitor site changes to ensure we are being fairly charged for the material. This would save us a lot of time settling disputes, etc. Ivan is looking into how we would contract for their services.

French Delegation: June 17, 2016

Jack Hall and I met with a number of delegates from various French technology companies. They wanted to know more about our innovation program and get a tour of GoMentum Station. The delegation was led by Trade Advisors from BusinessFrance.

Securing America's Future Energy (SAFE): June 21, 2016

Jack Hall and I talked to Amitai Bin-Nun, Director of Autonomous Vehicle Initiative for Securing America's Future Energy (SAFE). His group is looking into new technologies to reduce the

amount of energy used in moving people, goods and services in the US and diversify the type of energy used in our transportation systems. Amitai was interested in the work that was being conducted at GoMentum Station.

El Cerrito “Transportation Expenditure Plan (TEP)” Talk: June 21, 2016

Hisham Noeimi and I attended the City of El Cerrito’s City Council meeting to present the TEP. Following my presentation, Council Members asked some questions and made some comments. We received unanimous support from the El Cerrito City Council.

Senate Governance and Finance Committee: June 22, 2016

Assembly Member Bonilla provided an opening statement for AB 1665 to the committee. I followed up with a short statement about the necessity of the bill. The bill simply replaced Contra Costa County with the Contra Costa Transportation Authority. AB 210 allowed both Alameda and Contra Costa County to exceed the sales tax cap in both counties by one half of one percent. It also allowed both entities to place a measure on the ballot. In our case, the Authority places the measure on the ballot and not the County. We needed the cleanup language. We received a unanimous vote from the committee. The bill was sent to the Senate floor for a vote.

Google/Waze: June 23, 2016

Peter Engel and I met with Josh Fried, Director of Business Development at Google/Waze. Waze is adding a carpooling application to its popular crowdsourcing navigation application. Nearly 800,000 drivers in the Bay Area use the Wave navigation application. Currently the Waze carpool app is in beta testing using Googlers and employees of other large business campuses in the south bay and peninsula but they have expressed interest in testing for employees in the Bishop Ranch. We are looking to work with Waze carpool team to test the application. We have arranged a meeting with Chris Weeks from Bishop Ranch.

CMA Meeting: June 24, 2016

The CMA Directors met with Steve Heminger to get an update to several initiatives being proposed by MTC. The first was the regional gas tax. It was not polling very well and there has not been any action taken towards moving it forward. The OBAG program has more dollars due to an increase in federal funding. We should be getting more dollars to fund transportation improvement projects. We also reviewed a list of proposed earmarks that could be repurposed for other projects. We have a few earmarks on the list. The proposed earmarks are over 10 years old and in some cases there hasn’t been any movement to build the projects that they are supposed to fund. We have been doing our research on the various earmarks.

Breakfast of Champions Presentation: June 28, 2016

Ross Chittenden made a presentation at the monthly Breakfast of Champions meeting. The Breakfast of Champions is largely made up of consultants and others parties interested in the East Bay. Ross discussed the progress of delivering Measure J, the Authority’s Shared Autonomous Vehicle (SAV) program, and the transportation expenditure plan.

Brentwood “Transportation Expenditure Plan (TEP)” Talk: June 28, 2016

I gave a “TEP” talk to the City of Brentwood’s City Council. They listened to the Transportation Expenditure Plan presentation and asked some questions and made some comments about the

TEP and some of the projects and programs CCTA has underway. We received unanimous support from the Brentwood City Council.

Professor Daniel Okimoto: June 29, 2016

I was invited to dinner at the Professor's house to meet with Masaki Ogata. Ogata san is the Vice Chairman of East Japan Railway Corporation. They provide the high speed rail service for the eastern part of Japan. Lou Thompson who used to work for US DOT Federal Railroad Administration and Lon Hatamiya who was California Secretary of Commerce under Governor Gray Davis also attended the dinner. Ogata san was interested in the progress of the California High Speed Rail program.

East Bay Transportation & Logistics Partnership: June 30, 2016

I was invited to speak at the East Bay Transportation & Logistics Partnership meeting. The audience was comprised of both private and public sector firms. They are focused on the goods movement industry. Linsey Willis attended the meeting with me. The presentation focused on the work of the National Freight Advisory Committee and some of our redefining mobility work. They asked a lot of questions.

eBART New Car Open House: June 30, 2016

Ross Chittenden spoke to the media at the event and a number of CCTA staff attended the unveiling of the new eBART cars that have been shipped to the new eBART maintenance facility in Antioch. There was a lot of interest in the eBART project by the media.

Pinole "Transportation Expenditure Plan (TEP)" Talk: July 5, 2016

I gave a "TEP" talk to the City of Pinole's City Council. They listened to the Transportation Expenditure Plan presentation and asked some questions and made some comments about the TEP and some of the projects and programs CCTA has underway. This was the last City or Town Council meeting. We received unanimous support from all 19 cities and towns in Contra Costa County. Special thanks to Ross Chittenden and Hisham Noeimi for their efforts in making the presentations to the Cities and Towns in Contra Costa County.

Forbes: July 6, 2016

Linsey Willis and I had an interview with Forbes Brand Voice. The interview was about the EasyMile shuttle program. They were interested in the first deployment in North America of this technology and how it could help solve the first and last mile issue. The article should be finished in September.

Contra Costa Taxpayers Association: July 8, 2016

Don Tatzin, Ross Chittenden and I met with representatives from the Contra Costa Taxpayers Association regarding the elements in the transportation expenditure plan. They asked some very good questions about the various funding categories. Ross Chittenden will present at their next meeting. Don Tatzin will join him at the meeting.

New York Times: July 8, 2016

Jack Hall and I interviewed with the New York Times. Mercedes paid for the New York Times to write a piece and produce a video on the future of driving, including safety features in existing

cars, assisted driving and autonomous driving. They recommended that they reach out to CCTA and include GoMentum Station as a part of the story. Linsey Willis will provide them with video footage about GoMentum Station.

14th World Conference on Transport Research (WCTR): July 11, 2016

I was asked to present at the 14th WCTR Conference on Redefining Mobility. There were over 1,000 people from all over the world attending this conference. I was a presenter at their autonomous vehicle/connected vehicle workshop. Tongji University is a partner at GoMentum Station. They are developing their own test facility. They wanted a presentation on our testing program, redefining mobility and the EasyMile shuttle program. The session was well attended and produced many questions from people all over the world.

Walnut Creek Chamber of Commerce, Civic Affairs Committee: July 12, 2016

Ross Chittenden attended the Committee meeting to discuss the proposed Transportation Expenditure Plan (TEP). Jack Weir of Contra Costa Taxpayers Association also discussed the TEP. Charlie Abrams introduced and moderated the discussion. The Committee asked many questions, but did not take a position.

Staff Out-of-State Travel

As reported in May, staff and commissioners attended the Federal Engagement Program in Washington, DC from May 15-18, 2016 for a total expense of \$7,461.25. Chief Financial Officer Randall Carlton attended the Government Finance Officers Association Conference in Toronto, Canada from May 20-25, 2016 for a total expense of \$1,975.05. Director of External Affairs Linsey Willis attended the Advancing Women in Transportation (WTS) International Conference in Austin, Texas from May 16-18, 2016 for a total expense of \$1,655.60.

Staff out-of-state travel reported in the June 15, 2016 Executive Director's Report with a total expense of \$1,400.80 incorrectly listed the Innovations in Transportation and Technology: County Leadership Peer Exchange in Iowa City, Iowa instead of the 2016 Intelligent Transport Systems (ITS) World Congress Board Meeting in Montreal, Canada on May 12, 2016.



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Julie Pierce

Kevin Romick

Don Tatzin

Robert Taylor

Randell H. Iwasaki,
Executive Director

MEMORANDUM

To: Anita Tucci-Smith, TRANSPAC
Lisa Bobadilla, SWAT
Jamar Stamps, TRANSPLAN, TVTC
John Nemeth, WCCTAC
Ellen Clark, LPMC
From: 
Randell H. Iwasaki, Executive Director

Date: August 4, 2016

Re: Items of interest for circulation to the Regional Transportation Planning
Committees (RTPCs)

At its July 20, 2016 special meeting, following review and approval of revised language presented at the meeting, and after making the necessary finding under CEQA that the approval of the Resolutions and Ordinances is not a project or, alternatively, is exempt from environmental review, the Authority unanimously approved the following:

- Resolution 16-40-A, adopting the Authority's final calculation of the appropriations limit for Fiscal Year 2016-17;
- Ordinance 16-02 Adopting the 2016 Transportation Expenditure Plan (TEP);
- Ordinance 16-03 Imposing a Transactions and Use Tax to be Administered by the State Board of Equalization; and
- Resolution 16-41-P Requesting the Board of Supervisors of Contra Costa County to Call and Consolidate an Election Submitting to the Qualified Voters a Ballot Measure Seeking Approval of a One-Half Percent Transactions and Use Tax.

2999 Oak Road
Suite 100
Walnut Creek
CA 94597
PHONE: 925.256.4700
FAX: 925.256.4701
www.ccta.net

Final documents (as revised) will be available at www.keepcontracostamoving.net website in early August.

TRANSPAC Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
2300 Contra Costa Boulevard, Suite 110
Pleasant Hill, CA 94523
(925) 969-0841

July 15, 2016

Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Re: Status Letter for TRANSPAC Meeting – July 14, 2016

Dear Mr. Iwasaki:

At its meeting on July 14, 2016, TRANSPAC took the following actions that may be of interest to the Transportation Authority:

1. Approved distribution of \$10,000 of Program 19a – Additional Bus Service Enhancement funds from the CCCTA's 2016 allocation to the City of Martinez for the maintenance of the Pacheco Transit Hub.
2. Approved appropriation of Measure J Program 20a funds to Contra Costa ARC (\$82,340), City of Walnut Creek (\$137,000), Golden Rain/Rossmoor (\$125,766), Mobility Matters (Volunteer Driver Program) (\$190,000), and Rehabilitation Services of Northern California (\$90,000); requested that CCTA facilitate this action through the appropriate cooperative agreements; directed the TAC to work with Mobility Matters to answer questions about the Mobility Manager proposal and return with a revised application and updated TAC recommendation at a future TRANSPAC meeting; and directed staff to work with the future TRANSPAC Managing Director and grant recipients to refine the 20a program.
3. Received an update on the recruitment for a TRANSPAC Managing Director position.

TRANSPAC hopes that this information is useful to you.

Sincerely,



Ron Leone
TRANSPAC Chair

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Martin Engelmann, Hisham Noeimi, Brad Beck (CCTA)
Jamar I. Stamps, TRANSPLAN; Doug Hardcastle, Chair, TRANSPLAN
Lisa Bobadilla, SWAT; Don Tatzin, Chair, SWAT
John Nemeth, WCCTAC; Janet Abelson, Chair, WCCTAC
Tarienne Grover, CCTA
June Catalano, Diane Miguel (City of Pleasant Hill)