

TRANSPAC
Transportation Partnership and Cooperation

SPECIAL Meeting Notice and Agenda

THURSDAY, OCTOBER 27, 2016

9:00 A.M. to 10:30 A.M.

Pleasant Hill City Hall – Community Room
100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion, or other indication that action will be taken is included on the agenda or attachments thereto.

- 1. CONVENE MEETING / PLEDGE OF ALLEGIANCE / SELF-INTRODUCTIONS**
- 2. PUBLIC COMMENT:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

ACTION ITEM

3. CONSENT AGENDA

- a. Approve October 13, 2016 Meeting Minutes**

ACTION: Approve minutes and/or as revised/determined.

Attachment: October 13, 2016 Minutes

END CONSENT AGENDA

CLOSED SESSION

4. CLOSED SESSION

California Government Code Section 54957: PUBLIC EMPLOYMENT
Title: Managing Director

Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County
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5. **RECONVENE INTO OPEN SESSION; REPORT OUT FROM CLOSED SESSION
CHAIR LEONE**
6. **ADJOURN / NEXT MEETING**

The next meeting is scheduled for November 10, 2016 at 9:00 A.M. in the Community Room at Pleasant Hill City Hall unless otherwise determined.

TRANSPAC Meeting Summary Minutes

MEETING DATE: October 13, 2016

MEMBERS PRESENT: Ron Leone, Concord (Chair); Karen Mitchoff, Contra Costa County (Vice Chair); Sue Noack, Alternate for David Durant, Pleasant Hill, CCTA Representative; Julie Pierce, Clayton, CCTA Representative; Loella Haskew, Walnut Creek; and Mark Ross, Martinez

PLANNING COMMISSIONERS PRESENT: Bob Pickett, Walnut Creek; and Diana Vavrek, Pleasant Hill

STAFF PRESENT: John Cunningham, Contra Costa County; Eric Hu, Pleasant Hill; Ray Kuzbari, Concord; Jeremy Lochirco, Walnut Creek; and Tim Tucker, Martinez

GUESTS/PRESENTERS: Peter Engel, Director of Programs, Contra Costa Transportation Authority (CCTA); and Corinne Dutra-Roberts, Stantec, 511 Contra Costa

MINUTES PREPARED BY: Anita Tucci-Smith

1. Convene Meeting/Pledge of Allegiance/Self Introductions

The meeting was convened at 9:05 A.M. by Chair Ron Leone, who led the Pledge of Allegiance. Self-introductions followed.

2. Public Comment

There was no public comment.

CONSENT AGENDA

3. Approve September 8, 2016 Meeting Minutes

On motion by Director Ross, seconded by Director Noack to adopt the Consent Calendar, as submitted. The motion carried by the following vote:

Ayes: Haskew, Mitchoff, Noack, Pickett, Pierce, Ross, Vavrek, Leone
Noes: None
Abstain: None
Absent: Obringer

END OF CONSENT AGENDA

4. CONTRA COSTA 511 UPDATE

Peter Engel, CCTA Director of Programs, updated the Board on the status of the transition of the 511 Contra Costa Program and the status of current programs, and reported that two TAC members had been recruited from each subregion. John Cunningham and Jeremy Lochirco represented the TRANSPAC TAC and had been helping with the strategic plan process. All actions necessary had been taken to transition the 511 Contra Costa Program into CCTA; the CCTA's agreement with Stantec had been amended and Stantec was now running the program; Corinne Dutra-Roberts, 511 Contra Costa Program Manager, was now a full-time employee, and there were two part-time employees. The program assets had been transferred to Stantec and the 511 Contra Costa office remained at its current location until the lease expired in March 2017. He added that frequency of reporting to TRANSPAC would be at the direction of the TRANSPAC Board and reports could be provided on a regular basis.

Corinne Dutra-Roberts, 511 Contra Costa Program Manager, identified the status of TDM programs which remained unchanged. The current Countywide Commuter Incentive Program was on target with previous years, although the incentive value had been reduced by fifty percent; funds saved in that program would go to another program. The Discover & Go program would introduce residents of Contra Costa County to use bus and BART to go to venues, and that program had closed with success; the Buy-one, Get-one free transit pass program worked as it had in the past; the SchoolPool program for bus passes through Tri Delta Transit and County Connection had just closed, and this year had increased tickets to households from two to three to be consistent with SWAT; the Summer Bike Challenge had been expanded this year to Martinez and Brentwood, and would be expanded next year to Oakley and Walnut Creek where people could bicycle from one city to the next.

With respect to the status of the Safe Transportation for Children Programs, Ms. Dutra-Roberts reported that a Facebook page had been created to allow access by parents and principals, who could then advise children in an inexpensive way. In addition, the Mr. Beeps program for K-2 was working well, as was the Heads Up! Program for Grades 3-5, the Bike Smart program for Grades 6-8, and the Road Ready program for Grades 9 to 12. She added that they were still on target to meet all Compliance Checklists.

Mr. Engel reported that they were still working through the TAC subgroup and would then proceed to the full TAC to identify the need in each region, working with Transportation Network Companies (TNCs) such as Uber and Lyft to help subsidize the trip; collaboration with the private sector to get added value; considering shared mobility, car programs, and the like; and looking for an app where all the information might be available.

Mr. Engel added with respect to the Countywide Commuter Incentive Program and the reduction of the incentive from \$50 to \$25, that there was now technology to verify the use of the incentive and the desire to tie the incentive program into one application that would be monitored to ensure that the programs were working.

Director Ross suggested that if the Bay Area Air Quality Management District (BAAQMD) was asked to start the Spare the Air season on May 11 could be a good kick-off to 511 day.

Ms. Dutra-Roberts noted that Bike to Work Day was on May 11 next year.

5. REQUEST FOR SUPPORT OF A MARSH CREEK CORRIDOR MULTI-USE TRAIL CONCEPT

John Cunningham advised that the Marsh Creek Trail was a trail concept along the Marsh Creek corridor similar to the Iron Horse Trail and the Canal Trail, that would provide a new major non-motorized east-west thoroughfare to expand commuting and recreational opportunities and connect Concord and Clayton throughout East County to Oakley; a concept that had started eighteen months ago with the Habitat Conservancy. The Habitat Conservancy had adopted a resolution similar to the resolution presented to the TRANSPAC Board for consideration, and had contributed \$25,000 for a feasibility study. He requested approval of the resolution to identify broad base support for the concept and be able to pursue grants for the development of the trail.

Director Pierce commented that the concept was a safety project as much as it was a project for bikes. She encouraged support to proceed with the feasibility of the concept.

On motion by Director Pierce, seconded by Director Haskew to adopt Resolution 2016-1 in support of the concept of a Marsh Creek Corridor Multi-Use Trail that connects the Delta to Mount Diablo and neighboring communities. The motion carried by the following vote:

Ayes:	Haskew, Mitchoff, Noack, Pickett, Pierce, Ross, Vavrek, Leone
Noes:	None
Abstain:	None
Absent:	Obringer

6. TRANSPAC CCTA Representative Reports: Reports on the October 2016 CCTA Administration and Projects Committee (Member Pierce), Planning Committee (Member Durant), and the CCTA Board meeting (Members Pierce and Durant).

There was nothing to report at this time.

7. CCTA Executive Director's Report Regarding Authority Actions/Discussion Items

CCTA Executive Director Randell H. Iwasaki's Report dated September 21, 2016 had been included in the Board packet.

8. TAC Oral Reports by Jurisdiction

There were no reports.

9. Agency and Committee Reports

The available reports had been included in the Board packet.

10. For the Good of the Order

There were no comments.

11. Closed Session

Chair Leone adjourned into closed session at 9:30 A.M. pursuant to California Government Code Section 54957; Public Employment, Title: Managing Director.

12. Reconvene into Open Session: Report Out from Closed Session – Chair Leone

The meeting reconvened into open session at 11:38 A.M. The Board reported that five candidates had been interviewed. A short list of two candidates would be re-interviewed by the TRANSPAC Board and the TRANSPAC TAC at a special meeting scheduled for Thursday, October 27, 2016 at 9:00 A.M.

13. Adjournment

The meeting was adjourned at 11:40 A.M. The next meeting of the Board is a special meeting scheduled for October 27, 2016 at 9:00 A.M. in the City of Pleasant Hill Community Room, and thereafter to November 10, 2016 at 9:00 A.M. in the City of Pleasant Hill Community Room, unless otherwise determined.