

TRANSPAC

Transportation Partnership and Cooperation Meeting Notice and Agenda

THURSDAY, MAY 11, 2017

9:00 A.M. to 11:00 A.M.

Pleasant Hill City Hall – Community Room
100 Gregory Lane, Pleasant Hill

TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion, or other indication that action will be taken is included on the agenda or attachments thereto.

- 1. CONVENE MEETING / PLEDGE OF ALLEGIANCE / SELF-INTRODUCTIONS**
- 2. PUBLIC COMMENT:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

ACTION ITEMS

3. CONSENT AGENDA

- a. Minutes of the April 13, 2017 Meeting**

ACTION RECOMMENDATION: Approve minutes.

Attachment: Minutes of the April 13, 2017 meeting

END CONSENT AGENDA

- 4. CCTA COORDINATED CALL FOR PROJECTS – MEASURE J TLC PROGRAM.**
The CCTA Coordinated Call for Projects (CFP) includes funding available through three programs: One Bay Area Grant (OBAG 2), Measure J Transportation for Livable Communities (TLC), and Measure J Pedestrian, Bicycle and Trail Facilities (PBTF). Applications for this CFP were due to the CCTA on December 9, 2016. The overall countywide funds available total about \$91.5 million and include multiple program and subregional categories. The TRANSPAC formula share of the Measure J TLC program is \$9.985 million. The TRANSPAC formula share of the Safe Routes to School (SRTS), a subcomponent of the OBAG 2 funds program is \$1.077 million of federal Congestion Mitigation and Air Quality (CMAQ) funds.

The TRANSPAC Board approved a program on April 13, 2017 that fully utilized the available SRTS funds and approved \$9,247,000 of Measure J TLC to projects with a reserve of \$738,000 also identified. The unused reserve funds are due to the success of a Central County project to secure a high ranking for a competitive CCTA Coordinated CFP source. The TRANSPAC Board requested the TRANSPAC TAC to review the identified Measure J TLC reserve and provide a programming recommendation. The range of options that had been discussed to date included identifying additional projects and / or maintain a Measure J TLC reserve (i.e. for a new yet to be determined project or a cost overrun on an existing project). The TRANSPAC TAC recommendation includes programming for projects (or components of projects) that were submitted for the regionally competitive Measure J PBTF funds, but that were not ranked high enough to receive funding. The projects proposed to receive funding were all submitted for the Coordinated CFP and will fund projects through the construction phase. The projects include sidewalk and bicycle improvements and gap closures. Utilizing all the programming capacity was discussed and the TRANSPAC TAC consensus was that local agencies would be required to identify additional local funds in the event of higher than anticipated project costs. The projects proposed for Clayton and Martinez are proposed to receive the amount of funds requested from the PBTF program. The projects proposed for Concord, Pleasant Hill and Walnut Creek are proposed to receive programming to fund a portion of the PBTF project application scope. Staff continues to monitor the programming actions in the Coordinated CFP process that may impact the TRANSPAC program. The CCTA is scheduled to approve the final funding programs for this CFP in June 2017.

ACTION RECOMMENDATION: Approve revisions to the TRANSPAC Measure J TLC program to replace the \$738,000 program reserve with an additional five (5) projects.

Attachments:

- CCTA Coordinated CFP Schedule
- TRANSPAC CCTA Coordinated CFP Program approved on April 13, 2017
- Proposed Revisions to the TRANSPAC CCTA Coordinate CFP Measure J TLC Program
- CCTA Memo – Recommendations for Second Cycle PBTF Funding dated April 5, 2017
- Additional information about the CCTA Coordinated Call for Projects is available at: <http://www.ccta.net/resources/detail/18/1>

5. **STRATEGIC PLAN FOR THE 511 CONTRA COSTA PROGRAM SCOPE OF WORK.** CCTA in cooperation with the 511 Contra Costa TDM programs of SWAT and WCCTAC is proposing to prepare a strategic plan regarding the 511 Contra Costa Program. The scope of work includes tasks to review and evaluate the existing program, and evaluate existing and potential new TDM programs. The TRANSPAC TAC recommended approval of the proposed draft scope of work.

ACTION RECOMMENDATION: Approve the draft scope of work for the Strategic Plan for the 511 Contra Costa Program.

Attachment: Strategic Plan for the 511 Contra Costa Program Draft Scope of Work

6. **DRAFT TRANSPAC BUDGET AND WORKPLAN FOR 2017/2018.** The TRANSPAC Joint Exercise of Powers Agreement (JPA) specifies that TRANSPAC shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay. The TRANSPAC Board reviewed the Draft FY 2017/2018 TRANSPAC Budget material on April 13, 2017. Through the review of the budget, the projection of a carryover balance of about \$200,000 of funds has been identified. The TRANSPAC Board discussed possible options for the use of the carryover balance, including identifying a reserve or using the funds for studies or projects. Further discussion included the use of the funds for one time purposes and/or projects that may need ongoing funding. Potential items to fund included study or plan development to support future funding requests in Central County for items such as first/last mile connections, arterials, and/or connectivity. The Board also discussed the timing of possible opportunities and the relation to the infusion of transportation funding that will be available with the recent passage of SB-1. The TRANSPAC Board requested the TRANSPAC TAC provide a recommendation for the projected carryover balance.

The TRANSPAC TAC discussed the anticipated carryover and the role of TRANSPAC. There were specific concepts proposed, such as a study for Central County Routes of Regional Significance and bicycle / pedestrian routes with a focus on interjurisdictional routes and routes that traverse major thoroughfares (i.e. I-680 or SR242). It was noted that each local agency has shortfalls regarding implementing local CIPs and that the funds provided for annual TRANSPAC contributions can be used for those needs. There was no consensus for a specific project or study to be completed with the anticipated carryover funds. There was also discussion regarding the structure of the budget and the need to specifically identify any reserve and its purpose. Without a project with broad consensus support, the TRANSPAC TAC recommends that the funds would be better used at the local level and that the carryover funds be credited against FY 2017/2018 membership dues. The TRANSPAC TAC also discussed a potential scenario where additional contributions may be requested to fund a specific study or plan need identified at a future time. It is recommended that the TRANSPAC Board continue the review of and provide comments on the Draft TRANSPAC budget and work plan for FY 2017/2018. This item will be brought back to the TRANSPAC Board for final approval at the June meeting, prior to the start of the next fiscal year.

Attachments:

- 2016/2017 TRANSPAC Budget approved on May 12, 2016
- Draft 2017/2018 TRANSPAC Budget
- Draft 2017/2018 TRANSPAC Workplan

7. **TRANSPAC FINANCIAL REPORTS.** This report contains a summary of the amount of funds held, receipts and expenses of TRANSPAC for FY 2016-17 for the period ended March 31, 2017. The TRANSPAC Bylaws call for the reporting of this financial information on a quarterly basis.

Attachment: TRANSPAC Quarterly Financial Report for Period ending March 31, 2017

8. **CONCORD BART STATION BICYCLE PARKING STATION.** At its meeting on March 9, 2017, the TRANSPAC Board approved supplemental programming of \$900,000 of Measure J Line 10001-02 funds for the Electronic Bicycle Facilities – Central County BART Stations Project for a total project grant of \$1,805,000. The CCTA Board approved the item on March 15, 2017. About \$700,000 of these funds will be used for a new secure bicycle parking station facilities at the Concord BART Station (110 bike spaces). This item was further discussed at the March and April TRANSPAC TAC meetings including the topic of the consideration for including additional bike related services such as retail and repair services, the option for participation by a local nonprofit bicycle organization, facility design, and requirements for operations on BART facilities (i.e. staffing and insurance). Staff will provide a status report on this item.

Attachment: Concord BART Station Bike Locker Location Map

9. **TRANSPAC CCTA REPRESENTATIVE REPORTS.** Reports on May 2017 CCTA Administration and Projects Committee and Planning Committee, and the April 2017 CCTA Board Meeting.
10. **CCTA EXECUTIVE DIRECTOR'S REPORT REGARDING AUTHORITY ACTIONS/DISCUSSION ITEMS**

Attachment: CCTA Executive Director Randell H. Iwasaki's Report dated April 19, 2017.

11. **ITEMS APPROVED BY THE AUTHORITY FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES (RTPCs) AND RELATED ITEMS OF INTEREST**

Attachment: Letter to RTPCs from Randell H. Iwasaki dated April 24, 2017 for the April 19, 2017 Board meeting.

12. **TAC ORAL REPORTS BY JURISDICTION:** Reports from Concord, Clayton, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County, if available.

- TRANSPAC – Status Letter dated April 14, 2017
- TRANSPLAN – April meeting cancelled
- SWAT – Meeting Summary Report dated April 12, 2017
- WCCTAC – Board Meeting Summary dated April 3, 2017
- **County Connection Fixed Route Monthly Report:** <http://countyconnection.com/wp-content/uploads/2017/05/8a.pdf>
- **County Connection Link Monthly Report:** <http://countyconnection.com/wp-content/uploads/2017/04/6b.pdf>
- **CCTA Project Status Report** may be downloaded at: <http://ccta.net/uploads/58b5d3dd827b2.pdf>
- The **CCTA Board** agenda for the May 17, 2017 meeting has not yet been posted.
- The **CCTA Administration & Projects Committee (APC)** scheduled for May 4, 2017 has been cancelled.

- The **CCTA Planning Committee (PC)** agenda for the May 3, 2017 meeting may be downloaded at:
http://ccta.granicus.com/GeneratedAgendaViewer.php?view_id=1&clip_id=336
- The **CCTA Calendar** for Apr/May/Jun/Jul 2017 may be downloaded at:
http://ccta.granicus.com/MetaViewer.php?view_id=1&clip_id=331&meta_id=28131

13. AGENCY AND COMMITTEE REPORTS, IF AVAILABLE

14. FOR THE GOOD OF THE ORDER

15. ADJOURN / NEXT MEETING

The next meeting is scheduled for June 8, 2017 at 9:00 A.M. in the Community Room at Pleasant Hill City Hall unless otherwise determined.

TRANSPAC Meeting Summary Minutes

MEETING DATE: April 13, 2017

MEMBERS PRESENT: Julie Pierce, Clayton (Vice Chair/CCTA Representative); Loella Haskew, Walnut Creek, CCTA Representative; Ron Leone, Concord; Sue Noack, Pleasant Hill; and Mark Ross, Martinez

PLANNING COMMISSIONERS PRESENT: John Mercurio, Concord; and Bob Pickett, Walnut Creek

STAFF PRESENT: Eric Hu, Pleasant Hill; Ray Kuzbari, Concord; Robert Sarmiento, Contra Costa County; Andy Smith, Walnut Creek; Tim Tucker, Martinez; and Matt Todd, TRANSPAC Managing Director

GUESTS/PRESENTERS: Carlyn Obringer, Concord Councilmember

MINUTES PREPARED BY: Anita Tucci-Smith, TRANSPAC Clerk

1. Convene Meeting/Pledge of Allegiance/Self Introductions

The meeting was convened at 9:00 A.M. by Vice Chair Julie Pierce, who led the Pledge of Allegiance. Self-introductions followed.

2. Public Comment

There were no comments from the public.

CONSENT AGENDA

3. Approve March 9, 2017 Minutes

On motion by Director Noack, seconded by Director Ross to adopt the Consent Calendar, as submitted. The motion was adopted by unanimous vote of the members present, unless otherwise noted.

END CONSENT AGENDA

- 4. CCTA Coordinated Call for Projects.** The CCTA released the Coordinated Call for Projects (CFP) on September 23, 2016. The CCTA Coordinated Call for Projects includes funding available through three programs: One Bay Area Grant (OBAG 2), Measure J Transportation for Livable Communities (TLC), and Measure J Pedestrian, Bicycle and Trail Facilities (PBTF). Applications for this CFP were due to the CCTA on December 9, 2016. The overall countywide funds available total about \$91.5 million and include multiple program and subregional categories.

The TRANSPAC formula share of the Measure J TLC program is \$9.985 million. The TRANSPAC formula share of the Safe Routes to School (SRTS), a subcomponent of the OBAG 2 funds program is \$1.077 million of federal Congestion Mitigation and Air Quality (CMAQ) funds. The CCTA requested TRANSPAC provide program recommendations for the TRANSPAC formula shares of the Measure J TLC and the SRTS funding programs by March 31, 2017. The TRANSPAC Board approved a program of projects at the March 9, 2017 meeting and staff had submitted the program to CCTA. The approved program included contingencies regarding programming from other RTPCs and the projects recommended for countywide competitive Measure J programs. Staff continues to monitor the programming actions in the Coordinated CFP process that may impact the TRANSPAC program contingencies and additional information may be available at the meeting. The CCTA is scheduled to approve the final funding programs for this CFP in June 2017.

TRANSPAC Managing Director Matt Todd reported that the Board had approved the Coordinated CFP Program with specified contingencies, which he highlighted. The contingencies included adjustments to the Concord projects that consolidated scopes into common projects; SWAT had approved its portion of the Iron Horse Trail Corridor Study for a fully funded project; and the Pleasant Hill Contra Costa Boulevard project had requested \$1 million of PBTF funds and had been ranked third on the PBTF program list. With the Pleasant Hill sponsored project receiving PBTF funds, the Pleasant Hill project programming recommendation was adjusted to reflect the new programming. TRANSPAC also had additional funds available to program now, and the revised program included fully funding the East Downtown Concord PDA Access and Safe Routes to Transit and the Walnut Creek TDM Strategy project moved from Tier 2 to Tier 1. With these revisions, there remained \$738,000 shown as TRANSPAC TLC Reserve in line with the Board's desire to have some reserve for any future priority.

Mr. Todd added that the TAC had discussed considering other smaller projects for any funds that might become available. He requested that the Board approve the revised program and asked the level of reserve desired or whether other projects should be considered.

On motion by Director Noack, seconded by Director Haskew to approve the revised CCTA Coordinated Call for Projects. The motion was adopted by unanimous vote of the members present, unless otherwise noted.

With respect to the reserve, there was a suggestion for a \$500,000 reserve. The Board recommended that the TAC determine whether any of the projects under discussion could qualify, and also recommended that the TC consider and make a recommendation for how to deal with the reserve.

- 5. TRANSPAC Joint Exercise of Power Agreement Amendment.** The TRANSPAC Joint Exercise of Powers Agreement (JPA) specifies that the TRANSPAC Board is made up of six members (five appointed City Council Members and one appointed County Supervisor of the six TRANSPAC local agencies) and six ex-officio members (planning commissioners appointed by the respective city/county of the six TRANSPAC local agencies).

The JPA specifies that ex-officio members are not entitled to vote and shall not be counted towards a quorum. At the time of the approval, the language included in the JPA was intended to facilitate a future administrative scenario with the TRANSPAC operating as a member of CalPERS, a scenario that did not allow for non-elected officials to serve on the TRANSPAC Board. Based on the current TRANSPAC operating conditions, the Board can consider revisions to the JPA which would improve the participation of the ex-officio Boardmembers. Upon approval of any revisions to the JPA by a majority of the TRANSPAC Board, a revised JPA would then be forwarded to the six member agencies for consideration, requiring approval by two thirds of the member agencies.

Mr. Todd expressed his understanding that there was a long history of participation by planning commissioners and elected officials on TRANSPAC, and in the past there may have been certain items voted on by elected officials that were not voted on by planning commissioners, such as the appointments to the CCTA. He explained that the Board was expecting to become a CalPERS agency and as a result of that requirement, it was determined that planning commissioners were not allowed to be voting members of TRANSPAC, and had been included as ex-officio members without voting privileges in the approved JPA. Since the JPA had been approved, TRANSPAC ultimately did not become a member of CalPERS. He asked the Board if it wanted to consider revisions to the JPA given that CalPERS membership was no longer an issue, and explained revisions to the JPA clauses that could be considered to allow planning commissioners to once again get a vote on certain Board actions.

Director Haskew expressed some concern with such a change given that of the six entities there were only three regular attending planning commissioners. As a result, any vote would be a little less even.

Vice Chair Pierce commented that the planning commissioner from Clayton had not been attending meetings because there was no vote for planning commissioners. She noted that prior to the formation of the JPA, there had been more participation by planning commissioners since they had been allowed to vote.

Director Ross stated that the quorum should be determined by the elected officials only and that ex-officios might be considered as special status given that some jurisdictions were represented and some were not.

John Mercurio agreed that some planning commissioners had not attended given that they had not been allowed to vote, although in his opinion it was an honor to attend TRANSPAC meetings to learn something which made him a better planning commissioner. He stated that planning commissioners had offered good input and he suggested that all planning commissioners be encouraged to attend.

Bob Pickett concurred and explained that he had attended to be part of the process, although it was most appropriate that the voting members be the elected officials given the higher level of accountability and transparency.

Mr. Pickett had no problem not having the power to vote as long as he had an opportunity to express his opinion. He added that it was difficult for many to take three hours out of the work day to attend.

Carlyn Obringer understood the sense of accountability but emphasized that planning commissioners had no orientation and it took some time to learn what was going on. She suggested there would be more buy-in if planning commissioners understood that their opinion was valued.

The Board acknowledged a lack of training and suggested that the Managing Director offer an annual orientation.

Director Ross acknowledged the importance of having planning commissioners present, although he was concerned with the cost of TRANSPAC TAC staff, for instance, being present. He suggested that the issue of who should be present should be discussed given that the local agency staff, for instance, had so many other responsibilities vying for their time.

Director Leone suggested that staff consider what the other RTPCs were doing before making a determination.

Robert Sarmiento noted that the TRANSPLAN Committee was the only RTPC that allowed planning commissioners to vote; planning commissioners did not attend SWAT or WCCTAC meetings. He added that the TRANSPLAN Committee met in the evening to accommodate planning commissioners.

By consensus, the Board determined to defer consideration of amending the Board's voting procedures at this time while making an effort to ensure that planning commissioner opinions and thoughts were encouraged to be expressed.

Director Leone questioned the need for the bylaws and suggested they could, if not already, be incorporated into the JPA. He did not know if the bylaws served much of a purpose, and suggested it would be easier to work with one document rather than two. He also suggested the requirements for CCTA representatives, located in CCTA agency documents, be incorporated into the TRANSPAC documents.

The Board directed the Managing Director to look at the bylaws to see if there was anything in the bylaws that had not been included in the JPA.

Mr. Todd explained that was one of the projects for the coming year. He also noted that the process for selecting CCTA representatives had been incorporated into the CCTA Administrative Code, and could be incorporated into the TRANSPAC JPA by reference.

Director Noack suggested changing the bylaws to policy and procedures as opposed to bylaws.

6. **Draft TRANSPAC Budget and Workplan for 2017/2018.** The TRANSPAC Joint Exercise of Powers Agreement (JPA) specifies that TRANSPAC shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay. It is proposed that the TRANSPAC Board review and comment on the Draft TRANSPAC Budget and Workplan for FY 2017/2018. The material will be brought back to the TRANSPAC Board for final approval at a future meeting, prior to the start of the next fiscal year.

Mr. Todd referred to the Draft Budget for 2017/18 and noted that the JPA specified starting work on the budget in April and to have an approved budget by the end of June.

Mr. Todd identified the total proposed new budget at \$230,000, and noted the difference between the 2016/2017 and 2017/2018 budgets with possible upgrades to the website; a legal service contingency of \$5,000 (to be used as needed); a placeholder for an audit as called for in the bylaws that he estimated would cost \$6,000; and referred to the history and past expenses related to the maintenance cost of the Martinez Park and Ride lot. The total of those four line items added up to \$25,000; the difference between last year's and this year's proposed budget. The contingency line last year was 2 percent which he had proposed 5 percent for FY 2017/2018. The allocation formula in the JPA called for a 50 percent distribution equally split, with 50 percent the percentage of Measure J funding, with contributions ranging from \$25,000 to \$60,000.

Mr. Todd reported that the Draft Workplan for the upcoming year focused on a combination of routine, governance, and ministerial items along with specific projects, programs, and policies. One of the items that was coming up was the Action Plan. An Action Plan was in place that had been approved two years ago which fed into the CTP, which the CCTA was currently working to get approved by the end of the year. He suggested the current Action Plan could be used for approving the CTP in 2017. Based on the last TAC meeting, he reported there might be a need to approve the current plan, although the CEQA reform might require revisions to the Action Plan in order to bring it into compliance with SB 743 which would be accomplished in the next update of the Action Plan.

For the non-routine items, Mr. Todd referred to Measure J programming and other types of actions, such as the need for another programming recommendation for Measure J Line 19a and Line 20a funds, which would be addressed later in the upcoming fiscal year. RM3 would also have to be monitored since it would likely go to the ballot in the next year, and the TEP (Measure X) might also need to be reconsidered. With respect to projects, he referred to the I-680/SR-4 Interchange Improvements Project, Phase 3.

Director Pierce gave an update on the I-680/SR-4 Interchange Improvements Project, Phase 3, and reported that the newly adopted SB-1 included \$60 million in SHOPP funds for the Grayson Creek Bridge to get the SR4 Phase 3 project done, which would fully fund the project; including three lanes from Morello Avenue all the way to SR-242. The next phase of the I-680/SR-4 Interchange project could then be pursued.

Mr. Todd explained that the TAC had discussed the institution of quarterly or semi-annual reports on projects in the region to monitor all of the key projects.

Mr. Todd stated he had also included topics related to the JPA and bylaws in the proposed workplan, and noted the need to lay out some basic administrative guidelines, along with an annual audit and potential changes to the website.

Director Pierce noted that part of the cost of an audit would require extra work from the City of Pleasant Hill to provide the necessary information, and suggested a TRANSPAC audit could potentially be synchronized with Pleasant Hill's audit.

The Board directed Mr. Todd to discuss the audit with City of Pleasant Hill staff to determine how an audit could be done in conjunction with an audit for the City of Pleasant Hill.

Mr. Todd also reported that based on projections of expenses through the budget year and the balance of funds held, there would be a balance of funds from the 2016/2017 budget at the end of the year in the \$200,000 range. With a balance of funds, he noted that the Board had options to consider with a balance of funds including being used as a one-time expense that could better position Central County for future funding opportunities or apply those funds towards future years member contributions or a reserve.

With the new funding from SB-1, Vice Chair Pierce recommended some kind of coordinated planning between all the jurisdictions, such as synchronizing arterials from jurisdiction to jurisdiction, or spending money on planning to position themselves for a project for Central County. She suggested the TAC be asked to consider a way to serve all the jurisdictions well and make the commute through the County more efficient.

In response to Board comments desirous for a reserve, or for the use of the funds to cover the legal contingency of \$5,000 and other contingencies, Mr. Todd explained that the budget had been put together without considering a rollover of unexpended funds. With respect to the new SB-1 state money, he explained that over \$5 million was expected annually for streets and roads.

Director Haskew asked if there would be opportunities for smaller projects, and Vice Chair Pierce noted prior discussions of supporting local transit possibilities, such as senior transit, which would have to be discussed in addition to considering some physical construction projects that might be possible, with the understanding that there was not a steady source of funds, which was why she suggested using the funding for planning study without ongoing operation costs, with direction to the TAC to discuss that possibility.

Director Noack wanted to see the actuals from this year in comparison with the budget for next year.

By consensus, the Board directed that the budget be carried forward to the next meeting, with the carryover to be referred to the TAC for suggestions that would be returned to the Board for discussion.

- 7. The Road Repair and Accountability Act of 2017 (SB-1).** SB 1 (Beall) was announced on March 29, 2017 and will provide \$52 billion over ten years for the state and local transportation network.

A Constitutional Amendment protecting the funds from being used for other purposes is anticipated to be introduced (SCA-2). The two bills provide a transportation proposal that included inclusive of reforms oversight, creation of an advanced mitigation program, and increased revenues through a combination of revenue sources to support maintenance and infrastructure investment. The legislation also includes \$1.5 billion of funding annually for maintenance and rehabilitation of local streets and roads. CCTA is anticipated to review this legislation at its April 6, 2017 Administration and Projects Committee.

Mr. Todd distributed a handout with information for SB-1 fund distributions that had been approved by the Legislature on April 6, 2017. SB-1, the Road Repair and Accountability Act of 2017 was expected to generate \$52.4 billion over the next ten years, and included a provision to index the revenue to keep up with inflation. Over half of the funds were for Local Street and Road Maintenance and highway management. The Local Street and Road Maintenance would include \$15 billion over the next ten years. He referred to the multiple sources used for the funds and the Constitutional Amendment that would include protective clauses to keep the money for transportation and isolate those funds from the General Fund. The Constitutional Amendment would be included on the November 2018 ballot. Referring to the tables of funding by County, he identified the Contra Costa table and the projections of funding by city.

On the discussion of SB-1 and the 12 cent increase in gas tax among other provisions of the measure, Vice Chair Pierce noted that the gas tax increase merely replaced the gas tax that had previously been taken away. She characterized the fees as user fees and suggested it was a start to what was needed.

Director Ross commented that the price of asphalt and services would rise and he suggested there should be some effort to pool resources to get the best price and availability of materials, and Vice Chair Pierce suggested that should be agendaized for the CCTA Board for discussion.

Director Ross also suggested SB-1 would cause an increase in the purchase of electric vehicles and prompt the need for more charging stations.

Director Noack noted that part of the issue was how the charging stations were managed and there were issues other than the need for more charging stations.

8. Agenda Notice Posting. Staff will report on how the agenda material for TRANSPAC is being posted to comply with the Brown Act.

As discussed by the Board at its last meeting, Mr. Todd updated the Board on the publicly noticed agendas for Board and TAC meetings, reported that the main posting was at Pleasant Hill City Hall at the main bulletin board as well as on the transpac.us website, as well as now being physically posted by the applicable jurisdictions. With respect to posting at the official TRANSPAC address, which was the Gray Bowen Scott commercial office, he reported that at this point the lease prohibited the posting of anything on windows or doors, although agendas had been placed in a binder at the front desk.

After discussion, Mr. Todd noted he would continue discussions with the property manager. He added that efforts to get agendas posted on the websites of the individual jurisdictions was ongoing.

9. TRANSPAC CCTA Representative Reports. Reports on April 2017 CCTA Administration and Projects Committee and Planning Committee, and the March 2017 CCTA Board Meeting.

Director Haskew reported on the last meeting of the Planning Committee which had seen a draft of the new Plan Bay Area; and the Congestion Management budget, which had been reduced by 21 percent from last year given that the TEP was no longer being discussed, had been presented; approval of the CTP based on the 2013 methodology which had previously been discussed had been recommended; available comments on the CTP EIR had been reviewed; and approval of the public works contracts for the planning services had been recommended.

Vice Chair Pierce reported on the last APC meeting and the groundbreaking for the Balfour Road Interchange project; right of way services approved for SR-4 West and the completion of landscaping projects; Farm Bureau Road also got SRTS money; received a legislative update before the approval of SB-1; authorized the issuance of up to \$100 million in principal bonds for the last financing project under Measure J; authorized the RFP for construction management services for the I-680/SR-4 Interchange, Phase 3 project that included scope to accommodate the whole project, if funding was available; and in closed session had started the annual review for the Executive Director.

10. CCTA Executive Director's Report Regarding Authority Actions/Discussion Items

CCTA Executive Director Randell H. Iwasaki's Report dated March 15, 2017 had been included in the Board packets.

11. Items Approved by the Authority for Circulation to the Regional Transportation Planning Committees (RTPCs) and Related Items of Interest

The letter to RTPCs from Randell H. Iwasaki dated March 17, 2017 had been included in the Board packets.

12. TAC Oral Reports by Jurisdiction

There were no reports.

13. Agency and Committee Reports, if Available

The available reports had been included in the Board packets.

14. For the Good of the Order

There were no comments.

15. Adjournment

The meeting was adjourned at 10:22 A.M. The next meeting of the Board is scheduled for May 11, 2017 at 9:00 A.M. in the City of Pleasant Hill Community Room, unless otherwise determined.

CCTA Coordinated Call for Projects Schedule

<i>Date</i>	<i>Group</i>	<i>Subject</i>
2016		
December 9	Applications Due	Deadline 2:00 p.m. on 12/9/16
December 14	Authority Board	Update on application and review process
2017		
January 23	Countywide Bicycle and Pedestrian Committee	Initial review of project applications for PBTF funding
January–March	Regional Transportation Planning Committees	Review and recommend projects for funding through the TLC and Safe Routes to School programs
March 27	Countywide Bicycle and Pedestrian Committee	Recommend priorities for PBTF funding
May 18	Technical Coordinating Committee	Review proposed OBAG 2 / Measure J funding program
May 22	Countywide Bicycle and Pedestrian Committee	Review proposed OBAG 2 / Measure J funding program
June 7	Planning Committee	Review proposed OBAG 2 / Measure J funding program
June 21	Authority Board	Approve OBAG 2 / Measure J funding program

TRANSPAC

Coordinated CFP Programs - Approved April 13, 2017

MEASURE J TLC Program

Ref #	Project Description		Total Project Cost	Recommened Program Tier 1 (100% Target)	Recommended Program Tier 2 (Up to 125% of Target)	TOTAL
10	Willow Pass Road Repaving (including sidewalk improvements on 6th Street between Willow Pass Road and Concord Blvd)	Concord	\$ 6,517,200	\$ 996,580	\$ -	\$ 996,580
17	East Downtown Concord PDA Access & Safe Routes to Transit	Concord	\$ 2,703,800	\$ 2,233,420	\$ -	\$ 2,233,420
30	Willow Pass Road Safe Routes to Transit Improvements	Concord	\$ 983,000	\$ 883,000	\$ -	\$ 883,000
			Subtotal	\$ 4,113,000	\$ -	\$ 4,113,000
48	Contra Costa Blvd Improvement Project (Viking Dr to Harriett Dr)	Pleasant Hill	\$ 5,375,000	\$ 3,792,000	\$ -	\$ 3,792,000
			Subtotal	\$ 3,792,000	\$ -	\$ 3,792,000
6	Shadelands Multi-Modal Improvement Plan	Walnut Creek	\$ 200,000	\$ 160,000	\$ -	\$ 160,000
29	Walnut Creek Transportation Demand Mgmt Strategy	Walnut Creek	\$ 245,000	\$ 225,000	\$ -	\$ 225,000
28	Walnut Creek Bus Stop Access & Safety Improvements	Walnut Creek & County Connection	\$ 1,022,000	\$ 852,000	\$ -	\$ 852,000
			Subtotal	\$ 1,237,000	\$ -	\$ 1,237,000
56	Iron Horse Active Transportation Corridor Study	Contra Costa County	\$ 350,000	\$ 105,000	\$ -	\$ 105,000
			Subtotal	\$ 105,000	\$ -	\$ 105,000
			TRANSPAC TLC Reserve	\$ 738,000		\$ 738,000
			TOTAL	\$ 9,985,000	\$ -	\$ 9,985,000
			100% TARGET	\$ 9,985,000		
			125% TARGET			\$ 12,481,000

One Bay Area Grant - SRTS Funds

Ref #	Project Description	Total Project Cost	Recommended Program	
12	Cambridge Elementary Safe Routes to School Improvements	Concord	\$ 398,000	\$ 333,000
54	Gregory Lane/Elinora Drive Signal Installation	Pleasant Hill	\$ 635,000	\$ 544,000
10	Willow Pass Road Repaving (including sidewalk improvements on 6th Street between Willow Pass Road and Concord Blvd)	Concord	\$ 6,517,200	\$ 200,000
TOTAL			\$ 1,077,000	
100% TARGET			\$ 1,077,000	

**TRANSPAC
MEASURE J TLC
DRAFT Program Revisions**

Ref #	Project Description		Total Project Cost	Revised Funding Request	Tier 1 (100% Target) (approved 4/13/17)	Program Revision Recommendation	TOTAL (with Proposed Revisions)
10	Willow Pass Road Repaving (including sidewalk improvements on 6th Street between Willow	Concord	\$ 6,517,200	\$ 996,580	\$ 996,580		\$ 996,580
17	East Downtown Concord PDA Access & Safe Routes to Transit	Concord	\$ 2,703,800	\$ 2,233,420	\$ 2,233,420	\$ -	\$ 2,233,420
30	Willow Pass Road Safe Routes to Transit Improvements	Concord	\$ 983,000	\$ 883,000	\$ 883,000	\$ -	\$ 883,000
16	Salvio and Bonafacio components of project CCP-16 (To be added to CCP-17 scope)	Concord	\$ 113,000	\$ 98,000	\$ -	\$ 98,000	\$ 98,000
	Subtotal			\$ 4,211,000	\$ 4,113,000	\$ 98,000	\$ 4,211,000
48	Contra Costa Blvd Improvement Project (Viking Dr to Harriett Dr) (Revision based on recommendation to receive \$1.0 M of Meas. J PBTF (see CCTA Memo dated 4/5/17))	Pleasant Hill	\$ 5,375,000	\$ 3,792,000	\$ 3,792,000	\$ -	\$ 3,792,000
65	Pleasant Hill Road Improvement Project (Taylor Blvd to Gregory Lane) (To be delivered with OBAG federal LSR funds)	Pleasant Hill	\$ 2,982,000	\$ 98,000	\$ -	\$ 98,000	\$ 98,000
	Subtotal			\$ 3,890,000	\$ 3,792,000	\$ 98,000	\$ 3,890,000
6	Shadelands Multi-Modal Improvement Plan	Walnut Creek	\$ 200,000	\$ 160,000	\$ 160,000	\$ -	\$ 160,000
29	Walnut Creek Transportation Demand Mgmt Strategy <i>Additional project information will be available at the 5/11/17 meeting</i>	Walnut Creek	\$ 245,000	\$ 225,000	\$ 225,000	\$ -	\$ 225,000
		Walnut Creek	\$ -	\$ 98,000	\$ -	\$ 98,000	\$ 98,000
28	Walnut Creek Bus Stop Access & Safety Improvements	Walnut Creek & County Connection	\$ 1,022,000	\$ 852,000	\$ 852,000	\$ -	\$ 852,000
	Subtotal			\$ 1,335,000	\$ 1,237,000	\$ 98,000	\$ 1,335,000
56	Iron Horse Active Transportation Corridor Study	Contra Costa County	\$ 350,000	\$ 105,000	\$ 105,000	\$ -	\$ 105,000
	Subtotal			\$ 105,000	\$ 105,000	\$ -	\$ 105,000
37	Reliez Valley Road Trail Spur	Martinez	\$ 227,000	\$ 192,000	\$ -	\$ 192,000	\$ 192,000
	Subtotal			\$ 192,000	\$ -	\$ 192,000	\$ 192,000
47	Clayton Town Center Ped Safety Improvements	Clayton	\$ 252,000	\$ 252,000	\$ -	\$ 252,000	\$ 252,000
	Subtotal			\$ 252,000	\$ -	\$ 252,000	\$ 252,000
	TRANSPAC TLC Reserve				\$ 738,000	\$ (738,000)	\$ -
	TOTAL			\$ 9,985,000	\$ 9,985,000	\$ -	\$ 9,985,000



MEMORANDUM

Date April 5, 2017

To Project Sponsors and RTPC Managers

From Brad Beck

RE **Recommendations for Second Cycle PBTF Funding**

The following memo contains the funding recommendations for the second cycle of Measure J Pedestrian, Bicycle and Trail Facilities (PBTF) program approved by the Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) at its regular meeting on March 27, 2017. The recommendations are based on the CBPAC's review and ranking of the applications submitted against the criteria adopted by the Authority as well as visits to 13 of the most-highly rated project sites.

Background

As part of the Coordinated Call for Projects, the Authority received 27 requests for PBTF program funding. Subsequently, the County asked that two of its projects — the Fred Jackson Way and the Pacheco Boulevard pedestrian and streetscape improvements — be removed from consideration. The remaining 25 requests totaled between \$19.8 and \$21.2 million, depending on whether the project is requesting PBTF funds with or without OBAG funds as part of its funding plan. About \$7.9 million in PBTF funds, however, is available.

Because of the large number of applications received, they were divided among the CBPAC members for review. No member reviewed a project that their agency sponsored or a project from their subregion. Each application was reviewed by at

least four members. This review resulted in a preliminary ranking and agreement that:

1. The top two most highly-ranked projects would be recommended for funding, and
2. the CBPAC would tour the ten or so lower-ranked projects around the funding cut-off line — the lowest-ranked projects would not be visited during the tour — to inform the final ranking

Reviewers sometimes scored the same applications quite differently and the CBPAC asked staff to look at how adjusting scores based on how strict or lenient each reviewer was. Based on those adjustments, staff increased the number of projects visited to 13.

The tour took place on March 27, 2017, the date of the regularly-scheduled March CBPAC meeting. Following the tour, the members ranked the projects visited in order of how well those projects met the PBTF criteria. During the tour, CBPAC particularly raised questions about the number of users served, the safety and comfort benefits of the project, and how far along the sponsor is in project design.

The following table shows the project rankings based on the review of the applications and the site visits. If no supplemental funds are available, the PBTF program could fund all or part of nine projects. If some funds are available through the Competitive OBAG, TLC or other programs, some additional projects could also be funded. Trying to maximize the number of projects funded is one of the objectives of the Coordinated Call for Projects.

Project Ranking

The following table lists the projects submitted in priority order with their maximum request, the cumulative requests and amount remaining after allocating funding to each project. Assuming no other funding from either the TLC or OBAG Competitive programs could be used to replace the PBTF funding, all or part of the top nine projects would be funded.

Recommended Project Rankings

Rankings based on CBPAC review of applications and site visits.

ID	Project	Sponsors	Ranking	Max Request	Cumulative	Remaining
CCP-25	SF Bay Trail - Pinole Shores to Bayfront Park, Construction	EBRPD	1	\$1,000	\$1,000	\$6,918
CCP-43	BART Pedestrian Bicycle Connectivity Project	Pittsburg	2	\$600	\$1,600	\$6,318
CCP-48	Contra Costa Blvd Improvement Project (Viking Dr to Harriett Dr)	Pleasant Hill	3	\$1,000	\$2,600	\$5,318
CCP-67	Rumrill Boulevard Complete Streets (Phase 11)	San Pablo	4	\$1,000	\$3,600	\$4,318
CCP-05	SF Bay Trail - Lone Tree Point (Rodeo to Hercules)	EBRPD	5	\$1,000	\$4,600	\$3,318
CCP-60	Lafayette Town Center Pathway & BART Bike Station	Lafayette & BART	6	\$1,000	\$5,600	\$2,318
CCP-01	North Shore Bay Trail Gap Closure	Richmond	7	\$976	\$6,576	\$1,342
CCP-64	Plaza San Pablo Greenway Trail	San Pablo	8	\$1,000	\$7,576	\$342
CCP-45	Camino Pablo Bicycle Route Corridor Improvements	Orinda	8	\$550	\$8,126	-\$208
CCP-59	L Street Pathway to Transit-Bike Ped Improvement	Antioch	10	\$187	\$8,313	-\$395
CCP-44	Bike Route Network on Barrett Avenue	Richmond	10	\$1,000	\$9,313	-\$1,395
CCP-39	Strategic Bicycle, Pedestrian and Safe Routes to School Improvements	Moraga	12	\$990	\$10,303	-\$2,385
CCP-18	El Cerrito del Norte Station Access Improvement Project	BART	13	\$931	\$11,234	-\$3,316
CCP-68	San Pablo Ave Bike Improvements over BNSF	Pinole	14	\$1,736	\$12,970	-\$5,052
CCP-16	East Downtown Concord Neighborhood Sidewalk Gap Closure	Concord	15	\$611	\$13,581	-\$5,663
CCP-31	Willow/Palm Ave Pedestrian Walkway	Hercules	16	\$1,000	\$14,581	-\$6,663

Project Sponsors and RTPC Managers

April 5, 2017

Page 4

<i>ID</i>	<i>Project</i>	<i>Sponsors</i>	<i>Ranking</i>	<i>Max Request</i>	<i>Cumulative</i>	<i>Remaining</i>
CCP-11	Arlington Boulevard Pedestrian Safety Improvements, Phase 1	El Cerrito	17	\$1,000	\$15,581	-\$7,663
CCP-08	Walker Avenue Sidewalk Improvements	Walnut Creek	18	\$817	\$16,398	-\$8,480
CCP-27	Sycamore/San Pablo Pedestrian Walkway	Hercules	19	\$901	\$17,299	-\$9,381
CCP-57	Iron Horse Trail/Bollinger Canyon Rd Bike Ped Overcrossing	San Ramon	20	\$1,000	\$18,299	-\$10,381
CCP-65	Pleasant Hill Road Improvement (Gregory Lane to Taylor)	Pleasant Hill	21	\$1,000	\$19,299	-\$11,381
CCP-37	Reliez Valley Road Trail Spur	Martinez	22	\$192	\$19,491	-\$11,573
CCP-66	Rodeo Downtown Infrastructure Project	Contra Costa County	23	\$470	\$19,961	-\$12,043
CCP-41	Appian Way/Valley View Road Intersection Improvements	Contra Costa County	24	\$1,000	\$20,961	-\$13,043
CCP-47	Clayton Town Center Ped Safety Improvements	Clayton	25	\$252	\$21,213	-\$13,295

Strategic Plan for the 511 Contra Costa Program

Scope of Work

General Note:

- 1) All deliverables shall be prepared in *preliminary draft form* for review by CCTA staff, then *draft form* for review by the appropriate standing committee, then *final form* for public release;
- 2) The Authority reserves the right to modify this scope of work, based on its review of the proposals received and negotiations with the consultant selected to accomplish the effort.

Task 1 – Finalize Scope of Work and Budget based on Negotiation and Proposal of Selected Consultant

Task 2 – Review and Evaluate Existing 511 Contra Costa Programs. The strategic plan will evaluate existing services with respect to delivery of TDM related strategies in the sub-regional Action Plans and TFCA policies and requirements. Review and evaluate the delivery of the programs and projects with respect to sub-regional and countywide needs to determine the most cost effective approach.

Task 3 – Document Emerging TDM Programs Globally and Industry Best Practices that could be Effective in Contra Costa. The consultant will document industry best practices, emerging projects and programs from around the world and their applicability in Contra Costa and ways in which 511 Contra Costa can engage new technologies and leverage funds from private sector stakeholders.

Task 4 – Recommendations for Ongoing Programs. Based on Tasks 2 and 3, consultant will provide recommendations for programs and projects (both current and new) that should continue. For the recommended programs, the consultant will provide appropriate performance indicators and monitoring plans to ensure the programs are achieving the desired results. Consultant shall also recommend delivery models that will be the most cost effective. The consultant will also develop recommendations for how the costs of the countywide programs and services are to be shared countywide.

Task 5 –Review of Outreach and Marketing. Consultant will review existing outreach and marketing and make recommendations regarding its effectiveness for possible improvements including but not limited to the brand, outreach, performance indicators, stake holder involvement, website, and social media. Consultant will make recommendations on the most cost effective methods for outreach and marketing.

Task 6 – Final Draft Report

Task 7 – Presentations to Sub-Regional Transportation Planning Committees and CCTA

Task 8 – Develop Final Report

DRAFT

	APPROVED 05/12/16	TRANSPAC 2016-2017 EXPENDITURE BUDGET			
FUND 85 Project 7085			2014-2015	2016-2017	
ASSUME					
0100 Admin Support			\$68,000	\$68,000	
Subtotal			\$68,000	\$68,000	
1198 Part-time Consultant Contract			\$127,112	\$127,112	
Subtotal			\$127,112	\$127,112	
2604 Auto Mileage			\$0	\$0	
2500 Copying			\$0	\$0	
4200 Operating Expenses			\$2,250	\$2,250	
Subtotal			\$2,250	\$2,250	
6800 Pleasant Hill City/Fiscal Administration			\$2,856	\$2,856	
Subtotal			\$2,856	\$2,856	
Costs subtotal			\$200,218	\$200,218	
6905 Contingency @ 2%			\$4,004	\$4,004	
Total			\$204,222	\$204,222	

TRANSPAC ALLOCATION FORMULA for 2016-2017 REVENUE BUDGET									
	PART B	MEASURE J RTS \$\$	MEASURE J RTS % = R	\$ FROM RTS PART B				Total for Jurisdiction	Total Budget
JURISDICTION		Allocation			PART A				
CLAYTON		\$243,776	5.71%	\$5,830	\$17,019			\$22,849	
CONCORD		\$1,471,452	34.46%	\$35,185	\$17,019			\$52,204	
MARTINEZ		\$528,210	12.37%	\$12,630	\$17,019			\$29,649	
PLEASANT HILL		\$537,821	12.60%	\$12,865	\$17,019			\$29,884	
WALNUT CREEK		\$867,700	20.32%	\$20,750	\$17,019			\$37,769	
CONTRA COSTA COUNTY ^	620732.25	\$620,732	14.54%	\$14,848	\$17,019			\$31,867	
Total		\$4,269,691	58708251.25%	102,108	\$102,114			\$204,222	\$204,222
^Estimated at 25% of allocation (\$2,482,929)									
TOTAL									

		DRAFT						
		TRANSPAC 2017-2018 EXPENDITURE BUDGET						
				2016-2017			2017-2018	
	Managing Director			\$127,112			\$125,000	
	Admin Support Contract - Secretary / Clerk of the Board (includes printing, postage & supplies)			\$68,000			\$65,000	
	Legal Services Contingency						\$5,000	
	Web Site Maintenance						\$5,000	
	Audit Services						\$6,000	
	Operating Expenses			\$2,250				
	City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance						\$10,000	
	Subtotal			\$197,362			\$216,000	
	Pleasant Hill City/Fiscal Administration			\$2,856			\$3,000	
	Subtotal			\$2,856			\$3,000	
	Costs subtotal			\$200,218			\$219,000	
	Contingency			\$4,004			\$10,956	
	Total			\$204,222			\$229,956	

	DRAFT							
	TRANSPAC ALLOCATION FORMULA METHODOLOGY							
PART A	Each jurisdiction contributes 50% of the TRANSPAC budget based on an equal (1/6) share of the annual budget amount.						\$114,978	
PART B	The remaining 50% share is calculated on the most recent percentage of Measure J "return to source" funds received by each jurisdiction.						\$114,978	
	PART A	TRANSPAC ALLOCATION FORMULA for 2017-2018 REVENUE BUDGET						
		50%						
		SHARE ANNUAL						
JURISDICTION		BUDGET					PER JURISDICTION	
		PER JURISDICTION					EQUALS	
							(R)	
CLAYTON		1/6					\$19,163	
CONCORD		1/6					\$19,163	
MARTINEZ		1/6					\$19,163	
PLEASANT HILL		1/6					\$19,163	
WALNUT CREEK		1/6					\$19,163	
CONTRA COSTA COUNTY		1/6					\$19,163	
Total							\$114,978	

	DRAFT							
	TRANSPAC ALLOCATION FORMULA for 2017-2018 REVENUE BUDGET							
	PART B	MEASURE J	MEASURE J RTS %	\$			Total	Total Budget
		RTS \$s	=	FROM RTS			for	
JURISDICTION		Allocation	R	PART B		PART A	Jurisdiction	
CLAYTON		\$250,627	5.62%	\$6,465		\$19,163	\$25,628	
CONCORD		\$1,555,798	34.91%	\$40,134		\$19,163	\$59,297	
MARTINEZ		\$546,650	12.26%	\$14,102		\$19,163	\$33,265	
PLEASANT HILL		\$559,668	12.56%	\$14,437		\$19,163	\$33,600	
WALNUT CREEK		\$922,886	20.71%	\$23,807		\$19,163	\$42,970	
CONTRA COSTA COUNTY ^		\$621,534	13.94%	\$16,033		\$19,163	\$35,196	
Total		\$4,457,163		114,978		\$114,978	\$229,956	\$229,956
^Estimated at 25% of allocation (\$2,486,137)								
Based on FY 2016-17 Measure J RTS Program \$s								
	TOTAL							

TRANSPAC

2017 / 2018 DRAFT WORK PLAN

July, 2017

- Review Draft Action Plan
- Initiate procurement process for a TRANSPAC Auditor

August

- No Meeting

September

- Final approval of Action Plan
- Approve selection of TRANSPAC Auditor
- Appoint TRANSPAC CCTA TCC alternate
- Receive Quarterly and Year End Financial Report

October

- Review 2018 Calendar Meeting Schedule

November

- Receive Quarterly Financial Report

December

- Present TRANSPAC Audit to Board and transmit to member agencies
- Appoint TRANSPAC CCTA Representatives (1)
- Appoint TRANSPAC CCTA CBPAC Representatives (2)

January, 2018

- No Meeting

February

- Election of Chair / Vice Chair
- Initiate CFP for Measure J Line 20a Program (18/19-19/20)
- Receive Quarterly Financial Report

March

- Conflict of Interest Form 700 Due

April

- Review Draft 2018/2019 Budget

May

- Approve 2018 / 2019 Budget
- Approve Measure J Line 20a Program (18/19-19/20)
- Receive Quarterly Financial Report

June

Other Potential Items

- Action Plan Update
- Programming/Funding
 - Measure J Line 10 (BART Parking, Access, and Other Improvements)
 - Measure J Line 19a (Additional Bus Service Enhancements)
 - Regional Measure 3
 - Identify Other Funding Opportunities
 - CCTA TEP
- Projects
 - I-680 / SR 4 Interchange Improvements
 - Phase 3 - SR 4 Widening Project
 - I-680 Express Lanes
 - Quarterly (or semi annually) Project Presentations
- TRANSPAC Governance
 - Review of JPA
 - Review of Bylaws
 - Administrative Procedures
 - Procurement of Services
 - Invoice Approval

TRANSPAC

(With Accounts Administered by the City of Pleasant Hill Finance Department)

FY2016/17 Income Statement Summary by Quarter for 1st, 2nd, and 3rd Quarter

Accounting Structure:

Fund	Department or Revenue Code	Expense Code
XX	XXXX	XXXX

Note: Revenue accounts are not associated with departments and do not utilize a

FUND:85 Name :TRANSPAC

Revenue	Description	Revenue Description	Activity in 1st Quarter	Activity in 2nd Quarter	Activity in 3rd Quarter	YTD thru March 31, 2017
DEPT Id	OBJ Id					
3510		INTEREST REV	666.68	-	747.67	\$ 1,414.35
4570		CONTRIB FROM OTHER AGENIES	204,222.00	-	-	\$ 204,222.00
		Subtotals	204,888.68	-	747.67	
Total Revenue ----->						\$ 205,636.35

Expense	Description	Expense Description	Activity in 1st Quarter	Activity in 2nd Quarter	Activity in 3rd Quarter	YTD thru March 31, 2017
DEPT Id	OBJ Id					
7085	0100	SALS-PERMANENT	12,770.42	8,884.86	23,182.66	\$ 44,837.94
7085	1198	CONSULTANT/OTHR	8,902.48	1,149.65	1,288.00	\$ 11,340.13
7085	1300	CONTRACTUAL SVC	185.60	-	29,207.80	\$ 29,393.40
7085	2400	POSTAGE	-	(4.69)		\$ (4.69)
7085	4200	SUPLS/OPERATING	-	-		\$ -
7085	6800	ADMIN OVERHEAD	-	-	5,712.00	\$ 5,712.00
7085	6905	CONTINGENCIES	-	-		\$ -
		Subtotals	21,858.50	10,029.82	59,390.46	
Total Expense ----->						\$ 91,278.78
Net Rev/(Exp)						\$ 114,357.57

REPORT.: 04/11/17
RUN....: 04/11/17
Run By.: ROSS

CITY OF PLEASANT HILL
Balance Sheet Report
FUND 85 - TRANSPAC

PAGE: 002
ID #: GLBS
CTL.: PLE

Ending Calendar Date.: March 31, 2017 Fiscal (09-17)

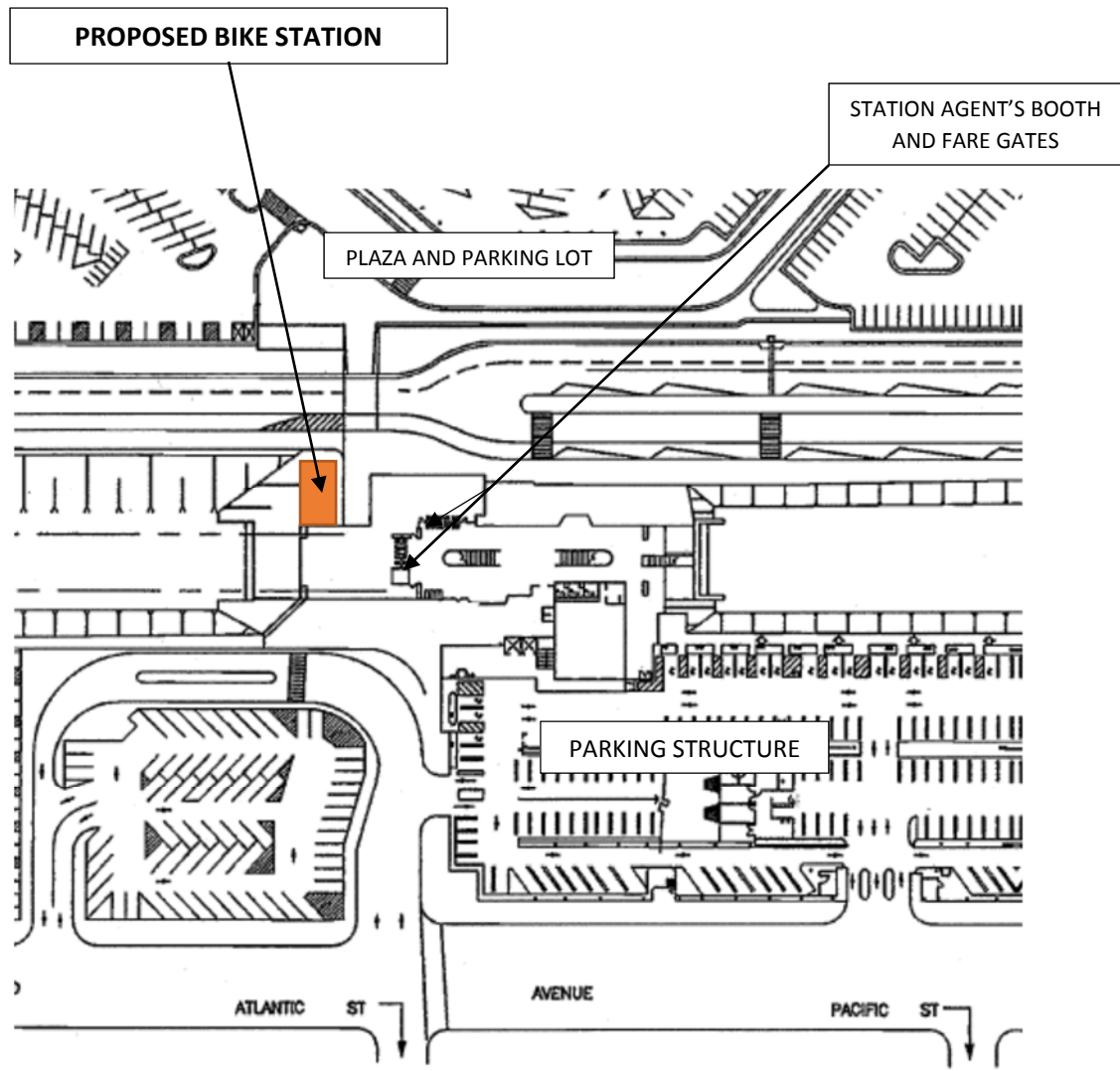
Assets

1010	9999 CASH BAL.ADJ.	-58,732.96	
1060	INVESTMENT IN LAIF	406,377.51	
	Total of Assets ---->	347,644.55	347,644.55
			=====

Liabilities

FUND Balances

2812	RESTRICTED FUND BALANCE	233,286.98	
	CURRENT EARNINGS	114,357.57	
	Total of FUND Balances ---->	347,644.55	347,644.55
			=====



CONCORD BART STATION

PARTIAL SITE PLAN, N.T.S.



EXECUTIVE DIRECTOR'S REPORT

April 19, 2017

RoadBotics: March 3, 2017

I met with CEO Mark DeSantis to discuss the pilot projects in Oakley and Pittsburg. He gave me an update on their progress of gathering data.

Lindsay Transportation Solutions: March 3, 2017

I met with Jeff Shewmaker and Chris Sanders from Lindsay Transportation Solutions. They wanted to know if the proposed Regional Measure 3 would have capacity to fund a proposal they have to provide a direct connector to the new TransBay Terminal. I suggested that they meet with AC Transit and WestCAT to determine if a direct connector is needed. Peter Engel is setting up the meeting.

Tony Perez: March 3, 2017

I met with Mr. Tony Perez. He is running for the Fort Worth City Council in Texas. He grew up in Walnut Creek and was out visiting his mom. He stopped by to talk transportation technology. I had met him earlier at the Tarrant County Transportation Forum.

Hercules Regional Transit Intermodal Center (RTIC): March 5, 2017

Hisham Noeimi attended the ribbon cutting ceremony for the "Path to Transit" component of Hercules RTIC. Vice Chair Federal Glover spoke on behalf of CCTA.

EasyMile Media Day: March 6, 2017

CCTA, along with our partners, hosted a Media Day to announce the launch of the EasyMile Shared Autonomous Vehicle (SAV) program at Bishop Ranch. It was well attended and if you are interested, we have a list of links to the various news articles and videos.

ACEC Santa Clara Chapter: March 6, 2017

I was asked to be one of three speakers at the American Council of Engineering Companies (ACEC) Santa Clara Chapter's annual dinner. A representative from the City of San Jose talked about SB 743 and the change from LOS to VMT. Casey Emoto from Santa Clara VTA spoke about their innovation program. I got to speak about our innovation program at CCTA.

Transport Canada: March 8, 2017

I was asked to provide the keynote speech at Transport Canada's "Transforming Road Transportation" Workshop in Ottawa Canada. I gave the "Redefining Mobility" presentation at a conference at the University of Alberta last year. One of the officials from Transport Canada was at the conference and asked if we would make the presentation at their invitation only

Transforming Road Transportation workshop detailing our progress to Redefine Mobility in Contra Costa.

East Bay Economic Development Alliance (EDA): March 9, 2017

East Bay EDA held its annual awards meeting on March 9, 2017 in Oakland. Hisham Noeimi was one of four judges for the innovation awards in the engineering category. Alphabet Energy won the award for turning wasted heat into electricity. The engineering award was presented by Contra Costa County Supervisor Candace Andersen, who is also the vice chair of East Bay EDA.

FivePoint: March 13, 2017

Anna Rikkelman from BSK Associates was on the Citizen's base reuse committee for the City of Concord. She wanted me to meet with Rachel Flynn, Vice President for Planning at FivePoint. FivePoint is connected with Lennar. I talked about our vision for the proving grounds and a tech center with Anna and Rachel.

Splunk: March 14, 2017

I met with Director of Business Development, Manager of State & Local Government and Education Bethann Pepoli and Territory Manager Tom Evan from Splunk. We talked about some of the services that Splunk provides agencies related to data needs and a potential partnership with Splunk at GoMentum Station.

TrafficCast: March 15, 2017

Jack Hall and I met with TrafficCast's Director of Business Development Frank Provenzano and Advanced Traffic Products Territory Manager Tim Sullivan. Frank used to work for Econolite and was instrumental in setting up the signal system at GoMentum Station. He wanted to talk to us about a new technology that will be ready to deploy soon. We are interested in developing a technology corridor in Walnut Creek that is outfitted with technology including Dedicated Short-Range Communications (DSRC) radios. We would like to participate in the signal phase and timing (SPaT) challenge.

Urban Systems: March 15, 2017

I met with Jeremy Finkleman from Urban Systems. Urban Systems is a consulting firm that is working in the smart city space. They are based in Vancouver Canada. He found us through the internet.

3M: March 15, 2017

Jack Hall and I met with members of the 3M team. We met with Tammy Russel, Global Marketing Manager, Justin Johnson, Electronic Systems Specialist, Cris Asuncion, California Team Leader, and John Lester, Senior Government Transportation Safety Specialist. They were interested in the GoMentum Station testing program. After the meeting, they are pursuing a partnership agreement to test their products (signs & striping materials) at GoMentum Station. They also attended our Redefining Mobility Summit.

California Transportation Commission (CTC): March 15-16, 2017

Hisham Noeimi attended the CTC meeting held on March 15-16 in Los Angeles. The CTC discussed assumptions for the 2018 STIP among other items related to future funding. A STIP

amendment for I-680/State Route 4 – Phase 3 was also on the agenda to ensure use of programmed STIP funds on the right-of-way phase.

SF Chronicle: March 16, 2017

At the request of Honda, Linsey Willis and I accompanied a Honda representative as they provided SF Chronicle reporters David Baker, Carolyn Said and their photographer a tour of GoMentum Station. They got to watch Honda's vehicle-to-infrastructure (V2I) testing program at the Bunker City area of GoMentum Station. There is a temporary signal light at one of the intersections. The article has yet to be published.

Assembly Member Tim Grayson: March 17, 2017

Commissioner Julie Pierce and I met with Assembly Member Tim Grayson to talk about transportation needs and funding.

MTC - Connected and Automated Vehicles Workshop: March 17, 2017

I moderated a connected and automated vehicle workshop for MTC. I was allowed a few minutes to talk about CCTA's innovation program with respect to AV and CV technologies. After my opening remarks, I moderated a panel of eight people. The panelist were Steve Boyd from Peloton, Emily Caster from Lyft, Jim Misener from Qualcomm, Wendy Tao from Siemens, Monali Shah from Here, Gary Miskell from the Santa Clara VTA, Dr. Steve Shladover from UC Berkeley, and Greg Larson from Caltrans. Five were from the private sector and three from the public sector. It was a good update with respect to the state of the AV/CV technology.

Japan Ministry of Economy, Trade and Industry: March 21, 2017

Jack Hall and I gave a presentation and a tour of GoMentum Station to Noriyuki Mita the Deputy Director-General and Yasuke Tanaka the Deputy Director from the Japan Ministry of Economy, Trade and Industry. Tomotaka Inoue from the Consul General of Japan in San Francisco's office joined the tour. The Board of Directors from FirstGroup were planning a visit the same day to view the EasyMile shuttles, so our guests got to have their first ride in a fully autonomous vehicle in the United States rather than in Japan. We have sent them an MOU to begin the process of formalizing a partnership. They want to deploy a SAV fleet in the Tokyo area.

FirstGroup Board of Directors: March 21, 2017

Habib Shamskhov and I hosted the FirstGroup Board of Directors, CEO, and CFO at GoMentum Station. This is the parent company of First Transit. The President and Vice President of Strategy of First Transit were also in attendance. The board members took a ride in the EasyMile SAV. They were impressed. After their rides, Habib and I gave them a brief introduction to GoMentum Station, the testing program, GoMentum Station partners, why this technology was selected and the long range plans for this technology. They asked a number of questions and left to catch their airplanes back to the United Kingdom. They agreed that an investment in the SAV program would be a good one.

Balfour Interchange Project Partnering Meeting: March 23, 2017

Stephanie Hu, Ivan Ramirez and I represented CCTA at the first partnering meeting with the contractor for the Balfour project. We reiterated or identified the goals of the project, i.e. safety, schedule, scope, dispute resolution ladder, and other important components of the project. For

example, there are currently seven phases to build the project. We are working with the contractor to find ways to reduce those phases thus reducing risk.

USA Today: March 24, 2017

Linsey Willis and I were interviewed by Marco della Cava. Marco is the technology writer for USA Today. He asked us questions about the EasyMile pilot. I have not seen the article.

Volpe Working Group: March 28, 2017

I participated on Volpe's Low-speed Automated Shuttle Deployment Information-sharing group. Initially CCTA was invited to participate but they don't have a test bed or a low-speed shuttle. So we agreed to help give the group an update of our EasyMile program. There are only a small number of pilots in the US and we are the only one that has the ability to operate on City streets.

Rating Agency Meetings: March 28, 2017

Randy Carlton, Brian Kelleher and I made presentations to both Fitch Rating Services and Standard & Poor's bond rating agencies. This is an important step in the process of issuing the Series 2017A Bonds in May. We will report back to the Board when we know the outcome of the rating process.

HDR: March 29, 2017

Jack Hall and I met with Ben Pierce, Global ITS Leader and Vice President Mike Lohman from HDR to talk about our innovation program. They want to work with us in the future. We gave them a presentation and took them on a tour of GoMentum Station.

Transportation Research Board: March 29, 2017

Jack Hall and I met with TRB Executive Director Neil Pedersen and Deputy Director, Program Development & Strategic Initiatives Patrice Davenport. They flew in to participate at the 3rd Annual Redefining Mobility Summit. We presented our innovation program and took them on a tour of GoMentum Station. The meeting resulted in a couple of great ideas on how TRB and CCTA can partner in the future.

3rd Annual Redefining Mobility Summit: March 30, 2017

The CCTA hosted the 3rd annual Redefining Mobility Summit with help from Stantec, Bishop Ranch, Barbary Coast and Connected Consulting. Tickets sold out about a week before the event. The speakers were excellent. The topics were: Rolling Out Shared Autonomous Vehicles, Artificial Intelligence and Automation, Connected Communities, and Automation and Regulations, and we used technology to poll the audience throughout the event. The feedback I received was this was the best yet.

Taiwan Industrial Technology Research Institute (ITRI): March 31, 2017

Jack Hall and I met with Michael Li and Wen-Shu Chiang from ITRI. They were interested in our innovation program and wanted to visit GoMentum Station. After the tour, they asked for an MOU to begin the process of becoming a partner in the proving grounds.

Toffler Associates: April 3, 2017

William Desrosiers called from Toffler Associates. He wanted to know more about our SAV program. They are working with one of the ex-Mayors of Washington DC and were interested in our SAV program.

Kaiser Associates: April, 4, 2017

Linsey Willis and I had a teleconference with Jacob Cohen. He is an analyst at Kaiser Associates, a research firm based in Washington, D.C. His research focuses on addressing mobility concerns for the elderly and disability community. He was doing research to inform non-profits and relevant associations of pilot programs that align with their accessibility goals. We had a robust conversation about our SAV program. He said he would inform his clients about our discussion. They are looking for places to invest to help address their mobility concerns.

Southern California Regional Mayor's Workshop: April 5, 2017

I was invited to speak on a panel focused on Smart Cities. In addition to CCTA, there were representatives from the Los Angeles World Airports, Southern California Gas Company, Southern California Edison, and Climatec. We each had 8 minutes to make our presentation and we answered questions for almost 20 minutes. There was interest in our Complete Streets program, SAV program, Smart lighting, and the proving grounds.

Diane Burgis: April 6, 2017

I had a teleconference with Supervisor Diane Burgis (Contra Costa County District 3) and provided an overview of CCTA. She is the alternate for Supervisor Glover.

Center for Automotive Research at Stanford: April 7, 2017

Jack Hall and I had a conference call with Stephen Zoepf. He is the Executive Director for the Center for Automotive Research at Stanford. He wanted to know more about GoMentum Station and requested a tour. We gave him an update of the testing program, how Stanford could participate. He will be back at the end of the quarter in June to tour GoMentum Station.

CTC Transportation Technology Policy Forum: April 7, 2017

Linsey Willis and I are on the steering committee to help shape the California Transportation Commission's Technology Policy Forum. There are about 8 people on the committee. We held our first meeting to determine what topics are going to be discussed to help move transportation technology forward.

ITS Singapore Annual Meeting: April 12-13, 2017

I spoke at the ITS Singapore Annual meeting. The topic of my speech was Redefining Mobility CV/AV. The Singapore Land Transport Agency is a signed partner with GoMentum Station and CCTA. They have two testbeds in operation. I met with their leadership to discuss a path to have more collaboration with respect to test results.

Public Managers Association (PMA) Meeting: April 13, 2017

Martin Engelmann attended the April PMA meeting in Walnut Creek. He presented the draft Congestion Management Agency (CMA) budget for FY 2017-18. By consensus the PMA approved the proposed budget.

Staff Out-of-State Travel

Ivan Ramirez attended CMAA's 2017 Capital Projects Symposium in Louisiana from April 2-4, 2017 for a total amount of \$1,777.31. He presented on the delivery of the BART median at the State Route 4 Segment 3B project under adverse weather conditions.



CONTRA COSTA
transportation
authority

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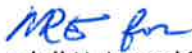
Dave Trotter

Randell H. Iwasaki,
Executive Director

2999 Oak Road
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www.ccta.net

MEMORANDUM

To: Matt Todd, TRANSPAC
Lisa Bobadilla, SWAT
Jamar Stamps, TRANSPAN, TVTC
John Nemeth, WCCTAC
Ellen Clark, LPMC

From: 
Randell H. Iwasaki, Executive Director

Date: April 24, 2017

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its April 19, 2017 meeting, the Authority discussed the following items, which may be of interest to the Regional Transportation Planning Committees:

1. **Review and Approve Proposed Revised Scope and Schedule for the 2017 Countywide Transportation Plan (CTP) Update and EIR.** In accordance with Authority action taken in March 2017, the Draft CTP and Environmental Impact Report (EIR) will rely upon the most recently adopted planning and forecasting information available from the regional agencies, namely, MTC's 2013 Regional Transportation Plan (RTP) and ABAG's Projections 2013. Staff seeks Authority approval of the proposed revisions. *The Authority Board reviewed and approved the proposed revised scope and schedule for the 2017 Countywide Transportation Plan Update and EIR.*
2. **Authorize the Issuance of up to \$100 Million Aggregate Principal Amount of Contra Costa Transportation Authority Sales Tax Revenue Bonds for the Purpose of Financing Measure J Projects.** The Authority's Strategic Plan calls for the periodic issuance of revenue bonds to finance construction and delivery of Measure J projects. The next bond installment, the Series 2017A Bonds, issues up to \$100 million in the form of fixed-rate sales tax revenue bonds. All required documents have been prepared in substantially final form and staff is seeking approval to take the necessary steps to complete the transaction in May 2017. Staff seeks approval of Resolution 17-05-A providing for the issuance of the Series 2017A Bonds in an amount not to exceed \$100 million. *The Authority Board approved Resolution No. 17-05-A*

authorizing the issuance of up to \$100 million aggregate principal amount of Contra Costa Transportation Authority Sales Tax Revenue Bonds for the purpose of financing Measure J projects.

TRANSPAC Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1676 North California Boulevard, Suite 400
Walnut Creek, CA 94596
(925) 937-0980

April 14, 2017

Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Re: Status Letter for TRANSPAC Meeting – April 13, 2017

Dear Mr. Iwasaki:

At its regular meeting on April 13, 2017, the TRANSPAC Board of Directors took the following actions that may be of interest to the Transportation Authority:

1. Approved revisions to the Coordinated Call for Projects Program.
2. Discussed possible revisions to the TRANSPAC Joint Exercise of Powers Authority (JPA) regarding voting privileges for TRANSPAC ex-officio members.
3. Received and discussed draft TRANSPAC Budget and Workplan for 2017/2018.
4. Received report on SB-1, Road Repair and Accountability Act of 2017.
5. Received report on the public posting of TRANSPAC agenda material.

TRANSPAC hopes that this information is useful to you.

Sincerely,



Matthew Todd
TRANSPAC Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Martin Engelmann, Hisham Noeimi, Brad Beck (CCTA)
Jamar I. Stamps, TRANSPLAN; Salvatore (Sal) Evola, Chair, TRANSPLAN
Lisa Bobadilla, SWAT; Amy Worth, Chair, SWAT
John Nemeth, WCCTAC; Janet Abelson, Chair, WCCTAC
Tarienne Grover, CCTA
June Catalano, Diane Bentley (City of Pleasant Hill)



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

April 12, 2017

Randell H. Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: **SWAT Meeting Summary Report for April 2017**

Dear Mr. Iwasaki: *Randy*

The Southwest Area Transportation Committee ("SWAT") met on Monday, April 10, 2017. The following is a summary of the meeting and action items:

1. **Approved appointments to the Contra Costa Transportation Authority's Technical Coordinating Committee (TCC) for the 2017-2019 Term**
 - a. Planning: Lisa Bobadilla, San Ramon (Primary)
 - i. Ellen Clark, Moraga (Alternate)
 - b. Engineering: Jason Chen, Orinda (Primary)
 - i. Larry Theis, Orinda (Alternate)
 - c. Transportation: Andy Dillard, Danville (Primary)
 - i. James Hinkamp, Lafayette (Alternate)
2. **Appointed - Don Tatzin - SWAT Lamorinda Alternate Representative to the Contra Costa Transportation Authority**
3. **Approved SWAT Funding Allocation for One Bay Area Grant (OBAG) 2 Program, Transportation for Livable Communities (TLC) and Safe Routes to School**

The SWAT TLC funding allocation recommendation is as follows:

2017 SWAT TLC	Funding Request	Project
Orinda	\$200,000	Downtown Orinda Streetscape Master Plan
Orinda	\$58,000	Camino Pablo Bicycle Route Corridor Improvements
Moraga	\$990,000	Strategic Bicycle, Pedestrian and Safe Routes to School Improvements
Lafayette	\$980,000	Lafayette Town Center Pathway & BART Bike Station
Danville	\$1,500,000	Sycamore Valley Park & Ride Lot Improvements
Danville	\$5,000	Danville Townwide Bicycle Master Plan
Contra Costa County	\$245,000	Iron Horse Trail Active Transportation Corridor Study
San Ramon TLC Funding	\$2,511,000	Iron Horse Trail-Bollinger Canyon Road Bike/Ped Overcrossing
Total SWAT Request	\$6,559,000	
Total SWAT TLC Funding	\$6,559,000	
San Ramon - Pre commitment	\$4,989,000	\$2,495,000 (Cycle 3)
		\$2,494,000 (Cycle 4)

- SWAT “pre-commits” future TLC for the next two funding cycles to the San Ramon Iron Horse Trail Overcrossing as follows: a) Cycle 3 TLC funds in the amount of \$2,495,000; and b) Cycle 4 TLC funds in the amount of \$2,494,000. With a pre-commitment of two TLC funding cycles, totaling \$4,989,000, the Iron Horse Trail project is fully funded fulfilling the OBAG 2 competitive grant criteria. In return for SWAT’s pre-commitment of TLC funds, San Ramon will not compete for OBAG Competitive Cycle 3 funding, as well as TLC Cycle 3 and Cycle 4.
- The City of San Ramon, if needed, can front pre-committed TLC funds and seek reimbursement from CCTA in the year the funds are programmed.

- The pre-commitment of TLC funds from future cycles will be reduced by the amount of additional funding San Ramon secures from *other* fund sources (non-TLC and OBAG) for the San Ramon Iron Horse Trail Bicycle/Pedestrian Overcrossing Project.
- The pre-commitment plan will be formalized in an agreement between CCTA and the City of San Ramon.

SWAT Safe Routes to School Program Funding Allocation Recommendation:

Jurisdiction	Request	Project	SWAT TAC Recommendation
Orinda	\$387,000	Glorietta Elementary SRTS	\$387,000
Moraga	\$150,000	Strategic Bicycle, Pedestrian and Safe Routes to School Improvements	\$225,000
San Ramon Valley (San Ramon/Danville/Alamo)	\$300,000	San Ramon Valley Street Smarts	\$300,000

Please contact me at (925) 973-2651, or email at lbobadilla@sanramon.ca.gov, if you should have any questions.

All the best,



Lisa Bobadilla
SWAT Administrator

Cc: Hisham Noeimi, CCTA; SWAT; SWAT TAC; Anita Tucci-Smith, TRANSPAC; John Nemeth, WCCTAC; Jamar Stamps, TRANSPLAN



El Cerrito

April 3, 2017

Hercules

Mr. Randell Iwasaki, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek CA 94597

Pinole

RE: March WCCTAC Board Meeting Summary

Richmond

Dear Randy:

The WCCTAC Board, at its meeting on March 24, 2017 took the following actions that may be of interest to CCTA:

San Pablo

1. Received an update on the Interstate 80 Street Smart Corridor project.
2. Approved grant funding recommendations for the Measure J TLC and OBAG 2 Safe Routes to School programs.

Contra Costa
County

Please let me know if you have any follow-up questions.

Sincerely,

AC Transit

A handwritten signature in blue ink that reads "John Nemeth".

BART

John Nemeth
Executive Director

cc: Tarien Grover, CCTA; John Cunningham, TRANSPAC; Jamar Stamps,
TRANSPLAN; Lisa Bobadilla, SWAT

WestCAT

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