

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
**Meeting Notice and Agenda**

**THURSDAY, OCTOBER 10, 2019**

**CLOSED SESSION 8:30 A.M.**

**REGULAR MEETING**

**9:00 A.M. to 11:00 A.M.**

Pleasant Hill City Hall – Community Room  
100 Gregory Lane, Pleasant Hill

**TRANSPAC reserves the right to take formal action on any item included on this agenda, whether or not a form of resolution, motion, or other indication that action will be taken is included on the agenda or attachments thereto.**

**CLOSED SESSION**

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE §54957**

Title: Managing Director

**Conference with Labor Negotiators Pursuant to Government Code §54957.6.**

Agency Designated Representative: Sue Noack, Chair

Unrepresented Employee: Managing Director

**RECONVENE IN OPEN SESSION**

- REPORT ON ACTION TAKEN IN CLOSED SESSION**
- CONVENE REGULAR MEETING / PLEDGE OF ALLEGIANCE / SELF-INTRODUCTIONS**
- PUBLIC COMMENT:** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please complete a speaker card and hand it to a member of the staff. Please begin by stating your name and address and indicate whether you are speaking for yourself or an organization. Please keep your comments brief. In fairness to others, please avoid repeating comments.

<b>ACTION ITEMS</b>
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**5. CONSENT AGENDA**

a. **MINUTES OF THE SEPTEMBER 12, 2019 MEETING** 🌀 Page 5

Attachment:

- Minutes of the September 12, 2019 meeting.

b. **APPOINTMENT TO THE CONTRA COSTA TRANSPORTATION AUTHORITY VISION ZERO WORKING GROUP**

The Contra Costa Vision Zero Framework and Systemic Safety Approach scope-of-work proposes forming a Working Group (VZWG), which would advise CCTA staff and consultants' work on the project. In general, the Vision Zero goal is to reduce pedestrian and bicycle fatalities to zero. This effort is a priority implementation task stemming from the adopted 2018 Countywide Bicycle and Pedestrian Plan. TRANSPAC has been requested to identify staff to participate in VZWG.

**ACTION RECOMMENDATION: Appoint Smadar Boardman, City Traffic Engineer for the City of Walnut Creek, to represent TRANSPAC on the VZWG.**

c. **APPOINTMENT TO THE CONTRA COSTA TRANSPORTATION AUTHORITY ACCESSIBLE TRANSPORTATION STRATEGIC PLAN STUDY TECHNICAL ADVISORY COMMITTEE**

The Contra Costa Transportation Authority (CCTA) has initiated the Accessible Transportation Strategic (ATS) Plan to study how accessible transportation (ADA Public paratransit, non-profit provided paratransit, dial-a-ride, etc) is provided and administered in Contra Costa County. The plan includes an Oversight Committee structure that includes a Technical Advisory Committee (TAC) comprised of agency staff or other individuals with knowledge and/or experience with paratransit issues. TRANSPAC has been requested to identify staff to participate in the ATS Plan.

**ACTION RECOMMENDATION: Appoint Kathryn Reisinger, Program Manager of the Senior Transportation Program for the City of Walnut Creek, to represent TRANSPAC on the ATS Plan TAC.**

**END CONSENT AGENDA**

6. **TRANSPAC STRATEGIC PLANNING DISCUSSION IMPLEMENTATION PLAN.** TRANSPAC conducted a strategic planning discussion to review the TRANSPAC scope and prioritization of work and how to complete that work at the September 2019 meeting. The summary of the Strategic Planning Discussion items discussed is included in the attached material. At their October meeting, the TRANSPAC TAC reviewed the material discussed at the September TRANSPAC meeting and identified topics as well as actions that could be pursued over the next year. TRANSPAC is requested to provide comment and direction on the proposed prioritization and action items proposed.  
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Attachment(s):

- Summary of TRANSPAC Strategic Planning Discussion
- Summary of Proposed Strategic Planning Action Items
- TRANSPAC 2018/2019 Budget and Work Plan

<b>INFORMATIONAL ITEMS</b>
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7. **2020 TRANSPORTATION EXPENDITURE PLAN STATUS.** The Contra Costa Transportation Authority (CCTA) is developing a new Transportation Expenditure Plan (TEP) for possible placement on the March 2020 ballot. The CCTA approved the TEP on August 28, 2019. The CCTA is now circulating the TEP for consideration by the cities/towns and Contra Costa County Board of Supervisors. 🌀 Page 21

Attachment(s):

- CCTA Draft TEP Schedule Information
- Copy of the Draft 2020 TEP (Published September 4, 2019) may be downloaded at:  
[https://ccta.net/wp-content/uploads/2019/09/CCTA\\_TEP\\_Draft24\\_final\\_090419\\_lowres.pdf](https://ccta.net/wp-content/uploads/2019/09/CCTA_TEP_Draft24_final_090419_lowres.pdf)

8. **TRANSPAC CCTA REPRESENTATIVE REPORTS**

9. **CCTA EXECUTIVE DIRECTOR'S REPORT REGARDING AUTHORITY ACTIONS/DISCUSSION ITEMS** 🌀 Page 23

Attachment: CCTA Executive Director Randell H. Iwasaki's Report dated September 18, 2019.

10. **ITEMS APPROVED BY THE CONTRA COSTA TRANSPORTATION AUTHORITY FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES AND RELATED ITEMS OF INTEREST**  
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Attachment:

- CCTA Executive Director Randell H. Iwasaki's RTPC Memo dated September 24, 2019.

**11. TAC ORAL REPORTS BY JURISDICTION:** Reports from Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County, if available.

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- TRANSPAC – Meeting summary letter dated September 23, 2019.
- TRANSPLAN – The regularly scheduled meeting was not held in September.
- SWAT – The regularly scheduled meeting was not held in September.
- WCCTAC – Meeting Summary letter dated August 1, 2019.
  
- Street Smarts Programs in the TRANSPAC Region can be found at: <https://streetsmartsdiablo.org/events/>
- County Connection Fixed Route Monthly Report: <http://countyconnection.com/wp-content/uploads/2019/08/4-1.pdf>
- County Connection Link Monthly Report: <http://countyconnection.com/wp-content/uploads/2019/08/5-2.pdf>
- CCTA Project Status Report may be downloaded at: <https://www.ccta.net/wp-content/uploads/2019/07/02-Attachment-A-QPSR.pdf>
- The next meeting of the CCTA Board is scheduled for October 16, 2019. The agenda is not yet available.
- The next meeting of the CCTA Administration & Projects Committee (APC) meeting is scheduled for November 7, 2019. The agenda is not yet available.
- The next meeting of the CCTA Planning Committee meeting is scheduled for November 6, 2019. The agenda is not yet available.
- The CCTA Calendar for September to December 2019, may be downloaded at: [https://ccta.granicus.com/MetaViewer.php?view\\_id=1&clip\\_id=482&meta\\_id=46561](https://ccta.granicus.com/MetaViewer.php?view_id=1&clip_id=482&meta_id=46561)

**12. BOARDMEMBER COMMENTS**

**13. MANAGING DIRECTOR'S REPORT**

**14. ADJOURN / NEXT MEETING**

The next meeting is scheduled for November 14, 2019 at 9:00 A.M. in the Community Room at Pleasant Hill City Hall unless otherwise determined.

## ***TRANSPAC Board Meeting Summary Minutes***

**MEETING DATE:** September 12, 2019

**MEMBERS PRESENT:** Sue Noack, Pleasant Hill (Chair); Carlyn Obringer, Concord (Vice Chair); Julie Pierce, Clayton; Loella Haskew, Walnut Creek;

**PLANNING COMMISSIONERS PRESENT:** John Mercurio, Concord; Bob Pickett, Walnut Creek; Diana Vavrek, Pleasant Hill;

**STAFF PRESENT:** Ruby Horta, County Connection; Eric Hu, Pleasant Hill; Abhishek Parikh, Concord; Robert Sarmiento, Contra Costa County; Andy Smith, Walnut Creek; Matt Todd, TRANSPAC Managing Director; Margaret Strubel, Gray Bowen Scott; and Debby Chernila, Gray Bowen Scott

**GUESTS/PRESENTERS:**

**MINUTES PREPARED BY:** Debby Chernila

### **1. Convene Regular Meeting/Pledge of Allegiance/Self Introductions**

Chair Sue Noack call the meeting to order at 9:03 A.M. and led the pledge of allegiance; introductions followed

### **2. Public Comment**

**There was no comment from the public.**

### **3. Consent Agenda**

- a. Minutes of the July 3, 2019 Meeting**
- b. Minutes of the July 18, 2019 Meeting**
- c. Minutes of the August 15, 2019 Meeting**

On motion by Director Haskew, seconded by Director Pierce to adopt the Consent Agenda, as submitted. The motion was adopted by unanimous vote of the member present, unless otherwise noted.

#### 4. TRANSPAC Strategic Planning Discussion

Chair Noack introduced the item and indicated that the majority of today's meeting will be focused on the Strategic Planning discussion. She said that at the TRANSPAC TAC meeting at the end of August, that group discussed the by-laws and our purpose as well as what the TRANSPAC TAC would like to see from TRANSPAC, with a summary of the topics discussed included in the agenda packet.

Mr. Todd reviewed the items detailed in the "Summary of TRANSPAC TAC Strategic Planning Discussion" (included on page 31 of the agenda packet).

Director Pierce brought up the creation of secondary routes because the arterials aren't working and finding ways to allow the arterials to carry the trips and protect local neighborhood routes from cut through traffic. She also noted the role of technology that assists in avoiding congestion, but contributes to cut through trips in neighborhoods.

Chair Noack talked about hot spots in the region, such as Monument Blvd., where Concord and Pleasant Hill meet, Taylor Blvd and Ygnacio Valley Road. Each of the routes may be a priority, but each has a unique set of partners to work with and identifying a need and plan in advance will better prepare to compete for future funding opportunities.

Vice Chair Obringer stated an example of a solution in Boston where they are using an algorithm to streamline the routing of their busing system and that we should be looking to other areas for best practice solutions.

Chair Noack talked about the mobile hub concept and the different ways to move people in general. These could be part of the strategic planning discussions, as well. Take advantage of technology and discuss ways in which TRANSPAC could use these concepts in their decision-making process. She talked about expanding a Waze type model for bicycles and pedestrians travel. Director Haskew suggested TRANSPAC become a leader in this area. Director Pierce suggested that the TDM program needs to get more involved with schools and could become more active in helping the schools form carpools to get the kids across town. Chair Noack noted that we need to include community colleges when we talk about school programs.

Chair Noack stressed that the main theme of the TAC discussion was focusing on regional projects and how better to work together on regional projects. She suggested looking at priorities for the whole region at the beginning of every year and defining how they fit into the priorities of TRANSPAC. Director Haskew supported that concept and added that TRANSPAC should define goals and priorities to support as a subregion. Chair Noack suggested formulating a Strategic Plan, and defining TRANSPAC priority projects are for the next two years and make it more regionally focused.

Director Pierce stressed the need for better relationships with schools and said a liaison is needed and working with other subregions should be pursued. She noted that we have some

commonality with TRANSPLAN that could be pursued. Chair Noack suggested that Managing Director could coordinate with other RTPCs and set up joint meetings / agendas.

Eric Hu, City of Pleasant Hill, said it may be helpful to talk about key regional issues. One goal is SR2S, management of arterials and tertiary neighborhood collector streets. TAC could look into this further to identify specific next steps to create an effective action plan. Chair Noack stated that TRANSPAC needs to identify how we think as a group, how we want to operate on a more regional basis, and how to go forward with a plan. Abhishek Parikh, City of Concord, discussed his work on studies of how regional traffic flows through Concord. Director Pierce suggested studies should be cross jurisdictional in order to understand traffic patterns, and be countywide to help reduce costs, and the role of CCTA in these efforts. Mr. Parikh suggested that there may be an opportunity to include review of certain arterials as a part of CCTA Innovate 680 project. There was a discussion about the roles of TRANSPAC and CCTA. The concept of performing a multi-jurisdictional origin destination study was discussed.

Chair Noack talked about TRANSPAC operating more regionally and identifying our priorities for the next year or two, and passing the priority list on to CCTA so they are aware of our issues, focuses and concerns. She said that the Managing Director could start working with CCTA and the other RTPCs on projects, and identify how these projects might fit in with the TEP.

Vice Chair Obringer talked about the TRANSPAC Board, having a both long serving members as well as newer members, and the need for a strong orientation process for newer members. Chair Noack suggested creating a one-page mission statement, and putting together a strategic plan document. Director Pierce indicated a mission statement was created in the past for TRANSPAC. It was noted that a mission statement may still need review (i.e. every 5-6 years) due to turnover of elected officials.

Chair Noack suggested that the group identify about 3 areas of focus that are priority issues for TRANSPAC, then look at actions to address those items / projects. Mr. Todd suggested identifying some actions we can focus on in the next year. Director Haskew requested a plan of action and roles be identified. Mr. Todd recommended bringing an updated Work Plan to the next board meeting on October 10<sup>th</sup>.

## **5. TRANSPAC Managing Director Contract Amendment**

Chair Noack reviewed the TRANSPAC Managing Director and Clerk contract status. Mr. Todd added that the contract is currently approved through September 30, 2019, and assigned a not to exceed amount of approximately \$40,000. Chair Noack noted that the last few months have included more than usual time spent to monitor the TEP process. She also noted the contract needs to be extended through November.

On motion by Director Haskew, seconded by Vice Chair Obringer to extend the Managing Director contract through November. The motion was adopted by unanimous vote of the members present, unless otherwise noted.

It was also noted that there will be a closed session to discuss the Managing Director and Clerk positions at the October 10<sup>th</sup> meeting, at 8:30am.

## **6. 2020 TRANSPORTATION EXPENDITURE PLAN STATUS**

Mr. Todd updated the group on the TEP status:

- 9/18/19 – scheduled to review a performance analysis, administrative items, summary ballot language, and call for election resolution;
- 10/16/19 – scheduled approve the ordinance items and review an economic analysis being performed by Bay Area Council;
- 10/22/19 – last presentation to the cities (City of Antioch);
- 10/30/19 – scheduled to approve the TEP and request Board of Supervisors to place the measure on the ballot; and
- 11/5/19 & 11/19/19- Board of Supervisors to consider approval to place on the ballot

Director Pierce mentioned that Hercules passed the TEP unanimously.

## **7. TRANSPAC Financial Reports**

Mr. Todd presented the quarterly financial report. There were no comments.

## **8. TRANSPAC CCTA Representative Reports**

Director Haskew provided an update on the Planning Committee meeting. There was discussion about new definitions to define PDAs. The Committee approved the release of an RFP for the East County Integrated Transit Study to evaluate transit options between Antioch and Brentwood. WCCTAC requested additional funding for a joint study with the Alameda CTC regarding San Pablo Avenue. The Committee also approved a countywide approach to update RHNA information. It was also noted that Martin Engelmann is retiring at the end of the month.

Director Pierce provided an update on the Administration and Projects Committee meeting. The Committee approved various funding resolutions, among those an augmentation for the autonomous vehicle program and a partnership with AAA. The Committee also adopted a resolution to amend the employer contribution and are adopting a revised vesting schedule for CalPERS.

Vice Chair Obringer shared that she had toured the GoMentum Station in Concord and wanted to share positive feedback. She was impressed with the innovation happening there. AAA worked with a company to make solar powered traffic signals and new conference room infrastructure is being installed. She has also reached out to EBRPD regarding the activities at the GoMentum Station.

Director Pierce said there will be a retirement breakfast for Martin Engelmann on September 20<sup>th</sup> at 8:30am at CCTA.



## **9. CCTA Executive Director's Report Regarding Authority Actions/Discussion Items**

CCTA Executive Director Randell H. Iwasaki's Report dated July 17, 2019 had been included in the Board packet.

## **10. Items Approved by the Authority for Circulation to the RTPCs and Related Items of Interest**

CCTA Executive Director Randell H. Iwasaki's RTPC Memos dated July 5, 2019 and July 19, 2019 had been included in the Board packet.

## **11. TAC Oral Reports by Jurisdictions**

There were no reports

## **12. Board Member Comments**

There were no Boardmember comments.

## **13. Managing Director Report**

There was no report.

## **14. Adjournment**

The meeting adjourned at 10:22 A.M. The next meeting of the Board is scheduled for Thursday, October 10, 2019.

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## Summary of TRANSPAC Strategic Planning Discussion

A theme that emerged throughout the discussion was “Regional” issues.

- Priority Projects
  - Identify deficiencies and priority projects
  - Concept of an annual process / update
  - Multi-jurisdiction project requests
    - Strong partnerships will equate to strong project candidates
  - Measuring project effectiveness
- Regionally Significant Corridors
  - Corridor plan
    - Consistent vision among local agencies
    - Not necessarily a one size fits all approach - different segments may require different strategies
    - Includes role of transit
    - Consistent technology
    - Relation to other larger corridors (where trips continue onto)
  - May include partnering with agencies outside TRANSPAC area
  - Working with neighboring SWAT and TRANSPLAN
- Schools
  - Better partnership with School Districts
    - District Board members
    - Facilitate better information as first step
  - Physical improvements to access schools
    - Identify priorities (see Priority Projects above)
  - School based carpools
- Transit
  - Focus on providing trips
  - Partnerships with TMAs/Business (related to TDM)
- TDM / 511 Contra Costa
  - Increase interactions and participation
  - Re-evaluate ordinances/ roles / focus
    - Opportunities with current innovations and technologies
  - Improve bike route information and dissemination of that information
- Subregional Transportation Mitigation Program
- SB743 / CEQA Reform
- How to address aspirational goals
  - Social patterns / mindsets
  - Emerging modes
    - Out there today - i.e. scooters
    - Pending – what will be next?

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## Summary of TRANSPAC TAC Strategic Planning Discussion Proposed Action Items

From September 26, 2019 TRANSPAC TAC Meeting

- Corridors
  - Identify regionally significant priorities through a CIP process
    - Identify actions for short, medium and long term
      - Include review of potential funding sources
    - Ygnacio Valley / Treat Corridor will be a priority
      - Request support from CCTA for items including but not limited to funding, project development / delivery, data, analysis, inclusion in the Innovate 680 Project
      - Initiate a multi-jurisdictional process to discuss and define “vision” of corridor improvements
      - City of Concord planning to submit a grant application for the Program for Arterial System Synchronization (PASS)
- Schools
  - Identify regionally significant priorities through a CIP process
    - Prioritize improvements that benefit the regional transportation system
      - May include capital and operational (including TDM) improvements
      - Include review of potential funding sources
- Regional Coordination
  - School District(s)
    - Request School district participation at TRANSPAC
      - Initial items of interest could include improving relations, understanding of needs, and trip patterns
  - RTPCs – Joint meetings / coordination
    - TRANSPLAN
      - Initial items of interest could include Concord Naval Weapon Station information, Highway 4 Corridor (including parallel arterial routes),
    - SWAT
      - Initial items of interest could include 680 Corridor, Taylor/Pleasant Hill Road Corridor, Iron Horse Trail Corridor, bus pass programs

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# TRANSPAC 2018-2019 BUDGET AND WORKPLAN

TRANSPAC 2018-2019 BUDGET					
EXPENDITURES					
			2017-2018		2018-2019
Managing Director (time and material based expenses)			\$ 135,000		\$ 135,000
Admin Support Contract - Secretary / Clerk of the Board (includes printing, postage & supplies) (time and material based expenses)			\$ 65,000		\$ 72,000
Legal Services - expenses would be incurred on a time and material basis			\$ 5,000		\$ 5,000
Web Site - Maintain / Enhance (time and material based expenses)			\$ 5,000		\$ 10,000
Audit Services			\$ 8,000		\$ 15,000
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ 10,000		\$ 10,000
<b>Subtotal</b>			<b>\$ 228,000</b>		<b>\$ 247,000</b>
Pleasant Hill City/Fiscal Administration			\$ 3,000		\$ 3,000
<b>Subtotal</b>			<b>\$ 3,000</b>		<b>\$ 3,000</b>
<b>Costs subtotal</b>			<b>\$ 231,000</b>		<b>\$ 250,000</b>
Contingency			\$ 22,733		\$ 16,500
Project Reserve - This line represents a cumulative carryover balance, to fund a plan/study to for project development. The Board approved I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Project (Nov. 2017).			\$ 220,000		\$ 220,000
<b>Total</b>			<b>\$ 473,733</b>		<b>\$ 486,500</b>
REVENUES					
			2017-2018		2018-2019
2017/2018 Member Agency Contributions			\$ 229,956		\$ 225,000
Carryover Balance			\$ 243,777		\$ 261,500
<b>Total</b>			<b>\$ 473,733</b>		<b>\$ 486,500</b>
NOTES:					
-TRANSPAC does not have any direct employees, with staff positions provided through contract					
-TRANSPAC is not a member of CalPERS					





<b>TRANSPAC 2018-2019 BUDGET</b>						
<b>ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET</b>						
<b>PART B</b>	<b>MEASURE J RTS \$s</b>	<b>MEASURE J RTS %</b>	<b>\$ FROM RTS</b>			<b>Total for</b>
<b>JURISDICTION</b>	<b>Allocation</b>		<b>PART B</b>		<b>PART A</b>	<b>Jurisdiction</b>
<b>CLAYTON</b>	\$ 250,599	5.63%	\$ 6,334		\$ 18,750	\$ 25,084
<b>CONCORD</b>	\$ 1,541,746	34.64%	\$ 38,968		\$ 18,750	\$ 57,718
<b>MARTINEZ</b>	\$ 548,467	12.32%	\$ 13,863		\$ 18,750	\$ 32,613
<b>PLEASANT HILL</b>	\$ 561,660	12.62%	\$ 14,196		\$ 18,750	\$ 32,946
<b>WALNUT CREEK</b>	\$ 925,231	20.79%	\$ 23,386		\$ 18,750	\$ 42,136
<b>CONTRA COSTA COUNTY ^</b>	\$ 623,251	14.00%	\$ 15,753		\$ 18,750	\$ 34,503
<b>TOTAL</b>	\$ 4,450,954		\$ 112,500		\$ 112,500	\$ 225,000
^Estimated at 25% of allocation (\$2,493,002)						
Based on "DRAFT - FY 2017-18 Distribution of 18% Funds to Local Jurisdictions to Street Maintenance"						

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# **TRANSPAC**

## **2018 / 2019 WORK PLAN**

July, 2018

- Define and initiate an audit process
- Define and initiate a web site update process

August

- No Meeting

September

- Receive Quarterly and Year End Financial Report
- Coordinate with TRANSPLAN for a joint meeting (Concord Naval Weapons Station Project)

October

- Initiate Study for the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Project (with identified budget carryover funds)

November

- Receive Quarterly Financial Report
- Approve 2019 Calendar Meeting Schedule

December

- Appointment of CCTA Representative
- Action Plan Update

January, 2019

- No Meeting

February

- Election of Chair / Vice Chair
- Receive Quarterly Financial Report

March

- Appointment of CCTA TCC Representatives
- Conflict of Interest Form 700 Due

## April

- Review Draft 2019/2020 Budget
- Review TRANSPAC Contracts

## May

- Receive Quarterly Financial Report

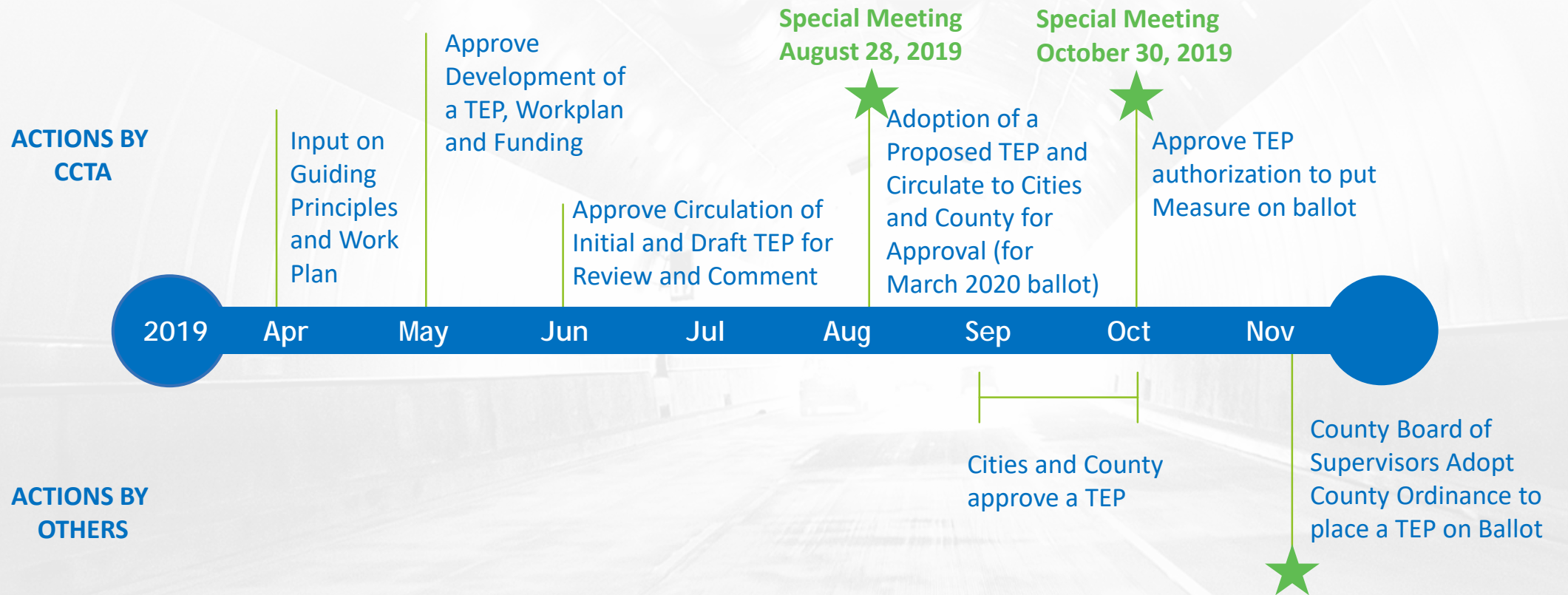
## June

- Approve 2019 / 2020 Budget

## Other Potential Items

- Programming/Funding
  - Measure J Line 10 (BART Parking, Access, and Other Improvements)
  - Measure J Line 19a (Additional Bus Service Enhancements)
  - Measure J Line 20a (Additional Senior and Disabled Transportation)
  - Regional Measure 3
  - CCTA TEP
  - Identify Other Funding Opportunities
- Projects
  - Concord Naval Weapon Station Project
  - I-680 / SR 4 Interchange Improvements
    - Phase 3 - SR 4 Widening Project
  - I-680 Express Lanes
  - Quarterly (or semi annually) Project Presentations
- TRANSPAC Governance
  - Review of Bylaws
  - Administrative Procedures
    - Procurement of Services
    - Invoice Approval

# A Roadmap to Developing a Transportation Expenditure Plan



Sample Ballot Election Schedule  
Subject to Change

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**EXECUTIVE DIRECTOR'S REPORT**  
**September 18, 2019**

**Contra Costa Local Government Leadership Academy Graduation Ceremony:** July 11, 2019  
Hisham Noeimi, Martin Engelmann and I attended the graduation ceremony of the Contra Costa Local Government Leadership Academy. Matt Kelly was this year's CCTA student and graduate of the program. Programs like these help with the Employer of Choice and succession planning goals.

**Contra Costa (CoCo) Tax Awards Night – The Good, Bad, and Ugly Awards (GBU):** July 11, 2019  
I attended the Coco Tax Awards Night – The GBU Awards ceremony. CCTA was honored as a Silver Award winner for our efficient use of sales tax dollars and transparency in reporting. It was a great event.

**East Bay Economic Development Alliance (EDA):** July 12, 2019  
We met with members of the East Bay EDA to review the initial draft transportation expenditure plan. We would like the East Bay EDA to endorse the measure if it makes it to the ballot.

**Assembly Member Frazier:** July 12, 2019  
I reviewed the Initial Draft Transportation Expenditure Plan with Assembly Member Frazier. He asked a few questions and was pleased with the results. He said if he needed more information, he would let me know.

**Transit:** July 15, 2019  
Peter Engel, Timothy Haile and I met with David Block-Schachter the Chief Business Officer from Transit. Transit is an app that provides real-time public transit data and is functional in over 175 metropolitan areas around the world. We are shopping for our Mobility-on-Demand (MOD) grant partners. Most if not all of the companies in the space are aware that we won the MOD grant and want to partner with us.

**Interstate 680 (I-680)/State Route 4 (SR 4), Phase 3 Partnering Session:** July 16, 2019  
Ivan Ramirez, Linsey Willis and I attended the partnering session for the I-680/SR 4 interchange and widening project. During the partnering session, we identify what is working well and not so well. We spent time identifying issues that could slow down construction. At the request of the contractor, the pre-cast girders were redesigned to accelerate construction. The girders are cast at Kiecon located off Wilbur Avenue in Antioch. They are a major partner in the construction of Grayson Creek Bridge. We also collaborated with our partner, Caltrans, and were able to combine some of the staging of construction to accelerate construction. Please keep in mind that we are making good progress on one-half of the project after a rough start, but next year we will work on the other half. This is why we have implemented formal partnering at CCTA.

**CalMatters:** July 16, 2019

Linsey Willis and I met with Julie Cart, a reporter from CalMatters. CalMatters is a nonpartisan, nonprofit journalism venture committed to explaining how California's State Capitol works and why it matters. We gave her an interview about our innovation program and a tour of GoMentum Station. She wrote a very nice article in the recent CalMatters magazine. The article can be located at this link: <https://calmatters.org/projects/self-driving-cars-california-climate-goals-carbon-free/>.

**Assembly Member Wicks:** July 17, 2019

Don Tatzin, Linsey Willis and I met with Assembly Member Wicks to review the Initial Draft Transportation Expenditure Plan (TEP). During the meeting, she asked what our plans are for relieving congestion on Interstate 80. We reviewed the components of *Innovate 680* and she was interested in express bus service on the shoulders during peak am and pm hours. She wanted to know if we needed legislation. I suggested we meet with the California Highway Patrol first. We are working on setting up the meeting with the Commissioner. She did not have any issues with the Initial Draft TEP.

**Contra Costa Community College District (CCCCD):** July 18, 2019

Timothy Haile and I met with Tim Leong from the CCCCCD. We reviewed the Initial Draft Transportation Expenditure Plan to get his feedback. We talked about their parking issues, congestion around the various campuses and the soon to be completed campus off Marsh Creek Road in Brentwood.

**Bay Area Council (BAC):** July 19, 2019

Jack Hall and I participated on a telephone call with Will Graswich and Kelly Obranowicz from the BAC. The BAC has recently set up an Autonomous Vehicles (AV) Taskforce, comprised of a number of their members directly involved in the AV sector. They wanted to talk about our AV policy priorities. It appears that no other public agency in the Bay Area is testing AVs.

**Bay Area Partnership Board (BAPB):** July 19, 2019

I attended the BAPB meeting at the Metropolitan Transportation Commission's office in San Francisco. The meeting was well attended by the various public agencies that make up the board. It was a much-anticipated meeting. Rick Ramacier, General Manager with County Connection, was elected as the Chair and Kate Miller, Executive Director with Napa Valley Transportation Authority, as the Vice Chair.

**Interstate 680 (I-680) HOV/Express Lane Partnering Session:** July 23, 2019

Ivan and I attended the I-680 High Occupancy Vehicle (HOV)/Express Lane partnering session. As I mentioned above, we use these meetings to talk about what is going well and not so well. We identify issues/risks and work to mitigate them before they affect the schedule. For example, we need Pacific Gas & Electric Company (PG&E) to provide power at 17 locations along I-680. The electronic signs, tolling equipment, cameras, etc., will need power soon. We set up a meeting with PG&E as soon as we got back to the office. I wanted to thank Steve Waymire for attending the partnering session. He is the City of Walnut Creek's representative to the project and provides information and valued feedback on the project.



**TRANSPAC Telephone Town Hall:** July 23, 2019

Vice Chair Pierce, Commissioner Haskew, Linsey Willis and I participated in the telephone town hall for the Transportation Partnership and Cooperation Committee (TRANSPAC) sub-region of Contra Costa. We started at 6 pm and ended at 7 pm.

**C2SMART Advisory Board Meeting:** July 25, 2019

I am on the Advisory Board of the C2SMART University Transportation Center (UTC). The C2SMART UTC is a federally funded UTC that is a partnership between New York University, University of Texas El-Paso, University of Washington and New York City College. They focus on smart mobility research. I am on the Board with four other advisors.

**North Carolina Department of Transportation (DOT):** July 30, 2019

Stephanie L. Sudano, Multimodal Transportation Special Projects Engineer from North Carolina DOT called and asked questions about our shared autonomous vehicle (SAV) pilot project. They want to start a pilot project using a SAV.

**Roads Australia:** July 30, 2019

CCTA hosted a group of 12 delegates from the public and private sector in Australia. Roads Australia sponsored their trip. They were interested in our innovation program. They asked many questions. They wanted to know if we would allow them to sponsor an intern from Australia to work with CCTA. I said, "Absolutely".

**Waycare:** July 30, 2019

Waycare is shaping the future of city mobility; enabling cities to take full control of their roads by harnessing in-vehicle information and municipal traffic data for predictive insights and proactive traffic management optimization. Noam Maitel, Chief Executive Officer of Waycare gave the local engineers and consultants a briefing on his company and what they have to offer.

**SPUR:** July 30, 2019

Hannah Schwartz from SPUR set up a meeting to discuss CCTA's transportation initiatives and vision. Jack Hall, Peter Engel, Rick Ramacier, General Manager with County Connection, and I met with them and answered their questions. The questions ranged from transportation priorities to pie-in-the-sky planning or policy changes that would improve transit.

**Jonathan Barnes:** July 30, 2019

Jonathan Barnes interviewed Ivan Ramirez and I. He was writing a story about how drones and Light Detection and Ranging (LiDAR) are being used by government agencies. He found us on the internet and wanted to know more about our vision for unmanned aerial system (UAS) in construction.

**Faster Bay Area:** July 31, 2019

Bay Area Council staff members Gwen Litvak and Kelli Fallon talked to Timothy Haile and me about the Faster Bay Area initiative or otherwise known as the Mega Measure. We provided them with CCTA staff concerns and potential projects in our county. We agreed to regular phone calls to be kept informed of any progress on the measure.

**University of California (UC) Berkeley:** August 1, 2019

I gave a 2-hour lecture to prior Lafayette City Manager Steve Falk's Masters in Public Administration budgeting class at the UC Berkeley Goldman School of Public Policy. The focus of the lecture was on mega-project capital budgets. There were a lot of great questions and interest in public sector careers from the students. It was encouraging to speak about project management and budgeting to a classroom of students who were interested in the topic.

**Contra Costa Health Services (CCHS):** August 1, 2019

Timothy Haile and I met with staff from the CCHS. We talked about the Draft Transportation Expenditure Plan and potential projects and programs for CCHS.

**Verizon Smart Communities:** August 1, 2019

Timothy Haile and I met with the Vice President for City Solutions Sean Harrington and Jimmy Kim, Principal, Business Development from Verizon. They were looking for ways to create business opportunities with CCTA.

**Shadelands Business District Board of Directors Meeting:** August 2, 2019

I gave a presentation on GoMentum Station and shared autonomous vehicles (SAV) to the Board of Directors from the Shadelands Business District. Tom Guarino from Pacific, Gas, & Electric Company (PG&E) invited me to talk to the Board of Directors about the possibilities of operating SAVs from the Walnut Creek Bay Area Rapid Transit (BART) station to the Shadelands Business Park.

**Pacific, Gas, & Electric Company (PG&E):** August 5, 2019

Ivan Ramirez, Timothy Haile, Susan Miller and I met with PG&E staff to continue the discussion about hooking up service along Interstate 680 for the High Occupancy Vehicle (HOV)/Express Lane project. They are working on a schedule for service connections. This is an important proactive step to ensure the electronics can be field tested or burned in on schedule.

**AAA:** August 7, 2019

I was filmed making a few remarks about the opening of the Signal Lab at GoMentum Station. The development of the signal lab has been in the development stages for a few months. We need to certify that external devices can successfully communicate with traffic signal controller and vice versa. We will also need the lab to further develop the adaptive signal systems. Finally, traffic engineers can visit the facility and will be able to test and see the results in the field.

**Freedman Consulting:** August 8, 2019

I had a teleconference with staff from Freedman Consulting. They are doing their due diligence for a client that wants to make an investment in Autonomous Vehicle (AV) technology.

**Public Managers' Association (PMA) Meeting:** August 8, 2019

Matt Kelly's leadership team was scheduled to present their project to the PMA group. I went to support Matt. It turned out that CCTA was on the agenda to present the latest Draft Transportation Expenditure Plan and provide updates to the group. I gave the group an update and excused myself. They discussed the latest update after I left the meeting.

**Diablo Valley Tech Initiative Meeting:** August 8, 2019

I attended the Diablo Valley Tech Initiative meeting at Diablo Valley College (DVC). The group is comprised of DVC teachers and tech industry representatives. They are looking for ways to get students tech jobs and strategies to attract tech jobs to Contra Costa County. I was asked to present GoMentum Station after I sat down and introduced myself. I was able to talk about the development and goals of GoMentum Station. City of Concord Mayor Obringer introduced me to the group.

**Contra Costa (CoCo) Tax Payers Association:** August 23, 2019

I presented our proposed Draft Transportation Expenditure plan to the members of the CoCo Tax Payers Association. There was great dialogue with the group. I answered their questions about accountability, transparency, etc. I thanked them for the recent recognition they gave CCTA for good governance. I said it makes us proud to be able to display the award in our office.

**Livermore Amador Valley Transit Authority (LAVTA):** August 28, 2019

I met with Michael Tree with LAVTA to discuss letters of support for the Altamont Corridor rail project. The plan is to develop train service from Tracy to Dublin along Interstate 580. Michael wanted letters of support sent to various associations for funding in the proposed Mega Measure. I volunteered CCTA's support to oversee the design and construction of the rail line, which may include tunneling to straighten the alignment versus following the old railroad alignment.

**Innovate 680 Kick-Off Meeting:** August 28, 2019

I kicked-off the first meeting of all of the consultants that we will be working with to deliver the Innovate 680 project. There are a number of consultants and we will need to coordinate their efforts in order to deliver the project. This was the first of many meetings.

**Congressman Jerry McNerney:** August 29, 2019

I met with Congressman McNerney and Gary Prost to review the Draft Transportation Expenditure Plan. They were interested in the funding in East County but also interested in the policy statements and differences between Measure J and the proposed measure.

*Staff Out-of-State Travel: Timothy Haile attended the Transportation Research Board annual meeting in Washington, D.C. from January 13-17, 2019 for a total amount of \$2,344.65. Jack Hall attended the Automated Vehicles Symposium (AVS) 2019 conference in Orlando, FL from July 14-18, 2019 for a total amount of \$1,958.17.*

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CONTRA COSTA  
transportation  
authority

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Janet Abelson

Newell Americh

Tom Butt

Teresa Gerringner

Federal Glover

Loella Haskew

David Hudson

Karen Mitchoff

Kevin Romick

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# MEMORANDUM

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To: Matt Todd, TRANSPAC  
Lisa Bobadilla, SWAT  
Jamar Stamps, TRANSPLAN  
Cedric Novenario, TVTC  
John Nemeth, WCCTAC  
Mike Moran, LPMC  
*MRB for:*  
From: Randell H. Iwasaki, Executive Director  
Date: September 24, 2019  
Re: Item of interest for circulation to the Regional Transportation Planning  
Committees (RTPCs)

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At its September 18, 2019 meeting, the Authority discussed the following item, which may be of interests to the Regional Transportation Planning Committees:

- 1. Update on Metropolitan Transportation Commission (MTC) Regional Growth Framework for Priority Development Areas (PDAs) & Priority Production Areas (PPAs).** In May 2019, MTC adopted Regional Growth Framework criteria as preparation for the Regional Transportation Plan (RTP) update, otherwise known as "Plan Bay Area 2050" (PBA 2050). The Regional Growth Framework proposed new criteria to designate PDAs and PPAs throughout the nine-county San Francisco Bay Area region. MTC asked county transportation agencies, including the Contra Costa Transportation Authority, to prepare Letters of Confirmation for proposed Contra Costa PDAs and PPAs. *The Authority Board recommended that the Authority take a support position on the proposed new designations for Priority Development Areas and Priority Production Areas.*

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## TRANSPAC

### Transportation Partnership and Cooperation

Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
(925) 937-0980

September 23, 2019

Randell H. Iwasaki  
Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: Status Letter for TRANSPAC Meeting – September 12, 2019**

Dear Mr. Iwasaki:

At its regular meeting on December 13, 2018, the TRANSPAC Board of Directors took the following actions that may be of interest to the Transportation Authority:

1. Held a strategic planning session to review and discuss the TRANSPAC scope and prioritization of work.
2. Approved an amendment to the Managing Director contract.
3. Received report on the status of 2020 Transportation Expenditure Plan development.
4. Received TRANSPAC Quarterly Financial Reports.

TRANSPAC hopes that this information is useful to you. Please contact me if you have any questions or want to further discuss the above items.

Sincerely,



Matthew Todd  
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Martin Engelmann and Hisham Noemi, CCTA Staff  
Jamar I. Stamps, TRANSPAN; Sean Wright, Chair, TRANSPAN  
Lisa Bobadilla, SWAT; David Hudson, Chair, SWAT  
John Nemeth, WCCTAC; Chris Kelly, Chair, WCCTAC  
Tarienne Grover, CCTA Staff  
June Catalano, Diane Bentley (City of Pleasant Hill)

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El Cerrito

Hercules

August 1, 2019

Pinole

Mr. Randell Iwasaki, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

RE: July WCCTAC Board Meeting Summary

Richmond

Dear Randy:

The WCCTAC Board, at its meeting on July 26, 2019, took the following actions that may be of interest to CCTA:

San Pablo

1. **Adopted Resolution 19-07, Cooperative Funding Agreement with the City of Hercules providing STMP funding for the Hercules Intermodal Transit Center Project.**
2. **Adopted Resolution 19-08, Cooperative Funding Agreement with the City of Richmond providing STMP funding for the I-80/Central Ave. Phase 2 (Local Road Realignment) Project.**
3. **Adopted Resolution 19-09, Adopted Resolution 19-09, Cooperative Funding Agreement with Contra Costa County providing STMP funding for the San Pablo Dam Road Sidewalk Gap Closure Project**
4. **Approved Fiscal Year 2019-20 Measure J 19b Fund Claims to WestCAT and AC Transit.**
5. **Reviewed new list of TEP funding categories and sought clarification under the category, Improved Transportation and Access to include adding wording, "can be used for grant match funding and also allow flexibility."**

Contra Costa County

AC Transit

Please let me know if you have any follow-up questions.

BART

Sincerely,

John Nemeth  
Executive Director

WestCAT

cc: Tarienne Grover, CCTA; John Cunningham, TRANSPAC; Jamar Stamps, TRANSPLAN; Lisa Bobadilla, SWAT; Matt Todd, CCTA