

**TRANSPAC Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County

**TRANSPAC TAC MEETING NOTICE AND AGENDA**  
**THURSDAY, JUNE 24, 2021**  
**9:00 A.M. to 11:00 A.M.**

**COVID-19 SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR  
PARTICIPATING VIA PHONE/VIDEO CONFERENCE**

Consistent with Executive Orders N-25-20 and N-29-20 issued by the Executive Department of the State of California, meetings of the TRANSPAC Board and TAC will utilize phone and video conferencing as a precaution to protect staff, officials and the general public. The public is invited to participate by Zoom telephone or video conference via the methods below:

**Video Conference Access:** Please click the link at the noticed meeting time:  
<https://us02web.zoom.us/j/88109454212?pwd=bTZwYUx5b1RKNzdxYU5rK0JWZ1lXQT09>  
Password: 103366

**Phone Access:** To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 881 0945 4212 and Password: 103366.

**Public Comments:** Public Comment may still be provided by submitting written comments to [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record.

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

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1. **Virtual Meeting Access Guidelines**
  2. **Minutes of the May 27, 2021 Meeting** 🌀 **Page 5**

**ACTION RECOMMENDATION: Approve Minutes**

Attachment: TAC minutes from the May 27, 2021 meeting

3. **MEASURE J LINE 20A FUNDS PROGRAM POLICIES.** The Contra Costa Transportation Authority Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Measure J Line 20a funds are to be used in Central County. TRANSPAC recently approved the Line 20A FY 2021/2022 program. Through the review and approval process, it was recommended to review the TRANSPAC Line 20A program policies and consider revisions in advance of the next funding cycle. (INFORMATION) 🌀 **Page 9**

Attachment: Staff Report

4. **JOINT TRANSPAC / TRANSPLAN RTPC MEETING.** The 2021 / 2022 TRANSPAC work plan includes Regional Coordination, including coordination with partner agencies such as TRANSPLAN to discuss items of interest such as Highway 4 improvements, I-680/SR 4 Interchange, the Concord Naval Weapons Station, and Action plan updates. Staff has been in contact with TRANSPLAN staff and confirmed there is interest in a joint meeting. (INFORMATION) 🌀 **Page 27**

Attachment: Staff Report

5. **CENTRAL COUNTY ACTION PLAN UPDATE.** The Contra Costa Transportation Authority is initiating the RTPC Action Plan Updates in FY 2021/2022. As in the past, CCTA has procured consultant assistance that TRANSPAC will use to complete the work. (INFORMATION) 🌀 **Page 29**

Attachment: Staff Report

6. **GRANT FUNDING OPPORTUNITIES.** This agenda item is intended to provide an opportunity to review and discuss grant opportunities. Additional information will be available at the meeting. (INFORMATION) 🌀 **Page 57**

7. **COMMITTEE UPDATES:**

- a. Technical Coordinating Committee (TCC): The last meeting was held on June 17, 2021. The next meeting is scheduled for July 15, 2021.
- b. Countywide Bicycle & Pedestrian Advisory Committee (CBPAC): The next meeting is scheduled for July 26, 2021.
- c. Paratransit Coordinating Council (PCC): The next meeting is scheduled for July 19, 2021.

**8. FUTURE AGENDA ITEMS:**

The CCTA Calendar for June to September 2021, may be downloaded at:  
<https://ccta.primegov.com/Portal/viewer?id=17677&type=2>.

**9. MEMBER COMMENTS**

**10. NEXT MEETING: AUGUST 26, 2021**

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## **TRANSPAC TAC MEETING SUMMARY MINUTES**

**MEETING DATE:** May 27, 2020

**MEMBERS PRESENT:** Abhishek Parikh, Concord; Mario Moreno, Pleasant Hill; Robert Sarmiento, Contra Costa County; Zach Seal, Martinez; Ricki Wells, BART

**STAFF PRESENT:** Matt Todd, TRANSPAC Managing Director; and Tiffany Gephart, TRANSPAC Clerk

**GUESTS/PRESENTERS:** Cheryl Childs, Clayton Resident

**MINUTES PREPARED BY:** Tiffany Gephart

Managing Director Matt Todd called the meeting to order at 9:05 A.M. Introductions followed.

### **2. Minutes of the April 29, 2021 Meeting.**

The minutes of the April 29, 2021 meeting were approved by consensus. Andy Smith abstained.

### **3. TRANSPAC COMMITTEE APPOINTMENTS.**

Zach Seal, of the City of Martinez, agreed to serve as the alternate appointment for the CCTA Technical Coordinating Committee (TCC) for the term April 1, 2021 – March 31, 2023.

**The appointment was approved by consensus.**

### **4. MEASURE J LINE 20A FUNDS PROGRAM - FY 2021-2022 PROGRAM.**

Matt Todd commented that the Measure J Line 20a Program funds additional transportation services for Seniors and People with Disabilities in the TRANSPAC subregion. The TRANSPAC area receives .5% of the Measure J funding for these services. Mr. Todd noted that the TRANSPAC Board approved a program that funded the first year of the two-year call for projects and deferred action for the year-two (2021-22) funding requests to later in FY 2020-21 when additional information about COVID-19 and the impact on existing program operations and Measure J revenues became available.

Mr. Todd commented that there are 3 programs that reported cost savings totaling \$96,000, new anticipated Measure J revenues total \$475,000 for a total program of \$570,900. The initial fund programming proposal recommended a proportional cut of 7%, given that funding requests totaled \$626,678, exceeding the programming budget. Mr. Todd noted that the TAC

recommended a scenario that reduced funding for programs with more limited service areas (city vs TRANSPAC area). In light of COVID-19 and its impacts on programs throughout the county, the Board requested a scenario to fully fund all program requests using the reserve.

Mr. Moreno recommended to move forward with full funding of the program request and the use of the reserves but to also discuss a new formula to better evaluate equity considerations in the future.

Mr. Smith noted that Walnut Creek and the unincorporated areas of Walnut Creek comprise 39% of the senior population in Central Contra Costa and the funding request comprises 39% of Line 20a funding.

Mr. Seal noted the median income levels of Concord and Walnut Creek senior residents. Mr. Todd requested links to the cited information.

**The TAC approved the proposed Line 20a Fund Program for recommendation to the TRANSPAC Board by consensus.**

#### **5. TRANSPAC WORK PLAN FOR FISCAL YEAR 2021/2022.**

Mr. Todd noted that the Board added the RHNA program to the workplan to discuss regional housing and transportation as an issue of concern.

Mr. Todd reviewed the draft budget material and highlighted several budget changes including a cost increase of 5% for the managing director/admin budget, the removal of the legal counsel line-item (to be funded via contingency if needed) and a reduction of website expenses from \$7,500 to \$4,000.

There were no comments from the TAC.

#### **6. GRANT FUNDING OPPORTUNITIES.**

There were no comments from the TAC. Tiffany Gephart noted that an updated grant funding summary is anticipated this week and will be sent out to TAC staff.

#### **7. COMMITTEE UPDATES**

Mr. Sarmiento commented that CCTA provided an update on the Vision Zero program at the recent Countywide Bicycle and Pedestrian Committee Meeting (CBPAC).

#### **8. FUTURE AGENDA ITEMS.**

There were no comments from the TAC.

**9. MEMBER COMMENTS.**

Mr. Sarmiento asked if meetings will remain virtual or we will go back to meeting in person. Mr. Todd noted that June 15<sup>th</sup> has been projected as the date for the State of California reopening but also noted that he was not aware that there have been amendments to the current Brown Act guidance that provides for virtual meetings. Mr. Todd further commented that in the event we have in person meetings, staff has been looking into alternative locations for the TRANSPAC meetings given that the City of Pleasant Hill is using the regular meeting location as a temporary library.

**10. ADJOURN / NEXT MEETING:** The meeting adjourned at 9:47. The next regular meeting is scheduled for June 24, 2021.

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## TRANSPAC TAC Meeting **STAFF REPORT**

**Meeting Date:** June 24, 2021

<b>Subject:</b>	<b>MEASURE J LINE 20A FUNDS PROGRAM POLICIES</b>
<b>Summary of Issues</b>	The Contra Costa Transportation Authority (CCTA) Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Measure J Line 20a funds are to be used in Central County. TRANSPAC recently approved the Line 20A FY 2021/2022 program. Through the review and approval process, it was recommended to review the TRANSPAC Line 20A program policies and consider revisions in advance of the next funding cycle.
<b>Recommendation</b>	None – this item is for information only
<b>Attachment(s)</b>	A. Line 20a FY 2021/2022 Program B. Program Descriptions of Received Applications for the FY 2020/2021 and FY 2021/2022 Cycle C. Summary of Line 20A Program Operations Information D. TRANSPAC Measure 20A Program Guidelines E. Measure J TEP Program Description

### Background

The Measure J Expenditure Plan includes a program, line 15: Transportation for Seniors & People with Disabilities. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, line 20a: Additional Transportation Services for Seniors & People with Disabilities, which provides the TRANSPAC area an additional 0.5% for these types of services. TRANSPAC is responsible for recommendations on how the Line 20a funds are to be used.

TRANSPAC issued a call for projects at the beginning of 2020 for a two year cycle and approved a program of projects for FY 2020/2021 in June 2020 and for FY 2021/2022 in June 2021. In previous cycles, TRANSPAC has issued a call for projects for a two year cycle and approved two years of programming in June of the even numbered year. The Line 20A program is expected to provide about \$475,000 for FY 2021/2022.

In reviewing past programming cycles of the Line 20A program, TRANSPAC has been able to generally fund the requests received for past cycles. For FY 2021/2022, we had more requests

than the annual new revenues and required some reserves (at a level of about 10% of new revenues) to fully fund the program requests. Taking into account the latest programming, the operations reserve level is projected to be about \$355,000.

The TRANSPAC Line 20A Program guidance used for the prior cycle is included in the attached material. The current guidance includes:

- Defines eligible applicants,
  - TRANSPAC jurisdictions, public non-profit and private non-profit transportation service agencies,
- Evaluation Criteria,
  - Proposed service fills an identified gap in transportation/transit network,
  - Proposed service complements the transportation services provided by the County Connection LINK Americans with Disabilities Act paratransit service,
  - Does the proposal include any service coordination efforts with other accessible or fixed route transit operations, use of mobility management services, etc.,
  - The costs of operations relative to the cost of the LINK Paratransit service,
    - \$79.13 per revenue hour (FY 2018/2019),
    - \$45.38 per passenger (FY 2018/2019),
  - Is the service currently being funded by the 20a program,
  - Demonstration of the capacity, commitment and funding strategy to continue service beyond the grant period,
  - Though matching funds are not required, providing matching funding and leveraging other fund sources will be viewed favorably,
  - Equity analysis of the transportation services provided in the TRANSPAC Subregion, and
  - Specific services may be evaluated based on prior pilot program information (such as transportation network company (TNC) service).

Through the discussion for the 2021/2022 programming, it was agreed to review and discuss the Line 20A Program policies and evaluation criteria in advance of the next funding cycle. Additional criteria to rank and prioritize requests in the next programming cycle that have been raised for consideration include:

- service area,
- population,
- agency type,
- trip type,
- cost type,
- match requirements, and
- request limitations.

At the TRANSPAC Board meeting, it was also discussed that other revisions to the Line 20A program policy be considered such as increasing the frequency of reporting requirements to

semi-annually and closer coordination with CCTA (who hold the Line 20A funds and administer the grant contracts with the program/project sponsors).

TRANSPAC TAC is requested to begin discussing options to consider new or revised Line 20 Program policies. Additional information will be available at the meeting.

Based upon the past programming cycle schedules, TRANSPAC would release a call for projects in December 2021 to solicit requests for funding for FY 2022/2023 and FY 2023/2024.

*Anticipated Programming Schedule For  
Next Programming Cycle*

<b>December 2021</b>	Release Call for Projects (for 2022/2023 and 2023/2024)
<b>January 2022</b>	Applications Due
<b>February – April 2022</b>	Review Project Applications
<b>May 2022</b>	Review Draft Program
<b>June 2022</b>	Approve Final Program

## ATTACHMENT A

### Line 20A Grants

### FY 2021 - 2022 Program

Approved June 10, 2021

ref. #			Line 20A \$ Requested for FY 21-22	Line 20a \$ Unused from FY 20-21	New Line 20A \$ Programming FY 21-22	Total Line 20A Program \$ for FY 21-22
1	Choice in Aging	Mt. Diablo Mobilizer	\$ 40,000	\$ 40,000	\$ -	\$ <b>40,000</b>
2	Walnut Creek	Senior Mini Bus / Lyft TNC Support Costs	\$ 78,500	\$ -	\$ 78,500	\$ <b>78,500</b>
3	Walnut Creek	Lyft / TNC Rides (Direct Cost)	\$ 40,000	\$ -	\$ 40,000	\$ <b>40,000</b>
4	Mobility Matters	Rides for Seniors/Rides for Veterans	\$ 137,570	\$ -	\$ 137,570	\$ <b>137,570</b>
5	Concord	Get Around Taxi Scrip	\$ 28,800	\$ 15,900	\$ 7,200	\$ <b>23,100</b>
6	Golden Rain Foundation (Rossmoor)	Green Line Service	\$ 116,034	\$ -	\$ 116,034	\$ <b>116,034</b>
7	Golden Rain Foundation (Rossmoor)	Subsidized Ridesharing Program	\$ 10,000	\$ -	\$ 10,000	\$ <b>10,000</b>
8	County Connection	Midday Free Ride Program For Bridge and RES Programs	\$ 40,000	\$ 40,000	\$ -	\$ <b>40,000</b>
9	Center for Elder Independence	Transportation Services for Central County	\$ 135,774	\$ -	\$ 135,774	\$ <b>135,774</b>
			\$ 626,678	\$ 95,900	\$ 525,078	\$ <b>620,978</b>

TRANSPAC 20A Program Summary of the 2020/2021 and 2021/2022 Cycle Program Applications		
<b>VOLUNTEER DRIVER PROGRAMS</b>		
	City of Pleasant Hill	
	Senior Van Service (Vehicle only)	The City of Pleasant Hill Senior Van Service provides affordable, safe, reliable, and accessible door-to-door transportation for Pleasant Hill residents aged 55 and older, including seniors with limited mobility, in and around Pleasant Hill. The Senior Van Service is run by a volunteer coordinator, who hires and manages the service's volunteer dispatchers and volunteer drivers. The current vehicle is a 2012 lift van with 61,376 miles. A fare of \$1.50 is required.
<b>TAXI SCRIP/TNC PROGRAMS</b>		
	City of Concord	
	Get Around Taxi Scrip	<p>The Get Around Taxi Scrip Program is a flexible, curb to curb, same day transportation option that allows Concord seniors to get taxi service at an affordable rate to neighboring cities, 24-hour access, 7 days a week. This service will allow seniors continue to be engaged with the community, get to medical and dental appointments, senior center, bank, shopping, church, hair appointments etc.</p> <p>Concord residents that are 65+ can are eligible to purchase up to 2 books for \$30, worth \$60 in rides at the senior center. The city has an agreement with DeSoto Cab Company to provide the taxi service that covers Clayton, Concord, Martinez, Pleasant Hill and Walnut Creek. The subsidy is proposed to increase to 75% in the second year of the program.</p>
<b>POINT TO POINT SERVICE / SERVICE TO CENTRAL LOCATION</b>		
	Center for Elder Independence (CEI)	
	CEI Transportation Services for Central County	The Center for Elders' Independence (CEI) operates PACE, a long-term care alternative to nursing home residence for frail, low-income adults age 55 and over. The participants meet Medi-Cal income and health status criteria for nursing home admission but choose to remain at home or in the community to "age in place". CEI currently operates five centers in Alameda and Western Contra Costa County, and will open a PACE center/clinic in downtown Concord, CA in late 2020. This program is to provide wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.
<b>SHUTTLE SERVICE (FIXED ROUTE)</b>		
	Golden Rain Foundation (Rossmoor)	
	Green Line Service	The Rossmoor Green Line bus provides hourly service Monday-Friday between 9:50am - 5:35pm to the greater Walnut Creek area, with a total of eight trips each weekday. The Green Line is a fixed route serving the senior population of Rossmoor. The Bus is equipped with a wheelchair lift allowing for mobility devices to use the route. The bus can hold eighteen seated passenger and two mobility devices.
<b>TAXI SCRIP/TNC PROGRAMS</b>		
	Golden Rain Foundation (Rossmoor)	
	Subsidized Ridesharing Program	This Rossmoor program provides a transportation options for residents to receive a \$10.00 per ride subsidy (800 to 1800 hours) and a \$15.00 per ride (from 1800 to 2400), with a maximum of \$20.00 per day. The resident pays any additional cost after the subsidy is applied. The subsidized ride share program utilizes the Uber and Lyft systems. Seniors can access transportation outside the normal operating hours of the Rossmoor transit services and they can reach destinations outside the normal service area of the Rossmoor service. The service is contracted through GoGoGrandparents to provide the subsidized ride share service.

SHUTTLE SERVICE (FIXED ROUTE)		
	City of Walnut Creek	
	Walnut Creek Senior Mini Bus Program	<p>The City of Walnut Creek Transportation Program provided door-to-door transportation for members of the Walnut Creek Seniors Club and participant with developmental disabilities. Rides are given anywhere within the City of Walnut Creek and the Rehabilitation Center in Pleasant Hill. Most common destinations are medical appointments, shopping center and to the Civic Park Community Center, which serves as the senior center for Walnut Creek.</p> <p>The current program utilizes a Chevy Bolt operated by volunteer drivers to transport seniors on weekdays throughout the year. During the summer, on evenings and weekends, a 15-passenger van is used to transport program participants with developmental disabilities. This bus is operated by a staff member with a Class B driver license.</p>
TAXI SCRIP/TNC PROGRAMS		
	City of Walnut Creek	
	Lyft / TNC component	The Minibus services is augmented by the expanded Lyft pilot program which allows for overflow rides (once the Minibus is full) during currently Minibus operating hours and for rides during evenings and on the weekend.
SHUTTLE SERVICE (FIXED ROUTE)		
	CCCTA / County Connection	
	Midday Free Ride Program for Bridge and RES Programs	This program would allow participants of the Mt. Diablo Unified School District's Bridge Program and RES Success to ride County Connection's fixed-route transit services for free between 10 AM and 2 PM on weekdays. These two programs provide individuals with the knowledge and skills they need in order to make a successful transition to an independent, adult life. A key part of this is learning how to navigate and use public transit, which also helps to reduce dependency on paratransit services. The program is limited to off-peak hours when capacity is available on existing fixed-route services, so no additional transit service would be provided as part of this program.
POINT TO POINT SERVICE / SERVICE TO CENTRAL LOCATION		
	Choice in Aging	
	Mt. Diablo Mobilizer	<p>Choice in Aging's mission is to create opportunities where people can learn, grow, and age independently with dignity and community. Choice in Aging (CiA) started in 1949 as a rehabilitation facility for children with polio. When polio was eradicated, CiA's services changed. Today CiA serves more than 600 people with disabilities, multiple health conditions, and Alzheimer's disease.</p> <p>The Mt. Diablo Mobilizer offers door-through-door transportation to frail, low-income adults and adults with disabilities. The service uses CiA's bus (a wheelchair accessible vehicle) to transport participants to and from our adult day health care program in Pleasant Hill. Mid-day, the Mt. Diablo Mobilizer provides a shopping shuttle to low-income seniors at two senior housing facilities in Concord.</p>
VOLUNTEER DRIVER PROGRAMS / MOBILITY MANAGEMENT PROGRAM		
	Mobility Matters	
	Rides for Seniors/ Rides for Veterans	Mobility Matters is a nonprofit organization that provides mobility management services throughout Contra Costa County by matching riders to transportation providers that meet their individual needs. In addition, we operate the only countywide volunteer driver programs that provide free, one-on-one, door-through-door rides for seniors and disabled veterans, including their service dogs, who cannot access other forms of transportation. The primary purposes of the rides we provide are for outpatient medically necessary care, dental care, psychiatric care, same day surgery, and shopping for basic necessities, like groceries. Clients may request rides for other purposes, but these can only be filled if all the priority rides are covered. Age 60 or older or disable veterans are eligible. In September 2019, Caring Hands closed its doors, and Mobility Matters was asked by John Muir to train and enroll the volunteer drivers from their Senior Rides Program and assess their clients for eligibility for one of our two volunteer driver programs.

# ATTACHMENT C-1

TRANSPAC Board

SUMMARY OF PROJECT / PROGRAM USERS AND TRIPS														
TRANSPAC 20A Program														
Summary of the 2020/2021 and 2021/2022 Cycle Program Applications														
			INDIVIDUAL USERS				TRIPS				BUDGET INFO			
			Prior Period		Projected for App. Period		Prior Period	Projected for App. Period			Projected for App. Period			
			Last Actual TOTAL Number of Individual Users	Last Actual TRANSPAC Number of Individual Users	Number of Individual Users (TRANSPAC and Beyond)	Number of Individual Users (TRANSPAC Subregion)	Last Actual TOTAL TRIPS (TRANSPAC and Beyond)	Trips Provided (TRANSPAC and Beyond)	Trips Provided (TRANSPAC Subregion)	Estimate of ADA Eligible Trips	Estimate of Shared Trips	Annual Agency Budget	Annual TOTAL Transporation Program Cost	Annual TRANSPAC Transporation Program Cost
ref #			1	2	3	4	5	6	7	8	9	10	11	12
		City of Pleasant Hill												
1		Senior Van Program (Vehicle Purchase)	485	485	490	490	1,662	1,954	1,954		1%	\$ 30,600,000	\$ 3,058	\$ 3,058
		City of Concord												
2		Get Around Taxi Scrip	65	65	100	100	NA	2,000	2,000		0%	\$ 1,025,000	\$ 32,700	\$ 32,700
		Center for Elder Independence												
3		CEI Transportation Services for Central County	NA	NA	200	100	NA	20,000	10,000	100%	90%	\$ 82,473,000	\$ 543,000	\$ 135,774
		Golden Rain Foundation (Rossmoor)												
4		Green Line	3503	3503	4,000	4000	16,304	20,400	20,400	4%	100%		\$ 153,650	\$ 115,500
5		Subsidized Ridesharing Program					123 (Partial year)	576	576		0%		\$ 10,000	\$ 10,000
												\$ 18,107,000	\$ 1,104,000	\$ 125,500
		City of Walnut Creek												
6		Senior Mini Bus Program	320	320	400	400	3,872	5,420	5,420		20%			\$ 78,500
7		TNC / Lyft Program	242	242	400	400	3,188	4,463	4,463		20%			\$ 40,000
												\$ 1,989,000	\$ 141,500	\$ 118,500
		CCCTA / County Connection												
8		Midday Free Ride Program for Bridge and RES Programs	326	326	408	408	14,253	36,000	36,000	90%	100%	\$ 42,264,000	\$ 42,264,000	\$ 40,000
		Choice in Aging												
9		Mt. Diablo Mobilizer	104	104	108	108	5,517	5,525	5,525	50%	100%	\$ 1,634,000	\$ 80,000	\$ 40,000
		Mobility Matters												
10		Rides for Seniors/ Rides for Veterans	528	270	600	300	6,100	8,000	4,000	90%	0%	\$ 600,000	\$ 275,000	\$ 137,570

June 10, 2021

TRANSPAC 20A Program Summary of the 2020/2021 and 2021/2022 Cycle Program Applications													
ref. #			Annual Transportation Program Cost (TRANSPAC and Beyond)	Annual Transportation Program Cost (TRANSPAC Subregion)	Annual Measure J Cost of Transportation Service		2 Year Measure J Request	Trips Provided (TRANSPAC and Beyond)	Trips Provided (TRANSPAC Subregion)	Est. Vehicle Service Hours	Hours Per Trip (Average)	Total \$'s Per Trip	Measure J \$'s Per Trip
1	POINT TO POINT SERVICE / SERVICE TO CENTRAL LOCATION												
2	Center for Elder Independence												
		CEI Transportation Services for Central County (funding for FY 21/22)	\$ 543,091	\$ 543,091	\$ 135,774	25%	\$ 135,774	20,000	10,000	1,764	0.18	\$ 54.31	\$ 13.58
	Choice in Aging												
3		Mt. Diablo Mobilizer	\$ 90,000	\$ 90,000	\$ 40,000	44%	\$ 80,000	5,525	5,525	1550	0.28	\$ 16.29	\$ 7.24
4	POINT TO POINT SERVICE / SERVICE TO CENTRAL LOCATION - Volunteer Driver based service												
5	City of Walnut Creek												
6		Walnut Creek Senior Mini Bus Program	\$ 101,500	\$ 101,500	\$ 78,500	77%	\$ 157,000	5,420	5,420	1,680	0.31	\$ 18.73	\$ 14.48
7	Mobility Matters												
8		Rides for Seniors/ Rides for Veterans	\$ 275,140	\$ 137,570	\$ 137,570	100%	\$ 275,140	8,000	4,000			\$ 34.39	\$ 34.39
9	City of Pleasant Hill												
10		Senior Van Program (Vehicle Purchase)	\$ 3,058	\$ 3,058	\$ -	0%	\$ -	1,954	1,954	651	0.33	\$ 1.56	\$ -
11	TAXI SCRIP/TNC PROGRAMS												
12	City of Concord												
13		Get Around Taxi Scrip (yr 1)	\$ 32,700	\$ 32,700	\$ 21,200	65%		2,000	2,000			\$ 16.35	\$ 10.60
14		Get Around Taxi Scrip (yr 2)	\$ 42,800	\$ 42,800	\$ 28,800	67%		2,300	2,300			\$ 18.61	\$ 12.52
15		Get Around Taxi Scrip (2 yr program)	\$ 75,500	\$ 75,500	\$ 50,000	66%	\$ 50,000	4,300	4,300			\$ 17.56	\$ 11.63
16	Golden Rain Foundation (Rossmoor)												
17		Subsidized Ridesharing Program	\$ 10,000	\$ 10,000	\$ 10,000	100%	\$ 20,000	576	576			\$ 17.36	\$ 17.36
18	City of Walnut Creek												
19		TNC / Lyft Program	\$ 40,000	\$ 40,000	\$ 40,000	100%	\$ 80,000	4,463	4,463			\$ 8.96	\$ 8.96
20	SHUTTLE SERVICE (FIXED ROUTE)												
21	CCCTA / County Connection												
22		Midday Free Ride Program for Bridge and RES Programs	\$ 40,000	\$ 40,000	\$ 40,000	100%	\$ 80,000	36,000	36,000			\$ 1.11	\$ 1.11
23	Golden Rain Foundation (Rossmoor)												
24		Green Line	\$ 153,650	\$ 153,650	\$ 115,500	75%	\$ 230,954	20,400	20,400	2,465	0.12	\$ 7.53	\$ 5.66



## ATTACHMENT C-3

TRANSPAC 20A Program  
Summary of the 2019/2020 Progress Reports

ref. #		TRIP INFORMATION					COST INFORMATION						
		TRANSPAC Area Trips	Est. Vehicle Service Hours	Trips per Vehicle Hour (Average)	Individual Trip Provided	Shuttle Vehicle	Total Cost of TRANSPAC Transportation Service	Measure J Cost of Transportation Service	Total \$'s Per Trip	Measure J \$'s Per Trip	Total \$'s per Vehicle Service Hour	Measure J \$'s per Vehicle Service Hour	
1	Rides 4 Seniors Program / Rides 4 Veterans Mobility Matters	2,689	2,855	0.94	X		\$ 95,000	\$ 95,000	\$ 35.33	\$ 35.33	\$ 33.27	\$ 33.27	Trips provided impacted by COVID
2	On Demand Micro Transit - Golden Rain Foundation (Rossmoor)	16,209	3,918	4.14	X		\$ 55,000	\$ 40,990	\$ 3.39	\$ 2.53	\$ 14.04	\$ 10.46	Trips provided impacted by COVID
3	Green Line - Golden Rain Foundation (Rossmoor)	17,211	2,128	8.09		X	\$ 103,959	\$ 91,808	\$ 6.04	\$ 5.33	\$ 48.85	\$ 43.14	Trips provided impacted by COVID
4	Mt. Diablo Mobilizer - Choice in Aging	4,138	3656	1.13		X	\$ 134,727	\$ 11,339	\$ 32.56	\$ 2.74	\$ 36.85	\$ 3.10	Trips provided impacted by COVID
5	Senior Mini Bus Program /TNC Component Admin City of Walnut Creek	1,971	1,327	1.49	X	X	\$ 49,028	\$ 48,452	\$ 24.87	\$ 24.58	\$ 36.95	\$ 36.51	Trips provided impacted by COVID
6	Senior Mini Bus TNC Component City of Walnut Creek	4,024	816	4.93	X		\$ 50,644	\$ 50,048	\$ 12.59	\$ 12.44	\$ 62.06	\$ 61.33	Trips provided impacted by COVID
7	Contra Costa ARC	4,635	948	4.89		X	\$ 32,602	\$ 22,543	\$ 7.03	\$ 4.86	\$ 34.39	\$ 23.78	No trips from March 17 to June 30
8	TOTAL TRIPS	50,877											
9	ADA LINK Service (2018/19 Data)								\$ 45.38		\$ 79.13		

## ATTACHMENT C-4

## TRANSPAC 20A Program

## Summary of the 2020-2021 (July-Dec) Mid Year Program Status

ref #	grant amount	TRIP INFORMATION			COST INFORMATION						Notes	
		TRANSPAC Area Trips	Est. Vehicle Service Hours	Trips per Vehicle Hour (Average)	Total Cost of TRANSPAC Transportation Service	Measure J Cost of Transportation Service	Total \$'s Per Trip	Measure J \$'s Per Trip	Total \$'s per Vehicle Service Hour	Measure J \$'s per Vehicle Service Hour		
1	Rides 4 Seniors Program / Rides 4 Veterans Mobility Matters	\$ 137,570	1,180	1,277	0.92	\$ 57,322	\$ 57,322	\$ 48.58	\$ 48.58			
2	Subsidized Ridesharing Program - Golden Rain Foundation (Rossmoor)	\$ 10,000	479	210	2.28	\$ 7,800	\$ 5,000	\$ 16.28	\$ 10.44			
3	Green Line - Golden Rain Foundation (Rossmoor)	\$ 114,920	11,539	3,890	2.97	\$ 103,959	\$ 61,041	\$ 9.01	\$ 5.29	\$ 26.72	\$ 15.69	
4	Mt. Diablo Mobilizer - Choice in Aging	\$ 40,000	-	-		\$ -	\$ -					
5	Senior Mini Bus Program / TNC Component Support City of Walnut Creek	\$ 78,500	-	-		\$ 35,687	\$ 29,182	\$ 30.48	\$ 24.92			-Senior Mini Bus Program on hold from July to December 2020
6	Senior Mini Bus TNC Component City of Walnut Creek	\$ 40,000	1,171	-	-	\$ 10,068	\$ 10,068	\$ 8.60	\$ 8.60			-Overhead expenses impacted by COVID
7	Concord Get Around Taxi Scrip	\$ 21,200										-No response to RFP to taxi providers -City working to initiate program with Go Go Grandparents in April 2021
8	Midday Free Ride Program For Bridge and RES Programs County Connection	\$ 40,000										-Program on Hold -County Connection proposing to initiate program in Late Summer /Fall of 2021
9	TOTAL TRIPS		14,369									
New Program for 2021-2022 (application information)												
10	CEI Transportation Services for Central County	\$ 135,774	10,000	1,764	5.67	\$ 543,091	\$ 135,774	\$ 54.31	\$ 13.58			
11	ADA LINK Service (2018/19 Data)							\$ 45.38		\$ 79.13		

## ATTACHMENT D

Line 20a Funds CFP Application – 2020-2021 and 2021-2022

### 2020-2021 and 2021-2022

#### Call for Projects

#### TRANSPAC Measure J Line 20a Funds

#### Additional Transportation Services for Seniors and People with Disabilities

1. **TRANSPAC, the Regional Transportation Planning Committee for Central Contra Costa** is issuing a Call for Projects for Measure J Line 20a funds "*Additional Transportation Services for Seniors & People with Disabilities*" funded through the Measure J Transportation Sales Tax Expenditure Plan approved by Contra Costa voters (in 2004) for the two year period of FY 2020-2021 and 2021-2022.
2. **Funds will generally be used** in support of transportation services and related capital expenditures for seniors and people with disabilities provided by TRANSPAC jurisdictions and public and private non-profit agencies operating in the TRANSPAC area (map attached). Funds must be spent in a manner consistent with the Contra Costa Transportation Authority's Measure J *Program 15 Transportation for Seniors & People With Disabilities*<sup>1</sup>. Examples of eligible expenditures include but are not necessarily limited to: vehicle purchase/lease/maintenance, mobility management activities, travel training, facilitation of countywide travel and integration with other public transit.
3. **According to Measure J**, in years when revenues have declined from the previous year, funds may be used for supplemental, existing, additional or modified service for seniors and people with disabilities; in years where funding allows for growth in service levels, these funds would be used for service enhancements for seniors and people with disabilities and if funding levels are restored to 2008 levels, these funds shall be used to enhance services for seniors and people with disabilities. TRANSPAC will determine if the use of funds proposed by operators meets these guidelines for the allocation of these funds.
4. **Eligible Applicants**: TRANSPAC jurisdictions, public non-profit and private non-profit transportation service agencies, duly designated by the State of California and operating in TRANSPAC area in Central Contra Costa may submit application(s) for operating funds for transportation services and/or capital funding projects necessary to continue and/or support existing services for twenty-four (24) months. Transportation services and projects must directly benefit seniors and disabled residents of Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County). Please see attached map.

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<sup>1</sup> Full program description is available in the Measure J Sales Tax Expenditure Plan: <https://ccta.net/wp-content/uploads/2018/10/5297b121d5964.pdf>

5. **Funding Available:** The total funding available for this two-year grant/project period is estimated to be \$918,000 (\$459,000 annually).
6. **Evaluation Criteria:** Applications will be evaluated on the following criteria which should be addressed in the grant application:
  - Proposed service fills an identified gap in transportation/transit network.
  - Proposed service complements the transportation services provided by the County Connection LINK Americans with Disabilities Act paratransit service.
  - Does the proposal include any service coordination efforts with other accessible or fixed route transit operations, use of mobility management services, etc.
  - The costs of operations relative to the cost of the LINK Paratransit service
    - \$79.13 per revenue hour (FY 2018/2019)
    - \$45.38 per passenger (FY 2018/2019)
  - Is the service currently being funded by the 20a program
  - Demonstration of the capacity, commitment and funding strategy to continue service beyond the grant period.
  - Though matching funds are not required, providing matching funding and leveraging other fund sources will be viewed favorably.
  - Equity analysis of the transportation services provided in the TRANSPAC Subregion
  - Specific services may be evaluated based on prior pilot program information (such as transportation network company (TNC) service)
7. **Applications:** Applicants are required to complete the attached application form and may attach additional information in support of the application. The TRANSPAC Board will request application review and a program recommendation from TRANSPAC TAC. The TRANSPAC Board will make funding recommendations to CCTA and request allocation action(s).
  - a. Applications should be mailed, hand delivered, or emailed (preferred, pdf format), to:  
Matt Todd, Managing Director  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
[matt@graybowenscott.com](mailto:matt@graybowenscott.com)
  - b. **Applications must be received by 3:00 pm on Friday, January 24, 2020.**
  - c. An electronic copy of the application is available by email. Please contact Matt Todd, Managing Director, at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) for the electronic version.
  - d. Faxed applications and late applications will not be accepted.

8. **Contra Costa Transportation Authority Allocation Process:** Successful applicants will be required to execute a Cooperative Funding Agreement with the CCTA and comply with all of its requirements, including, but not limited to, audits, compliance with the Measure J Expenditure Plan as it pertains to the project, insurance (see attachment Sample Contra Costa Transportation Authority Grant Insurance Requirements on page 15 of the Call for Projects package) , indemnification, and reporting. Pursuant to CCTA policies and procedures established in the Cooperative Funding Agreement referenced above, project sponsors will be reimbursed for eligible, documented expenses pursuant to the approved program/project budget and scope, schedule and/or project description.
9. **Reports to TRANSPAC and the Contra Costa Transportation Authority:** First and second year grantees will be required to report on a quarterly basis to TRANSPAC and/or the Contra Costa Transportation Authority on the transportation services and related capital projects funded through this Call for Projects. For grantees with two years of 20a grant funding history, the reporting requirement is annual contingent upon no issues identified by TRANSPAC or CCTA.

## MEASURE J TRANSPORTATION SALES TAX EXPENDITURE PLAN

**15 Transportation for Seniors & People With Disabilities..... 5% (\$100 million)**

Transportation for Seniors & People With Disabilities or “Paratransit” services can be broadly divided into two categories: (1) services required to be provided by transit operators under the Americans with Disabilities Act (ADA) to people with disabilities; and (2) services not required by law but desired by community interests, either for those with disabilities beyond the requirements of the ADA (for example, extra hours of service or greater geographic coverage), or for non-ADA seniors.

All current recipients of Measure C funds will continue to receive their FY 2008–09 share of the “base” Measure C allocation to continue existing programs if desired, subject to Authority confirmation that services are consistent with the relevant policies and procedures adopted by the Authority. Revenue growth above the base allocations will be utilized to expand paratransit services and providers eligible to receive these funds.

Paratransit funding will be increased from the current 2.97% to 3.5% of annual sales tax revenues for the first year of the new program, FY 2009–10. Thereafter, the percentage of annual sales tax revenues will increase by 0.10 % each year, to 5.9% in 2034 (based on a 25-year program). In 2003 dollars, this averages to 4.7% over the life of the program, which has been rounded to 5% to provide some flexibility and an opportunity to maintain a small reserve to offset the potential impact of economic cycles. The distribution of funding will be as follows:

- West County paratransit program allocations will start at 1.225% of annual sales tax revenues in FY 2009–10, and grow by 0.035% of annual revenues each year thereafter to 2.065% of annual revenues in FY 2033–34. (An additional increment of 0.65% of annual revenues is available for West County under its subregional program category.) In addition to the current providers, paratransit service provided by AC Transit and BART (East Bay Paratransit Consortium) in West County is an eligible recipient of program funds.
- Central County paratransit program allocations will start at 0.875% of annual sales tax revenues in FY 2009–10 and grow by 0.025% of annual revenues each year thereafter to 1.475% of annual revenues in FY 2033–34. (An additional increment of 0.5% of annual revenues is available for Central County under its subregional program category.)
- Southwest County paratransit program allocations will start at 0.595% of annual sales tax revenues in FY 2009–10 and grow by 0.017% of annual revenues each year thereafter to 1.003% of annual revenues in FY 2033–34.

## MEASURE J TRANSPORTATION SALES TAX EXPENDITURE PLAN

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- East County paratransit program allocations will start at 0.805% of annual sales tax revenues, and increase by 0.023% of annual revenues thereafter to 1.357% of annual revenues in FY 2033–34.

Transportation for Seniors & People with Disabilities funds shall be available for (a) managing the program, (b) retention of a mobility manager, (c) coordination with non-profit services, (d) establishment and/or maintenance of a comprehensive paratransit technology implementation plan, and (e) facilitation of countywide travel and integration with fixed route and BART specifically, as deemed feasible.

Additional funding to address non-ADA services, or increased demand beyond that anticipated, can be drawn from the “Subregional Transportation Needs Funds” category, based on the recommendations of individual subregions and a demonstration of the financial viability and stability of the programs proposed by prospective operator(s).

**16 Express Bus..... 4.3% (\$86 million)**

Provide express bus service and Bus Rapid Transit (BRT) service to transport commuters to and from residential areas, park & ride lots, BART stations/transit centers and key employment centers. Funds may be used for bus purchases, service operations and/or construction/management/operation of park & ride lots and other bus transit facilities. Reserves shall be accumulated for periodic replacement of vehicles consistent with standard replacement policies.

**17 Commute Alternatives..... 1% (\$20 million)**

This program will provide and promote alternatives to commuting in single occupant vehicles, including carpools, vanpools and transit.

Eligible types of projects may include but are not limited to: parking facilities, carpooling, vanpooling, transit, bicycle and pedestrian facilities (including sidewalks, lockers, racks, etc.), Guaranteed Ride Home, congestion mitigation programs, SchoolPool, and clean fuel vehicle projects. Program and project recommendations shall be made by each subregion for consideration and funding by the Authority.

**18 Congestion Management, Transportation Planning, Facilities and Services..... 3% (\$60 million)**

Implementation of the Authority’s GMP and countywide transportation planning program; the estimated incremental costs of performing the Congestion Management Agency (CMA) function currently billed to local jurisdictions; costs for programming federal and state funds; project monitoring; and the facilities and services needed to support the Authority and CMA functions.

## Subregional Projects and Programs

The objective of the Subregional Projects and Programs category is to recognize the diversity of the county by allowing each subregion to propose projects and programs critical to addressing its local transportation needs. There are four subregions within Contra Costa: Central, West, Southwest and East County, each represented by a Regional Transportation Planning Committee (RTPC). Central County (the TRANSPAC subregion) includes Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and the unincorporated portions of Central County. West County (the WCCTAC subregion) includes El Cerrito, Hercules, Pinole, Richmond, San Pablo and the unincorporated portions of West County. Southwest County (the SWAT subregion) includes Danville, Lafayette, Moraga, Orinda, San Ramon and the unincorporated portions of Southwest County. East County (the TRANSPLAN subregion) includes Antioch, Brentwood, Oakley, Pittsburg and the unincorporated portions of East County.

Each subregion has identified specific projects and programs which include: school bus programs, safe routes to school activities, pedestrian and bicycle facilities, incremental transit services over the base program, incremental transportation services for seniors and people with disabilities over the base program, incremental local street and roads maintenance using the population and road-miles formula, major streets traffic flow, safety, and capacity improvements, and ferry services.

With respect to the Additional Bus Service Enhancements and Additional Transportation Services for Seniors and People with Disabilities Programs, the Authority will allocate funds on an annual basis. The relevant RTPC, in cooperation with the Authority, will establish subregional guidelines so that the additional revenues will fund additional service in Contra Costa. The guidelines may require reporting requirements and provisions such as maintenance of effort, operational efficiencies including greater coordination promoting and developing a seamless service, a specified minimum allowable farebox return on sales tax extension funded services, and reserves for capital replacement, etc. The relevant RTPC will determine if the operators meet the guidelines for allocation of the funds.

For an allocation to be made by the Authority for a subregional project and program, it must be included in the Authority's Strategic Plan.

## CENTRAL COUNTY (TRANSPAC)

### *19a Additional Bus Service Enhancements..... 1.2% (\$24 million)*

Funds will be used to enhance bus service in Central County, with services to be jointly identified by TRANSPAC and County Connection.

In years when revenues have declined from the previous year, funds may be used for enhanced, existing, additional and/or modified bus service; in years when funding allows for growth in service levels, these funds would be used



for bus service enhancements; and if County Connection's funding levels are restored to 2008 levels, these funds shall be used to enhance bus service. TRANSPAC will determine if the use of funds by County Connection or other operators meets these guidelines for the allocation of these funds.

**20a Additional Transportation Services for Seniors and People & Disabilities..... 0.5% (\$10 million)**

Funds will be used to supplement the services provided by the countywide transportation program for seniors & people with disabilities and may include provision of transit services to programs and activities. Funds shall be allocated annually as a percentage of total sales tax revenues, and are in addition to funds provided under the base program as described above.

In years when revenues have declined from the previous year, funds may be used for supplemental, existing, additional or modified service for seniors and people with disabilities; in years where funding allows for growth in service levels, these funds would be used for service enhancements for seniors and people with disabilities; and if funding levels are restored to 2008 levels, these funds shall be used to enhance services for seniors and people with disabilities. TRANSPAC will determine if the use of funds proposed by operators meets these guidelines for the allocation of these funds.

**21a Safe Transportation for Children..... 0.5% (\$10 million)**

TRANSPAC will identify specific projects which may include the SchoolPool and Transit Incentive Programs, pedestrian and bicycle facilities, sidewalk construction and signage, and other projects and activities to provide transportation to schools.

**23a Additional Local Streets Maintenance and Improvements..... 1% (\$20 million)**

These funds will be used to supplement the annual allocation of the 18% "Local Streets Maintenance & Improvements" program funds for jurisdictions in Central County. Allocations will be made to jurisdictions in TRANSPAC on an annual basis in June of each fiscal year for that ending fiscal year, without regard to compliance with the GMP. Each Jurisdiction shall receive an allocation using a formula of 50% based on population and 50% based on road miles.

**24a Major Streets: Traffic Flow, Safety and Capacity Improvements..... 2.4% (\$48 million)**

Improvements to major thoroughfares including but not limited to installation of bike facilities, traffic signals, widening, traffic calming and pedestrian safety improvements, shoulders, sidewalks, curbs and gutters, bus transit facility enhancements such as bus turnouts and passenger amenities, etc.

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**TRANSPAC TAC Meeting *STAFF REPORT***

**Meeting Date:** June 24, 2021

<b>Subject:</b>	JOINT TRANSPAC / TRANSPLAN RTPC MEETING
<b>Summary of Issues</b>	The 2021 / 2022 TRANSPAC work plan includes Regional Coordination, including coordination with partner agencies such as TRANSPLAN to discuss items of interest such as Highway 4 improvements, I-680/SR 4 Interchange, the Concord Naval Weapons Station, and Action plan updates. Staff has been in contact with TRANSPLAN staff and confirmed there is interest in a joint meeting. TRANSPAC TAC is requested to review possible agenda topics for a joint TRANSPAC/TRANSPLAN meeting. Additional material will be available at the meeting.
<b>Recommendation</b>	None – this item is for information only

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## **TRANSPAC TAC Meeting *STAFF REPORT***

**Meeting Date:** June 24, 2021

<b>Subject:</b>	CENTRAL COUNTY ACTION PLAN UPDATE
<b>Summary of Issues</b>	The Contra Costa Transportation Authority (CCTA) is initiating the RTPC Action Plan Updates in FY 2021/2022. As in the past, CCTA has procured consultant assistance that TRANSPAC will use to complete the work. The CCTA has provided a draft scope of work description for review. TRANSPAC TAC is requested to review and comment the attached material.
<b>Recommendation</b>	None – this item is for information only
<b>Attachment(s)</b>	A. Draft 2021/2022 Central County Action Plan Update Scope of Work B. 2017 Central County Action Plan Update Scope of Work C. 2017 Central County Action Plan Link <a href="https://transpac.us/wp-content/uploads/2017/12/FINAL-Central-County-Action-Plan_20170920.pdf">https://transpac.us/wp-content/uploads/2017/12/FINAL-Central-County-Action-Plan_20170920.pdf</a>

### Background

The Contra Costa Transportation Authority (CCTA) is initiating the RTPC Action Plan Updates in FY 2021/2022. As in the past, CCTA has procured consultant assistance that TRANSPAC will use to complete the work. The CCTA has provided a draft scope of work description for review. TRANSPAC TAC is requested to review and comment the attached material.

Attached for TRANSPAC TAC review and input is a generic scope for the Action Plan Update. Each RTPC is given the opportunity to refine the scope to account for unique aspects of their part of Contra Costa County that might need to be addressed by the Action Plan. Scope of work documents from the last action plan update are also included for reference.

The CCTA is planning on hosting a meeting, anticipated to be in mid July, to further discuss the Action Plans and the scopes of work for each RTPC.

CCTA is concurrently working to update the Technical Procedures and will use the input to action plan work scopes to ensure the update addresses questions about topics including but

not limited to VMT analysis. Members of the Growth Management Committee will also be invited to the meeting.

# **Contra Costa Transportation Authority 2021-22 Action Plan Updates Draft Scope of Services**

May 30, 2021

PlaceWorks will lead the preparation of the five Action Plan Updates for the four Regional Transportation Planning committees (RTPCs) with support from Fehr & Peers and DKS. PlaceWorks and its subconsultants are collectively referred to as the Project Team in this document, with PlaceWorks staff serving as project manager, and Fehr & Peers and DKS staff serving as the Technical Specialists.

This is a “generic” scope of services for preparation of a single Action Plan. Once approved by CCTA, it will be modified as needed to create a more tailored scope of services for each of the five Action Plans.

## **TASK 1: SCOPE REFINEMENT AND DATA COLLECTION PLAN**

PlaceWorks will work with the CCTA staff, as well as the Policy Board and Technical Advisory Committee (TAC) of the RTPC, to develop a detailed approach and refine the scope for updating the Action Plan, prepare task orders and budgets, and administer the master contract and subcontracts with subconsultants. Data sources that will be needed in the Action Plan Update, including key contacts, will be identified. Fehr & Peers and DKS will participate in this task as appropriate to represent their assigned tasks.

### **Task 1.1: Kickoff Meeting**

The Project Team, including staff from PlaceWorks, Fehr & Peers, and DKS, will attend a kickoff meeting with the CCTA Project Manager to discuss key administration items and the overall project schedule.

### **Task 1.2: Identification of Data Sources and Key Contacts**

The Project Team will work with CCTA, RTPC staff, and the TAC to identify data sources and contacts relevant for completing the Action Plan Update.

### **Task 1.3: Scope of Work and Methodology Memorandum for the Action Plan**

Based on the input from the previous subtask, PlaceWorks will develop a proposed final scope of work and a memorandum describing the Team’s approach and methodology for updating the Action Plan. These products will be submitted to the subject RTPC for review and discussion. This step includes making any necessary changes that will improve the work product and meet the project objectives.

This task will also consider using Fehr & Peers’ TrendLab forecasting tool on the project. TrendLab is a tool that allows consideration of twenty different forces affecting regional and local economies and travel behavior, including the recovery and after-effects of the Covid-19 pandemic.

### Task 1.4: RTPC Meeting

PlaceWorks and Technical Specialists will meet with the RTPC TAC and Policy Board to discuss the draft scope of work and methodology memorandum and any special issues that might need to be addressed by the Action Plan.

### Task 1.5: Final Scope for the Action Plan

Based on input from the previous subtasks, PlaceWorks will develop a final scope of work for the Action Plan and submit it to the CCTA Project Manager for review and approval.

#### *Deliverables*

- Kick-off Meeting Presentation
- Model Scope of Work.
- Draft scope of work and schedule for the Action Plan.
- List of data sources and key contacts.
- Final scope of work and schedule for the Action Plan.

## TASK 2: DATA COLLECTION AND BASELINE MODELLING

The Project Team will assemble data and information which will be used to evaluate the status of the Action Plan and define the existing and future issues that it must address. The work in the sub-region will be supported by the Technical Specialists to ensure that there is adequate information on important issues such as regional and arterial roadway level of service and VMT, bicycle and pedestrian travel, transit, safety, climate change, and equity.

### Task 2.1: Data Collection

The Project Team, with the assistance of CCTA and RTPCs, will collect the following information:

- Planned and forecasted land use.
  - Proposed residential, commercial, and industrial development.
  - Transit-oriented development proposals.
  - Infill development proposals.
  - Land use intensity, density.
- Demographic forecasts.
  - Population growth.
  - Employment growth.
  - Future trends of school-age, adult, and retiree populations.
  - Current data and future trends related to equity (i.e. ethnicity, income, language spoken at home, and other environmental justice issues).



- The existing and planned transportation system within the subregion.
  - Transit network and operations.
  - Roadways.
  - Active transportation facilities.
- Pre-COVID demands on the system and on designated roadways, active transportation facilities, and transit Regional Routes.
- Future travel demand forecasts based upon the Countywide Model and other sources.
- Existing and projected greenhouse gas emissions.
- Identification of multimodal safety issues, taken from the countywide Vision Zero Plan and other available sources.
  - Existing motor vehicle-related fatality and injury rates.
  - Existing bicycle and pedestrian fatality and injury rates.
  - Existing collision rates for vehicles, bicycles, scooters, and pedestrians.
- Identification of potential equity issues, such as:
  - Identification of Communities of Concern as defined by MTC.
  - Vehicle travel time for low-income and minority households, as compared to the typical resident in the county as a whole.
  - Mode shares for low-income and minority households and communities of concern, as compared to the typical resident in the county as a whole.
  - Equity of funding distribution based on the percentage of funding estimated to be spent in ways that benefit minority and low-income households.
  - Other items that may be raised by RTPC staff.
- Other relevant planning documents, including (but not limited to) local General Plans, the Countywide Transportation Plan, the Countywide Bike/Ped Plan and the Vision Zero plan.
- Status of existing Regional Transportation Objectives (RTOs) and actions in the Action Plan
- Applicable policies (i.e., those set by the State and MTC) that could affect the implementation of actions or projects in the Action Plan
- Any available project lists and cost estimates prepared by the cities, the County, the RTPC or CCTA.

## Task 2.2: Land Use Data Clean Up

Prior to data summation, PlaceWorks will review and clean up the land use data to ensure as best as feasible that land use inputs from all jurisdictions are up-to-date and accounted for in the model. It is assumed that the land use data would be received as ArcGIS files from CCTA. PlaceWorks will then groundtruth the data through interviews with staff at each city, the County and the RTPC.

### Task 2.3: Baseline Roadway Modelling

The Technical Specialists will conduct roadway monitoring (if necessary and appropriate) and modelling to establish baseline conditions against which to measure the new RTOs. Preliminarily, we presume that the modelling will be conducted on the currently designated Roadways of Regional Significance using the metrics established in the existing Action Plans, which are summarized in Table 1.

**Table 1 – Roadway MTSOs**

Region	MTSOs
East County	Delay index HOV utilization Intersection LOS Rural Highway segment LOS
Central County	Freeway Delay index Average arterial speed Intersection LOS F Intersection peak hour stopped delay Intersection V/C
West County	Freeway Delay Index Signalized intersection LOS
Lamorinda	Freeway Delay index Peak hour peak direction delay index Average vehicle occupancy Maximum wait time on side streets Peak hour intersection LOS
Tri Valley	Minimum average speed Delay index Signalized intersection LOS

Note: There are some transit and active transportation MTSOs not listed here.

To the extent feasible and appropriate, measurement methods will be consistent with the previous round of Action Plan development and CCTA's existing Technical Procedures (2013).

### Task 2.4: Data Summation

PlaceWorks will summarize data and information into a single reference document. The Project Team will highlight the portions of these documents that will be most useful in updating the current Action Plan.

#### *Deliverables*

- Documentation of relevant data and information, including sources.

## **TASK 3: STATUS ASSESSMENT OF ACTION PLAN, AND IDENTIFICATION OF ISSUES AND POTENTIAL CHANGES**

PlaceWorks will assess the status of the current Action Plan using the information collected in Task 2 and identify potential revisions and issues to be addressed as part of the update.

### **Task 3.1: Assessment of Existing Action Plan and Multimodal Transportation Service Objectives (MTSOs)**

The content of the current Action Plan will be reviewed by PlaceWorks in the context of local General Plans and the Countywide Transportation Plan (CTP), to determine if they remain relevant today. PlaceWorks will evaluate existing overarching vision, goals, policies and MTSOs to determine their current status and the level of attainment achieved for each MTSO since adoption. Goals, visions, policies, actions, and MTSOs that have been completed, or are found to be no longer useful, will be identified as candidates for refinement and discussed with the TAC.

Existing identified Routes of Regional Significance will be assessed to determine whether or not they still meet the designation criteria. Other routes will be reviewed for potential inclusion. Furthermore, the relationship between existing MTSOs, actions, and the vision, goals, and policies of the Action Plan will be reviewed for potential refinement.

Upon completion of the Action Plan and MTSO review, PlaceWorks will produce a memorandum which provides an update on implementation of the vision and goals in the Action Plan and the status of each MTSO and action.

### **Task 3.2: Action Implementation Review**

PlaceWorks will assess requirements for consultation with neighboring jurisdictions, procedures for review of the impacts of amendments to local General Plans, and the schedule for periodic updates.

### **Task 3.3: RTPC TAC Meeting**

PlaceWorks will meet with the TAC to discuss results of Tasks 3.1 and 3.2, and to solicit recommendations for changes in the vision, goals, policies, MTSOs (to be renamed RTOs in the update), and actions.

#### *Deliverables*

- Summary of status of existing Action Plan, including the implementation of the vision and goals in the Action Plan and the status of each MTSO and action.
- Summary of barriers to implementation and potential refinements or changes to the existing Action Plan.

## **TASK 4: IDENTIFICATION OF NEW AND REFINED RTOS AND ACTIONS**

### **Task 4.1: Stakeholder Workshop**

The Project Team will work with the RTPC TAC members to organize and facilitate an interesting and engaging stakeholder workshop for the Action Plan, at which we will discuss potential RTOs, actions, methodologies and support projects. PlaceWorks will prepare and provide outreach materials and facilitation services for the stakeholder workshop. PlaceWorks will prepare graphic displays to illustrate the different dimensions of the Action Plan and the issues that need

to be addressed in the sub-region. The Project Team will also provide information for the CCTA website to solicit comments from stakeholders and interested members of the public.

#### **Task 4.2: New or Refined RTOs and Actions**

Based on the review of the evaluation prepared by the Project Team in Task 3, PlaceWorks will recommend potential retained, new and/or modified RTOs (previously termed MTSOs) and actions to achieve positive outcomes with regard to regional and arterial roadways, bicycle and pedestrian travel, transit, safety, climate change, and equity. The Technical Specialists from DKS and Fehr & Peers will describe the new VMT analysis and mitigation approach that might be useful supplements to the RTPCs' existing MTSOs. PlaceWorks will identify any possible areas of conflict or opportunities for synergy between Action Plans. The Technical Specialists will identify ways to develop compatible programs that emphasize the region's increasing strong multimodal and sustainable orientation.

Based on the review conducted in Task 3, PlaceWorks and the Technical Specialists will work with the TAC to identify new or refined RTOs and Actions to implement them. Responsible parties will be initially identified for implementing specific actions.

Candidate actions, measures, and programs will be based on the metrics and thresholds created for the Action Plan in Task 4.2. When applicable, travel demand forecasts will be prepared using CCTA's Countywide Model and other modeling will be conducted as part of the analysis if specific quantitative testing of RTOs and actions is warranted. PlaceWorks and the Technical Specialists will qualitatively evaluate and report on the proposed changes to the RTOs and actions for the Action Plan. The reports will be multidisciplinary and cover the effectiveness and feasibility of the proposed changes, likely outcomes, and the projects or policy changes at the local and regional level required to achieve the new Action Plan.

#### **Task 4.3: Methodologies for Measuring RTOs**

PlaceWorks and the Technical Specialists will work with the TAC to establish metrics and thresholds for measuring the performance and success of each RTO. The methodologies will be quantifiable and objective. A reliable source of data for the measurement will also be identified. We anticipate that the previously adopted roadway MTSOs summarized in Table 1 will be supplemented with new RTOs addressing the topics of bike / ped transportation, transit, climate change, equity, and safety. Based on the new or refined RTOs identified under Task 4.2, we will prepare a technical memorandum outline the methodologies to be used to establish and forecast each RTO for approval by CCTA. Once measurement methodologies are confirmed, we will proceed with forecasting the RTOs under Task 4.5.

#### **Task 4.4: Draft List of Support Projects**

PlaceWorks will develop an updated list of projects, policies, programs and actions that support the RTOs, actions, and goals identified through previous tasks.

#### **Task 4.5: Modeling and Refinement**

DKS and Fehr & Peers will review the list of candidate projects and identify which projects can be coded into the travel demand model networks or transit service characteristics. Any baseline project improvements that are not on the new project list will be listed to confirm whether these should be carried forward or removed. A technical memorandum summarizing the proposed future "With Action Plan" transportation network will be circulated and approved prior to

modeling. Once the future transportation project list is confirmed, we will prepare a comprehensive set of travel demand forecasts to support the preparation of RTO forecasts.

While the RTOs will not be identified until the Action Plan updates are underway, we anticipate that this task will include metrics and outputs such as:

- Regional Roadways
  - Peak hour corridor speeds or delay indices
  - Intersection delay-based metrics
  - HOV lane utilization
- Regional Active Transportation Network
  - Network connectivity and coverage (GIS-based analysis)
  - Mode shift due to increased density of active transportation facilities (GIS-based analysis)
- Transit
  - Transit line load factors or utilization
  - Transit level of service to Communities of Concern
- Safety
  - Application of crash modification factors to quantify safety benefits of proposed projects
- Climate Change
  - VMT efficiency metrics (VMT per capita or per employee) at the subregional geographic level
  - GHG calculations using the travel demand model emissions module or other emissions tool
- Equity
  - Travel model outputs to support calculation of equity metrics (e.g., select link or zone analyses)

Regional Transportation Objective forecasts will be prepared for the “With Project” future scenario. Baseline RTO measurements will also be established for any new RTOs that were not already quantified under Task 2. Should the selected RTOs imply a level of effort beyond that anticipated by the Project Team, we will confer with CCTA and the RTPC about whether to refine the RTOs or increase the resources available.

We have budgeted for iterative runs of some modelling efforts since we expect that some goals and projects may need to be modelled more than once before acceptable results are found. If the number of iterative model runs becomes excessive, we will work with CCTA and RTPC staff to consider a change in approach or a budget increase.

#### **Task 4.6: RTPC TAC Meeting**

PlaceWorks and Technical Specialists will meet with the TAC at up to three meetings during this task to discuss the draft RTOs, actions, methodologies, support projects and modeling results.

#### **Task 4.7: Policy Board Study Session**

PlaceWorks will prepare and present at a study session with the RTPC Policy Board to update board members on the study issues and potential refinements that would be considered in the Action Plan Update.

#### *Deliverables*

- Materials for and facilitation at Stakeholder Workshop and TAC meetings.
- Analysis reports on new and refined RTOs and Actions.

- Materials for and presentation to RTPC Policy Board.

## **TASK 5: ADDITIONAL ACTION PLAN COMPONENTS**

In this task, PlaceWorks will revise and assemble parts of the Action Plan that are not directly related to the RTOs.

### **Task 5.1: Refined Procedures for Review and Mitigation**

Based on the review conducted in Task 3, the existing procedures for MTSO/RTO review and mitigation that enforce the current Action Plan will be updated to ensure they remain relevant and effective. In addition, the updated procedures will outline requirements for review of impacts of local General Plan Amendments (GPAs) and a schedule for review by the RTPCs and CCTA of progress in attaining objectives. Then, they will be discussed and refined with the TAC.

### **Task 5.2: Regional Coordination**

Following the development of new and refined RTOs and measurement metrics, RTPCs that share Roadway, Active Transportation, or Public Transit Routes of Regional Significance or proposed a shared facility with another RTPC or neighboring subregion will meet to coordinate their planning efforts and create the same RTOs and measurement metrics for their shared Regional Routes or facility. In the cases where an action would have an impact on a neighboring subregion, meetings with the affected neighbor will also be necessary.

#### *Deliverables*

- Summary of new and refined RTOs, including list of RTOs with a shared Roadway, Active Transportation, or Public Transit Routes of Regional Significance or a shared facility.
- Summary of new and refined Actions, including list of actions with a shared Roadway, Active Transportation, or Public Transit Routes of Regional Significance or a shared facility and a list of responsible parties for implementation.

## **TASK 6: PREPARATION AND ADOPTION OF ACTION PLAN UPDATE**

PlaceWorks will prepare the Action Plan. The draft will include an assessment of the proposed changes initially identified and determined to be viable and refinements and additions to the previous Action Plan. The draft would be reviewed and revised by the CCTA and RTPC staff, the TAC, and the Policy Board multiple times before adoption.

### **Task 6.1: Initial Draft Action Plan**

Based on the information collected in Tasks 4 and 5, PlaceWorks and support staff will draft changes to the existing Action Plan to prepare the Initial Draft Action Plan.

## **Task 6.2: CCTA and RTPC Staff Review**

PlaceWorks will circulate the Initial Draft Action Plan to CCTA and RTPC staff. PlaceWorks will work with staff to respond to comments received and prepare the Proposed Action Plan for TAC review. PlaceWorks, and the Technical Specialists as needed, will coordinate with the other RTPCs' staff as appropriate to ensure that the plans have consistency.

## **Task 6.3: Draft Action Plan**

Based on feedback from the CCTA and RTPC staff, PlaceWorks, with support from the Technical Specialists, will modify the draft plan to create the Draft Action Plan.

## **Task 6.4: RTPC TAC Meetings**

PlaceWorks will circulate the Draft Action Plan to the TAC. Following receipt of comments, PlaceWorks will conduct up to two meetings with the TAC to discuss comments on the draft.

## **Task 6.5: Public Review Action Plans**

Following the TAC meetings, PlaceWorks will work with RTPC staff to respond to substantive comments received and modify, as necessary, to produce the Public Review Action Plan.

## **Task 6.6: Presentation of Public Review Action Plan to RTPC Policy Board**

PlaceWorks will present the Public Review Action Plan at a public RTPC Policy Board meeting for further review and comment.

## **Task 6.7: Final Draft Action Plan**

The Project Team will work with the TAC and the Policy Board of the RTPC, as well as RTPC staff and CCTA staff, to respond to remaining comments and prepare the Final Draft Action Plan Update. The Final Draft Action Plan incorporates all comments received. It reflects the consensus of the RTPC to have their Final Draft Action Plan adopted by the Authority into the Final EIR and CTP.

## **Task 6.8: Staff and TAC Review of Final Draft Action Plan**

PlaceWorks will circulate the Final Draft Action Plan to CCTA and RTPC staff as well as the TAC. PlaceWorks will work with staff and committee members to respond to comments received and prepare the Final Action Plan for RTPC Policy Board approval. PlaceWorks, and the Technical Specialists as needed, will coordinate with the other RTPCs' staff and TACs as appropriate to ensure that the plans retain consistency.

## **Task 6.9: RTPC Policy Board Adoption Hearing**

The Project Team will prepare presentation materials and present the Proposal for Adoption Action Plan to the RTPC Policy Board.

## Task 6.10: CCTA Board Confirmation Hearing

Following approval by the RTPC Policy Board, the Project Team will prepare presentation materials and present the Proposal for Confirmation Action Plan to the CCTA Board.

### *Deliverables*

- Initial Draft Action Plan
- Draft Action Plan
- Materials for and presentations to TAC
- Public Review Action Plan
- Materials for and presentation to Policy Board
- Final Draft Action Plan
- Final Action Plan
- Materials for and presentation to the RTPC Policy Board
- Materials for and presentation to the CCTA Board





CONTRA COSTA TRANSPORTATION AUTHORITY  
AGREEMENT NO. 365  
DKS ASSOCIATES

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## **EXHIBIT B**

### **SCOPE OF SERVICES**

#### **General**

The work described below shall be performed on a time and materials basis, with the total cost of the work not to exceed the total contract value as set forth in Article III of the Agreement. As described in Exhibit D (Paragraph 3.1.6.3), CONSULTANT shall develop and submit a Budget Status Summary for approval by AUTHORITY. The Budget Status Summary will be used for invoicing and reporting purposes as set forth in Exhibit D. Costs incurred shall be billed to a specific task. The extent to which CONSULTANT can fully carry out the work described below shall depend upon the remaining available budget within each task. Given the open-ended nature of some of the tasks, the CONSULTANT's efforts shall be limited, on a time and materials basis, not to exceed the total allowable budget of the Initial Budget Allocation and each subsequent task order.

#### **Scope of Work**

The potential scope of work for this Agreement must necessarily cover a wide range of possible tasks over the period of the contract. These potential tasks are described below. However, some may not be needed within the period of this contract. Others may require more depth than contemplated at this time. Thus, the tasks listed below show the breadth of work contemplated under this contract, but not the specific work that may be actually performed within the same period.

The work to be performed under this contract will be specified in a series of task orders developed under Task 1 below, in response to specific requests from the CCTA project manager. The CCTA project manager will discuss with the consultant project manager the required products and the consultant will prepare a detailed task order identifying task order objectives, scope of work, deliverables, tasks, budget, and schedule. The budget summary is shown in

Table 1 in Exhibit D. Table 1 also includes an Initial Budget Allocation for project startup, mobilization, and work on specific tasks leading up to development of the Administrative Draft Action Plans. Any expenditures that exceed the Initial Budget Allocation are subject to written authorization through a task order.

**Task 1: Refine Scope, Data Collection Plan, Meetings and Administration**

**Description:** The DKS Team will work with AUTHORITY staff and Countywide Transportation Plan (CTP) Update Task Force, as well as the Policy Board and Technical Advisory Committees of each Regional Transportation Planning committees (RTPC) to develop a detailed approach and refine the scope for updating the Action Plans. Data sources that will be needed in the Action Plan Updates, including key contacts, will be identified.

**Subtasks:** Specific subtasks will include the following:

- 1.1 **Attend kickoff meeting with Project Manager.** The DKS Team (Action Plan Managers and Resource Specialists) will attend a kickoff meeting with the AUTHORITY Project Manager to discuss key administrative items and the overall project schedule
- 1.2 **Attend Countywide Transportation Planning (CTP) Update Task Force Meeting.** The DKS Project Manager and Action Plan Managers will meet with the CTP Update Task Force to discuss the project schedule, a model scope of work, methods for achieving compatibility between plans and other overarching issues of the Action Plans.
- 1.3 **Draft scope of work and methodology memorandum for each Action Plan.** Based on the input from the previous two subtasks, the DKS Team will develop a proposed final scope of work and a memorandum describing the Team's approach and methodology for updating the Action Plans. These products will be submitted to each RTPC for review and discussion. This step includes making any necessary changes that will improve the work product and meet the project objectives.
- 1.4 **Meet with Individual RTPCs.** The DKS Team's Action Plan Managers will meet with their respective RTPC TACs and Policy Boards to discuss the draft scope of work and methodology memorandum and any special issues that might need to be addressed by the Action Plan.

- 1.5 **Assemble list of data sources and key contacts.** The DKS Team will work with RTPC staff and the TAC to identify data sources and contacts relevant for completing the Action Plan Updates.
- 1.6 **Prepare final scope for each Action Plan.** Based on input from the previous subtasks, the DKS Team will develop a final scope of work for each Action Plan and submit it to AUTHORITY Project Manager for review and approval.
- 1.7 **Meetings and Administration.** Attend regular monthly "Project Development Team" (PDT) meetings with Authority staff, the CTP Task Force, and other consultants. Prepare written agendas and action minutes, maintain scope, schedule, and budget, administer contract, including invoicing and billing.

**Work Products:**

- Kick-off Meeting and CTP Update Task Force Presentation
- Model Scope of Work
- Draft scope of work and schedule for each Action Plan
- List of data sources and key contacts
- Final scope of work and schedule for each Action Plan
- Agenda and action minutes for PDT meetings.

**Task 2: Collect Data**

**Description:** The DKS Team will work with the Authority and TAC members to assemble data and information which will be used to evaluate the status of the Action Plans and define the existing and future issues that it must address. The work in each sub-region will be supported by the Resource Specialists to ensure that there is adequate information on new initiatives such as Complete Streets, Safe Routes to School Programs, Priority Development Area Growth and Investment Strategies, and the Sustainable Communities Strategy. The information to be collected in this task will include:

Planned and forecasted land use:

- Proposed residential, commercial, and industrial development
- Transit-oriented development proposals
- Infill development proposals
- Land use intensity, density

**Demographic forecasts:**

- Population growth
- Employment growth
- Trends of school-age, adult, and retiree populations

**The location and status of Priority Development Areas and the Growth and Investment Strategy of each.**

**The existing and planned transportation system within the subregion:**

- Transit network and operations
- Roadways
- Other modes

**Existing demands on the system including traffic volumes on Regional Routes and ridership on key components of the transit system**

**Future travel demand forecasts based upon the Countywide Model and other sources**

**The vision, goals and policies of the existing Action Plan and other relevant planning documents (local General Plans, Countywide Transportation Plan)**

**Status of existing Multimodal Transportation Service Objectives (MTSOs) and actions in the Action Plan**

**Applicable policies (e.g., those set by the State and MTC) that could affect the implementation of actions or projects in the Action Plan**

Project lists and cost estimates prepared by the cities, the county or the TAC

**Subtasks:**

- 2.1 **Collect data.** Based on subtask 1.3, the DKS Team, with the assistance of the Authority and the RTPC, will collect all relevant data.
- 2.2 **Summarize data.** The DKS Team will summarize data and information into a single reference document. The DKS Team will highlight the portions of these documents that will be most useful in updating the current Action Plan.

**Work Products:**

Documentation of relevant data and information, including sources

**Task 3: Assess Status of Action Plan, and Identify Issues and Potential Changes**

**Description:** In this task, the DKS Team will assess the status of the current Action Plans using the information collected in Task 2 and identify potential revisions and issues to be addressed as part of the update.

**Subtasks:** Specific subtasks will include the following:

- 3.1 **Assess vision, goals, and policies of the existing Action Plan.** The overarching vision, goals, and policies that drive the current Action Plan will be reviewed by the DKS Team, in the context of local General Plans and the Countywide Transportation Plan, to determine if they remain relevant today. Goals and visions that have already been achieved will be candidates for updating while those that have yet to be achieved will be reviewed for feasibility and applicability.
- 3.2 **Revisit Routes of Regional Significance.** The DKS Team will revisit the list of Routes of Regional Significance to determine whether or not they still meet the designation criteria. Other routes will be reviewed for inclusion.
- 3.3 **Meet with RTPC TACs.** The DKS Team will meet with the TACs to discuss results of the two previous subtasks and to solicit recommendations for changes in the vision, goals, policies and Routes of Regional significance.

- 3.4 **Review status of regional and route Actions.** Existing actions within the Action Plan will be reviewed by the DKS Team to determine how they relate to the vision, goals, and policies of the existing Action Plan. Actions that have been completed, or are found to be no longer useful, will be identified as candidates for refinement and discussed with the TAC.
- 3.5 **Evaluate status of existing MTSOs.** Existing MTSOs will be reviewed by the DKS Team to determine their current status and potential for their achievement in the future. The relationship between existing MTSOs, actions, and the vision, goals, and policies of the Action Plan will be reviewed for potential refinement.
- 3.6 **Review implementation of Actions.** The DKS Team will assess requirements for consultation on environmental documents, procedures for review of the impacts of amendments to local General Plans and the schedule for periodic updates.

**Work Products:**

- Summary of status of existing Action Plan
- Summary of issues and potential refinements to the existing Action Plans

**Task 4: Identify New or Refined MTSOs and Actions**

**Description:** Based on the review of the evaluation prepared by the DKS Team in Task 3, the DKS Team will recommend potential new and/or modified MTSOs and actions to implement them or revisions to the existing Action Plans. Special attention will be given to MTSOs and actions that will help to support the development of PDAs, the implementation of the regional Sustainable Communities Strategy and the implementation of new Complete Streets and Safe Routes to School policies and programs adopted by the local jurisdictions in recent years. The DKS Team will review with each RTPC the background on each of these programs and initiatives in the sub-region and potential implication for the sub-regions Routes of Regional Significance. The DKS team will describe the new *2010 Highway Capacity Manual* procedures for Multimodal Level of Service and other level of service methods for transit and non-motorized modes that might be useful supplements to the RTPCs existing MTSOs. The TACs will then review these and suggest modifications as appropriate. This task may result in new or refined MTSOs, a new set of actions and local responsibilities for implementing them. The work in this task will be supported by public outreach designed to inform the public about the Action Plan and the update process and

to provide an opportunity for public input on desired transportation improvements and programs. This outreach is likely to generate ideas for improvements on facilities other than just the Routes of Regional Significance, but that can be an added value to the local jurisdictions in the RTPC.

**Subtasks:**

- 4.1 Support the TAC in identifying new or refined MTSOs and actions.**  
Based on the review conducted in Task 3, the DKS Team will work with the TAC to identify new or refined MTSOs and Actions to implement them. Responsible parties will be initially identified for implementing specific actions.
- 4.2 Attend outreach workshops.** The DKS Team will work with the RTPC TAC members and CCTA's Public Outreach Consultant to organize and facilitate interesting and engaging workshops for each of the Action Plan Updates. The DKS Team will prepare graphic displays to illustrate the different dimensions of the Action Plans and the issues that need to be addressed in each sub-region. The DKS Team will also provide information for the CCTA web site and work with the Public Outreach Consultant to solicit comments from the public and other stakeholders.
- 4.3 Meet with RTPC TACs.** – After the outreach workshops, the DKS Team will meet with the TACs to discuss how the results of the workshops and the implications for the Action Plans.

**Work Products:**

- Summary of new and refined MTSOs
- Summary of new and refined Actions, including list of responsible parties for implementation
- Materials for TAC Meeting
- Materials for Outreach Workshop

**Task 5: Assess Proposed Changes**

**Description:** The DKS Team will evaluate the proposed changes to the MTSOs and actions to implement them to determine their relative effectiveness and feasibility. The analysis would be multidisciplinary and be both qualitative and quantitative in nature. Modeling will be conducted by the Authority's travel forecasting consultant as part of the analysis in this task if specific quantitative testing of MTSOs and actions is warranted. The Authority's consultant for MTSO/CMP monitoring will conduct additional monitoring to establish baseline

conditions against which to measure the new MTSOs. The DKS Team Project Manager will review with the other Action Plan Managers the progress on and conclusions emerging from each of the individual Action Plan Updates in an effort to identify any possible areas of conflict or opportunities for synergy between Action Plans. The Team's Resource Specialists will be used to identify ways to develop compatible programs that emphasize the region's increasing strong multimodal and sustainable orientation.

**Subtasks:**

- 5.1 **Assess proposed changes to MTSOs and Actions.** Using the MTSOs refined by the TACs, the DKS Team will qualitatively evaluate and report on the proposed changes to the MTSOs and actions for each Action Plan. The reports will be multidisciplinary and cover the feasibility of the proposed changes, likely outcomes, and the projects or policy changes at the local and regional level required to achieve the new Action Plans.
- 5.2 **Update Policy Boards on status of study.** The DKS Team will prepare a presentation to update the Policy Boards on the study issues and potential refinements that would be considered in each update.

**Work Products:**

- Analysis reports on new and refined MTSOs and Actions
- Presentations for RTPC Policy Boards

**Task 6: Prepare Draft Action Plan Updates**

**Description:** For each Action Plan, the DKS Team will present an assessment of the proposed changes initially identified in Task 4 and assessed in Task 5. The DKS Team will then prepare the initial drafts of the updated Action Plans. The drafts will include a new introduction and refinements and additions to the previous Action Plans. The initial drafts would be reviewed by the RTPC TACs.

**Subtasks:**

- 6.1 **Prepare Draft Updated Action Plan.** The DKS Team will draft changes, and discuss these with the TACs



- 6.2 **Prepare list of support projects.** The DKS Team will initially develop an updated list of projects that support the MTSOs, actions, and vision, goals, and policies of the Draft Action Plans.
- 6.3 **Meet with RTPC TACs.** The DKS Team will meet with the TACs to discuss comments on the drafts.
- 6.4 **Prepare revisions to initial draft of updated Action Plans.** Based on TAC feedback from the TACs, the DKS Team will make modifications to the proposed updated Action Plans.

**Work Products:**

- Initial Draft Action Plan Updates
- Revised Administrative Draft Action Plan Updates

**Task 7: Prepare and Circulate Proposed Action Plan Updates for Review**

**Description:** In this task, The DKS Team will distribute the Draft Action Plan Updates to all RTPCs and to the Authority. Following receipt of comments from other regions, the DKS Team will work with the RTPCs to respond to substantive comments received and modify, as necessary, to produce the Proposed Action Plan Updates and forward them to the Authority for its review.

**Subtasks:**

- 7.1 **Prepare Revised Draft of Proposed Action Plans.** The DKS Team will work with the TACs to respond to remaining comments received on the Draft and produce the Proposed Action Plan Updates.
- 7.2 **Circulate Proposed Action Plans to Authority.** The DKS Team will work with the TACs to respond to comments received by the other regions and prepare the Proposed Action Plans for Authority review. the DKS Team will coordinate with the other RTPCs as appropriate to ensure that the plans have consistency.
- 7.3 **Present Proposed Action Plan to Policy Boards.** The DKS Team will present the Proposed Action Plans to the Policy Boards for further review and comment.

**Work Products:**

- Proposed Action Plan Updates
- Presentation to TACs
- Presentation to Policy Boards

**Task 8: Prepare Final Action Plan Updates**

**Description:** Following the circulation of the Proposed Action Plan Updates, and the development of the Countywide Transportation Plan, the DKS Team will work with the RTPCs to respond to remaining comments and, prepare the Final Proposed Action Plan Updates, clearing remaining changes with the TAC and/or the Policy Board. The DKS Team will develop an accompanying presentation for use in explaining the Action Plan Update to the CTP Update Task Force and others.

**Subtasks:**

- 8.1 **Prepare Final Action Plan Updates.** The DKS Team will work with the TAC and the Policy Board of each RTPC as well as Authority staff to respond to remaining comments and prepare the Final Action Plan Updates.
- 8.2 **Present Final Action Plan Updates.** The DKS Team will prepare presentation materials, and present the Final Action Plans Update to the TACs and Policy Boards of each RTPC and to the CTP Update Task Force.

**Work Products:**

- Final Action Plan Updates
- Presentation to each RTPC TAC
- Presentation to each RTPC Policy Board
- Presentation to CTP Update Task Force

## Scope of Work

Fehr & Peers will be leading the West and East County Action Plan updates. Below is the scope of work Fehr & Peers will adhere to while working on those Action Plans. Tasks described for Action Plan Managers are meant to include support from other Fehr & Peers staff beside the Action Plan Managers.

### **TASK 1: REFINE SCOPE AND DATA COLLECTION PLAN**

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**Schedule:** January and February 2013

**Task Objective:** To coordinate items to begin performing Action Plan Updates

**Description:** The DKS Team will work with the CCTA staff and Countywide Transportation Plan (CTP) Update Task Force, as well as the Policy Board and Technical Advisory Committees of each Regional Transportation Planning committees (RTPC) to develop a detailed approach and refine the scope for updating the Action Plans. Data sources that will be needed in the Action Plan Updates, including key contacts, will be identified. Fehr & Peers will participate in this task as appropriate to represent the West and East County Action Plans.

**Subtasks:** Specific subtasks will include the following:

- 1.1 **Attend kickoff meeting with Project Manager.** The DKS Team (Action Plan Managers and Resource Specialists) will attend a kickoff meeting with the CCTA Project Manager to discuss key administrative items and the overall project schedule
- 1.2 **Attend Countywide Transportation Planning (CTP) Update Task Force Meeting.** The DKS Project Manager and Action Plan Managers will meet with the CTP Update Task Force to discuss the project schedule, a model scope of work, methods for achieving compatibility between plans and other overarching issues of the Action Plans.
- 1.3 **Draft scope of work and methodology memorandum for each Action Plan.** Based on the input from the previous two subtasks, the DKS Team Action Plan Managers will develop a proposed final scope of work and a memorandum describing the Team's approach and methodology for updating the Action Plans. These products will be submitted to each RTPC for review and discussion. This step includes making any necessary changes that will improve the work product and meet the project objectives.
- 1.4 **Meet with Individual RTPCs.** The DKS Team's Action Plan Managers will meet with their respective RTPC TACs and Policy Boards to discuss the draft scope of work and methodology memorandum and any special issues that might need to be addressed by the Action Plan.
- 1.5 **Assemble list of data sources and key contacts.** The DKS Team will work with RTPC staff and the TAC to identify data sources and contacts relevant for completing the Action Plan Updates.
- 1.6 **Prepare final scope for each Action Plan.** Based on input from the previous subtasks, the DKS Team Action Plan Managers will develop a final scope of work for each Action Plan and submit it to the Authorities Project Manager for review and approval.

**Work Products:**

- Kick-off Meeting and CTP Update Task Force Presentation
- Model Scope of Work
- Draft scope of work and schedule for each Action Plan
- List of data sources and key contacts
- Final scope of work and schedule for each Action Plan

## TASK 2: COLLECT DATA

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**Schedule:** January and February 2013

**Task Objective:** To collect data and information that will assist in reviewing the existing Action Plans and form the foundation for the Action Plan Updates.

**Description:** The DKS Team Action Plan Managers will work with the Authority and TAC members to assemble data and information which will be used to evaluate the status of the Action Plans and define the existing and future issues that it must address. The work in each sub-region will be supported by the Resource Specialists to ensure that there is adequate information on new initiatives such as Complete Streets, Safe Routes to School Programs, Priority Development Area Growth and Investment Strategies, and the Sustainable Communities Strategy. The information to be collected in this task will include:

- Planned and forecasted land use
  - Proposed residential, commercial, and industrial development
  - Transit-oriented development proposals
  - Infill development proposals
  - Land use intensity, density
- Demographic forecasts
  - Population growth
  - Employment growth
  - Trends of school-age, adult, and retiree populations
- The location and status of Priority Development Areas and the Growth and Investment Strategy of each.
- The existing and planned transportation system within the subregion
  - Transit network and operations
  - Roadways
  - Other modes
- Existing demands on the system including traffic volumes on Regional Routes and ridership on key components of the transit system
- Future travel demand forecasts based upon the Countywide Model and other sources
- The vision, goals and policies of the existing Action Plan and other relevant planning documents (local General Plans, Countywide Transportation Plan)
- Status of existing Multimodal Transportation Service Objectives (MTSOs) and actions in the Action Plan
- Applicable policies (e.g., those set by the State and MTC) that could affect the implementation of actions or projects in the Action Plan
- Project lists and cost estimates prepared by the cities, the county or the TAC

### Subtasks:

2.1 **Collect data.** Based on subtask 1.3, the DKS Team, with the assistance of the Authority and the RTPC, will collect all relevant data.

2.2 **Summarize data.** The DKS Team will summarize data and information into a single reference document. The DKS Team will highlight the portions of these documents that will be most useful in updating the current Action Plan.

**Work Products:**

- Documentation of relevant data and information, including sources

**TASK 3: ASSESS STATUS OF ACTION PLAN, AND IDENTIFY ISSUES AND POTENTIAL CHANGES**

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**Schedule:** January and February 2013

**Task Objective:** To review the current Action Plans and identify potential areas for refinement or change

**Description:** In this task, the DKS Team Action Plan Managers will assess the status of the current Action Plans using the information collected in Task 2 and identify potential revisions and issues to be addressed as part of the update.

**Subtasks:** Specific subtasks will include the following:

**3.1 Assess vision, goals, and policies of the existing Action Plan.** The overarching vision, goals, and policies that drive the current Action Plan will be reviewed by the DKS Team Action Plan Managers, in the context of local General Plans and the Countywide Transportation Plan, to determine if they remain relevant today. Goals and visions that have already been achieved will be candidates for updating while those that have yet to be achieved will be reviewed for feasibility and applicability.

**3.2 Revisit Routes of Regional Significance.** The DKS Team Action Plan Managers will revisit the list of Routes of Regional Significance to determine whether or not they still meet the designation criteria. Other routes will be reviewed for inclusion.

**3.3 Meet with RTPC TACs.** The DKS Team Action Plan Managers will meet with the TACs to discuss results of the two previous subtasks and to solicit recommendations for changes in the vision, goals, policies and Routes of Regional significance.

**3.4 Review status of regional and route Actions.** Existing actions within the Action Plan will be reviewed by the DKS Team Action Plan Managers to determine how they relate to the vision, goals, and policies of the existing Action Plan. Actions that have been completed, or are found to be no longer useful, will be identified as candidates for refinement and discussed with the TAC.

**3.5 Evaluate status of existing MTSOs.** Existing MTSOs will be reviewed by the DKS Team Action Plan Managers to determine their current status and potential for their achievement in the future. The relationship between existing MTSOs, actions, and the vision, goals, and policies of the Action Plan will be reviewed for potential refinement.

**3.6 Review implementation of Actions.** The DKS Team Action Plan Managers will assess requirements for consultation on environmental documents, procedures for review of the impacts of amendments to local General Plans and the schedule for periodic updates.

**Work Products:**

- Summary of status of existing Action Plan
- Summary of issues and potential refinements to the existing Action Plans

**TASK 4: IDENTIFY NEW OR REFINED MTSOS AND ACTIONS**

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**Schedule:** March 2013

**Task Objective:** To identify new or refined MTSOs and actions needed to achieve target values for MTSOs

**Description:** Based on the review of the evaluation prepared by the DKS Team in Task 3, the DKS Team Action Plan Managers will recommend potential new and/or modified MTSOs and actions to implement them or revisions to the existing Action Plans. Special attention will be given to MTSOs and actions that will help to support the development of PDAs, the implementation of the regional Sustainable Communities Strategy and the implementation of new Complete Streets and Safe Routes to School policies and programs adopted by the local jurisdictions in recent years. The DKS Team will review with each RTPC the background on each of these programs and initiatives in the sub-region and potential implication for the sub-regions Routes of Regional Significance. The DKS team will describe the new 2010

*Highway Capacity Manual* procedures for Multimodal Level of Service and other level of service methods for transit and non-motorized modes that might be useful supplements to the RTPCs existing MTSOs. The TACs will then review these and suggest modifications as appropriate. This task may result in new or refined MTSOs, a new set of actions and local responsibilities for implementing them. The work in this task will be supported by public outreach designed to inform the public about the Action Plan and the update process and to provide an opportunity for public input on desired transportation improvements and programs. This outreach is likely to generate ideas for improvements on facilities other than just the Routes of Regional Significance, but that can be an added value to the local jurisdictions in the RTPC.

**Subtasks:**

**4.1 Support the TAC in identifying new or refined MTSOs and actions.** Based on the review conducted in Task 3, the DKS Team Action Plan Managers will work with the TAC to identify new or refined MTSOs and Actions to implement them. Responsible parties will be initially identified for implementing specific actions.

**4.2 Hold outreach workshop.** The DKS Team Action Plan Managers will work with the RTPC TAC members and CCTA's Public Outreach Consultant to organize and facilitate interesting and engaging workshops for each of the Action Plan Updates. The DKS Team Action Plan Managers will prepare graphic displays to illustrate the different dimensions of the Action Plans and the issues that need to be addressed in each sub-region. The DKS Team will also provide information for the CCTA web site and work with the Public Outreach Consultant to solicit comments from the public and other stakeholders.

**4.3 Meet with RTPC TACs.** – After the outreach workshops, the DKS Team Action Plan Managers will meet with the TACs to discuss how the results of the workshops and the implications for the Action Plans.

**Work Products:**

- Summary of new and refined MTSOs
- Summary of new and refined Actions, including list of responsible parties for implementation
- Materials for TAC Meeting
- Materials for Outreach Workshop

## **TASK 5: ASSESS PROPOSED CHANGES**

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**Schedule:** April and May 2013

**Task Objective:** To evaluate the proposed changes to the MTSOs and actions

**Description:** The DKS Team Action Plan Managers will evaluate the proposed changes to the MTSOs and actions to implement them to determine their relative effectiveness and feasibility. The analysis would be multidisciplinary and be both qualitative and quantitative in nature. Modeling will be conducted as part of the analysis in this task if specific quantitative testing of MTSOs and actions is warranted. The Authority's consultant for MTSO/CMP monitoring will conduct additional monitoring to establish baseline conditions against which to measure the new MTSOs. The DKS Team Project Manager will review with the other Action Plan Managers the progress on and conclusions emerging from each of the individual Action Plan Updates in an effort to identify any possible areas of conflict or opportunities for synergy between Action Plans. The Team's Resource Specialists will be used to identify ways to develop compatible programs that emphasize the region's increasing strong multimodal and sustainable orientation.

**Subtasks:**

**5.1 Assess proposed changes to MTSOs and Actions.** Using the MTSOs refined by the TACs, the DKS Team Action Plan Managers will qualitatively evaluate and report on the proposed changes to the MTSOs and actions for each Action Plan. The reports will be multidisciplinary and cover the feasibility of the proposed changes, likely outcomes, and the projects or policy changes at the local and regional level required to achieve the new Action Plans.

**5.2 Update Policy Boards on status of study.** The DKS Team Action Plan Managers will prepare a presentation to update the Policy Boards on the study issues and potential refinements that would be considered in each update.

**Work Products:**

- Analysis reports on new and refined MTSOs and Actions
- Presentations for RTPC Policy Boards

**TASK 6: PREPARE DRAFT ACTION PLAN UPDATES**

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**Schedule:** June through September 2013

**Task Objective:** To prepare Draft Action Plan Updates that are ready for circulation and review by the Authority and the other RTPCs

**Description:** For each Action Plan, the DKS Team Action Plan Managers will present an assessment of the proposed changes initially identified in Task 4 and assessed in Task 5. The DKS Team will then prepare the initial drafts of the updated Action Plans. The drafts will include a new introduction and refinements and additions to the previous Action Plans. The initial drafts would be reviewed by the RTPC TACs.

**Subtasks:**

- 6.1 **Prepare Draft Updated Action Plan.** The DKS Team Action Plan Managers will draft changes, and discuss these with the TACs
- 6.2 **Prepare list of support projects.** The DKS Team Action Plan Managers will initially develop an updated list of projects that support the MTSOs, actions, and vision, goals, and policies of the Draft Action Plans.
- 6.3 **Meet with RTPC TACs.** The DKS Team Action Plan Managers will meet with the TACs to discuss comments on the drafts.
- 6.4 **Prepare revisions to initial draft of updated Action Plans.** Based on TAC feedback from the TACs, the DKS Team Action Plan Managers will make modifications to the proposed updated Action Plans.

**Work Products:**

- Initial Draft Action Plan Updates
- Revised Administrative Draft Action Plan Updates

**TASK 7: PREPARE AND CIRCULATE PROPOSED ACTION PLAN UPDATES FOR REVIEW**

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**Schedule:** September 2013 through April 2014

**Task Objective:** To distribute the Draft Action Plan Updates to all RTPCs and the Authority and refine for inclusion in the Countywide Transportation Plan Update.

**Description:** In this task, The DKS Team will distribute the Draft Action Plan Updates to all RTPCs and to the Authority. Following receipt of comments from other regions, the DKS Team Action Plan Managers will work with the RTPCs to respond to substantive comments received and modify, as necessary, to produce the Proposed Action Plan Updates and forward them to the Authority for its review.

**Subtasks:**

- 7.1 **Prepare Revised Draft of Proposed Action Plans.** The DKS Team Action Plan Managers will work with the TACs to respond to remaining comments received on the Draft and produce the Proposed Action Plan Updates.
- 7.2 **Circulate Proposed Action Plans to Authority.** The DKS Team Action Plan Managers will work with the TACs to respond to comments received by the other regions and prepare the Proposed Action Plans for Authority review. The DKS Team Action Plan Managers will coordinate with the other RTPCs as appropriate to ensure that the plans have consistency.
- 7.3 **Present Proposed Action Plan to Policy Boards.** The DKS Team Action Plan Managers will present the Proposed Action Plans to the Policy Boards for further review and comment.

**Work Products:**

- Proposed Action Plan Updates
- Presentation to TACs
- Presentation to Policy Boards

## **TASK 8: PREPARE FINAL ACTION PLAN UPDATES**

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**Schedule:** April and May 2014

**Task Objective:** To respond to remaining comments on the Proposed Action Plan Updates from the Countywide Transportation Plan update process and prepare Final Action Plan Updates

**Description:** Following the circulation of the Proposed Action Plan Updates, and the development of the Countywide Transportation Plan, the DKS Team will work with the RTPCs to respond to remaining comments and, prepare the Final Proposed Action Plan Updates, clearing remaining changes with the TAC and/or the Policy Board. The DKS Team will develop an accompanying presentation for use in explaining the Action Plan Update to the CTP Update Task Force and others.

**Subtasks:**

8.1 **Prepare Final Action Plan Updates.** The DKS Team will work with the TAC and the Policy Board of each RTPC as well as Authority staff to respond to remaining comments and prepare the Final Action Plan Updates.

8.2 **Present Final Action Plan Updates.** The DKS Team will prepare presentation materials, and present the Final Action Plans Update to the TACs and Policy Boards of each RTPC and to the CTP Update Task Force.

**Work Products:**

- Final Action Plan Updates
- Presentation to each RTPC TAC
- Presentation to each RTPC Policy Board
- Presentation to CTP Update Task Force



### Funding Opportunities Summary – 5/27/2021

#### Upcoming Funding Opportunities

Funding Program	Fund Source	Application Deadlines	Program and Contact Info
<b>Metropolitan Transportation Commission (MTC), Mobility Hub Pilot Program</b>	F	Letters of Interests by 6/25/2021, 4:00 PM	<p>The Mobility Hub Pilot program is one of the Climate Initiative Strategies from Plan Bay Area 2040 and in the upcoming Plan Bay Area 2050. The primary goal of the program is to reduce Greenhouse Gas Emissions (GHGs) through a reduction in Vehicle Miles Traveled (VMT) by making it easier to travel by transit, biking, walking, scooter, wheelchair, or other mobility devices. The program also supports other regional goals of increasing transit access and connectivity, focusing growth, increasing transit-oriented development, and providing viable travel options to all Bay Area communities.</p> <p>Approximately \$10 million is set aside for two Climate Initiative Strategies. The final amount available for the Mobility Hub Pilot program is subject to review and approval by MTC. Minimum grant size: \$200,000. Maximum Grant Size: \$500,000. Local Match of 11.49% is required. Projects in the construction phase will be given preference; however, Preliminary Engineering and Right-of-Way (ROW) phases are also eligible as long as the construction phase is obligated by January 31, 2023.</p> <p><a href="https://mtc.ca.gov/sites/default/files/Program%20Guidelines_Mobility%20Hubs%20Pilot%20Program_FINAL.pdf">https://mtc.ca.gov/sites/default/files/Program%20Guidelines_Mobility%20Hubs%20Pilot%20Program_FINAL.pdf</a></p>
<b>United States Department of Transportation (USDOT), Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grants</b>	F	7/12/2021, 5:00 PM EST	<p>The Consolidated Appropriations Act, 2021 (CAA), appropriated \$1 billion to be awarded by the USDOT for National Infrastructure Investments. The RAISE Grants (formerly known as the Better Utilizing Investments to Leverage Development (BUILD)/Transportation Investment Generating Economic Recovery Grants) are for capital investments in surface transportation that will have a significant local or regional impact. The maximum grant award amount is \$25 million, and no more than \$100 million can be awarded to a single State, as specified in the CAA. Up to \$30 million will be awarded to planning grants, including at least \$10 million to areas of persistent poverty. The grant is to invest in road, rail, transit and port projects that promise to achieve national objectives.</p> <p><a href="https://www.transportation.gov/RAISEgrants/raise-nofo">https://www.transportation.gov/RAISEgrants/raise-nofo</a></p>