

**TRANSPAC Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County

**TRANSPAC TAC SPECIAL MEETING  
NOTICE AND AGENDA  
THURSDAY, JANUARY 13, 2022  
1:00 P.M. to 3:00 P.M.**

**TELECONFERENCING SPECIAL NOTICE – PUBLIC MEETING  
GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO  
CONFERENCE**

Pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, which went into effect on October 1, 2021 meetings of the TRANSPAC Board and TAC will be held utilizing video and teleconference as the State and County continue to recommend measures to promote social distancing. Options for observing the meeting and participating in public comment are provided below:

**Video Conference Access:** Please click the link at the noticed meeting time:  
<https://us02web.zoom.us/j/8733319841?pwd=MU4xRVhJWkU2amwxN09aaHBrUnFTUT09>  
Meeting ID: 873 3331 9841 and Password: 728925.

**Phone Access:** To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 873 3331 9841 and Password: 728925.

**Public Comments:** Public comment may be provided by submitting written comments to [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “\*9” to request to speak when the public comment is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone.

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

- 1. CONVENE MEETING / VIRTUAL MEETING ACCESS GUIDELINES / SELF-INTRODUCTIONS**
- 2. PUBLIC COMMENT:** Members of the public may address the Committee on any item not on the agenda.
- 3. CENTRAL COUNTY ACTION PLAN UPDATE – PLAN GOALS AND REGIONAL ROUTES.** The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e., about twenty-five years). Action plans for each subregion of the county were developed through the cooperative, multi-jurisdictional planning process included with Measure J. The Contra Costa Transportation Authority (CCTA) has secured the services a team of consultants lead by PlaceWorks to assist TRANSPAC to update the Plan. PlaceWorks, on behalf of CCTA, will present an update on the Action Plan Updates and Countywide Transportation Plan Update.

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Attachment: Staff Report

- 4. MEMBER COMMENTS**
- 5. NEXT MEETING: JANUARY 27, 2022**

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## ***TRANSPAC TAC Meeting STAFF REPORT***

**Meeting Date:** January 13, 2022

<b>Subject:</b>	<b>CENTRAL COUNTY ACTION PLAN UPDATE – PLAN GOALS AND REGIONAL ROUTES</b>
<b>Summary of Issues</b>	The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e. about twenty five years). Action plans for each subregion of the county were developed through the cooperative, multi-jurisdictional planning process included with Measure J. The Contra Costa Transportation Authority (CCTA) has secured the services a team of consultants lead by Placeworks to assist TRANSPAC to update the Plan. PlaceWorks, on behalf of CCTA, will present an update on the Action Plan Updates and Countywide Transportation Plan Update.
<b>Recommendation</b>	None – this item is for information only
<b>Attachment(s)</b>	A. Draft Action Plan Definitions and Outline (Placeworks Memo to Matt Kelly and John Hoang, Revised 12/28/21) B. Existing and Revised Goals for the Central County Action Plan and Action Plan Update (Placeworks Memo to TRANSPAC TAC, Revised 12/29/21) C. The following maps are available to view/download at: <a href="https://transpac.us/events/transpac-tac-special-meeting/">https://transpac.us/events/transpac-tac-special-meeting/</a> : a. TRANSPAC Routes of Regional Significance - Roadways b. Map of TRANSPAC Regional Transit Routes c. Map of TRANSPAC Bike and Pedestrian Facilities D. 2017 Central County Action Plan Link <a href="https://transpac.us/wp-content/uploads/2017/12/FINAL-Central-County-Action-Plan_20170920.pdf">https://transpac.us/wp-content/uploads/2017/12/FINAL-Central-County-Action-Plan_20170920.pdf</a>

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### Background

The CCTA has initiated the RTPC Action Plan Updates in FY 2021/2022. The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long range period (i.e. about twenty five years). The CCTA procured Placeworks consultant team to lead TRANSPAC in a discussion to evaluate aspects of the existing Central County Action Plan.

At this meeting Placeworks, on behalf of the CCTA, will review the existing goals and regional routes in the TRANSPAC Action Plan, identify gaps, and recommend revised and new goals and

regional routes to address these gaps. The Action Plan outline and key definitions for the update will also be presented.



## MEMORANDUM

DATE December 3, 2021 and Revised on December 28, 2021  
TO Matt Kelly and John Hoang, Contra Costa Transportation Authority  
FROM David Early and Torina Wilson, PlaceWorks  
SUBJECT Draft Action Plan Definitions and Outline

This memorandum includes the proposed definitions of terms and the proposed outline to be used for the Action Plan Updates. ~~Strikethrough~~ and double underline are used to reflect revisions made to this memorandum following four of the five Round 2 meetings with RTPC Technical Advisory Committees in December 2021.

### Proposed Action Plan Definitions

- **Goal:** A goal is a statement that describes in general terms a condition or quality of service desired that is in line with the policies. For example, a common goal from past Action Plans was to “provide and encourage the use of alternatives to the single-occupant auto.” This goal would be in line with a policy that calls for “an efficient transportation system.”
- **Policy:** The policies of an Action Plan help guide its overall direction. Decisions regarding investments, program development, and development approvals are based on these policies.
- **Action:** Actions are the specific programs or projects that are recommended for implementation to meet the RTOs set forth in the Action Plan. The responsibility of carrying out the actions may fall to an individual local jurisdiction, to the Regional Committee as a whole, to CCTA, or to another agency such as Caltrans. All actions are either Projects or Programs (defined below), and shall be organized as such in each Action Plan.
- **Project:** Projects are Actions that involve the development, structural modification, or redevelopment of infrastructure, commercial uses, industrial uses, residential uses, or other properties. Projects may include clearing or land grading, improvements to existing structures, construction activities, and other activities requiring public agency issuance of a construction permit.
- **Program:** Programs are Actions that do not involve construction and instead involve education, research, funding or other non-construction activities and are carried out in response to adopted policy to achieve a specific goal or objective.
- **Route of Regional Significance:** Routes of Regional Significance are roadways, transit routes or facilities, and bike or pedestrian routes or facilities that connect two or more subareas of Contra Costa, cross County boundaries, carry significant through traffic, and/or provide access to a



regional center, a regional highway or a transit facility. These routes provide vital connections that support economic and recreational activities throughout the County.

- **Regional Transportation Objective (RTO):** RTOs are specific, quantifiable objectives that describe a desired level of performance for a component of the transportation system. They were previously referred to as Multimodal Transportation Service Objectives (MTSOs), but have been renamed because they cover more topics than individual modes, and because not all of them refer to service levels. An RTO consists of a Metric and a Standard.
- **Metric:** The unit of measurement by which an RTO is measured, such as “Level of Service,” “Delay” or “Vehicle Miles Traveled per Capita.”
- **Standard:** The level or increment of a metric that is required by an RTO. For example, the Standard for Level of Service might be “D,” and the Standard for VMT per Capita might be “20 trips per person per day.”

## Proposed Action Plan Outline

1. Introduction
  - a. The Measure J Transportation and Growth Management Program
  - b. Action Plan Purpose
  - c. Routes of Regional Significance: Definition and Usage in this Action Plan
  - d. Action Plan Chapters
  - e. Definition of Terms
2. Current Conditions, Trends and Travel Patterns
  - a. Population and Employment Conditions and Forecasts
  - b. Commute Patterns and Traffic Forecasts
    - i. Roadways
      1. Traffic Volumes and Conditions
      2. VMT
      3. Traffic Speed and Delay
      4. Recently Completed and On-Going Actions
    - ii. Transit
      1. Existing Facilities
      2. Service Levels
      3. Recently Completed and On-Going Actions
    - iii. Bike and Pedestrian Facilities
      1. Existing Facilities
      2. Recently Completed and On-Going Actions
  - c. Safety Trends and Forecasts

- d. Climate Change and GHG Trends and Forecasts
  - e. Equity Concerns
  - f. Conclusions from Existing Transportation Conditions
3. Action Plan Vision and Goals
- a. Overall Vision
    - i. Holistic approach
    - ii. Shared mobility
    - iii. Technology and innovation
  - b. Roadway Goals Routes of Regional Significance
  - c. Transit Goals Routes of Regional Significance
  - d. Bike and Pedestrian Goals Routes of Regional Significance
  - e. Safety Goals
  - f. Climate Change Goals
  - g. Equity Goals
4. Roadways Routes of Regional Significance
- a. Policies
    - i. Gateway Constraints Policies (in some subareas)
  - b. RTOs
  - c. Actions Needed to Achieve RTOs (projects or programs)
  - d. Preliminary Analysis Results of Actions
5. Transit Routes of Regional Significance
- a. Policies
  - b. RTOs
  - c. Actions Needed to Achieve RTOs (projects or programs)
  - d. Preliminary Analysis Results of Actions
6. Bike and Pedestrian Routes of Regional Significance
- a. Policies
  - b. RTOs
  - c. Actions Needed to Achieve RTOs
  - d. Preliminary Analysis Results of Actions
7. Safety Goals
- a. Policies
  - b. RTOs



- c. Actions Needed to Achieve RTOs (projects or programs)
  - d. Preliminary Analysis Results of Actions
8. Climate Change Goals
- a. Policies
  - b. RTOs
  - c. Actions Needed to Achieve RTOs (projects or programs)
  - d. Preliminary Analysis Results of Actions
9. Equity Goals
- a. Policies
  - b. RTOs
  - c. Actions Needed to Achieve RTOs (projects or programs)
  - d. Preliminary Analysis Results of Actions
10. Financial Outlook/Financial Plan [*note: final outline of this section TBD.*]
- a. Overview
  - b. Sub-Regional Transportation Impact Fee (*This may not be a section that applies to all subareas*)
  - c. Shared Facilities
  - d. Subregional Transportation Mitigation Program (STMP) (*This may not be a section that applies to all subareas*)
  - e. Local Traffic Fees in Subarea Jurisdictions
11. Procedures for Notification, Review, and Monitoring /Plan Implementation, Monitoring, and Review
- a. Role of Sub-Area Transportation Committees (*TVTC, LPMC, TRANSPLAN, TRANSPAC, WCCTAC*)
  - b. Circulation of Environmental Documents
  - c. Review of General Plan Amendments
  - d. Schedule for Action Plan Review (to include information on how to amend an Action Plan)
  - e. Implications for Compliance with the Measure J Growth Management Program (GMP)
  - f. Regional Traffic Management and Conflict Resolution

Appendix A: RTO Values for Observed and Forecasted Conditions

Appendix B: Summary of Actions (by Route or similar)



## Appendix C: RTO Calculation and Values



## MEMORANDUM

DATE December 16, 2021, Revised December 29, 2021  
TO TRANSPAC Technical Advisory Committee Members  
FROM David Early, Principal, PlaceWorks  
Torina Wilson, Associate I, PlaceWorks  
SUBJECT Existing and Revised Goals for the Central County Action Plan and Countywide Transportation Plan Update

This memorandum outlines the existing goals adopted as part of the Central County Action Plan, along with revisions to the goals. The revisions reflect feedback received at the Action Plan Update Technical Advisory Committee meeting with TRANSPAC on December 16, 2021.

### Existing Goals

There are nine existing goals in the Central County Action Plan, as follows:

1. Maintain existing transportation system and infrastructure.
2. Support the enhancement and expansion of an efficient transit system.
3. Encourage land use decisions that address the increase in overall traffic demand.
4. Support the use, enhancement, and expansion of low emission technologies.
5. Manage arterial traffic flow.
6. Support the implementation of Complete Streets, including the improvement of bicycle and pedestrian facilities.
7. Increase participation in the 511 Contra Costa TDM Program.
8. Work to improve freeway flow.
9. Support Use of HOV and Express Lanes.

### Proposed Revisions to Existing Goals

- Revise Goal 1 to include the word “the” to become: “Maintain the existing transportation system and infrastructure.”
- Revise Goal 3 to state: “Encourage land use decisions that address the increase in overall traffic demand and that decrease single-occupant vehicle travel and VMT.”



- Revise Goal 4 to state: "Support the use, enhancement, and expansion of ~~low emission~~ new technologies in transportation."
- Combine Goal 5 and Goal 8 and revise to refer to a holistic approach to transportation planning, including shared mobility, worded as: "Manage and improve traffic flow and efficiency on freeways and arterial roads through a holistic planning approach that considers shared mobility and prioritizes non-SOV transportation."
- Remove Goal 7 and consider the language as guidance for a potential policy or action in the updated Action Plan.
- Remove Goal 9 and consider the language as guidance for a potential policy or action in the updated Action Plan.

## New Goals

New goals will need to be added to all RTPC Action Plans to reflect revisions to the Measure J Growth Management Program. These revisions include adding goals related to safety, climate change, and equity. Therefore, we propose the following additional goals for the Central County Action Plan:

- Ensure a safe transportation system for all modes of travel.
- Minimize the impacts of the transportation system on the climate.
- Ensure the transportation system is resilient in the face of climate change.
- Support equitable mobility for all incomes, racial and ethnic groups, ages and abilities across all modes of transportation.

## Summary

With the changes described above, the new Action Plan would have a total of 10 goals, as follows:

1. Maintain the existing transportation system and infrastructure.
2. Support the enhancement and expansion of an efficient transit system.
3. Encourage land use decisions that address the increase in overall traffic demand and that decrease single-occupant vehicle travel and VMT.
4. Support the use, enhancement, and expansion of new technologies in transportation.
5. Manage and improve traffic flow and efficiency on freeways and arterial roads through a holistic planning approach that considers shared mobility and prioritizes non-SOV transportation.
6. Support the implementation of Complete Streets, including the improvement of bicycle and pedestrian facilities.



7. Ensure a safe transportation system for all modes of travel.
8. Minimize the impacts of the transportation system on the climate.
9. Ensure the transportation system is resilient in the face of climate change.
10. Support equitable mobility for all incomes, racial and ethnic groups, ages and abilities across all modes of transportation.