

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
**Meeting Notice and Agenda**

**THURSDAY, APRIL 14, 2022**

**REGULAR MEETING**

**9:00 A.M. to 11:00 A.M.**

**COVID-19 SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR  
PARTICIPATING VIA PHONE/VIDEO CONFERENCE**

To protect the health and safety of staff, officials and the general public and pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, meetings of the TRANSPAC Board and TAC will be held utilizing video and teleconference as the State and County continue to recommend measures to promote social distancing. Options for observing the meeting and participating in public comment are provided below:

**Video Conference Access:** Please click the link at the noticed meeting time:

<https://us02web.zoom.us/j/85240694669?pwd=ZXRtcnY3Zkw0LzNpS3NiVkNvYnpzUT09>

Meeting ID: 852 4069 4669      Password: 608963

**Phone Access:** To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 852 4069 4669 and Password: 608963

**Public Comment:** Public Comment may be provided by submitting written comments to [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item and then wait to be called on by the Chair. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “\*9” to request to speak when the public comment is opened on an Agenda item and then wait to be called on by the Chair. Press “\*6” to unmute/mute. After the allotted time, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at

[tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

**1. CONVENE REGULAR MEETING / PLEDGE OF ALLEGIANCE /SELF-INTRODUCTIONS**

**2. PUBLIC COMMENT.** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please refer to the “Public Comment” section above for participation guidance.

<b>ACTION ITEMS</b>
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**3. CONSENT AGENDA.**

**a. APPROVAL OF MINUTES 🌀 Page 6**

1. Minutes of the March 10, 2022 TRANSPAC Board meeting.
2. Minutes of the March 31, 2022 TRANSPAC Special Board meeting.

**b. CCTA EXECUTIVE DIRECTOR’S REPORT REGARDING CCTA ACTIONS / DISCUSSION ITEMS 🌀 Page 15**

- CCTA Executive Director Timothy Haile’s Reports dated March 16, 2022.

**c. ITEMS APPROVED BY THE CCTA FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES AND RELATED ITEMS OF INTEREST 🌀 Page 18**

- CCTA Executive Director Timothy Haile’s RTPC Memo dated March 31, 2022

**d. RTPC MEETING SUMMARY LETTERS: 🌀 Page 20**

1. TRANSPAC – Meeting summary letter dated March 11, 2022.
2. TRANSPLAN – Meeting summary dated March 15, 2022.
3. SWAT – No meeting summary letter available. The March 7, 2022 meeting was canceled.
4. WCCTAC – Meeting summary letter dated March 10, 2022

**e. CCTA MEETING UPDATES AND COUNTYWIDE INFORMATION LINKS.**

1. Street Smarts Programs in the TRANSPAC Region can be found at: <https://streetsmartsdiablo.org/events/>
2. County Connection Fixed Route Monthly Report:

<http://countyconnection.com/wp-content/uploads/2022/03/6a.Fixed-Route-Report-Feb-2022.pdf>

3. County Connection Link Monthly Report:  
<http://countyconnection.com/wp-content/uploads/2022/03/6b.-MOP.pdf>
4. The CCTA Project Status Report may be downloaded at:  
<https://ccta.net/wp-content/uploads/2022/03/QPSR-Jan-Mar-2022.pdf>
5. The CCTA Board meeting was held on March 16, 2022, and a special meeting was held on April 6, 2022. The next regular meeting is scheduled for April 20, 2022.
6. The CCTA Administration & Projects Committee (APC) meeting scheduled for April 7, 2022 was canceled. The next regular meeting is scheduled for May 5, 2022.
7. The CCTA Planning Committee (PC) meeting was held on April 6, 2022. The next regular meeting is scheduled for May 4, 2022
8. The CCTA Calendar for April 2022 to June 2022 may be downloaded at:  
<https://ccta.primegov.com/Portal/viewer?id=18360&type=2>

- f. TRANSPAC COMMITTEE APPOINTMENTS – CCTA TCC APPOINTMENT FOR THE TERM ENDING MARCH 31, 2023.** TRANSPAC is represented on the Contra Costa Transportation Authority (CCTA) Technical Coordinating Committee (TCC) by three (3) primary representatives and one (1) alternate. Due to staffing changes, there is now a vacant primary position. 🌀 **Page 23**

**ACTION RECOMMENDATION: Appoint Edric Kwan from the City of Martinez to fill the vacant alternate staff position on the TCC for the term ending March 31, 2023.**

Attachment: Staff Report

- g. CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361.** The Governor issued an Executive Order that rescinded previously granted Brown Act exemptions for public meetings, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the March 31, 2022, special meeting, the TRANSPAC Board

authorized the 30-day renewal through April 30, 2022. This action would re-authorize the AB 361 exceptions through May 14, 2022. 🌀 **Page 25**

**ACTION RECOMMENDATION:** Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through May 14, 2022, pursuant to the Brown Act provisions under AB 361.

Attachment: Staff Report

### **END CONSENT AGENDA**

<b>ACTION ITEMS</b>
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4. **REPROGRAM MEASURE J LINE 10 FUNDS TO CENTRAL COUNTY BART NEXT GENERATION FARE GATES PROJECT.** The Walnut Creek BART TOD Access Improvements (Project #10000-08) is currently on hold due to an escalation of construction costs and a lapse of State Transportation Improvement Program (STIP) funds. BART is seeking approval of TRANSPAC to reprogram the remaining \$3.5 million in Measure J funds from Project# 10000-08 to the new Central County BART Next Generation Fare Gates Project, which will procure and install a total of 33 fare gates at Walnut Creek, Pleasant Hill/Contra Costa Centre, and North Concord/Martinez stations. 🌀 **PAGE 29**

**ACTION RECOMMENDATION:** Approve the programming of Measure J Line 10 funds for the Central County BART Next Generation Fare Gates Project.

Attachment: Staff Report

5. **TRANSPAC WORK PLAN AND DRAFT BUDGET PROCESS FOR FISCAL YEAR 2022/2023.** The TRANSPAC Joint Exercise of Power Agreement specifies that TRANSPAC shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay to fund TRANSPAC. To prepare for the upcoming 2022/2023 budget process, the TRANSPAC Board is requested to review the overall process schedule as well as identify time for a closed session for employee review. 🌀 **Page 33**

**ACTION RECOMMENDATION:** Schedule a closed session for the Public Employee Performance Evaluation and Labor negotiation for the Managing Director in conjunction with the May 12, 2022, TRANSPAC Board meeting.

Attachment: Staff Report

6. **MONUMENT BOULEVARD/I-680 BICYCLE AND PEDESTRIAN IMPROVEMENT FEASIBILITY STUDY.** The Monument Boulevard / I-680 Bicycle and Pedestrian Improvements Feasibility Study (Study) identifies specific improvements in the project area of the Monument Boulevard corridor from Contra Costa Boulevard, under I-680, and to Mohr Lane (where the Iron Horse Trail crosses Monument Boulevard). The California Transportation Commission (CTC) released a call for applications for the 2023 Active Transportation Program (ATP) with applications due June 15, 2022. The improvements identified in the study are well aligned with the goals of the ATP program and the City of Pleasant Hill staff have expressed interest in submitting an ATP grant application for the improvements identified in the Study. 🌀 **Page 41**

**ACTION RECOMMENDATION:** Direct staff to work with the City of Pleasant Hill to complete an ATP application utilizing the remaining Study support budget.

Attachment: Staff Report

<b>INFORMATION ITEMS</b>
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7. **MEASURE J LINE 20A FUNDS PROGRAM – FY 2022/2023 AND FY 2023/2024 PROGRAMMING CYCLE.** The CCTA Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. The TRANSPAC Board approved the program guidelines and release of a call for projects in December. Measure J Line 20a funds are expected to generate about \$950,000 over the two-year programming period. Program applications were requested to be submitted by January 21, 2022. Applicants will be present at the meeting to discuss their projects/programs and accept questions. Application information will also be available for review. (INFORMATION). 🌀 **Page 45**

Attachment: Staff Report

- 8. **TRANSPAC CCTA REPRESENTATIVE REPORTS**
- 9. **TAC ORAL REPORTS BY JURISDICTION**
- 10. **BOARDMEMBER COMMENTS**
- 11. **MANAGING DIRECTOR’S REPORT**
- 12. **ADJOURN NEXT MEETING**

The next meeting is scheduled for May 12, 2022 at 9:00 A.M. The location will be determined pending further guidance from the Contra Costa County Department of Public Health.

## **TRANSPAC Committee Meeting Summary Minutes**

**MEETING DATE:** March 10, 2022

**MEMBERS PRESENT:** Loella Haskew (Chair), Walnut Creek; Peter Cloven (Vice Chair), Clayton; Tim McGallian, Concord; Karen Mitchoff, Contra Costa County; Mark Ross Martinez

**PLANNING COMMISSIONERS PRESENT:** John Mercurio, Concord; Diana Vavrek, Pleasant Hill

**STAFF PRESENT:** Andy Smith, Walnut Creek; John Cunningham, Contra Costa County; Melody Reeb, County Connection; Saravana Suthanthira, Concord; Ananthan Kanagasundaram, Pleasant Hill; Matt Todd, TRANSPAC Managing Director; and Tiffany Gephart, TRANSPAC Clerk

**GUESTS/PRESENTERS:** Bruce Ole Ohlson; Colin Clarke CCTA; John Hoang, CCTA; Dave Campbell, Bike East Bay; Rosa Noya, County Connection; Scott Simmons, TRANSPAC Rep. to CCTA CBPAC, John Byers, Center for Elders Independence; Carol McCrary, George Miller/Center Contra Costa ARC; Martin Engelmann, Stantec; Raul Tovar, Placeworks; Torina Wilson, Placeworks; Charlie Knox, Placeworks; Erick Owens, Bike Concord

**MINUTES PREPARED BY:** Tiffany Gephart, TRANSPAC Clerk

### **1. CONVENE REGULAR MEETING/PLEDGE OF ALLEGIANCE/SELF-INTRODUCTIONS.**

Chair Haskew called the meeting to order at 9:00 AM.

### **2. PUBLIC COMMENT.**

Bruce Ole Ohlson provided a public comment (see attached material).

### **3. CONSENT AGENDA.**

- a. Minutes of the February 20, 2022 Meeting.
- b. CCTA Executive Director's Report Regarding CCTA Actions /Discussion Items.

- c. **Items Approved by the CCTA for Circulation to the Regional Transportation Planning Committees and Related Items of Interest.**
- d. **RTPC Meeting Summary Letters**
- e. **CCTA Meeting Updates and Program Information Links**
- f. **TRANSPAC Committee Appointments – CCTA TCC Appointment for the Term Ending March 31, 2023.** Action: Appoint Philip Ho from the City of Pleasant Hill to fill the vacant primary staff position on the TCC for the term ending March 31, 2023.
- g. **TRANSPAC Committee Appointments – CCTA CBPAC Appointment for the Term January 1, 2022 to December 31, 2023.** Action: Appoint Smadar Boardman of the City of Walnut Creek to fill the vacant primary staff position on the CBPAC for the term ending December 31, 2023.

**On motion by Commissioner McGallian, seconded by Commissioner Ross to approve the consent items by unanimous vote of the members present (Haskew, Cloven, Mitchoff, McGallian, Ross).**

#### **End Consent Agenda**

#### **Action Items**

- 4. CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361.**

**On motion by Commissioner Mitchoff seconded by Commissioner McGallian to continue the use of teleconferencing for public meetings by the TRANSPAC Board and subcommittees pursuant to the provisions of AB 361 by unanimous vote of the members present (Haskew, Cloven, Mitchoff, McGallian, Ross)**

Matt Todd requested input on a date for the special AB 361 meeting to reauthorize resolution to continue remote teleconference meetings and avoid a lapse in excess of 30 days between the March 10<sup>th</sup> and April 14<sup>th</sup> meetings. The Board agreed hold the Special meeting on March 31, 2022.

#### **Information Items**

- 5. CENTRAL COUNTY ACTION PLAN UPDATE: LOCAL PLANNING EFFORTS, ROUTES OF REGIONAL SIGNIFICANCE, PUBLIC OUTREACH AND NEXT STEPS.**

Torina Wilson provided a presentation outlining the Measure J Growth Management Program, Countywide Transportation Plan, Action Plan, Transit Routes of Regional Significance, Action Plan project schedule and next steps including outreach efforts. Ms. Wilson noted that the Bicycle Routes of Regional significance are being revised based on TAC feedback and will be brought to the Board at a future meeting. A listing of outreach events and detailed project

information are available at the project website: [ccta.net/planning/countywide-transportation-plan/](https://ccta.net/planning/countywide-transportation-plan/).

Dave Campbell complimented the CCTA and project staff on the outreach efforts. Mr. Campbell asked how staff will help the public envision a bicycle and transit network that they have never seen and how can community stakeholders such as Bike East Bay help with these efforts. He further commented that one multi-modal map is needed as opposed to separate maps.

Ms. Wilson commented that she is aware of the feedback on the maps and staff have been brainstorming how to approach the maps given GIS capabilities and what is most helpful for the public. She noted that the maps may evolve in the future and are more of talking point currently. Ms. Wilson further commented that she engages the public by first demonstrating the need for their input in improving transportation and biking infrastructure depending on what their interests and needs are whether avid riders, drivers, etc.

Erick Owens commented that there is not a lot of emphasis on modern road design within the City of Concord. He noted a disconnect between the traffic engineers at the city level and the idealistic vision of the County. He further asked if these two entities will meet where the City Engineers will design roads based on this vision. He noted that in his experience, the City Council does not place an emphasis on safety in the Council meetings.

Ms. Wilson commented that historically Action Plans have not included bicycle and pedestrian facilities. An emphasis on these facilities is new and may influence projects, programs, and infrastructure in the future.

Commissioner McGallian commented that all of Mr. Owens comments are a priority and that there is an implementation and funding component to consider. He further noted that hopefully the updates to the Action Plan will provide future funding opportunities to aid in the improvement of infrastructure.

## **6. MEASURE J LINE 20A FUNDS PROGRAM – FY 2022/2023 AND FY 2023/2024 PROGRAMMING CYCLE.**

Mr. Todd introduced the item and the attending representatives who provided presentations on their programs and projects seeking Measure J Line 20a funds. The following agencies were represented:

- George Miller Center/Contra Costa ARC – Concord Transportation Project, Carol Anne McCrary
- Center for Elders Independence – Contra Costa County Transportation Initiative, Tom Byers
- CCCTA/County Connection: Midday Free Rides and Travel Training Programs, Melody Reebbs and Rosa Noya



Mr. Todd asked Ms. Reeb about the Bridge/RES program and who are the participants and what is the eligibility. It is through MDUSD and students who are transitioning into adulthood. The program assists with skills to encourage their independence. The RES success program targets a similar age range and provides a similar service for participants past school age. Ms. Reeb noted that she is not certain of the application process details.

#### **7. TRANSPAC CCTA Representative Reports**

Chair Haskew commented that the Planning Committee Meeting was cancelled, and that Sue Noack was not in attendance to present on the recent Administration and Projects Committee meeting.

#### **8. TAC Oral Reports by Jurisdiction**

Mr. Todd introduced Scott Simmons, the newly appointed CCTA CBPAC representative. Mr. Simmons introduced himself.

#### **9. BOARDMEMBER COMMENTS**

Commissioner Ross asked if Mr. Ohlson's public comment would be addressed. Mr. Todd mentioned that he noted his comment and would follow-up with the City of Concord. Mr. Clarke commented that he would follow-up as well.

#### **10. MANAGING DIRECTOR'S REPORT**

Ms. Gephart commented that she received several Form 700 e-file forms and noted that the forms are due on April 1<sup>st</sup>.

#### **11. ADJOURN NEXT MEETING**

The next regularly scheduled meeting is scheduled for April 14, 2022, at 9:00 A.M. The location will be determined pending further guidance from the Contra Costa County Department of Public Health.

**From:** [Bruce Ole Ohlson](#)  
**To:** [Tiffany Gephart](#)  
**Cc:** [CoCoCo John Cunningham](#); [Concord John Mercurio](#); [CCTA John Hoang](#); [CCTA Colin Clarke](#); [Erik Owens](#); [EBRPD Sean Dugan](#); [Matthew Todd](#); [Martinez Mark Ross](#)  
**Subject:** Marsh Drive comments  
**Date:** Thursday, March 10, 2022 10:28:45 AM

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Tiffany, Please include a copy of the comments that I made during the Public Comment session of the March 10, 2022, TRANSPAC meeting in the minutes of the meeting.

Thank you,

~Ole

Bruce "Ole" Ohlson  
Bike East Bay  
Delta Pedalers Bicycle Club  
Contra Costa Countywide Bicycle Advisory Committee  
CCTA Bicycle & Pedestrian Advisory Committee  
Caltrans District 4 Bicycle Advisory Committee  
TRANSPLAN appointee to Highway 4 Integrated Corridor Management Study  
Healthy and Livable Pittsburg Collaborative

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**Subject: Public comment during March 10, 2022 TRANSPAC meeting on Marsh Drive**

Good Morning members of TRANSPAC. I am Bruce Ohlson, member of Bike Concord and the Delta Pedalers bicycle club.

The entire length of Marsh Drive is on CCTA's Countywide Bicycle and Pedestrian Plan as a future bicycle facility. The one-block-long eastern end of Marsh Drive is in the City of Concord. Concord's Bike Plan does not call for any bicycle facilities on Marsh Drive. I just noticed that the car dealership on the south side of Marsh Drive between Solano Avenue and the Walnut Creek Flood Channel is being torn down.

A year ago, Concord's planners did not require continuous bike lanes on north side of Marsh Drive between Solano Avenue and the Walnut Creek Flood Channel when that piece of property was granted

development privileges. The city planners cited the fact that the south side of Marsh Drive did not have space for bicycle lanes, so it was unreasonable to require the developer on the north side of the street to install them. The planners also asserted that without regard to any other entity's bike plan, the City of Concord was going to follow its bike plan and NOT install any bike facilities on their portion of Marsh Drive.

The Iron Horse Trail is planned to extend all the way across Contra Costa County from the Benicia-Martinez Bridge to Pleasanton in Alameda County. Presently, the trail ends at Marsh Drive, right next to the two projects under discussion. However, the Marsh Drive bridge over the Walnut Creek Flood Channel was declared seismically, hydraulically, and structurally insufficient and is currently being replaced. The East Bay Regional Park District arranged for the addition of a 10-foot-wide protected pedestrian and bicycle path to be added to the south side of the new bridge so that they can continue extending their trail to the north.

Contra Costa County's bicycle community would like to see a protected pedestrian and bicycle path, the same width as on the new bridge, added to the south side of Marsh Drive connecting with the new bridge and extending to Solano Avenue. I don't have to tell the members of this august committee that the East Bay Regional Park District is nationally known as the finest park district of its kind in the entire United States. I also don't have to tell you that the Iron Horse Regional Trail sees thousands and thousands of users annually and that creating safe access to this trail where we can is a good thing.

I just noticed the demolition of the car dealership the day-before-yesterday and haven't spoken with representatives of the City of Concord. Usually, development rights are granted before demolition begins, so I might be a little late in making these requests. Contra Costa County's bicycle community would like to enlist members of this committee into trying to talk some sense into the City of Concord.

Nothing is currently under construction at this time on either side of the street, so we still have the opportunity to fix this error without ripping out

newly-built curbs and gutters and sidewalk.

Thank you for your help. And, just as an aside, we probably should sort out which bike plan holds sway when it comes to building bicycle facilities during the 21<sup>st</sup> century. We certainly should NOT use a bicycle and pedestrian plan to justify NOT building safety facilities in our communities.

Thank you for your concern.

## **TRANSPAC Committee Special Meeting Summary Minutes**

**MEETING DATE:** March 31, 2022

**MEMBERS PRESENT:** Peter Cloven (Vice Chair), Clayton; Kevin Wilk, Walnut Creek, Tim McGallian, Concord; Karen Mitchoff, Contra Costa County; Sue Noack, Pleasant Hill

**PLANNING COMMISSIONERS PRESENT:** None

**STAFF PRESENT:** Saravana Suthanthira, Concord; Matt Todd, TRANSPAC Managing Director; and Tiffany Gephart, TRANSPAC Clerk

**GUESTS/PRESENTERS:** None

**MINUTES PREPARED BY:** Tiffany Gephart, TRANSPAC Clerk

### **1. CONVENE REGULAR MEETING/PLEDGE OF ALLEGIANCE/SELF-INTRODUCTIONS.**

Vice Chair Cloven called the meeting to order at 9:00 AM. Tiffany Gephart called the roll and confirmed a quorum.

### **2. PUBLIC COMMENT.**

There were no comments from the public.

### **3. Continue use of Teleconferencing for Public Meetings by the TRANSPAC Board and Subcommittees Pursuant to the Provisions of AB 361.**

**On motion by Commissioner Mitchoff seconded by Commissioner McGallian to approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through April 30, 2022 pursuant to the Brown Act provisions under AB 361, by unanimous vote of the members present (Vice Chair Cloven, McGallian, Noack, Mitchoff, Wilk).**

### **4. Boardmember Comments**

No comments from the Board.

**5. Adjourn/Next Meeting**

The meeting adjourned at 9:04 a.m. The next regular meeting is scheduled for April 14, 2022. The location will be determined pending further guidance from the Contra Costa County Department of Health.

## **EXECUTIVE DIRECTOR'S REPORT**

### **March 16, 2022**

**Autonomous Vehicles and the City of Tomorrow: Automating Public Transit:** February 16, 2022  
I was invited to speak by Partners for Automated Vehicle Education to discuss our vision of how shared autonomous vehicles can support transit recovery and increase ridership through better first- and last-mile options.

**Countywide Transportation Plan (CTP) Update to Transform:** February 16, 2022  
Linsey Willis, John Hoang, and I met with Hayley Currier, Policy Advocacy Manager with Transform, to provide an overview of the process to update the CTP, opportunities to engage in the process, and the formation of a community advisory group to seek input from stakeholders for the CTP.

**CTP Update to Greenbelt Alliance:** February 16, 2022  
Linsey Willis, John Hoang, and I met with Sadie Wilson, Resilience Manager with Greenbelt Alliance, to provide an overview of the process to update the CTP, opportunities to engage in the process, and the formation of a community advisory group to seek input from stakeholders for the CTP.

**Meeting with City of Concord:** February 16, 2022  
Linsey Willis, Jack Hall, and I met with City of Concord Councilmember Tim McGallian, Councilmember Carlyn Obringer, and city staff member Guy Bjerke, to discuss the development of the term sheet with Concord First Partners, LLC in response to the Authority's letter to the City of Concord regarding the development of the Concord Naval Weapons Station.

**Meeting with Senator Padilla's Staff:** February 22, 2022  
Linsey Willis and I met with staff from Senator Padilla's office to provide an update of the Authority and discuss future grant opportunities from the Bipartisan Infrastructure Law (BIL).

**Meeting with Depart of Energy (DOE):** February 22, 2022  
Linsey Willis and I met with staff from DOE to provide an update of the Authority and discuss future grant opportunities from the BIL.

**Meeting with Economic Development Agency (EDA):** February 22, 2022  
Linsey Willis and I met with staff from EDA to provide an update of the Authority and discuss future grant opportunities from the BIL. We focused our discussions relative to potential workforce development opportunities while leveraging GoMentum Station and the future First Responder Training Facility.

**East Bay Commissioners Meeting:** February 23, 2022  
Chair Kelley, Representative Worth, Commissioner Glover, John Hoang, and I met with Supervisor Jim Spering (Solano County), Daryl Halls with Solano Transportation Authority, Mayor Carol Dutra-

Vernaci (Alameda County), Supervisor Nate Miley (Alameda County), Tess Lengyel with Alameda County Transportation Commission, and Bill Churchill with County Connection to provide updates relative to regional federal legislative priorities, the Transit Oriented Communities Policy, East Bay Clean Freight Corridor, and One Bay Area Grant 3.

**Senior Mobility Action Council (SMAC):** February 28, 2022

I was invited to speak to SMAC to provide an update about the Authority and the Accessible Transportation Strategic Plan.

**Meeting with Senator Feinstein's Staff:** February 28, 2022

Linsey Willis and I met with staff from Senator Feinstein's office to provide an update of the Authority and discuss future grant opportunities from the BIL.

**Meeting with Chevron:** February 28, 2022

Linsey Willis, John Hoang, Peter Engel, Stephanie Hu, and I met with Chevron to discuss clean energy production and opportunities to partner on various future grants. We discussed conversion of the transit fleet to zero emissions, expansion of hydrogen production and fueling, shared mobility hubs, and workforce development.

**Caltrans Tour of GoMentum Station:** March 1, 2022

Linsey Willis and I gave a tour of GoMentum Station to Caltrans Headquarters staff to discuss potential partnership and funding opportunities.

**Meeting with Congressman Swalwell:** March 2, 2022

Linsey Willis and I met with Congressman Eric Swalwell and his staff to provide updates about *Innovate 680*, shared mobility hubs, I-680 Express Bus service and discussed future grant opportunities in the BIL.

**Meeting with Congressman Thompson:** March 2, 2022

Linsey Willis and I met with Congressman Mike Thompson and his staff to provide an update of the Authority and discuss future grant opportunities from the BIL.

**Meeting with Federal Transit Administration (FTA):** March 2, 2022

Linsey Willis and I met with Karina Ricks, Associate Administrator, with FTA and staff to provide updates about the Automated Driving System grant and future grant opportunities from the BIL.

**Western Winter Workshop:** March 3-6, 2022

Ivan Ramirez and I attended the Western Winter Workshop in Palm Springs, CA. This conference focuses on innovation in construction project management and project controls, which aligns with advancing our e-Construction program.

**CTP Pop-Up Event in City of San Ramon:** March 5, 2022

The Authority hosted a pop-up event in City of San Ramon to engage residents and seek input on the update of the CTP.



**CTP Pop-Up Event in Town of Danville:** March 6, 2022

The Authority hosted a pop-up event in the Town of Danville to engage residents and seek input on the update of the CTP.

**Mt. Diablo Teacher Shadow Day:** March 7, 2022

Linsey Willis, Jack Hall, and I provided a tour of GoMentum Station to teachers from Mt. Diablo Unified School District. Teacher Shadow Day provides teachers opportunities to interact with industry professionals and look for ways to expand Science, Technology, Engineering, and Mathematics programs within their schools.

**CTP Pop-Up Event in City of Concord:** March 8, 2022

The Authority hosted a pop-up event in the City of Concord to engage residents and seek input on the update of the CTP.

**CTP Pop-Up Event in City of Lafayette:** March 9, 2022

The Authority hosted a pop-up event in the City of Lafayette to engage residents and seek input on the update of the CTP

*Staff Out-of-State Travel: Matt Kelly attended the Transportation Research Board Conference in Washington, D.C. from January 8-13, 2022, for a total amount of \$2,703.34. Stephanie Hu attended the Transportation Research Board Conference in Washington, D.C. from January 8-13, 2022, for a total amount of \$2,777.91. Timothy Haile attended the Transportation Research Board Conference in Washington, D.C. from January 8-13, 2022, for a total amount of \$2,484.44.*



CONTRA COSTA  
transportation  
authority

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Holland White


Timothy Haile,  
Executive Director

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## MEMORANDUM

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To: Matt Todd, TRANSPAC  
Brian Bornstein, SWAT  
Robert Sarmiento, TRANSPLAN  
Lisa Bobadilla, TVTC  
John Nemeth, WCCTAC  
Bret Swain, LPMC

From: Timothy Haile, Executive Director 

Date: March 31, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

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At its March 16, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- A. Consider the Conduct for Meetings of the Legislative Bodies of the Authority for April 2022

**Recommendation:** Staff recommended that the Authority Board reconsider the circumstances of the State of Emergency, discuss the findings that the Contra Costa Health Services released regarding the revised Recommendations for Safely Holding Public Meetings dated March 1, 2022, which strongly recommended online meetings, social distancing, masks, and that a teleconferencing option for the public be provided if a determination is made to hold in-person meetings, and provide direction to staff on the conduct of meetings for April 2022, with a reconsideration at a special meeting in early April 2022, to adhere to the 30-day requirement.

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PHONE: 925.256.4700  
FAX: 925.256.4701  
www.ccta.net

*Action: The Authority Board authorized staff to continue conducting meetings remotely for all legislative bodies of the Authority through May 2022 with 30-day reconsiderations of the circumstances.*

- B.** Receive a Presentation from the Metropolitan Transportation Commission (MTC) on the Proposed Transit Oriented Communities (TOC) Policy and Provide Feedback

**Recommendation:** Staff sought feedback on the proposed TOC Policy and authorization to submit a formal comment letter to MTC.

*Action: The Authority Board provided feedback on the proposed TOC Policy and authorized staff to submit a formal comment letter to MTC.*

- C.** Approval to Enter Into a Funding Agreement with Contra Costa County for \$1,400,000 of Measure X Funds to Support Implementation of Elements of the Accessible Transportation Strategic Plan

**Recommendation:** Staff recommended that the Authority Board enter into a funding agreement with Contra Costa County for \$1.4 million in Measure X funding for the funding period through July 31, 2023, and that the funds be used to support: 1) user-side subsidies for low-income seniors and people with disabilities; 2) the One-Seat Ride Pilot Program; 3) One-Call/One-Click Information and Referral Program; and 4) the establishment of a Coordinating Entity.

*Action: The Authority Board authorized staff to enter into a funding agreement with Contra Costa County for \$1.4 million in Measure X funding for the funding period through July 31, 2023, and that the funds be used to support: 1) user-side subsidies for low-income seniors and people with disabilities; 2) the One-Seat Ride Pilot Program; 3) One-Call/One-Click Information and Referral Program; and 4) the establishment of a Coordinating Entity.*

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
(925) 937-0980

March 11, 2022

Timothy Haile  
Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: Status Letter for TRANSPAC Meeting – March 10, 2022**

Dear Mr. Haile:

The TRANSPAC Committee met on March 10, 2022. The following is a summary of the meeting and action items:

1. Appointed Philip Ho to serve as a primary representative on the TCC for the term ending March 31, 2023.
2. Appointed Smadar Boardman to serve as the primary representative on the CBPAC for the term ending December 31, 2023.
3. Approved continued use of teleconferencing for public meetings by the TRANSPAC Board Subcommittees through April 9, 2022, pursuant to the Provisions of AB 361.
4. Received information on the Central County Action Update including local planning efforts, routes of regional significance, public outreach, and next steps.
5. Received information on the Measure J Line 20a Funds Program – FY 2022/2023 and FY 2023/2024 programming cycle

Please contact me at (925) 937-0980, or email at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) if you need additional information.

Sincerely,

  
Matthew Todd (Mar 16, 2022 07:58 PDT)

**Matthew Todd**  
**Managing Director**

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Matt Kelly and Hisham Noemi, CCTA Staff  
Robert Sarmiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN  
Lisa Bobadilla, SWAT; Karen Stepper, Chair, SWAT  
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC  
Tarienne Grover, CCTA Staff  
June Catalano, Diane Bentley (City of Pleasant Hill)

# TRANSPLAN COMMITTEE

## EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County  
30 Muir Road, Martinez, CA 94553

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March 15, 2022

Mr. Timothy Haile, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

Dear Mr. Haile:

The TRANSPLAN Committee took the following actions during its meeting on March 10, 2022:

1. Adopted a resolution authorizing TRANSPLAN and all subcommittees to conduct teleconference meetings under Government Code Section 54953(e).
2. Received a presentation on the East County Action Plan Update from CCTA staff and the Action Plan consultant.
3. Received a presentation on the One Bay Area Grant, Cycle 3 (OBAG 3) from CCTA staff.

Should you have any questions, please feel free to contact me at 925-655-2918 or [robert.sarmiento@dcd.cccounty.us](mailto:robert.sarmiento@dcd.cccounty.us).

Sincerely,



Robert Sarmiento  
TRANSPLAN Staff

c: TRANSPLAN Committee	M. Todd, TRANSPAC	T. Grover, CCTA
L. Bobadilla, TVTC	J. Nemeth, WCCTAC	
B. Bornstein, SWAT	J. Hoang, CCTA	

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Phone: 925.655.2918    :: robert.sarmiento@dcd.cccounty.us    :: [www.transplan.us](http://www.transplan.us)



El Cerrito

Hercules

Pinole

March 10, 2022

Mr. Tim Haile, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

RE: February 2022 WCCTAC Board Meeting Summary

Dear Tim:

The WCCTAC Board, at its meeting on February 25, 2022, took the following actions that may be of interest to CCTA:

1. Adopted Resolution 22-03 AB 361 Resolution to Continue Teleconferenced Meetings.
2. Adopted Resolution 22-04: STMP Funding Agreement Resolution with Hercules, authorizing the WCCTAC Executive Director to execute the Cooperative Funding Agreement with Hercules
3. Approved: Ad Hoc Subcommittee to review the performance of the WCCTAC Executive Director consisting of Chair Johnson, Vice-Chair Fadelli, and Director Kelley.
4. Authorized WCCTAC Staff to restart the Travel Training program in May 2022.

If you have any questions, feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads "John Nemeth". The signature is written in a cursive, flowing style.

John Nemeth  
Executive Director

cc: Tarien Grover, CCTA

Richmond

San Pablo

Contra Costa  
County

AC Transit

BART

WestCAT

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## **TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** April 14, 2022

<b>Subject:</b>	<b>TRANSPAC COMMITTEE APPOINTMENTS – CCTA TCC APPOINTMENT FOR THE TERM ENDING MARCH 31, 2023</b>
<b>Summary of Issues</b>	TRANSPAC is represented on the Contra Costa Transportation Authority's (CCTA) Technical Coordinating Committee (TCC) by three (3) primary representatives and one (1) alternate. Staff were informed that Zach Seal, the current TCC alternate from the City of Martinez, vacated his position leaving a vacant alternate position on the TCC. At the March 31, 2022 TAC meeting, the TAC recommended Edric Kwan (City of Martinez) to fill the vacant alternate position for the term ending March 31, 2023.
<b>Recommendations</b>	Appoint Edric Kwan to fill the vacant alternate position on the TCC for the term ending March 31, 2022.
<b>Financial Implications</b>	No TRANSPAC financial implications.
<b>Option(s)</b>	Defer the appointment.

### **Background**

TRANSPAC is represented on the CCTA Technical Coordinating Committee (TCC) by three staff representatives and one alternate from the planning and engineering disciplines. The TCC provides advice on technical matters that may come before the CCTA. Members also act as the primary technical liaison between the CCTA and the RTPCs. The TCC reviews and comments on items including project design, scope, and schedule; provide advice on the development of priority transportation improvement lists for submittal to the Metropolitan Transportation Commission (MTC) for projects proposed under certain federal transportation acts; reviews and comments on the Strategic Plan of the CCTA; reviews and comments on the CCTA Congestion Management Program; reviews RTPC Action Plans and the Countywide Transportation Plan; and reviews and comments on the CCTA Growth Management Plan Implementation Documents. The TCC may also form subcommittees for specific issues and meet approximately ten times a year.

Staff were recently informed that Zach Seal has vacated his position with the City of Martinez and has therefore vacated the alternate position on the TCC. At the March 31, 2022 TAC meeting, the TAC recommended Edric Kwan from City of Martinez to fill the vacant alternate staff position on the TCC for the term ending March 31, 2022.

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## **TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** April 14, 2022

<b>Subject:</b>	<b>CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361</b>
<b>Summary of Issues</b>	<p>Beginning in March of 2020, the Governor issued a series of Executive Orders relaxing certain provisions of the Brown Act in response to the COVID-19 pandemic. Those orders allowed local agencies such as TRANSPAC to conduct their public meetings remotely. On June 11, 2021, the Governor issued an Executive Order that rescinded the aforementioned relaxations of the Brown Act, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions, allowing for remote meetings without observing the normal Brown Act rules. AB 361 has a requirement to reconsider the circumstances of the State of Emergency every 30 days and determine whether the State of Emergency continues to directly impact the ability of the members to meet safely in person, or State or local officials continue to impose or recommend measures to promote social distancing. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the March 31, 2022, special meeting, the TRANSPAC Board authorized the 30-day renewal through April 30, 2022. This action would re-authorize the AB 361 exceptions through May 14, 2022.</p>
<b>Recommendations</b>	<p>Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through May 14, 2022 pursuant to the Brown Act provisions under AB 361.</p>
<b>Financial Implications</b>	<p>There is no immediate fiscal impact</p>

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<b>Option(s)</b>	<ol style="list-style-type: none"> <li>1. Resume in-person meetings for the TRANSPAC Board and subcommittees.</li> <li>2. Move to hybrid meetings for the TRANSPAC Board and subcommittees with the option for telecommuting. This could occur following the AB361 requirements or the standard (pre-pandemic) Brown Act requirements for teleconferencing. This option would incur additional expenses to secure resources required to conduct meetings in this manner.</li> <li>3. Conduct remote TRANSPAC meetings using the “traditional” Brown Act standards.</li> </ol>
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## Background

AB 361 contains several requirements in order to continue the use of remote meetings as TRANSPAC has been conducting since Spring 2020. These include:

- There must be a state of emergency declared under the California Emergency Services Act. This effectively means the Governor must have declared the emergency, which has been done, and which proclamation remains in effect at the present time.
- During that state of emergency, either state or local officials have imposed or recommended measures to promote social distancing, or that meeting in person would present an imminent risk to the health or safety of attendees.
- In order to continue to utilize remote meetings, the TRANSPAC Board must reconsider the factors above every 30 days and adopt specified findings that the facts relied upon still exist.

The State of California is still under an emergency declaration regarding COVID-19. Both state and local health officials continue to recommend social distancing, among other guidelines, to help stop the spread of the virus and its variants. On September 20, 2021 the Contra Costa County Health Officer published “Recommendations for Safely Holding Public Meetings”, which was revised on March 1, 2022, and continues to “strongly recommend” online meetings, and that local agencies should provide options for the public to participate without having to attend meetings in person, and that social distancing should be used, including six feet of spacing between all in attendance.

TRANSPAC adopted Resolution 21-01 that made the findings justifying the TRANSPAC Board meeting remotely on October 14, 2021. This resolution also authorized and directed that the TRANSPAC Subcommittees will also continue to meet remotely. TRANSPAC will need to renew

its resolution within 30 days, consistent with the requirements of AB 361, if TRANSPAC desires to continue meeting under the modified Brown Act.

If a local agency does not meet again before the 30-day period during which the resolution remains active, the resolution will lapse for lack of action by the agency. The requirement for agencies to affirm the resolution every 30 days presents a logistical challenge for agencies like TRANSPAC that meet monthly and have meetings throughout the year that may be separated by more than 30 days.

Where an agency is not able to rely on regular meetings to adopt extension resolutions within that time frame, the agency has two potential options:

- Hold a special “AB 361” remote meeting within the 30-day window simply to re-authorize the AB 361 exceptions.
- Allow the extension resolution to lapse and approve a new initial resolution at the next agency meeting, subject to the same substantive and procedural requirements as the first.

It should be noted it is not clearly stated in the text of the statute that an agency may simply adopt a new initial resolution after failing to adopt an extension resolution within 30 days, and still take advantage of the retroactive application of the modified teleconference rules for that meeting. Under this interpretation, once AB 361 authorization lapses, the normal Brown Act rules will apply and an agency seeking to hold a teleconference meeting will once again be required to meet the typical Brown Act rules such as posting agendas and providing public access at each remote location and identifying those locations in the agenda for the meeting to pass a new initial resolution effecting the transition back to the modified Brown Act requirements.

A conservative approach would be to avoid lapses by holding a special meeting every 30 days to reauthorize the modified teleconference rules.

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## **TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** April 14, 2022

<b>Subject:</b>	<b>REPROGRAM MEASURE J LINE 10 FUNDS TO CENTRAL COUNTY BART NEXT GENERATION FARE GATES PROJECT</b>
<b>Summary of Issues</b>	The Walnut Creek BART TOD Access Improvements (Project #10000-08) is currently on hold due to an escalation of construction costs and a lapse of State Transportation Improvement Program (STIP) funds. As a result, BART staff is indicating the project cannot use the remaining Measure J funds for the project at this time. BART is seeking approval of TRANSPAC to reprogram the remaining \$3.5 million in Measure J funds from Project # 10000-08 to the new Central County BART Next Generation Fare Gates Project, which will procure and install a total of 33 fare gates at Walnut Creek, Pleasant Hill/Contra Costa Centre, and North Concord/Martinez stations.
<b>Recommendations</b>	Approve the programming of Measure J Line 10 funds for the Central County BART Next Generation Fare Gates Project.
<b>Financial Implications</b>	No TRANSPAC financial implications
<b>Option(s)</b>	<ol style="list-style-type: none"><li>1. Approve an alternate fund allocation.</li><li>2. Do not approve the allocation of funds.</li></ol>

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### **Background**

Measure J Line 10 – BART Parking, Access, and Other Improvements is assigned \$41 million to construct improvements to the BART system such as additional parking, station access, capacity, safety and operational improvements throughout the County. In the 2019 Measure J Strategic Plan, Central County is assigned \$13.702 million of these funds (escalated value). To date, \$13.605 million of the Measure J Line 10001 monies have been programmed to six projects. There is \$97,000 that is unprogrammed (10001-02). Due to a reduction the overall revenue assumptions used in the 2019 update of the strategic plan, the amount of unprogrammed balance was reduced from \$1.157 million.

The programming approved to date includes:

**Measure J**

**Project 10001 - BART Parking, Access and Other Improvements - Central County**

Project No.	Project	Resolution/ Contract	Project Phase	Appropriation/ Programmed Amount
10001-02	TOD Central County (Placeholder)	Placeholder	Placeholder	\$ 97,000
10001-03	BART - Wayfinding Central	10-02-P	Design & Construction	\$2,600,000
10001-04	BART - Bike Facilities Central	10-03-P	Design & Construction	\$1,805,000
10001-05	Concord BART Plaza Redesign	16-16-P	Construction	\$4,500,000
10001-06	SAV pilot program	-		\$ 250,000
10001-07	Pleasant Hill Parking Structure Elevator Renovations	16-43-P	Construction	\$ 600,000
10001-08	Walnut Creek Station TOD	17-10-P	Design	\$1,850,000
		Future (Programmed)	Construction	\$2,000,000
Central County Subtotal				\$13,702,000

NOTE - Grayed out projects are complete and closed out

The Walnut Creek BART TOD Access Improvements project (CCTA #10000-08) is currently on hold due to an escalation of construction costs and a lapse of State Transportation Improvement Program (STIP) funds that were identified for the construction phase (\$5.3 million). The project scope included providing public amenities that would support transit, walking, and biking to and from the Walnut Creek BART TOD project. As a result, BART staff is indicating the project cannot use the remaining Measure J funds for the project at this time. CCTA staff has indicated that \$3.5 million (of the \$3.85 million) of Measure J funds remain unexpended.

BART is seeking approval of TRANSPAC to reprogram the remaining \$3.5 million in Measure J funds from Project # 10000-08 to the new Central County BART Next Generation Fare Gates Project, which will procure and install a total of 33 fare gates at Walnut Creek, Pleasant

Hill/Contra Costa Centre, and North Concord/Martinez stations. CCTA staff has confirmed the remaining funds available to program and the eligibility of the new project scope.

The TRANSPAC TAC discussed the benefits of the new fare gates. BART Director Allen attended the meeting and expressed her ongoing support for system wide fare gate improvements. The discussion included exploring the funding plan for the TRANSPAC subarea fare gates relative to the other parts of Contra Costa County. Overall, BART has indicated they plan to fund the fare gate improvements throughout the system with 50% BART funds and 50% local funds. The discussion included how the BART funding plan was distributed throughout the Contra Costa RTPC subareas. The information below, including detail outlining the total number of faregates by RTPC area, the estimated cost of providing the upgraded Fare Gates and the cost share between TRANSPAC, other RTPC's and BART was requested through the TRANSPAC TAC discussion. The discussion included if TRANSPAC was paying it's "fair share". The group discussed ways this could be measured including number of fare gates, or other measures such as the population of the County using the TRANSPAC subarea BART stations. It was noted that our stations carry Contra Costa residents from beyond the TRANSPAC subarea (i.e. including residents from the 680 Corridor to the south) but that information would be very difficult to compile. It was also discussed that getting the faregate improvements early would be a benefit to the TRANSPAC subregion and that it could "lock in" our funding contribution in the event the cost of the fare gate installation increases. The discussion lead to TRANSPAC TAC agreeing that the funding plan was within the intent of the 50/50 split and recommended approval of the BART funding request.

Contra Costa County Next Generation Fare Gates Funding Plan, by RTPC												
RTPC	Faregates Quantity	Total Est. Cost (\$millions)	% of County Total	Contra Costa County Funds				BART Funds*	Total	RTPC Share	BART Share	
				County Total	CCTA Msr J (pending)	STMP (secured)	Other County Funds (planned; source TBD)					
TRANSPAC*	47	\$ 5.9	39.5%	\$ 3.2	\$ 3.2	\$ -	\$ -	\$ 2.7	\$ 5.9	54.9%	45.1%	
TRANSPAN	19	2.4	16.0%	1.1	-	-	1.1	1.3	2.4	45.3%	54.7%	
SWAT	18	2.3	15.1%	1.0	-	-	1.0	1.2	2.3	45.3%	54.7%	
WCCTAC	33	4.2	27.7%	1.9	-	0.5	1.4	2.3	4.2	45.3%	54.7%	
Total Contra Costa County	119	\$ 15.0	100.0%	\$ 7.5	\$ 3.5	\$ 0.5	\$ 3.5	\$ 7.5	\$ 15.0	50.0%	50.0%	
Additional Walnut Creek Elevator Enclosure Faregates**	2	\$ 0.3	1.7%	\$ 0.3	\$ 0.3	\$ -	\$ -	\$ -	\$ 0.3			

\*BART funds includes BART-generated funding or grant opportunities. Also includes approx. \$2 million of STIP funds from a 2014 fund swap for BART funds from eBART construction.

\*\*Other Elevator Enclosure Faregates are not included in this table, but will be implemented as the project progresses. New Elevator Enclosure Faregates are not the core scope of the Next Generation Faregates Project, which seeks to replace BART's existing faregates with new, more reliable ones that reduce fare evasion.

The TRANSPAC subregion includes:

- Walnut Creek BART Station – 10 faregates (+2 new faregates for the elevator enclosure)
- Pleasant Hill/Contra Costa Centre BART Station – 9 faregates
- Concord BART Station – 16 faregates
- North Concord/Martinez BART Station – 12 faregates

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## *TRANSPAC Board Meeting **STAFF REPORT***

**Meeting Date:** April 14, 2022

<b>Subject:</b>	<b>TRANSPAC WORK PLAN AND BUDGET PROCESS FOR FISCAL YEAR 2022/2023</b>
<b>Summary of Issues</b>	The TRANSPAC Joint Exercise of Power Agreement (JPA) specifies that TRANSPAC shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay to fund TRANSPAC. To prepare for the upcoming 2022/2023 budget process, the TRANSPAC Board is requested to review the overall process schedule as well as identify times for work plan discussion and employee review.
<b>Recommendations</b>	Schedule a work plan discussion item as well as a closed session for the Public Employee Performance Evaluation and Labor negotiation for the Managing Director in conjunction with the May 12, 2022 TRANSPAC Board meeting.
<b>Financial Implications</b>	This agenda item is initiating the work plan and budget process. The final budget is scheduled to be considered at the June TRANSPAC Board meeting. The TRANSPAC budget projects the costs associated with TRANSPAC operations and the identifies the level of funds required, including member contributions, to be included in the TRANSPAC FY 2022/2023 Budget. The method to determine the proportional amount each agency would be required to pay of any member contribution will be based on the formula specified in the TRANSPAC JPA.
<b>Options</b>	Options include: <ul style="list-style-type: none"><li>• Direct staff to modify the process for the work plan and budget tasks</li></ul>
<b>Attachment(s)</b>	A. TRANSPAC FY 2021/2022 Work Plan B. TRANSPAC FY 2021/2022 Budget

### Background

The TRANSPAC Bylaws specify the Board shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay and that the Board shall appoint a Managing Director to administer the day-to-day activities of TRANSPAC and report to the Board. The FY 2022/2023 budget is expected to be similar to the previous year with the Managing Director / Administration Support Contract being the largest annual expense.

### Work Plan

TRANSPAC considers the annual work plan in conjunction with review of an annual budget. The work plan priority tasks are intended to be evaluated on a regular basis to allow for the affirmation or revision of priorities. The work plan is based on identified priorities as well as items that TRANSPAC would perform in any event (i.e. Measure J Line 20a programming cycle). It is proposed the Board schedule time for a work plan discussion at the May Board meeting.

### Managing Director Annual Review

Since the initiation of the GBS contract, the TRANSPAC Board has held a closed session for Public Employee Performance Evaluation and Labor negotiation (pursuant to Government Code §54957) for the Managing Director annual review process. The TRANSPAC Board is recommended to schedule a closed session for Public Employee Performance Evaluation and Labor negotiation in conjunction with the May Board meeting.

The budget and work plan for the current fiscal year has been included in the attached material for reference.

The overall schedule proposed for the work plan and budget process for fiscal year 2022/2023 is detailed below.

	<b>Board Action</b>
<b>April 2022</b>	Review of 2022/2023 work plan and budget process schedule
	Schedule work plan review and Managing Dir. Review
<b>May 2022</b>	Closed Session for Employee Review
	Review draft 2022/2023 work plan
	Review draft 2022/2023 budget
<b>June 2022</b>	Approve final 2022/2023 work plan and budget
	Approve FY 2022/2023 Managing Director contract

TRANSPAC 2021-2022 BUDGET						
EXPENDITURES						
			2020-2021		2021-2022	
Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)			\$ 230,000		\$ 241,500	
Legal Services - expenses would be incurred on a time and material basis			\$ 5,000		\$ -	
Web Site - Maintain / Enhance (time and material based expenses)			\$ 7,500		\$ 5,000	
Audit Services			\$ 4,500		\$ 4,500	
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ 10,000		\$ 10,000	
<b>Subtotal</b>			<b>\$ 257,000</b>		<b>\$ 261,000</b>	
Pleasant Hill City/Fiscal Administration			\$ 3,000		\$ 3,000	
<b>Subtotal</b>			<b>\$ 3,000</b>		<b>\$ 3,000</b>	
<b>Costs subtotal</b>			<b>\$ 260,000</b>		<b>\$ 264,000</b>	
Contingency			\$ 24,500		\$ 24,500	
Project Reserve - This line represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. TRANSPAC entered into an agreement with CCTA to procure a consultant. Fehr and Peers was selected. With the CCTA focus on TEP in Spring and Summer of 2019, the initiation of the contract was delayed. Staff has been working with CCTA and Fehr in Peers in FY 2020-2021 on the study and anticipate the work effort concluding in 2021. Unexpended funds from FY 2020/2021 will carry over to FY 2021/2022.			\$ 122,000		\$ 55,000	
<b>Total</b>			<b>\$ 406,500</b>		<b>\$ 343,500</b>	
REVENUES						
			2020-2021		2021-2022	
Member Agency Contributions			\$ 210,000		\$ 245,496	
Carryover Balance			\$ 74,500		\$ 43,004	
Project Reserve Carryover Balance			\$ 122,000		\$ 55,000	
<b>Total</b>			<b>\$ 406,500</b>		<b>\$ 343,500</b>	
NOTES:						
-TRANSPAC does not have any direct employees. Staff positions provided through contract.						



TRANSPAC 2021-2022 BUDGET							
		ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET					
	PART B	MEASURE J	MEASURE J	\$			Total
		RTS \$s	RTS %	FROM RTS			for
JURISDICTION		Allocation		PART B		PART A	Jurisdiction
CLAYTON		\$ 270,177	5.45%	\$ 6,692		\$ 20,458	\$ 27,150
CONCORD		\$ 1,735,768	35.02%	\$ 42,991		\$ 20,458	\$ 63,449
MARTINEZ		\$ 601,780	12.14%	\$ 14,905		\$ 20,458	\$ 35,363
PLEASANT HILL		\$ 618,036	12.47%	\$ 15,307		\$ 20,458	\$ 35,765
WALNUT CREEK		\$ 1,029,096	20.76%	\$ 25,489		\$ 20,458	\$ 45,947
CONTRA COSTA COUNTY ^		\$ 701,061	14.15%	\$ 17,364		\$ 20,458	\$ 37,822
TOTAL		\$ 4,955,918		\$ 122,748		\$ 122,748	\$ 245,496
^Estimated at 25% of allocation (\$2,804,242)							
Based on "DRAFT - FY 2020-21 Distribution of 18% Funds to Local Jurisdictions to Street Maintenance"							

# TRANSPAC

## 2021 / 2022 WORK PLAN

### Strategic Planning Discussion Identified Work

- Project Delivery Coordination
  - Continue researching opportunities for local agency coordination and project delivery efficiencies
    - Follow up on joint pavement rehabilitation project (Clayton/Martinez) and the administrative structure of the partnership, as well as other project types that could be delivered within the structure.
- Schools
  - Work with school district staff and other partner agencies to address congestion, safety, and enforcement issues
- Regional Coordination
  - Coordinate with partner agencies to review and discuss items of interest including:
    - TRANSPAN
      - Items of interest could include Highway 4 improvements, I680/SR4 Interchange, the Concord Naval Weapons Station Project, and Action Plan Updates
    - SWAT
      - Items of interest could include priority I-680 improvements and Action Plan Updates
- Electric Vehicle Charging Infrastructure
  - Work with CCTA and TRANSPAC agencies to implement EV charging infrastructure across a wide array of local communities
- Transportation and Housing
  - Support regarding transportation issues related to regional housing targets
- Coordination with 511 Contra Costa to maximize benefits of the available Transportation Demand Management Tools

### Ongoing / Existing Tasks

- Action Plan Update
- Measure J Line 20A
  - FY 2022/2023-2023/2024 programming
- 680/Monument Bike/Pedestrian Improvements Feasibility Study
  - Complete the project in FY 2021/2022
- General Programming Tasks
  - Measure J
    - Line 10 (BART Parking, Access, and Other Improvements) (as needed)
    - Line 19a (Additional Bus Service Enhancements) (as needed)
    - Line 20a (Additional Senior and Disabled Transportation) (as needed)
- Other potential items
  - Project update/status reports

### **Administrative Tasks**

- Quarterly and Year End Financial Report
- Appointments
  - CCTA Board Representative
  - Other CCTA Committee Appointments
- FY 2020/2021 Audit
- 2022 Meeting Schedule
- Administration of Conflict of Interest Form 700 process
- 2022/2023 Workplan and Budget
- Administration of Contracts and Invoices

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## TRANSPAC Board Meeting **STAFF REPORT**

Meeting Date: April 14, 2022

<b>Subject:</b>	<b>MONUMENT BOULEVARD/I-680 BICYCLE AND PEDESTRIAN IMPROVEMENT FEASIBILITY STUDY</b>
<b>Summary of Issues</b>	The Monument Boulevard / I-680 Bicycle and Pedestrian Improvements Feasibility Study (Study) identifies specific improvements in the project area of the Monument Boulevard corridor from Contra Costa Boulevard, under I-680, and to Mohr Lane (where the Iron Horse Trail crosses Monument Boulevard). The California Transportation Commission (CTC) released a call for applications for the 2023 Active Transportation Program (ATP) with applications due June 15, 2022. The improvements identified in the study are well aligned with the goals of the ATP program and the City of Pleasant Hill staff have expressed interest in submitting an ATP grant application for the improvements identified in the Study.
<b>Recommendation(s)</b>	Direct staff to work with the City of Pleasant Hill to complete an ATP application utilizing the remaining Study support budget.
<b>Financial Implications</b>	TRANSPAC approved \$39,000 Project Reserve funds to support additional TRANSPAC staff time associated with the Study. The efforts to date have not required the complete budget, and about \$24,000 remain. The funds proposed for the application assistance are included in the TRANSPAC budget in the Project Reserve.
<b>Options</b>	<ul style="list-style-type: none"><li>• Not support the application development.</li></ul>

### Background

The Monument Boulevard / I-680 Bicycle and Pedestrian Improvements Feasibility Study (Study) identifies specific improvements in the project area of the Monument Boulevard corridor from Contra Costa Boulevard, under I-680, and to Mohr Lane (where the Iron Horse Trail crosses Monument Boulevard). The Study also includes the Lisa Lane route that connects to the Iron Horse Trail. This area was identified as a gap in the Countywide Bike Plan and improvements would provide an improved east-west connection across I-680 and with the Iron Horse Trail.

The Study process included public engagement and outreach and developed a conceptual set of bicycle and pedestrian related improvements in the study area. The work was closely

coordinated with input from the City of Pleasant Hill and Concord and included identifying scope and a cost that could be used to pursue additional project funding.

The bicycle and pedestrian connectivity challenges are spread throughout this approximately ½ mile stretch of Monument Boulevard. The challenges presented in this area include multiple high volume and non standard intersections with local roads and I-680 ramps, the unique configuration of the I-680 ramps that require an extraordinary amount of crossing points for bicycles/pedestrians, and the limited width of the travel corridor. Factors including user comfort, safety and convenience were considered. The proposed improvement area is located in the City of Pleasant Hill.

The Study document is being prepared and anticipate it will be presented to TRANSPAC for approval in May.

#### Grant Opportunity

The California Transportation Commission (CTC) released a call for applications for the 2023 Active Transportation Program (ATP) in March. Grant applications are due by June 15, 2022.

The purpose of ATP is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking
- Increase safety and mobility for non-motorized users
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009)
- Enhance public health
- Ensure that disadvantaged communities fully share in the benefits of the program
- Provide a broad spectrum of projects to benefit many types of active transportation users

ATP is a statewide discretionary program. In the last cycle (in 2020) \$400 million of ATP funds were approved. MTC is also provided a portion of ATP funds to program to projects and sponsors can apply for both the CTC ATP as well as the MTC ATP programs. MTC will consider projects that are not successful in the CTC ATP program.

City of Pleasant Hill staff have expressed interest in submitting an ATP grant application for the improvements identified in the Study. This was one of the grant sources envisioned to fund the improvements identified in the Study as it supports active transportation modes, closes a gap in the bicycle and pedestrian plan, supports travel to multiple schools, and also will benefit the Equity Priority Area (EPA).

The ATP applications are lengthy and complicated endeavors. TRANSPAC identified \$39,000 of funds to support additional TRANSPAC staff time associated with the Study. The efforts to date have not required the complete budget, and about \$24,000 remain. The funds are included in the annual budget in the Project Reserve. Staff proposes to utilize the remaining funds to

provide assistance to the City of Pleasant Hill staff to complete and ATP application for the Study project.

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**TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** April 14, 2022

<b>Subject:</b>	<b>MEASURE J LINE 20A FUNDS PROGRAM – FY 2022/2023 AND FY 2023/2024 PROGRAMMING CYCLE</b>
<b>Summary of Issues</b>	The CCTA Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. The TRANSPAC Board approved the program guidelines and release of a call for projects in December. Measure J Line 20a funds are expected to generate about \$950,000 over the two-year programming period. Staff received 11 applications totaling \$1.56 million in fund requests. Applicants will be presenting on their programs at the meeting and detailed applicant information will be available at the meeting for review.
<b>Recommendations</b>	None - For information only.
<b>Financial Implications</b>	TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used in the TRANSPAC subregion. The program resulting from the above process will commit Measure J revenue dedicated to projects that support transportation for seniors and people with disabilities for the two-year period in the TRANSPAC subregion.
<b>Attachment(s)</b>	A. Line 20a Summary of Funding Requests B. Line 20a Program/Project Summary C. Line 20a Program/Project Funding Detail D. Line 20a Trip Type, Hours and Service Area Detail. E. Line 20a Program/Project Operations Detail F. Measure 20A Program Guidelines

**Background**

The Measure J Expenditure Plan includes a program, line 15: Transportation for Seniors & People with Disabilities. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, line 20a: Additional Transportation Services for Seniors & People with Disabilities, which provides the TRANSPAC area an additional 0.5% for these types of services (approximately \$475,000 per year). TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used.

TRANSPAC last issued a call for projects for the FY 2020/2021 and FY 2021/2022 period of program/project operations.

Measure J Line 20a funds are expected to generate about \$950,000 over the two-year programming period. Applications were received from 11 programs totaling \$1.56 million for the FY 22/23 and 23/24 Cycle. At the March 10, 2022, TRANSPAC TAC meeting, staff received feedback on proposed program scoring methodology. At the May Board meeting, staff will present the revised scoring methodology and draft program for Board review.

At this meeting, the following applicants will present on their programs:

1. Mobility Matters - Elaine Welch
2. GoGo Concord Senior Transportation Program - Kathryn Monroy
3. Walnut Creek Social Services Transportation Program- Kat Resinger
4. Golden Rain Foundation/Rossmoor – Greenline/Subsidized Ridesharing Program/Dial-a-Bus - Jeff Matheson
5. Choice in Aging – Mt. Diablo Mobilizer - Marge Cortes/Debra Toth

#### *Schedule*

The schedule includes approving the programming in June 2022 that will allow for services to be funded starting July 1, 2022.

<b>December 2021</b>	Board Approve CFP Material
	Release CFP Material to Potential Applicants
<b>January 21, 2022</b>	Applications Due
<b>February – April 2022</b>	Application Review/ Board Presentations (March 10 <sup>th</sup> and April 14 <sup>th</sup> )
<b>May 2022</b>	Board Review Draft Program
<b>June 2022</b>	Board Approve Final Program

## Project Applications Received: Measure J Line 20A Call for Projects FY 22/23 and 23/24 Cycle

Ref. #	Project Name	Sponsor	FY 22/23	FY 23/24	Total Request
1	Travel Training Program	County Connection	\$ 45,000	\$ 67,436	\$ 112,436
2	City of Walnut Creek Social Services Transportation Program	City of Walnut Creek	\$ 118,500	\$ 118,500	\$ 237,000
3	George Miller Center - Concord Transportation Project	Contra Costa ARC dba VistAbility	\$ 34,949	\$ 45,937	\$ 80,886
4	GoGo Concord Senior Transportation Program	City of Concord	\$ 21,200	\$ 28,800	\$ 50,000
5	Rossmoor Green Line	Golden Rain Foundation	\$ 100,787	\$ 105,826	\$ 206,613
6	Rossmoor Subsidized Ridesharing Program	Golden Rain Foundation	\$ 10,000	\$ 15,000	\$ 25,000
7	Electric SUV Vehicle Procurement (2)	Golden Rain Foundation	\$ 140,000	\$ -	\$ 140,000
8	Mt. Diablo Mobilizer	Choice In Aging	\$ 58,850	\$ 58,850	\$ 117,700
9	Midday Free Rides for MDUSD Bridge Program and RES Success	Central Contra Costa Transit Authority (CCCTA)	\$ 40,000	\$ 40,000	\$ 80,000
10	Rides for Seniors / Rides for Veterans	Mobility Matters	\$ 128,625	\$ 128,625	\$ 257,250
11	Transportation Services for Concord PACE Center/Clinic	Center for Elders' Independence (CEI)	\$ 125,000	\$ 125,000	\$ 250,000
FISCAL YEAR SUBTOTAL			\$ 822,911	\$ 733,974	\$ 1,556,885

**DESCRIPTIONS OF PROGRAM / PROJECT REQUESTS**  
**TRANSPAC 20A Program**  
**2022/2023 and 2023/2024 Cycle Program Applications**

<b>Central Contra Costa Transit Authority (CCCTA)</b>		
1	Midday Free Ride Program for Bridge and RES Programs	<p>The proposed program would extend the Midday Free Program (10am-2pm) currently available to Mt. Diablo Unified School District's Bridge Program and RES Success, a non-profit organization. Due to financial limitations, County Connection can only continue to fund the Midday Free Program for these two entities through the end of the current school year. These two programs provide individuals with the knowledge and skills they need in order to make a successful transition to an independent, adult life. A key part of this is learning how to navigate and use public transit, which also helps to reduce dependency on paratransit services.</p> <p>The Midday Free Program allows these students and their instructors to ride County Connection buses for free while they are engaging in this very important type of training. Given the increased interest in the program, which was originally only pursued by the Bridge Program, this grant is requested to offset lost fare revenue. The program is limited to off-peak hours when capacity is available on existing fixed-route services, so no additional transit service would be provided as part of this program.</p>
<b>Center for Elder Independence</b>		
2	CEI Transportation Services for Central County	<p>The Center for Elders' Independence (CEI) operates PACE, a long-term care alternative to nursing home residence for frail, low-income adults age 55 and over. The participants meet Medi-Cal income and health status criteria for nursing home admission but choose to remain at home or in the community to "age in place". CEI currently operates five centers in Alameda and Western Contra Costa County, the PACE center/clinic in downtown Concord opened in 2021. This program provides wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.</p>
<b>Choice in Aging</b>		
3	Mt. Diablo Mobilizer	<p>CiA serves more than 600 people with disabilities, multiple health conditions, and Alzheimer's disease. The Mt. Diablo Mobilizer service offers door-through-door transportation for frail adults of low income, and seniors with disabilities. The service uses CiA's bus (a wheelchair accessible vehicle) to transport participants to and from our adult day health care program in Pleasant Hill. Mid-day, the Mt. Diablo Mobilizer provides a shopping shuttle to low-income seniors at two senior housing facilities in Concord, The Heritage Senior Apartments in downtown Concord (2020 Grant Street) and the Carlton Senior Living facility (1700 Broadway Street, Concord).</p>
<b>City of Concord</b>		
4	GoGo Concord Senior Transportation Program	<p>The GoGo Concord Senior Transportation Program is a flexible, curb to curb, same day transportation option that allows Concord seniors to get transportation at the lowest competitive rate to neighboring cities, 24-hours a day, 7 days a week. This service has allowed seniors an opportunity to reengage with the community now that COVID restrictions are being managed with vaccinations and other migration measures, to attend medical and dental appointments, to visit the bank, grocery stores, church services, Concord Senior Center programs and services, etc.</p> <p>Concord residents that are 65+ can purchase up to \$30 of e-script, worth \$60 in rides at the senior center from 9am – 4pm, Monday thru Friday. The city has an agreement with GoGo Grandparent to provide the ride service that covers Clayton, Concord, Martinez, Pleasant Hill and Walnut Creek. Service provided is 24 hours 7 days a week.</p>



Contra Costa ARC dba Vistability		
5	George Miller Center - Concord Transportation Project	<p>The purpose of the George Miller center transportation project is to provide safe, reliable, and specialized roundtrip transportation services to up to six adults and seniors with intellectual and developmental disabilities to their day program at the George Miller Center in Concord. This will reduce the number of single passenger trips on link and other transportation to individuals that have been unable to be served on public or private transportation due to medical conditions and or behavioral issues.</p> <p>This specialized transportation service will provide adults and seniors with developmental disabilities a viable transportation option to and from a day program, Monday through Friday. Passengers are restricted to people that are enrolled in the George Miller center Concord adult program or senior program period to qualify for those services, each person is assessed by the regional center of the east as to their qualifying developmental disability, must be 18 years or older, the disability has a significant impact on their activities of daily living.</p>
County Connection		
6	Travel Training	In collaboration with Independent Living Resources of Solano & Contra Costa Counties (ILRSCC), County Connection Link would refer primarily passengers that have been found conditionally eligible and whom live in the TRANSPAC service area to receive travel training on fixed route, rail, taxi and TNC companies. Program staff will not only educate the rider on what options are available but show them through hands on training how to make connections, provide contact information for these transit options, download apps where applicable and travel with riders on actual "How to sessions". County Connection will also collaborate with riders with disabilities and seniors who fall outside of the ADA parameters, who need to travel both in/out of the TRANSPAC service area.
Golden Rain Foundation (Rossmoor)		
7	Green Line Service	The Rossmoor Green Line bus provides service Monday-Friday between 6:15am - 6:00pm and Saturday/Sunday 10:00am - 4:00pm to the greater Walnut Creek area, with a total of 14 trips each weekday (4 trips on weekends). The Green Line is a fixed route serving the senior population of Rossmoor. The Bus is equipped with a wheelchair lift allowing for mobility devices to use the route. The bus can hold eighteen seated passengers and two mobility devices.
8	Subsidized Ridesharing Program	The Rossmoor subsidize program provides additional transportation options. Participants receives \$10.00 per ride subsidy, with a maximum of \$20.00 per day. The participant pays any additional cost after the subsidy is applied. The subsidized ride share program utilizes the Uber and Lyft systems. Seniors can access transportation outside the normal operating hours of the Rossmoor transit services and they can reach destinations outside the normal service area of the Rossmoor service. The service is contracted through GoGoGrandparents to provide the subsidized ride share service.
9	Dial-a-bus (Capital Purchase)	The foundation will purchase two Electric Vehicles for Dial-a-bus service to supplement the existing type II 12-18 passenger buses. The EV purchase would allow for door-to-door service as opposed to curb-to-curb service which was previously limited by the size and capacity of existing vehicles.

Mobility Matters		
10	Rides for Seniors/ Rides 4 Veterans	Mobility Matters is a nonprofit organization that provides mobility management services throughout Contra Costa County by matching riders to transportation providers that meet their individual needs. In addition, we operate the only countywide volunteer driver programs that provide free, one-on-one, door-through-door rides for seniors and disabled veterans, including their service dogs, who cannot access other forms of transportation. The primary purposes of the rides we provide are for outpatient medically necessary care, dental care, psychiatric care, same day surgery, and shopping for basic necessities, like groceries. Clients may request rides for other purposes, but these can only be filled if all the priority rides are covered. Age 60 or older, Contra Costa residents or honorably discharged veterans of any age are eligible. Hours of operation are 7am - 5pm Monday-Friday. Members are guaranteed one ride per week but may request more which will be covered by available volunteers.
City of Walnut Creek		
11	Social Services Transportation Program (Minibus)	<p>The City of Walnut Creek Social Services Transportation Program provides both door-to-door transportation for members of the Walnut Creek Seniors Club and participants with developmental disabilities as well as a fixed-route schedule through the Minibus. Minibus operates Monday thru Thursday 8:00am – 3:30pm. Lyft (Pass &amp; Concierge options) : 7:00am – 9:00pm 7days/week. This fixed-route schedule either picks up a rider from their home and drops them off at a predesignated location or picks them up from the location and drops them at their house. Rides are given anywhere within the City of Walnut Creek, as well as some preapproved locations outside of Walnut Creek that are commonly requested destinations and help to provide health/medical services.</p> <p>The current program utilizes a Chevy Bolt operated by volunteer drivers to transport seniors on weekdays throughout the year. During the summer, on evenings and weekends, a 15-passenger van is used to transport program participants with developmental disabilities. This bus is operated by a staff member with a Class B driver license.</p>
	Minibus Lyft / TNC component	The Minibus service is augmented by the expanded Lyft program which allows for overflow rides (once the Minibus is full) during current Minibus operating hours and for rides during evenings and on the weekend. The Lyft program is comprised of two components: Lyft-Self Access and Lyft Concierge. Lyft Self-Access Pass: Riders will receive 5 round trip rides per month (Total of 10 single-trips). Riders will pay the first \$5 of each ride and the City of Walnut Creek will cover up to \$10 per ride (Value of \$100 per month). Lyft Concierge Pass: Available for individuals with a disability/health condition or individuals without access to a smart phone. Documentation may be required. Riders will receive 10 single - rides (Total 5 round trip rides) per month (Value of \$100).

Funding Data						
Program/Project	IRS Code	Funding Source	Projected FY 2022-2023 Program Cost	Projected FY 2023-2024 Program Cost	Total Program Cost	% Local Match FY 2022-2023
<b>CCCTA Midday Free Rides</b> This program would allow participants to ride County Connection's fixed-route transit services for free between 10 AM and 2 PM on weekdays.	GOV	Line 20a Funds	\$ 40,000	\$ 40,000	\$ 80,000	0%
<b>Center for Elders' Independence Central Contra Costa Transportation Model</b> Wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.	501(c)3	Line 20a Funds	\$ 125,000	\$ 125,000	\$ 250,000	76%
		Medi-Cal	\$ 365,903	\$ 365,903	\$ 731,806	
		Medicare	\$ 17,462	\$ 17,462	\$ 34,924	
		CEI General Fund	\$ 21,368	\$ 21,368	\$ 42,736	
		<b>Total</b>	<b>\$ 529,733</b>	<b>\$ 529,733</b>	<b>\$ 1,059,466</b>	
<b>Choice in Aging - Mt. Diablo Mobilizer</b> #1: Provides door through door wheelchair accessible transportation for Mt. Diablo Center participants to and from the Adult Day Health Care program.  #2: Mid-day shopping trips are provided for low-income seniors residing in local housing facilities.	501(c)3	Line 20a	\$ 58,850	\$ 58,850	\$ 117,700	50%
		Caltrans 5310	\$ 58,850	\$ 58,850	\$ 117,700	
		<b>Total</b>	<b>\$ 117,700</b>	<b>\$ 117,700</b>	<b>\$ 235,400</b>	
<b>City of Concord GoGo Conord Senior Transportation Program</b> Offers a curb to curb taxi service via GoGo Grandparent for seniors 65+ to destinations within Central County.	GOV	Line 20a	\$ 21,200	\$ 28,800	\$ 50,000	34%
		Fare Revenue	\$ 7,500	\$ 10,000	\$ 17,500	
		General Fund	\$ 4,000	\$ 4,000	\$ 8,000	
		<b>Total</b>	<b>\$ 32,700</b>	<b>\$ 42,800</b>	<b>\$ 75,500</b>	
<b>Contra Costa ARC dba Vistability George Miller Center - Concord Transportation Project</b> Service provides adults and seniors with disabilities to and from a day program at George Miller Center.	501(c)3	Line 20a	\$ 34,949	\$ 45,937	\$ 80,886	17%
		Others-In-Kind Contribution	\$ 7,350	\$ 9,613	\$ 16,963	
		<b>Total</b>	<b>\$ 42,299</b>	<b>\$ 55,550</b>	<b>\$ 97,849</b>	

Funding Data						
Program/Project	IRS Code	Funding Source	Projected FY 2022-2023 Program Cost	Projected FY 2023-2024 Program Cost	Total Program Cost	% Local Match FY 2022-2023
<b>County Connection - Travel Training</b>						
In collaboration with Independent Living Resources of Solano and Contra Costa (ILRSCC), travel training will be provided to seniors and persons with disabilities on origins/desitnations within TRANSPAC service area	GOV	Line 20a	\$ 45,000	\$ 67,436	\$ 112,436	0%
<b>Golden Rain Foundation (Rossmoor) Greenline Service</b>						
Provided fixed-route service to Rossmoor residents	94-1655715*	Line 20a	\$ 100,787	\$ 105,826	\$ 206,613	75%
*Non-profit Mutual Benefit Corporation		GRF Operating Fund	\$ 302,361	\$ 317,479	\$ 619,840	
		<b>Total</b>	<b>\$ 403,148</b>	<b>\$ 423,305</b>	<b>\$ 826,453</b>	
<b>Golden Rain Foundation (Rossmoor) Subsidized Ridesharing Program</b>						
Subsidized TNC service outside normal service hours Maximum subsidy of \$10/ride	See item 7	Line 20a	\$ 10,000	\$ 15,000	\$ 25,000	0%
<b>Mobility Matters</b>						
<b>Rides for Seniors/Rides 4 Veterans</b>						
Provides escorted rides provided by screened/trained volunteer drivers for homebound 60+ seniors and disabled veterans (+ service dogs) in Contra Costa County	501(c)3	Line 20a	\$ 128,625	\$ 128,625	\$ 257,250	0%
<b>City of Walnut Creek</b>						
<b>Social Services Transportation Program (Minibus)</b>						
Free one -on-one, escorted, door-through-door volunteer driver program for seniors 60+ or people with disabilities or health conditions. TNC/Lyft component provides overflow service and service outside of regular Minibus hours.	GOV	Line 20a	\$ 118,500	\$ 118,500	\$ 237,000	16.3%
		Fare Revenue	\$ 3,000	\$ 3,000	\$ 6,000	
		Program Membership	\$ 5,000	\$ 6,000	\$ 11,000	
		Seniors Club Donation	\$ 3,500	\$ 3,500	\$ 7,000	
		City of Walnut Creek	\$ 11,000	\$ 11,000	\$ 22,000	
		<b>Total</b>	<b>\$ 141,000</b>	<b>\$ 142,000</b>	<b>\$ 283,000</b>	
<b>Capital Purchases</b>						
<b>Golden Rain Foundation (Rossmoor) Dial-a-bus (EV Capital Purchase)</b>						
Purchase of 2 Electric Vehicles to supplement Dial-a-Bus service	see item 7	Line 20a	\$ 140,000		\$ 140,000	0%

	Trip Types											
	Service Level			Other Characteristics								
Program/Project	Curb to Curb	Door to Door	Door through Door	Individual Trip Provided	Shared Trip Provided	Regularly Prescheduled Trips to a Program	Fixed Route Service	Volunteer Driver	Service Provided by a TNC	Hours	Service Area	
<b>CCCTA Midday Free Rides</b>							x			M-F, 10am-2pm	County Connection Service Area	
This program would allow participants to ride County Connection's fixed-route transit services for free between 10 AM and 2 PM on weekdays.												
<b>Center for Elders' Independence</b>												
<b>Central Contra Costa Transportation Model</b>												
Wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.			x			x				M-F, 9am-5pm *6am-7pm for special appts	Central County & Unincorporated Central & North County	
<b>Choice in Aging - Mt. Diablo Mobilizer</b>												
#1: Provides door through door wheelchair accessible transportation for Mt. Diablo Center participants to and from the Adult Day Health Care program.			x			x				M-F, 7:30am-4:00pm	Central County	
#2: Mid-day shopping trips are provided for low-income seniors residing in local housing facilities.												
<b>City of Concord</b>												
<b>GoGo Conord Senior Transportation Program</b>												
Offers a curb to curb taxi service via GoGo Grandparent for seniors 65+ to destinations within Central County.	x			x					x	24 Hours/7 Days	Central County & Beyond	
<b>Contra Costa ARC dba Vistability</b>												
<b>George Miller Center - Concord Transportation Project</b>												
Service provides adults and seniors with disabilities to and from a day program at George Miller Center.			x			x				M-F, 9:30am-3:30pm	Central County	

		Trip Types										
		Service Level			Other Characteristics							
#	Program/Project	Curb to Curb	Door to Door	Door through Door	Individual Trip Provided	Shared Trip Provided	Regularly Prescheduled Trips to a Program	Fixed Route Service	Volunteer Driver	Service Provided by a TNC	Hours	Service Area
6	<b>County Connection - Travel Training</b> In collaboration with Independent Living Resources of Solano and Contra Costa (ILRSCC), travel training will be provided to seniors and persons with disabilities on origins/desitnations within TRANSPAC service area	x						x			Fixed Route and BART Service Hours	Central County
7	<b>Golden Rain Foundation (Rossmoor) Greenline Service</b> Provided fixed-route service to Rossmoor residents  *Non-profit Mutual Benefit Corporation	x						x			M-F, 6:15am-6pm Sa/Su 10am-4pm	Central County
8	<b>Golden Rain Foundation (Rossmoor) Subsidized Ridesharing Program</b> Subsidized TNC service outside normal service hours Maximum subsidy of \$10/ride	x			x					x	Sun-Sat 24hrs	Central County & Beyond
10	<b>Mobility Matters Rides for Seniors/Rides 4 Veterans</b> Provides escorted rides provided by screened/trained volunteer drivers for homebound 60+ seniors and disabled veterans (+ service dogs) in Contra Costa County				x				x		M-F, 7am-5pm	Contra Costa County & Beyond
11	<b>City of Walnut Creek Social Services Transportation Program (Minibus)</b>  Free one -on-one, escorted, door-through-door volunteer driver program for seniors 60+ or people with disabilities or health conditions. TNC/Lyft component provides overflow service and service outside of regular Minibus hours.	x		x	x	x	x	x	x	x	M-F, 8am-3:30pm Minibus 7am-9pm, 7 days/wk Lyft	Central County & Beyond
Capital Purchases												
12	<b>Golden Rain Foundation (Rossmoor) Dial-a-bus (EV Capital Purchase)</b> Purchase of 2 Electric Vehicles to supplement Dial-a-Bus service	x			x						6am-6pm	Central County

	Operating Characteristics				
Program/Project	Individual Users Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (Outside TRANSPAC)	Vehicle Hours Projected FY 22-23	Estimate of Shared Trips
<b>CCCTA Midday Free Rides</b> This program would allow participants to ride County Connection's fixed-route transit services for free between 10 AM and 2 PM on weekdays.	408	36,000	N/A	N/A	36,000
<b>Center for Elders' Independence Central Contra Costa Transportation Model</b> Wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.	≤ 100	10000	2500	1764	9000
<b>Choice in Aging - Mt. Diablo Mobilizer</b> #1: Provides door through door wheelchair accessible transportation for Mt. Diablo Center participants to and from the Adult Day Health Care program.  #2: Mid-day shopping trips are provided for low-income seniors residing in local housing facilities.	58	5,525	N/A	1550	5,525
<b>City of Concord GoGo Conord Senior Transportation Program</b> Offers a curb to curb taxi service via GoGo Grandparent for seniors 65+ to destinations within Central County.	100	300	150	50	48
<b>Contra Costa ARC dba Vistability George Miller Center - Concord Transportation Project</b> Service provides adults and seniors with disabilities to and from a day program at George Miller Center.	6	4720	0	950	360

		Operating Characteristics				
#	Program/Project	Individual Users Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (Outside TRANSPAC)	Vehicle Hours Projected FY 22-23	Estimate of Shared Trips
6	<b>County Connection - Travel Training</b> In collaboration with Independent Living Resources of Solano and Contra Costa (ILRSCC), travel training will be provided to seniors and persons with disabilities on origins/desitnations within TRANSPAC service area	42,900  *Link Data	216	0	N/A	216
7	<b>Golden Rain Foundation (Rossmoor)</b> <b>Greenline Service</b> Provided fixed-route service to Rossmoor residents  *Non-profit Mutual Benefit Corporation	1000	12,000	0	4356	N/A
8	<b>Golden Rain Foundation (Rossmoor)</b> <b>Subsidized Ridesharing Program</b> Subsidized TNC service outside normal service hours Maximum subsidy of \$10/ride	100	1,200	0	N/A	N/A
10	<b>Mobility Matters</b> <b>Rides for Seniors/Rides 4 Veterans</b> Provides escorted rides provided by screened/trained volunteer drivers for homebound 60+ seniors and disabled veterans (+ service dogs) in Contra Costa County	250	7000	1000	N/A	N/A
11	<b>City of Walnut Creek</b> <b>Social Services Transportation Program (Minibus)</b>  Free one -on-one, escorted, door-through-door volunteer driver program for seniors 60+ or people with disabilities or health conditions. TNC/Lyft component provides overflow service and service outside of regular Minibus hours.	186 (Lyft)	2503 (Lyft)	0	408 (Lyft)	
		30 (Minibus)	720 (Minibus)	0	1456 (Minibus)	
<b>Capital Purchases</b>						
12	<b>Golden Rain Foundation (Rossmoor)</b> <b>Dial-a-bus (EV Capital Purchase)</b> Purchase of 2 Electric Vehicles to supplement Dial-a-Bus service					



## 2022-2023 and 2023-2024

### Call for Projects

#### TRANSPAC Measure J Line 20a Funds

#### Additional Transportation Services for Seniors and People with Disabilities

1. **TRANSPAC, the Regional Transportation Planning Committee for Central Contra Costa** is issuing a Call for Projects for Measure J Line 20a funds "*Additional Transportation Services for Seniors & People with Disabilities*" funded through the Measure J Transportation Sales Tax Expenditure Plan approved by Contra Costa voters (in 2004) for the two year period of FY 2022-2023 and 2023-2024.
2. **Funds will generally be used** in support of transportation services and related capital expenditures for seniors and people with disabilities provided by TRANSPAC jurisdictions and public and private non-profit agencies operating in the TRANSPAC area (map attached). Funds must be spent in a manner consistent with the Contra Costa Transportation Authority's Measure J *Program 15 Transportation for Seniors & People With Disabilities*<sup>1</sup>. Examples of eligible expenditures include but are not necessarily limited to: vehicle purchase/lease/maintenance, mobility management activities, travel training, facilitation of countywide travel and integration with other public transit.
3. **According to Measure J**, in years when revenues have declined from the previous year, funds may be used for supplemental, existing, additional or modified service for seniors and people with disabilities; in years where funding allows for growth in service levels, these funds would be used for service enhancements for seniors and people with disabilities. TRANSPAC will determine if the use of funds proposed by operators meets these guidelines for the allocation of these funds.
4. **Eligible Applicants**: TRANSPAC jurisdictions, public non-profit and private non-profit transportation service agencies, duly designated by the State of California and operating in TRANSPAC area in Central Contra Costa may submit application(s) for operating funds for transportation services and/or capital funding projects necessary to continue and/or support existing services for twenty-four (24) months. Transportation services and projects must directly benefit seniors and disabled residents of Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County). Please see attached map.

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<sup>1</sup> Full program description is available in the Measure J Sales Tax Expenditure Plan:  
<https://ccta.net/wp-content/uploads/2018/10/5297b121d5964.pdf>

5. **Funding Available:** The total funding available for this two-year grant/project period is estimated to be \$950,000 (\$475,000 annually).
6. **Evaluation Criteria:** Applications will be evaluated on the following criteria which should be addressed in the grant application:
  - Proposed service fills an identified gap in transportation/transit network.
  - Proposed service complements the transportation services provided by the County Connection LINK Americans with Disabilities Act paratransit service.
  - Does the proposal include any service coordination efforts with other accessible or fixed route transit operations, use of mobility management services, etc.
  - The costs of operations relative to the cost of the LINK Paratransit service
    - Per Revenue Hour
      - \$79.13 (FY 2018/2019)
      - \$132.14 (FY 2019/2020, impacted by COVID)
    - Per Passenger
      - \$45.38 (FY 2018/2019)
      - \$85.53 (FY 2019/2020, impacted by COVID)
  - Is the service currently being funded by the 20a program
  - Demonstration of the capacity, commitment and funding strategy to continue service beyond the grant period.
  - Though matching funds are not required, providing matching funding and leveraging other fund sources will be viewed favorably.
  - Equity analysis of the transportation services provided in the TRANSPAC Subregion
  - Specific services may be evaluated based on prior pilot program information (such as transportation network company (TNC) service)
7. **Applications:** Applicants are required to complete the attached application form and may attach additional information in support of the application. The TRANSPAC Board will request application review and a program recommendation from TRANSPAC TAC. The TRANSPAC Board will make funding recommendations to Contra Costa Transportation Authority (CCTA) and request allocation action(s).
  - a. Applications should be mailed, or emailed (preferred, pdf format), to:  
Matt Todd, Managing Director  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
[matt@graybowenscott.com](mailto:matt@graybowenscott.com)
  - b. Applications must be received by 3:00 pm on Friday, January 21, 2022.

- c. Electronic copies of the application will be available by download or email. Please contact Matt Todd, Managing Director, at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) for the electronic version.
  - d. Faxed applications and late applications will not be accepted.
8. **Contra Costa Transportation Authority Allocation Process:** Successful applicants will be required to execute a Cooperative Funding Agreement with the CCTA and comply with all of its requirements, including, but not limited to, audits, compliance with the Measure J Expenditure Plan as it pertains to the project, insurance (see attachment Sample CCTA Grant Insurance Requirements on page 20 of the Call for Projects package) , indemnification, and reporting. Pursuant to CCTA policies and procedures established in the Cooperative Funding Agreement referenced above, project sponsors will be reimbursed for eligible, documented expenses pursuant to the approved program/project budget and scope, schedule and/or project description.
9. **Reports to TRANSPAC and the Contra Costa Transportation Authority:** First and second year grantees will be required to report on a quarterly basis to TRANSPAC and/or the CCTA on the transportation services and related capital projects funded through this Call for Projects. For grantees with two years of 20a grant funding history, the reporting requirement is semi-annually contingent upon no issues identified by TRANSPAC or CCTA.