

TRANSPAC
Transportation Partnership and Cooperation
Meeting Notice and Agenda

THURSDAY, MAY 12, 2022
CLOSED SESSION 8:30 A.M.

REGULAR MEETING
9:00 A.M. to 11:00 A.M.

**COVID-19 SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR
PARTICIPATING VIA PHONE/VIDEO CONFERENCE**

To protect the health and safety of staff, officials and the general public and pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, meetings of the TRANSPAC Board and TAC will be held utilizing video and teleconference as the State and County continue to recommend measures to promote social distancing. Options for observing the meeting and participating in public comment are provided below:

Video Conference Access: Please click the link at the noticed meeting time:

<https://us02web.zoom.us/j/86547281664?pwd=dWhEdS82VzRyYzZ6ekc0Tm1Tdjb4UT09>

Meeting ID: 865 4728 1664 Password: 083263

Phone Access: To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 865 4728 1664 and Password: 083263

Public Comment: Public Comment may be provided by submitting written comments to tiffany@graybowenscott.com by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item and then wait to be called on by the Chair. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “*9” to request to speak when the public comment is opened on an Agenda item and then wait to be called on by the Chair. Press “*6” to unmute/mute. After the allotted time, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related

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modification or accommodation should contact TRANSPAC via email or phone at tiffany@graybowenscott.com or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO GOVERNMENT CODE §54957

Title: Managing Director

Conference with Labor Negotiators Pursuant to Government Code §54957.6

Agency Designated Representative: Loella Haskew, Chair

Unrepresented Employee: Managing Director

RECONVENE IN OPEN SESSION

2. REPORT ON ACTION TAKEN IN CLOSED SESSION

3. CONVENE REGULAR MEETING / PLEDGE OF ALLEGIANCE /SELF-INTRODUCTIONS

4. PUBLIC COMMENT. At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please refer to the “Public Comment” section above for participation guidance.

ACTION ITEMS

5. CONSENT AGENDA.

a. APPROVAL OF MINUTES 🌀 Page 7

- Minutes of the April 14, 2022 TRANSPAC Board meeting.

b. CCTA EXECUTIVE DIRECTOR’S REPORT REGARDING CCTA ACTIONS / DISCUSSION ITEMS 🌀 Page 11

- CCTA Executive Director Timothy Haile’s Reports dated April 20, 2022.

c. ITEMS APPROVED BY THE CCTA FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES AND RELATED ITEMS OF INTEREST 🌀 Page 15

- CCTA Executive Director Timothy Haile’s RTPC Memo dated May 4, 2022.

d. RTPC MEETING SUMMARY LETTERS:

- a. TRANSPAC – Meeting summary letter dated April 28, 2022.
 - b. TRANSPAC – No meeting summary letter available.
 - c. SWAT – Meeting summary letter dated April 15, 2022.
 - d. WCCTAC – No Meeting summary letter available.
- e. **CCTA MEETING UPDATES AND COUNTYWIDE INFORMATION LINKS.** 🌸 **Page 19**
- 1. Street Smarts Programs in the TRANSPAC Region can be found at:
<https://streetsmartsdiablo.org/events/>
 - 2. County Connection Fixed Route Monthly Report:
<http://countyconnection.com/wp-content/uploads/2022/04/7a.pdf>
 - 3. County Connection Link Monthly Report:
<http://countyconnection.com/wp-content/uploads/2022/04/7b.pdf>
 - 4. The CCTA Project Status Report may be downloaded at:
<https://ccta.net/wp-content/uploads/2022/03/QPSR-Jan-Mar-2022.pdf>
 - 5. The CCTA Board meeting was held on April 20, 2022. The next regular meeting is scheduled for May 18, 2022.
 - 6. The CCTA Administration & Projects Committee (APC) meeting was held on May 5, 2022. The next regular meeting is scheduled for June 2, 2022.
 - 7. The CCTA Planning Committee (PC) meeting scheduled for May 4, 2022 was canceled. The next regular meeting is scheduled for June 1, 2022.
 - 8. The CCTA Calendar for May to July 2022 may be downloaded at:
<https://ccta.primegov.com/Portal/viewer?id=18404&type=2>
- f. **TRANSPAC QUARTERLY FINANCIAL REPORTS.** The TRANSPAC JPA calls for the reporting of certain financial information on a quarterly basis. This report contains a summary of the amount of funds held, receipts and expenses of TRANSPAC for FY 2021/22 for the period ending March 31, 2022 as well as additional financial reports. (INFORMATION). 🌸 **Page 21**

Attachment: Staff Report

- g. **CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361.** The Governor issued an Executive Order that rescinded previously granted Brown Act exemptions for public meetings, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of

TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the April 14, 2022, meeting, the TRANSPAC Board authorized the 30-day renewal through May 14, 2022. This action would re-authorize the AB 361 exceptions through June 11, 2022. 🌸 **Page 27**

ACTION RECOMMENDATION: Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through June 11, 2022, pursuant to the Brown Act provisions under AB 361.

Attachment: Staff Report

END CONSENT AGENDA

ACTION ITEMS

- DRAFT MONUMENT BOULEVARD/I-680 BICYCLE AND PEDESTRIAN IMPROVEMENT FEASIBILITY STUDY.** The TRANSPAC Board approved the funding for a study of the the Monument Boulevard Corridor from Contra Costa Boulevard under I-680 and to Mohr Lane (where the Iron Horse Trail crosses Monument Boulevard). This area was identified as a gap in the Countywide Bike Plan and improvements would provide an improved east-west connection across I-680 and with the Iron Horse Trail and would directly benefit residential areas and schools as well as an identified Equity Priority Community (MTC) area. The Board approved providing assistance to the City of Pleasant Hill staff to complete an Active Transportation Program (ATP) application for the project. In preparation for the ATP application, staff seeks Board review and approval of the draft study. **Page 31**

ACTION RECOMMENDATION: Approve the Draft Monument Boulevard / I-680 Bicycle and Pedestrian Improvements Feasibility Study.

Attachment: Staff Report

INFORMATION ITEMS

- DRAFT WORK PLAN AND BUDGET FISCAL YEAR 2022/2023.** The TRANSPAC Joint Exercise of Power Agreement (JPA) specifies that TRANSPAC shall adopt a budget. The TRANSPAC budget projects the costs associated with TRANSPAC operations and the level of funds required, including member contributions, to be included in the TRANSPAC FY 2022/2023 Budget. The method to determine the proportional amount each agency would be required to

pay of any member contribution is based on the formula specified in the TRANSPAC JPA. TRANSPAC has also adopted an annual work plan in conjunction with the budget. The TRANSPAC Board is requested to review draft work plan and budget materials proposed for FY 2022/2023. The final versions of the material are scheduled to be considered in June 2022. (INFORMATION)). 🌀 **Page 37**

Attachment: Staff Report

8. **MEASURE J LINE 20A FUNDS PROGRAM – FY 2022/2023 AND FY 2023/2024 PROGRAMMING CYCLE.** The CCTA Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. The TRANSPAC Board approved the program guidelines and release of a call for projects in December. Measure J Line 20a funds are expected to generate about \$950,000 over the two-year programming period. Applications were received from 11 programs totaling \$1.56 million for the FY 22/23 and 23/24 Cycle. At this meeting, staff will present the Draft Line 20A Program for review and comment (INFORMATION). 🌀 **Page 51**

Attachment: Staff Report

9. **TRANSPAC CCTA REPRESENTATIVE REPORTS**

10. **TAC ORAL REPORTS BY JURISDICTION:**

11. **BOARDMEMBER COMMENTS**

12. **MANAGING DIRECTOR’S REPORT**

13. **ADJOURN NEXT MEETING**

The next meeting is scheduled for June 9, 2022 at 9:00 A.M. The location will be determined pending further guidance from the Contra Costa County Department of Public Health.

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TRANSPAC Committee Special Meeting Summary Minutes

MEETING DATE: April 14, 2022

MEMBERS PRESENT: Loella Haskew (Chair), Peter Cloven (Vice Chair), Clayton; Sue Noack, Pleasant Hill, Tim McGallian, Concord; Karen Mitchoff, Contra Costa County; Mark Ross, Martinez

PLANNING COMMISSIONERS PRESENT: Diana Vavrek, Pleasant Hill; John Mercurio, Concord; Bob Pickett, Walnut Creek

STAFF PRESENT: Saravana Suthanthira, Concord; Ananthan Kanagasundaram, Pleasant Hill; Andy Smith, Walnut Creek; Abhishek Parikh, Concord; John Cunningham, Contra Costa County; Kamala Parks, BART; Melody Reeb, County Connection; Robert Sarmiento, Contra Costa County; Philip Ho, Pleasant Hill; Matt Todd, TRANSPAC Managing Director; and Tiffany Gephart, TRANSPAC Clerk

GUESTS/PRESENTERS: Matt Kelly, CCTA; Elaine Welch, Mobility Matters; Cassandra Guerrero, Walnut Creek; Debbie Toth, Choice in Aging; Jeff Matheson, Golden Rain Foundation/Rossmoor; Kathryn Monroy, City of Concord; Lori Thames, Choice in Aging; Marge Cortes, Choice in Aging; Scott Simmons; Tara Cantu, Choice in Aging

MINUTES PREPARED BY: Tiffany Gephart, TRANSPAC Clerk

1. CONVENE REGULAR MEETING/PLEDGE OF ALLEGIANCE/SELF-INTRODUCTIONS.

Chair Haskew called the meeting to order at 9:01 AM. Tiffany Gephart called the roll and confirmed a quorum.

2. PUBLIC COMMENT.

There were no comments from the public.

3. Consent agenda

On motion by Commissioner Noack seconded by Commissioner Cloven to approve the consent agenda by unanimous vote of the members present. (Haskew, Cloven, Noack, McGallian, Mitchoff, Ross).

4. REPROGRAM MEASURE J LINE 10 FUNDS TO CENTRAL COUNTY BART NEXT GENERATION FARE GATES PROJECT.

Rob Jaques noted that the Measure J funding of \$3.5 million along with \$2.7 million in BART/STIP funding will allow for the replacement of existing fare gates with new gates that make it more difficult for users to bypass. Fare gates will be installed at Walnut Creek, Pleasant Hill/Contra Costa Center, and North Concord/Martinez stations.

Matt Todd commented that the TAC expressed support overall for the project but noted that the funding is not at the exact 50/50 target split between BART and TRANSPAC but is within a reasonable margin. The TAC also supported the inclusion of TRANSPAC in Phase 1 of this project.

Commissioner Noack asked if the design is for all the stations or just TRANSPAC. Mr. Jaques commented that the amount listed is prorated for the TRANSPAC Region.

On motion by Commissioner Noack seconded by Commissioner McGallian to approve the reprogramming of Measure J Line 10 funds for the Central County BART Next Generation Fare Gates Project by unanimous vote of the members present (Haskew, Cloven, Noack, McGallian, Mitchoff, Ross)

5. TRANSPAC WORK PLAN AND DRAFT BUDGET PROCESS FOR FISCAL YEAR 2022/2023.

The Board agreed to schedule a closed session for the Public Employee Performance Evaluation and Labor Negotiation for the Managing Director in conjunction with the May 12, 2022, TRANSPAC Board meeting at 8:30am.

6. MONUMENT BOULEVARD/I-680 BICYCLE AND PEDESTRIAN IMPROVEMENT FEASIBILITY STUDY.

Mr. Todd noted that the draft study is being compiled and will be brought to the May Board meeting. He further noted that the state has released the call for applications for the Active Transportation Program (ATP) and noted that this project is a good candidate for ATP Funds. Mr. Todd commented that there are three schools in the area and the project supports the Equity Priority Community along Monument. Mr. Todd also summarized the public outreach that occurred throughout the study. The City of Pleasant Hill has expressed interest in applying for ATP funding and the TRANSPAC

Board has identified \$24k of the remaining Study support budget that could be used for assisting the City of Pleasant Hill with the application. Mr. Todd noted that the project cost is \$7.5 to \$8 million with a total ask of about \$10 million.

Commissioner Noack asked if Ananthan Kanagasundaram wanted to add anything as the City Engineer from Pleasant Hill. Mr. Kanagasundaram commented that the project will be great for the community and will serve both Concord and Pleasant Hill and thanked the Board for their support.

Debbie Toth asked for Active Transportation to be defined and in what way does it include people with disabilities. Mr. Todd commented that the project is a comprehensive bicycle and pedestrian focused improvement and is inclusive of walk and roll options. The improvement will make it easier to cross the intersections and will allow for larger sidewalks and greater separation from vehicles.

On motion by Commissioner Noack seconded by Commissioner McGallain to Direct staff to work with the City of Pleasant Hill to complete an ATP application utilizing the remaining Study support budget. (Haskew, Cloven, Noack, McGallian, Mitchoff, Ross).

7. MEASURE J LINE 20A FUNDS PROGRAM – FY 2022/2023 AND FY 2023/2024 PROGRAMMING CYCLE.

The following organizations presented on the Line 20a programs:

1. Mobility Matters, Elaine Welch
2. City of Concord, Kathryn Monroy
3. City of Walnut Creek, Cassandra Guerrero
4. Golden Rain Foundation/Rossmoor, Jeff Matheson
5. Choice in Aging, Debbie Toth

Commissioner Noack complimented the Mobility Matters pamphlet as an excellent resource.

Mr. Todd asked Jeff Matheson if the program will be returning to pre-pandemic fixed-route service or if the service is moving towards a dial-a-ride system. Mr. Matheson commented that the program will move towards a hybrid system. There is a core area within Rossmoor that prefers the fixed-route system inclusive of the Greenline service. For the remainder of the community the dial-a-bus and potential electric vehicle on-demand rides will be utilized.

8. TRANSPAC CCTA Representative Reports

Commissioner Noack commented that the APC meeting was canceled. Commissioner Noack further commented on the Transit Oriented Communities discussion lead by MTC. MTC is making housing requirements in support of transit-oriented communities. There was discussion

around the complexity of planning for transit-oriented communities on top of zoning for RHNA housing requirements. Commissioner Haskew noted that she is now the chair of the Planning Commission and complemented Supervisor Karen Mitchoff as the former chair. She noted that the Congestion Management Agency Budget was approved.

9. TAC Oral Reports by Jurisdiction

No comments.

10. Boardmember Comments

No comments.

11. Managing Director's Report

Mr. Todd commented that there was a public outreach meeting on April 7th for the Action Plan and there was a good conversation with a community representative although overall the event was not well attended.

12. Adjourn/Next Meeting

The meeting adjourned at 10:31 a.m. The next regular meeting is scheduled for May 12, 2022. The location will be determined pending further guidance from the Contra Costa County Department of Health.

EXECUTIVE DIRECTOR'S REPORT

April 20, 2022

Countywide Transportation Plan (CTP) Pop-Up Event in City of Orinda: March 12, 2022

The Authority hosted a pop-up event in the City of Orinda Farmer's Market to engage residents and seek input on the update of the CTP.

Countywide Transportation Plan (CTP) Pop-Up Event in City of Richmond: March 13, 2022

The Authority hosted a pop-up event in the City of Richmond with Rich City Rides to engage residents and seek input on the update of the CTP.

Inframation News Interview: March 14, 2022

Linsey Willis and I were interviewed about GoMentum Station and the development of the Dynamic Personal Microtransit project in East Contra Costa County by Inframation News.

Countywide Transportation Plan (CTP) Pop-Up Event in City of Walnut Creek: March 15, 2022

The Authority hosted a pop-up event in the City of Walnut Creek to engage residents and seek input on the update of the CTP.

Mokelumne Bicycle and Pedestrian Overcrossing (POC) Groundbreaking: March 18, 2022

The Authority hosted a groundbreaking event for the Mokelumne POC project. This project closes a gap in the Mokelumne Coast to Crest Trail, a 300-mile long trail system that goes from the Bay Area to Sierra Nevada Mountains. The Mokelumne POC project started as mitigation for the Highway 4 Bypass providing bicyclists and pedestrians safe access across Highway 4. The project now has the potential to be a connection point to a future transit center, as well as a key element to the City of Brentwood's larger vision to promote job growth and attract businesses to East County.

***Innovate 680* Technical Advisory Committee – Concept of Operations (TAC-ConOps) Meeting #14:**

March 21, 2022

The Authority hosted the 14th meeting of the TAC-ConOps to discuss program implementation of the *Innovate 680* Program ConOps and considerations for operations and maintenance in the corridor.

Countywide Transportation Plan (CTP) Pop-Up Event in City of El Cerrito: March 22, 2022

The Authority hosted a pop-up event in the City of El Cerrito at the Del Norte Bay Area Rapid Transit (BART) Station to engage residents and seek input on the update of the CTP.

Countywide Transportation Plan (CTP) Virtual Workshop in Lamorinda: March 24, 2022

The Authority hosted a public workshop held virtually to seek input from Lamorinda residents on the update of the CTP.

GoMentum Station Tour with Congressman John Garamendi: March 25, 2022

Jack Hall, Linsey Willis, and I provided a tour of GoMentum Station for Congressman John Garamendi. We discussed the transfer of the Concord Naval Weapons Station and the future vision of GoMentum Station.

Countywide Transportation Plan (CTP) Pop-Up Event in City of Brentwood: March 26, 2022

The Authority hosted a pop-up event in the City of Brentwood at the Farmer's Market to engage residents and seek input on the update of the CTP.

Countywide Transportation Plan (CTP) Pop-Up Event in City of Richmond: March 27, 2022

The Authority hosted a second pop-up event in the City of Richmond with Rich City Rides to engage residents and seek input on the update of the CTP.

Countywide Transportation Plan (CTP) Pop-Up Event in City of Pittsburg: March 29, 2022

The Authority hosted a pop-up event in the City of Pittsburg at the BART Station to engage residents and seek input on the update of the CTP.

Intertraffic Conference: March 29, 2022

I was invited to speak at the Intertraffic Conference in Amsterdam, Netherlands to discuss the Authority, our vision for the future, GoMentum Station, and implementation of the Automated Driving System (ADS) grant. The Intertraffic Conference is one of the largest intelligent transportation systems conferences in the world. I had the opportunity to meet with the Province of North Holland to discuss ADSs, regional transportation management centers, and coordinated adaptive signal systems.

East Bay Commissioners Meeting: March 31, 2022

Representative Amy Worth met with Supervisor Jim Spering (Solano County), Daryl Halls (Solano Transportation Authority (STA)), Mayor Carol Dutra-Vernaci (Alameda County), Supervisor Nate Miley (Alameda County), and Tess Lengyel (Alameda County Transportation Commission (ACTA)) to discuss regional federal legislative priorities, the Transit Oriented Communities Policy, and Cycle 3 of the One Bay Area Grant.

Countywide Transportation Plan (CTP) Virtual Workshop in West Contra Costa County: March 31, 2022

The Authority hosted a public workshop held virtually to seek input from West Contra Costa County residents on the update of the CTP.

7th Annual Redefining Mobility Summit: April 5, 2022

The Authority hosted its 7th Redefining Mobility Summit, which sold out and brought experts from across the nation to discuss the future of our roadways, workforce development, developments in air mobility, and advancements in automation. The summit brought Dr. Steven Cliff, Deputy Administrator from the National Traffic Highway Safety Administration as the keynote speaker to discuss vision zero, safe systems approach, equity, and ADSs. The American Automobile Association of Northern California, Nevada & Utah hosted the demonstration zone featuring several partners from GoMentum Station. The Authority also partnered with Bay Area Linking Education and Economic Development Strategies to bring over 60 middle and high school students to the event to showcase their Science, Technology, Engineering, and Mathematics projects at the summit.

Interstate 680 (I-680) Corridor Partnership: April 6, 2022

The Authority led and participated in the I-680 Corridor Partnership meeting to discuss transit signal priority systems, using data to understand mobility trends, and project updates along the corridor. The meeting was well represented by our partners along the corridor including the Valley Transportation Authority, ACTA, STA, Metropolitan Transportation Commission, California Department of Transportation (Caltrans), and transit operators.

Interstate 80 (I-80) Corridor Partnership: April 6, 2022

The Authority participated in the I-80 Corridor Partnership meeting. We received an update from Caltrans on the I-80 Comprehensive Multimodal Corridor Plan and Capitol Corridor. The group received presentations from each agency and discussed near and long term projects along the I-80 corridor.

Conference of Mayors Presentation: April 7, 2022

I was invited to speak at the Conference of Mayors about the needs and trends of electric vehicles in Contra Costa County. I discussed the Authority's vision for "Charge Up Contra Costa" through the development of the 2018 Electric Vehicle Readiness Blueprint and implementation through the California Energy Commission grant.

Countywide Transportation Plan (CTP) Virtual Workshop in Central Contra Costa County: April 7, 2022

The Authority hosted a public workshop held virtually to seek input from Central Contra Costa County residents on the update of the CTP.

Meeting with Partnership for Transportation Innovation and Opportunity (PTIO): April 12, 2022

Linsey Willis and I met with Kathryn Branson, Executive Director of PTIO. PTIO is committed to advancing autonomous vehicle technology in ways that improve quality of life and economic opportunity for all Americans. PTIO launched in June 2018 to prepare American workers for autonomous vehicles and to examine the impact the technology could have on the future workforce. We discussed leveraging partnerships and national best practices for workforce development and future grant opportunities.

Innovate 680 Policy Advisory Committee (PAC) #9: April 13, 2022

The Authority hosted the 9th meeting of the *Innovate 680* PAC to discuss key policies for the implementation of ConOps for the corridor, including the framework for operations and maintenance and the development of a regional transportation management center for the *Innovate 680* program.

Staff Out-of-State Travel: Tim Haile attended the I-25 Smart Freeways meeting in Denver, Colorado from January 27-28, 2022, for a total amount of \$444.74.



COMMISSIONERS

Chris Kelley,
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Federal Glover,
Vice Chair

Newell Americh

Tom Butt

Teresa Gerring

Loella Haskew

David Hudson

Karen Mitchoff

Sue Noack

Lamar Thorpe

Holland White

Timothy Haile,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Brian Bornstein, SWAT
Robert Sarmiento, TRANSPLAN
Lisa Bobadilla, TVTC
John Nemeth, WCCTAC
Bret Swain, LPMC

From: Timothy Haile, Executive Director

Date: May 4, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its April 20, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- A. Quarterly Project Status Reports for January - March 2022

Recommendation: This was an informational item only; no staff recommendation at this time.

Action: The Authority Board received an informational report on the status of the current Measure projects.

- B. Contra Costa County (County) – Norris Canyon Road Safety Improvements (Project 24023) – Request for Appropriation of Additional Measure J Funds for Environmental Clearance, Design, and Right-of-Way (ROW) Services

Recommendation: Staff sought approval of Resolution 19-46-P (Rev 1), which will increase the appropriation amount by \$704,000, for a new total appropriation value of \$1,430,000 to the County, for preliminary engineering and ROW acquisition services.

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Action: The Authority Board approved Resolution 19-46-P (Rev 1), which will increase the appropriation amount by \$704,000, for a new total appropriation value of \$1,430,000 to the County, for preliminary engineering and ROW acquisition services.

- C. Contra Costa County (County) – Danville Boulevard/Orchard Court Complete Streets Improvements (Project 24024): Request for Appropriation of Additional Measure J Funds for Design and Right-of-Way (ROW) Services

Recommendation: Staff sought approval of Resolution 17-02-P (Rev 2), which will increase the appropriation amount by \$390,000, for a new total appropriation value of \$913,000 to the County, for preliminary engineering and ROW services.

Action: The Authority Board approved Resolution 17-02-P (Rev 2), which will increase the appropriation amount by \$390,000, for a new total appropriation value of \$913,000 to the County, for preliminary engineering and ROW services

- D. Contra Costa County (County) – Danville Boulevard/Orchard Court Complete Streets Improvements (Project 24024): Request for Appropriation of Measure J Funds for Construction Services

Recommendation: Staff sought approval of Resolution 22-06-P, which will appropriate \$457,000 in Measure J funds to the County, for the construction phase of the Danville Boulevard/Orchard Court Complete Streets Improvements project.

Action: The Authority Board approved Resolution 22-06-P, which will appropriate \$457,000 in Measure J funds to the County, for the construction phase of the Danville Boulevard/Orchard Court Complete Streets Improvements project.

- E. City of Walnut Creek (City) – Traffic Operations Center Communication Upgrade (Project 24037) – Request for Appropriation of Measure J Funds for Construction (Conversion of Letter of No Prejudice)

Recommendation: Staff sought approval of Resolution 22-05-P, which will appropriate \$239,000 in Measure J funds to the City, for the construction phase of the Traffic Operations Center Communication Upgrade project.

Action: The Authority Board approved Resolution 22-05-P, which will appropriate \$239,000 in Measure J funds to the City, for the construction phase of the Traffic Operations Center Communication Upgrade project.

- F. Reaffirm the Decision for How to Conduct Meetings of the Legislative Bodies of the Authority

Recommendation: Staff sought approval of the Authority Board to reaffirm its decision made on March 16, 2022, and further reaffirmed at a special meeting on April 6, 2022, to continue conducting remote meetings of all legislative bodies of the Authority through May 2022, in compliance with Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' Recommendations for Safely Holding Public Meetings dated March 1, 2022, which strongly recommends online meetings and social distancing, to adhere to the 30-day requirement of AB361.

Action: The Authority Board authorized staff to continue conducting remote meetings through May 2022 for all legislative bodies of the Authority with 30-day reconsiderations.

- G. Approve Consultant Eligibility List for Strategic Communications, Community Relations, and Marketing Professional On-Call Services – Request for Qualifications (RFQ) 21-4

Recommendation: Staff sought approval of the consultant on-call services list for strategic communications, community relations, and marketing professional on-call services as a result of the RFQ process, and authorization for the Chair to execute the following nine (9) agreements:

- 1) BlinkTag, Inc. (BlinkTag)
- 2) CirclePoint
- 3) Civic Edge Consulting Inc. (CEC)
- 4) Convey, Inc. (Convey)
- 5) DPDK Creative Digital Agency (DPDK)
- 6) Elevate Public Affairs (EPA)
- 7) Next Steps Marketing Inc. (NSM)
- 8) SFB Consulting (SFB)
- 9) The PLUM Catalyst LLC (TPC)

Each in an amount not-to-exceed \$750,000, and to allow the Executive Director or designee to make any non-substantive changes to the contract language.

Action: The Authority Board approved a consultant on-call services list for strategic communications, community relations, and marketing professional on-call services as a result of the RFQ process and provided authorization for the Chair to execute the nine agreements.

- H. Quarterly Project Status Report for Transportation for Livable Communities and Pedestrian, Bicycle, and Trail Facilities Projects for January - March 2022

Recommendation: This was an informational item only; no staff recommendation at this time.

Action: The Authority Board received an informational report on the status of the current Measure projects.

- I. Interstate 680/State Route 4 Interchange Improvements, Phase 4 (Project 6001) – Authorization to Execute Amendment No. 3 to Agreement No. 503 and Task Order No. 2 with WMH Corporation (WMH) for Environmental and Final Design Services

Recommendation: Staff sought authorization for the Chair to execute Amendment No. 3 to Agreement No. 503 and Task Order No. 2 with WMH, in the amount of \$6,776,877, for a new total agreement value of \$23,155,044, to provide environmental revalidation, final design, and bid support services, and to allow the Executive Director or designee to make any non-substantive changes to the language. The term will remain through December 31, 2024.

Action: The Authority Board authorized the Chair to execute Amendment No. 3 to Agreement No. 503 and Task Order No. 2 with WMH, in the amount of \$6,776,877, for a new total agreement value of \$23,155,044 with a term remaining through December 31, 2024, to provide environmental revalidation, final design, and bid support services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- J. Circulation of the Draft Fiscal Year (FY) 2022-23 Congestion Management Agency (CMA) Budget

Recommendation: Staff sought approval to send the preliminary draft FY 2022-23 CMA budget to the Chair of the Public Managers' Association for circulation and approval from each member and authorize staff to make minor refinements to the budget as-needed prior to circulation.

Action: The Authority Board authorized staff to send the preliminary draft FY 2022-23 CMA budget to the Chair of the Public Managers' Association for circulation and approval from each member and authorize staff to make minor refinements to the budget as-needed prior to circulation.

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(925) 937-0980

April 28, 2022

Timothy Haile
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – April 14, 2022

Dear Mr. Haile:

The TRANSPAC Committee met on April 14, 2022. The following is a summary of the meeting and action items:

1. Appointed Edric Kwan to serve as the alternate representative on the TCC for the term ending March 31, 2023.
2. Approved continued use of teleconferencing for public meetings by the TRANSPAC Board and Subcommittees through May 14, 2022, pursuant to the Provisions of AB 361.
3. Approved the programming of Measure J Line 10 funds for the Central County BART Next Generation Fare Gates Project.
4. Received information on the Work Plan and Draft Budget for Fiscal Year 2022/2023.
5. Directed staff to work with the City of Pleasant Hill to complete an ATP application utilizing the remaining Study support budget.
6. Received information on the Measure J Line 20a Funds Program – FY 2022/2023 and FY 2023/2024 programming cycle

Please contact me at (925) 937-0980, or email at matt@graybowenscott.com if you need additional information.

Sincerely,



Matthew Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Matt Kelly and Hisham Noemi, CCTA Staff
Robert Sarmiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN
Lisa Bobadilla, SWAT; Karen Stepper, Chair, SWAT
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC
Tarienne Grover, CCTA Staff
June Catalano, Diane Bentley (City of Pleasant Hill)



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

April 15, 2022

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: SWAT Meeting Summary Report for April 4, 2022

Dear Mr. Haile:

The Southwest Area Transportation Committee ("SWAT") met on Monday, April 4, 2022. The following is a summary of the meeting and action items:

1. Received an update on the Policy Framework for One Bay Area Grant (OBAG) Cycle 3 Program in Contra Costa, by John Hoang, CCTA.
2. Approved request from Town of Danville to Reprogram Measure J Transportation for Livable Communities Program Funds from the Sycamore Valley Park and Ride Expansion project to the Diablo Road Trail project, and forward a recommendation to CCTA, by Andy Dillard, Town of Danville.

Please contact me at (925) 973-2686 or email at bbornstein@sanramon.ca.gov, if you need additional information.

All the best,

A handwritten signature in black ink, appearing to read "B Bornstein".

Brian Bornstein, City Engineer
Interim SWAT Administrator

Cc: SWAT; SWAT TAC; Hisham Noeimi, CCTA; Stephanie Hu, CCTA, Matt Kelly, CCTA, John Hoang, CCTA; Matt Todd, TRANSPAC; John Nemeth, WCCTAC; Robert Sarmiento, TRANSPLAN

TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: May 12, 2022

Subject:	TRANSPAC QUARTERLY FINANCIAL REPORTS
Summary of Issues	The TRANSPAC JPA calls for the reporting of certain financial information on a quarterly basis. This report contains a summary of the amount of funds held, receipts and expenses of TRANSPAC for FY 2020/21 for the period ended March 31, 2022. The attached material also includes additional information regarding expenses related to budget.
Recommendations	None - For information only
Attachment(s)	A. TRANSPAC Quarterly Financial Report for period ending March 31, 2022

City of Pleasant Hill

FY2021/22 Income Statement Summary by Quarter

Accounting Structure:		
Fund	Department or Revenue Code	Expense Code
XX	XXXX	XXXX

FUND:85 Name :TRANSPAC

Revenue Description DEPT Id OBJ Id	Revenue Description	Activity in 1st Quarter	Activity in 2nd Quarter	Activity in 3rd Quarter	Activity in 4th Quarter	YTD thru 6/30/2021
3510	INTEREST REV		145.96	214.57		\$ 360.53
4570	CONTRIB FROM OTHER AGENCIES	245,496.00				\$ 245,496.00
Total Revenue ----->						\$ 245,856.53
Expense Description DEPT Id OBJ Id	Expense Description					
7085 0100	SALS-PERMANENT	-	23,302.70			\$ 23,302.70
7085 1110	OUTSIDE CONSL/LITG	-				\$ -
7085 1140	AUDITING SVCS	-				\$ -
7085 1198	CONSULTANT/OTHR	-				\$ -
7085 1300	CONTRACTUAL SVC		600.00	187.50		\$ 787.50
7085 1486	MAINT	-				\$ -
7085 2400	POSTAGE	-				\$ -
7085 4200	SUPLS/OPERATING	-				\$ -
7085 6800	ADMIN OVERHEAD	2,856.00				\$ 2,856.00
7085 6905	CONTINGENCIES	-				\$ -
7085 6985			3,659.42			\$ 3,659.42
Total Expense ----->						\$ 30,605.62
Net Rev/(Exp)						\$ 215,250.91

REPORT.: 05/05/22
RUN...: 05/05/22
Run By.: ROSS

CITY OF PLEASANT HILL
Balance Sheet Report
ALL FUND(S)

PAGE: 001
ID #: GLBS
CTL.: PLE

Ending Calendar Date.: March 31, 2022 Fiscal (09-22)

Assets

			Acct ID
TRANSPAC CASH BAL.ADJ.	721.31	85	1010 9999
TRANSPAC INVESTMENT IN LAIF	338,065.38	85	1060
Total of Assets ---->	338,786.69		338,786.69 =====

Liabilities

			Acct ID
FUND Balances			
TRANSPAC RESTRICTED FUND BALANCE	123,535.78	85	2812
CURRENT EARNINGS	215,250.91		
Total of FUND Balances ---->	338,786.69		338,786.69 =====

REPORT.: 05/05/22
RUN...: 05/05/22
Run By.: ROSS

CITY OF PLEASANT HILL
Balance Sheet Report
FUND 85 - TRANSPAC

PAGE: 002
ID #: GLBS
CTL.: PLE

Ending Calendar Date.: March 31, 2022 Fiscal (09-22)

Assets

1010 9999 CASH BAL.ADJ. 721.31
1060 INVESTMENT IN LAIF 338,065.38

Total of Assets ----> 338,786.69 338,786.69
=====

Liabilities

FUND Balances

2812 RESTRICTED FUND BALANCE 123,535.78
CURRENT EARNINGS 215,250.91

Total of FUND Balances ----> 338,786.69 338,786.69
=====

TRANSPAC 2021-2022 - Expenditure Status						
Through 3/31/21 (including expenses incurred with payment pending)						
EXPENDITURES						
			2021-2022 BUDGET	2021/2022 EXPENDITURES		Notes
Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)			\$ 241,500	\$ 186,014	77.0%	Invoices through 3/31/21
Legal Services - expenses would be incurred on a time and material basis			\$ -	\$ -	0.0%	
Web Site - Maintain / Enhance (time and material based expenses)			\$ 5,000	\$ 1,163	23.3%	Invoices through 3/31/21
Audit Services			\$ 4,500	\$ -	0.0%	
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ 10,000	\$ -	0.0%	
Subtotal			\$ 261,000	\$ 187,177	71.7%	
Pleasant Hill City/Fiscal Administration			\$ 3,000	\$ 2,856	95.2%	
Subtotal			\$ 3,000	\$ 2,856	95.2%	
Costs subtotal			\$ 264,000	\$ 190,033	72.0%	
Contingency			\$ 24,500	\$ -	0.0%	
Project Reserve - This represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. TRANSPAC entered into an agreement with CCTA to procure a consultant. Fehr and Peers was selected. With the CCTA focus on TEP in Spring and Summer of 2019, the initiation of the contract was delayed. A draft project concept has been developed and received by the Board. Unexpended funds from FY 2020/2021 carried forward to FY 2021/2022.			\$ 55,000	\$ 6,001	10.9%	The FY 2021-2022 budget assumed certain expenses would be accrued in prior year. The expenses were not accrued as anticipated and therefore additional funds are available in this FY. (see carryover balance information below)
Total			\$ 343,500	\$ 196,034		
REVENUES						
			2020-2021			
Member Agency Contributions			\$ 245,496	\$ 245,496	100.0%	
Carryover Balance			\$ 43,004	\$ 52,828	122.8%	
Interest Earned				\$ 146		through 9/30/21
Project Reserve Carryover Balance			\$ 55,000	\$ 70,708	128.6%	
Total			\$ 343,500	\$ 369,178	107.5%	

4-May-22

TRANSPAC 2020-2021 and 2021-2022 - Expenditure Status					
(includes 2021-2022 expenses incurred with payment pending)					
EXPENDITURES					
			2020/2021 EXPENDITURES THRU 3/31/21	2021/2022 EXPENDITURES THRU 3/31/22	Notes
Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)			\$ 150,083	\$ 186,014	
Legal Services - expenses would be incurred on a time and material basis			\$ -	\$ -	
Web Site - Maintain / Enhance (time and material based expenses)			\$ 2,455	\$ 1,163	
Audit Services			\$ 4,250.00	\$ -	
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ -	\$ -	
Subtotal			\$ 156,788	\$ 187,177	
Pleasant Hill City/Fiscal Administration			\$ 2,856	\$ 2,856	
Subtotal			\$ 2,856	\$ 2,856	
Costs subtotal			\$ 159,644	\$ 190,033	
Contingency			\$ -	\$ -	
Project Reserve - This represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. TRANSPAC entered into an agreement with CCTA to procure a consultant. Fehr and Peers was selected. With the CCTA focus on TEP in Spring and Summer of 2019, the initiation of the contract was delayed. A draft project concept has been developed and reviewed by the Board. Unexpended funds from FY 2020/2021 carried forward to FY 2021/2022.			\$ 114,596	\$ 6,001	
Total			\$ 274,240	\$ 196,034	
REVENUES					
			2020-2021	2021-2022	
Member Agency Contributions			\$ 210,001	\$ 245,496	
Carryover Balance			\$ 83,047	\$ 51,917	
Interest Earned			\$ 1,224	\$ 146	
Project Reserve Carryover Balance			\$ 212,100	\$ 71,619	
Total			\$ 506,372	\$ 369,178	

4-May-22

TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: May 12, 2022

Subject:	CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361
Summary of Issues	<p>Beginning in March of 2020, the Governor issued a series of Executive Orders relaxing certain provisions of the Brown Act in response to the COVID-19 pandemic. Those orders allowed local agencies such as TRANSPAC to conduct their public meetings remotely. On June 11, 2021, the Governor issued an Executive Order that rescinded the aforementioned relaxations of the Brown Act, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions, allowing for remote meetings without observing the normal Brown Act rules. AB 361 has a requirement to reconsider the circumstances of the State of Emergency every 30 days and determine whether the State of Emergency continues to directly impact the ability of the members to meet safely in person, or State or local officials continue to impose or recommend measures to promote social distancing. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the April 14, 2022 meeting, the TRANSPAC Board authorized the 30-day renewal through May 14, 2022. This action would re-authorize the AB 361 exceptions through June 11, 2022.</p>
Recommendations	<p>Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through June 11, 2022 pursuant to the Brown Act provisions under AB 361.</p>
Financial Implications	<p>There is no immediate fiscal impact</p>

Option(s)	<ol style="list-style-type: none"> 1. Resume in-person meetings for the TRANSPAC Board and subcommittees. 2. Move to hybrid meetings for the TRANSPAC Board and subcommittees with the option for telecommuting. This could occur following the AB361 requirements or the standard (pre-pandemic) Brown Act requirements for teleconferencing. This option would incur additional expenses to secure resources required to conduct meetings in this manner. 3. Conduct remote TRANSPAC meetings using the “traditional” Brown Act standards.
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Background

AB 361 contains several requirements in order to continue the use of remote meetings as TRANSPAC has been conducting since Spring 2020. These include:

- There must be a state of emergency declared under the California Emergency Services Act. This effectively means the Governor must have declared the emergency, which has been done, and which proclamation remains in effect at the present time.
- During that state of emergency, either state or local officials have imposed or recommended measures to promote social distancing, or that meeting in person would present an imminent risk to the health or safety of attendees.
- In order to continue to utilize remote meetings, the TRANSPAC Board must reconsider the factors above every 30 days and adopt specified findings that the facts relied upon still exist.

The State of California is still under an emergency declaration regarding COVID-19. Both state and local health officials continue to recommend social distancing, among other guidelines, to help stop the spread of the virus and its variants. On September 20, 2021 the Contra Costa County Health Officer published “Recommendations for Safely Holding Public Meetings”, which was revised on March 1, 2022, and continues to “strongly recommend” online meetings, and that local agencies should provide options for the public to participate without having to attend meetings in person, and that social distancing should be used, including six feet of spacing between all in attendance.

TRANSPAC adopted Resolution 21-01 that made the findings justifying the TRANSPAC Board meeting remotely on October 14, 2021. This resolution also authorized and directed that the TRANSPAC Subcommittees will also continue to meet remotely. TRANSPAC will need to renew

its resolution within 30 days, consistent with the requirements of AB 361, if TRANSPAC desires to continue meeting under the modified Brown Act.

If a local agency does not meet again before the 30-day period during which the resolution remains active, the resolution will lapse for lack of action by the agency. The requirement for agencies to affirm the resolution every 30 days presents a logistical challenge for agencies like TRANSPAC that meet monthly and have meetings throughout the year that may be separated by more than 30 days.

Where an agency is not able to rely on regular meetings to adopt extension resolutions within that time frame, the agency has two potential options:

- Hold a special “AB 361” remote meeting within the 30-day window simply to re-authorize the AB 361 exceptions.
- Allow the extension resolution to lapse and approve a new initial resolution at the next agency meeting, subject to the same substantive and procedural requirements as the first.

It should be noted it is not clearly stated in the text of the statute that an agency may simply adopt a new initial resolution after failing to adopt an extension resolution within 30 days, and still take advantage of the retroactive application of the modified teleconference rules for that meeting. Under this interpretation, once AB 361 authorization lapses, the normal Brown Act rules will apply and an agency seeking to hold a teleconference meeting will once again be required to meet the typical Brown Act rules such as posting agendas and providing public access at each remote location and identifying those locations in the agenda for the meeting to pass a new initial resolution effecting the transition back to the modified Brown Act requirements.

A conservative approach would be to avoid lapses by holding a special meeting every 30 days to reauthorize the modified teleconference rules.

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TRANSPAC Board Meeting **STAFF REPORT**

Meeting Date: May 12, 2022

Subject:	DRAFT MONUMENT BOULEVARD/I-680 BICYCLE AND PEDESTRIAN IMPROVEMENT FEASIBILITY STUDY
Summary of Issues	The TRANSPAC Board approved the funding for a study of the Monument Boulevard Corridor from Contra Costa Boulevard under I-680 and to Mohr Lane (where the Iron Horse Trail crosses Monument Boulevard). This area was identified as a gap in the Countywide Bike Plan and improvements would provide an improved east-west connection across I-680 and with the Iron Horse Trail and would directly benefit residential areas and schools as well as an identified Equity Priority Community (MTC) area. The Board approved providing assistance to the City of Pleasant Hill staff to complete an Active Transportation Program (ATP) application for the project. In preparation for the ATP application, staff seeks Board review and approval of the draft study.
Recommendation(s)	Approve the Draft Monument Boulevard/I-680 Bicycle and Pedestrian Improvement Feasibility Study.
Financial Implications	None.
Options	<ol style="list-style-type: none">1. Do not approve the Draft Feasibility Study2. Defer the action to a later date
Attachments	<ol style="list-style-type: none">a. Monument Boulevard / I-680 Bicycle and Pedestrian Improvements Feasibility Study [Link].b. Monument Boulevard / I-680 Bicycle and Pedestrian Study Area and Preferred Project

Background

The Monument Boulevard / I-680 Bicycle and Pedestrian Improvements Feasibility Study (Study) identifies specific improvements in the project area of the Monument Boulevard corridor from Contra Costa Boulevard, under I-680, and to Mohr Lane (where the Iron Horse Trail crosses Monument Boulevard). The Study also includes the Lisa Lane route that connects to the Iron Horse Trail.

This study came about after the identification of funds available for a study, with the strategy of a feasibility study that could provide support for grant applications. Through TRANSPAC discussion, the proposed project scope options were narrowed down to conducting a feasibility study to support improvements to an identified gap in the bicycle and pedestrian network with

a focus on projects to facilitate travel within the TRANSPAC area subregion or to access a key transit facility. After further review, the candidates were narrowed down to the east-west crossing of I-680 at Concord Boulevard, Willow Pass Road, and Monument Boulevard. The Monument Boulevard Corridor was selected, with the area identified as a gap in the Countywide network, connected to the Iron Horse Trail, the proximity of multiple schools in the area, the proximity of the MTC identified Community of Concern (now Equity Priority Community), and the combination of these factors making this a good candidate for a future Active Transportation Program (ATP) grant.

The study includes the identification of feasible improvements, traffic modeling, and accident analysis. The Study process included public engagement and outreach. The work was closely coordinated with input from the City of Pleasant Hill and Concord and included identifying scope and cost that could be used to pursue additional project funding.

The project addresses bicycle and pedestrian connectivity challenges spread throughout this approximately ½ mile stretch of Monument Boulevard. The challenges presented in this area include multiple high volume and nonstandard intersections with local roads and I-680 ramps, the unique configuration of the I-680 ramps that require an extraordinary amount of crossing points for bicycles/pedestrians (translating into a long time required to traverse the area), and the limited width of the travel corridor. Factors including user comfort, safety and convenience were considered. The proposed improvement area is located in the City of Pleasant Hill.

Grant Opportunity

As directed by the Board at the April 14, 2022 TRANSPAC Board meeting, staff is working with the City of Pleasant Hill to draft an ATP grant application for the improvements identified in the Study. This was one of the grant sources envisioned to fund the improvements identified in the Study as it supports active transportation modes, closes a gap in the bicycle and pedestrian plan, supports travel to multiple schools, and will benefit the Equity Priority Community.

The draft Study is included in the attached materials for TRANSPAC Board review and approval. In preparation for the ATP application, the TAC recommends approval of the Draft Monument Boulevard / I-680 Bicycle and Pedestrian Improvements Feasibility Study.

Bicycle and Pedestrian Connectivity Challenges



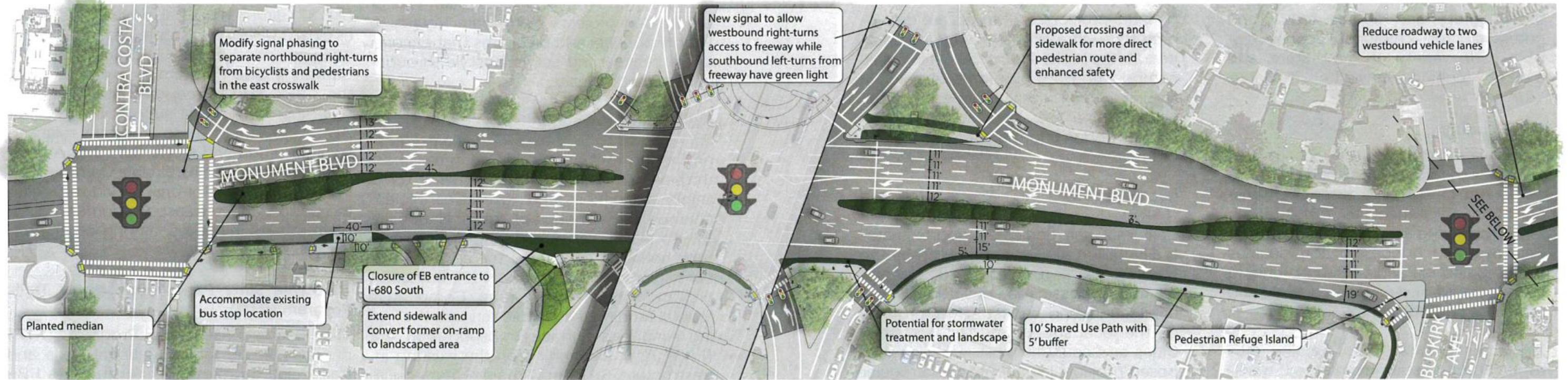
PREFERRED ALTERNATIVE

Based on discussions with project stakeholders, including TRANSPAC and the Cities of Pleasant Hill and Concord, a fourth alternative was developed that incorporated elements of the previous three alternatives to best meet the goals of the project. First, Alternative B was chosen for its inclusion of a Class I shared use path on the south side of Monument Boulevard between Contra Costa Boulevard and Buskirk Avenue, and on the north side of Monument Boulevard between Buskirk Avenue and the Iron Horse Trail. A Class 1 path was chosen to maximize the space available to both pedestrians and bicyclists, and for consistency with trails in the vicinity like the Iron Horse Trail and Contra Costa Canal Trail.

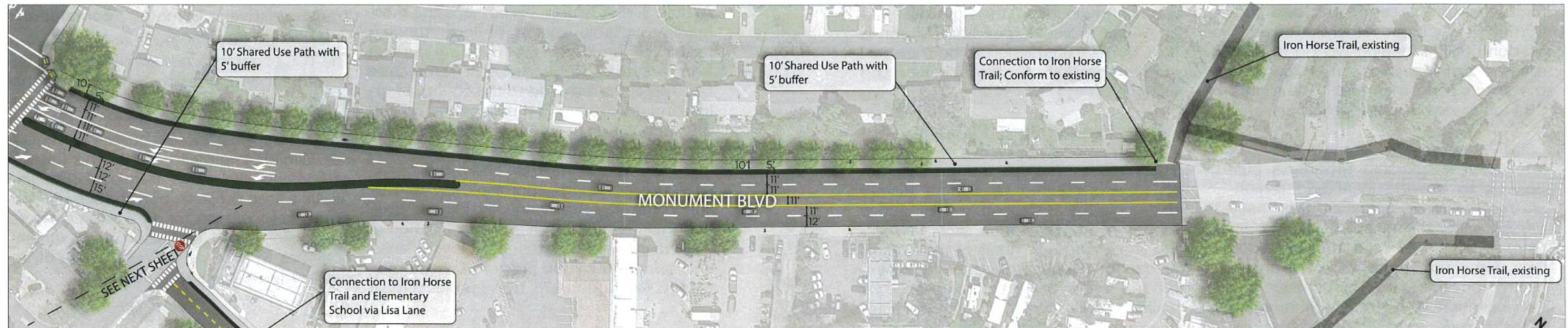
Additional features carried into this preferred alternative include closing the eastbound Monument Boulevard to southbound I-680 slip lane, similar to Alternative A and included a Class 1 path on the north side of Lisa Lane instead of a two-way Class IV separated bikeway on the south side. This was chosen to maximize the space available for pedestrians and bicyclists, provide consistency with the rest of the project, and to avoid the existing utility poles along the southside.

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PREFERRED ALTERNATIVE



ALTERNATIVE B - MONUMENT BLVD



ALTERNATIVE A



ALTERNATIVE A - LISA LANE

From: [Bruce Ole Ohlson](#)
To: [Matthew Todd](#); [Tiffany Gephart](#)
Cc: [Caltrans Gregory Currey](#); [Caltrans Jake Freedman](#); [Caltrans Sergio Ruiz](#); [BEB Advocacy Department](#); [Bike Concord](#); [CCTA Colin Clarke](#); [CoCoCo John Cunningham](#)
Subject: Feasibility study for Monument Boulevard Crossing of I-680
Date: Thursday, April 28, 2022 1:20:09 PM

Matt, Tiffany,

Please include the following letter regarding a feasibility study for pedestrian improvements on Monument Boulevard in Pleasant Hill as they cross Interstate 680 in the staff report for the CCTA board meeting when it will be discussed and voted upon.

Thank you for your concern and consideration.

~Ole

Bruce "Ole" Ohlson
Bike East Bay
Delta Pedalers Bicycle Club
Contra Costa Countywide Bicycle Advisory Committee
CCTA Bicycle & Pedestrian Advisory Committee
Caltrans District 4 Bicycle Advisory Committee
TRANSPLAN appointee to Highway 4 Integrated Corridor Management Study
Healthy and Livable Pittsburg Collaborative

Dear CCTA Board of Directors,

Thank you for your efforts at creating a feasibility study for the MONUMENT BOULEVARD crossing of Interstate 680. Actually, the sidewalk on the southbound side of the street is not really that bad for our non-motorized citizens. Every road crossing and every freeway on- or off-ramp has a traffic signal. "Sharrows" are painted in the street in at least the westbound direction. Given the volume of vehicle traffic and the two-lane on-ramps to Interstate 680, no rational human rides a bicycle in the vehicle lane(s) of Monument Boulevard in the vicinity of this freeway crossing.

This sidewalk is about eight-feet wide over most of the distance between the Iron Horse Trail and Contra Costa Boulevard. Several years ago, I sent a couple of emails to Pleasant Hill staff about cleaning up the wiring that is exposed on a couple of the power poles that sprout out of the sidewalk between the Walnut Creek Flood Channel and Ramona Drive; however, nothing came of it. The only thing that really needs to be done is to keep the vegetation in the side yard of the house on the north west corner of Ramona Drive trimmed back so that the full width of the sidewalk is available for use by the pedestrian and the bicyclist. This, of course, is an ongoing maintenance issue. As I recall my plant taxonomy, the homeowner of the house in question planted oleanders, which serve to shield his property from those using the sidewalk. Oleander is drought tolerant and of low flammability; unfortunately for those of us using the sidewalk, it is a vigorous grower.

A major improvement that could be done to the segment of the sidewalk under discussion also has to do with the north west corner of the Ramona Drive intersection. The sound wall is constructed so that the sidewalk is at best five feet wide and is further constricted by the presence of the traffic signal pole. Moving this sound wall a couple feet onto the property of the homeowner of the house on the north west corner of Ramona Drive would provide welcome additional sidewalk width. Alas, I am not holding my breath that this concern will be even discussed and dismissed as part of the feasibility study.

I have ridden my bicycle on the sidewalk on the north side of Monument Boulevard between the Walnut Creek Flood Channel (Iron Horse Trail) and Contra Costa Boulevard over 30 times in the past 8 or 10 years, going in both directions. Unfortunately, it is illegal for the bicyclist to ride on the sidewalk at this time. I have never had a problem with pedestrians (we cooperate) or with the police (they have more pressing matters). Allowing bicyclists to use this segment of sidewalk will be easy to fix. The California Vehicle Code leaves the permitting or prohibiting of bicyclist use of sidewalks in the hands of local jurisdictions. If we decide to go that way, the City of Pleasant Hill can adjust its municipal code for the stretch of sidewalk in question.

A crossing of Interstate 680 that needs much more attention than the Monument Boulevard crossing is the WILLOW PASS ROAD crossing. This is just one freeway crossing to the north. Of particular concern for bicyclists and pedestrians using the Iron Horse Trail is the need to be able to access the sidewalk on the westbound side of Willow Pass Road. This existing sidewalk, although narrow, on the north side of Willow Pass Road, goes both east and west. As things currently stand, pedestrians and bicyclists can access the sidewalk on the south side of Willow Pass Road from the Iron Horse Trail. Unfortunately, there is no sidewalk going west from Interstate 680 on the south side of Willow Pass Road. Compounding this problem is the lack of a crosswalk for the pedestrian or bicyclist to get across Willow Pass Road in the Willow Pass Road interchange and get to the sidewalk on the north side of the street. This is a REAL safety problem. Lots of people using the Iron Horse Trail want to get to Sunvalley Mall, Diablo Valley College, and the many shops and stores along Contra Costa Boulevard. The Willow Pass Road Crossing of Interstate 680 is also well used by pedestrians and bicyclists going from downtown Concord to Sunvalley Mall, DVC, and points west and north. This crossing of Interstate 680 is used by many of the residents of the community of concern along Monument Boulevard because it is much safer for the bicyclist or pedestrian to use the Iron Horse Trail to head north than it is to use Contra Costa Boulevard to head north between Monument Boulevard and Willow Pass Road.

Occasionally, a volunteer cuts a hole cut in the fence near the Lazy Dog Saloon, but the City of Concord staff is VERY good at quickly repairing this vandalism. The Iron Horse Trail goes under the Willow Pass Road vehicle bridge on the bank of the Walnut Creek Flood Channel, so additionally, we have a bit of a grade separation to worry about. Fortunately, there is plenty of space to install a ramp that will meet ADA requirements. Alas, so far, no one has made any noise about fixing this needed connection.

The City of Concord Bicycle Plan (adopted 2018) calls for a pedestrian and bicycle bridge over Interstate 680 between the Veranda Shopping Center and the Sunvalley Mall. Activists worked hard to have this bridge included as a condition of approval for the recently constructed

Veranda Shopping Center; but unfortunately, Sunvalley Mall was uncooperative and the bridge died. Speaking of bridges, we could certainly use a bridge over the Walnut Creek Flood Channel from the west end of Franquette Avenue that would connect to the Iron Horse Trail. To the north on Franquette Avenue, this access leads to the Monument Trail undercrossing of Highway 242, which comes out at Market Street near Meadow Lane. The construction of this bridge and a connection to the sidewalk on the north side of Willow Pass Road would provide a MUCH safer route from downtown Concord to the Willow Pass Road crossing of Interstate 680 than is currently available by following Willow Pass Road under Highway 242 and over the Walnut Creek Flood Channel on the (narrow) sidewalk of Willow Pass Road. Once the pedestrian or bicyclist emerges from under Interstate 680, he or she can continue west on the sidewalk of Willow Pass Road. In fact, we could install a Class 4 facility on the sidewalk of the westbound side of the street along the edge of Sunvalley Mall.

As mentioned in the previous paragraph, the sidewalk on the Willow Pass Road bridge over the Walnut Creek Flood Channel is narrow. Approximately 25 years ago two bicyclists were both operating on the sidewalk and while passing one another, they bumped shoulders. One fell into the traffic lane, was run over by a car, and killed. As I recall, he left four or five young children behind.

Getting pedestrians and bicyclists safely to and across Interstate 680 in the Willow Pass Road corridor would certainly be worth a feasibility study. And don't get me started on the NORTH MAIN STREET (Walnut Creek) crossing of Interstate 680. This is the next freeway crossing to the south of Monument Boulevard. The southbound bicyclist has to cross a two-lane off-ramp. That crossing could stand a feasibility study, too. But Monument Boulevard? Compared with the freeway crossings immediately to the south of it and the north of it, Monument Boulevard is a piece of cake.

Please don't waste CCTA's limited money on an unnecessary study. Please redirect this money to studies of the crossings of Interstate 680 just to the north and just to the south of Monument Boulevard.

Thank you for your concern.

All best wishes,

~0le

Bruce "0le" Ohlson

Bike East Bay

Delta Pedalers Bicycle Club

Contra Costa Countywide Bicycle Advisory Committee

CCTA Bicycle & Pedestrian Advisory Committee

Caltrans District 4 Bicycle Advisory Committee

TRANSPLAN appointee to Highway 4 Integrated Corridor Management
Study

Healthy and Livable Pittsburg Collaborative



Virus-free. www.avg.com

TRANSPAC Board Meeting **STAFF REPORT**

Meeting Date: May 12, 2022

Subject:	DRAFT WORK PLAN AND BUDGET FOR FISCAL YEAR 2022/2023
Summary of Issues	The TRANSPAC Joint Exercise of Power Agreement (JPA) specifies that TRANSPAC shall adopt a budget. The TRANSPAC budget projects the costs associated with TRANSPAC operations and the level of funds required, including member contributions, to be included in the TRANSPAC FY 2022/2023 Budget. The method to determine the proportional member contribution each agency is required to pay is based on the formula specified in the TRANSPAC JPA. TRANSPAC has also adopted an annual work plan in conjunction with the budget. The TRANSPAC Board is requested to review the draft work plan and budget materials proposed for FY 2022/2023. Staff will provide final versions of the material for consideration in June 2022.
Financial Implications	Based upon the approved budget, each member agency will be requested to contribute funds to support the TRANSPAC operations for FY 2022/23.
Options	Options include: <ul style="list-style-type: none">• Direct staff to modify the draft workplan or budget
Attachment(s)	A. TRANSPAC Draft FY 2022/2023 Work Plan B. TRANSPAC FY 2021/2022 Work Plan C. TRANSPAC Draft FY 2022/2023 Budget D. TRANSPAC FY 2021/2022 Budget

Background

The TRANSPAC Bylaws specify the Board shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay. The TRANSPAC budget projects the costs associated with TRANSPAC operations and the level of funds required, including member contributions, to be included in the TRANSPAC FY 2022/2023 Budget.

TRANSPAC has considered the annual work plan in conjunction with review of an annual budget. The work plan priority tasks are intended to be evaluated on a regular basis to allow for the affirmation or revision of priorities. The work plan is based on the recent discussion and identified priorities, as well as items that TRANSPAC will perform in any event (i.e. Measure J Line 20a programming cycle). The work plan for FY 2020/2021 was scaled back to account for COVID-19 impacts. The work plan for 2021/2022 reintroduced some items that paused in the

prior year. For FY 2021 / 2022, the Central County Action Plan Update and the Line 20A programming required a large amount staff and TRANSPAC TAC attention. The Action Plan updates will continue into the upcoming year. Through the Action Plan updates, we will continue to work with our neighboring planning areas regarding Routes of Regional Significance. Another new item proposed for consideration is a review of the legal structure of the TRANSPAC JPA and how it compares with other RTPCs and the structures strengths and weaknesses. We also look to topics that may lag due to ongoing impacts of COVID.

The Draft FY 2021/2022 TRANSPAC Work Plan is included in the attached material. The work plan for the current fiscal year is also included for reference. The Board is requested to review and comment on the Draft FY 2022/2023 TRANSPAC Work Plan. Staff will present the final work plan at the June TRANSPAC Board meeting.

The FY 2022/2023 budget continues to include the similar expense categories from prior year budgets. The Managing Director / Administration Support Contract is the largest annual expense. The GBS contract for Managing Director / Administration Support Contract was held at the level of \$230,000 for a two-year period and increased by 5% (to \$241,500) last year. With the current state of the economy and inflation factors, GBS is proposing a contract value of \$267,000 for FY 2022/2023. This is a 10% increase of the current year contract, and reflects an average 5% growth rate of the contract over the last three years. With the long-term contract, TRANSPAC continues to gain a benefit from lower billing rates in the initial contract term. TRANSPAC has a multiyear contract for audit services that define our costs through FY 2022/23. We also continue to honor the commitment made to support the maintenance of the City of Martinez Pacheco Transit Hub/Park and Ride lot. The City of Pleasant Hill continues to fulfill the Treasurer role on TRANSPAC and city staff maintain our financial accounts and pay invoices. The prior year administrative fee for these services is included and TRANSPAC staff will meet with the new Pleasant Hill staff in May to discuss the FY 2022/2023 budget. The contingency line item (\$25,000) represents about 9% of the operations budget. The Project Reserve funds that support the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study are from previously collected funds and do not impact the annual contribution request level. The project is on schedule to finish in 2021/2022 and the City of Pleasant Hill will apply for grant funds from the State Active Transportation Program. It is proposed that upon the completion of the grant funding effort, use of the remaining funds be discussed.

The formula to distribute the member contributions among the six TRANSPAC local agencies is specified in the TRANSPAC JPA, and includes:

- Part A - 50% of the contribution level evenly split among the six local agencies, and
- Part B - 50% split by the Measure J return to source distribution levels. The Measure J return source formula is based on a combination of a jurisdiction's population and road miles.

The member contributions for TRANSPAC over the last 5 years has been stable and member contributions were reduced from 2017/18 to 2020/2021. It is proposed to collect \$277,000 in

member contributions for the upcoming fiscal year, about a 10% increase relative to the current year. A summary of the last few years of member contributions includes:

2017/2018	\$229,956
2018/2019	\$225,000
2019/2020	\$225,000
2020/2021	\$210,000
2021/2022	\$245,496
2022/2023	\$277,000 (proposed)

The detail of the member contribution breakdown is included in the attached draft budget material as well as the following table.

JURISDICTION	Measure J Information		PROPOSED TRANSPAC MEMBER CONTRIBUTION			2021/ 2022 Contribution
	RTS Allocation	RTS %	Part A Equally distributed	Part B Based on RTS Allocation	Total Budget Contribution	
Clayton	\$ 281,320	5.26%	\$ 23,083	\$ 7,289	\$ 30,372	\$ 27,150
Concord	\$1,879,887	35.17%	\$ 23,083	\$ 48,705	\$ 71,788	\$ 63,449
Martinez	\$ 642,812	12.02%	\$ 23,083	\$ 16,654	\$ 39,737	\$ 35,363
Pleasant Hill	\$ 661,649	12.38%	\$ 23,083	\$ 17,142	\$ 40,225	\$ 35,765
Walnut Creek	\$ 1,115,841	20.87%	\$ 23,083	\$ 28,910	\$ 51,993	\$ 45,947
Contra Costa County	\$ 764,241	14.30%	\$ 23,083	\$ 19,800	\$ 42,883	\$ 37,822
TOTAL	\$4,796,157		\$138,500	\$138,500	\$277,000	\$245,496

Notes
 Return to Source (RTS)
 Contra Costa County component based on Central County portion of the agency
 Rounding error of \$2 in the above table

The Draft FY 2022/2023 TRANSPAC Budget is included in the attached material. The budget for the current fiscal year is also included for reference.

The TRANSPAC Board is requested to review the draft workplan and budget for FY 2022/2023.

The overall schedule proposed for the work plan and budget process for fiscal year 2022/2023 is detailed below.

	Board Action
April 2022	Review of 2022/2023 work plan and budget process schedule
	Schedule work plan review and Managing Dir. Review
May 2022	Closed Session for Employee Review
	Review draft 2022/2023 work plan
	Review draft 2022/2023 budget

June 2022	Approve final 2022/2023 work plan and budget
	Approve FY 2022/2023 Managing Director contract

TRANSPAC

DRAFT 2022 / 2023 WORK PLAN

Strategic Planning Discussion Identified Work

- Action Plan Update
 - Continue coordination with CCTA and Placeworks Consultant team
 - Review and approve an updated draft and final Action Plan
- Regional Coordination
 - Coordinate with partner agencies to review and discuss items of interest including:
 - SWAT
 - Items of interest could include priority I-680 improvements and Action Plan Updates
 - Met with TRANSPLAN in October 2021
- Project Delivery Coordination
 - Continue researching opportunities for local agency coordination and project delivery efficiencies
 - Follow up on joint pavement rehabilitation project (Clayton/Martinez) and the administrative structure of the partnership, as well as other project types that could be delivered within the structure.
- Schools
 - Work with school district staff and other partner agencies to address congestion, safety, and enforcement issues
- Electric Vehicle Charging Infrastructure
 - Work with CCTA and TRANSPAC agencies to implement EV charging infrastructure across a wide array of local communities
- Transportation and Housing
 - Support regarding transportation issues related to regional housing targets
- Coordination with 511 Contra Costa to maximize benefits of the available Transportation Demand Management Tools
- TRANSPAC JPA Review

Ongoing / Existing Tasks

- Measure J Line 20A
 - FY 2022/2023-2023/2024 programming
- General Programming Tasks
 - Measure J
 - Line 10 (BART Parking, Access, and Other Improvements) (as needed)
 - Line 19a (Additional Bus Service Enhancements) (as needed)
 - Line 20a (Additional Senior and Disabled Transportation) (as needed)
- Other potential items
 - Project update/status reports
 - Review of the CCTA Pedestrian Needs Assessment Study

Administrative Tasks

- Evaluate and review virtual meeting requirements
- Quarterly and Year End Financial Report
- Appointments
 - CCTA Board Representative
 - Other CCTA Committee Appointments
- FY 2021/2022 Audit
- 2023 Meeting Schedule
- Administration of Conflict of Interest Form 700 process
- 2023/2024 Workplan and Budget
- Administration of Contracts and Invoices

DRAFT

TRANSPAC

2021 / 2022 WORK PLAN

Strategic Planning Discussion Identified Work

- Project Delivery Coordination
 - Continue researching opportunities for local agency coordination and project delivery efficiencies
 - Follow up on joint pavement rehabilitation project (Clayton/Martinez) and the administrative structure of the partnership, as well as other project types that could be delivered within the structure.
- Schools
 - Work with school district staff and other partner agencies to address congestion, safety, and enforcement issues
- Regional Coordination
 - Coordinate with partner agencies to review and discuss items of interest including:
 - TRANSPLAN
 - Items of interest could include Highway 4 improvements, I680/SR4 Interchange, the Concord Naval Weapons Station Project, and Action Plan Updates
 - SWAT
 - Items of interest could include priority I-680 improvements and Action Plan Updates
- Electric Vehicle Charging Infrastructure
 - Work with CCTA and TRANSPAC agencies to implement EV charging infrastructure across a wide array of local communities
- Transportation and Housing
 - Support regarding transportation issues related to regional housing targets
- Coordination with 511 Contra Costa to maximize benefits of the available Transportation Demand Management Tools

Ongoing / Existing Tasks

- Action Plan Update
- Measure J Line 20A
 - FY 2022/2023-2023/2024 programming
- 680/Monument Bike/Pedestrian Improvements Feasibility Study
 - Complete the project in FY 2021/2022
- General Programming Tasks
 - Measure J
 - Line 10 (BART Parking, Access, and Other Improvements) (as needed)
 - Line 19a (Additional Bus Service Enhancements) (as needed)
 - Line 20a (Additional Senior and Disabled Transportation) (as needed)
- Other potential items
 - Project update/status reports

Administrative Tasks

- Quarterly and Year End Financial Report
- Appointments
 - CCTA Board Representative
 - Other CCTA Committee Appointments
- FY 2020/2021 Audit
- 2022 Meeting Schedule
- Administration of Conflict of Interest Form 700 process
- 2022/2023 Workplan and Budget
- Administration of Contracts and Invoices

TRANSPAC 2022-2023 BUDGET				
EXPENDITURES				
		2021-2022	2022-2023	
Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)		\$ 241,500	\$ 267,000	
Legal Services - expenses would be incurred on a time and material basis		\$ -	\$ -	
Web Site - Maintain / Enhance (time and material based expenses)		\$ 5,000	\$ 5,000	
Audit Services		\$ 4,500	\$ 4,500	
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance		\$ 10,000	\$ 10,000	
Subtotal		\$ 261,000	\$ 286,500	
Pleasant Hill City/Fiscal Administration		\$ 3,000	\$ 3,000	
Subtotal		\$ 3,000	\$ 3,000	
Costs subtotal		\$ 264,000	\$ 289,500	
Contingency		\$ 24,500	\$ 25,000	
Project Reserve - This line represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. TRANSPAC entered into an agreement with CCTA to procure a consultant. Fehr and Peers was selected. The report has been completed and will be presented to the Board for approval in May 2021. Unexpended funds from FY 2021/2022 will carry over to FY 2022/2023.		\$ 55,000	\$ 31,000	
Total		\$ 343,500	\$ 345,500	
REVENUES				
		2021-2022	2022-2023	
Member Agency Contributions		\$ 245,496	\$ 277,000	
Carryover Balance		\$ 43,004	\$ 37,500	
Project Reserve Carryover Balance		\$ 55,000	\$ 31,000	
Total		\$ 343,500	\$ 345,500	
NOTES:				
-TRANSPAC does not have any direct employees. Staff positions provided through contract.				

TRANSPAC 2022-2023 BUDGET							
TRANSPAC MEMBER AGENCY CONTRIBUTION ALLOCATION FORMULA METHODOLOGY							
PART A	Each jurisdiction contributes 50% of the TRANSPAC Member Agency Contributions based on an equal (1/6) share of the annual budget amount.					\$	138,500
PART B	The remaining 50% share of the TRANSPAC Member Agency Contributions is calculated on the most recent percentage of Measure J "return to source" funds received by each jurisdiction.					\$	138,500
PART A ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET							
50% SHARE OF ANNUAL MEMBER AGENCY CONTRIBUTION BUDGET PER JURISDICTION							
JURISDICTION	PER JURISDICTION					PER JURISDICTION EQUALS (R)	
CLAYTON	1/6					\$	23,083
CONCORD	1/6					\$	23,083
MARTINEZ	1/6					\$	23,083
PLEASANT HILL	1/6					\$	23,083
WALNUT CREEK	1/6					\$	23,083
CONTRA COSTA COUNTY	1/6					\$	23,083
TOTAL						\$	138,498

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TRANSPAC 2022-2023 BUDGET						
ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET						
PART B	MEASURE J	MEASURE J	\$			Total
	RTS \$s	RTS %	FROM RTS			for
JURISDICTION	Allocation		PART B		PART A	Jurisdiction
CLAYTON	\$ 281,320	5.26%	\$ 7,289		\$ 23,083	\$ 30,372
CONCORD	\$ 1,879,887	35.17%	\$ 48,705		\$ 23,083	\$ 71,788
MARTINEZ	\$ 642,812	12.02%	\$ 16,654		\$ 23,083	\$ 39,737
PLEASANT HILL	\$ 661,649	12.38%	\$ 17,142		\$ 23,083	\$ 40,225
WALNUT CREEK	\$ 1,115,841	20.87%	\$ 28,910		\$ 23,083	\$ 51,993
CONTRA COSTA COUNTY ^	\$ 764,241	14.30%	\$ 19,800		\$ 23,083	\$ 42,883
TOTAL	\$ 5,345,750		\$ 138,500		\$ 138,498	\$ 276,998
^Estimated at 25% of allocation (\$3,056,963)						
Based on DRAFT - FY 2021-22 Return To Source Projections						

DRAFT

TRANSPAC 2021-2022 BUDGET					
EXPENDITURES					
		2020-2021	2021-2022		
Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)		\$ 230,000	\$ 241,500		
Legal Services - expenses would be incurred on a time and material basis		\$ 5,000	\$ -		
Web Site - Maintain / Enhance (time and material based expenses)		\$ 7,500	\$ 5,000		
Audit Services		\$ 4,500	\$ 4,500		
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance		\$ 10,000	\$ 10,000		
Subtotal		\$ 257,000	\$ 261,000		
Pleasant Hill City/Fiscal Administration		\$ 3,000	\$ 3,000		
Subtotal		\$ 3,000	\$ 3,000		
Costs subtotal		\$ 260,000	\$ 264,000		
Contingency		\$ 24,500	\$ 24,500		
Project Reserve - This line represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. TRANSPAC entered into an agreement with CCTA to procure a consultant. Fehr and Peers was selected. With the CCTA focus on TEP in Spring and Summer of 2019, the initiation of the contract was delayed. Staff has been working with CCTA and Fehr in Peers in FY 2020-2021 on the study and anticipate the work effort concluding in 2021. Unexpended funds from FY 2020/2021 will carry over to FY 2021/2022.		\$ 122,000	\$ 55,000		
Total		\$ 406,500	\$ 343,500		
REVENUES					
		2020-2021	2021-2022		
Member Agency Contributions		\$ 210,000	\$ 245,496		
Carryover Balance		\$ 74,500	\$ 43,004		
Project Reserve Carryover Balance		\$ 122,000	\$ 55,000		
Total		\$ 406,500	\$ 343,500		
NOTES:					
-TRANSPAC does not have any direct employees. Staff positions provided through contract.					

TRANSPAC 2021-2022 BUDGET						
ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET						
PART B	MEASURE J RTS \$s	MEASURE J RTS %	\$ FROM RTS			Total for Jurisdiction
JURISDICTION	Allocation		PART B		PART A	
CLAYTON	\$ 270,177	5.45%	\$ 6,692		\$ 20,458	\$ 27,150
CONCORD	\$ 1,735,768	35.02%	\$ 42,991		\$ 20,458	\$ 63,449
MARTINEZ	\$ 601,780	12.14%	\$ 14,905		\$ 20,458	\$ 35,363
PLEASANT HILL	\$ 618,036	12.47%	\$ 15,307		\$ 20,458	\$ 35,765
WALNUT CREEK	\$ 1,029,096	20.76%	\$ 25,489		\$ 20,458	\$ 45,947
CONTRA COSTA COUNTY ^	\$ 701,061	14.15%	\$ 17,364		\$ 20,458	\$ 37,822
TOTAL	\$ 4,955,918		\$ 122,748		\$ 122,748	\$ 245,496
^Estimated at 25% of allocation (\$2,804,242)						
Based on "DRAFT - FY 2020-21 Distribution of 18% Funds to Local Jurisdictions to Street Maintenance"						

TRANSPAC Board Meeting STAFF REPORT

Meeting Date: May 12, 2022

Subject:	MEASURE J LINE 20A FUNDS PROGRAM – FY 2022/2023 AND FY 2023/2024 DRAFT PROGRAM
Summary of Issues	The CCTA Measure J Line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. The TRANSPAC Board approved the program guidelines and release of a call for projects in December. Measure J Line 20a funds are expected to generate about \$950,000 over the two-year programming period. Staff received 11 applications totaling \$1.56 million in fund requests. At this meeting, staff will present the draft program with TAC comments for review and comment.
Recommendations	None - For information only.
Financial Implications	TRANSPAC is responsible for recommendations on how the Line 20a funds are to be used in the TRANSPAC subregion. The program resulting from the above process will commit Measure J revenue dedicated to projects that support transportation for seniors and people with disabilities for the two-year period in the TRANSPAC subregion.
Attachment(s)	A. Measure J Line 20A Scoring Chart B. Measure J Line 20A FY 2022/2023 and FY 2023/2024 Draft Program Scenarios C. Measure J Line 20A Fund Estimate (2021) D. Measure J Line 20A Line 20a Applicant Summary Information E. Measure J Line 20A Program Guidelines

Background

The Measure J Expenditure Plan includes a program, line 15: Transportation for Seniors & People with Disabilities. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, line 20a: Additional Transportation Services for Seniors & People with Disabilities, which provides the TRANSPAC area an additional 0.5% for these types of services (approximately \$475,000 per year). TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used.

TRANSPAC last issued a call for projects for the FY 2020/2021 and FY 2021/2022 period of program/project operations.

Through the discussion of the 20A program over the last year, it is apparent that all the Line 20A funded programs are providing needed trips and reducing the demand for LINKS trips. Many of the criteria are difficult to score in a quantitative manner (i.e., type of trip, is a medical trip a higher priority than a grocery store trip or quality of complementary service benefits (relative to LINK service) provided by any trip). The programs Line 20A funds provide trips for individuals with a wide range of mobility assistance needs, ranging from those able to board a bus with no assistance to those that need lifts and / or assistance to get back into their home; and for those that need service multiple times a week to only on an occasional basis.

2022/2023 2023/2024 Draft Funds Program

Measure J Line 20a funds are expected to generate about \$950,000 over the two-year programming period. Applications were received from 11 programs totaling \$1.56 million for the FY 22/23 and 23/24 Cycle. At the March 10, and March 31, 2022, TRANSPAC TAC meetings respectively, staff received feedback on the applicant scoring methodology and draft program.

Based on level of operating requests exceeding the available funds, the Draft Program excludes the one capital request (Electric SUV Vehicle Procurement (2), Golden Rain Foundation). Based on information available at the end of 2021, we assumed there is approximately \$950,000 available to program. An additional scenario was included that utilizes \$116,000 reserve programming (while maintaining a level of reserve in the event of a downturn in the economy) which increases the programming target to \$1,066,000. Staff presented funding options including reductions to the requested amounts based on percentage of available funding and/or factoring Equity Priority Community (EPC) service area. Through the discussion to date, there have been wide ranging views on many of review criteria categories, but the provision of service to the EPC areas has received the most consistent support. Based on these comments, the applicants that provide service to EPC areas were identified and a funding scenario that favors those services included as an option. The TAC recommends the review of the Draft program (attachment B) that:

- does not include the capital funds request,
- utilizes the additional \$116,000 of reserve,
- includes reductions to the requested amounts based on percentage of available funding, and
- prioritizes funding service to the EPC areas with a funding scenario which awards 77% of requested funding for the programs that provide service within an EPC and 65% for programs that do not provide service within an EPC.

Next Steps:

- Review expenditures of 21/22 operations to determine if additional funding capacity that can be “rolled over” to 22/23.

- Review initial Measure J Line20a funding projection with CCTA staff (additional information will be available at the meeting).
- Confirm that applicants can deliver service with reduced funding.

Schedule

The schedule includes approving the programming in June 2022 that will allow for services to be funded starting July 1, 2022.

December 2021	Board Approve CFP Material
	Release CFP Material to Potential Applicants
January 21, 2022	Applications Due
February – April 2022	Application Review/ Board Presentations (March 10 th and April 14 th)
May 2022	Board Review Draft Program
June 2022	Board Approve Final Program

#	PROGRAMS/PROJECTS	Q1	Q2	Q3	Q4	Q5	Q6
1	George Miller Center - Concord Transportation Project	●	●	●	●	●	●
2	Center for Elders Independence - CCCC Transportation Initiative	●	●	●	●	○	●
3	Midday Free Rides - CCCTA	◐	◐	●	●	○	●
4	CCCTA/County Connection - Travel Training	●	●	●	●	●	●
5	Walnut Creek - Social Services Transportation Program	●	◐	●	●	●	●
6	Mobility Matters	●	●	●	●	●	●
7	Mt. Diablo Mobilizer - Choice in Aging	●	●	○	●	●	●
8	GoGo Concord Senior Transportation Program	●	●	○	●	●	●
9	Golden Rain - Greenline/Subsidized Ridesharing	●	●	○	●	●	●






 High Med. Low

OTHER INFO*			
EPC	Match	≥ 100 Users	Annual Trips
Y	Y		4,720
Y	Y	Y	10,000
Y		Y	36,000
Y			216
Y	Y	Y	7,279
Y		Y	4,000
Y	Y		5,525
Y	Y	Y	900
	Y	Y	22,000
TOTAL			90,640

#	QUESTION
1	Does the proposed service fill an identified gap in transportation/transit network?
2	Does the service complement the County Connection LINK Americans with Disabilities Act Paratransit Service?
3	Does the program/service coordinate services or share resources with other transportation providers or mobility management organizations (including software programs)?
4	Is the program/service offered in Equity Priority Communities?
5	Are trips available beyond Central County?
6	Is the program/service available to anyone within Central County?
OTHER INFORMATION - QUESTIONS NOT SCORED*	
EPC	Is the program/service offered in Equity Priority Communities? [Yes/No]
Match	Will the program/service receive local match funds? [Yes/No]
≥ 100 Users	Does the program/service offer a high volume of unique trips (≥ 100 users)? [Yes/No]

**Measure J Line 20A Call for Projects FY 22/23 and 23/24 Cycle -
Programming Scenarios**

Ref. #	Project Name	Sponsor	FY 22/23	FY 23/24	Total Request
1	Travel Training Program	County Connection / Central Constra Costa Transit Authority (CCCTA)	\$ 45,000	\$ 67,436	\$ 112,436
2	City of Walnut Creek Social Services Transportation Program	City of Walnut Creek	\$ 118,500	\$ 118,500	\$ 237,000
3	George Miller Center - Conord Transportation Project	Contra Costa ARC dba VistAbility	\$ 34,949	\$ 45,937	\$ 80,886
4	GoGo Concord Senior Transportation Program	City of Concord	\$ 21,200	\$ 28,800	\$ 50,000
5	Rossmoor Green Line / Subsidized Ridesharing Program	Golden Rain Foundation	\$ 110,787	\$ 120,826	\$ 231,613
6	Electric SUV Vehicle Procurement (2)	Golden Rain Foundation	\$ 140,000	\$ -	\$ 140,000
7	Mt. Diablo Mobilizer	Choice In Aging	\$ 58,850	\$ 58,850	\$ 117,700
8	Midday Free Rides for MDUSD Bridge Program and RES Success	County Connection / Central Constra Costa Transit Authority (CCCTA)	\$ 40,000	\$ 40,000	\$ 80,000
9	Rides for Seniors / Rides for Veterans	Mobility Matters	\$ 128,625	\$ 128,625	\$ 257,250
10	Transportation Services for Concord PACE Center/Clinic	Center for Elders' Independence (CEI)	\$ 125,000	\$ 125,000	\$ 250,000
FISCAL YEAR SUBTOTAL			\$ 822,911	\$ 733,974	\$ 1,556,885

**Measure J Line 20A Call for Projects FY 22/23 and 23/24 Cycle -
Programming Scenarios**

Ref. #	Project Name	Sponsor	Total Request	Total request (less capital request)	Overall Reduction		EPC Prioritized Reduction	
					Scenario 1 67%	Scenario 2 75%	Service EPC	Y=77% N=65%
1	Travel Training Program	County Connection / Central Constra Costa Transit Authority (CCCTA)	\$ 112,436	\$ 112,436	\$ 75,445	\$ 84,664	Y	\$ 86,913
2	City of Walnut Creek Social Services Transportation Program	City of Walnut Creek	\$ 237,000	\$ 237,000	\$ 159,027	\$ 178,461	Y	\$ 183,201
3	George Miller Center - Conord Transportation Project	Contra Costa ARC dba VistAbility	\$ 80,886	\$ 80,886	\$ 54,275	\$ 60,907	Y	\$ 62,525
4	GoGo Concord Senior Transportation Program	City of Concord	\$ 50,000	\$ 50,000	\$ 33,550	\$ 37,650	Y	\$ 38,650
5	Rossmoor Green Line / Subsidized Ridesharing Program	Golden Rain Foundation	\$ 231,613	\$ 231,613	\$ 155,412	\$ 174,405	N	\$ 150,548
6	Electric SUV Vehicle Procurement (2)	Golden Rain Foundation	\$ 140,000	\$ -	\$ -	\$ -		\$ -
7	Mt. Diablo Mobilizer	Choice In Aging	\$ 117,700	\$ 117,700	\$ 78,977	\$ 88,628	Y	\$ 90,982
8	Midday Free Rides for MDUSD Bridge Program and RES Success	County Connection / Central Constra Costa Transit Authority (CCCTA)	\$ 80,000	\$ 80,000	\$ 53,680	\$ 60,240	Y	\$ 61,840
9	Rides for Seniors / Rides for Veterans	Mobility Matters	\$ 257,250	\$ 257,250	\$ 172,615	\$ 193,709	Y	\$ 198,854
10	Transportation Services for Concord PACE Center/Clinic	Center for Elders' Independence (CEI)	\$ 250,000	\$ 250,000	\$ 167,750	\$ 188,250	Y	\$ 193,250
FISCAL YEAR SUBTOTAL			\$ 1,556,885	\$ 1,416,885	\$ 950,730	\$ 1,066,914		\$ 1,066,764

TRANSPAC Line 20A Program

FUND ESTIMATE

(updated December 1, 2021)

<i>INITIAL FUND BALANCE</i>	
Carryover Balance	\$ 855,550
Adjustment for Actual Funding Received through FY 20/21*	\$ 61,280
* Prior projected revenue assumption was \$475,000 per year	
<i>TOTAL</i>	<u>\$ 916,830</u>
<i>APPROVED PROGRAMMING</i>	
	<u>\$ -</u>
<i>Program Balance</i>	<u>\$ 916,830</u>

<i>NEW REVENUE</i>	
2022/2023 - Projected Revenue	\$ 475,000
2023/2024 - Projected Revenue	<u>\$ 475,000</u>
<i>TOTAL</i>	<u>\$ 950,000</u>
<i>Projected Program Balance (6/30/22)</i>	<u>\$ 1,866,830</u>

<i>NEW PROGRAMMING</i>	
2022/2023 - PROPOSED New programming	\$ 475,000
2023/2024 - PROPOSED New programming	<u>\$ 475,000</u>
<i>TOTAL</i>	<u>\$ 950,000</u>

<i>PROPOSED FUND BALANCE - AFTER PROGRAMMING</i>	
Cash Flow Reserve	\$ 500,000
Operations/Capital Reserve *	<u>\$ 416,830</u>
* Prior analysis indicated \$270,000 reduction of funds collected as a result of the 2008 economic downturn	
<i>TOTAL</i>	<u>\$ 916,830</u>

Project Applications Received: Measure J Line 20A Call for Projects FY 22/23 and 23/24 Cycle

Ref. #	<i>Project Name</i>	<i>Sponsor</i>	<i>FY 22/23</i>	<i>FY 23/24</i>	<i>Total Request</i>
1	Travel Training Program	County Connection	\$ 45,000	\$ 67,436	\$ 112,436
2	City of Walnut Creek Social Services Transportation Program	City of Walnut Creek	\$ 118,500	\$ 118,500	\$ 237,000
3	George Miller Center - Concord Transportation Project	Contra Costa ARC dba VistAbility	\$ 34,949	\$ 45,937	\$ 80,886
4	GoGo Concord Senior Transportation Program	City of Concord	\$ 21,200	\$ 28,800	\$ 50,000
5	Rossmoor Green Line	Golden Rain Foundation	\$ 100,787	\$ 105,826	\$ 206,613
6	Rossmoor Subsidized Ridesharing Program	Golden Rain Foundation	\$ 10,000	\$ 15,000	\$ 25,000
7	Electric SUV Vehicle Procurement (2)	Golden Rain Foundation	\$ 140,000	\$ -	\$ 140,000
8	Mt. Diablo Mobilizer	Choice In Aging	\$ 58,850	\$ 58,850	\$ 117,700
9	Midday Free Rides for MDUSD Bridge Program and RES Success	Central Contra Costa Transit Authority (CCCTA)	\$ 40,000	\$ 40,000	\$ 80,000
10	Rides for Seniors / Rides for Veterans	Mobility Matters	\$ 128,625	\$ 128,625	\$ 257,250
11	Transportation Services for Concord PACE Center/Clinic	Center for Elders' Independence (CEI)	\$ 125,000	\$ 125,000	\$ 250,000
FISCAL YEAR SUBTOTAL			\$ 822,911	\$ 733,974	\$ 1,556,885

DESCRIPTIONS OF PROGRAM / PROJECT REQUESTS
TRANSPAC 20A Program
2022/2023 and 2023/2024 Cycle Program Applications

Central Contra Costa Transit Authority (CCCTA)		
1	Midday Free Ride Program for Bridge and RES Programs	<p>The proposed program would extend the Midday Free Program (10am-2pm) currently available to Mt. Diablo Unified School District’s Bridge Program and RES Success, a non-profit organization. Due to financial limitations, County Connection can only continue to fund the Midday Free Program for these two entities through the end of the current school year. These two programs provide individuals with the knowledge and skills they need in order to make a successful transition to an independent, adult life. A key part of this is learning how to navigate and use public transit, which also helps to reduce dependency on paratransit services.</p> <p>The Midday Free Program allows these students and their instructors to ride County Connection buses for free while they are engaging in this very important type of training. Given the increased interest in the program, which was originally only pursued by the Bridge Program, this grant is requested to offset lost fare revenue. The program is limited to off-peak hours when capacity is available on existing fixed-route services, so no additional transit service would be provided as part of this program.</p>
Center for Elder Independence		
2	CEI Transportation Services for Central County	<p>The Center for Elders’ Independence (CEI) operates PACE, a long-term care alternative to nursing home residence for frail, low-income adults age 55 and over. The participants meet Medi-Cal income and health status criteria for nursing home admission but choose to remain at home or in the community to “age in place”. CEI currently operates five centers in Alameda and Western Contra Costa County, the PACE center/clinic in downtown Concord opened in 2021. This program provides wheelchair-accessible/lift-equipped “through-the-door” paratransit for frail, low-income senior participants to and from CEI’s Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.</p>
Choice in Aging		
3	Mt. Diablo Mobilizer	<p>CA serves more than 600 people with disabilities, multiple health conditions, and Alzheimer’s disease. The Mt. Diablo Mobilizer service offers door-through-door transportation for frail adults of low income, and seniors with disabilities. The service uses CA’s bus (a wheelchair accessible vehicle) to transport participants to and from our adult day health care program in Pleasant Hill. Mid-day, the Mt. Diablo Mobilizer provides a shopping shuttle to low-income seniors at two senior housing facilities in Concord, The Heritage Senior Apartments in downtown Concord (2020 Grant Street) and the Carlton Senior Living facility (1700 Broadway Street, Concord).</p>
City of Concord		
4	GoGo Concord Senior Transportation Program	<p>The GoGo Concord Senior Transportation Program is a flexible, curb to curb, same day transportation option that allows Concord seniors to get transportation at the lowest competitive rate to neighboring cities, 24-hours a day, 7 days a week. This service has allowed seniors an opportunity to reengage with the community now that COVID restrictions are being managed with vaccinations and other migration measures, to attend medical and dental appointments, to visit the bank, grocery stores, church services, Concord Senior Center programs and services, etc.</p> <p>Concord residents that are 65+ can purchase up to \$30 of e-script, worth \$60 in rides at the senior center from 9am – 4pm, Monday thru Friday. The city has an agreement with GoGo Grandparent to provide the ride service that covers Clayton, Concord, Martinez, Pleasant Hill and Walnut Creek. Service provided is 24 hours 7 days a week.</p>

Contra Costa ARC dba Vistability		
5	George Miller Center - Concord Transportation Project	<p>The purpose of the George Miller center transportation project is to provide safe, reliable, and specialized roundtrip transportation services to up to six adults and seniors with intellectual and developmental disabilities to their day program at the George Miller Center in Concord. This will reduce the number of single passenger trips on link and other transportation to individuals that have been unable to be served on public or private transportation due to medical conditions and or behavioral issues.</p> <p>This specialized transportation service will provide adults and seniors with developmental disabilities a viable transportation option to and from a day program, Monday through Friday. Passengers are restricted to people that are enrolled in the George Miller center Concord adult program or senior program period to qualify for those services, each person is assessed by the regional center of the east as to their qualifying developmental disability, must be 18 years or older, the disability has a significant impact on their activities of daily living.</p>
County Connection		
6	Travel Training	<p>In collaboration with Independent Living Resources of Solano & Contra Costa Counties (ILRSCC), County Connection Link would refer primarily passengers that have been found conditionally eligible and whom live in the TRANSPAC service area to receive travel training on fixed route, rail, taxi and TNC companies. Program staff will not only educate the rider on what options are available but show them through hands on training how to make connections, provide contact information for these transit options, download apps where applicable and travel with riders on actual "How to sessions". County Connection will also collaborate with riders with disabilities and seniors who fall outside of the ADA parameters, who need to travel both in/out of the TRANSPAC service area.</p>
Golden Rain Foundation (Rossmoor)		
7	Green Line Service	<p>The Rossmoor Green Line bus provides service Monday-Friday between 6:15am - 6:00pm and Saturday/Sunday 10:00am - 4:00pm to the greater Walnut Creek area, with a total of 14 trips each weekday (4 trips on weekends). The Green Line is a fixed route serving the senior population of Rossmoor. The Bus is equipped with a wheelchair lift allowing for mobility devices to use the route. The bus can hold eighteen seated passengers and two mobility devices.</p>
8	Subsidized Ridesharing Program	<p>The Rossmoor subsidize program provides additional transportation options. Participants receives \$10.00 per ride subsidy, with a maximum of \$20.00 per day. The participant pays any additional cost after the subsidy is applied. The subsidized ride share program utilizes the Uber and Lyft systems. Seniors can access transportation outside the normal operating hours of the Rossmoor transit services and they can reach destinations outside the normal service area of the Rossmoor service. The service is contracted through GoGoGrandparents to provide the subsidized ride share service.</p>
9	Dial-a-bus (Capital Purchase)	<p>The foundation will purchase two Electric Vehicles for Dial-a-bus service to supplement the existing type II 12-18 passenger buses. The EV purchase would allow for door-to-door service as opposed to curb-to-curb service which was previously limited by the size and capacity of existing vehicles.</p>

Mobility Matters		
10	Rides for Seniors/ Rides 4 Veterans	Mobility Matters is a nonprofit organization that provides mobility management services throughout Contra Costa County by matching riders to transportation providers that meet their individual needs. In addition, we operate the only countywide volunteer driver programs that provide free, one-on-one, door-through-door rides for seniors and disabled veterans, including their service dogs, who cannot access other forms of transportation. The primary purposes of the rides we provide are for outpatient medically necessary care, dental care, psychiatric care, same day surgery, and shopping for basic necessities, like groceries. Clients may request rides for other purposes, but these can only be filled if all the priority rides are covered. Age 60 or older, Contra Costa residents or honorably discharged veterans of any age are eligible. Hours of operation are 7am - 5pm Monday-Friday. Members are guranteed one ride per week but may request more which will be covered by available volunteers.
City of Walnut Creek		
11	Social Services Transportation Program (Minibus)	<p>The City of Walnut Creek Social Services Transportation Program provides both door-to-door transportation for members of the Walnut Creek Seniors Club and participants with developmental disabilities as well as a fixed-route schedule through the Minibus. Minibus operates Monday thru Thursday 8:00am – 3:30pm. Lyft (Pass & Concierge options) : 7:00am – 9:00pm 7days/week. This fixed-route schedule either picks up a rider from their home and drops them off at a predesignated location or picks them up from the location and drops them at their house. Rides are given anywhere within the City of Walnut Creek, as well as some preapproved locations outside of Walnut Creek that are commonly requested destinations and help to provide health/medical services.</p> <p>The current program utilizes a Chevy Bolt operated by volunteer drivers to transport seniors on weekdays throughout the year. During the summer, on evenings and weekends, a 15-passenger van is used to transport program participants with developmental disabilities. This bus is operated by a staff member with a Class B driver license.</p>
	Minibus Lyft / TNC component	The Minibus service is augmented by the expanded Lyft program which allows for overflow rides (once the Minibus is full) during current Minibus operating hours and for rides during evenings and on the weekend. The Lyft program is comprised of two components: Lyft-Self Access and Lyft Concierge. Lyft Self-Access Pass: Riders will receive 5 round trip rides per month (Total of 10 single-trips). Riders will pay the first \$5 of each ride and the City of Walnut Creek will cover up to \$10 per ride (Value of \$100 per month). Lyft Concierge Pass: Available for individuals with a disability/health condition or individuals without access to a smart phone. Documentation may be required. Riders will receive 10 single - rides (Total 5 round trip rides) per month (Value of \$100).

Funding Data							
#	Program/Project	IRS Code	Funding Source	Projected FY 2022-2023 Program Cost	Projected FY 2023-2024 Program Cost	Total Program Cost	% Local Match FY 2022-2023
1	CCCTA Midday Free Rides This program would allow participants to ride County Connection's fixed-route transit services for free between 10 AM and 2 PM on weekdays.	GOV	Line 20a Funds	\$ 40,000	\$ 40,000	\$ 80,000	0%
2	Center for Elders' Independence Central Contra Costa Transportation Model Wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.	501(c)3	Line 20a Funds	\$ 125,000	\$ 125,000	\$ 250,000	76%
			Medi-Cal	\$ 365,903	\$ 365,903	\$ 731,806	
			Medicare	\$ 17,462	\$ 17,462	\$ 34,924	
			CEI General Fund	\$ 21,368	\$ 21,368	\$ 42,736	
			Total	\$ 529,733	\$ 529,733	\$ 1,059,466	
3	Choice in Aging - Mt. Diablo Mobilizer #1: Provides door through door wheelchair accessible transportation for Mt. Diablo Center participants to and from the Adult Day Health Care program. #2: Mid-day shopping trips are provided for low-income seniors residing in local housing facilities.	501(c)3	Line 20a	\$ 58,850	\$ 58,850	\$ 117,700	50%
			Caltrans 5310	\$ 58,850	\$ 58,850	\$ 117,700	
			Total	\$ 117,700	\$ 117,700	\$ 235,400	
4	City of Concord GoGo Conord Senior Transportation Program Offers a curb to curb taxi service via GoGo Grandparent for seniors 65+ to destinations within Central County.	GOV	Line 20a	\$ 21,200	\$ 28,800	\$ 50,000	34%
			Fare Revenue	\$ 7,500	\$ 10,000	\$ 17,500	
			General Fund	\$ 4,000	\$ 4,000	\$ 8,000	
			Total	\$ 32,700	\$ 42,800	\$ 75,500	
5	Contra Costa ARC dba Vistability George Miller Center - Concord Transportation Project Service provides adults and seniors with disabilities to and from a day program at George Miller Center.	501(c)3	Line 20a	\$ 34,949	\$ 45,937	\$ 80,886	17%
			Others-In-Kind Contribution	\$ 7,350	\$ 9,613	\$ 16,963	
			Total	\$ 42,299	\$ 55,550	\$ 97,849	

Funding Data							
#	Program/Project	IRS Code	Funding Source	Projected FY 2022-2023 Program Cost	Projected FY 2023-2024 Program Cost	Total Program Cost	% Local Match FY 2022-2023
6	County Connection - Travel Training In collaboration with Independent Living Resources of Solano and Contra Costa (ILRSCC), travel training will be provided to seniors and persons with disabilities on origins/desitnations within TRANSPAC service area	GOV	Line 20a	\$ 45,000	\$ 67,436	\$ 112,436	0%
7	Golden Rain Foundation (Rossmoor) Greenline Service Provided fixed-route service to Rossmoor residents	Non-profit Mutual Benefit Corp	Line 20a	\$ 100,787	\$ 105,826	\$ 206,613	
8	Golden Rain Foundation (Rossmoor) Subsidized Ridesharing Program Subsidized TNC service outside normal service hours Maximum subsidy of \$10/ride	See item 7	Line 20a	\$ 10,000	\$ 15,000	\$ 25,000	0%
10	Mobility Matters Rides for Seniors/Rides 4 Veterans Provides escorted rides provided by screened/trained volunteer drivers for homebound 60+ seniors and disabled veterans (+ service dogs) in Contra Costa County	501(c)3	Line 20a	\$ 128,625	\$ 128,625	\$ 257,250	0%
11	City of Walnut Creek Social Services Transportation Program (Minibus) Free one -on-one, escorted, door-through-door volunteer driver program for seniors 60+ or people with disabilities or health conditions. TNC/Lyft component provides overflow service and service outside of regular Minibus hours.	GOV	Line 20a	\$ 118,500	\$ 118,500	\$ 237,000	16.3%
			Fare Revenue	\$ 3,000	\$ 3,000	\$ 6,000	
			Program Membership	\$ 5,000	\$ 6,000	\$ 11,000	
			Seniors Club Donation	\$ 3,500	\$ 3,500	\$ 7,000	
			City of Walnut Creek	\$ 11,000	\$ 11,000	\$ 22,000	
			Total	\$ 141,000	\$ 142,000	\$ 283,000	
12	Golden Rain Foundation (Rossmoor) Dial-a-bus (EV Capital Purchase) Purchase of 2 Electric Vehicles to supplement Dial-a-Bus service	see item 7	Line 20a	\$ 140,000		\$ 140,000	0%

#	Program/Project	Trip Types								Hours	Service Area			
		Service Level			Other Characteristics									
		Curb to Curb	Door to Door	Door through Door	Individual Trip Provided	Shared Trip Provided	Regularly Prescheduled Trips to a Program	Fixed Route Service	Volunteer Driver			Service Provided by a TNC		
1	CCCTA Midday Free Rides This program would allow participants to ride County Connection's fixed-route transit services for free between 10 AM and 2 PM on weekdays.									x		M-F, 10am-2pm	County Connection Service Area	
2	Center for Elders' Independence Central Contra Costa Transportation Model Wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.			x						x			M-F, 9am-5pm *6am-7pm for special appts	Central County & Unincorporated Central & North County
3	Choice in Aging - Mt. Diablo Mobilizer #1: Provides door through door wheelchair accessible transportation for Mt. Diablo Center participants to and from the Adult Day Health Care program. #2: Mid-day shopping trips are provided for low-income seniors residing in local housing facilities.			x						x			M-F, 7:30am-4:00pm	Central County
4	City of Concord GoGo Concord Senior Transportation Program Offers a curb to curb taxi service via GoGo Grandparent for seniors 65+ to destinations within Central County.	x			x								24 Hours/7 Days	Central County & Beyond
5	Contra Costa ARC dba Vistability George Miller Center - Concord Transportation Project Service provides adults and seniors with disabilities to and from a day program at George Miller Center.			x						x			M-F, 9:30am-3:30pm	Central County

#	Program/Project	Trip Types									Hours	Service Area
		Service Level			Other Characteristics							
		Curb to Curb	Door to Door	Door through Door	Individual Trip Provided	Shared Trip Provided	Regularly Prescheduled Trips to a Program	Fixed Route Service	Volunteer Driver	Service Provided by a TNC		
6	County Connection - Travel Training In collaboration with Independent Living Resources of Solano and Contra Costa (ILRSCC), travel training will be provided to seniors and persons with disabilities on origins/desitnations within TRANSPAC service area	x						x			Fixed Route and BART Service Hours	Central County
7	Golden Rain Foundation (Rossmoor) Greenline Service Provided fixed-route service to Rossmoor residents	x						x			M-F, 6:15am-6pm Sa/Su 10am-4pm	Central County
8	Golden Rain Foundation (Rossmoor) Subsidized Ridesharing Program Subsidized TNC service outside normal service hours Maximum subsidy of \$10/ride	x			x					x	Sun-Sat 24hrs	Central County & Beyond
10	Mobility Matters Rides for Seniors/Rides 4 Veterans Provides escorted rides provided by screened/trained volunteer drivers for homebound 60+ seniors and disabled veterans (+ service dogs) in Contra Costa County			x	x					x	M-F, 7am-5pm	Contra Costa County & Beyond
11	City of Walnut Creek Social Services Transportation Program (Minibus) Free one -on-one, escorted, door-through-door volunteer driver program for seniors 60+ or people with disabilities or health conditions. TNC/Lyft component provides overflow service and service outside of regular Minibus hours.	x		x	x	x	x	x	x	x	M-F, 8am-3:30pm Minibus 7am-9pm, 7 days/wk Lyft	Central County
12	Capital Purchases Golden Rain Foundation (Rossmoor) Dial-a-bus (EV Capital Purchase) Purchase of 2 Electric Vehicles to supplement Dial-a-Bus service	x			x						6am-6pm	Central County

		Operating Characteristics					
#	Program/Project	Individual Users Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (Outside TRANSPAC)	Vehicle Hours Projected FY 22-23	Estimate of Shared Trips	Cost Per Trip
1	CCCTA Midday Free Rides This program would allow participants to ride County Connection's fixed-route transit services for free between 10 AM and 2 PM on weekdays.	408	36,000	N/A	N/A	36,000	\$ 1.00
2	Center for Elders' Independence Central Contra Costa Transportation Model Wheelchair-accessible/lift-equipped "through-the-door" paratransit for frail, low-income senior participants to and from CEI's Concord PACE Center/clinic, other needed medical specialty appointments, and CEI-sponsored recreational and other outings.	≤ 100	10000	2500	1764	9000	\$ 45.00
3	Choice in Aging - Mt. Diablo Mobilizer #1: Provides door through door wheelchair accessible transportation for Mt. Diablo Center participants to and from the Adult Day Health Care program. #2: Mid-day shopping trips are provided for low-income seniors residing in local housing facilities.	58	5,525	N/A	1550	5,525	\$ 21.00
4	City of Concord GoGo Conord Senior Transportation Program Offers a curb to curb taxi service via GoGo Grandparent for seniors 65+ to destinations within Central County.	300	900	150	168	96	\$ 36.00
5	Contra Costa ARC dba Vistability George Miller Center - Concord Transportation Project Service provides adults and seniors with disabilities to and from a day program at George Miller Center.	6	4720	0	950	360	\$ 8.00

		Operating Characteristics					
#	Program/Project	Individual Users Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (TRANSPAC Subregion)	TOTAL TRIPS Projected FY 22-23 (Outside TRANSPAC)	Vehicle Hours Projected FY 22-23	Estimate of Shared Trips	Cost Per Trip
6	County Connection - Travel Training In collaboration with Independent Living Resources of Solano and Contra Costa (ILRSCC), travel training will be provided to seniors and persons with disabilities on origins/desitnations within TRANSPAC service area	42,900 *Link Data	216	0	N/A	216	\$ -
7	Golden Rain Foundation (Rossmoor) Greenline Service Provided fixed-route service to Rossmoor residents	1500	20,800	0	4160	N/A	\$ 15.00
8	Golden Rain Foundation (Rossmoor) Subsidized Ridesharing Program Subsidized TNC service outside normal service hours Maximum subsidy of \$10/ride	130	1,200	0	N/A	N/A	\$ 10.00
10	Mobility Matters Rides for Seniors/Rides 4 Veterans Provides escorted rides provided by screened/trained volunteer drivers for homebound 60+ seniors and disabled veterans (+ service dogs) in Contra Costa County	250	4000	3000	N/A	N/A	\$ 32.00
11	City of Walnut Creek Social Services Transportation Program (Minibus) Free one -on-one, escorted, door-through-door volunteer driver program for seniors 60+ or people with disabilities or health conditions. TNC/Lyft component provides overflow service and service outside of regular Minibus hours.	283 (Lyft)	4433 (LYFT)	0	641 (Lyft)		\$ 19.50
		360 (Minibus)	2846 (Minibus)	0	1680 (Minibus)	178 (Lyft)	
Capital Purchases							
12	Golden Rain Foundation (Rossmoor) Dial-a-bus (EV Capital Purchase) Purchase of 2 Electric Vehicles to supplement Dial-a-Bus service						

2022-2023 and 2023-2024

Call for Projects

TRANSPAC Measure J Line 20a Funds

Additional Transportation Services for Seniors and People with Disabilities

1. **TRANSPAC, the Regional Transportation Planning Committee for Central Contra Costa** is issuing a Call for Projects for Measure J Line 20a funds "*Additional Transportation Services for Seniors & People with Disabilities*" funded through the Measure J Transportation Sales Tax Expenditure Plan approved by Contra Costa voters (in 2004) for the two year period of FY 2022-2023 and 2023-2024.
2. **Funds will generally be used** in support of transportation services and related capital expenditures for seniors and people with disabilities provided by TRANSPAC jurisdictions and public and private non-profit agencies operating in the TRANSPAC area (map attached). Funds must be spent in a manner consistent with the Contra Costa Transportation Authority's Measure J Program 15 Transportation for Seniors & People With Disabilities¹. Examples of eligible expenditures include but are not necessarily limited to: vehicle purchase/lease/maintenance, mobility management activities, travel training, facilitation of countywide travel and integration with other public transit.
3. **According to Measure J**, in years when revenues have declined from the previous year, funds may be used for supplemental, existing, additional or modified service for seniors and people with disabilities; in years where funding allows for growth in service levels, these funds would be used for service enhancements for seniors and people with disabilities. TRANSPAC will determine if the use of funds proposed by operators meets these guidelines for the allocation of these funds.
4. **Eligible Applicants**: TRANSPAC jurisdictions, public non-profit and private non-profit transportation service agencies, duly designated by the State of California and operating in TRANSPAC area in Central Contra Costa may submit application(s) for operating funds for transportation services and/or capital funding projects necessary to continue and/or support existing services for twenty-four (24) months. Transportation services and projects must directly benefit seniors and disabled residents of Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County). Please see attached map.

¹ Full program description is available in the Measure J Sales Tax Expenditure Plan:
<https://ccta.net/wp-content/uploads/2018/10/5297b121d5964.pdf>

5. **Funding Available:** The total funding available for this two-year grant/project period is estimated to be \$950,000 (\$475,000 annually).
6. **Evaluation Criteria:** Applications will be evaluated on the following criteria which should be addressed in the grant application:
 - Proposed service fills an identified gap in transportation/transit network.
 - Proposed service complements the transportation services provided by the County Connection LINK Americans with Disabilities Act paratransit service.
 - Does the proposal include any service coordination efforts with other accessible or fixed route transit operations, use of mobility management services, etc.
 - The costs of operations relative to the cost of the LINK Paratransit service
 - Per Revenue Hour
 - \$79.13 (FY 2018/2019)
 - \$132.14 (FY 2019/2020, impacted by COVID)
 - Per Passenger
 - \$45.38 (FY 2018/2019)
 - \$85.53 (FY 2019/2020, impacted by COVID)
 - Is the service currently being funded by the 20a program
 - Demonstration of the capacity, commitment and funding strategy to continue service beyond the grant period.
 - Though matching funds are not required, providing matching funding and leveraging other fund sources will be viewed favorably.
 - Equity analysis of the transportation services provided in the TRANSPAC Subregion
 - Specific services may be evaluated based on prior pilot program information (such as transportation network company (TNC) service)
7. **Applications:** Applicants are required to complete the attached application form and may attach additional information in support of the application. The TRANSPAC Board will request application review and a program recommendation from TRANSPAC TAC. The TRANSPAC Board will make funding recommendations to Contra Costa Transportation Authority (CCTA) and request allocation action(s).
 - a. Applications should be mailed, or emailed (preferred, pdf format), to:
Matt Todd, Managing Director
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
matt@graybowenscott.com
 - b. **Applications must be received by 3:00 pm on Friday, January 21, 2022.**

- c. Electronic copies of the application will be available by download or email. Please contact Matt Todd, Managing Director, at matt@graybowenscott.com for the electronic version.
 - d. Faxed applications and late applications will not be accepted.
8. **Contra Costa Transportation Authority Allocation Process:** Successful applicants will be required to execute a Cooperative Funding Agreement with the CCTA and comply with all of its requirements, including, but not limited to, audits, compliance with the Measure J Expenditure Plan as it pertains to the project, insurance (see attachment Sample CCTA Grant Insurance Requirements on page 20 of the Call for Projects package) , indemnification, and reporting. Pursuant to CCTA policies and procedures established in the Cooperative Funding Agreement referenced above, project sponsors will be reimbursed for eligible, documented expenses pursuant to the approved program/project budget and scope, schedule and/or project description.
9. **Reports to TRANSPAC and the Contra Costa Transportation Authority:** First and second year grantees will be required to report on a quarterly basis to TRANSPAC and/or the CCTA on the transportation services and related capital projects funded through this Call for Projects. For grantees with two years of 20a grant funding history, the reporting requirement is semi-annually contingent upon no issues identified by TRANSPAC or CCTA.