

TRANSPAC
Transportation Partnership and Cooperation
Meeting Notice and Agenda

THURSDAY, NOVEMBER 10, 2022

REGULAR MEETING

9:00 A.M. to 11:00 A.M.

**COVID-19 SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR
PARTICIPATING VIA PHONE/VIDEO CONFERENCE**

To protect the health and safety of staff, officials and the general public and pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, meetings of the TRANSPAC Board and TAC will be held utilizing video and teleconference as the State and County continue to recommend measures to promote social distancing. Options for observing the meeting and participating in public comment are provided below:

Video Conference Access: Please click the link at the noticed meeting time:

<https://us02web.zoom.us/j/85139091317?pwd=U0RZa0I3WlUyYjZ3RkRjdWlBcGRKQT09>

Meeting ID: 851 3909 1317 Password:135912

Phone Access: To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 851 3909 1317 and Password: 135912

Public Comment: Public Comment may be provided by submitting written comments to tiffany@graybowenscott.com by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item and then wait to be called on by the Chair. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “*9” to request to speak when the public comment is opened on an Agenda item and then wait to be called on by the Chair. Press “*6” to unmute/mute. After the allotted time, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at

tiffany@graybowenscott.com or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

1. CONVENE REGULAR MEETING / PLEDGE OF ALLEGIANCE /SELF-INTRODUCTIONS

2. PUBLIC COMMENT. At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please refer to the “Public Comment” section above for participation guidance.

ACTION ITEMS

3. CONSENT AGENDA.

a. APPROVAL OF MINUTES 🌀 Page 7

- Minutes of the October 13, 2022 TRANSPAC Board meeting.

b. CCTA EXECUTIVE DIRECTOR’S REPORT REGARDING CCTA ACTIONS / DISCUSSION ITEMS 🌀 Page 11

- CCTA Executive Director Timothy Haile’s Reports dated October 19, 2022.

c. ITEMS APPROVED BY THE CCTA FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES AND RELATED ITEMS OF INTEREST 🌀 Page 13

- CCTA Executive Director Timothy Haile’s RTPC Memo dated November 4, 2022.

d. RTPC MEETING SUMMARY LETTERS: 🌀 Page 17

- a. TRANSPAC – Meeting summary letter dated October 31, 2022.
- b. TRANSPLAN – No meeting summary letter available.
- c. SWAT – Meeting summary letter dated September 15, 2022.
- d. WCCTAC – No meeting summary letter available.

e. CCTA MEETING UPDATES AND COUNTYWIDE INFORMATION LINKS.

- 1. Street Smarts Programs in the TRANSPAC Region can be found at:
<https://streetsmartsdiablo.org/events/>
- 2. County Connection Fixed Route Monthly Report:
[http://countyconnection.com/wp-content/uploads/2022/10/7a.FINAL - Fixed-Route-Report-September-2022.pdf](http://countyconnection.com/wp-content/uploads/2022/10/7a.FINAL_-_Fixed-Route-Report-September-2022.pdf)
- 3. County Connection Link Monthly Report:

http://countyconnection.com/wp-content/uploads/2022/10/7b.FINAL_Paratransit-Executive-Summary-Report-September.pdf

4. The CCTA Project Status Report may be downloaded at: <https://ccta.net/wp-content/uploads/2022/09/QPSR-July-Sept-2022.pdf>
5. The CCTA Board meeting was held on October 19, 2022. The next regular meeting is scheduled for November 16, 2022.
6. The CCTA Administration & Projects Committee (APC) meeting scheduled for November 3, 2022 was canceled. The next regular meeting is scheduled for December 1, 2022.
7. The CCTA Planning Committee (PC) meeting was held on November 2, 2022. The next regular meeting is scheduled for December 7, 2022.
8. The CCTA Calendar for November 2022 to January 2023 may be downloaded at <https://ccta.primegov.com/Portal/viewer?id=19038&type=2>

- f. **CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361.** The Governor issued an Executive Order that rescinded previously granted Brown Act exemptions for public meetings, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the October 13, 2022, meeting, the TRANSPAC Board authorized the 30-day renewal through November 12, 2022. This action would re-authorize the AB 361 exceptions through December 10, 2022. 🌀 **Page 19**

ACTION RECOMMENDATION: Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through December 10, 2022, pursuant to the Brown Act provisions under AB 361.

END CONSENT AGENDA

4. **QUARTERLY FINANCIAL REPORT AND MANAGING DIRECTOR/CLERK CONTRACT AMENDMENT.** The TRANSPAC JPA calls for the reporting of certain financial information on a quarterly basis. This report contains a summary of the amount of funds held, receipts and expenses of TRANSPAC for FY 2021/22 for the period ending June 30, 2022 and FY 2022/23 for the period ending September 30, 2022 as well as additional financial reports. 🌀 **Page 23**

ACTION RECOMMENDATION: Authorize the Chair to execute a contract amendment to add \$4,079 to the Managing Director / Clerk contract and make payment through the TRANSPAC contingency budget.

Attachment: Staff Report

INFORMATION ITEMS

5. **DRAFT CENTRAL COUNTY ACTION PLAN.** The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e. about twenty five years). Action plans for each subregion of the county were developed through the cooperative, multi-jurisdictional planning process included with Measure J. The Contra Costa Transportation Authority (CCTA) has secured the services of a team of consultants lead by Placeworks to assist TRANSPAC to update the Plan. At this meeting, CCTA and Placeworks staff will present the Draft Central County Action Plan for comment. (INFORMATION) 🌀 **Page 35**

Attachment: Staff Report

6. **MOUNT DIABLO UNIFIED SCHOOL DISTRICT – TRAFFIC, SAFETY AND COORDINATION DISCUSSION.** The TRANSPAC annual workplan includes working with school district staff to address congestion, safety, and enforcement issues. In addition, the exploration of coordination opportunities with Central County and city staff as well as County Connection programs and opportunities for school sites were also noted. To date, some TRANSPAC Board members have individually engaged with staff from the Mount Diablo Unified School District (MDUSD) to discuss the transportation issues. A representative of the MDUSD transportation group has been invited to begin talking about the aforementioned topics in Central County with TRANSPAC. (INFORMATION)

7. **MEASURE J LINE 20A FUNDS PROGRAM – FY 2021-2022 PROGRESS REPORT.** The CCTA Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each Fiscal Year, each funding recipient is required to submit a progress report detailing the status of operations from the previous year. At this meeting, staff will present a summary progress report for FY 2021/2022. (INFORMATION) 🌀 **Page 37**

Attachment: Staff Report

8. **TRANSPAC CCTA REPRESENTATIVE REPORTS.**
9. **TAC ORAL REPORTS BY JURISDICTION.**
10. **BOARD MEMBER COMMENTS.**
11. **MANAGING DIRECTOR’S REPORT.**
12. **ADJOURN NEXT MEETING.**

The next regular meeting is scheduled for December 8, 2022 at 9:00 A.M.

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TRANSPAC Committee Meeting Summary Minutes

MEETING DATE: October 13, 2022

MEMBERS PRESENT: Loella Haskew, Walnut Creek (Chair); Peter Cloven, Clayton (Vice Chair); Tim McGallian, Concord; Mark Ross, Martinez; Sue Noack, Pleasant Hill; Karen Mitchoff, Contra Costa County

PLANNING COMMISSIONERS PRESENT: John Mercurio, Concord; Diana Vavrek, Pleasant Hill

STAFF PRESENT: Andy Smith, Walnut Creek; Melody Reeb, County Connection; Celestine Do, BART; John Cunningham, Contra Costa County; Saravana Suthanthira, Concord; Matt Todd, TRANSPAC Managing Director; and Tiffany Gephart, TRANSPAC Clerk

GUESTS/PRESENTERS: Stephanie Hu, CCTA; Joy Bhattacharya, AMG; Frank Furger, AMG

MINUTES PREPARED BY: Tiffany Gephart

1. Convene Regular Meeting / Pledge of Allegiance / Self-Introductions

Chair Haskew called the meeting to order at 9:00 A.M. Introductions followed.

2. Public Comments

There were no comments from the public.

3. Consent Agenda

- a. **Minutes of the August 4, 2022, September 1, 2022 and September 29, 2022 Meetings.**
Items Approved by the CCTA for Circulation to the Regional Transportation Planning Committees and Related Items of Interest.
- b. **CCTA Executive Director's Report Regarding CCTA Actions/Discussion Items**
- c. **Items Approved by the CCTA for Circulation to the Regional Transportation Planning Committees and Related Items of Interest**
- d. **RTPC Meeting Summary Letters**
- e. **CCTA Meeting Updates and Countywide Information Links**
- f. **Continue use of Teleconferencing for Public Meetings by the TRANSPAC Board and Subcommittees Pursuant to the Provisions of AB 361. *Approve the proclamation of a local emergency, ratify the proclamation of a State of***

Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through November 12, 2022, pursuant to the Brown Act provisions under AB 361.

- g. TRANSPAC Committee Appointments – CCTA TCC Appointment for the Term Ending March 31, 2023. Appoint Lynne Filson, representing Martinez to fill the vacant alternate position on the TCC for the term ending March 31, 2023.***

On motion by Commissioner Noack seconded by Commissioner Mitchoff to approve the consent agenda, except item A, by unanimous vote of the members present (Haskew, Cloven, Mitchoff, Ross, McGallian, Noack).

There was a request by Planning Commissioner John Mercurio to amend the August 4, 2022 minutes. Mr. Mercurio submitted the following clarification to item 4, Central County Action Plan Update, line 6, regarding the Contra Costa Water Districts Plan to pipe the Contra Costa Canal along the trail thereby creating new space for [inserted text] “the trail occupying the space under the bridges” and in the next sentence [deleted text] “a wider right of way” and [inserted text] “trail improvements”.

On a motion by Commissioner Noack, Seconded by Commissioner Cloven to amend the minutes as requested by unanimous vote of members present. (Haskew, Cloven, Mitchoff, Ross, McGallian, Noack).

End Consent Agenda

4. DYNAMIC PERSONAL MICRO TRANSIT FEASIBILITY STUDY

Matt Todd introduced the item. Stephanie Hu provided some background on the feasibility study and introduced Joy Bhattacharya’s presentation.

Ms. Hu noted that staff presented the findings of the study to City Councils in East County and received support for the project. She further noted that CCTA conducted industry outreach in February, 2022 to learn of potential developers to implement the project and determine if it is financially feasible. Ms. Hu further noted that in July, CCTA and Tri-Delta entered an MOU which defined roles and responsibilities for the project. The CCTA Board authorized staff to release an RFP to select a developer team and Ms. Hu described the proposed high-level components of the RFP.

Commissioner Haskew asked how people access the system. Ms. Hu commented that an app, for example, would allow users to hail a ride or alternatively by accessing a kiosk and the user would ideally only travel a short distance to connect to DPMT. Commissioner Haskew further

asked how accessibility is addressed for Seniors and People with Disabilities. Ms. Hu noted that the service may not be accessible to everyone, but the goal is for the stations to be both walkable and bikeable.

Commissioner Haskew noted that new commuters connecting to BART, which is already congested, via DPMT can potentially overload the system and asked how this will be addressed. Mr. Bhattacharya noted that BART is supportive of DPMT and there have been discussions regarding capacity. Mr. Bhattacharya noted that reducing headways is one option.

Commissioner Haskew commented that there could be long queues at BART as DPMT users are arriving at the same time and how that will be handled. Mr. Bhattacharya commented that the loading area will be designed based on expected ridership demand such as accommodating more vehicles. Commissioner Haskew further asked about how the DPMT vehicles will avoid piling up at BART as users access the stations and how those cars will be cleared out and if they will sit at BART until another user hails a ride. Mr. Bhattacharya noted that the distribution of the vehicles is automated, and vehicles will disperse throughout network rather than pooling in one area so that users will have vehicles nearby when users hail a ride, and the wait times will be reduced.

John Mercurio asked about the estimated speed in which the vehicles travel and the estimated maximum wait time for users. Mr. Bhattacharya noted the average speed is 31 miles per hour and the wait time at each location will be less than 2 minutes. Mr. Bhattacharya also noted that the wait times could be higher depending on how large the network is.

5. TRANSPAC CCTA REPRESENTATIVE REPORTS.

Commissioner Noack commented that the CCTA Board is discussing creating an Ad Hoc committee to discuss the ongoing lease for GoMentum station which will expire in the next two years.

6. TAC ORAL REPORTS BY JURISDICTION

No member comments.

7. BOARDMEMBER COMMENTS

Commissioner Noack commented that an Electric Scooter Program has started in Pleasant Hill. Commissioner Cloven thanked CCTA and Mr. Todd for attending the Clayton City Council and discussing Marsh Creek Road as a potential route of regional significance.

8. MANAGING DIRECTOR'S REPORT

Mr. Todd commented there was a good discussion about the Action Plan at the Clayton City Council meeting as Commissioner Cloven alluded to. Mr. Todd further noted that a letter of

support was submitted on behalf of TRANSPAC for the East Bay Regional Parks District Bay Trail project in the Martinez area. Mr. Todd further noted a site visit will happen Friday (October 14, 2022) and he will attend as a representative of TRANSPAC.

9. ADJOURN / NEXT MEETING The meeting adjourned at 9:43 A.M. The next meeting will be on November 10, 2022 at 9:00 A.M.

EXECUTIVE DIRECTOR'S REPORT

October 19, 2022

Authority Board Workshop: September 15-16, 2022

The Authority held a two-day Authority Board Workshop on September 15 and 16 to discuss the transportation needs and challenges facing Contra Costa. At the workshop, the participants discussed the future of transportation in Contra Costa County, emerging mobility, and innovative solutions. On the second day, the participants discussed the needs of the Authority to advance as an organization to address the needs and future of transportation in Contra Costa County.

Intelligent Transportation Society (ITS) World Congress 2022: September 18-21, 2022

Chair Kelley, Linsey Willis, Jack Hall, and I attended the ITS World Congress in Los Angeles, California. I was invited to speak about Decarbonization in Transportation to discuss electrification, zero emission, and mode shift to reduce vehicle-miles traveled and achieve our greenhouse gas emission goals.

East Bay Regional Park District (EBRPD) President Colin Coffey: September 22, 2022

Jack Hall and I met with EBRPD President Colin Coffey and provided a tour of GoMentum Station. We discussed the future agreement with EBRPD and opportunities for collaboration between the Thurgood Marshall Regional Park and GoMentum Station.

East Bay Economic Development Alliance (EDA): September 23, 2022

Linsey Willis, Jack Hall, and I provided a tour of GoMentum Station with East Bay EDA Board Members. We discussed how GoMentum Station is generating economic development opportunities and job creation in Contra Costa County and the East Bay.

Move America: September 27-28, 2022

I was invited to speak at the Move America conference in Austin, Texas to discuss how data and artificial intelligence is changing the mobility landscape.

Transportation Research Board (TRB): September 29-30, 2022

As a member of the Managed Lanes Committee, I attend the mid-year meeting for the TRB Managed Lanes Committee in Irvine, California. I was invited to speak about the vehicle-miles traveled mitigation strategy for the Innovate 680 Express Lane Completion project.

City of Pittsburg City Council: October 3, 2022

I presented to the City of Pittsburg City Council to provide an update on the Authority's programs and projects, share our vision for the future, and discuss strategies for connecting our communities.

Regional Roundtable Infrastructure Listening Session: October 5, 2022

I was invited to attend an infrastructure listening session with California's Infrastructure Advisor, Antonio Villaraigosa. We discussed equity, transit, workforce development, safety, and broadband. I

emphasized the need for alternative delivery, public-private partnerships, and the need to focus on technology solutions for safer roadways.

Interstate 680 (I-680) Corridor Partnership: October 5, 2022

The Authority led and participated in the I-680 Corridor Partnership meeting to provide an update on project activities, future funding opportunities including the National Electric Vehicle Infrastructure and Strengthening Mobility and Revolutionizing Transportation grants, and the GoMentum Station Signal Lab. The meeting was well represented by our partners along the corridor including the Valley Transportation Authority, Alameda County Transportation Commission, Solano Transportation Authority, Metropolitan Transportation Commission, California Department of Transportation (Caltrans), and transit operators.

Interstate 80 (I-80) Corridor Partnership: October 5, 2022

Authority staff participated in the I-80 Corridor Partnership meeting. We received an update from Caltrans on the I-80 Comprehensive Multimodal Corridor Plan and discussed project updates.

Women in Transportation Seminar (WTS) San Francisco Chapter: October 7, 2022

I was invited to speak at the WTS Women's Leadership Program and discussed my leadership journey, mentorship, and workplace power dynamics.

SIP-ADUS: October 12, 2022

I was invited to speak at the Strategic Innovation Promotion Program (SIP)-Automated Driving for Universal Services (ADUS) of Japan in Kyoto, Japan. I discussed innovative mobility, GoMentum Station, the Automated Driving System grant, and the future of digital infrastructure.

Innovate 680 Policy Advisory Committee (PAC) Meeting: October 12, 2022

The Authority hosted the 11th meeting of the Innovate 680 PAC to discuss key policies for the implementation of the Concept of Operations for the corridor, including a presentation from the Colorado Department of Transportation to discuss the I-25 Smart Freeway project. The I-25 Smart freeway project is the first deployment in the country of Cooperative Adaptive Ramp Metering using VicRoads Managed Motorways approach from Australia.

Staff Out-of-State Travel: Timothy Haile attended the Colorado Department of Transportation's Interstate 25 SMART Corridor Tour in Denver, CO from April 27-29, 2022, for a total amount of \$715.64. Timothy Haile attended the Beep Tour in Lake Nona, FL from June 9-10, 2022, for a total amount of \$3,039.66. Timothy Haile attended the Federal Advocacy Trip in Washington, D.C. from June 12-15, 2022, for a total amount of \$2,401.24. Colin Clarke attended the Institute of Transportation Engineers Annual Conference in New Orleans, LA from July 30-August 4, 2022, for a total amount of \$2,464.73.



CONTRA COSTA
transportation
authority

COMMISSIONERS

Chris Kelley,
Chair

Federal Glover,
Vice Chair

Newell Arnerich

Tom Butt

Teresa Gerringer

Loella Haskew

David Hudson

Karen Mitchoff

Sue Noack

Lamar Thorpe

Holland White

Timothy Haile,
Executive Director

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MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPLAN
Chris Weeks, TVTC
John Nemeth, WCCTAC
Bret Swain, LPMC

From: Timothy Haile, Executive Director

Date: November 4, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its October 19, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

A. Quarterly Project Status Report for July - September 2022

Recommendation: This was an informational item only; no staff recommendation at this time.

Action: *The Authority Board received an informational report on the status of the current Measure projects.*

B. Quarterly Project Status Report for Transportation for Livable Communities and Pedestrian, Bicycle, and Trail Facilities Projects for July – September 2022

Recommendation: This was an informational item only; no staff recommendation at this time.

Action: *The Authority Board received an informational report on the status of the current Measure projects.*

- C. Interstate 80 San Pablo Dam Road Interchange Improvements, Phase 2 (Project 7002) – Approval of Future State Transportation Improvement Program (STIP) Funds and Local Match for Grant Application

Recommendation: Staff sought approval of Resolution 22-30-P, which authorizes the programming of \$3.8 million in future STIP funds for local match, contingent upon the award of \$19.7 million in Senate Bill 1 Trade Corridor Enhancement Program grant funds and Resolution 22-31-P, which will provide local support for the project.

Action: The Authority Board approved Resolution 22-30-P, which authorizes the programming of \$3.8 million in future STIP funds for local match, contingent upon the award of \$19.7 million in Senate Bill 1 Trade Corridor Enhancement Program grant funds and Resolution 22-31-P, which will provide local support for the project.

- D. Consider the Conduct for Meetings of the Legislative Bodies of the Authority for November 2022

Recommendation: Staff requested that the Authority Board having reconsidered the circumstances continue through November 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill (AB) 361 and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

Action: The Authority Board authorized staff to continue through November 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of AB 361 and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

- E. Authorization for the Executive Director to Execute a Master Agreement and Program Supplements with the California Department of Transportation (Caltrans) to Receive Transit and Intercity Rail Capital Program (TIRCP) Grant Funds

Recommendation: Staff sought approval of Resolution 22-32-P, which provides authorization for the Executive Director or designee to execute a Master Agreement and Program Supplements with Caltrans to receive \$13.86 million in Cycle 5 TIRCP

grant funds, and to allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board approved Resolution 22-32-P, which provides authorization for the Executive Director or designee to execute a Master Agreement and Program Supplements with Caltrans to receive \$13.86 million in Cycle 5 TIRCP grant funds, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- F.** Innovate 680 – Bay Area Mobility-on-Demand (Project 8009.05) – Authorization to Execute Agreement No. 622 with Central Contra Costa Transit Authority (County Connection) for Project Support Services

Recommendation: Staff sought authorization for the Chair to execute Agreement No. 622 with County Connection in the amount of \$500,000, to provide project support services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Chair to execute Agreement No. 622 with County Connection in the amount of \$500,000, to provide project support services, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- G.** Approval of Fiscal Year (FY) 2022-23 Transportation Fund for Clean Air (TFCA) Projects that Meet the Bay Area Air Quality Management District's (BAAQMD) Cost Effectiveness Criteria

Recommendation: Staff sought approval of Resolution 22-29-G, which approves the FY 2022-23 Contra Costa TFCA County Program Manager projects that meet the BAAQMD's cost effectiveness criteria.

Action: The Authority Board approved Resolution 22-29-G, which approves the FY 2022-23 Contra Costa TFCA County Program Manager projects that meet the BAAQMD's cost effectiveness criteria.

- H.** Authorization to Execute Agreement No. 623 with Contra Costa County for \$1,400,000 of Measure X Funds to Support Implementation of Elements of the Accessible Transportation Strategic Plan

Recommendation: Staff sought authorization for the Chair to execute Agreement No. 623 for the Authority to receive \$1.4 million in Measure X funding through July 31, 2023, and that the funds be used to support: 1) user-side subsidies for low-income seniors and people with disabilities; 2) the One-Seat Ride Pilot Program; 3)

One-Call/One-Click Information and Referral Program; and 4) establishment of a Coordinating Entity.

Action: The Authority Board authorized the Chair to execute Agreement No. 623 for the Authority to receive \$1.4 million in Measure X funding through July 31, 2023, and that the funds be used to support: 1) user-side subsidies for low-income seniors and people with disabilities; 2) the One-Seat Ride Pilot Program; 3) One-Call/One-Click Information and Referral Program; and 4) establishment of a Coordinating Entity.

TRANSPAC
Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
(925) 937-0980

October 31, 2022

Timothy Haile
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – October 13, 2022

Dear Mr. Haile:

The TRANSPAC Committee met on October 13, 2022. The following is a summary of the meeting and action items:

1. Approved the continuation of remote teleconferencing meetings of the TRANSPAC Board and TAC through November 12, 2022, pursuant to Brown Act provisions under AB 361.
2. Appointed Lynne Filson, representing Martinez, to fill the vacant alternate position on the TCC for the term ending March 31, 2023.
3. Received information on the Dynamic Personal Micro Transit Feasibility Study.

Please contact me at (925) 937-0980, or email at matt@graybowenscott.com if you need additional information.

Sincerely,



Matthew Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Matt Kelly and Hisham Noemi, CCTA Staff
Robert Samiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN
Lisa Bobadilla, SWAT; Karen Stepper, Chair, SWAT
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC
Tarlenne Grover, CCTA Staff
June Catalano, Diane Bentley (City of Pleasant Hill)



SWAT

Danville • Lafayette • Moraga • Orinda • San Ramon & the County of Contra Costa

September 15, 2022

Mr. Tim Haile, Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: SWAT Meeting Summary Report for September 12, 2022

Dear Mr. Haile:

The Southwest Area Transportation Committee ("SWAT") met Monday, September 12, 2022.

The following is a summary of the meeting and action items:

1. Approved the 511 Contra Costa SWAT Transportation Demand Management Programs and Budget for FY 2022-2023

Please contact me at (925) 973-2547 Desk, (925) 678-4955 Cell, or email cweeks@sanramon.ca.gov, if you need more information.

Regards,

A handwritten signature in black ink, appearing to read "Chris Weeks", with a long horizontal flourish extending to the right.

Chris Weeks
San Ramon Transportation Division Manager
SWAT Administrator

Cc: SWAT;SWAT TAC; Hisham Noemi ,CCTA; Stephanie Hu, CCTA; Matt Kelly, CCTA; John Hoang, CCTA; Matt Todd, TRANSPAC; John Nemeth, WCCTAC; Robert Sarmiento, TRANSPLAN

TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: November 10, 2022

Subject:	CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361
Summary of Issues	<p>Beginning in March of 2020, the Governor issued a series of Executive Orders relaxing certain provisions of the Brown Act in response to the COVID-19 pandemic. Those orders allowed local agencies such as TRANSPAC to conduct their public meetings remotely. On June 11, 2021, the Governor issued an Executive Order that rescinded the aforementioned relaxations of the Brown Act, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions, allowing for remote meetings without observing the normal Brown Act rules. AB 361 has a requirement to reconsider the circumstances of the State of Emergency every 30 days and determine whether the State of Emergency continues to directly impact the ability of the members to meet safely in person, or State or local officials continue to impose or recommend measures to promote social distancing. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the October 13, 2022 meeting, the TRANSPAC Board authorized the 30-day renewal through November 12, 2022. This action would re-authorize the AB 361 exceptions through December 10, 2022.</p>
Recommendations	<p>Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through December 10, 2022 pursuant to the Brown Act provisions under AB 361.</p>
Financial Implications	<p>There is no immediate fiscal impact</p>

Option(s)	<ol style="list-style-type: none"> 1. Resume in-person meetings for the TRANSPAC Board and subcommittees. 2. Move to hybrid meetings for the TRANSPAC Board and subcommittees with the option for telecommuting. This could occur following the AB361 requirements or the standard (pre-pandemic) Brown Act requirements for teleconferencing. This option would incur additional expenses to secure resources required to conduct meetings in this manner. 3. Conduct remote TRANSPAC meetings using the “traditional” Brown Act standards.
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Background

AB 361 contains several requirements in order to continue the use of remote meetings as TRANSPAC has been conducting since Spring 2020. These include:

- There must be a state of emergency declared under the California Emergency Services Act. This effectively means the Governor must have declared the emergency, which has been done, and which proclamation remains in effect at the present time.
- During that state of emergency, either state or local officials have imposed or recommended measures to promote social distancing, or that meeting in person would present an imminent risk to the health or safety of attendees.
- In order to continue to utilize remote meetings, the TRANSPAC Board must reconsider the factors above every 30 days and adopt specified findings that the facts relied upon still exist.

The State of California is still under an emergency declaration regarding COVID-19. Both state and local health officials continue to recommend social distancing, among other guidelines, to help stop the spread of the virus and its variants. The Contra Costa County Health Officer published “Recommendations for Safely Holding Public Meetings”, revised on September 1, 2022, and continues to encourage online meetings, where practical, and that local agencies should provide options for the public to participate without having to attend meetings in person, and that social distancing should be used, including six feet of spacing between all in attendance.

TRANSPAC adopted Resolution 21-01 that made the findings justifying the TRANSPAC Board meeting remotely on October 14, 2021. This resolution also authorized and directed that the TRANSPAC Subcommittees will also continue to meet remotely. TRANSPAC will need to renew

its resolution within 30 days, consistent with the requirements of AB 361, if TRANSPAC desires to continue meeting under the modified Brown Act.

If a local agency does not meet again before the 30-day period during which the resolution remains active, the resolution will lapse for lack of action by the agency. The requirement for agencies to affirm the resolution every 30 days presents a logistical challenge for agencies like TRANSPAC that meet monthly and have meetings throughout the year that may be separated by more than 30 days.

Where an agency is not able to rely on regular meetings to adopt extension resolutions within that time frame, the agency has two potential options:

- Hold a special “AB 361” remote meeting within the 30-day window simply to re-authorize the AB 361 exceptions.
- Allow the extension resolution to lapse and approve a new initial resolution at the next agency meeting, subject to the same substantive and procedural requirements as the first.

It should be noted it is not clearly stated in the text of the statute that an agency may simply adopt a new initial resolution after failing to adopt an extension resolution within 30 days, and still take advantage of the retroactive application of the modified teleconference rules for that meeting. Under this interpretation, once AB 361 authorization lapses, the normal Brown Act rules will apply and an agency seeking to hold a teleconference meeting will once again be required to meet the typical Brown Act rules such as posting agendas and providing public access at each remote location and identifying those locations in the agenda for the meeting to pass a new initial resolution effecting the transition back to the modified Brown Act requirements.

A conservative approach would be to avoid lapses by holding a special meeting every 30 days to reauthorize the modified teleconference rules.

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TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: November 10, 2022

Subject:	TRANSPAC QUARTERLY FINANCIAL REPORTS AND MANAGING DIRECTOR/CLERK CONTRACT AMENDMENT
Summary of Issues	The TRANSPAC JPA calls for the reporting of certain financial information on a quarterly basis. The attached reports contain a summary of the amount of funds held, receipts and expenses of TRANSPAC for FY 2021/22 for the period ended June 30, 2022 and for FY 2022/23 for the period ended September 30, 2022. The attached material also includes additional information regarding expenses related to the TRANSPAC budget.
Recommendations	Authorize the Chair to execute a contract amendment to add \$4,079 to the Managing Director / Clerk contract and make payment through the TRANSPAC contingency budget.
Attachment(s)	A. TRANSPAC Quarterly Financial Report for period ending September 30, 2022 B. TRANSPAC Quarterly Financial Report for period ending June 30, 2022

TRANSPAC Quarterly Financial Reports

The TRANSPAC JPA calls for the reporting of certain financial information on a quarterly basis. The attached reports contain a summary of the amount of funds held, receipts and expenses of TRANSPAC for FY 2021/22 for the period ended June 30, 2022 and for FY 2022/23 for the period ended September 30, 2022. The attached material also includes additional information regarding expenses related to the budget.

Contract / Budget Amendment

The budget identified for the Gray Bowen Scott Managing Director / Clerk contract through June 30, 2022 is \$241,500. The total expenses for the Gray Bowen Scott Managing Director / Clerk contract through June 30, 2022 was \$249, 579. This is an overrun of \$8,079 (about 3%).

In reviewing the year, there were two contributing factors that lead to the overrun. In the first half of FY 2021 / 2022, our Clerk of the Board was on family leave. Gray Bowen Scott (GBS) prepared for her time off by proactively training another GBS team member. However, that other GBS team member left the employ of GBS early in the period the interim services were

required. GBS utilized a combination of other team members to provide coverage for the Clerk duties, but the use of those resources included some inefficiencies in the delivery.

A second factor was the COVID-19 state of emergency and subsequent introduction of AB361 guidelines for public meetings. In October 2021, TRANSPAC adopted a resolution to conduct meetings of the TRANSPAC Board and TAC remotely via teleconference. This resolution also authorized TRANSPAC to continue to meet remotely, providing its resolution is renewed within 30 days. As has been noted, the requirement for agencies to affirm the resolution every 30 days presents a logistical challenge for agencies like TRANSPAC that meet monthly and have meetings throughout the year that may be separated by more than 30 days. Additional meetings were required to maintain compliance with the AB361 guidelines, and the additional administration required to prepare for and conduct the meetings was not accounted for in the initial budget assumptions.

For the expenses that exceeded the annual budget level, it is estimated that half of the additional expenses were related to interim staffing costs while the Clerk was on family leave (\$4,000) and the other half for additional AB361 related work (\$4,079).

GBS is proposing to absorb the interim staffing costs, reducing the total GBS Managing Director / Clerk contract cost for FY 2021 / 2022 to \$245, 579. To address the remaining \$4,079, the Board is requested to authorize the Chair to execute a contract amendment to add \$4,079 to the Managing Director / Clerk contract and make payment through the TRANSPAC contingency budget. The contingency budget includes \$24,500. The quarterly financial reports in this agenda item include the reduced Managing Director / Clerk contract expenses of \$245,579 for FY 2021 / 2022.

City of Pleasant Hill

FY2022/23 Income Statement Summary by Quarter

Accounting Structure:
Fund Department or Revenue Code Expense Code
XX XXXX XXXX

FUND:85 Name :TRANSPAC

Revenue	Description	Revenue Description	Activity in 1st Quarter	Activity in 2nd Quarter	Activity in 3rd Quarter	Activity in 4th Quarter	YTD thru 6/30/2023
DEPT Id	OBJ Id						
3510		INTEREST REV					\$ -
4570		CONTRIB FROM OTHER AGENCIES	277,001.00				\$ 277,001.00
Total Revenue ----->							\$ 277,001.00
Expense	Description	Expense Description					
DEPT Id	OBJ Id						
7085	0100	SALS-PERMANENT	-				\$ -
7085	1110	OUTSIDE CONSL/LITG	-				\$ -
7085	1140	AUDITING SVCS	-				\$ -
7085	1198	CONSULTANT/OTHR	-				\$ -
7085	1300	CONTRACTUAL SVC	125.00				\$ 125.00
7085	1486	MAINT	-				\$ -
7085	2400	POSTAGE	-				\$ -
7085	4200	SUPLS/OPERATING	-				\$ -
7085	6800	ADMIN OVERHEAD	2,856.00				\$ 2,856.00
7085	6905	CONTINGENCIES	-				\$ -
7085	6985						\$ -
Total Expense ----->							\$ 2,981.00
Net Rev/(Exp)							\$ 274,020.00

REPORT.: 11/01/22
RUN....: 11/01/22
Run By.: ROSS

CITY OF PLEASANT HILL
Balance Sheet Report
ALL FUND(S)

PAGE: 001
ID #: GLBS
CTL.: PLE

Ending Calendar Date.: September 30, 2022 Fiscal (03-23)

Assets

				Acct ID
TRANSPAC CASH BAL.ADJ.	192,387.44	85	1010	9999
TRANSPAC INVESTMENT IN LAIF	150,324.70	85	1060	
TRANSPAC ACCOUNTS RECEIVABLE	71,788.00	85	1150	
TRANSPAC INTEREST REC'BLE AT YEAR END	284.37	85	1250	
<hr/>				
Total of Assets ---->	414,784.51		414,784.51	=====

Liabilities

FUND Balances

				Acct ID
TRANSPAC RESTRICTED FUND BALANCE	140,764.51	85	2812	
CURRENT EARNINGS	274,020.00			
<hr/>				
Total of FUND Balances ---->	414,784.51		414,784.51	=====

REPORT.: 11/01/22
RUN....: 11/01/22
Run By.: ROSS

CITY OF PLEASANT HILL
Balance Sheet Report
FUND 85 - TRANSPAC

PAGE: 002
ID #: GLBS
CTL.: PLE

Ending Calendar Date.: September 30, 2022 Fiscal (03-23)

Assets

1010	9999	CASH BAL.ADJ.	192,387.44	
1060		INVESTMENT IN LAIF	150,324.70	
1150		ACCOUNTS RECEIVABLE	71,788.00	
1250		INTEREST REC'BLE AT YEAR END	284.37	

Total of Assets ---->			414,784.51	414,784.51
				=====

Liabilities

FUND Balances

2812		RESTRICTED FUND BALANCE	140,764.51	
		CURRENT EARNINGS	274,020.00	

Total of FUND Balances ---->			414,784.51	414,784.51
				=====

TRANSPAC 2022-2023 - Expenditure Status							
Through 9/30/22 (including expenses incurred with payment pending)							
EXPENDITURES							
				2022-2023 BUDGET	2022-2023 EXPENDITURES		Notes
	Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)			\$ 267,000	\$ 47,262	17.7%	Invoices through 9/30/22
	Legal Services - expenses would be incurred on a time and material basis			\$ -	\$ -	0.0%	
	Web Site - Maintain / Enhance (time and material based expenses)			\$ 5,000	\$ 125	2.5%	Invoices through 9/30/22
	Audit Services			\$ 4,500	\$ -	0.0%	
	City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ 10,000	\$ -	0.0%	
	Subtotal			\$ 286,500	\$ 47,387	16.5%	
	Pleasant Hill City/Fiscal Administration			\$ 3,000	\$ 2,856	95.2%	Invoices through 9/30/22
	Subtotal			\$ 3,000	\$ 2,856	95.2%	
	Costs subtotal			\$ 289,500	\$ 50,243	17.4%	
	Contingency			\$ 25,000	\$ -	0.0%	
	Project Reserve - This line represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasability study. TRANSPAC entered into an agreement with CCTA to procure a consultant. Fehr and Peers was selected. The report has been completed and was approved by the Board in May 2021 and an ATP application was submitted by the City of Pleasant Hill with support for preparing the application provided with these funds. Unexpended funds from FY 2021/2022 will carry over to FY 2022/2023.			\$ 31,000	\$ -	0.0%	The FY 2022-2023 budget assumed certain expenses would be incurred in prior year. Expenses were not incurred at the anticipated level and therefore additional funds are available in this FY. (see carryover balance information below)
	Total			\$ 345,500	\$ 50,243		
REVENUES							
				2022-2023 BUDGET	2022-2023 ACTUALS		
	Member Agency Contributions			\$ 277,000	\$ 277,000	100.0%	
	Carryover Balance			\$ 37,500	\$ 39,299	104.8%	
	Interest Earned						
	Project Reserve Carryover Balance			\$ 31,000	\$ 41,233	133.0%	
	Total			\$ 345,500	\$ 357,532	103.5%	
31-Oct-22							

FY2021/22 Income Statement Summary by Quarter

Fund	Department or Revenue Code	Expense Code
XX	XXXX	XXXX

FUND:85 Name :TRANSPAC

Revenue	Description	Revenue	Description	Activity in 1st Quarter	Activity in 2nd Quarter	Activity in 3rd Quarter	Activity in 4th Quarter	YTD thru 6/30/2021
DEPT Id	OBJ Id							
3510			INTEREST REV		145.96	214.57	543.69	\$ 904.22
4570			CONTRIB FROM OTHER AGENCIES	245,496.00				\$ 245,496.00
				Total Revenue ----->				\$ 246,400.22

Expense	Description	Expense	Description						
DEPT Id	OBJ Id								
7085	0100	SALS-PERMANENT	-	23,302.70		184,126.80	\$	207,429.50	
7085	1110	OUTSIDE CONSL/LITG	-				\$	-	
7085	1140	AUDITING SVCS	-				\$	-	
7085	1198	CONSULTANT/OTHR	-				\$	-	
7085	1300	CONTRACTUAL SVC		600.00	187.50	707.50	\$	1,495.00	
7085	1486	MAINT	-			10,000.00	\$	10,000.00	
7085	2400	POSTAGE	-				\$	-	
7085	4200	SUPLS/OPERATING	-				\$	-	
7085	6800	ADMIN OVERHEAD	2,856.00				\$	2,856.00	
7085	6905	CONTINGENCIES	-				\$	-	
7085	6985			3,659.42		3,731.57	\$	7,390.99	
Total Expense ----->							\$	229,171.49	
Net Rev/(Exp)							\$	17,228.73	

REPORT.: 07/20/22
RUN....: 07/20/22
Run By.: ROSS

CITY OF PLEASANT HILL
Balance Sheet Report
ALL FUND(S)

PAGE: 001
ID #: GLBS
CTL.: PLE

Ending Calendar Date.: June 30, 2022 Fiscal (12-22)

Assets

			Acct ID
TRANSPAC CASH BAL.ADJ.	237.94	85	1010 9999
TRANSPAC INVESTMENT IN LAIF	150,324.70	85	1060
Total of Assets ---->		150,562.64	150,562.64

Liabilities

			Acct ID
TRANSPAC WORKING PAYABLES	10,082.50	85	2000
Total of Liabilities ---->		10,082.50	

FUND Balances

			Acct ID
TRANSPAC RESTRICTED FUND BALANCE	123,535.78	85	2812
CURRENT EARNINGS	16,944.36		
Total of FUND Balances ---->		140,480.14	150,562.64

REPORT.: 07/20/22
RUN....: 07/20/22
Run By.: ROSS

CITY OF PLEASANT HILL
Balance Sheet Report
FUND 85 - TRANSPAC

PAGE: 002
ID #: GLBS
CTL.: PLE

Ending Calendar Date.: June 30, 2022 Fiscal (12-22)

Assets

1010	9999	CASH BAL.ADJ.	237.94	
1060		INVESTMENT IN LAIF	150,324.70	

Total of Assets ---->			150,562.64	150,562.64
				=====

Liabilities

2000		WORKING PAYABLES	10,082.50	

Total of Liabilities ---->			10,082.50	

FUND Balances

2812		RESTRICTED FUND BALANCE	123,535.78	
		CURRENT EARNINGS	16,944.36	

Total of FUND Balances ---->			140,480.14	150,562.64
				=====

TRANSPAC 2021-2022 - Expenditure Status							
Through 6/30/22 (including expenses incurred with payment pending)							
EXPENDITURES							
				2021-2022 BUDGET	2021-2022 EXPENDITURES		Notes
	Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)			\$ 241,500	\$ 245,578	101.7%	Invoices through 6/30/22
	Legal Services - expenses would be incurred on a time and material basis			\$ -	\$ -	0.0%	
	Web Site - Maintain / Enhance (time and material based expenses)			\$ 5,000	\$ 1,495	29.9%	Invoices through 6/30/22
	Audit Services			\$ 4,500	\$ -	0.0%	
	City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ 10,000	\$ 10,000.00	100.0%	Invoices through 6/30/22
	Subtotal			\$ 261,000	\$ 257,073	98.5%	
	Pleasant Hill City/Fiscal Administration			\$ 3,000	\$ 2,856	95.2%	Invoices through 6/30/22
	Subtotal			\$ 3,000	\$ 2,856	95.2%	
	Costs subtotal			\$ 264,000	\$ 259,929	98.5%	
	Contingency			\$ 24,500	\$ -	0.0%	
	Project Reserve - This represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. TRANSPAC entered into an agreement with CCTA to procure a consultant. Fehr and Peers was selected. With the CCTA focus on TEP in Spring and Summer of 2019, the initiation of the contract was delayed. A draft project concept has been developed and reviewed by the Board. Unexpended funds from FY 2020/2021 carried forward to FY 2021/2022.			\$ 55,000	\$ 29,475	53.6%	The FY 2021-2022 budget assumed certain expenses would be accrued in prior year. The expenses were not accrued as anticipated and therefore additional funds are available in this FY. (see carryover balance information below)
	Total			\$ 343,500	\$ 289,404		
REVENUES							
				2021-2022 BUDGET	2021-2022 ACTUALS		
	Member Agency Contributions			\$ 245,496	\$ 245,496	100.0%	
	Carryover Balance			\$ 43,004	\$ 52,828	122.8%	
	Interest Earned				\$ 904		through 6/30/22
	Project Reserve Carryover Balance			\$ 55,000	\$ 70,708	128.6%	
	Total			\$ 343,500	\$ 369,936	107.7%	
31-Oct-22							

TRANSPAC Board Meeting **STAFF REPORT**

Meeting Date: November 10, 2022

Subject:	DRAFT CENTRAL COUNTY ACTION PLAN
Summary of Issues	The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e., about twenty-five years). Action plans for each subregion of the county were developed through the cooperative, multi-jurisdictional planning process included with Measure J. The Contra Costa Transportation Authority (CCTA) has secured the services of a team of consultants lead by Placeworks to assist TRANSPAC to update the Plan. At this meeting, the project team will present the Draft Central County Action Plan for review and comment.
Recommendation	None – this item is for information only
Attachment(s)	A. 2022 Draft Central County Action Plan [LINK] B. 2017 Central County Action Plan [LINK]

Background

The CCTA initiated the RTPC Action Plan Updates in FY 2021/2022. The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e. about twenty five years). The CCTA procured Placeworks consultant team to lead TRANSPAC in a discussion to evaluate aspects of the existing Central County Action Plan.

The following is a timeline of TRANSPAC Action Plan discussions to date:

- February 2022 – project staff solicited feedback on proposed changes to existing Multi-modal Transportation Objectives (MTSOs) for inclusion in updated Action Plans as Regional Transportation Objectives (RTOs). A working draft of Action Plan goals and Routes of Regional Significance (including regional transit routes and bicycle and pedestrian facilities) was also provided for committee input.
- March 2022 – project staff provided an update on revisions to the Routes of Regional Significance and maps based on prior committee feedback and collected feedback from the TAC on the revised maps.

- April 2022 – project staff clarified the Route of Regional Significance designation and subsequent impacts. This is related to interest of the TRANSPLAN RTPC to identify Marsh Creek Road as Route of Regional Significance.
- July / August 2022 – project staff provided a presentation and facilitated discussion on the proposed Regional Transportation Objectives (RTOs) and proposed actions for the Central County Action Plan update as well as a brief discussion of Corridor Maps.
- October /November 2022 TAC – project staff presented the Draft Central County Action Plan for comment.

At this meeting, the Draft Action Plan will be presented for review and comment. Project staff will request approval of the Draft Action Plan at the December 8, 2022 Board meeting.

TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: November 10, 2022

Subject:	MEASURE J LINE 20A FUNDS PROGRAM – FY 2021/2022 PROGRESS REPORT
Summary of Issues	The CCTA Measure J Line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each Fiscal Year, each funding recipient is required to submit a progress report detailing the status of operations from the previous year. At this meeting, staff will present the summary progress report for FY 2021-2022.
Recommendations	For information only.
Financial Implications	None.
Attachment(s)	None.

Background

The Measure J Expenditure Plan includes a program, line 15: Transportation for Seniors & People with Disabilities. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, line 20a: Additional Transportation Services for Seniors & People with Disabilities, which provides the TRANSPAC area an additional 0.5% for these types of services. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each programming year, all funding recipients are required to submit a progress report detailing the status of operations from the previous year. The following is a summary of the progress reports received for FY 2021/2022 activities.

FY 2021-2022 Programs and Costs

Nine programs were provided funding for FY 2021-22 operations in the amount of \$620,978. The programs provide a wide range of services and trip types, which is reflected in the range of operating and cost metrics for the various services funded. Overall, programs include volunteer and non-volunteer provided services, high level of assistance door-thru-door service as well as fixed-route service. In recent years, we have also seen the addition of Taxi Scrip and

Transportation Network Companies (TNC) services that provide flexibility beyond traditional service hours.

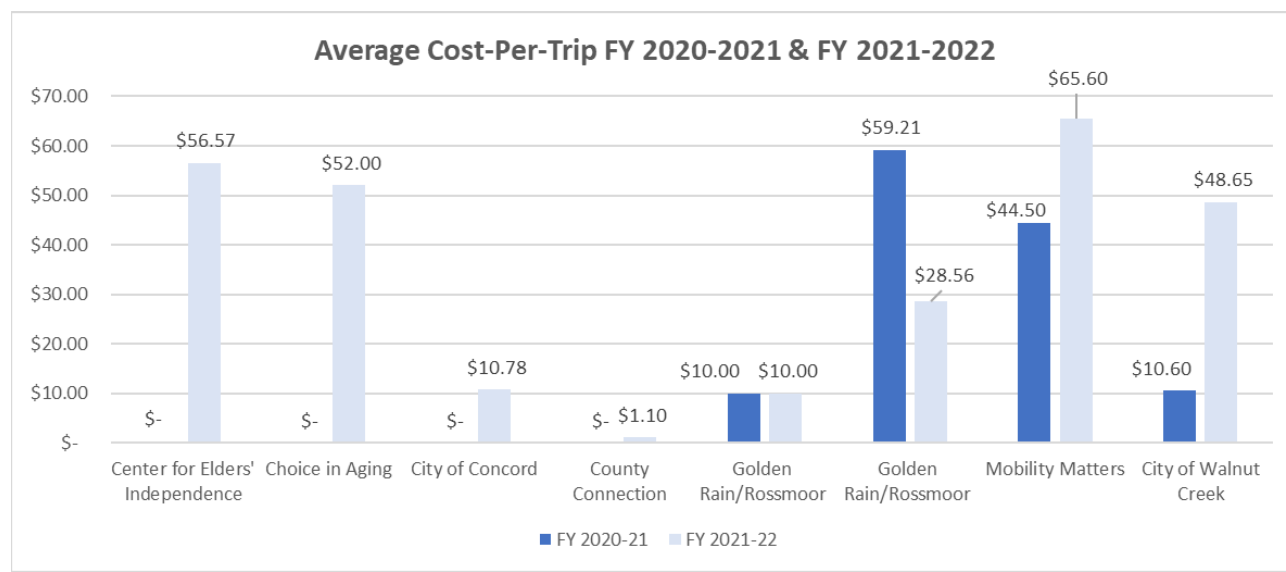
FY 2021-2022 Program Costs				
Project Sponsor	Program	20a Funds Approved	Actual Program Costs	20a Funds Utilized
Center for Elders' Independence	Transportation Services for Central County	\$ 135,774	\$ 135,774	\$ 135,774
Choice in Aging	Mt. Diablo Mobilizer	\$ 40,000	\$ 89,195	\$ 29,195
City of Concord	Get Around Taxi Scrip	\$ 23,100	\$ 11,394	\$ 5,697
County Connection	Midday Free Ride Program for Bridge and RES Programs	\$ 40,000	\$ 9,993	\$ 9,993
Golden Rain/Rossmoor	Subsidized Rideshare Program	\$ 10,000	\$ 15,933	\$ 10,000
Golden Rain/Rossmoor	Green Line Route	\$ 116,034	\$ 272,229	\$ 116,034
Mobility Matters	Rides for Seniors, Rides 4 Veterans	\$ 137,570	\$ 144,810	\$ 137,570
City of Walnut Creek	Senior Minibus & TNC Component	\$ 118,500	\$ 147,349	\$ 118,500
	Total	\$ 620,978	\$ 826,677	\$ 562,763

FY 2021-22		
Project Sponsor	Trip Types	Operating Hours
Center for Elders' Independence	Door-thru-Door	M-F, 9am-5pm* *6am-7pm for special appts
Choice in Aging	Door-thru-Door	7:30am-4:00pm, M-F
City of Concord	Curb-to-Curb, (TNC)	24hrs, 7 days
County Connection	Fixed-Route	10am-2pm, M-F
Golden Rain/Rossmoor Greenline	Fixed-Route	M-F, 6:15am-6pm Sa/Su 10am-4pm
Golden Rain/Rossmoor Subsidized Rideshare	Curb-to-Curb, (TNC)	24hrs, 7 days
Mobility Matters	Door-thru-Door	7:30am – 6:00pm, M-F, weekends (on-demand)
City of Walnut Creek	Door-thru-Door, (TNC)	M-F, 8am-4:30pm (Minibus)* 24hrs, 7 days (Lyft) *will accommodate scheduled special evening/weekend community events

Most of the programs fully utilized their approved funding within the 2021-2022 programming year. The County Connection, Midday Free Rides Program was impacted by COVID-19 and the subsequent suspension of the Bridge RES program. Unused funds were reprogrammed for the FY 2022-2023 – 2023-2024 programming cycle. The Subsidized Rideshare and Green Line programs sponsored by the Golden Rain Foundation /Rossmoor, exceeded projected costs.

Staff noted that the Green Line service trip costs were higher due to the conversion to Dial-a-Bus service and overall decreased ridership. The Subsidized Rideshare program outperformed expectations and staff noted that additional costs were absorbed by the foundation. For some programs, such as the City of Walnut Creek and Mobility Matters, actual program costs include local match funds.

Trip Costs



On average, costs-per-trip for Line 20a programs are less than County Connection, LINK, however some programs reported increased trip costs due to COVID-19. The Golden Rain Foundation/Rossmoor, Greenline Route converted to a dial-a-bus service during FY 2020-21. Coupled with COVID-19 restrictions to stores, restaurants, and medical facilities, demand was limited. However, per-trip costs subsequently decreased in FY 2021-22 once the fixed-route service resumed. The Golden Rain/Rossmoor Subsidized Rideshare program offers a fixed subsidy of \$10 and the additional trip costs are passed onto the users. The City of Walnut Creek Minibus and Lyft programs adjusted how the trips costs were calculated in FY 2021-22. Staff report that the increased figure more accurately reflects the true costs to the agency as opposed to the user fare. The Rides for Seniors, Rides 4 Veterans program sponsored by Mobility Matters provided fewer trips in FY 2021-22 due to a lack of volunteer drivers. Staff reported increased staff costs associated with hiring a paid driver to fulfill the existing demand. Several other programs were not in operation during FY 2020-21. The Center for Elders' Independence, Transportation Program for Central County was not included in the FY 2020-21 programming year. The City of Concord, Get Around Taxi Scrip program did not start service until July of 2021. The Choice in Aging, Mt. Diablo Mobilizer and the County Connection, Midday Free Rides Programs were unable provide service for much of the year due to program closures during COVID-19 that eliminated the demand for rides.

Trip Detail

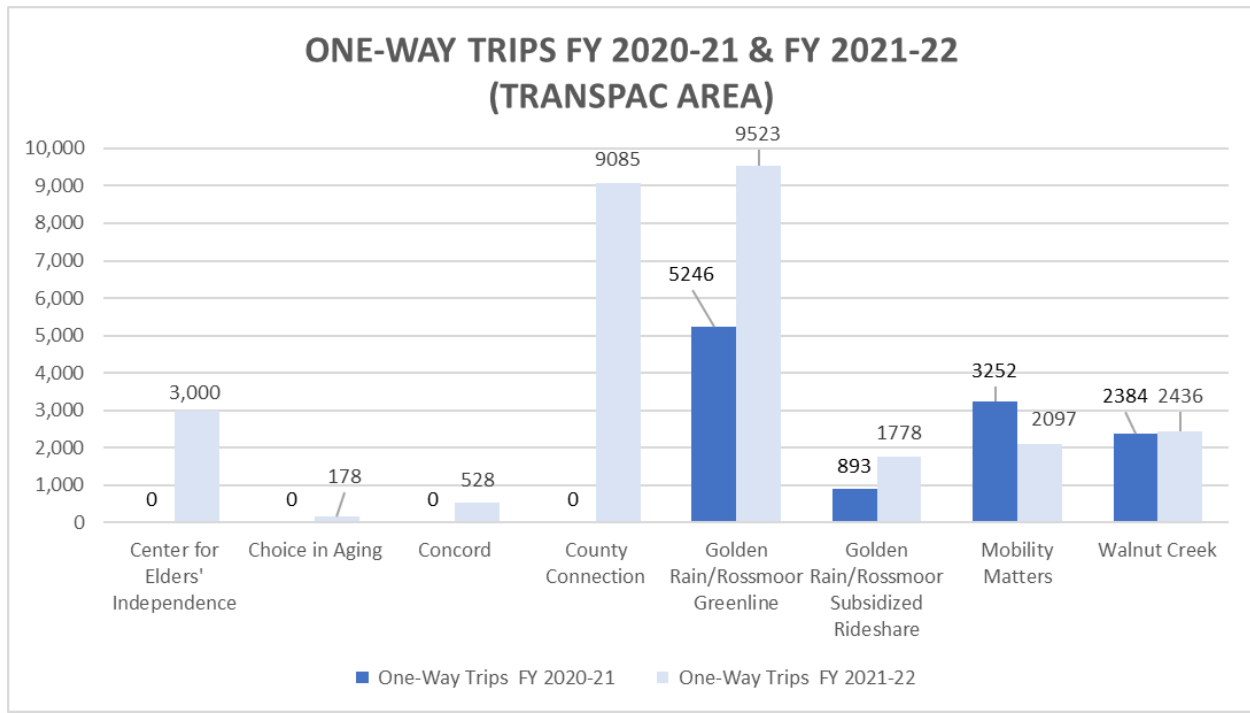
Approximately 1,907 unique individuals in the TRANSPAC area were served by the various programs in FY 2021-22. In general, the demand for services increased in FY 2021-22 once COVID-19 restrictions were relaxed.

Program Sponsor	Individuals Served FY 2021-22
Center for Elders' Independence	200
Choice in Aging	14
Concord	44
County Connection	85
Golden Rain/Rossmoor Greenline	700*
Golden Rain/Rossmoor Subsidized Rideshare	492
Mobility Matters	251
Walnut Creek	121
Total	1,907

*This figure is an estimate. Due to the nature of the Greenline bus service, staff are not able to capture the exact number of unique individuals served on an annual basis.

One-Way Trips

Approximately 28,625 trips were provided in FY 2021-22. In general, total one-way trips increased in FY 2021-2022. The Mobility Matters, Rides for Seniors, Rides 4 Veterans program, experienced a drop in overall trips due to a lack of volunteers and residual COVID restrictions in 2021. However, staff report significantly increased demand in 2022. Similarly, the Choice in Aging, Mt. Diablo Mobilizer program resumed trips to the Mt. Diablo Center in April, 2022 and began providing shopping shuttle trips in May, 2022.



Shared Trips

Several programs also provided shared trips such as the Walnut Creek Minibus (165 trips), Center for Elders' Independence (2,180 trips), Choice in Aging (176 trips) and the City of Concord (28 trips).