

TRANSPAC
Transportation Partnership and Cooperation
Meeting Notice and Agenda

THURSDAY, DECEMBER 08, 2022

REGULAR MEETING

9:00 A.M. to 11:00 A.M.

**COVID-19 SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR
PARTICIPATING VIA PHONE/VIDEO CONFERENCE**

To protect the health and safety of staff, officials and the general public and pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, meetings of the TRANSPAC Board and TAC will be held utilizing video and teleconference as the State and County continue to recommend measures to promote social distancing. Options for observing the meeting and participating in public comment are provided below:

Video Conference Access: Please click the link at the noticed meeting time:

<https://us02web.zoom.us/j/87200227336?pwd=azVwaUxoVTRZRDd6RkQ5R0s2bCtUT09>

Meeting ID: 872 0022 7336 Password: 798805

Phone Access: To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 872 0022 7336 and Password: 798805

Public Comment: Public Comment may be provided by submitting written comments to tiffany@graybowenscott.com by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item and then wait to be called on by the Chair. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “*9” to request to speak when the public comment is opened on an Agenda item and then wait to be called on by the Chair. Press “*6” to unmute/mute. After the allotted time, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at

tiffany@graybowenscott.com or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

1. CONVENE REGULAR MEETING / PLEDGE OF ALLEGIANCE /SELF-INTRODUCTIONS

2. PUBLIC COMMENT. At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please refer to the “Public Comment” section above for participation guidance.

ACTION ITEMS

3. CONSENT AGENDA.

a. APPROVAL OF MINUTES 🌀 Page 7

- Minutes of the November 10, 2022 TRANSPAC Board meeting.

b. CCTA EXECUTIVE DIRECTOR’S REPORT REGARDING CCTA ACTIONS / DISCUSSION ITEMS 🌀 Page 13

- CCTA Executive Director Timothy Haile’s Reports dated November 16, 2022.

c. ITEMS APPROVED BY THE CCTA OR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES AND RELATED ITEMS OF INTEREST 🌀 Page 15

- CCTA Executive Director Timothy Haile’s RTPC Memo November 21, 2022.

d. RTPC MEETING SUMMARY LETTERS: 🌀 Page 19

- a. TRANSPAC – Meeting summary letter dated November 28, 2022.
- b. TRANSPLAN – No meeting summary letter available.
- c. SWAT – No meeting summary letter available.
- d. WCCTAC – No meeting summary letter available.

di. CCTA MEETING UPDATES AND COUNTYWIDE INFORMATION LINKS.

1. Street Smarts Programs in the TRANSPAC Region can be found at: <https://streetsmartsdiablo.org/events/>
2. County Connection Fixed Route Monthly Report: http://countyconnection.com/wp-content/uploads/2022/11/7a.FINAL_Fixed-Route-Report-October-2022.pdf

3. County Connection Link Monthly Report:
<http://countyconnection.com/wp-content/uploads/2022/11/7b.-Paratransit.pdf>
4. The CCTA Project Status Report may be downloaded at:
<https://ccta.net/wp-content/uploads/2022/09/QPSR-July-Sept-2022.pdf>
5. The CCTA Board meeting was held on October 19, 2022. The next regular meeting is scheduled for November 16, 2022.
6. The CCTA Administration & Projects Committee (APC) meeting was held on December 1, 2022. The next regular meeting is scheduled for January 5, 2023.
7. The CCTA Planning Committee (PC) meeting scheduled for December 7, 2022 was canceled. The next regular meeting will be held on January 4, 2023.
8. The CCTA Calendar for November 2022 to February 2023 may be downloaded at: <https://ccta.primegov.com/Portal/viewer?id=19136&type=2>

f. CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361. The Governor issued an Executive Order that rescinded previously granted Brown Act exemptions for public meetings, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the November 10, 2022, meeting, the TRANSPAC Board authorized the 30-day renewal through December 10, 2022. This action would re-authorize the AB 361 exceptions through January 7, 2023. 🌀 **Page 21**

ACTION RECOMMENDATION: Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through January 7, 2023, pursuant to the Brown Act provisions under AB 361.

END CONSENT AGENDA

4. **ELECTION OF CHAIR AND VICE CHAIR.** The TRANSPAC JPA calls for the selection of a Chair and Vice Chair, who shall be elected officials and hold the office for a period of one year, commencing in February. 🌀 **Page 25**

Attachment: Staff Report

ACTION RECOMMENDATION: Elect the TRANSPAC Chair and Vice Chair for the term February 1, 2023 through January 31, 2024.

5. **APPOINTMENT OF TRANSPAC REPRESENTATIVES TO THE CCTA.** TRANSPAC is represented on the Contra Costa Transportation Authority (CCTA) Board by two members and two alternate members (all elected officials). Commissioner Loella Haskew is the TRANSPAC representative to the CCTA and Commissioner Tim McGallian the alternate for the two-year term through January 31, 2023. 🌀 **Page 27**

Attachment: Staff Report

ACTION RECOMMENDATION: Appoint the TRANSPAC CCTA Representatives for the term February 1, 2023 through January 31, 2025.

6. **2023 TRANSPAC MEETING SCHEDULE.** The TRANSPAC Board is requested to review the proposed schedule of meetings for the TRANSPAC Board and TAC. 🌀 **Page 29**

Attachment: Staff Report

ACTION RECOMMENDATION: Approve the TRANSPAC Meeting Schedule for 2023.

INFORMATION ITEMS

7. **PUBLIC MEETINGS OF THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB361.** On October 14, 2021, the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. The office of the Governor published a press release on October 17, 2022, stating the intent to end the COVID-19 state of emergency effective February 28, 2023, and the Contra Costa County Health Officer released Health Order HO-COVID19-69 on October 17, 2022, rescinding all active orders pertaining to COVID-19. At this meeting, staff will provide the current available information related to remote meetings of Brown Act Committees and options for meetings of the TRANSPAC Board and Committees in 2023. (INFORMATION) 🌀 **Page 31**

Attachment: Staff Report

8. **DRAFT CENTRAL COUNTY ACTION PLAN.** The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e. about twenty five years). Action plans for each subregion of the county were developed through the cooperative, multi-jurisdictional planning process included with Measure J. The Contra Costa Transportation Authority (CCTA) has secured the services of a team of consultants lead by Placeworks to assist TRANSPAC to update the Plan. At this meeting, staff will provide a brief status update and the revised timeline for completion of the Draft Action Plan. (INFORMATION) 🌀 **Page 35**

Attachment: Staff Report

9. **TRANSPAC CCTA REPRESENTATIVE REPORTS.**
10. **TAC ORAL REPORTS BY JURISDICTION.**
11. **BOARD MEMBER COMMENTS.**
12. **MANAGING DIRECTOR'S REPORT.**
13. **ADJOURN / NEXT MEETING.**

The next regular meeting is scheduled for February 9, 2023 at 9:00 A.M.

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TRANSPAC Committee Meeting Summary Minutes

- MEETING DATE:** November 10, 2022
- MEMBERS PRESENT:** Loella Haskew, Walnut Creek (Chair); Peter Cloven, Clayton (Vice Chair); Tim McGallian, Concord; Sue Noack, Pleasant Hill; Karen Mitchoff, Contra Costa County
- PLANNING COMMISSIONERS PRESENT:** Diana Vavrek, Pleasant Hill
- STAFF PRESENT:** Melody Reeb, County Connection; Celestine Do, BART; John Cunningham, Contra Costa County; Ananthan Kanagasundaram, Pleasant Hill; Lynne Filson, Martinez; Matt Todd, TRANSPAC Managing Director; and Tiffany Gephart, TRANSPAC Clerk
- GUESTS/PRESENTERS:** Cris Lepe; MDUSD; Julie Carpenter, MDUSD; Matt Kelly, CCTA; Colin Clarke, CCTA; John Hoang, CCTA; David Early, Placeworks; Raul Tovar, Placeworks; Charlie Knox, Placeworks. Martin Engelmann, Stantec
- MINUTES PREPARED BY:** Tiffany Gephart

1. Convene Regular Meeting / Pledge of Allegiance / Self-Introductions

Chair Haskew called the meeting to order at 9:03 A.M. Introductions followed.

2. Public Comments

There were no comments from the public.

3. Consent Agenda

- a. Minutes of the October 13, 2022 Meetings.
- b. CCTA Executive Director's Report Regarding CCTA Actions/Discussion Items
- c. Items Approved by the CCTA for Circulation to the Regional Transportation Planning Committees and Related Items of Interest
- d. RTPC Meeting Summary Letters
- e. CCTA Meeting Updates and Countywide Information Links
- f. Continue use of Teleconferencing for Public Meetings by the TRANSPAC Board and Subcommittees Pursuant to the Provisions of AB 361. *Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote*

teleconference meetings of the legislative bodies of TRANSPAC for the period through December 10, 2022, pursuant to the Brown Act provisions under AB 361.

On motion by Commissioner Noack seconded by Commissioner Cloven to approve the consent agenda by unanimous vote of the members present (Haskew, Cloven, Mitchoff, McGallian, Noack).

End Consent Agenda

4. MOUNT DIABLO UNIFIED SCHOOL DISTRICT – TRAFFIC, SAFETY AND COORDINATION DISCUSSION

Item moved forward.

Commissioner Noack opened the discussion and provided some background. Commissioner Noack commented that the Board felt that it is important to build relationships with transportation staff within MDUSD as traffic congestion around schools is a significant transportation issue within Central County. Commissioner Noack further noted greenhouse gas concerns.

Cris Lepe noted that MDUSD staff have worked with County Connection and noted discussions regarding congestion at Oak Grove Middle, Sequoia Middle and College Park High. Mr. Lepe commented that staff sent a heat map to County Connection of where students were coming from in the Pleasant Hill, Walnut Creek and Concord areas in order to explore options to better service the schools. Mr. Lepe noted that routes have been created to service some of the area.

Commissioner Noack asked if there are other transportation services that MDUSD coordinates besides special education. Mr. Lepe commented that 90% of busing is for special education students. He noted the district transports 11 routes from Bay Point to Mount Diablo High School and 2 routes from Glenbrook to El Dorado.

Commissioner Noack further asked how the decisions were made as to which buses serviced general education students. Mr. Lepe noted that transportation funding was cut in 2008 and many districts cut general education transportation. He commented that MDUSD is legally obligated to transport students from Bay Point to Mount Diablo High School because of the Pacifica High School closure.

Commissioner Noack asked when new bond measures are discussed, how can the issues of traffic congestion and greenhouse gas emissions be considered and addressed in the planning process. Mr. Lepe commented that MDUSD will need to partner with transit authorities and continue building relationships like with County Connection. Mr. Lepe noted that the district has acquired 16 electric school buses, and there are 2 on order and 8 more have been

requested through a grant and staff is taking steps to address greenhouse gases. Mr. Lepe also noted a desire to incentivize students who drive their own cars and parents who transport one student to use non-vehicle modes such as walking or public transit.

Commissioner Mitchoff commented that high school students do not like to ride buses even if provided. Commissioner Mitchoff further noted that in the Traffix system, both the users and SWAT contributed money into the program.

Commissioner McGallian asked if there is an implementation strategy to educate parents at the beginning of the year where kids should be dropped off. Commissioner McGallian suggested outreach on proper queuing and traffic patterns and consistent approaches across the district. Mr. Lepe commented that there are some principals that are proactive. Mr. Lepe noted working with individual principals to come up with strategies. Commissioner McGallian further asked if there is a traffic plan that each school follows. Mr. Lepe noted that there isn't a district wide strategy. Commissioner McGallian recommended an interactive YouTube instructional video to this end. Commissioner McGallian also noted the disconnect between cities and school sites in terms of traffic planning.

Commissioner Noack further noted the increasing costs of retaining crossing guards and commented that in Pleasant Hill and Clayton, the cities pay for crossing guards due to school district budget cuts. Commissioner Noack further noted the need to partner with parent groups to address safety concerns as well as training and encouragement to walk, bike and carpool to school safely. Mr. Lepe noted some safety programming occurring in the district such as safety training led by the police department in the Bay Point area and commented that there is a need to continue similar programs throughout the district.

Commissioner Noack commented that Mr. Lepe could partner with 511 Contra Costa and Bike East Bay. Ms. Carpenter commented that coordination needs to happen with the local police departments and cities so that any additional initiatives follow traffic laws.

Mr. Hoang noted that CCTA applied for an approximately \$4.4 million OBAG Cycle 3 grant for a Countywide Safe Routes to School program.

Mr. Todd noted some relevant safety programs and events listed on the 511 Contra Costa website.

Commissioner Noack commented that she would like to invite MDUSD staff back semi-annually to further discuss these topics.

5. QUARTERLY FINANCIAL REPORT MANAGING DIRECTOR/CLERK CONTRACT AMENDMENT

On motion by Commissioner Mitchoff seconded by Commissioner Noack to authorize the Chair to execute a contract amendment to add \$4,079 to the Managing Director/Clerk Contract and make the payment through the TRANSPAC contingency budget, by unanimous vote of the members present (Haskew, Cloven, Mitchoff, McGallian, Noack).

6. DRAFT CENTRAL COUNTY ACTION PLAN

Mr. Early provided an overview of the Draft Central County Action Plan components. A link to the full Draft Action Plan is included in the staff report for this agenda item.

Mr. Kelly commented that project staff anticipate presenting an updated draft at January and February TAC and Board meetings.

7. MEASURE J LINE 20A FUNDS PROGRAM – FY 2021-2022 PROGRESS REPORT

Ms. Gephart provided a summary of the Measure J Line 20a FY 2021-22 progress report. The report can be found in the staff report related to this item.

There were no comments from the Board.

8. TRANSPAC CCTA REPRESENTATIVE REPORTS.

Commissioner Noack commented that the CCTA Administration and Projects Committee meeting was canceled. Commissioner Haskew commented that at CCTA Planning Committee meeting she received an update on the Countywide Transportation Plan, and authorized CCTA staff to enter into an MOU with the cities of Antioch Hercules, Martinez to evaluate the feasibility of expanding ferry service in the county.

9. TAC ORAL REPORTS BY JURISDICTION

No member comments.

9. BOARDMEMBER COMMENTS

No member comments.

10. MANAGING DIRECTOR'S REPORT

Mr. Todd commented that the application to fund the Monument Corridor Feasibility Study was not selected and that staff have scheduled a debrief in January to talk to the scorers on what can be done to make it better and will also coordinate with the City of Pleasant Hill.

Mr. Todd commented that the state of California is ending the state of emergency at the end of February, and it may impact how the Board and TAC meet in the new year. Mr. Todd further noted that staff is working with Pleasant Hill to determine when the Community Room will be available and that we can include an item to discuss this further in December.

12. ADJOURN / NEXT MEETING The meeting adjourned at 10:06 A.M. The next meeting will be on December 8, 2022 at 9:00 A.M.

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EXECUTIVE DIRECTOR'S REPORT

November 16, 2022

Manufacturing Day: October 18, 2022

The Authority hosted approximately 68 students at GoMentum Station from Liberty, Pinole, and Pittsburg high schools in support of Manufacturing Day, which is designed to showcase different industries and career paths available in Contra Costa County to high school students.

Smart Transit West Conference: October 24-26, 2022

I was invited to speak at the Smart Transit West Conference in Denver, Colorado to discuss the Mobility-as-a-Service application that we are developing for Innovate 680 and how it will be used to redefine mobility.

Rotary Club of Oakley: October 27, 2022

I was invited to speak to the City of Oakley Rotary Club to provide updates about the Authority, our innovation program, and dynamic personal micro-transit.

Murwood Elementary School: November 1, 2022

Linsey Willis and I hosted Murwood Elementary School fourth graders for a tour of GoMentum Station and overview of Glydways. We discussed what the Authority does in Contra Costa County, future technologies, and potential career paths. We received thank you notes from the students.

Northern Waterfront Tour: November 2, 2022

I attended the Northern Waterfront Tour to learn more about the initiative and the various projects that provide economic development along the northern waterfront.

All Girl Science, Technology, Engineering, and Math (STEM) Day: November 3, 2022

The Authority hosted our annual Girls Lead the Way STEM day in partnership with Bay Area LEEDS and Chevron in San Ramon, which hosts 150 middle and high school girls from Contra Costa and Alameda Counties for a day of inspirational speakers and hands-on activities to encourage them to continue to pursue STEM education and careers.

California Transportation Foundation (CTF) Education Symposium: November 3-4, 2022

I attended the CTF Education Symposium in Irvine, California. 56 students were invited to attend this two-day hands-on workshop and gain access to exclusive scholarship opportunities. The students were paired with mentors for one-on-one coaching. The student teams competed in a real-world Request for Qualifications scenario while professionals role played stakeholders and decision-makers.

Transport for New South Wales: November 7, 2022

Linsey Willis and I hosted Megan Sharkey at GoMentum Station. Megan is from the Transport of New South Wales in Australia and is responsible for development of an autonomous vehicle program and test bed. We discussed the framework and structure of GoMentum Station including sharing best practices about the program.

City of San Pablo City Council Meeting: November 7, 2022

I presented to the City of San Pablo City Council to provide an update on the Authority's programs and projects, share our vision for the future, and discuss strategies for connecting our communities.

Dubai Roads and Transport Authority: November 9, 2022

The Authority hosted a delegation at GoMentum Station from the Public Transport Agency, Public Transportation Systems Department, and the Self-Driving Transport Strategy for the Dubai Roads and Transport Authority. We discussed testing capabilities and partnerships and provided an overview of our innovation program.

Staff Out-of-State Travel: There is nothing to report this month.



COMMISSIONERS

Chris Kelley,
Chair

Federal Glover,
Vice Chair

Newell Americh

Tom Butt

Teresa Gerring

Loella Haskew

David Hudson

Karen Mitchoff

Sue Noack

Lamar Thorpe

Holland White

Timothy Haile,
Executive Director

MEMORANDUM

To: Matt Todd, TRANSPAC
Chris Weeks, SWAT
Robert Sarmiento, TRANSPLAN
Chris Weeks, TVTC
John Nemeth, WCCTAC
Patrick Golier, LPMC

From: Timothy Haile, Executive Director

Date: November 21, 2022

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

At its November 16, 2022 meeting, the Authority discussed the following items, which may be of interests to the Regional Transportation Planning Committees:

- A. Consider the Conduct for Meetings of the Legislative Bodies of the Authority for December 2022

Recommendation: Staff requested that the Authority Board having reconsidered the circumstances continue through December 2022 conducting hybrid meetings for the regular Authority Board meetings and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

Action: The Authority Board authorized staff to continue through December 2022 conducting hybrid meetings for the regular Authority Board meetings

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and remote meetings for all other legislative bodies of the Authority and special meetings of the Authority Board pursuant to the Brown Act provision exemptions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' encouragement of online meetings and recommendations for social distancing for public meetings, to adhere to the 30-day reconsideration requirement of AB361.

- B.** Approval of Fiscal Year (FY) 2022-23 Measure J Allocation Program: Sub-Regional West County Additional Transportation Services for Seniors and People with Disabilities (Program 20b)

Recommendation: Staff sought approval of Resolution 22-18-G, to allocate Measure J Program 20b funds for FY 2022-23, in the amount of \$794,660, which includes a reconciliation from FY 2020-21 in the amount of \$79,660.

Action: The Authority Board approved Resolution 22-18-G, to allocate Measure J Program 20b funds for FY 2022-23, in the amount of \$794,660, which includes a reconciliation from FY 2020-21 in the amount of \$79,660.

- C.** City of Hercules (City) – Willow Avenue/Palm Avenue Pedestrian Improvements (Project 120036) – Approval to Appropriate Measure J Funds for Construction Phase

Recommendation: Staff sought approval of Resolution 22-26-G, which will appropriate Measure J Transportation for Livable Communities (Program 12) funds in the amount of \$1,058,000 to the City for the construction phase of the Willow Avenue/Palm Avenue Pedestrian Improvements (Project 120036).

Action: The Authority Board approved Resolution 22-26-G, which will appropriate Measure J Transportation for Livable Communities (Program 12) funds in the amount of \$1,058,000 to the City for the construction phase of the Willow Avenue/Palm Avenue Pedestrian Improvements (Project 120036).

- D.** Authorization to Execute Memorandum of Understanding (MOU) No. 80.09.03 with the California Department of Transportation (Caltrans) for Collaboration on Research and Development, and Testing New Connected Autonomous Vehicle (CAV) Applications and Technologies for the CAV Program

Recommendation: Staff sought authorization for the Executive Director to execute MOU No. 80.09.03 with Caltrans for collaboration on research and development and testing new CAV applications and technologies for the CAV Program, and to allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Executive Director to execute MOU No. 80.09.03 with Caltrans for collaboration on research and development and testing new CAV applications and technologies for the CAV Program, and to allow the Executive Director or designee to make any non-substantive changes to the language.

- E. Authorization to Enter into a Memorandum of Understanding (MOU) No. 90.00.01 Between the Cities of Antioch, Hercules, Martinez, and Pittsburg (Cities), Contra Costa County (County), Eastern Contra Costa Transit Authority (ECCTA), and the Authority to Advance Planning and Studies to Evaluate the Feasibility of Expanded Ferry Service in the County

Recommendation: Staff sought authorization for the Executive Director to execute MOU No. 90.00.01 with the Cities, County, and ECCTA to advance planning and studies to evaluate the feasibility of expanded ferry service in the County and allow the Executive Director or designee to make any non-substantive changes to the language.

Action: The Authority Board authorized the Executive Director to execute MOU No. 90.00.01 with the Cities, County, and ECCTA to advance planning and studies to evaluate the feasibility of expanded ferry service in the County and allow the Executive Director or designee to make any non-substantive changes to the language.

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TRANSPAC
Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County
1211 Newell Avenue, Suite 200
Walnut Creek, CA 94596
(925) 937-0980

November 28, 2022

Timothy Haile
Executive Director
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

RE: Status Letter for TRANSPAC Meeting – November 10, 2022

Dear Mr. Haile:

The TRANSPAC Committee met on November 10, 2022. The following is a summary of the meeting and action items:

1. Approved the continuation of remote teleconferencing meetings of the TRANSPAC Board and TAC through December 10, 2022, pursuant to Brown Act provisions under AB 361.
2. Authorized the Chair to execute a contract Amendment to the Managing Director/Clerk Contract.
3. Held a discussion with Mount Diablo Unified School District regarding Traffic, Safety and Coordination.
4. Received information on the Draft Central County Action Plan
5. Received information on the Measure J Line 20a Funds Program FY 2021-2022 Progress Report.

Please contact me at (925) 937-0980, or email at matt@graybowenscott.com if you need additional information.

Sincerely,



Matthew Todd
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff
Matt Kelly and Hisham Noemi, CCTA Staff
Robert Sarmiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN
Lisa Bobadilla, SWAT; Karen Stepper, Chair, SWAT
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC
Tarienne Grover, CCTA Staff
June Catalano, Diane Bentley (City of Pleasant Hill)

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TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: December 8, 2022

Subject:	CONTINUE USE OF TELECONFERENCING FOR PUBLIC MEETINGS BY THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361
Summary of Issues	<p>Beginning in March of 2020, the Governor issued a series of Executive Orders relaxing certain provisions of the Brown Act in response to the COVID-19 pandemic. Those orders allowed local agencies such as TRANSPAC to conduct their public meetings remotely. On June 11, 2021, the Governor issued an Executive Order that rescinded the aforementioned relaxations of the Brown Act, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions, allowing for remote meetings without observing the normal Brown Act rules. AB 361 has a requirement to reconsider the circumstances of the State of Emergency every 30 days and determine whether the State of Emergency continues to directly impact the ability of the members to meet safely in person, or State or local officials continue to impose or recommend measures to promote social distancing. On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order. At the November, 2022 meeting, the TRANSPAC Board authorized the 30-day renewal through December 10, 2022. This action would re-authorize the AB 361 exceptions through January 7, 2023.</p>
Recommendations	<p>Approve the proclamation of a local emergency, ratify the proclamation of a State of Emergency, and authorize the continuation of conducting remote teleconference meetings of the legislative bodies of TRANSPAC for the period through January 7, 2023 pursuant to the Brown Act provisions under AB 361.</p>
Financial Implications	<p>There is no immediate fiscal impact</p>

Option(s)	<ol style="list-style-type: none"> 1. Resume in-person meetings for the TRANSPAC Board and subcommittees. 2. Move to hybrid meetings for the TRANSPAC Board and subcommittees with the option for telecommuting. This could occur following the AB361 requirements or the standard (pre-pandemic) Brown Act requirements for teleconferencing. This option would incur additional expenses to secure resources required to conduct meetings in this manner. 3. Conduct remote TRANSPAC meetings using the “traditional” Brown Act standards.
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Background

AB 361 contains several requirements in order to continue the use of remote meetings as TRANSPAC has been conducting since Spring 2020. These include:

- There must be a state of emergency declared under the California Emergency Services Act. This effectively means the Governor must have declared the emergency, which has been done, and which proclamation remains in effect at the present time.
- During that state of emergency, either state or local officials have imposed or recommended measures to promote social distancing, or that meeting in person would present an imminent risk to the health or safety of attendees.
- In order to continue to utilize remote meetings, the TRANSPAC Board must reconsider the factors above every 30 days and adopt specified findings that the facts relied upon still exist.

The State of California is still under an emergency declaration regarding COVID-19. Both state and local health officials continue to recommend social distancing, among other guidelines, to help stop the spread of the virus and its variants. The Contra Costa County Health Officer published “Recommendations for Safely Holding Public Meetings”, revised on October 4, 2022, and continues to encourage online meetings, where practical, and that local agencies should provide options for the public to participate without having to attend meetings in person, and that social distancing should be used, including six feet of spacing between all in attendance.

TRANSPAC adopted Resolution 21-01 that made the findings justifying the TRANSPAC Board meeting remotely on October 14, 2021. This resolution also authorized and directed that the TRANSPAC Subcommittees will also continue to meet remotely. TRANSPAC will need to renew its resolution within 30 days, consistent with the requirements of AB 361, if TRANSPAC desires to continue meeting under the modified Brown Act.

If a local agency does not meet again before the 30-day period during which the resolution remains active, the resolution will lapse for lack of action by the agency. The requirement for agencies to affirm the resolution every 30 days presents a logistical challenge for agencies like TRANSPAC that meet monthly and have meetings throughout the year that may be separated by more than 30 days.

Where an agency is not able to rely on regular meetings to adopt extension resolutions within that time frame, the agency has two potential options:

- Hold a special “AB 361” remote meeting within the 30-day window simply to re-authorize the AB 361 exceptions.
- Allow the extension resolution to lapse and approve a new initial resolution at the next agency meeting, subject to the same substantive and procedural requirements as the first.

It should be noted it is not clearly stated in the text of the statute that an agency may simply adopt a new initial resolution after failing to adopt an extension resolution within 30 days, and still take advantage of the retroactive application of the modified teleconference rules for that meeting. Under this interpretation, once AB 361 authorization lapses, the normal Brown Act rules will apply and an agency seeking to hold a teleconference meeting will once again be required to meet the typical Brown Act rules such as posting agendas and providing public access at each remote location and identifying those locations in the agenda for the meeting to pass a new initial resolution effecting the transition back to the modified Brown Act requirements.

A conservative approach would be to avoid lapses by holding a special meeting every 30 days to reauthorize the modified teleconference rules.

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TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: December 8, 2022

Subject:	ELECTION OF TRANSPAC CHAIR AND VICE CHAIR
Summary of Issues	The TRANSPAC JPA calls for the selection of a Chair and Vice Chair, who shall be elected officials and hold the office for a period of one year, commencing in February.
Recommendations	Elect the TRANSPAC Chair and Vice Chair for the term February 1, 2023 through January 31, 2024.
Options	The TRANSPAC Board could defer this action to February.
Attachment(s)	A. Summary of TRANSPAC Membership and CCTA Appointments

TRANSPAC ELECTED MEMBERS

Jurisdiction	Clayton	Concord	Contra Costa County	Martinez	Pleasant Hill	Walnut Creek	CCTA Even Yr Appt	CCTA Odd Yr Appt	CCTA Alt. At-Large
2022	Peter Cloven (V Chair) Appt. 01/04/22	Tim McGallian Appt 12/14/21	Karen Mitchoff	Mark Ross	Sue Noack Appt. 01/10/22	Loella Haskew (Chair)	Sue Noack 2022-24 Appt. 12/9/2021		Peter Cloven 2022-24 Appt. 12/9/2021
2021	Peter Cloven Appt 12/15/20	Carlyn Obringer	Karen Mitchoff	Mark Ross (Chair)	Sue Noack	Loella Haskew (V Chair)		Loella Haskew 2021-23 Appt: 12/10/20	Tim McGallian 2021-23 Carlyn Obringer 2021-23 Appt: 2/10/22 Appt: 12/10/20
2020	Julie Pierce Appt 12/17/19	Carlyn Obringer (Chair) Appt. 12/10/19	Karen Mitchoff Appt. 01/07/20	Mark Ross (Vice Chair)	Sue Noack Appt. 1/13/20	Loella Haskew Appt. 12/17/19	Sue Noack 2020-22 Julie Pierce 2020-22 Appt. 12/10/20 Appt. 12/12/19		Peter Cloven 2020-22 Carlyn Obringer 2020-22 Appt. 2/11/21 Appt. 12/12/19
2019	Julie Pierce Appt. 12-18-18	Carlyn Obringer (V Chair) Appt. 12-12-18	Karen Mitchoff Appt. 01-15-19	Mark Ross Appt. 12-18-18	Sue Noack (Chair) Appt. 01-28-19	Loella Haskew Appt. 12-18-18		Loella Haskew 2019-21 Appt: 12/13/18	Sue Noack 2019-21 Appt: 12/13/18
2018	Julie Pierce (Chair) Appt: 01/16/18	Carlyn Obringer Appt: 12/12/17	Karen Mitchoff Appt: 01/09/18	Mark Ross	Sue Noack (V Chair) Appt: 01/08/18	Loella Haskew Appt: 12/19/17	Julie Pierce 2018-20 Appt: 2/8/18		Carlyn Obringer 2018-20 Appt: 2/8/18
2017	Julie Pierce (V Chair) Appt: 12/20/16	Ron Leone Appt: 12/13/16	Karen Mitchoff (Chair) Appt: 01/10/17	Mark Ross Appt: 02/15/17	Sue Noack Appt: 01/09/17	Loella Haskew Appt: 12/20/16		Loella Haskew 2017-19 Appt: 12/8/16	Sue Noack 2017-19 Appt: 2/9/17
2016	Julie Pierce Appt: 12/15/15	Ron Leone (Chair) Appt: 12/15/15	Karen Mitchoff (V Chair) Appt: 01/05/16	Mark Ross	David Durant Not Available	Loella Haskew Appt: 12/15/15	Julie Pierce 2016-18 Appt: 11/12/15		Carlyn Obringer 2016-18 7/13/2017
2015	Julie Pierce Appt: 12/16/14	Ron Leone (Vice Chair) Appt: 12/16/14	Karen Mitchoff Appt: 01/06/15	Mark Ross	David Durant Appt: 01/12/15	Loella Haskew (Chair) Appt: 01/20/15		David Durant 2015-17 Appt: 12/11/14	Loella Haskew 2015-17 12/11/2014
2014	Julie Pierce Appt: 12/03/13	Ron Leone Appt: 12/10/13	Karen Mitchoff Appt: 01/21/14	Mark Ross (Chair)	David Durant Appt: 01/06/14	Loella Haskew (V Chair) Appt: 12/17/13	Julie Pierce 2014-16 Appt: 12/12/13		Ron Leone 2014-16 12/12/2013
2013	Julie Pierce Appt: 12/20/12	Ron Leone Appt: 12/11/12	Karen Mitchoff Appt: 01/08/13	Mark Ross (V Chair) Appt: 01-16-13	David Durant (Chair) Appt: 01/28/13	Loella Haskew Appt: 12/18/12		David Durant 2013-15	Loella Haskew 2013-15
2012	Julie Pierce (Chair) Appt: 12/20/11	Bill Shinn Appt: 12/13/11	Karen Mitchoff Appt: 01/10/12	Mark Ross	David Durant (V Chair) Appt: 07/16/12	Kristina Lawson Appt: 12/20/11	Julie Pierce 2012-14		
2011	Julie Pierce (V Chair) Appt: 02/01/11	Bill Shinn (Chair) Appt: 02/22/11	Karen Mitchoff Appt: 01/11/11	Mark Ross	David Durant Appt: 02/07/11	Kristina Lawson Appt: 12/21/10		David Durant 2011-13	

TRANSPAC Board Meeting **STAFF REPORT**

Meeting Date: December 8, 2022

Subject:	APPOINTMENT OF TRANSPAC REPRESENTATIVES TO THE CCTA
Summary of Issues	TRANSPAC is represented on the Contra Costa Transportation Authority (CCTA) Board by two members and two alternate members (all elected officials). Commissioner Loella Haskew is the TRANSPAC representative to the CCTA and Commissioner Peter Cloven the alternate for the two-year term of February 1, 2021 to January 31, 2023.
Recommendations	Appoint the TRANSPAC CCTA Representatives for the term February 1, 2023 through January 31, 2025.
Options	The TRANSPAC Board could defer this action to the next TRANSPAC meeting in February. This would cause TRANSPAC to not have an appointee approved to serve at the February and possibly March CCTA meetings.
Attachment(s)	None

Background

TRANSPAC is represented on the Contra Costa Transportation Authority (CCTA) Board by two members and two alternate members (all elected officials). The two alternate member positions are allowed to serve for either or both of TRANSPAC's CCTA representatives, as necessary.

Commissioner Loella Haskew is the TRANSPAC representative to the CCTA and Commissioner Peter Cloven the alternate for the two-year term of February 1, 2021 to January 31, 2023. TRANSPAC will be requested to appoint a primary and alternate member to the CCTA Board to represent TRANSPAC for the two-year period from February 1, 2023 through January 31, 2025. CCTA typically seats new members formally at the February CCTA Board Meeting, and the CCTA Planning Committee or Administration and Projects Committee in March.

Commissioner Sue Noack is the TRANSPAC representative to the CCTA and Commissioner Peter Cloven the alternate for the two-year term that runs through January 31, 2024. Commissioner Karen Mitchoff has been serving as a CCTA Commissioner as well, representing one of the two

appointments through the County Board of Supervisors. With Supervisor Mitchoff stepping down from the Board of Supervisors, that CCTA seat will change hands.

In prior year's, this annual discussion has included questions about how other RTPCs approach the process of appointing CCTA representatives. Staff has contacted the other RTPCs and reports that there are no specific RTPC policies related to the CCTA Representative selection being used by the other RTPCs (staff contacted WCCTAC, SWAT and TRANSPLAN).

At this meeting, it is requested that the Board appoint a primary and alternate member to the CCTA Board to represent TRANSPAC for the two-year period from February 1, 2023 through January 31, 2025.

TRANSPAC Board Meeting *STAFF REPORT*

Meeting Date: December 8, 2022

Subject:	2023 TRANSPAC MEETING CALENDAR
Summary of Issues	The TRANSPAC Board is requested to review the proposed 2023 schedule of meetings for the TRANSPAC Board and TAC.
Recommendations	Approve the TRANSPAC Meeting Schedule for 2023
Financial Implications	None
Options	Defer the action.
Attachment(s)	A. Draft 2023 Meeting Schedule

TRANSPAC Transportation Partnership and Cooperation

2023 MEETING SCHEDULE

Pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, which went into effect on October 1, 2021, TRANSPAC meetings are currently being conducted as a teleconference and a physical location is not provided. In the event in person meetings are resumed, meetings are held at 9:00 A.M. at Pleasant Hill City Hall, Community Room (100 Gregory Lane, Pleasant Hill, California) unless otherwise specified.

TRANSPAC Meetings

Regular meetings are on the second Thursday of every month or as notified. Other meetings as scheduled.

January (No meeting)	July 13
February 9	August (No meeting)
March 9	September 14
April 13	October 12
May 11	November 9
June 8	December 14

TAC Meetings

Regular meetings are on the last Thursday of every month or as notified.

January 26	July (No Meeting)
February 23	August 31*
March 30*	September 28
April 27	October 26
May 25	November 30*
June 29*	December (No meeting)

* 5th Thursday of the Month

Meeting Date: December 8, 2022

Subject:	PUBLIC MEETINGS OF THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB 361
Summary of Issues	<p>Beginning in March of 2020, the Governor issued a series of Executive Orders relaxing certain provisions of the Brown Act in response to the COVID-19 pandemic. In summer of 2021, the Governor rescinded the aforementioned executive orders and signed into law AB 361 which continued the ability for agencies such as TRANSPAC to continue to conduct meetings remotely. A key provision of the AB 361 was that a State of Emergency be declared. The office of the Governor has issued a press release indicating the intent to end the COVID-19 state of emergency effective February 28, 2023, and the Contra Costa County Health Officer released Health Order HO-COVID19-69 on October 17, 2022, rescinding all active orders pertaining to COVID-19. Considering the state and local changes to policies related to COVID-19, it is requested that the TRANSPAC Board consider options for meetings of the Board and TAC as of March 2023 and forward.</p> <p>In addition, in order to prevent a lapse in the 30-day renewal of AB 361 provisions between December 8, 2022, and February 9, 2023, it is requested that the TRANSPAC Board consider additional special meeting dates to maintain compliance.</p>
Recommendations	For Information only.
Financial Implications	There is no immediate fiscal impact
Attachment(s)	1. Recommendations for safely holding public meetings (Contra Costa Health Services, October 4, 2022)

Background

AB 361 contains several requirements in order to continue the use of remote meetings as TRANSPAC has been conducting since Spring 2020. These include:

- There must be a state of emergency declared under the California Emergency Services Act. This effectively means the Governor must have declared the emergency, which has been done, and which proclamation remains in effect at the present time.
- During that state of emergency, either state or local officials have imposed or recommended measures to promote social distancing, or that meeting in person would present an imminent risk to the health or safety of attendees.
- In order to continue to utilize remote meetings, the TRANSPAC Board must reconsider the factors above every 30 days and adopt specified findings that the facts relied upon still exist.

The State of California is still under an emergency declaration regarding COVID-19. Both state and local health officials continue to recommend social distancing, among other guidelines, to help stop the spread of the virus and its variants. The Contra Costa County Health Officer published "Recommendations for Safely Holding Public Meetings", revised on October 4, 2022 and continues to encourage online meetings, where practical, and that local agencies should provide options for the public to participate without having to attend meetings in person, and that social distancing should be used, including six feet of spacing between all in attendance.

TRANSPAC adopted Resolution 21-01 that made the findings justifying the TRANSPAC Board meeting remotely on October 14, 2021. This resolution also authorized and directed that the TRANSPAC Subcommittees will also continue to meet remotely. TRANSPAC will need to continue to renew its resolution within 30 days, consistent with the requirements of AB 361, if TRANSPAC desires to continue meeting under the modified Brown Act.

AB 361 Compliance - Special Meetings

If reauthorized, remote meetings per the provisions of AB 361 will be in effect until January 7, 2023. Upon approval of the 2023 meeting schedule, the next regular meeting of the TRANSPAC Board will be held on February 9, 2023. To prevent a lapse between January 7, 2023 and February 9, 2023, it is recommended that the Board consider the following special meeting dates:

- Thursday, January 5, 2023 at 8:15 am (prior to the CCTA Administration and Projects Committee Meeting). This action will reauthorize AB 361 exceptions through February 4, 2023
- Thursday, January 26, 2023 at 8:45am (prior to TRANSPAC TAC meeting). This action will reauthorize AB 361 exceptions through February 25, 2023.

New Guidance

Governor Newsom published a press release on October 17, 2022 stating the intent to end the state of emergency effective February 28, 2023. On October 21, 2022, the Contra Costa County Health Officer released Order No. HO-COVID19-69 which rescinds any and all active orders pertaining to COVID-19. Contra Costa Health Services maintains recommendations for safely holding public meetings (revised 10-4-22) and continues to encourage online meetings, where practical among other recommendations.

It is understood that AB 361 remains in effect until January 1, 2024, however considering the expiry of the state of emergency effective February 28, 2023 and Contra Costa County recent health order rescinding all active COVID-19 orders, effective 10-21-22, it is unclear whether meetings of the TRANSPAC Board and TAC will continue to meet the requirements of AB 361. In the event that AB 361 relaxations to the Brown Act will not apply beyond March 2023, the TRANSPAC Board will need to consider other options for conducting our public meetings including:

1. Resume in-person meetings for the TRANSPAC Board and subcommittees.
2. Move to hybrid meetings for the TRANSPAC Board and subcommittees with the option for telecommuting. Staff is researching what this arrangement would require for items such as location of quorum, agenda posting requirements, and public access requirements (i.e. how many of the “traditional” Brown Act standards would be required). This option would also incur additional expenses to secure resources required to conduct meetings in this manner.

Staff continues to gather information on this issue and will provide additional information as it becomes available at the December and February meetings.

Recommendations for safely holding public meetings

Each local government agency is authorized to determine whether to hold public meetings in person, on-line (teleconferencing only), or via a combination of methods. The following are recommendations from the Contra Costa County Health Officer to minimize the risk of COVID-19 transmission during a public meeting.

1. Online meetings (i.e. teleconferencing meetings) are encouraged, where practical, as these meetings present the lowest risk of transmission of SARS CoV-2, the virus that causes COVID 19. This is particularly important when community prevalence rates are high. Our current trends as of October 4, 2022 in Covid-19 case rate, test positivity, Covid-19 hospitalizations, and COVID-19 wastewater surveillance are decreasing, but community transmission, as noted in CDC community transmission map, remains high. In addition to this, the predominant variant of COVID-19 being identified continues to be the Omicron variant and it's subvariants the impact of which on the spread of COVID-19 has shown to dramatically increase COVID-19 transmission.
2. If a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended, when possible, to give those at higher risk of and/or higher concern about COVID-19 an alternative to participating in person.
3. A written safety protocol should be developed and followed. It is recommended that the protocol require social distancing, where feasible – i.e. six feet of separation between attendees; and consider requiring or strongly encouraging face masking of all attendees and encouraging attendees to be up-to-date on their COVID-19 vaccine.
4. Seating arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times.
5. Consider holding public meetings outdoors. Increasing scientific consensus is that outdoor airflow reduces the risk of COVID-19 transmission compared to indoor spaces. Hosting events outdoors also may make it easier to space staff and members of the public at least 6 feet apart. If unable to host outdoors, consider ways to [increase ventilation and flow](#) of the indoor space to reduce the risk of COVID-19 while indoors.
6. Current evidence is unclear as to the added benefit of temperature checks in addition to symptom checks. We encourage focus on symptom checks as they may screen out individuals with other Covid-19 symptoms besides fever and help reinforce the message to not go out in public if you are not feeling well.
7. Consider a voluntary attendance sheet with names and contact information to assist in contact tracing of any cases linked to a public meeting.

Revised 10-4-2022

Sefanit Mekuria

Sefanit Mekuria, MD, MPH
Deputy Health Officer, Contra Costa County



TRANSPAC Board Meeting **STAFF REPORT**

Meeting Date: December 8, 2022

Subject:	DRAFT CENTRAL COUNTY ACTION PLAN
Summary of Issues	The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e., about twenty-five years). Action plans for each subregion of the county were developed through the cooperative, multi-jurisdictional planning process included with Measure J. The Contra Costa Transportation Authority (CCTA) has secured the services of a team of consultants lead by Placeworks to assist TRANSPAC to update the Plan. At this meeting, staff will provide a brief status update and the revised timeline for completion of the Draft Action Plan.
Recommendation	None – this item is for information only
Attachment(s)	A. 2022 Draft Central County Action Plan [LINK] B. 2017 Central County Action Plan [LINK]

Background

The CCTA has initiated the RTPC Action Plan Updates in FY 2021/2022. The Central County Action Plan is intended to address the key transportation issues that Central County will face over the next long-range period (i.e. about twenty five years). The CCTA procured Placeworks consultant team to lead TRANSPAC in a discussion to evaluate aspects of the existing Central County Action Plan.

The following is a timeline of TRANSPAC Action Plan discussions to date:

- February 2022 – project staff solicited feedback on proposed changes to existing Multi-modal Transportation Objectives (MTSOs) for inclusion in updated Action Plans as Regional Transportation Objectives (RTOs). A working draft of Action Plan goals and Routes of Regional Significance (including regional transit routes and bicycle and pedestrian facilities) was also provided for committee input.
- March 2022 – project staff provided an update on revisions to the Routes of Regional Significance and maps based on prior committee feedback and collected feedback from the TAC on the revised maps.

- April 2022 – project staff clarified the Route of Regional Significance designation and subsequent impacts. This was related to interest of the TRANSPLAN RTPC to identify Marsh Creek Road as Route of Regional Significance.
- July / August 2022 – project staff provided a presentation and facilitated discussion on the proposed Regional Transportation Objectives (RTOs) and proposed actions for the Central County Action Plan update as well as a brief discussion of Corridor Maps.
- October /November 2022 – project staff presented the Draft Central County Action Plan for comment.

Staff have been notified that the Placeworks team are still reviewing and incorporating Draft Action Plan comments from the various jurisdictions. Below is a timeline of next steps.

Schedule	
November	Project staff receive Draft Action Plan Comments
December	Project staff revise Draft Action Plan
January 26	Present Draft Action Plan at TRANSPAC TAC meeting for approval
February 9	Present Final Draft Action Plan at TRANSPAC Board Meeting for approval