

TRANSPAC Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County

TRANSPAC TAC MEETING NOTICE AND AGENDA
THURSDAY, MARCH 30, 2023
9:00 A.M. to 11:00 A.M.

**TELECONFERENCING SPECIAL NOTICE – PUBLIC MEETING
GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO
CONFERENCE**

Pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, which went into effect on October 1, 2021, meetings of the TRANSPAC Board and TAC will be held utilizing video and teleconference as the State and County continue to recommend measures to promote social distancing. Options for observing the meeting and participating in public comment are provided below:

Video Conference Access: Please click the link at the noticed meeting time
<https://us02web.zoom.us/j/85292901899?pwd=MHdHbkZTZzhuc1NkR0xRT3V0QW5jZz09>
Meeting ID: 852 9290 1899 and Password: 870322

Phone Access: To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 852 9290 1899 and Password: 870322

Public Comments: Public comment may be provided by submitting written comments to tiffany@graybowenscott.com by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “*9” to request to speak when the public comment is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at tiffany@graybowenscott.com or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

1. **CONVENE MEETING / VIRTUAL MEETING ACCESS GUIDELINES / SELF-INTRODUCTIONS.**
2. **PUBLIC COMMENT.** Members of the public may address the Committee on any item not on the agenda.
3. **Minutes of the February 23, 2023 Meeting** 🌀 **Page 5**

ACTION RECOMMENDATION: Approve Minutes.

Attachments: TAC minutes from the, February 23, 2023 meeting.

4. **TRANSPAC COMMITTEE APPOINTMENTS – CCTA CBPAC APPOINTMENT FOR THE TERM ENDING DECEMBER 31, 2023.** TRANSPAC is represented on the Contra Costa Transportation Authority’s (CCTA) Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) by three (2) primary representatives and one (1) alternate. Due to revisions to committee appointments, a primary position on the CBPAC is now vacant. 🌀 **Page 7**

ACTION RECOMMENDATION: Recommend appointment to fill the vacancy on the CBPAC for the term ending December 31, 2023.

5. **STATE ROUTE 239 PROJECT UPDATE.** State Route 239 (SR239) is proposed to provide a connection between SR4 in Brentwood and I580 west of Tracy. Contra Costa County secured two Federal Earmarks for project development and construction. The Feasibility Study and a Project Initiation Document (PID) have been completed as well as the project scoping process for the environmental process and comments are being evaluated. At this meeting CCTA staff will provide an update on the status of the project and proposed improvements. 🌀 **Page 9**

6. COMMITTEE UPDATES:

Technical Coordinating Committee (TCC): The last TCC meeting was held on March 16, 2023, the next regular meeting is scheduled for April 20, 2023.

a. Countywide Bicycle & Pedestrian Advisory Committee (CBPAC): The CBPAC meeting scheduled for March 27, 2023 was canceled. The next regular meeting is scheduled for May 22, 2023.

b. Paratransit Coordinating Council (PCC): The last PCC meeting was held on March 20, 2023. The next regular meeting is scheduled for May 15, 2023.

7. INFORMATION ITEMS:

- a. **GRANT FUNDING OPPORTUNITIES.** This agenda item is intended to provide an opportunity to review and discuss grant opportunities. Additional information will be available at the meeting. (INFORMATION). 🌀 **Page 11**
- b. **CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) MEETING CALENDAR:**
The CCTA Calendar for April 2023 to June 2023, may be downloaded at:
<https://ccta.primegov.com/Portal/viewer?id=19468&type=2>

8. MEMBER COMMENTS

9. NEXT MEETING: APRIL 27, 2023.

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TRANSPAC TAC Meeting Summary Minutes

MEETING DATE: February 23, 2023

STAFF PRESENT: Jason Chen, Clayton; Lynne Filson, Martinez; Celestine Do, BART; John Cunningham, Contra Costa County; Saravana Suthanthira, Concord; Smadar Boardman, Walnut Creek; Melody Reeb, County Connection; Ananthan Kanagasundaram, Pleasant Hill; Ali Hatefi, Martinez; Matt Todd, TRANSPAC Managing Director; and Tiffany Gephart, TRANSPAC Clerk

GUESTS/PRESENTERS: Bob Pickett

MINUTES PREPARED BY: Tiffany Gephart

1. Convene Regular Meeting / Pledge of Allegiance / Self-Introductions

Matt Todd called the meeting to order at 9:04 A.M. Introductions followed.

2. Public Comments

There were no comments from the public.

3. Minutes of the January 26, 2023 Meeting

The minutes of the January 26, 2023 meeting were approved by consensus.

4. TRANSPAC COMMITTEE APPOINTMENTS – CCTA TCC APPOINTMENT FOR THE TERM APRIL 1, 2023 - MARCH 31, 2025.

Action Recommendation: The recommendation to appoint Smadar Boardman (Walnut Creek), Jason Chen (Clayton) and Saravana Suthanthira (Concord) as primary representatives and Ananthan Kanagasundaram, (Pleasant Hill) as the alternate representative to the CCTA TCC for the term April 1, 2023 – March 31, 2025 was approved by consensus.

5. INNOVATE 680 TECHNICAL ADVISORY COMMITTEE APPOINTMENT.

Action Recommendation: The recommendation to appoint Ananthan Kanagasundaram, (Pleasant Hill), Lynne Filson (Walnut Creek), and Saravana Suthanthira (Concord) as primary representatives and Jaime Rodriguez (Pleasant Hill), Ali Hatefi (Martinez) and Abhishek Parikh (Concord) as alternate representatives respectively to the Innovate 680 TAC, was approved by consensus.

6. COMMITTEE UPDATES

It was noted that the TCC meeting was canceled. There were no additional committee updates.

7. INFORMATION ITEMS

There were no comments from the TAC.

8. MEMBER COMMENTS

Mr. Chen asked if future meetings would be conducted via Zoom. Mr. Todd commented that the meetings were dependent on Contra Costa County Health Services guidance for public meetings. Currently, social distancing and remote meetings continue to be recommended. Mr. Todd further commented that staff will continue to monitor the guidance and seek advice via CCTA legal counsel.

Ms. Gephart commented that Form 700's were due on April 3, 2023 and requested that TAC members contact her if they are not registered in the Netfile system for e-filing. Ms. Gephart noted members that needed profiles to be created.

A question was raised about the Safe Routes to BART (SR2B) Grant Program call for projects regarding local match requirements. Ms. Do commented that applicants need to provide at least 30% of the total proposed project implementation costs ("matching funds") in funding that has been secured from a non-BART source, not including staff time. Ms. Do provided the following link for more information: <https://www.bart.gov/sites/default/files/docs/SR2B%20C2%20Guidelines.pdf>.

9. ADJOURN / NEXT MEETING The meeting adjourned at 9:35 a.m. The next regular meeting is scheduled for March 30, 2023.

TRANSPAC TAC Meeting STAFF REPORT

Meeting Date: March 30, 2023

Subject:	TRANSPAC COMMITTEE APPOINTMENTS – CCTA CBPAC APPOINTMENT FOR THE TERM JANUARY 1, 2022 TO DECEMBER 31, 2023
Summary of Issues	TRANSPAC is represented on the Contra Costa Transportation Authority (CCTA) Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) through three appointed representatives. Due to revised committee appointments, there is a vacancy on the CBPAC. It is requested that the TAC provide a recommendation to fill the primary CBPAC seat for the remainder of the term ending December 31, 2023.
Recommendation	Recommend a TRANSPAC representative to fill the vacant primary staff position on the CBPAC for the term ending December 31, 2023.
Financial Implications	No TRANSPAC financial implications.
Option(s)	Defer the recommendation.

Background

TRANSPAC is represented on the Contra Costa Transportation Authority (CCTA) Countywide Bicycle and Pedestrian Advisory Committee (CBPAC) by one TRANSPAC staff representative (and alternate) and one citizen representative. The purpose of the CBPAC is to advise the CCTA on bicycle and pedestrian issues and to help the CCTA carry out its responsibilities as a sales tax and congestion management agency. The CBPAC responsibilities include overseeing updates to the countywide bicycle and pedestrian Plan and other CCTA policy documents as well as helping to implement policies, to review and provide recommendations on applications for funding for bicycle and pedestrian projects and programs, and to address other bicycle or pedestrian issues facing the CCTA, Contra Costa and the region. The committee is expected to meet 5-6 times a year.

TRANSPAC is represented by Smadar Boardman (Walnut Creek) as the primary representative and Lynne Filson (Martinez) as the alternate representative on the CBPAC for the term ending December 31, 2023. Ms. Boardman was recently appointed to the CCTA Technical Coordinating Committee and requested to vacate her seat on the CBPAC. Briana Byrne, Associate Traffic Engineer for the City of Walnut Creek has expressed interest in serving on the CBPAC. It is requested that the TAC consider Ms. Byrne for potential appointment along with any other recommended candidates as desired.

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TRANSPAC TAC Meeting STAFF REPORT

Meeting Date: March 30, 2023

Subject:	STATE ROUTE 239 PROJECT UPDATE
Summary of Issues	State Route 239 (SR239) is proposed to provide a connection between SR4 in Brentwood and I580 west of Tracy. Contra Costa County secured two Federal Earmarks for project development and construction. The Feasibility Study and a Project Initiation Document (PID) have been completed as well as the project scoping process for both National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) and comments are being evaluated. At this meeting CCTA staff will provide an update on the status of the project and proposed improvements.
Recommendation	Information Only.
Financial Implications	No TRANSPAC financial implications.

Background

State Route 239 (SR239) was legislated in 1959 to provide a connection between SR4 in Brentwood and I580 west of Tracy. Contra Costa County secured two Federal Earmarks for project development and construction. After the completion of a Feasibility Study and a Project Initiation Document (PID), the Preliminary Engineering and Environmental Document (PA&ED) phase started in 2020. The project scoping process for both National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) had been completed and the comments received are being evaluated. Currently, two study alternatives are proposed. These alternatives include improvements for highway, transit and active transportation. An initial project segment has also been identified. The proposed environmental document will clear the overall project at a program level and the initial project segment at a project level to enable its construction.

At this meeting, CCTA staff will provide an update on the status of the SR239 Project.

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Funding Opportunities Summary – 3/2/2023

Upcoming Funding Opportunities

Funding Program	Fund Source	Application Deadlines	Program and Contact Information
California's Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP)	S	Open until Funding is Unavailable	Starting March 30, 2022, nearly \$430 million are available across standard HVIP and set-aside funds for public transit buses, class 8 tractors performing drayage operations, and school buses. Requests are first-come, first-served. https://californiahvip.org/funding/
Metropolitan Transportation Commission (MTC's) Regional Mobility Hubs Program and Parking Planning Grants	F	March 31, 2023 at 4 pm	As part of the Climate Initiatives from Plan Bay Area 2050, both seeks to achieve a reduction in greenhouse gas emissions through a decrease in vehicle miles traveled, as well as to advance other regional priorities. https://abag.ca.gov/technical-assistance/climate-grant-mobility-hubs https://abag.ca.gov/technical-assistance/climate-grant-parking-management-planning
Affordable Housing and Sustainable Communities (AHSC) Program (Round 7)	S	April 4, 2023 at 4 pm	The AHSC Program builds healthier communities and protects the environment by increasing affordable places to live near jobs, stores, transit, and other daily needs. AHSC reduces greenhouse gas emissions by funding projects that make it easier for residents to get out of their cars and walk, bike, or take public transit. Approximately \$750 million is available. https://sgc.ca.gov/programs/ahsc/
California Department of Transportation (Caltrans) Clean California Local Grant Program Cycle 2	S	April 28, 2023	Cycle 2 of the program will provide approximately \$100 million in grant funding to local communities to beautify and improve local streets and roads, tribal lands, parks, pathways, and transit centers to clean and enhance public spaces. The availability of grant funding is contingent on the funds being made available in the FY 23-24 State Budget. https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program