TRANSPAC Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County

TRANSPAC TAC MEETING NOTICE AND AGENDA
THURSDAY SEPTEMBER 28, 2023
9:00 A.M. to 11:00 A.M.

TELECONFERENCING SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCE

Pursuant to the Ralph M. Brown Act provisions under Assembly Bill 361, which went into effect on October 1, 2021, meetings of the TRANSPAC TAC will be held utilizing video and teleconference as the County continues to recommend measures to promote social distancing when feasible. Options for observing the meeting and participating in public comment are provided below:

Video Conference Access: Please click the link at the noticed meeting time
https://us02web.zoom.us/j/83711972407?pwd=ZUxlTkpiK0FqN0V2WnhzOHU2NU5aUT09
Meeting ID: 837 1197 2407 and Password: 338447

Phone Access: To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 837 1197 2407 and Password: 338447

Public Comments: Public comment may be provided by submitting written comments to tiffany@graybowenscott.com by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the "Raise Your Hand" button to request to speak when the Public Comment period is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the "Raise Your Hand" icon by pressing "*9" to request to speak when the public comment is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at tiffany@graybowenscott.com or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County
1211 Newell Avenue, Suite 200, Walnut Creek 94596
(925) 937-0980

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1. **CONVENE MEETING / VIRTUAL MEETING ACCESS GUIDELINES / SELF-INTRODUCTIONS.**

2. **PUBLIC COMMENT.** Members of the public may address the Committee on any item not on the agenda.

ACTION ITEMS

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3. Minutes of the August 31, 2023 Meeting ✸ **Page 5**

ACTION RECOMMENDATION: Approve Minutes.

Attachments: TAC minutes from the August 31, 2023 meeting.

4. **TRANSPAC APPOINTMENTS TO CCTA COMMITTEES.** TRANSPAC is represented on the Contra Costa Transportation Authority's (CCTA) Technical Coordinating Committee (TCC) by three (3) primary representatives and one (1) alternate. TRANSPAC is also represented on the Innovate 680 Technical Advisory Committee (TAC) which is comprised of (1) primary and (1) alternate staff member from Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County. Currently, there is (1) primary vacancy on the TCC and (1) primary vacancy on the Innovate 680 TAC for the City of Pleasant Hill. The TAC is requested to recommend appointments to fill the (2) vacant primary positions. ✸ **Page 9**

ACTION RECOMMENDATION: Recommend the appointment of Ryan McClain (Pleasant Hill), as a primary representative to the TCC for the term ending March 31, 2025, and as a primary representative to the Innovate 680 TAC. Recommend the appointment of Ananthan Kanagasundaram (Pleasant Hill) as an alternate representative to the Innovate 680 TAC.

Attachment: Staff Report

INFORMATION ITEMS

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5. **MEASURE J LINE 20A PROGRAM PROGRESS REPORT FY 2022-2023.** The CCTA Measure J Line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each Fiscal Year, each funding recipient is required to submit a progress report detailing the status of operations from the previous year. At this meeting, staff will present the summary progress report for FY 2022-2023. (INFORMATION) ✸ **Page 11**

Attachment: Staff Report

6. **MEASURE J LINE 20A PROGRAM UPDATE.** The Contra Costa Transportation Authority Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Measure J Line 20a funds are to be used in Central County. At this meeting, staff will provide an update on the status of FY 2024/2025 - FY 2025/2026 Measure J Line 20a fund program development. (INFORMATION)

7. **DRAFT 2023 CONTRA COSTA CONGESTION MANAGEMENT PROGRAM.** CCTA staff will present the Draft 2023 Congestion Management Program (CMP). As part of CMP, CCTA is updating the Comprehensive Transportation Project List (CTPL) with input from local jurisdictions. Staff will provide additional information on the CTPL input process at the meeting. (INFORMATION) ❁ **Page 19**

Attachment: Staff Report

8. **COMMITTEE UPDATES:**

   a. **Technical Coordinating Committee (TCC)**: The TCC meeting scheduled for September 21, 2023 was canceled. The next regular meeting is scheduled for October 19, 2023.
   b. **Countywide Bicycle & Pedestrian Advisory Committee (CBPAC):** The next regular CBPAC meeting is scheduled for September 25, 2023.
   c. **Paratransit Coordinating Council (PCC):** The last PCC meeting was held on September 18, 2023. The next meeting is scheduled for November 20, 2023.

9. **INFORMATION ITEMS:**

   a. **GRANT FUNDING OPPORTUNITIES.** This agenda item is intended to provide an opportunity to review and discuss grant opportunities. (INFORMATION).
      ❁ **Page 23**
   b. **CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) MEETING CALENDAR:** The CCTA Calendar for September 2023 to December 2023, may be downloaded at: https://ccta.primegov.com/Portal/viewer?id=20156&type=2

10. **MEMBER COMMENTS**

11. **NEXT MEETING: OCTOBER 26, 2023.**

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TRANSPAC TAC Meeting Summary Minutes

MEETING DATE:	August 31, 2023
STAFF PRESENT:	Jason Chen, Clayton; Abhishek Parikh, Concord; Lynne Filson, Martinez; Smadar Boardman, Walnut Creek; Pranjal Dixit, County Connection; Melody Reebs; County Connection; John Cunningham Contra Costa County; Ryan McClain, Pleasant Hill; Matt Todd, TRANSPAC Managing Director; Tiffany Gephart, TRANSPAC Clerk
GUESTS/PRESENTERS:	Kamala Parks, BART; Ying Smith, CCTA
MINUTES PREPARED BY:	Tiffany Gephart

1. Convene Meeting / Self-Introductions.

Matt Todd called the meeting to order at 9:03 A.M. Introductions followed.

2. Public Comment.

There were no comments from the public.

3. Minutes of the May 25, 2023 Meeting.

The minutes of the May 25, 2023 meeting were approved by consensus.

4. MEASURE J LINE 20A FY 2024/2025 AND FY 2025/2026 PROGRAM POLICY DISCUSSION.

Mr. Todd introduced the item. Matt Todd and Tiffany Gephart provided a summary of Measure J Line 20a grant program evaluation criteria suggested for further discussion. Discussion and comments are summarized below.

Program Priority
Tiffany Gephart noted that in the previous Measure J Line 20a grant cycle, programs that had been funded historically and demonstrated a consistent valuable service to the community and/or demonstrated acute financial need were prioritized for funding. Such programs were fully funded and other programs that did not fulfill this criterion were awarded at 70% of requested funding. It was also noted that overall project funding requests exceeded the Measure J Line 20a allocation for the previous cycle. Ms. Gephart asked the TAC to provide feedback on whether to continue prioritizing programs in this way or provide alternative evaluation strategies.

- John Cunningham suggested cost-effectiveness and efficiency metrics to evaluate the programs including cost-per-trip and revenue hour metrics. Mr. Cunningham further noted that CCTA has hired Rashida Kamara, program manager for the office of access and equity who is focused on the service area and can be a resource.
- Melody Reebs noted that it is challenging to evaluate qualitative metrics and asked if scoring criteria can be developed.

- Ying Smith suggested that the TAC consider evaluating matching funds and suggested that programs leverage Measure J funds to acquire other sources of funding.
- Jason Chen commented that there are challenges with cost efficiency metrics given that the programs offer a variety of services. Some programs provide vital services that no one else provides but the trips are expensive.
- Mr. Todd noted that programs cover a variety of needs and reiterated that it can be difficult to measure efficiency. An on-demand trip will never be as efficient as a shuttle bus for example.
- Lynne Filson commented that if there is an existing program where seniors are relying on the program that she would be reluctant to award the new program over the existing program.

<u>Measure J Line 20a Application Scoring Committee</u>

Ms. Gephart noted that as the Line 20a grant program has become more competitive and evaluating programs is a complex process, staff seeks assistance and input from the TAC, which could take the form of a sub-committee to evaluate applications outside of the regular meetings and bring recommendations back to the TAC. Ms. Gephart also noted that staff is considering a adding a participant from the social services sector to participate in the scoring committee.
- Ms. Reebs and Smadar Boardman agreed that a scoring committee is a good idea. Ms. Reebs commented that the TAC should be aware of potential conflicts of interest where cities are also applying for Line 20a funds.
- Ms. Boardman recommended the staff create a subcommittee to create the scoring criteria.
- The TAC recommended that staff develop a scoring criteria sub-committee. Staff agreed to solicit volunteers and schedule a future meeting.
- Ms. Boardman commented that having a social services person to serve on the scoring committee would be very beneficial.

<u>Equity Priority Communities</u>

Mr. Todd noted that in previous cycles, applicants have been asked if they serve the Equity Priority Communities (EPC) of Concord and Martinez. Applicants were not penalized if they did not serve these areas. The Equity Priority Map is included in the agenda packet materials. The TAC was requested to comment on whether to prioritize service to EPC's and to what extent.
- Ms. Reebs commented that EPC consideration is important and that perhaps the review can be narrowed to distinguish programs serving EPC residents vs trips to EPC areas.
- Abhishek Parikh commented that it would be helpful to track the percentage trips to and from EPC areas.
- Mr. Todd commented that it can be difficult to acquire reliable data.
- Mr. Parikh also commented that organizations could be notified that this type of data will be expected in future cycles.
- Ms. Filson suggested prioritizing programs that service people in areas that may have a hard time affording the service.
- Kamala Parks agreed that using EPC criteria is good. Most transit tends to serve residents who live in EPCs, so it's not always where they live but who uses it and what access to jobs, services, etc. transit provides.
- Ms. Boardman suggested that the TAC also   consider what the secondary impacts are of removing services to programs such as Rossmoor, that do not serve EPC communities. Would citizens then drive? What would be the safety implications?

- Ms. Filson suggested in the case for programs that serve residents that are not low-income, there could be an option for programs to raise their fees to reduce the Line 20a subsidy.

Maintenance of Effort Criteria

Mr. Todd summarized Maintenance of Effort evaluation strategies including prioritizing projects that use Line 20a funds to expand services, provide new service, or leverage other local match funds.

- Mr. Cunningham commented that maintenance of effort criteria is difficult to implement. Mr. Cunningham noted that most often when funds are provided most transportation services will use funds to backfill existing services to keep costs down as opposed to creating new service or expanding service. Expanding service often comes with increasing costs to the consumer which is off-putting.
- Ms. Filson commented that much of the scoring criteria needed is qualitative. This can include collecting information from the proposed projects on the status of their funding. Such as if additional funding is needed to start a new program, if previously relied upon funding is no longer available from other sources, etc.
- Ms. Parks asked if the Line 20a program is trying to fulfill an adopted policy.
- Mr. Todd commented that the overarching policy is to provide more and less expensive trips than ADA mandated paratransit service (i.e. LINKS provide County Connection).

Mr. Todd commented that staff is also recommending a 120-day requirement for future funded programs to complete master agreements with CCTA.

Mr. Todd reviewed the Line 20a Program schedule starting with the call for projects for the FY 2024-25 and FY 2025-26 cycle being released in December and the approval of the final program in June, 2024.

5.   SAFE ROUTES TO BART GRANT PROGRAM – CYCLE 3 UPDATE.

Kamala Parks presented on the Safe Routes to BART Grant Program. The power point presentation is available at transpac.us under the August 31, 2023 TAC meeting supplemental documents.

There were no comments from the TAC.

6.   CONTRA COSTA TRANSPORTATION AUTHORITY ADVISORY COMMITTEE VACANCIES.

Mr. Todd noted that there are citizen vacancies on three CCTA committees: The Citizen Advisory Committee, Pedestrian Advisory Committee and Paratransit Coordinating Council.

 There were no comments from the TAC.

7.   Committee Updates.

There were no comments from the TAC.

8.   Information Items.

There were no comments from the TAC.

9.   Member Comments.

There were no comments from the TAC.

10.   Adjourn / Next Meeting.

The meeting adjourned at 9:57 a.m. The next regular meeting is scheduled for September 28, 2023.

TRANSPAC TAC Meeting **STAFF REPORT**

Meeting Date: September 28, 2023

Subject:	**TRANSPAC APPOINTMENTS TO CCTA COMMITTEES**
Summary of Issues	TRANSPAC is represented on the Contra Costa Transportation Authority's (CCTA) Technical Coordinating Committee (TCC) by three (3) primary representatives and one (1) alternate. TRANSPAC is also represented on the Innovate 680 Technical Advisory Committee (TAC) which is comprised of (1) primary and (1) alternate staff member from Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County. Due to staffing changes, there is (1) primary vacancy on the TCC and (1) primary vacancy on the Innovate 680 TAC for the City of Pleasant Hill. The TAC is requested to recommend appointments to fill the (2) vacant primary positions.
Recommendations	Recommend the appointment of Ryan McClain (Pleasant Hill) as a primary representative to the TCC for the term ending March 31, 2025, and as a primary representative to the Innovate 680 TAC. Recommend the appointment of Ananthan Kanagasundaram (Pleasant Hill) as an alternate representative to the Innovate 680 TAC.
Options	None.
Financial Implications	None.

Background

TRANSPAC is represented on the CCTA Technical Coordinating Committee (TCC) by three staff representatives and one alternate from the planning and engineering disciplines. The TCC provides advice on technical matters that may come before the CCTA. Members also act as the primary technical liaison between the CCTA and the RTPCs. The TCC reviews and comments on items including project design, scope, and schedule; provide advice on the development of priority transportation improvement lists for submittal to the Metropolitan Transportation Commission (MTC) for projects proposed under certain federal transportation acts; reviews and comments on the Strategic Plan of the CCTA; reviews and comments on the CCTA Congestion Management Program; reviews RTPC Action Plans and the Countywide Transportation Plan; and reviews and comments on the CCTA Growth Management Plan Implementation

Documents. The TCC may also form subcommittees for specific issues and meet approximately ten times a year.

Jaime Rodriguez, (Pleasant Hill), is currently the primary member on the TCC for the term ending March 31, 2025. Due to staffing changes, Ryan McClain, (Pleasant Hill) is recommended to replace Mr. Rodriguez as the primary representative.

TRANSPAC is also represented on the Innovate 680 TAC which includes (1) primary and (1) alternate staff member from Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County. The INNOVATE 680 TAC serves as the technical advisory body for the INNOVATE 680 Policy Advisory Committee (PAC) concerning the INNOVATE 680 suite of projects. Due to staffing changes, Ryan McClain, (Pleasant Hill), is recommended to replace Ananthan Kanagasundaram (Pleasant Hill) as the primary TAC representative on the committee. Ananthan Kanagasundaram (Pleasant Hill) is recommended to serve as the alternate representative.

It is requested that the TRANSPAC TAC approve the appointments as recommended for TRANSPAC Board approval.

TRANSPAC TAC Meeting **STAFF REPORT**

Meeting Date: September 28, 2023

Subject:	**MEASURE J LINE 20A PROGRAM** **PROGRESS REPORT FOR FY 2022-2023**
Summary of Issues	The CCTA Measure J Line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each Fiscal Year, each funding recipient is required to submit a progress report detailing the status of operations from the previous year. At this meeting, staff will present the summary progress report for FY 2022-2023.
Recommendations	For information only.
Financial Implications	None.
Attachment(s)	None.

Background

The Measure J Expenditure Plan includes a program, line 15: Transportation for Seniors & People with Disabilities. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, line 20a: Additional Transportation Services for Seniors & People with Disabilities, which provides the TRANSPAC area an additional 0.5% for these types of services. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each programming year, all funding recipients are required to submit a progress report detailing the status of operations from the previous year. The following is a summary of the progress reports received for FY 2022/2023 activities.

FY 2022-2023 Programs and Costs

Ten programs were awarded 1.2 million in funding for FY 2022-2023 – FY 2023-2024 operations. The programs provide a wide range of services and trip types, which is reflected in the range of operating and cost metrics for the various services funded. Overall, programs include volunteer and non-volunteer provided services, high level of assistance door-thru-door service as well as fixed-route service. In recent years, we have also seen the addition of Taxi

Scrip and Transportation Network Companies (TNC) services that provide flexibility beyond traditional service hours as well as a Travel Training Program.

All projects funded by the Line 20a program, maintained operations throughout FY 2022-23. In some cases, there were delays in executing master agreements as well as completing invoicing. The reported causes included a lack of clarity in the agreements process and staffing shortages. TRANSPAC Staff is in communication with CCTA and the project sponsors to resolve any issues. To date, all agreements are fully executed, and program staff are working to complete invoices for FY 2022-2023. For the upcoming programming cycle, TRANSPAC staff proposed a 120-day policy for executing master agreements. This policy is recommended to be included in the program policy document with a copy of the master agreement template for reference.

Current Line 20a funds utilized account for 37% of the approved funding available to the programs for the current 2-year cycle. Invoicing delays account for part of the lower utilization as well as staffing shortages impacting operations in the case of the City of Walnut Creek. In other cases, actual program costs are much higher than the Line 20a funds approved such as the Golden Rain Foundation/Rossmoor Greenline Route service. However, the Greenline service is operated using additional sources of funding.

FY 2022-2023 Funds Utilized				
Project Sponsor	Program	20a Funds Approved FY 22-23/FY 23-24	Actual Program Costs	20a Funds Utilized
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	$ 175,937	$ 87,968	$ 87,968
Choice in Aging	Mt Diablo Mobilizer	$ 117,000	Not Available*	Not Available*
City of Concord	GoGo Concord Senior Transportation Program	$ 35,187	$ 35,187	$ 16,268
County Connection	Midday Free Ride Program for Bridge and RES Programs	$ 56,300	$ 40,000	$ 21,237
County Connection/CCCTA	Travel Training	$ 79,127	$ 30,860	$ 10,448
George Miller Center	Vistability (Contra Costa ARC)	$ 80,886	$ 40,443	Not Available*
Golden Rain Foundation/Rossmoor	Green Line Route	$ 221,613	$ 310,101	$ 100,787
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	$ 10,000	$ 10,000	$ 10,000
Mobility Matters	Rides for Seniors/Rides 4 Veterans	$ 257,250	$ 128,625	$ 128,625
City of Walnut Creek	Social Services Transportation Program	$ 237,000	$ 118,500	$ 88,922
	Total	$ 1,270,300	$ 673,059	$ 464,254

*Programs are working with CCTA to close-out invoicing for FY 2022-2023 and did not have 20a actual costs to report at this time.

FY 2022-23 Operations Detail		
Project Sponsor	**Trip Types**	**Operating Hours**
Center for Elders' Independence	Door-thru-Door	6:00am-7:00pm, Mon-Fri
Choice in Aging	Door-thru-Door	8:00am-5:00pm, Mon-Fri
City of Concord	Curb-to-Curb, (TNC)	24hrs, 7 days
County Connection	Fixed-Route	10:00am-2:00pm, Mon-Fri
County Connection/CCCTA	Travel Training	8:00am-5:00pm, Mon-Fri
George Miller Center	Door-thru-Door	8:30am-4:00pm, Mon-Fri
Golden Rain Foundation/Rossmoor *Greenline*	Fixed-Route	6:00am-6:30pm, Mon-Sun
Golden Rain Foundation/Rossmoor *Subsidize Ride Share Program*	Curb-to-Curb, (TNC)	24hrs, 7 days
Mobility Matters	Door-thru-Door	7:00am – 6:00pm, Mon-Sat
City of Walnut Creek	Door-thru-Door, (TNC)	8:00am-4:30pm, Mon-Thu

Trip Costs

Of the cost-per-trip information reported, comparable Line 20a service is less than County Connection, LINK (which cost approx. $75 per passenger in FY 2022-2023). Overall cost impacts due to COVID-19 have decreased. However, program staff have reported challenges in hiring and retaining drivers and administrative staff as well as increased fuel and equipment costs.

Average Cost-Per-Trip FY 2020-21, FY 2021-22, FY 2022-23				
Project Sponsor	**Program Name**	**FY 2022-23**	**FY 2021-22**	**FY 2020-21**
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	$ 65.16	$ 56.57	$ -
Choice in Aging	Mt Diablo Mobilizer	$ -	$ 52.00	$ -
City of Concord	GoGo Concord Senior Transportation Program	$ 25.42	$ 10.78	$ -
County Connection	Midday Free Ride Program for Bridge and RES Programs	$ 1.10	$ 1.10	$ -
County Connection/CCCTA	Travel Training	$ -	$ -	$ -
George Miller Center	Vistability (Contra Costa ARC)	$ -	$ -	$ -
Golden Rain - Greenline	Green Line Route	$ 28.68	$ 28.56	$ 59.21
Golden Rain - Subsidized Rideshare	Subsidized Ride Share Program	$ 10.74	$ 10.00	$ 10.00
Mobility Matters	Rides for Seniors/Rides 4 Veterans	$ 40.92	$ 65.60	$ 44.50
City of Walnut Creek	Social Services Transportation Program	$ 16.70	$ 48.65	$ 10.60

<u>Trip Detail</u>

Approximately 3,255 unique individuals in the TRANSPAC area were served by the various programs in FY 2022-23; this number increased by 58% from FY 2021-2022. Overall, the increase in individuals served speaks to both the recovery of services and increase in user participation post-pandemic. Despite this, many programs reported that the user participation has not yet returned to pre-pandemic levels and anticipate increased ridership in the near future.

Project Sponsor/Program	Individuals Served FY 2022-23	Individuals Served FY 2021-22
Center for Elders' Independence	1250	200
Choice in Aging	30	14
Concord (GoGo Concord Senior Transportation Program)	80	44
County Connection (Midday Free Ride Program for Bridge and RES Programs)	120	85
County Connection/CCCTA (Travel Training)	111	
George Miller Center (Vistability – Contra Costa ARC)	6	
Golden Rain/Rossmoor (Greenline)	720*	700*
Golden Rain/Rossmoor (Subsidized Ride Share Program)	623	492
Mobility Matters (Rides for Seniors, Rides 4 Veterans)	175	251
Walnut Creek (Social Services Transportation Program	140	121
Total	**3,255**	**1,907**

This figure is an estimate. Due to the nature of the Greenline bus service, staff are not able to capture the exact number of unique individuals served on an annual basis.

<u>One-Way Trips</u>

In FY 2022-23, approximately 64,516 trips were provided where either the origin or destination of the trip was within the TRANSPAC area, and 49,653 trips were provided entirely within TRANSPAC. One-way trips significantly increased from FY 2021-22, a trend that is seen across all previously funded projects.

Program Sponsor	Program Name	FY 22-23 Origin or Destination within TRANSPAC	FY 22-23 TRANSPAC Area Only	FY 21-22 TRANSPAC Area Only	FY 20-21 TRANSPAC Area Only
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	16,200	1,350	3,000	
Choice in Aging	Mt Diablo Mobilizer	3,014	3,014	178	
City of Concord	GoGo Concord Senior Transportation Program	653	640	528	
County Connection*/**	Midday Free Ride Program for Bridge and RES Programs	19,306	19,306	9,085	
George Miller Center	Vistability (Contra Costa ARC)	3,258	3,258		
Golden Rain Foundation/Rossmoor	Green Line Route	11,123	11,123	9,523	5,246
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	2,493	2,493	1,778	893
Mobility Matters***	Rides for Seniors/Rides 4 Veterans	3,143	3,143	2,097	3,252
City of Walnut Creek	Social Services Transportation Program	5,326	5,326	2,436	2,384
	Total	**64,516**	**49,653**	**28,625**	**11,775**

*The County Connection/CCTA Travel Training program was excluded as it does not provide service.

** County Connection staff is unable to accurately track origin and destination information for the Midday Free Rides Program for Bridge and RES programs howeve,r it is assumed that the majority if not all trips are within TRANSPAC.

***Mobility Matters did not have origin-destination trip information available
.

Travel Training

The Travel Training Program is managed by County Connection/CCCTA in partnership with the Center for Independent Living Resources Center of Solano and Contra Costa County. Because it is a unique program in the lineup of origin-destination transit programs, it's worthwhile to highlight some of the program milestones in the first year. In the first few quarters, staff focused on program development including the creation of outreach materials, training material, and hiring a travel trainer. In the fourth quarter, staff transitioned to hosting travel training sessions, offering presentations and participating in outreach events. Staff held 4 travel training sessions, conducted 3 travel training presentations and received 90 referrals to the program from County Connection and other outreach efforts.

Shared Trips

There were 29,921 shared trips reported in FY 2022-23. These trips include origin and/or destination points within the TRANSPAC area but are not exclusively within TRANSPAC. Some programs did not report shared trip information this past year though information was reported in the past. Staff is in communication with the project sponsors to get the most accurate information. Despite this, shared trips have more than doubled from FY 2021-22 shared trips reported.

One-way trips >1 passenger (Origin or Desination TRANSPAC)			
Project Sponsor	**Program Name**	**FY 2022-23**	**FY 2021-22**
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	3,600	2,180
Choice in Aging	Mt Diablo Mobilizer		176
City of Concord	GoGo Concord Senior Transportation Program		28
County Connection	Midday Free Ride Program for Bridge and RES Programs	19,306	9,084
George Miller Center	Vistability (Contra Costa ARC)	3,258	
Golden Rain Foundation/Rossmoor	Green Line Route	11,123*	9,523*
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	N/A	N/A
Mobility Matters	Rides for Seniors/Rides 4 Veterans		165
City of Walnut Creek	Social Services Transportation Program	3,757	
	Total	**29,921**	**11,633**

Assumes that most if not all Greenline trips are shared trips

ADA Certified/Paratransit Eligible Users

As one of the core goals of the Measure J Line 20a program is to provide cost-effective and tailored transportation alternatives to County Connection/LINK, in the last two years, staff began to request ADA participant data if available. Project sponsors reported approximately 10,523 one-way trips taken by 219 ADA eligible/certified users in the TRANSPAC area in FY 2022-23. This number is likely larger as program such as Mobility Matters reported that most users are ADA eligible, though they do not track ADA trips explicitly. The table below includes the number of ADA participants enrolled in Line 20a funded programs and one-way trips taken by ADA eligible and/or certified users in both the TRANSPAC area and beyond.

FY 2022-23 ADA Certified/Eligible Users and Trip Detail					
Project Sponsor	Program Name	Total ADA Participants	Total ADA Participants from TRANSPAC area	One-way trips for ADA Participants	One-way trips for ADA participants (TRANSPAC Area)
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	164	67	492	295
Choice in Aging	Mt Diablo Mobilizer	30	30	3,014	3,014
City of Concord	GoGo Concord Senior Transportation Program	N/A	N/A	N/A	N/A
County Connection	Midday Free Ride Program for Bridge and RES Programs	-	-	-	-
County Connection/CCCTA	Travel Training	12	12		
George Miller Center	Vistability (Contra Costa ARC)	6	6	3,258	3,258
Golden Rain Foundation/Rossmoor	Green Line Route	N/A	N/A	N/A	N/A
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	N/A	N/A	N/A	N/A
Mobility Matters*	Rides for Seniors/Rides 4 Veterans				
City of Walnut Creek	Social Services Transportation Program	104	104	3,956	3,956
	Total	316	219	10,720	10,523

Mobility Matters staff noted that although they do not track ADA trips, most if not all users are ADA eligible but are unable to use the service since door-through-door assistance is needed.

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TRANSPAC TAC Meeting *STAFF REPORT*

Meeting Date: September 28, 2023

Subject:	DRAFT 2023 CONTRA COSTA CONGESTION MANAGEMENT PROGRAM.
Summary of Issues	As part of the Contra Costa Congestion Management Program (CMP), Contra Costa Transportation Authority is updating the Comprehensive Transportation Project List (CTPL) with input from local jurisdictions. The deadline for editing or entering projects into the CTPL is October 13, 2023. CCTA staff will present the current CMP and provide more detail on the CTPL update process at the meeting.
Recommendations	For Information Only.
Options	None.
Attachments	A. CCTA Comprehensive Transportation Project Listing (CTPL) Memo
Financial Implications	None.

Background

As part of the Contra Costa Congestion Management Program (CMP), Contra Costa Transportation Authority is updating the Comprehensive Transportation Project List (CTPL) with input from local jurisdictions. Projects listed in the CTPL will be considered for potential inclusion in the 2023 CMP's 7-year Capital Improvement Program (CIP), the Countywide Transportation Plan (CTP) long-range project list, and/or the Plan Bay Area 2050+ financially committed project list. Upon adoption, the CMP-CIP will be incorporated into the Metropolitan Transportation Commission (MTC) Regional Transportation Improvement Program (TIP). The deadline for revising or entering projects into the CTPL is October 13, 2023. CCTA staff will present the current CMP and provide more detail on the CTPL update process at the meeting.

MEMORANDUM

To: Contra Costa Project Sponsors

cc: RTPC Managers

From: Matt Kelly, CCTA

Date: August 17, 2023

Re: Updating of the Authority's Comprehensive Transportation Project Listing (CTPL) for Development of the Seven-Year Capital Improvement Program for the 2023 Congestion Management Program (CMP-CIP), and the 2025 Countywide Transportation Plan (CTP) and 2026 Regional Transportation Plan (RTP) – 'Plan Bay Area 2050+ project lists.

Beginning in August, CCTA will open the new CTPL project entry website for editing by local project sponsors in Contra Costa. The primary focus of this opening of the database is for project sponsors to provide updated project information and addition of new projects for potential inclusion in the 2023 CMP's 7-year CIP, the CTP long-range project list, and/or the Plan Bay Area 2050+ financially committed project list. The CIP is a State-required component of the CMP, and upon adoption, is incorporated into the Regional Transportation Improvement Program by MTC. By definition, the CIP should include any projects seeking Federal, State or local funding in the next seven years. The CTP and RTP project lists are based on a 25-year horizon, and will consider projects that may have a longer development timeline.

Because of this, it is extremely important that project sponsors verify that their projects are included in the CTPL (from which the CIP, CTP and RTP project listings are derived), and that the information found therein is current. New projects are also eligible to be added to the CTPL at this time, provided that the project has a sponsor, a complete description/location, and a cost estimate. Adding any new system capacity-

increasing projects are particularly important for the RTP project list, as they must be modeled by MTC as part of the RTP environmental analysis.

During our recent review of the CTPL, we found projects with missing fields, projects with outdated status and costs, as well as projects whose scope and schedule have changed over time. We therefore encourage project sponsors visit the online database, examine each of their projects in the database, and check the entries for completeness and accuracy, while also paying special attention to the following fields:

- **Project Cost** – Every project in the CTPL *must* have a project cost associated with it. We understand that this may be difficult to pinpoint for long-range projects, so an educated estimate is sufficient;
- **Project Description** – Each project should contain an accurate and thorough description of project components and physical location so that it can be mapped and incorporated into the Countywide Model (if model-able);
- **Project Status/Phase** – Once a project moves from design to construction, or construction to completion, these fields need to be updated. If a project is no longer being pursued by its sponsoring agency, it must be changed to 'No Longer Supported', or it will continue to appear in active project lists.
- **Project Funding** – When adding funding sources to a particular project, only include committed funding sources and amounts. Many sponsors have included "unidentified" as the funding source – if the funding source is not identified, it shouldn't be listed as committed.
- **Completion Date** – In order to provide accurate escalated project costs, having an accurate completion date is very important, as well as for coding the Countywide Model to include the project in the future model network.

Instructions for obtaining access to the CTPL website are attached to this memorandum, and the deadline for editing or entering projects is Friday, October 13th. If you have any questions or need help accessing the website, please contact me at (925) 256-4730 (mkelly@ccta.net).

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Funding Opportunities Summary 9/13/2023

Upcoming Funding Opportunities

Funding Program	Fund Source	Application Deadlines	Program and Contact Information
California's Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP)	S	Open until Funding is Unavailable	Starting March 30, 2022, nearly $430 million are available across standard HVIP and set-aside funds for public transit buses, class 8 tractors performing drayage operations, and school buses. Requests are first-come, first-served. https://californiahvip.org/funding/
California's Reconnecting Communities: Highways to Boulevards	S	September 20, 2023	$149 million was established in the FY 22/23 State Budget to plan for and fund the conversion of key underutilized highways in the State into multi-modal corridors to reconnect communities divided by transportation infrastructure. The historical harm will be addressed through community-based transportation planning, design, demolition, and/or reconstruction of city streets, parks, or other infrastructure. https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b
USDOT's Reconnecting Communities and Neighborhoods (RCN) Program	F	September 28, 2023	The RCN Program will provide up to $3.16 billion for planning activities and capital construction projects that prioritize disadvantaged communities; aim to improve access to daily destinations such as jobs, education, healthcare, food, and recreation; foster equitable development and restoration; and reconnect communities by removing, retrofitting, mitigating, or replacing highways or other transportation facilities that create barriers to community connectivity, including to mobility, access, or economic development. https://www.transportation.gov/briefing-room/biden-harris-administration-announces-new-streamlined-funding-application-process
Strengthening Mobility and Revolutionizing Transportation (SMART) Grants Program	F	October 10, 2023	The Bipartisan Infrastructure Law (BIL) established the SMART discretionary grant program with $100 million appropriated annually for fiscal years (FY) 2022-2026. The SMART program was established to provide grants to eligible public sector agencies to conduct demonstration projects focused on advanced smart community technologies and systems in order to improve transportation efficiency and safety. https://www.transportation.gov/grants/SMART

Fund Source (F=Federal, S=State, R=Regional, L=Local, O=Other)   **Funding Opportunities Summary September 2023**   **Page 1**

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| Pilot Program for Transit-Oriented Development Planning FY 2023 | F | October 10, 2023 | The Federal Transit Administration (FTA) announces the availability of $13.5M to support comprehensive or site-specific planning associated with new fixed guideway and core capacity improvement projects. The grant program provides funding to communities to integrate land use and transportation planning in new fixed guideway and core capacity transit project corridors. https://www.transit.dot.gov/notices-funding/pilot-program-transit-oriented-development-planning-fy-2023-notice-funding |

Fund Source (F=Federal, S=State, R=Regional, L=Local, O=Other)   **Funding Opportunities Summary September 2023**   **Page 2**

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