

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
**Meeting Notice and Agenda**

**THURSDAY, OCTOBER 12, 2023**

**REGULAR MEETING**

**9:00 A.M. to 11:00 A.M.**

Pleasant Hill City Hall – Large Community Room  
100 Gregory Lane, Pleasant Hill

**SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR  
PARTICIPATING VIA PHONE/VIDEO CONFERENCE**

The TRANSPAC Board meeting will be accessible in-person or virtually via telephone or video conference to all members of the public. The meeting may be accessed virtually via the methods below:

**Video Conference Access:** Please click the link at the noticed meeting time:

<https://us02web.zoom.us/j/85724349729?pwd=eFpwTFIDT3NrOUJFZEUyaXVWOG5lQT09>

Meeting ID: 857 2434 9729      Password: 976664

**Phone Access:** To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 857 2434 9729 and Password: 976664

**Public Comment:** Public Comment may be provided in person during the public comment period on items not on the agenda or during the comment period of each agenda item. Comments are limited to 3 minutes. Please begin by stating your name and indicate whether you are speaking for yourself or an organization. Members of the public may also submit written comments to [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record.

**Virtual Public Comment:** To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item and then wait to be called on by the Chair. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “\*9” to request to speak when the public comment is opened on an Agenda item and then wait to be called on by the Chair. Press “\*6” to unmute/mute. After the allotted time of 3 minutes, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

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**1. CONVENE REGULAR MEETING / PLEDGE OF ALLEGIANCE /SELF-INTRODUCTIONS**

**2. PUBLIC COMMENT.** At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please refer to the “Public Comment” section above for participation guidance.

<b>ACTION ITEMS</b>
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**3. CONSENT AGENDA.**

**a. APPROVAL OF MINUTES 🌀 Page 7**

- Minutes of the September 14, 2023 TRANSPAC Board meeting.

**b. CCTA EXECUTIVE DIRECTOR’S REPORT REGARDING CCTA ACTIONS / DISCUSSION ITEMS**

- CCTA Executive Director Timothy Haile’s Reports: no report currently available.

**c. ITEMS APPROVED BY THE CCTA FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES AND RELATED ITEMS OF INTEREST**

- CCTA Executive Director Timothy Haile’s RTPC Memos: no RTCP memo currently available.

**d. RTPC MEETING SUMMARY LETTERS: 🌀 Page 11**

- a. TRANSPAC – Meeting summary letter October 3, 2023.
- b. TRANSPLAN – No meeting summary letter available.
- c. SWAT – No meeting summary letter available.
- d. WCCTAC – No meeting summary letter available.

**e. CCTA MEETING UPDATES AND COUNTYWIDE INFORMATION LINKS.**

1. Street Smarts Programs in the TRANSPAC Region can be found at: <https://streetsmartsdiablo.org/events/>
2. County Connection Fixed Route Monthly Report: <http://countyconnection.com/wp-content/uploads/2023/08/6A.pdf>
3. County Connection Link Monthly Report: <http://countyconnection.com/wp-content/uploads/2023/08/5b.pdf>
4. The CCTA Project Status Report may be downloaded at: <https://ccta.net/wp-content/uploads/2023/09/QPSR-Jul-Sep-2023-compressed.pdf>
5. The CCTA Board meeting scheduled for September 20, 2023 was canceled. The next regular meeting is scheduled for October 18, 2023.
6. The CCTA Administration & Projects Committee (APC) meeting was held on October 5, 2023. The next regular meeting is scheduled for November 2, 2023.
7. The CCTA Planning Committee (PC) meeting scheduled for October 5, 2023 was canceled. The next regular meeting is scheduled for November 2, 2023.
8. The CCTA Calendar for October 2023 to December 2023 may be downloaded at: <https://ccta.primegov.com/Portal/viewer?id=20156&type=2>

**f. CONSIDER MEETINGS OF TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB361.** On February 28, 2023 the Governor ended the state of emergency and Contra Costa Health Services recently released new guidance relaxing safety recommendations for public meetings. At the May 11, 2023 meeting, the TRANSPAC Board authorized hybrid TRANSPAC Board meetings pursuant to the Brown Act provisions under AB361 and consistent with the Contra Costa Health Services' recommendation for social distancing (when feasible). By way of this action, Board members will attend in-person with a remote meeting option for members of the public. Other TRANSPAC bodies including the TRANSPAC TAC, special and/or ad-hoc committees will continue meeting virtually. This action requires that the TRANSPAC Board reconsider the circumstances of meetings of TRANSPAC every 30 days per AB361. This action will reauthorize hybrid meetings as stated through November 13, 2023. 🌀 **Page 13**

**ACTION RECOMMENDATION: Reauthorize the continuation of remote meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB361 through November 13, 2023. By way of this action, TRANSPAC will conduct in-person meetings with a hybrid component for public participation for regular TRANSPAC Board meetings. Other TRANSPAC bodies including the TRANSPAC TAC, special and/or ad-hoc committees will continue meeting virtually.**

Attachment: Staff Report

- g. INTERSTATE 680 SOUTHBOUND CLOSURE.** Caltrans is scheduled to close southbound I-680 in Pleasanton between the I-580/I-680 connector and Koopman Road on 9:00 p.m. Friday, November 3, 2023 through 4:00 a.m. Monday morning, November 6, 2023. Additional information on the road closure is outlined in the attached staff report. (INFORMATION) 🌀 **Page 17**

Attachment: Staff Report

**END CONSENT AGENDA**

- 4. TRANSPAC APPOINTMENTS TO CCTA COMMITTEES.** TRANSPAC is represented on the Contra Costa Transportation Authority’s (CCTA) Technical Coordinating Committee (TCC) by three (3) primary representatives and one (1) alternate. TRANSPAC is also represented on the Innovate 680 Technical Advisory Committee (TAC) which is comprised of (1) primary and (1) alternate staff member from Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County. Currently, there is (1) primary vacancy on the TCC and (1) primary vacancy on the Innovate 680 TAC for the City of Pleasant Hill. The TAC is requested to recommend appointments to fill the (2) vacant primary positions. 🌀 **Page 25**

**ACTION RECOMMENDATION: Appoint Ryan McClain (Pleasant Hill) as a primary representative to the TCC for the term ending March 31, 2025, and as a primary representative to the Innovate 680 TAC. Recommend the appointment of Ananthan Kanagasundaram (Pleasant Hill) as an alternate representative to the Innovate 680 TAC.**

Attachment: Staff Report

<b>INFORMATION ITEMS</b>
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- 5. MEASURE J LINE 20A FUNDS PROGRAM – FY 2022-2023 PROGRESS REPORT.** The CCTA Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each Fiscal Year, each funding recipient is required to submit a progress report detailing the status of operations from the

previous year. At this meeting, staff will present a summary progress report for FY 2022-2023. (INFORMATION) 🌀 **Page 27**

Attachment: Staff Report

- 5. TRANSPAC CCTA REPRESENTATIVE REPORTS.**
- 6. TAC ORAL REPORTS BY JURISDICTION.**
- 7. BOARD MEMBER COMMENTS.**
- 8. MANAGING DIRECTOR'S REPORT.**
- 9. ADJOURN / NEXT MEETING.**

The next regular meeting is scheduled for November 9, 2023 at 9:00 A.M at the Pleasant Hill City Hall Large Community Room at 100 Gregory Lane, Pleasant Hill. There will be a remote teleconference option for members of the public. Remote teleconference information for members of the public will be included in the posted meeting materials.

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## **TRANSPAC Committee Meeting Summary Minutes**

**MEETING DATE:** September 14, 2023

**MEMBERS PRESENT:** Peter Cloven (Chair), Clayton; Sue Noack (Vice Chair), Pleasant Hill; Loella Haskew, Walnut Creek; Mark Ross, Martinez; Carlyn Obringer, Concord; Ken Carlson, Contra Costa County

**PLANNING COMMISSIONERS PRESENT:**

**STAFF PRESENT:** Smadar Boardman, Walnut Creek; Robert Sarmiento, Contra Costa County; Abhishek Parikh, Concord; Ryan McClain, Pleasant Hill; Matt Todd, TRANSPAC; Tiffany Gephart, TRANSPAC; Debi Lawrence, TRANSPAC

**GUESTS/PRESENTERS:** Scott Simmons

**MINUTES PREPARED BY:** Tiffany Gephart

### **1. Convene Regular Meeting / Pledge of Allegiance / Self-Introductions**

Chair Cloven called the meeting to order at 9:01 A.M.

### **2. Public Comment**

There were no comments from the public.

### **3. Consent Agenda**

#### **a. Approval of Minutes:**

- **Minutes of the June 8, 2023 TRANSPAC Board Meeting.**
- **Minutes of the July 6, 2023 TRANSPAC Board Special Meeting.**
- **Minutes of the August 3, 2023 TRANSPAC Board Special Meeting**
- **August 31, 2023 TRANSPAC Board Special Meeting.**

#### **b. CCTA Executive Director's Report Regarding CCTA Actions/Discussion Items**

#### **c. Items Approved by the CCTA for Circulation to the Regional Transportation Planning Committees and Related Items of Interest**

#### **d. RTPC Meeting Summary Letters**

#### **e. CCTA Meeting Updates and Countywide Information Links**

- f. **Consider Meetings of the TRANSPAC Board and Subcommittees. Action: Reauthorize the continuation of remote meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act Provisions under AB361 through October 14, 2023. By way of this action, TRANSPAC will conduct in-person meetings with a hybrid component for public participation for regular TRANSPAC Board meetings. Other TRANSPAC bodies including the TRANSPAC TAC, special and/or ad-hoc committees will continue meeting virtually.**

***On motion by Commissioner Obringer seconded by Commissioner Noack to reauthorize the continuation of remote meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act Provisions under AB361 through October 14, 2023 by unanimous vote of the members present (Cloven, Noack, Haskew, Carlson, Obringer).***

**End Consent Agenda**

#### **4. AUDIT SERVICES FOR TRANSPAC.**

Commissioner Ross entered the meeting.

Mr. Todd made a brief presentation.

***On a motion by Commissioner Haskew, seconded by Commissioner Obringer to authorize staff to initiate an informal procurement process to collect proposals for TRANSPAC audit services that will result in a recommendation on the procurement at a future TRANSPAC Board Meeting by unanimous vote of the members present (Cloven, Noack, Haskew, Carlson, Obringer, Ross).***

#### **5. REGIONAL COORDINATION WITH PARTNER AGENCIES.**

Mr. Todd introduced the item and commented that regional coordination with partner agencies is listed as a standing priority in the FY 2023-2024 Workplan. Mr. Todd noted that a meeting with TRANSPAC was held in 2021 and that staff is proposing to meet with SWAT next. Mr. Todd commented that he spoke with staff from SWAT and shared potential topics. SWAT staff suggested an October or November meeting timeline and that they would bring the meeting proposal to their Committees to get feedback. It is also proposed that the meeting be held separately from the regular TRANSPAC meetings.

Mr. Todd also commented that the meeting could potentially be held in the SWAT area as it may be of interest to the Board to visit the autonomous shuttle at Bishop Ranch.



Commissioner Noack commented that visiting the Bishop Ranch autonomous shuttle would be a good idea whether it is with SWAT or a separate visit. Commissioner Noack further commented that there will soon be an autonomous shuttle at Rossmoor and in Martinez and it would be good for the Committee to see how it works. Commissioner Noack further noted Pleasant Hill Road as a potential topic of discussion.

Commissioner Carlson noted the discussion of bus on shoulder at CCTA and the impact it will have in both the TRANSPAC and SWAT areas.

Commissioner Noack further commented that the integration of transit services was a topic of discussion at MTC and there are plans to put forward a regional transportation measure in 2026. In the discussion, it was noted that there will need to be a transformation in the way transportation services are delivered for the measure to pass.

Commissioner Haskew requested that the meeting be held in the first quarter of 2024. Commissioner Noack agreed with the timeline and commented that the timeline could better align with the progress of the Concord Naval Weapons Station. Commissioner Obringer noted that May would be ideal if the Naval Weapons Station is a topic of discussion.

## **6. TRANSPAC CCTA REPRESENTATIVE REPORTS.**

Administration and Projects Committee (APC) meeting update:

Commissioner Noack noted that the Town of Moraga, St. Mary's Road Multimodal Safety Improvements Project was awarded STIP funding this cycle. Commissioner Noack noted that Pleasant Hill was a close second and third in line for funding but only one project was recommended for programming. Commissioner Noack further commented that Diane Burgis representing Brentwood was appointed to the San Joaquin Joint Powers Authority (SJPA) and Aaron Meadows, representing Oakley was appointed as the alternate. Commissioner Carlson added that Measure X funding was allocated to East County.

Commissioner Noack highlighted the following topics from the MTC meeting:

1. Transit Oriented Communities development policy.
  - Cities will have to comply with the policy to receive OBAG funds in the future. Commissioner Noack noted that there are not a lot of developments near transportation in Contra Costa and that there are potential conflicts with RHNA. Commissioner Noack noted she plans to meet with MTC staff to get further clarity on the policy and implications for central county.
2. Regional Bond Measure.
  - The measure, slated for 2026, was discussed as an opportunity to encourage the integration and transformation of transportation service delivery.

3. Clipper 2.0 system

- Clipper 2.0 will be launched next summer. Commissioner Noack asked MTC staff if there will be improvements in accessing senior and youth Clipper cards and noted that she will discuss this further.

**7. TAC ORAL REPORTS BY JURISDICTION**

No comments from the TAC.

**8. BOARDMEMBER COMMENTS**

No Comments from the Board.

**9. MANAGING DIRECTOR'S REPORT**

No Comments from the Managing Director.

**10. ADJOURN / NEXT MEETING** The meeting adjourned at 9:34 a.m. The regular meeting will be held on October 12, 2023 at the City of Pleasant Hill Large Community Room – 100 Gregory Lane, Pleasant Hill. Remote teleconferencing information for members of the public will be included in the posted meeting materials.

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
(925) 937-0980

October 3, 2023

Timothy Haile  
Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: Status Letter for TRANSPAC Meeting – September 14, 2023**

Dear Mr. Haile: <sup>Tim</sup>

The TRANSPAC Committee met on September 14, 2023. The following is a summary of the meeting and action items:

1. Reauthorized the continuation of remote meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB361 through October 14, 2023. By way of this action, TRANSPAC will conduct in-person meetings with a hybrid component for public participation for regular TRANSPAC Board meetings. Other TRANSPAC bodies including the TRANSPAC TAC, special and/or ad-hoc committees will continue meeting virtually.
2. Accepted the TRANSPAC Quarterly Financial Report for the period ended June 30, 2023,
3. Authorized staff to initiate an informal procurement process to collect proposals for TRANSPAC audit services.
4. Discussed regional coordination opportunities with partner agencies including SWAT and TRANSPLAN. As part of the discussion, a joint meeting was proposed with SWAT.

Please contact me at (925) 937-0980, or email at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) if you need additional information.

Sincerely,



**Matthew Todd**  
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Matt Kelly and Hisham Noemi, CCTA Staff  
Robert Sarmiento, TRANSPLAN; Diane Burgis, Chair, TRANSPLAN  
Darlene Amaral, SWAT; Karen Stepper, Chair, SWAT  
John Nemeth, WCCTAC; Chris L Kelley, Chair, WCCTAC  
Tarienne Grover, CCTA Staff  
June Catalano, Diane Bentley (City of Pleasant Hill)

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**TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** October 12, 2023

<b>Subject:</b>	<b>CONSIDER MEETINGS OF THE TRANSPAC BOARD AND SUBCOMMITTEES PURSUANT TO THE PROVISIONS OF AB361</b>
<b>Summary of Issues</b>	<p>Beginning in March of 2020, the Governor issued a series of Executive Orders relaxing certain provisions of the Brown Act in response to the COVID-19 pandemic. Those orders allowed local agencies such as TRANSPAC to conduct their public meetings remotely. On June 11, 2021, the Governor issued an Executive Order that rescinded the aforementioned relaxations of the Brown Act, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions, allowing for remote meetings without observing the normal Brown Act rules.</p> <p>On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized the 30-day renewal to be approved at subsequent meetings by minute order.</p> <p>On February 28, 2023 the Governor ended the state wide COVID-19 state of emergency. Contra Costa Health Services (CCHS) released revised recommendations for public meetings (dated March 27, 2023) and no longer recommends remote meetings of public bodies but recommends social distancing (when feasible) and masking during periods of high COVID-19 transmission.</p> <p>At the May 11, 2023 TRANSPAC Board meeting, the Board authorized hybrid TRANSPAC Board meetings pursuant to the Brown Act provisions under AB361 and consistent with the Contra Costa Health Services’ recommendation for social distancing (when feasible). By way of this action, Board members will attend in-person with a remote meeting option for members of the public. Other TRANSPAC bodies including the TRANSPAC TAC, special and/or ad-hoc committees will continue meeting virtually. This action also requires that the TRANSPAC Board</p>

<p><b>Recommendation</b></p>	<p>reconsider the circumstances of meetings of TRANSPAC every 30 days per AB361.  Reauthorize the continuation of remote meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB361 through November 13, 2023. By way of this action, TRANSPAC will conduct in-person meetings with a hybrid component for public participation for regular TRANSPAC Board meetings. Other TRANSPAC bodies including the TRANSPAC TAC, special and/or ad-hoc committees will continue meeting virtually.</p>
<p><b>Financial Implications Option(s)</b></p>	<p>There is no immediate fiscal impact.</p> <ol style="list-style-type: none"> <li>1. Resume in person meetings for all legislative bodies of TRANSPAC beginning October 26, 2023, and forward per “traditional” Brown Act Standards.</li> </ol>
<p><b>Attachment(s)</b></p>	<ol style="list-style-type: none"> <li>A. Recommendations for safely holding public meetings, gatherings, and business meetings (revised March 27, 2023)</li> </ol>

**Background**

Beginning in March of 2020, the Governor issued a series of Executive Orders relaxing certain provisions of the Brown Act in response to the COVID-19 pandemic. Those orders allowed local agencies such as TRANSPAC to conduct their public meetings remotely. On June 11, 2021, the Governor issued an Executive Order that rescinded the aforementioned relaxations of the Brown Act, effective September 30, 2021. On September 15, 2021, the Governor signed into law AB 361 which essentially continued the Executive Orders that eased certain Brown Act provisions, allowing for remote meetings without observing the normal Brown Act rules. AB 361 has a requirement to reconsider the circumstances of the State of Emergency every 30 days and determine whether the State of Emergency continues to directly impact the ability of the members to meet safely in person, or State or local officials continue to impose or recommend measures to promote social distancing.

On October 14, 2021 the TRANSPAC Board adopted Resolution 21-01 proclaiming a local emergency, ratifying the proclamation of a State of Emergency, and authorizing remote teleconference meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB 361. This resolution also authorized and directed that the TRANSPAC Subcommittees will also continue to meet remotely, and that the resolution would be renewed within 30 days, consistent with the requirements of AB 361, if TRANSPAC desired to continue meeting under the modified Brown Act.

Governor Newsom ended the State level COVID-19 State of Emergency on February 28, 2023, which was the initial impetus to authorize remote meetings under the Brown Act Provisions of AB 361. On March 27, 2023, Contra Costa County Health Services (CCHS) revised the "Recommendations for Safely Holding Public Meetings", which no longer encourages online meetings except where the COVID-19 transmission is medium or high and would impact high-risk individuals. The guidance continues to encourage social distancing, including six feet of spacing between individuals when feasible and encourages masking when transmission is high.

At the May 11, 2023 TRANSPAC Board meeting, the Board authorized hybrid meetings of the TRANSPAC Board and Committees under the provisions of Assembly Bill 361 (AB361) and consistent with the Contra Costa Health Services' recommendations for social distancing for public meetings (where feasible). Through this action, Board members will attend in-person with a remote meeting option for members of the public. Other TRANSPAC bodies including the TRANSPAC TAC, special and/or ad-hoc committees will continue meeting virtually. This action also requires that the TRANSPAC Board reconsider the circumstances of meetings of TRANSPAC every 30 days per AB361. This approach is consistent with the CCTA Board's approach to the AB361 legislation. Staff will continue to monitor Contra Costa Health Services recommendations and maintain communication with CCTA staff on AB361 implementation.

It is requested that the TRANSPAC Board reauthorize the continuation of remote meetings of the legislative bodies of TRANSPAC pursuant to the Brown Act provisions under AB361 through November 13, 2023 as outlined above.

ANNA M. ROTH, RN, MS, MPH  
HEALTH SERVICES DIRECTOR

ORI TZVIELI, MD  
HEALTH OFFICER



OFFICE OF THE DIRECTOR

1220 Morello, Suite 200  
Martinez, CA 94553

Ph (925) 957-5403  
Fax (925) 957-2651

**Recommendations for safely holding public meetings, gatherings, and business meetings:**

As we enter this new phase of COVID-19 we have more tools available to mitigate transmission of COVID-19 and decrease the chance of severe disease. These tools remain important and should be taken into consideration when holding public meetings or other gatherings. Information about local COVID-19 indicators can be found at [CDC county community level](https://www.cdc.gov/communitylevel) and <https://www.coronavirus.cchealth.org/data-summary>.

As the COVID-19 public health emergency ends, the following are recommendations to minimize the risk of COVID 19 transmission during a public meeting.

1. Allow options for individuals who may be at higher risk to attend and participate via a call-in or an internet-based services option. This is good practice generally, no matter the COVID-19 transmission rate, but is particularly important when community level is medium or high.
2. Recommend indoor masking, particularly if county COVID-19 community level is medium or high, as noted in CDPH masking guidance: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>.
3. Recommend self-symptom screening no matter the COVID-19 county community level and encourage messaging that continues to reinforce that individuals not go into common or public indoor spaces when not feeling well in order to reduce disease transmission.
4. Recommend social distancing (six feet of separation between individuals), when feasible.
5. Consider holding public meetings, gatherings, or business meetings outdoors, when county COVID-19 community levels is high. If unable to host outdoors, consider ways to [increase ventilation and flow](#) of the indoor space to reduce the risk of COVID-19 transmission while indoors.
6. Encourage attendees to remain up-to-date on their COVID-19 vaccine no matter the county COVID-19 community level.





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**TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** October 12, 2023

<b>Subject:</b>	<b>INTERSTATE 680 SOUTHBOUND WEEKEND CLOSURE</b>
<b>Summary of Issues</b>	Caltrans is scheduled to close southbound Interstate 680 in Pleasanton between I-580/I-680 Connector and Koopman Road on 9:00 p.m. Friday, November 3 through 4:00 a.m. Monday morning, November 6, 2023.
<b>Recommendations</b>	None - for information only.
<b>Options</b>	None – for information only.
<b>Financial Implications</b>	No TRANSPAC financial implications.
<b>Attachments</b>	Attachments 1. Caltrans I-680 Southbound Closure Traffic Advisory

**Background**

Caltrans is scheduled to close southbound Interstate 680 in Pleasanton between I-580/I-680 Connector and Koopman Road on 9:00 p.m. Friday, November 3 through 4:00 a.m. Monday morning, November 6, 2023. The closure will allow for the replacement of the existing deteriorated roadway with new pavement. It was determined that the full weekend closure will reduce the number of nightly closures needed to complete the project. Attached to this staff report is the Caltrans traffic advisory which includes additional information on the closure including maps and signage that will notify the public. A more detailed communications plan is currently being developed by Caltrans staff. For additional information or questions, please contact Janis Mara, [Janis.Mara@dot.ca.gov](mailto:Janis.Mara@dot.ca.gov).



# Traffic Advisory

**Date:** Oct 4, 2023  
**District:** Four - Oakland  
**Contact:** Janis Mara  
**Email:** [Janis.Mara@dot.ca.gov](mailto:Janis.Mara@dot.ca.gov)

## FOR IMMEDIATE RELEASE

**REMINDER: Full Closure of Southbound I-680 in Pleasanton between I-580/I-680 Connector and Koopman Road the Weekend of November 3-6, 2023  
(In Case of Rain, Closure Will be Rescheduled)**

PLEASANTON / ALAMEDA COUNTY – Caltrans is scheduled to close southbound Interstate 680 in Pleasanton between I-580/I-680 Connector and Koopman Road on Friday, November 3 through Monday morning, November 6, 2023.

During the closure, contractor will replace a portion of the existing deteriorated roadway with new pavement on southbound I-680, between I-580/I-680 Connector and Koopman Road. This work will repair deteriorating existing pavements and enhance motorist safety while reducing the number of nightly closures needed on the project.

The I-680 freeway will be closed in the southbound direction between I-580/I-680 Connector and Koopman Road from 9:00 p.m. Friday, November 3 to 4:00 a.m. the following Monday, November 6.

In the case of rain or unanticipated developments, the closures will be rescheduled and the public will be notified.

Portable changeable message signs will be placed prior to closure advising motorists of this closure and will remain in effect throughout the weekend while work is being performed.

Northbound I-680 will remain open and will not be affected by the closure.



**BE WORK ZONE ALERT**



Caltrans is aware that the closures will impact the motoring public and measures are being taken to minimize inconvenience. Caltrans thanks the motoring public in advance for your patience as we work to improve I-680.

California Highway Patrol officers and message signs will be on hand to guide motorists. Detours for the closures are as follows:

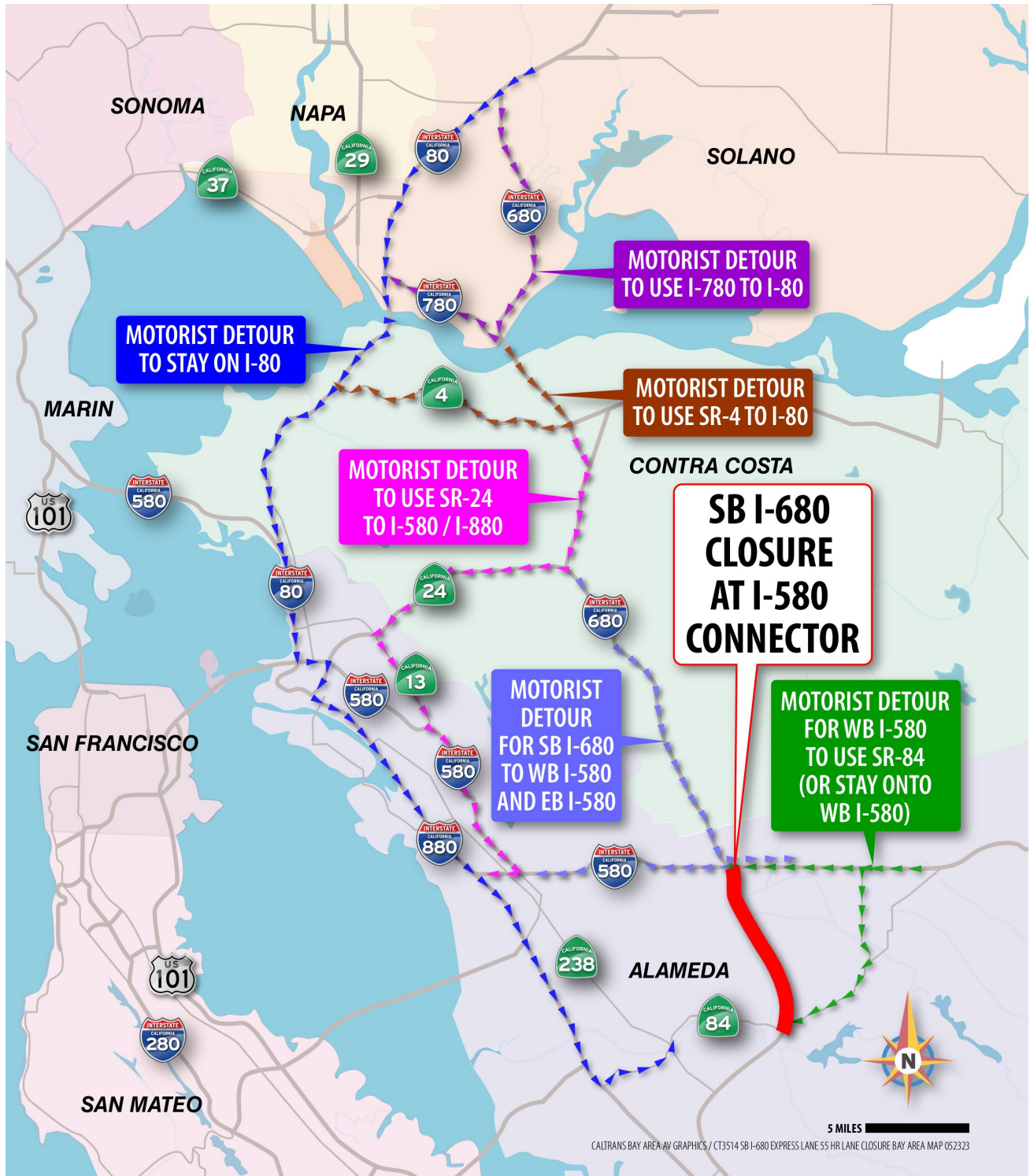
1. Motorists driving west on Interstate 80 in Vacaville and Fairfield will remain on I-80 to southbound I-880.
2. Motorists on southbound I-680 near the Benicia Bridge can take I-780 west to I-80 to southbound I-880.
3. Motorists on southbound I-680 in Concord can take SR-4 to I-80 to southbound I-880.
4. Motorists on southbound I-680 in Walnut Creek can take SR-24 to I-80 to southbound I-880.
5. Motorists on Southbound I-680 in Danville take westbound I-580 to SR-238 to southbound I-880.
6. Motorists on Southbound I-680 in Danville take eastbound I-580 to SR-84 to southbound I-680.
7. Motorists on westbound I-580 coming from Tracy can exit onto southbound SR-84 and get back on southbound I-680 just south of Calaveras Road near Sunol.
8. Motorists on westbound Sunol Boulevard can only take northbound I-680.  
**(Access to Southbound I-680 is restricted in Pleasanton City and Sunol City)**
9. Full Shutdown of southbound Foothill Road and southbound Pleasanton Sunol Road at Castlewood Drive: Motorists on southbound Foothill can only turn left onto Castlewood Drive and only turn left again onto Pleasanton Sunol Road to northbound I-680. **(Access to Southbound I-680 is restricted in Pleasanton city and Sunol City)**
10. Full Shutdown Locations:
  - a. I-580/I-680 Connectors onto southbound I-680
  - b. Southbound Saint Patrick Way on ramp onto southbound I-680
  - c. Southbound Stoneridge Drive on ramp onto southbound I-680
  - d. Southbound Bernal Avenue on ramp onto southbound I-680
  - e. Southbound Sunol boulevard on ramp onto southbound I-680

(Maps on next pages)



**BE WORK ZONE ALERT**



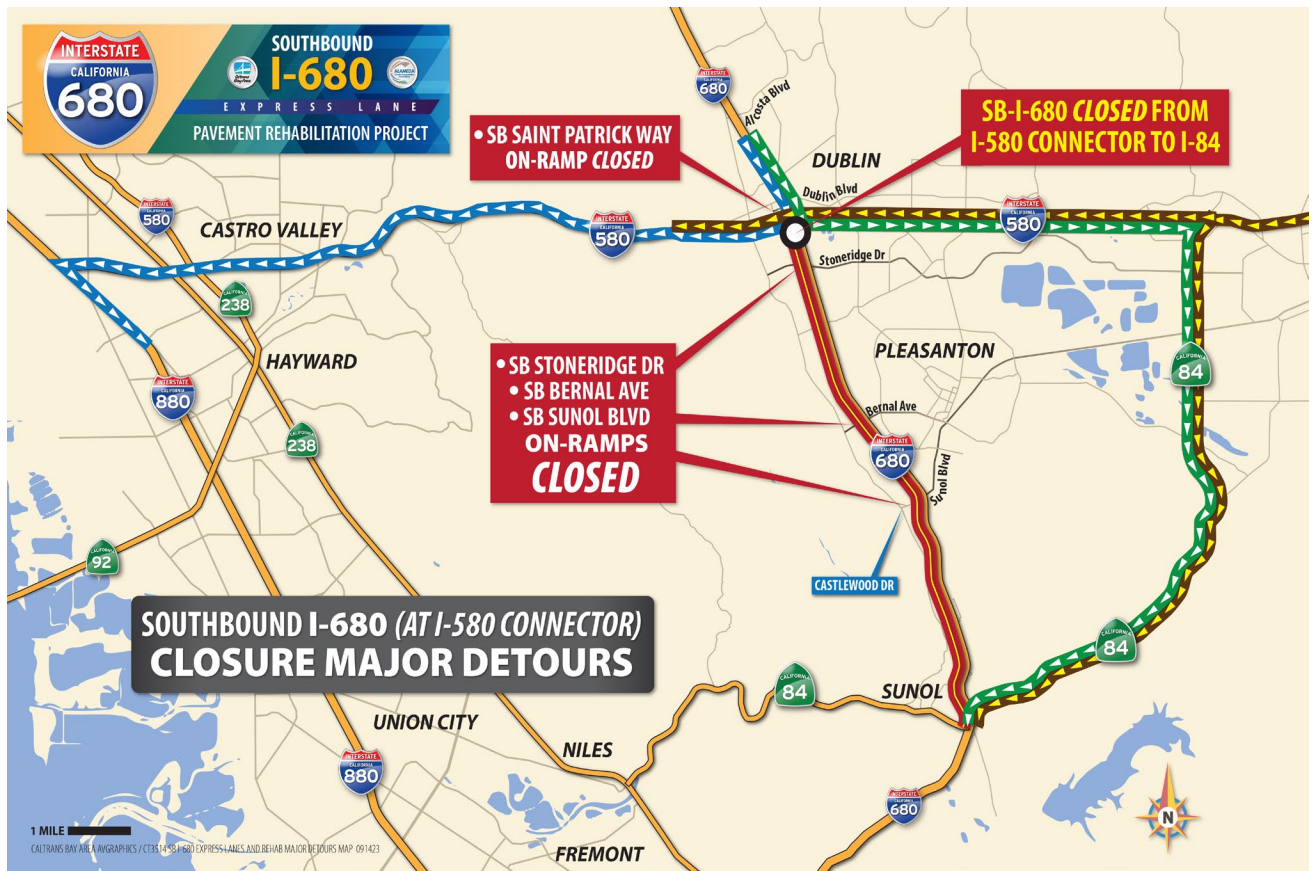


CALTRANS BAY AREA AV GRAPHICS / CT3514 SB I-680 EXPRESS LANE 55 HR LANE CLOSURE BAY AREA MAP 052323



**BE WORK ZONE ALERT**





**Save Our Water** 

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## TRANSPAC Board Meeting **STAFF REPORT**

**Meeting Date:** October 12, 2023

<b>Subject:</b>	<b>TRANSPAC APPOINTMENTS TO CCTA COMMITTEES</b>
<b>Summary of Issues</b>	<p>TRANSPAC is represented on the Contra Costa Transportation Authority's (CCTA) Technical Coordinating Committee (TCC) by three (3) primary representatives and one (1) alternate.</p> <p>TRANSPAC is also represented on the Innovate 680 Technical Advisory Committee (TAC) which is comprised of (1) primary and (1) alternate staff member from Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County. Due to staffing changes, there is (1) primary vacancy on the TCC and (1) primary vacancy on the Innovate 680 TAC for the City of Pleasant Hill. The TAC is requested to recommend appointments to fill the (2) vacant primary positions.</p>
<b>Recommendations</b>	<p>Appoint Ryan McClain (Pleasant Hill) as a primary representative to the TCC for the term ending March 31, 2025, and as a primary representative to the Innovate 680 TAC. Recommend the appointment of Ananthan Kanagasundaram (Pleasant Hill) as an alternate representative to the Innovate 680 TAC.</p>
<b>Options</b>	<ol style="list-style-type: none"><li>1. Defer the recommendation.</li><li>2. Request alternative appointments.</li></ol>
<b>Financial Implications</b>	<p>There is no immediate fiscal impact.</p>

### **Background**

TRANSPAC is represented on the CCTA Technical Coordinating Committee (TCC) by three staff representatives and one alternate from the planning and engineering disciplines. The TCC provides advice on technical matters that may come before the CCTA. Members also act as the primary technical liaison between the CCTA and the RTPCs. The TCC reviews and comments on items including project design, scope, and schedule; provide advice on the development of priority transportation improvement lists for submittal to the Metropolitan Transportation Commission (MTC) for projects proposed under certain federal transportation acts; reviews and comments on the Strategic Plan of the CCTA; reviews and comments on the CCTA Congestion Management Program; reviews RTPC Action Plans and the Countywide Transportation Plan; and reviews and comments on the CCTA Growth Management Plan Implementation

Documents. The TCC may also form subcommittees for specific issues and meet approximately ten times a year.

Jaime Rodriguez, (Pleasant Hill), is currently the primary member on the TCC for the term ending March 31, 2025. Due to staffing changes, Ryan McClain, (Pleasant Hill) is recommended to replace Mr. Rodriguez as the primary representative.

TRANSPAC is also represented on the Innovate 680 TAC which includes (1) primary and (1) alternate staff member from Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County. The INNOVATE 680 TAC serves as the technical advisory body for the INNOVATE 680 Policy Advisory Committee (PAC) concerning the INNOVATE 680 suite of projects. Due to staffing changes, Ryan McClain, (Pleasant Hill), is recommended to replace Ananthan Kanagasundaram (Pleasant Hill) as the primary TAC representative on the committee. Ananthan Kanagasundaram (Pleasant Hill) is recommended to serve as the alternate representative.

It is requested that the TRANSPAC Board approve the appointments as recommended.

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**TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** October 12, 2023

<b>Subject:</b>	<b>MEASURE J LINE 20A FUNDS PROGRAM – FY 2022-2023 PROGRESS REPORT</b>
<b>Summary of Issues</b>	The CCTA Measure J Line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each Fiscal Year, each funding recipient is required to submit a progress report detailing the status of operations from the previous year. At this meeting, staff will present the summary progress report for FY 2022-2023.
<b>Recommendations</b>	None - for information only.
<b>Options</b>	None- for information only.
<b>Financial Implications</b>	There is no immediate fiscal impact.
<b>Attachment(s)</b>	None.

**Background**

The Measure J Expenditure Plan includes a program, line 15: Transportation for Seniors & People with Disabilities. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, line 20a: Additional Transportation Services for Seniors & People with Disabilities, which provides the TRANSPAC area an additional 0.5% for these types of services. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. At the end of each programming year, all funding recipients are required to submit a progress report detailing the status of operations from the previous year. The following is a summary of the progress reports received for FY 2022/2023 activities.

FY 2022-2023 Programs and Costs

Ten programs were awarded 1.2 million in funding for FY 2022-2023 – FY 2023-2024 operations. The programs provide a wide range of services and trip types, which is reflected in the range of operating and cost metrics for the various services funded. Overall, programs include volunteer and non-volunteer provided services, high level of assistance door-thru-door service as well as fixed-route service. In recent years, we have also seen the addition of Taxi

Scrip and Transportation Network Companies (TNC) services that provide flexibility beyond traditional service hours as well as a Travel Training Program.

All projects funded by the Line 20a program maintained operations throughout FY 2022-23. In some cases, there were delays in executing master agreements as well as completing invoicing. The reported causes included a lack of clarity in the agreements process and staffing shortages. TRANSPAC Staff is in communication with CCTA and the project sponsors to resolve any issues. For the upcoming programming cycle, TRANSPAC staff proposed a 120-day policy for executing master agreements. This policy is recommended to be included in the program policy document with a copy of the master agreement template for reference.

Current Line 20a funds utilized account for 37% of the approved funding available to the programs for the current 2-year cycle. Invoicing delays account for part of the lower utilization as well as staffing shortages impacting operations in the case of the City of Walnut Creek. In other cases, actual program costs are much higher than the Line 20a funds approved such as the Golden Rain Foundation/Rossmoor Greenline Route service. However, the Greenline service is operated using additional sources of funding.

Estimated Program Costs - FY 2022-2023				
Project Sponsor	Program	20a Funds	Actual Program	20a Funds
		Approved FY 22-23/FY 23-24	Costs Reported FY 22-23	Utilized FY 22-23
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	\$ 175,937	\$ 87,968	\$ 87,968
Choice in Aging	Mt Diablo Mobilizer	\$ 117,000	Not Available*	Not Available*
City of Concord	GoGo Concord Senior Transportation Program	\$ 35,187	\$ 35,187	\$ 16,268
County Connection	Midday Free Ride Program for Bridge and RES Programs	\$ 56,300	\$ 40,000	\$ 21,237
County Connection/CCCTA	Travel Training	\$ 79,127	\$ 30,860	\$ 10,448
George Miller Center	Vistability (Contra Costa ARC)	\$ 80,886	\$ 40,443	Not Available*
Golden Rain Foundation/Rossmoor	Green Line Route	\$ 221,613	\$ 310,101	\$ 100,787
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	\$ 10,000	\$ 10,000	\$ 10,000
Mobility Matters	Rides for Seniors/Rides 4 Veterans	\$ 257,250	\$ 128,625	\$ 128,625
City of Walnut Creek	Social Services Transportation Program	\$ 237,000	\$ 118,500	\$ 88,922
<b>Total</b>		<b>\$ 1,270,300</b>	<b>\$ 673,059</b>	<b>\$ 464,254</b>

\*Programs are working with CCTA to close-out invoicing for FY 2022-2023 and did not have 20a actual costs to report at this time.

FY 2022-23 Operations Detail		
Project Sponsor	Trip Types	Operating Hours
Center for Elders' Independence	Door-thru-Door	6:00am-7:00pm, Mon-Fri
Choice in Aging	Door-thru-Door	8:00am-5:00pm, Mon-Fri
City of Concord	Curb-to-Curb, (TNC)	24hrs, 7 days
County Connection	Fixed-Route	10:00am-2:00pm, Mon-Fri
County Connection/CCCTA	Travel Training	8:00am-5:00pm, Mon-Fri
George Miller Center	Door-thru-Door	8:30am-4:00pm, Mon-Fri
Golden Rain Foundation/Rossmoor <i>Greenline</i>	Fixed-Route	6:00am-6:30pm, Mon-Sun
Golden Rain Foundation/Rossmoor <i>Subsidize Ride Share Program</i>	Curb-to-Curb, (TNC)	24hrs, 7 days
Mobility Matters	Door-thru-Door	7:00am – 6:00pm, Mon-Sat
City of Walnut Creek	Curb-to-Curb, (TNC)	24hrs, 7 days

### Trip Costs

Of the cost-per-trip information reported, comparable Line 20a service is less than County Connection, LINK (which cost approx. \$75 per passenger in FY 2022-2023). Overall cost impacts due to COVID-19 have decreased. However, program staff have reported challenges in hiring and retaining drivers and administrative staff as well as increased fuel and equipment costs.

Average Cost-Per-Trip				
Project Sponsor	Program Name	FY 2022-23	FY 2021-22	FY 2020-21
	Transportation Services for Concord			
Center for Elders' Independence	PACE Center/Clinic	\$ 65.16	\$ 56.57	\$ -
Choice in Aging	Mt Diablo Mobilizer	\$ -	\$ 52.00	\$ -
	GoGo Concord Senior			
City of Concord	Transportation Program	\$ 25.42	\$ 10.78	\$ -
	Midday Free Ride Program for			
County Connection	Bridge and RES Programs	\$ 1.10	\$ 1.10	\$ -
County Connection/CCCTA	Travel Training	\$ -	\$ -	\$ -
George Miller Center	Vistability (Contra Costa ARC)	\$ -	\$ -	\$ -
Golden Rain - Greenline	Green Line Route	\$ 28.68	\$ 28.56	\$ 59.21
Golden Rain - Subsidized Rideshare	Subsidized Ride Share Program	\$ 10.74	\$ 10.00	\$ 10.00
Mobility Matters	Rides for Seniors/Rides 4 Veterans	\$ 40.92	\$ 65.60	\$ 44.50
	Social Services Transportation			
City of Walnut Creek	Program	\$ 16.70	\$ 48.65	\$ 10.60

## Trip Detail

Approximately 3,255 unique individuals in the TRANSPAC area were served by the various programs in FY 2022-23; this number increased by 58% from FY 2021-2022. Overall, the increase in individuals served speaks to both the recovery of services and increase in user participation post-pandemic. Despite this, many programs reported that the user participation has not yet returned to pre-pandemic levels and anticipate increased ridership in the near future.

<b>Individuals Served</b>		
<b>Project Sponsor/Program</b>	<b>FY 2022-23</b>	<b>FY 2021-22</b>
Center for Elders' Independence	1250	200
Choice in Aging	30	14
Concord (GoGo Concord Senior Transportation Program)	80	44
County Connection (Midday Free Ride Program for Bridge and RES Programs)	120	85
County Connection/CCCTA (Travel Training)	111	
George Miller Center (Vistability – Contra Costa ARC)	6	
Golden Rain/Rossmoor (Greenline)	720*	700*
Golden Rain/Rossmoor (Subsidized Ride Share Program)	623	492
Mobility Matters (Rides for Seniors, Rides 4 Veterans)	175	251
Walnut Creek (Social Services Transportation Program)	140	121
<b>Total</b>	<b>3,255</b>	<b>1,907</b>

*\*This figure is an estimate. Due to the nature of the Greenline bus service, staff are not able to capture the exact number of unique individuals served on an annual basis.*

## One-Way Trips

In FY 2022-23, approximately 64,516 trips were provided where either the origin or destination of the trip was within the TRANSPAC area, and 49,653 trips were provided entirely within TRANSPAC. One-way trips significantly increased from FY 2021-22, a trend that is seen across all previously funded projects.

Annual One-Way Trips (Within TRANSPAC Area)				
Program Sponsor	Program Name	FY 2022-23	FY 2021-22	FY 2020-21
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	1,350	3,000	
Choice in Aging	Mt Diablo Mobilizer	3,014	178	
City of Concord	GoGo Concord Senior Transportation Program	640	528	
County Connection*/**	Midday Free Ride Program for Bridge and RES Programs	19,306	9,085	
George Miller Center	Vistability (Contra Costa ARC)	3,258		
Golden Rain Foundation/Rossmoor	Green Line Route	11,123	9,523	5,246
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	2,493	1,778	893
Mobility Matters***	Rides for Seniors/Rides 4 Veterans	3,143	2,097	3,252
City of Walnut Creek	Social Services Transportation Program	5,326	2,436	2,384
<b>Total</b>		<b>49,653</b>	<b>28,625</b>	<b>11,775</b>

\*The County Connection/CCTA Travel Training program was excluded as it does not provide service.

\*\* County Connection staff is unable to accurately track origin and destination information for the Midday Free Rides Program for Bridge and RES programs however, it is assumed that the majority if not all trips are within TRANSPAC.

Annual One-Way Trips (Origin OR Destination in TRANSPAC Area)			
Program Sponsor	Program Name	FY 2022-23	FY 2021-22
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	16,200	3,000
Choice in Aging	Mt Diablo Mobilizer	3,014	178
City of Concord	GoGo Concord Senior Transportation Program	653	531
County Connection*	Midday Free Ride Program for Bridge and RES Programs	19,306	9,085
George Miller Center	Vistability (Contra Costa ARC)	3,258	N/A
Golden Rain Foundation/Rossmoor	Green Line Route	11,123	9,523
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	2,493	1,778
Mobility Matters***	Rides for Seniors/Rides 4 Veterans	3,143	2,097
City of Walnut Creek	Social Services Transportation Program	5,326	2,436
<b>Total</b>		<b>64,516</b>	<b>28,628</b>

\*County Connection staff is unable to accurately track origin and destination information for the Midday Free Rides Program for Bridge and RES programs, however, it is assumed that the majority if not all trips are within TRANSPAC.

### Travel Training

The Travel Training Program is managed by County Connection/CCCTA in partnership with the Center for Independent Living Resources Center of Solano and Contra Costa County. Because it is a unique program in the lineup of origin-destination transit programs, it's worthwhile to highlight some of the program milestones in the first year. In the first few quarters, staff focused on program development including the creation of outreach materials, training material, and hiring a travel trainer. In the fourth quarter, staff transitioned to hosting travel training sessions, offering presentations and participating in outreach events. Staff held 4 travel training sessions, conducted 3 travel training presentations and received 90 referrals to the program from County Connection and other outreach efforts.

Shared Trips

There were 29,921 shared trips reported in FY 2022-23. These trips include origin and/or destination points within the TRANSPAC area but are not exclusively within TRANSPAC. Some programs did not report shared trip information this past year though information was reported in the past. Staff is in communication with the project sponsors to get the most accurate information. Despite this, shared trips have more than doubled from FY 2021-22 shared trips reported.

Shared Trips*			
Project Sponsor	Program Name	FY 2022-23	FY 2021-22
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	3,600	2,180
Choice in Aging	Mt Diablo Mobilizer		176
City of Concord	GoGo Concord Senior Transportation Program		28
County Connection	Midday Free Ride Program for Bridge and RES Programs	19,306	9,084
George Miller Center	Vistability (Contra Costa ARC)	3,258	
Golden Rain Foundation/Rossmoor	Green Line Route	11,123**	9,523**
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	N/A	N/A
Mobility Matters	Rides for Seniors/Rides 4 Veterans		165
City of Walnut Creek	Social Services Transportation Program	3,757	
	<b>Total</b>	<b>29,921</b>	<b>11,633</b>

\*Either the origin or destination of the trips are within TRANSPAC.

\*\*Assumes that most if not all Greenline trips are shared trips



## ADA Certified/Paratransit Eligible Users

As one of the core goals of the Measure J Line 20a program is to provide cost-effective and tailored transportation alternatives to County Connection/LINK, in the last two years, staff began to request ADA participant data if available. Project sponsors reported approximately 10,523 one-way trips taken by 219 ADA eligible/certified users in the TRANSPAC area in FY 2022-23. This number is likely larger as programs such as Mobility Matters reported that most users are ADA eligible, though they do not track ADA trips explicitly. The table below includes the number of ADA participants enrolled in Line 20a funded programs and one-way trips taken by ADA eligible and/or certified users in both the TRANSPAC area and beyond.

ADA Certified/Eligible User Trips - FY 2022-23					
Project Sponsor	Program Name	Total ADA Participants	Total ADA Participants from TRANSPAC area	One-way trips for ADA Participants	One-way trips for ADA participants (TRANSPAC Area)
Center for Elders' Independence	Transportation Services for Concord PACE Center/Clinic	164	67	492	295
Choice in Aging	Mt Diablo Mobilizer	30	30	3,014	3,014
City of Concord	GoGo Concord Senior Transportation Program	N/A	N/A	N/A	N/A
County Connection	Midday Free Ride Program for Bridge and RES Programs	-	-	-	-
County Connection/CCCTA	Travel Training	12	12		
George Miller Center	Vistability (Contra Costa ARC)	6	6	3,258	3,258
Golden Rain Foundation/Rossmoor	Green Line Route	N/A	N/A	N/A	N/A
Golden Rain Foundation/Rossmoor	Subsidized Ride Share Program	N/A	N/A	N/A	N/A
Mobility Matters*	Rides for Seniors/Rides 4 Veterans				
City of Walnut Creek	Social Services Transportation Program	104	104	3,956	3,956
<b>Total</b>		<b>316</b>	<b>219</b>	<b>10,720</b>	<b>10,523</b>

*\*Mobility Matters staff noted that although they do not track ADA trips, most if not all users are ADA eligible but are unable to use the service since door-through-door assistance is needed.*