

**TRANSPAC Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County

**TRANSPAC TAC MEETING NOTICE AND AGENDA**  
**THURSDAY, FEBRUARY 29, 2024**  
**9:00 A.M. to 11:00 A.M.**

**In the LARGE COMMUNITY ROOM at City of Pleasant Hill City Hall**  
**100 GREGORY LANE**  
**PLEASANT HILL**

**Public Comments:** Public comment may be provided by submitting written comments to [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record. To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “\*9” to request to speak when the public comment is opened on an Agenda item. After the allotted time, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

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- 1. CONVENE MEETING/VIRTUAL MEETING ACCESS GUIDELINES/SELF-INTRODUCTIONS.**
  - 2. PUBLIC COMMENT.** Members of the public may address the Committee on any item not on the agenda.

<b>ACTION ITEMS</b>
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- 3. Minutes of the January 25, 2024 Meeting 🌀 Page 5**

Attachments: TAC minutes from the January 25, 2024 meeting.

**ACTION RECOMMENDATION: Approve Minutes.**

Transportation Partnership and Cooperation  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County  
1211 Newell Avenue, Suite 200, Walnut Creek 94596  
(925) 937-0980

## INFORMATION ITEMS

### 4. **MEASURE J LINE 20A FUNDS PROGRAM – FY 2024/2025 AND FY 2025/2026**

**PROGRAMMING CYCLE.** The CCTA Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Line Item 20a funds are to be used. The TRANSPAC Board approved the program guidelines and release of a call for projects in December. Measure J Line 20a funds are expected to generate about \$1.2 million over the two-year programming period. Program applications were required to be submitted by January 19, 2024. Staff received (9) applications requesting \$1.5 million in funding. At this meeting, staff will review the applications submitted and provide a general summary of programs. (INFORMATION) 🌀 **Page 9**

Attachment: Staff Report

- ### 5. **TRAVEL DEMAND MANAGEMENT 2.0 AND CCTA TRANSPORTATION FUND FOR CLEAN AIR POLICY.** Transportation Demand Management (TDM) includes strategies and initiatives that aim to reduce greenhouse gas (GHG) emissions and Vehicle Miles Traveled (VMT) through the reduction of single occupancy vehicle use. As a strategic priority of the Contra Costa Transportation Authority (CCTA), CCTA staff is examining the current TDM program model and funding strategy to explore challenges and opportunities to better address the diverse transportation needs within the county. At this meeting, staff will provide an update on TDM 2.0 discussions to date. (INFORMATION) 🌀 **Page 23**

Attachment: Staff Report

- ### 6. **BART SAFE AND CLEAN PLAN UPDATE.** In an effort to help riders feel safe, and to keep trains cleaner, BART has initiated the Safe and Clean Plan which will focus on several commitments including safety and security, new fair gates, clean rides, and adaptable service to attract new riders. At this meeting, BART staff will provide an overview of the initiative.

Attachment: Staff Report

### 7. **COMMITTEE UPDATES:**

- a. **Technical Coordinating Committee (TCC).** The TCC meeting scheduled for February 15, 2024 was canceled. The next regular meeting will be held on March 21, 2024.

- b. **Countywide Bicycle & Pedestrian Advisory Committee (CBPAC):** The CBPAC meeting scheduled for January 22, 2024 was canceled. The next regular meeting will be held on March 25, 2024.
- c. **Paratransit Coordinating Council (PCC):** The last PCC meeting was held on January 22, 2024. The next regular meeting is scheduled for March 18, 2024.

**8. INFORMATION ITEMS:**

- a. **GRANT FUNDING OPPORTUNITIES.** This agenda item is intended to provide an opportunity to review and discuss grant opportunities. (INFORMATION).
- b. **CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) MEETING CALENDAR:** The CCTA Calendar for February 2024 to April 2024, may be downloaded using the following link: [Click to View Meeting Schedule](#)

**9. MEMBER COMMENTS**

**10. NEXT MEETING: MARCH 28, 2024.**

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## TRANSPAC TAC Meeting Summary Minutes

**MEETING DATE:** January 25, 2024

**STAFF PRESENT:** Abhishek Parikh, Concord; Jason Chen, Clayton; John Cunningham Contra Costa County; Ryan McClain, Pleasant Hill; Smadar Boardman, Walnut Creek; Khalil Yowakim, City of Martinez; Pranjali Dixit, County Connection; Kirsten Riker, 511CC; Celestine Do, BART; Matt Todd, TRANSPAC Managing Director; Tiffany Gephart, TRANSPAC Clerk

**GUESTS/PRESENTERS:** Ying Smith, CCTA

**MINUTES PREPARED BY:** Tiffany Gephart

### **1. Convene Meeting / Self-Introductions.**

Matt Todd called the meeting to order at 9:09 A.M. Introductions followed.

### **2. Public Comment.**

There were no comments from the public.

### **3. Minutes of the November 30, 2024 Meeting.**

Jason Chen requested a correction to the November 30<sup>th</sup> minutes. Mr. Chen commented that he would like to change the fourth sentence in section 8 to read “The Project Initiation Document (PID) Project List is out for review for submission to Caltrans.”

The minutes of the November 30, 2024 meeting, as corrected, were approved by consensus.

### **4. Measure J Line 20a Funds Program – FY 2024/2025 – F 2025/2026**

Tiffany Gephart introduced the item. Ms. Gephart commented that the application period closed on January 19<sup>th</sup>, 2024. Ms. Gephart reviewed the handout summarizing the applications submitted and funding requests. A copy of the handout is included with the corresponding meeting materials at <https://transpac.us>. Ms. Gephart noted that there was a request for extension and late application submittal from Choice in Aging that will be brought to the Board for consideration.

Smadar Boardman asked if there was any redundancy in the projects. Ms. Gephart noted that many of the projects were unique but there were two TNC services requesting funding (City of

Concord and City of Walnut Creek). Ms. Boardman further asked if partial funding will be considered for the programs. Ms. Gephart noted that once the applications are reviewed, the Board will consider funding options. In the past, some programs were partially funded when requests exceed available funding.

Ms. Gephart requested volunteers for the application scoring committee. John Cunningham, Abhishek Parikh and Smadar Boardman volunteered to serve on the committee.

Ms. Gephart commented that the application summary will be brought to the Board in February and the scoring committee will likely meet in February or March. After the scoring committee meets, a Draft program will be brought back to the TAC in April.

#### **5. Form 700 Statement of Economic Interests.**

Ms. Gephart commented that Form 700 forms are required by April 2, 2024 for all TRANSPAC Committee and TAC members.

#### **6. Travel Demand Management 2.0 and CCTA Transportation Fund for Clean Air Policy.**

Ying Smith presented the Travel Demand Management (TDM) 2.0 program and proposed changes to the Transportation Fund for Clean Air (TFCA) policy. A copy of the presentation and Introduction to TDM 2.0 letter is included with the meeting materials at <https://transpac.us>. Under TDM 2.0, substantive changes include a new strategy for TFCA funding which will include a call for projects process and prioritization of projects that align with Air District categories including but not limited to bicycle and pedestrian projects, ride sharing services, and first and last mile connections. TFCA available funding will be approximately \$1.5 million and will resume with the FY 2024/2025 funding cycle.

These changes mark a movement away from the previous model in which a share of TFCA funding was programmed for the 511 Contra Costa program administered on behalf of central county (under a CCTA contract).

Following Ms. Smith's presentation was a robust discussion on the proposed funding strategy. The comments have been summarized for clarity.

The TAC expressed concern that with the change to a competitive process, other projects/jurisdictions could receive a disproportionate amount of TFCA funding whereas in the past funding was distributed proportionately. It was noted that CCTA staff is open to feedback on how the funding is distributed. For example, there is the potential for creating funding minimums by subregion or other modifications as recommended.

Concern was also raised that large transit projects may be more competitive than other smaller ongoing TDM programs. There was discussion about a policy that would distribute funding

separately by project type, for example transit projects and bicycle and pedestrian projects. Ms. Smith noted that any leftover funding from a funding category could be made available to the larger pool of projects.

There were questions and concerns about how the staff would be involved in applying for funding and what role TRANSPAC, Cities, CCTA, and 511 Contra Costa would have.

The TAC also asked how successful programs that jurisdictions desire to maintain would be protected under TDM 2.0. The TAC asked CCTA staff to evaluate the current 511 Contra Costa programs before changing the funding model.

A concern was raised about fulfilling TDM requirements included in the Measure J Growth Management Plan (GMP) checklist if a project application is not awarded TFCA funding. Ms. Smith indicated that under the current proposal, if a jurisdiction does not receive competitive TFCA funding, the GMP TDM requirements could be fulfilled with a TDM program funded with Measure J Program 17 funds (Commute Alternatives).

The TAC expressed concerns about the potential inconsistency of funding from year to year and how this would impact effectiveness of the outreach component of the existing programs. It was noted that it is difficult to quantify the value of ongoing engagement. There has been consistent successful outreach over the years through the efforts of 511 Contra Costa. By potentially reducing 511 Contra Costa TDM funding, there is a risk of disengaging the public and diminishing the established impact.

## **7. Committee Updates.**

The most recent Technical Coordinating Committee and Countywide Bicycle and Pedestrian Advisory Committee Meetings were canceled. There were no comments from the recent Paratransit Coordinating Council meeting.

## **8. Information Items.**

There were no comments from the TAC.

## **9. Member Comments.**

Pranjal Dixit thanked the TAC for providing letters of support for County Connections submittal of the Caltrans Sustainable Transportation Planning Grant.

## **10. Adjourn / Next Meeting.**

The meeting adjourned at 10:50 a.m. The next regular meeting is scheduled for February 29, 2024.

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**TRANSPAC TAC Meeting STAFF REPORT**

**Meeting Date:** February 29, 2024

<b>Subject:</b>	<b>MEASURE J LINE 20A FUNDS PROGRAM – FY 2024/2024 - FY 2025/2026</b>
<b>Summary of Issues</b>	The Contra Costa Transportation Authority (CCTA) Measure J line 20a program provides funds for Transportation Services for Seniors & People with Disabilities in the TRANSPAC area. TRANSPAC is responsible for recommendations on how the Measure J Line 20a funds are to be used in Central County. The TRANSPAC Board approved the program guidelines and release of a call for projects in December. Measure J Line 20a funds are expected to generate about \$1.2 million over the two-year programming period. Program applications were required to be submitted by January 19, 2024. Staff received nine applications requesting a total of \$1.5 million in funding. At this meeting, staff will review the applications submitted and provide a general summary of programs.
<b>Recommendation</b>	For information only.
<b>Options</b>	None.
<b>Financial Implications</b>	None.
<b>Attachment(s)</b>	A. Summary of Received Applications B. Summary of Programs/Projects C. TRANSPAC Measure J Line20A Program Guidelines D. Measure J TEP Program Description

Background

The Measure J Expenditure Plan includes a program, line 15: Transportation for Seniors & People with Disabilities. The name generally self-describes the activities that the program funds. There is an additional program in Measure J, line 20a: Additional Transportation Services for Seniors & People with Disabilities, which provides the TRANSPAC area an additional 0.5% of Measure J revenue for these types of services. TRANSPAC is responsible for recommendations on how the Line 20a funds are to be used.

TRANSPAC issued a call for projects for the FY 2024/2025 and FY 2025/2026 period of program/project operations in December. Measure J Line 20a funds are expected to generate about \$1.2 million over the upcoming two-year programming. Program applications were

required to be submitted by January 19, 2024. Staff received 8 applications requesting approximately \$1.4 million in funding. Staff also received a request for an application extension from Choice in Aging (CIA) on January 23, 2024. The TRANSPAC Board agreed to consider the late application from CIA as a second tier pending the review of initial applications submitted.

#### Line 20a Program/Project Summary

Line 20a projects cover a variety of service types including fixed-route and curb-to-curb shuttle van service, volunteer driver programs, paratransit supplemental service and subsidized on-demand TNC programs meeting a variety of needs for seniors and people with disabilities throughout Central Contra Costa County. The following project sponsors submitted applications for this cycle:

1. City of Concord - \*GoGo Concord Fixed Route Van Service
2. City of Concord - GoGo Concord TNC
3. City of Walnut Creek - City of Walnut Creek Social Services Transportation Program
4. County Connection - \*Central Contra Costa Rural Lifeline Transportation Program
5. County Connection - Midday Free Rides Program
6. Golden Rain Foundation (Rossmoor) – Downtown Walnut Creek Service
7. Mobility Matters – Rides for Seniors/Rides 4 Veterans
8. Center for Elder’s Independence – Central Contra Costa County Transportation Initiative
9. Choice in Aging – Mt. Diablo Mobilizer

*\*Indicates a new program or element*

Each applicant has received funding in previous cycles, however in some instances programs have been added or expanded as indicated with an asterisk above. The attached material includes a summary of applicants, funding requests and project descriptions.

#### Scoring Committee

It was previously recommended that a scoring committee, including TRANSPAC TAC members and a representative from the social services sector, be created to review applications and provide recommendations to the larger Committee. Staff has reached out to an individual from the County and will report additional information when available. TRANSPAC TAC representatives on the scoring committee include: Smadar Boardman, (Walnut Creek), Abhishek Parikh (Concord) and John Cunningham (Contra Costa County). Staff is currently scheduling a scoring committee meeting for the week of March 5<sup>th</sup>.

#### Next Steps

The scoring committee will tentatively review applications in March. Pending scoring committee review, staff will provide a summary of scoring committee recommendations at the March TAC and April Board meetings for review and comment. The Board also requested applicant presentations that staff is working to schedule for the March and April Board meetings. Below is the proposed schedule through June.

*Programming Schedule*

<b>January 2024</b>	Application Workshop (January 9, 2023) Completed Applications Due (January 19, 2023) Completed Finalize TAC Scoring Committee (In process)
<b>February</b>	Projects Summary - February 29 TAC
<b>February / March</b>	Scoring Committee Meeting/Review –March 6 <sup>th</sup> /7 <sup>th</sup> Projects Summary - March 14 Board Applicant Presentations March 14 Board Review Draft Program March 28 TAC
<b>April</b>	Applicant Presentations - April 11 Board Review Draft Program - April 11 Board Review Draft Program - April 25 TAC
<b>May 2024</b>	Review and Release Draft Program - May 9 Board Approve Final Program - May 30 TAC
<b>June 2024</b>	Approve Final Program - June 13 Board

**Project Applications Received: Measure J Line 20A Call for Projects  
FY 24/25 and 25/26 Cycle**

Ref. #	Project Name	Sponsor	FY 24/25	FY 25/26	Total Request
1	City of Walnut Creek Social Services Transportation Program	City of Walnut Creek	\$ 118,500	\$ 118,500	\$ 237,000
2	Go Go Concord Fixed Route Van Service	City of Concord	\$ 99,000	\$ 99,000	\$ 198,000
3	Go Go Concord TNC	City of Concord	\$ 11,375	\$ 11,375	\$ 22,750
4	Central Contra Costa Rural Lifeline Transportation Program	County Connection	\$ 25,000	\$ 25,000	\$ 50,000
5	Downtown Walnut Creek Service	Golden Rain Foundation	\$ 115,000	\$ 115,000	\$ 230,000
6	Midday Free Rides Program	County Connection	\$ 39,600	\$ 39,600	\$ 79,200
7	Rides for Seniors / Rides for Veterans	Mobility Matters	\$ 120,000	\$ 120,000	\$ 240,000
8	Central Contra Costa County Transportation Initiative	Center for Elders' Independence (CEI)	\$ 175,000	\$ 175,000	\$ 350,000

**FISCAL YEAR SUBTOTAL \$ 703,475 \$ 703,475 \$ 1,406,950**

Ref. #	Project Name	Sponsor	FY 24/25	FY 25/26	Total Request
9	Mt. Diablo Mobilizer	Choice in Aging	\$ 58,850	\$ 58,850	\$ 117,700

**FISCAL YEAR SUBTOTAL \$ 762,325 \$ 762,325 \$ 1,524,650**

DESCRIPTIONS OF PROGRAM / PROJECT REQUESTS		
TRANSPAC Measure J Line 20A Program 2024/2025 and 2025/2026 Cycle Program Applications		
<b>City of Walnut Creek</b>		
1	City of Walnut Creek Social Services Transportation Program	The City of Walnut Creek, under the stewardship of the Walnut Creek Recreation Social Services Division, offers a comprehensive transportation program catering to seniors and individuals with developmental, physical, and/or mental disabilities providing rides to all areas of the TRANSPAC region with specific focus on equity neighborhoods. By providing both Lyft TNC and a shared minibus, we are able to provide a wide variety of options to individuals with varying needs and abilities. This program embodies our commitment to fostering inclusivity and independence, recognizing the diverse mobility needs of our community members by providing transportation services which are easy to access, fills gaps left by other service providers and excellent customer service where seniors can speak directly to a supportive human to get services and answers promoting safety and community engagement.
<b>City of Concord</b>		
2	GoGo Concord Fixed Route Van Service	The expanded GoGo Concord Transportation Program with a Fixed Route Van Service will subsidize all ride fares offered through our partnership with GoGo Grandparent. The subsidy provides matching funds of up to \$30 monthly (\$360/yr). The additional GoGo Concord Fixed Route Van Service will be free for GoGo Concord Senior Transportation members after the initial \$15 yearly enrollment fee (Scholarships available). A schedule of locations will be produced and distributed, including the Concord Senior Center, at least one shopping location, one public place/park (e.g., Concord Library), and one medical office location.
3	GoGo Concord TNC	Rides through the GoGo Grandparent portion of the program will continue to be reserved by phone, and users can secure rides for the Fixed Route Van Service by telephone or using the currently utilized registration software.

County Connection		
4	Central Contra Costa Rural Lifeline Transportation Program	The Central Contra Costa Rural Lifeline Transportation program will provide lifeline accessible transportation to disabled residents of the rural/unincorporated portions of TRANSPAC's jurisdiction, particularly including the Morgan Territory portions of Clayton and unincorporated Contra Costa County southeast of Mt. Diablo, as well as the Alhambra Valley and Briones areas west of Martinez and Reliez Valley, west of Lafayette. Transportation will be provided to certified ADA paratransit eligible riders who reside in these areas on a pre-scheduled, shared ride basis, for the same fare as County Connection LINK riders pay.
5	Midday Free Rides Program	The Midday Free Program, (10am-2pm) currently available to Mt. Diablo Unified School District's Bridge Program and RES Success, a non-profit organization, allows students and their instructors to ride County Connection buses for free while they are engaging in these programs that provide individuals with the knowledge and skills they need in order to make a successful transition to an independent, adult life. A key part of this is learning how to navigate and use public transit, which also helps to reduce dependency on paratransit services.
Golden Rain Foundation - Rossmoor		
6	Downtown Walnut Creek Service	The service provides rides to and from downtown Walnut Creek to enable senior adults in the Rossmoor Community to achieve and maintain their independence for commuting, shopping, medical, civil service, and entertainment destination of their choice. The bus service connects residents to the public transit systems, Bart and County Connection bus lines. The Downtown service is operated using 12-18 passengers cut aways that are all equipped with wheelchair lifts.

Mobility Matters		
7	Rides for Seniors/ Rides 4 Veterans	Mobility Matters is a nonprofit 501(c) 3 organization that provides mobility management services throughout Contra Costa County by matching riders to transportation providers that meet their individual needs. In addition, we operate the only countywide volunteer driver programs that provide free, escorted, one-on-one, door-through-door rides for seniors and disabled veterans, including their service dogs, who cannot access other forms of transportation. Home safety, falls/injury prevention, and emergency planning and evacuation, are major components of our rides programs.
Center for Elders' Independence		
8	CEI Central Contra Costa County Transportation Initiative	CEI services under the PACE model of care provide a fully integrated care program for older adults. Our mission is to ensure our clients remain at home in their communities as long as they are able. We provide transportation to and from our PACE Centers, to multiple specialist physicians' visits, dialysis, hospital, emergency room, and nursing home care. CEI provides professionally operated transportation to participants Mon-Fri, 9am-5pm, but may start as early as 6am (early morning hospital procedure) through 7pm (after dialysis/late appointment). CEI handles scheduling/coordination, and after-hours taxi vouchers. There are fees for service – transportation is part of our all-inclusive care covered by Medi-Cal/Medicare capitation. Our vehicles or contracted ride service/taxis provide all transportation without any need for transfers enroute.
Choice in Aging		
9	Mt. Diablo Mobilizer	<p>Service #1: Mt. Diablo Mobilizer provides door through door wheelchair accessible transportation to Mt. Diablo Center participants. The trips are to and from the Adult Day Health Care program, Monday through Friday. The bus comes to the center in the morning and takes participants home in the afternoon.</p> <p>Service #2: Mid-day shopping trips are provided for low-income seniors residing in local housing facilities. This service operates weekdays as well.</p>

## 2024-2025 and 2025-2026

### Call for Projects

#### TRANSPAC Measure J Line 20a Funds

#### Additional Transportation Services for Seniors and People with Disabilities

1. **TRANSPAC, the Regional Transportation Planning Committee for Central Contra Costa** is issuing a Call for Projects for Measure J Line 20a funds "*Additional Transportation Services for Seniors & People with Disabilities*" funded through the Measure J Transportation Sales Tax Expenditure Plan approved by Contra Costa voters (in 2004) for the two-year period of FY 2024-2025 and 2025-2026.
2. **Funds will generally be used** in support of transportation services and related capital expenditures for seniors and people with disabilities provided by TRANSPAC jurisdictions and public and private non-profit agencies operating in the TRANSPAC area (map attached). Funds must be spent in a manner consistent with the Contra Costa Transportation Authority's Measure J Program 15 Transportation for Seniors & People With Disabilities<sup>1</sup>. Examples of eligible expenditures include but are not necessarily limited to: vehicle purchase/lease/maintenance, mobility management activities, travel training, facilitation of countywide travel and integration with other public transit.
3. **According to Measure J**, in years when revenues have declined from the previous year, funds may be used for supplemental, existing, additional or modified service for seniors and people with disabilities; in years where funding allows for growth in service levels, these funds would be used for service enhancements for seniors and people with disabilities. TRANSPAC will determine if the use of funds proposed by operators meets these guidelines for the allocation of these funds.
4. **Eligible Applicants**: TRANSPAC jurisdictions, public non-profit and private non-profit transportation service agencies, duly designated by the State of California and operating in TRANSPAC area in Central Contra Costa may submit application(s) for operating funds for transportation services and/or capital funding projects necessary to continue and/or support existing services for the proposed twenty-four (24) month period. Transportation services and projects must directly benefit seniors and disabled residents of Central Contra Costa (Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Unincorporated Central Contra Costa County). Please see attached map.

<sup>1</sup> Full program description is available in the Measure J Sales Tax Expenditure Plan: <https://ccta.net/wp-content/uploads/2018/10/5297b121d5964.pdf>



5. **Funding Available:** The total funding available for this two-year grant/project period is estimated to be \$1,200,000 (\$600,000 annually).
6. **Evaluation Criteria:** Applications will be evaluated on the following criteria which should be addressed in the grant application:
- Proposed service fills an identified gap in transportation/transit network.
  - Proposed service complements the transportation services provided by the County Connection LINK Americans with Disabilities Act paratransit service.
  - Does the proposal include any service coordination efforts with other accessible or fixed route transit operations, use of mobility management services, etc.
  - The costs of operations relative to the cost of the LINK Paratransit service
    - Per Revenue Hour
      - \$81.41 (FY 2022/2023)
    - Per Passenger
      - \$75.18 (FY 2022/2023)
  - Is the service currently being funded by the 20a program?
  - Demonstration of the capacity, commitment, and funding strategy to continue service beyond the grant period.
  - Though matching funds are not required, providing matching funding and leveraging other fund sources will be viewed favorably.
  - Consider multiple equity factors of the proposed service to be provided in the TRANSPAC Subregion (see equity priority area maps on pages 20-22).

Specific services may be evaluated based on prior pilot program information (such as transportation network company (TNC) service).

7. **Applications:** Applicants are required to complete the attached application form and may attach additional information in support of the application. The TRANSPAC Board will request application review and a program recommendation from TRANSPAC TAC. The TRANSPAC Board will make funding recommendations to Contra Costa Transportation Authority (CCTA) and request allocation action(s).
- a. Applications should be mailed, or emailed (preferred, pdf format), to:  
Tiffany Gephart, TRANSPAC Clerk  
1211 Newell Avenue, Suite 200  
Walnut Creek, CA 94596  
[tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com)
- b. **Applications must be received by 3:00 pm on Friday, January 19, 2024.**
- c. Electronic copies of the application will be available by download or email. Please contact Tiffany Gephart, Board Clerk, at [tiffany@graybowenscott.com](mailto:tiffany@graybowenscott.com) for the electronic version.

d. Late applications will not be accepted.

8. **Contra Costa Transportation Authority Allocation Process:** Successful applicants will be required to execute a Funding Agreement with the CCTA within 120 days of the fund program approval and must comply with all of its requirements (see sample Master Agreement attached), including, but not limited to, audits, compliance with the Measure J Expenditure Plan as it pertains to the project, insurance (see attachment section 1.9 of sample master agreement insurance requirements), indemnification, and reporting. Pursuant to CCTA policies and procedures established in the Funding Agreement referenced above, project sponsors will be reimbursed for eligible, documented expenses pursuant to the approved program/project budget and scope, schedule and/or project description.
  
9. **Reports to TRANSPAC and the Contra Costa Transportation Authority:** First and second year grantees will be required to report on a quarterly basis to TRANSPAC and/or the CCTA on the transportation services and related capital projects funded through this Call for Projects. For grantees with two years of 20a grant funding history, the reporting requirement is semi-annually contingent upon no issues identified by TRANSPAC or CCTA.

## MEASURE J TRANSPORTATION SALES TAX EXPENDITURE PLAN

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### 15 *Transportation for Seniors & People With Disabilities*..... 5% (\$100 million)

Transportation for Seniors & People With Disabilities or “Paratransit” services can be broadly divided into two categories: (1) services required to be provided by transit operators under the Americans with Disabilities Act (ADA) to people with disabilities; and (2) services not required by law but desired by community interests, either for those with disabilities beyond the requirements of the ADA (for example, extra hours of service or greater geographic coverage), or for non-ADA seniors.

All current recipients of Measure C funds will continue to receive their FY 2008–09 share of the “base” Measure C allocation to continue existing programs if desired, subject to Authority confirmation that services are consistent with the relevant policies and procedures adopted by the Authority. Revenue growth above the base allocations will be utilized to expand paratransit services and providers eligible to receive these funds.

Paratransit funding will be increased from the current 2.97% to 3.5% of annual sales tax revenues for the first year of the new program, FY 2009–10. Thereafter, the percentage of annual sales tax revenues will increase by 0.10 % each year, to 5.9% in 2034 (based on a 25-year program). In 2003 dollars, this averages to 4.7% over the life of the program, which has been rounded to 5% to provide some flexibility and an opportunity to maintain a small reserve to offset the potential impact of economic cycles. The distribution of funding will be as follows:

- West County paratransit program allocations will start at 1.225% of annual sales tax revenues in FY 2009–10, and grow by 0.035% of annual revenues each year thereafter to 2.065% of annual revenues in FY 2033–34. (An additional increment of 0.65% of annual revenues is available for West County under its subregional program category.) In addition to the current providers, paratransit service provided by AC Transit and BART (East Bay Paratransit Consortium) in West County is an eligible recipient of program funds.
- Central County paratransit program allocations will start at 0.875% of annual sales tax revenues in FY 2009–10 and grow by 0.025% of annual revenues each year thereafter to 1.475% of annual revenues in FY 2033–34. (An additional increment of 0.5% of annual revenues is available for Central County under its subregional program category.)
- Southwest County paratransit program allocations will start at 0.595% of annual sales tax revenues in FY 2009–10 and grow by 0.017% of annual revenues each year thereafter to 1.003% of annual revenues in FY 2033–34.

## MEASURE J TRANSPORTATION SALES TAX EXPENDITURE PLAN

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- East County paratransit program allocations will start at 0.805% of annual sales tax revenues, and increase by 0.023% of annual revenues thereafter to 1.357% of annual revenues in FY 2033–34.

Transportation for Seniors & People with Disabilities funds shall be available for (a) managing the program, (b) retention of a mobility manager, (c) coordination with non-profit services, (d) establishment and/or maintenance of a comprehensive paratransit technology implementation plan, and (e) facilitation of countywide travel and integration with fixed route and BART specifically, as deemed feasible.

Additional funding to address non-ADA services, or increased demand beyond that anticipated, can be drawn from the “Subregional Transportation Needs Funds” category, based on the recommendations of individual subregions and a demonstration of the financial viability and stability of the programs proposed by prospective operator(s).

**16 Express Bus..... 4.3% (\$86 million)**

Provide express bus service and Bus Rapid Transit (BRT) service to transport commuters to and from residential areas, park & ride lots, BART stations/transit centers and key employment centers. Funds may be used for bus purchases, service operations and/or construction/management/operation of park & ride lots and other bus transit facilities. Reserves shall be accumulated for periodic replacement of vehicles consistent with standard replacement policies.

**17 Commute Alternatives..... 1% (\$20 million)**

This program will provide and promote alternatives to commuting in single occupant vehicles, including carpools, vanpools and transit.

Eligible types of projects may include but are not limited to: parking facilities, carpooling, vanpooling, transit, bicycle and pedestrian facilities (including sidewalks, lockers, racks, etc.), Guaranteed Ride Home, congestion mitigation programs, SchoolPool, and clean fuel vehicle projects. Program and project recommendations shall be made by each subregion for consideration and funding by the Authority.

**18 Congestion Management, Transportation Planning, Facilities and Services..... 3% (\$60 million)**

Implementation of the Authority’s GMP and countywide transportation planning program; the estimated incremental costs of performing the Congestion Management Agency (CMA) function currently billed to local jurisdictions; costs for programming federal and state funds; project monitoring; and the facilities and services needed to support the Authority and CMA functions.

**Subregional Projects and Programs**

The objective of the Subregional Projects and Programs category is to recognize the diversity of the county by allowing each subregion to propose projects and programs critical to addressing its local transportation needs. There are four subregions within Contra Costa: Central, West, Southwest and East County, each represented by a Regional Transportation Planning Committee (RTPC). Central County (the TRANSPAC subregion) includes Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and the unincorporated portions of Central County. West County (the WCCTAC subregion) includes El Cerrito, Hercules, Pinole, Richmond, San Pablo and the unincorporated portions of West County. Southwest County (the SWAT subregion) includes Danville, Lafayette, Moraga, Orinda, San Ramon and the unincorporated portions of Southwest County. East County (the TRANSPLAN subregion) includes Antioch, Brentwood, Oakley, Pittsburg and the unincorporated portions of East County.

Each subregion has identified specific projects and programs which include: school bus programs, safe routes to school activities, pedestrian and bicycle facilities, incremental transit services over the base program, incremental transportation services for seniors and people with disabilities over the base program, incremental local street and roads maintenance using the population and road-miles formula, major streets traffic flow, safety, and capacity improvements, and ferry services.

With respect to the Additional Bus Service Enhancements and Additional Transportation Services for Seniors and People with Disabilities Programs, the Authority will allocate funds on an annual basis. The relevant RTPC, in cooperation with the Authority, will establish subregional guidelines so that the additional revenues will fund additional service in Contra Costa. The guidelines may require reporting requirements and provisions such as maintenance of effort, operational efficiencies including greater coordination promoting and developing a seamless service, a specified minimum allowable farebox return on sales tax extension funded services, and reserves for capital replacement, etc. The relevant RTPC will determine if the operators meet the guidelines for allocation of the funds.

For an allocation to be made by the Authority for a subregional project and program, it must be included in the Authority’s Strategic Plan.

**CENTRAL COUNTY (TRANSPAC)**

*19a Additional Bus Service Enhancements..... 1.2% (\$24 million)*

Funds will be used to enhance bus service in Central County, with services to be jointly identified by TRANSPAC and County Connection.

In years when revenues have declined from the previous year, funds may be used for enhanced, existing, additional and/or modified bus service; in years when funding allows for growth in service levels, these funds would be used

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for bus service enhancements; and if County Connection’s funding levels are restored to 2008 levels, these funds shall be used to enhance bus service. TRANSPAC will determine if the use of funds by County Connection or other operators meets these guidelines for the allocation of these funds.

**20a Additional Transportation Services for Seniors and People & Disabilities..... 0.5% (\$10 million)**

Funds will be used to supplement the services provided by the countywide transportation program for seniors & people with disabilities and may include provision of transit services to programs and activities. Funds shall be allocated annually as a percentage of total sales tax revenues, and are in addition to funds provided under the base program as described above.

In years when revenues have declined from the previous year, funds may be used for supplemental, existing, additional or modified service for seniors and people with disabilities; in years where funding allows for growth in service levels, these funds would be used for service enhancements for seniors and people with disabilities; and if funding levels are restored to 2008 levels, these funds shall be used to enhance services for seniors and people with disabilities. TRANSPAC will determine if the use of funds proposed by operators meets these guidelines for the allocation of these funds.

**21a Safe Transportation for Children..... 0.5% (\$10 million)**

TRANSPAC will identify specific projects which may include the SchoolPool and Transit Incentive Programs, pedestrian and bicycle facilities, sidewalk construction and signage, and other projects and activities to provide transportation to schools.

**23a Additional Local Streets Maintenance and Improvements..... 1% (\$20 million)**

These funds will be used to supplement the annual allocation of the 18% “Local Streets Maintenance & Improvements” program funds for jurisdictions in Central County. Allocations will be made to jurisdictions in TRANSPAC on an annual basis in June of each fiscal year for that ending fiscal year, without regard to compliance with the GMP. Each Jurisdiction shall receive an allocation using a formula of 50% based on population and 50% based on road miles.

**24a Major Streets: Traffic Flow, Safety and Capacity Improvements..... 2.4% (\$48 million)**

Improvements to major thoroughfares including but not limited to installation of bike facilities, traffic signals, widening, traffic calming and pedestrian safety improvements, shoulders, sidewalks, curbs and gutters, bus transit facility enhancements such as bus turnouts and passenger amenities, etc.

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**TRANSPAC TAC Meeting STAFF REPORT**

**Meeting Date:** February 29, 2024

<b>Subject:</b>	<b>TRAVEL DEMAND MANAGEMENT 2.0 AND CCTA TRANSPORTATION FUND FOR CLEAN AIR POLICY.</b>
<b>Summary of Issues</b>	Transportation Demand Management (TDM) includes strategies and initiatives that aim to reduce greenhouse gas (GHG) emissions and Vehicle Miles Traveled (VMT) through the reduction of single occupancy vehicle use. As a strategic priority of the Contra Costa Transportation Authority (CCTA), CCTA staff is examining the current TDM program model and funding strategy to explore challenges and opportunities to better address the diverse transportation needs within the county. At the January and February TAC and Board meetings, CCTA staff presented information on the TDM program and the impacts of revising the Countywide Transportation Fund for Clean Air (TFCA) program funding policy. Staff has since met with CCTA staff to get further information on the proposed TDM 2.0 program and TFCA policy revision proposals. At this meeting, staff will provide an update on TDM 2.0 discussions to date.
<b>Recommendation</b>	For Information Only.
<b>Financial Implications</b>	None.
<b>Attachment(s)</b>	A. Summary of Central County 511 Contra Costa Programs

**Background:**

Transportation Demand Management (TDM) includes strategies and initiatives that aim to reduce greenhouse gas (GHG) emissions and Vehicle Miles Traveled (VMT) through the reduction of single occupancy vehicle use. As a strategic priority of the CCTA, under TDM 2.0, CCTA staff is examining the current TDM program model and funding strategy to explore challenges and opportunities to better address the diverse transportation needs within the county. As part of this effort, CCTA staff is proposing to develop a TDM strategic plan and create a formal Transportation Fund for Clean Air (TFCA) funding program policy.

The current TDM program for central county is implemented by 511 Contra Costa under a contract administered by the CCTA. In the past (circa 2014) TRANSPAC directly administered the 511 program in central county, and with the organizational change to a JPA agreement agency,

came to an agreement with CCTA and they have administered the program since that time. The TDM program is funded by Measure J, Program 17 (1% of annual fund revenue of about \$1 million annually) which is designated to support alternative commute modes of transportation, and Air District TFCA (County Program Manager Funds of about \$1.5 million annually), intended for efforts to reduce greenhouse gas emissions from automobiles which also fits within the goals of TDM. CCTA applies a job/housing formula to determine the division of funding by subregion outlined in the Measure J Tax Expenditure Plan (TEP). It has been a practice to apply the same formula to distributing TFCA funding, but it is not in written policy.

At the January 25<sup>th</sup> TAC meeting, CCTA staff (Ying Smith), presented an overview of TDM 2.0 and next steps. The TAC held a robust discussion following the presentation that included questions about how projects would be prioritized, distribution of funding throughout the county, logistics of applying for and maintaining ongoing programs, and prioritizing successful ongoing programs.

At the February 8<sup>th</sup> Board meeting, CCTA Staff (Tim Haile) presented on the TDM 2.0 initiative and acknowledged that the revisions to the TFCA policy were being further reviewed after receiving input from TRANSPAC and other RTPCs. Staff also met with Ying Smith (CCTA), and TRANSPLAN on February 16<sup>th</sup> to discuss the program guidelines and potential revisions to the TFCA program policy. From the discussions, the program revisions will include providing the TRANSPAC committee with a role in guiding the TFCA investments in the TRANSPAC area of the county. Staff will provide further information on the policy and resulting project prioritization process for review, input, and/or approval accordingly. Attachment A includes a listing of current TDM programs administered by 511 Contra Costa in the TRANSPAC area for reference.



**Attachment A**

**TRANSPAC 511 Contra Costa Programs - 19 Programs**

REF #	Program	Fund Source		
		TFCA	MJ17	MJ21A
1	511 Contra Costa Brand: website, social media, eNewsletter	X	X	
2	Drive Less Incentive	X		
3	Winter Walk Challenge	X		
4	Discover & Go	X		
5	SchoolPool Youth Carpool	X		
6	Summer Bike Challenge	X		
7	Summer Youth Pass	X		
8	Pass2Class Free Student Transit	X		
9	E-bike Rebates		X	
10	Bike to Work Day	X		
11	Take 10 Free Transit Rides	X		
12	Street Smarts Diablo Youth bike-ped safety	X		X
13	Personalized Commute Planning	X		
14	Bike Locker and Rack Program		X	
15	Employer Outreach Program & Green Business	X	X	
16	Community Outreach Programs	X	X	
17	Electric Vehicle Charging Infrastructure	X	X	
18	Agency-specific Transit Programs	X		
19	Corridor-specific Rideshare Programs	X		

**County Level Funding Sources**

- \$1.5 M      TFCA County Program Manager Funds  
(TRANSPAC program receives about 30%)
  
- \$1 M        Measure J Program 17 – Commute Alternatives  
(TRANSPAC portion about 30%)
  
- \$4.5 M      Measure J Program 21A – Safe Transportation For Children  
(TRANSPAC portion about 10%)