

TRANSPAC Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County

TRANSPAC TAC MEETING NOTICE AND AGENDA
THURSDAY, JUNE 27, 2024
9:00 A.M. to 11:00 A.M.

In the LARGE COMMUNITY ROOM at City of Pleasant Hill City Hall
100 GREGORY LANE
PLEASANT HILL

Public Comments: Public Comment may be provided in person during the public comment period on items not on the agenda or during the comment period of each agenda item. Comments are limited to 3 minutes. Please begin by stating your name and indicate whether you are speaking for yourself or an organization. Members of the public may also submit written comments to irina@graybowenscott.com by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at irina@graybowenscott.com or (925) 937-0980 during regular business hours at least 48 hours prior to the time of the meeting.

- 1. CONVENE MEETING/ SELF-INTRODUCTIONS.**
- 2. PUBLIC COMMENT.** Members of the public may address the Committee on any item not on the agenda.

ACTION ITEMS

- 3. Minutes of the May 30, 2024, Meeting 🌀 Page 5**

Attachments: TAC minutes from the May 30, 2024, meeting.

ACTION RECOMMENDATION: Approve Minutes.

Transportation Partnership and Cooperation
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County
1320 Mount Diablo Blvd, Suite 206, Walnut Creek 94596
(925) 937-0980

- 4. TRANSPORTATION FUND FOR CLEAN AIR (TFCA) FUND – FISCAL YEAR 2024/2025 CALL FOR PROJECTS.** Transportation Demand Management (TDM) includes strategies and initiatives that aim to reduce greenhouse gas (GHG) emissions and Vehicle Miles Traveled (VMT) through the reduction of single occupancy vehicle use. CCTA has approved a new Transportation Fund for Clean Air (TFCA) Policy that can fund TDM strategies which includes a competitive call for projects process. CCTA released a call for projects for the TFCA funds for FY 2024-2025 on May 16th with draft applications due on June 5th. CCTA is reviewing submitted applications through the end of June. At this meeting, staff will provide an update on the status of the review process and provide information on the TRANSPAC subregional and countywide applications submitted. The TAC is requested to prioritize subregional and countywide programs/projects to support through the application review process.

ACTION RECOMMENDATION: Prioritize TRANSPAC Subregional and Countywide TDM programs/projects to support in the application review process.

INFORMATION ITEMS

- 5. CCTA COUNTYWIDE DATA AND CORRIDOR ANALYSIS.** CCTA utilizes various data sources to create visual representation of traffic flow and congestion countywide. This data can help reveal commuter patterns and trends as well as provide insights into existing conditions and trends over time which can enhance the decision-making processes, improve safety, and create a more efficient and mobile transportation system. At this meeting, CCTA Staff will provide information on the development of the CCTA Data Dashboard which allows users to leverage big data and perform analyses to gain a comprehensive understanding of traffic congestion and safety patterns within Contra Costa County.

 **PAGE 11**

Attachment: Staff Report

- 6. RELEASE OF THE CALENDAR YEARS 2022 & 2023 MEASURE J GROWTH MANAGEMENT PROGRAM COMPLIANCE CHECKLIST.** The Measure J Growth Management Program (GMP) Compliance Checklist provides a process for measuring a local jurisdictions' fulfillment of the requirements of the GMP. The upcoming biennial cycle covers the reporting period of calendar years 2022 and 2023. Jurisdictions in compliance with the CY 2022 and 2023 checklist will receive FY 2023-24 Local Street Maintenance and Improvement (LSM) Funds, with the second-year's funding, also known as the "off year" (in this case, FY 2024-25) allocated automatically on the one-year anniversary of the first year's allocation. At this meeting, CCTA staff will provide an update on the Measure J Growth Management Program and checklist.  **PAGE 25**

Attachment: Staff Report

7. COMMITTEE UPDATES:

- a. **TECHNICAL COORDINATING COMMITTEE (TCC).** The TCC Meeting scheduled on June 20, 2024, has been canceled. The next regular meeting will be held on July 18, 2024.
- b. **COUNTYWIDE BICYCLE & PEDESTRIAN ADVISORY COMMITTEE (CBPAC):** The CBPAC was held on May 20, 2024. The next regular meeting will be held on July 22, 2024.
- c. **PARATRANSIT COORDINATING COUNCIL (PCC):** The last PCC meeting was held on May 20, 2024. The next regular meeting is scheduled for July 15, 2024.

8. INFORMATION ITEMS:

- a. **GRANT FUNDING OPPORTUNITIES.** This agenda item is intended to provide an opportunity to review and discuss grant opportunities. (INFORMATION).
- b. **CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) MEETING CALENDAR:** The CCTA Calendar for July 2024 to September 2024 may be downloaded using the following link: [Click to View Meeting Schedule](#)

9. MEMBER COMMENTS

10. NEXT MEETING: AUGUST 29, 2024.

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TRANSPAC TAC Meeting Summary Minutes

MEETING DATE: May 30, 2024

STAFF PRESENT: Smadar Boardman, Walnut Creek; Jason Chen, Clayton; John Cunningham, Contra Costa County; Ryan McClain, City of Pleasant Hill; Joe Enke, Martinez; Heath Maddox, BART; Celestine Do, BART; Ruby Horta, County Connection; Kirsten Riker, 511CC; Jay Zhang, CCTA; Matt Todd, TRANSPAC Managing Director; Tiffany Gephart, TRANSPAC, Irina Nalitkina, TRANSPAC Clerk

GUESTS/PRESENTERS:

MINUTES PREPARED BY: Irina Nalitkina

1. CONVENE MEETING / SELF-INTRODUCTIONS.

Matt Todd called the meeting to order at 9:02 A.M. Introductions followed.

2. Public Comment.

There were no comments from the public.

3. Minutes of the April 25, 2024, Meeting.

The minutes of the April 25, 2024, TRANSPAC TAC meeting were approved by consensus.

4. Measure J Line 20a Fund Draft Program—FY 2024/2025 And FY 2025/2026 Programming Cycle.

Ms. Gephart noted the addition of \$239,000 in unclaimed encumbrances and an anticipated \$32,000 from Measure J, raising the total funding that could be programmed to about \$1.4 million. This allowed funding for the top eight programs and partial funding for the Mount Diablo Mobilizer program.

She invited questions before moving to the new policies, which aim to ensure timely use of funds and increased transparency. The policies require 20A program recipients to submit reimbursement requests every six months, establishment of a project end date and agreement execution date, and ensure final invoices are submitted within 120 days of the expenditure deadline.

Ms. Gephart highlighted the status of current program expenses and noted that unclaimed funds would revert to Measure J unless formally requested otherwise.

Finally, she addressed County Connection's request to extend their travel training program deadline due to delays. The recommendation was to extend the expenditure deadline through June 30, 2025, and noted that County Connection did not apply for the current cycle.

This agenda item included three recommendations: approve the draft program, approve new policies, and a recommendation on the extension for County Connection's travel training program.

Ruby Horta explained that County Connection did not submit an application this year because they had sufficient funds available. She mentioned that the goal is to expand the program countywide with CCTA's help. Ms. Horta appreciated the one-year extension recommendation but clarified that they did not seek additional funds due to the existing availability.

Mr. Todd acknowledged her points and moved on to discuss the draft program and new policies, noting they would expedite processes and ensure better utilization of funds. He highlighted the need for feedback on the County Connection extension request, and noted the policy and resulting extension request had become necessary due to increased scrutiny of unutilized funds.

John Cunningham supported the staff's recommendations, praising the new policies for raising performance expectations and aligning with the outcomes of recent audits. He also supported the one-year extension for County Connection, seeing it as reasonable.

Jason Chen asked if the one-year extension would be problematic for County Connection, noting that their request was for two years. Ms. Horta responded that they would be grateful for the one-year extension.

Mr. Cunningham reiterated his support for the one-year extension, stating that two years was too long for such a program. He also expressed hope for fully funding the Mount Diablo Mobilizer if additional funds became available.

Mr. Todd confirmed consensus on recommending these items to the Board, seeing general agreement from the group.

The recommendations to approve the Final Draft Measure J Line 20a Funds Program for FY 2024/2025 and FY 2025/2026 and timely use of funds policies were approved by consensus.

5. Measure J Line 10 Funded Electronic Bicycle Facilities at Central Contra Costa Bay Area Rapid Transit Stations Project (10001-04).

As requested by the presenter and approved by the Managing Director, this item was taken out of order and moved earlier in the agenda.

Mr. Todd introduced the item. Measure J Line 10 funds are allocated for parking, access, and other improvements across the county. TRANSPAC received \$13.7 million out of the \$41 million allocated countywide, as detailed in the 2019 strategic plan update. A table on page 48 of the packet lists the funded projects, with completed ones shaded in gray. These include a Wayfinding project, the Concord BART Plaza redesign, an autonomous vehicle pilot program, Pleasant Hill parking structure elevator renovations, and the Walnut Creek Station TOD. Two projects remain open: the fair gates project approved in 2020 and the electronic bicycle facilities project at Central Contra Costa BART stations.

Celestine Do, Principal Grants Officer of Grants & Funding Advocacy at BART, introduced herself and Heath Maddox, Manager of Access Programs at BART. Celestine highlighted the purpose of their presentation: seeking approval for amending the scope of the Measure J funds to cover additional bicycle facilities.

Heath Maddox elaborated on the progress and future plans. The project, initially focused on electronic bicycle facilities, has expanded to include various bike-related improvements. Completed work includes electronic lockers at multiple stations, a bike pavilion at Walnut Creek Station, and bike racks at Pleasant Hill. They have \$425,000 left from the original \$1.8 million and plan to use these funds for further enhancements, including channelization at Walnut Creek Station stairs and improvements identified in BART's ongoing capital plan for bike access.

Mr. Maddox presented the updated scope, emphasizing that the remaining funds would be used for broader bike access improvements on BART property. These would include addressing pinch points and friction points for cyclists from the property edge to bicycle parking or fare gates. The new scope, which will be combined with other funding sources and aims for environmental clearance and design this year, with construction planned for 2025-2026.

Mr. Todd noted that CCTA suggested framing the project as a "phase two," facilitating the necessary approvals. Ms. Do mentioned the next steps: seeking approval from the TRANSPAC Board in June and the CCTA Board in July.

Mr. Cunningham supported the recommendation but inquired about the usage rate of bicycle facilities. Mr. Maddox responded with data from Concord, showing 10-15 rentals per day, which represents 15-20% of capacity. Usage is generally down across the system, with lockers being preferred for their security.

The recommendation to amend the scope of the Measure J Line 10 funded Electronic Bicycle Facilities – Central County BART Stations Project to include a phase 2 scope for bicycle access improvements at the Walnut Creek and Concord stations was approved by consensus.

6. TRANSPORTATION FUND FOR CLEAN AIR (TFCA) FUND – FISCAL YEAR 2024/2025 CALL FOR PROJECTS.

Ms. Gephart explained that the CCTA Board had approved the TFCA fund policy, which authorized the release of the call for projects on May 16, 2024. She highlighted a few points on the policy before delving into the call for projects. According to the policy, Contra Costa subregions will receive a proportional benefit based on the jobs-housing formula. Countywide projects will be funded from the county total and developed in collaboration with the Regional Transportation Planning Committees (RTPC's), while subregional projects will be funded after subtracting the cost of the countywide programs and allocated based on the formula. Ms. Gephart noted that the policy document includes sample calculations to clarify the proportional benefit language and illustrate the funding allocation principles.

Moving on to the call for projects, Ms. Gephart mentioned that the initial date for submissions was June 5, 2024. This submission, which includes the cost-effectiveness worksheet and project information form, is not the full application but an initial requirement. She noted that the June 5th deadline does not align with the TRANSPAC committee schedule, prompting a need for input from the TAC on how to proceed since these forms are due before the next Board meeting. Ms. Gephart added that there are links to all forms in Dropbox and in the call for projects document, accessible via a hyperlink in the PDF.

After the initial forms are submitted, the RTPC will review project submissions through July 2, 2024, with final project requests due on July 11, 2024. The CCTA staff and Board will review and approve these submissions through August and September. Ms. Gephart outlined two main areas for discussion: the subregional project approach and the countywide input process.

Ms. Gephart planned to coordinate with 511 Contra Costa staff to submit a draft application for subregional programs and projects discussed previously. Ms. Gephart sought input on the programs and projects to be included in the application for the subregional components, noting that any recommendations would be brought to the Board at the June meeting after the initial submission deadline. This might necessitate requesting adjustments to the application.

Ms. Gephart detailed the specific subregional programs to be applied for TRANSPAC subregion and managed by 511 Contra Costa for the FY 24/25 cycle. These included the "Active for Me" school trip reduction program, the Streetsmart education program, and various tabling events and employer support initiatives.

Secondly, Ms. Gephart discussed the countywide program applications, which follow the same June 5, 2024, deadline. She mentioned that TRANSPAC would not put forward a countywide application but anticipated that CCTA would apply for countywide TDM efforts. TRANSPAC might be asked to assist in evaluating these applications in June. She sought a recommendation on the outline of countywide TDM programs to support, expecting that input might be required before the next Board meeting.

Ms. Gephart listed anticipated countywide programs, including the 511 Contra Costa brand and website portal, guaranteed ride home, pass to class free student bus passes, vanpool incentives, countywide promotional campaigns, and seasonal promotional campaigns. This could also include the \$511 Big Win incentive and various bike and walk challenges.

Finally, Ms. Gephart asked for input on both the subregional application initiation and the countywide programming support to present to the Board.

Ms. Do raised a question about sub-regional programs, expressing uncertainty about the expected funding from TRANSPAC for these programs. Matt Todd responded, indicating ongoing discussions with Ms. Riker and her team regarding potential funding for sub-regional activities. Ms. Riker provided insights into the funding allocation process, explaining that while there is no baseline amount, they anticipate around \$225,000 for the TRANSPAC sub-regional program based on cost-effectiveness assumptions.

The conversation delved into the inclusion of outreach and tabling activities within the program, with Ms. Riker mentioning the possibility of bundling certain activities to ensure cost-effectiveness. Sample budgets were referenced to illustrate this point. Mr. Todd invited further input on the sub-regional programs, inquiring if anyone else had ideas or projects in mind. Joe Enke from Martinez mentioned plans for supplemental funding for accessibility work at the intermodal station, seeking clarification on eligibility based on reducing car usage.

The discussion shifted to countywide programs, with Mr. John Cunningham questioning the effectiveness of vanpool incentives in light of declining usage. Mr. Todd provided data on vanpool usage and clarified the sponsorship structure of these programs.

Mr. McClain highlighted the importance of marketing and noted the success of youth-focused initiatives such as the summer bike challenge. Ms. Do suggested leveraging platforms like TikTok for outreach to younger demographics, emphasizing the importance of infrastructure to support continued cycling beyond elementary school.

7. TRANSPAC Work Plan and Budget for Fiscal Year 2024/2025.

During the recent meeting, Mr. Todd shared some updates on various aspects of TRANSPAC budget and operations. He mentioned that contract for the auditor was for a five-year term and a new audit contract will be required, and we are assuming an increase in the budget for the new contract.. Mr. Todd noted that additionally, staff is maintaining the commitment to support the maintenance of the Pacheco Park and Ride lot in Martinez, as per previous agreement.

Mr. Todd also highlighted some financial matters, including the performance of Pleasant Hill's finance department in managing the financial accounts, as well as the existence of contingency funds and a project reserve fund.

Regarding member contributions, Mr. Todd outlined that the total contribution of member jurisdictions will be \$309,000 for the upcoming year, based on the allocation formula specified in the Joint Powers Agreement.

8. COMMITTEE UPDATES.

Mr. Chen provided insights into the recent Technical Coordinating Committee meeting, which revolved around several ongoing projects and the Countywide Transportation Plan. Mr. Chen highlighted the meeting's comprehensive nature, emphasizing its focus on reviewing project status.

One significant aspect was the discussion on the Action Plan, aimed at aligning efforts and ensuring consistency across different committees. Mr. Chen mentioned the involvement of a new consultant tasked with developing the Community-Based Transportation Plan, which is expected to contribute to the drafting of the Comprehensive Countywide Transportation Plan.

He noted that the draft CCTP is targeted for completion by the end of the current year, with adoption scheduled for 2025. The committee will engage with various stakeholders, including the Regional Transportation Planning Committees and the Contra Costa Transportation Authority, to gather feedback and ensure thorough review.

Mr. Chen outlined the key areas covered in the transportation plan, including strategic policy considerations such as equity, safety, sustainability, and innovation. He also mentioned six main topic areas, including growth management, land use, housing, public transit, active transportation, and roadway and vehicle multimodal corridor planning, along with data monitoring.

9. Information Items.

There were no comments from the TAC.

10. Member Comments.

There were no comments from the TAC.

11. Adjourn / Next Meeting.

The meeting adjourned at 10:14 a.m. The next regular meeting is scheduled for June 27, 2024.

TRANSPAC TAC Meeting STAFF REPORT

Meeting Date: June 27, 2024

Subject:	CCTA COUNTYWIDE DATA AND CORRIDOR ANALYSIS
Summary of Issues	CCTA utilizes various data sources to create visual representation of traffic flow and congestion countywide. This data can help reveal commuter patterns and trends as well as provide insights into existing conditions and trends over time which can enhance the decision-making processes, improve safety, and create a more efficient and mobile transportation system. At this meeting, CCTA Staff will provide information on the development of the CCTA Data Dashboard which allows users to leverage big data and perform analyses to gain a comprehensive understanding of traffic congestion and safety patterns within Contra Costa County.
Recommendation(s)	None. For information only
Financial Implications	None.
Option(s)	None.
Attachment(s)	<ol style="list-style-type: none">1. CCTA Countywide Data & Corridor Analysis PPT
Links	<ul style="list-style-type: none">• Data Dashboard: https://data.ccta.net/• Example of StreetLight Data Usage via the Data Dashboard: Dashboard



CCTA Countywide Data & Corridor Analysis

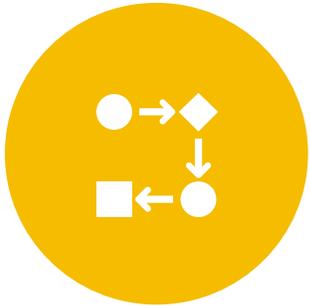
TRANSPAC TAC MEETING

JUNE 27, 2024

John Hoang
Director, Planning



CCTA DATA INITIATIVES



VISUALIZE
DATA



PROVIDE
INSIGHTS



TELL A STORY



TARGETED
AUDIENCE



DATA COLLECTION

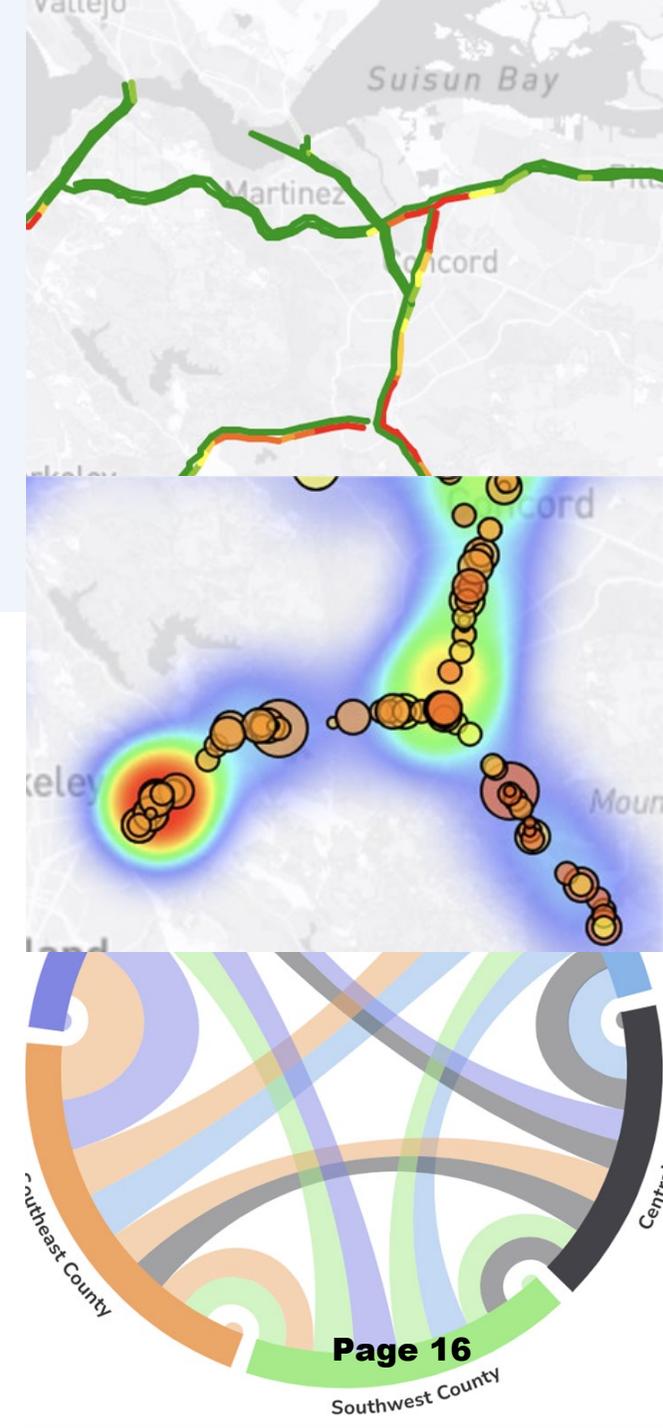
- Speed
- Volume
- Traffic Congestion
- Road Safety /Collision
- Pedestrian and Bicycle Crash
- Realtime & Historical Data
- Transit

Data and Maps: Traffic Safety and Congestion Management Countywide

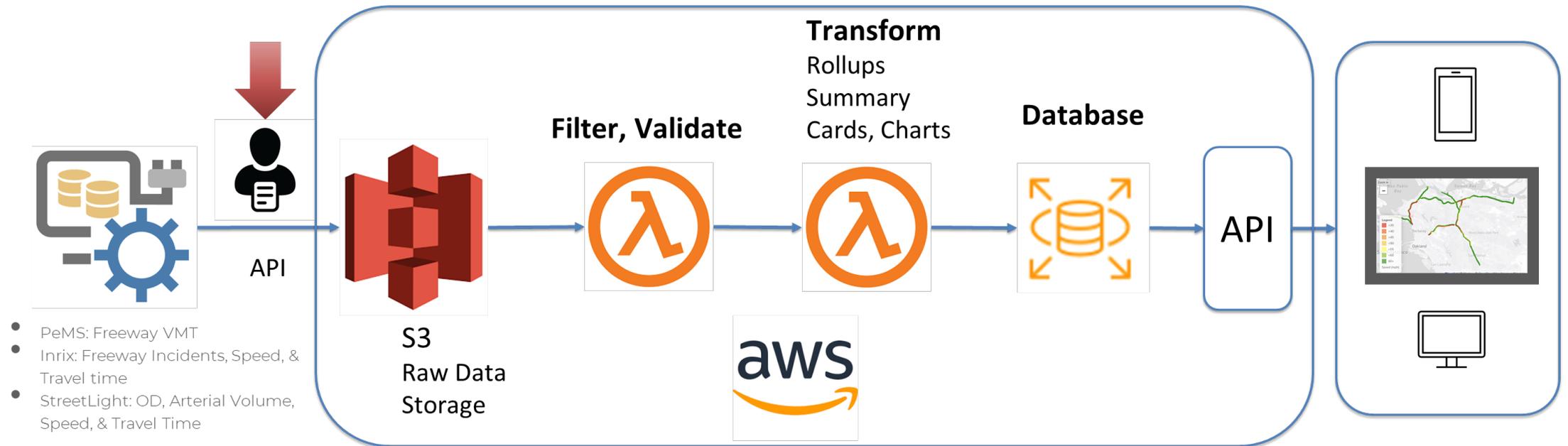
CCTA and its regional partner agencies are using real-time traffic data to help manage congestion on county roadways. This website shares some of the key data that informs CCTA's decision-making around transportation challenges. It also provides tools for you to make informed decisions about how and when you travel.

CCTA Data Dashboard <https://data.ccta.net/>

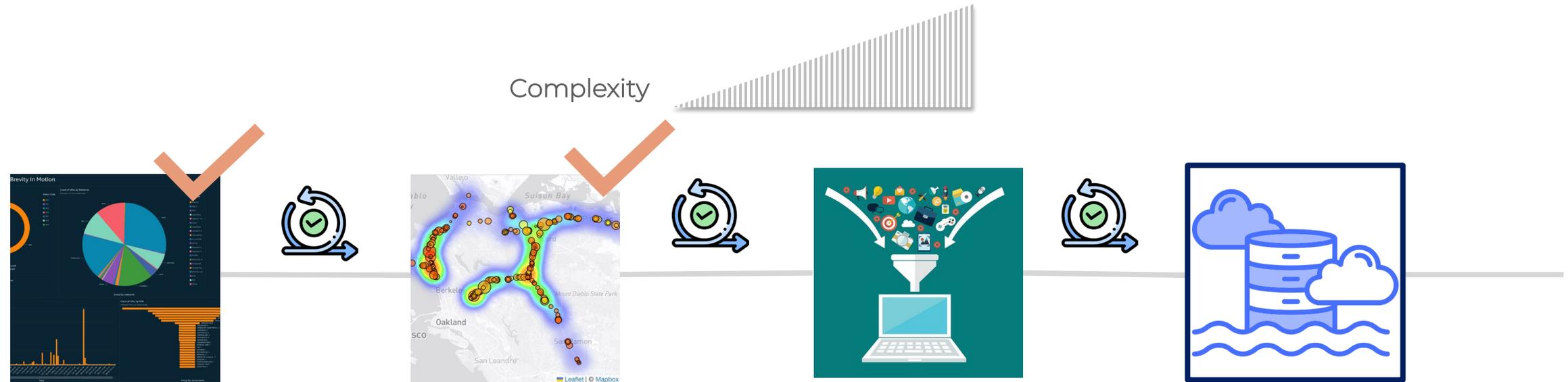
- Visual Storytelling through Data Science and Applied Software Development
- Monitoring/Intelligent Decision-Making Use Cases
- Started with data available: Inrix, StreetLight, and PeMs.
- All deployed in AWS
- Existing pages: Congestion, Safety, Trends, CMP, Projects, & 511CC
- Monthly data updates
- Working on: BART Ridership, Arterial Data
- Future work: Transit dashboard



Dashboard's Data Journey



CCTA Multi-Year Data Plan



2022- Phase I

Demonstrated cloud capabilities as a POC.

2023 – Phase II

Analytics dashboard utilizing data available (Inrix planning speed and incident data, PeMS, and Streetlight).

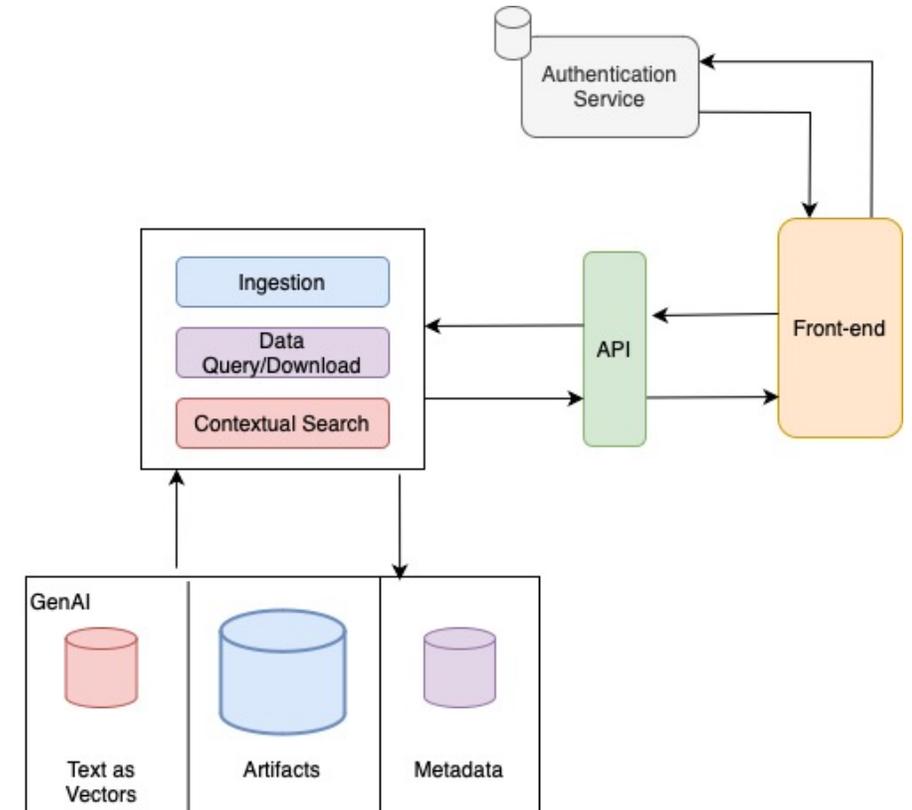
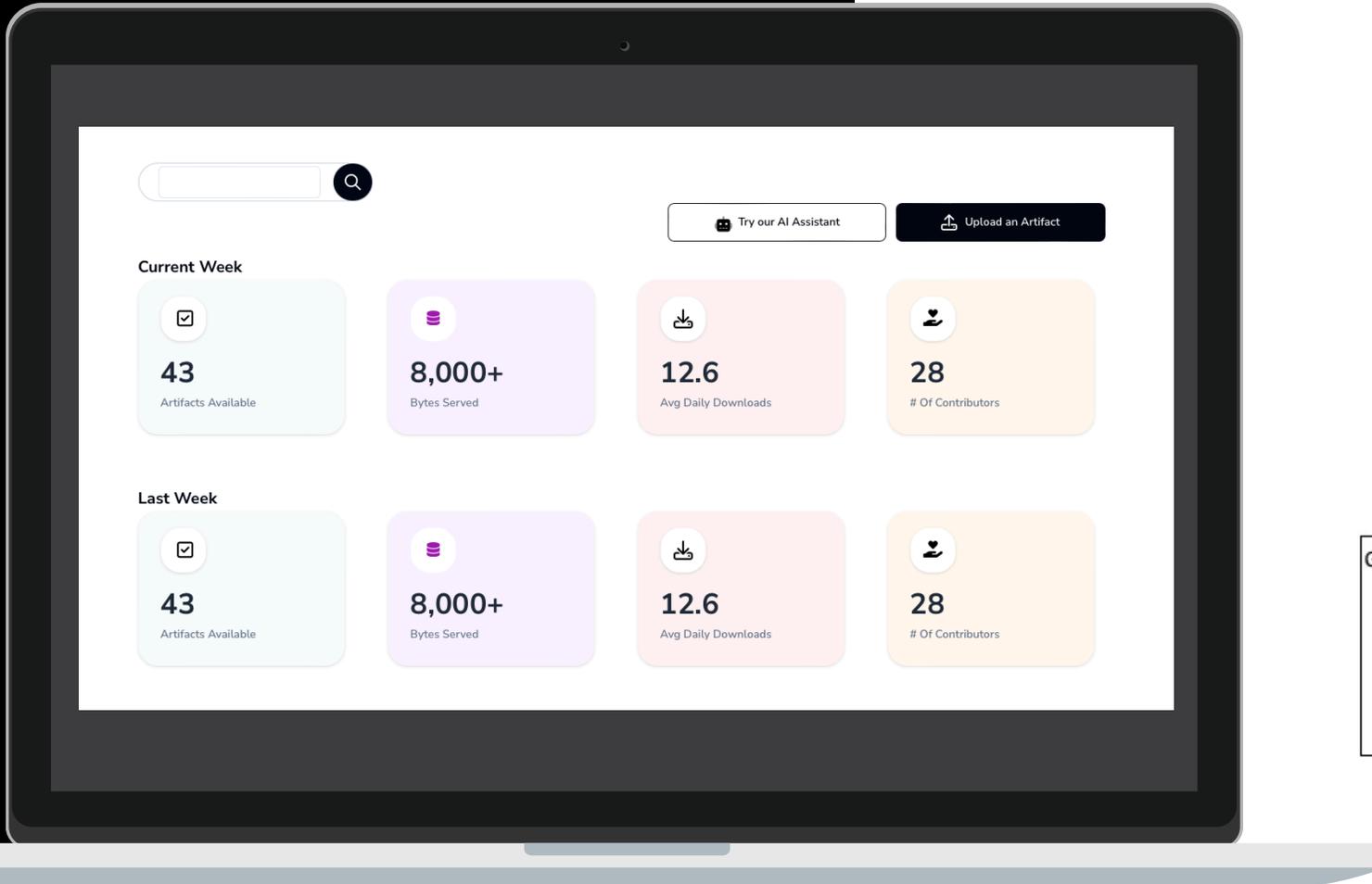
2024 –Phase III

- CCTA Data Repository
- Gen-AI
- Predictive analytics
- Project Central Platform

2025 & after – Phase IV

- Large-scale data lake (data management center)
- Scaled real-time data ingestion and export
- Complex ML/AI algorithms

CCTA Data Repository V 1.0 Architecture



StreetLight Data – helping Contra Costa Partners with granular and accurate metrics

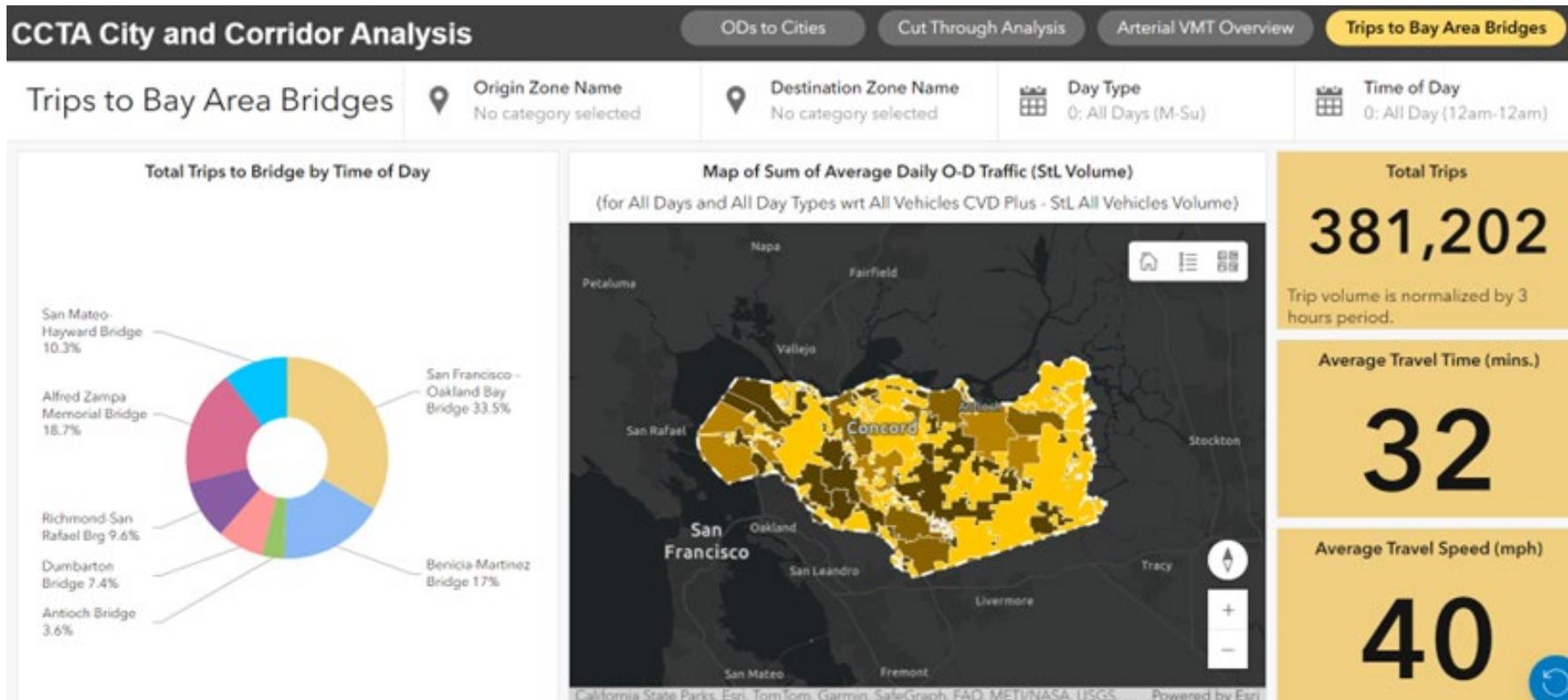
Most popular use cases for cities are:

- Intersection and Corridor Studies
- Corridor and Network Safety Analyses
- Signal Retiming and Monitoring

Summary (July 2021 - Current)

# Analyses Completed	1,537
# Logins	1,806
# Turning Movement Counts	380
# AADT/Volumes	850
# Speed/Safety Studies	373

Custom Dashboard – County Trips to Bay Area Bridges

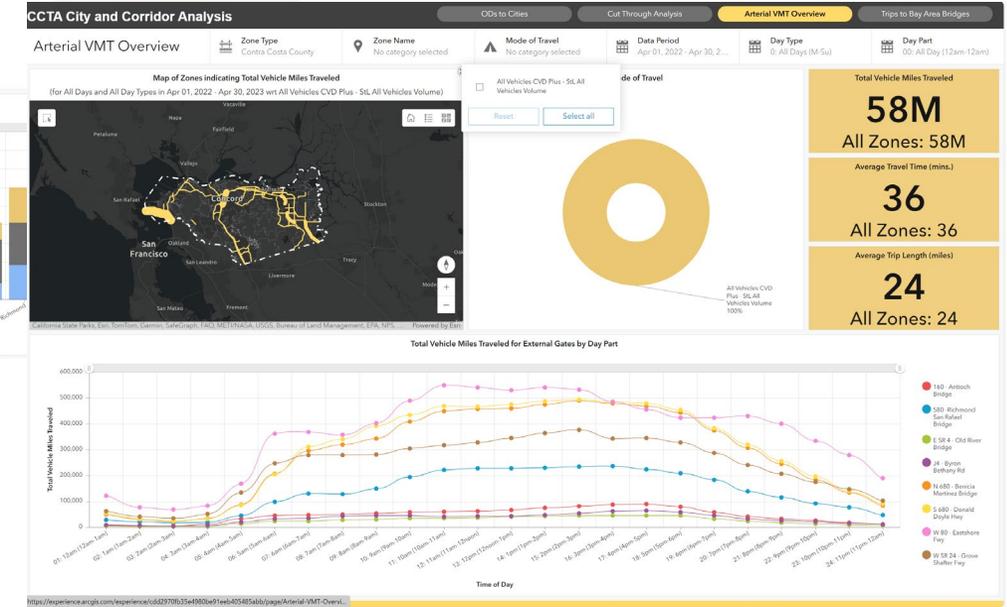
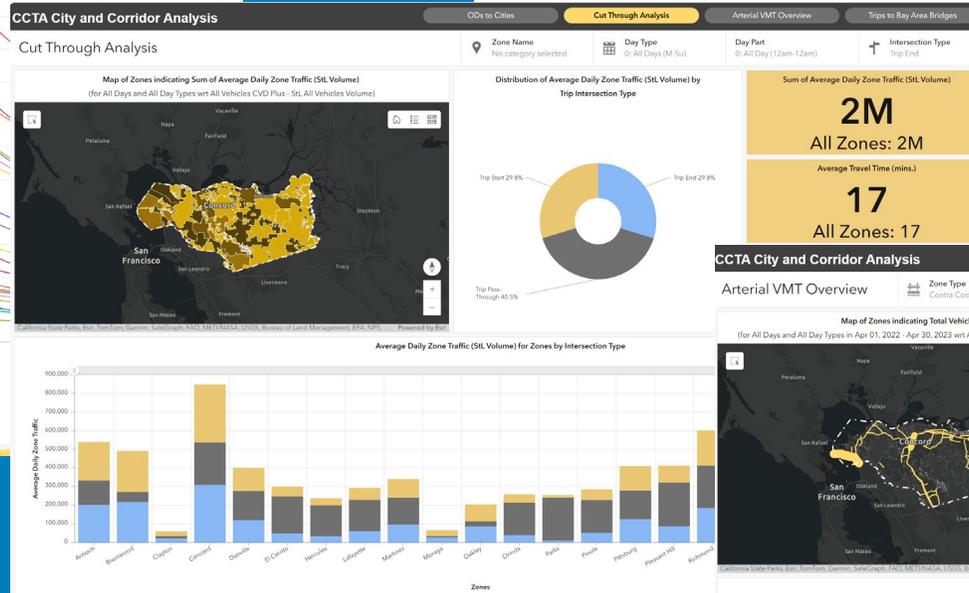
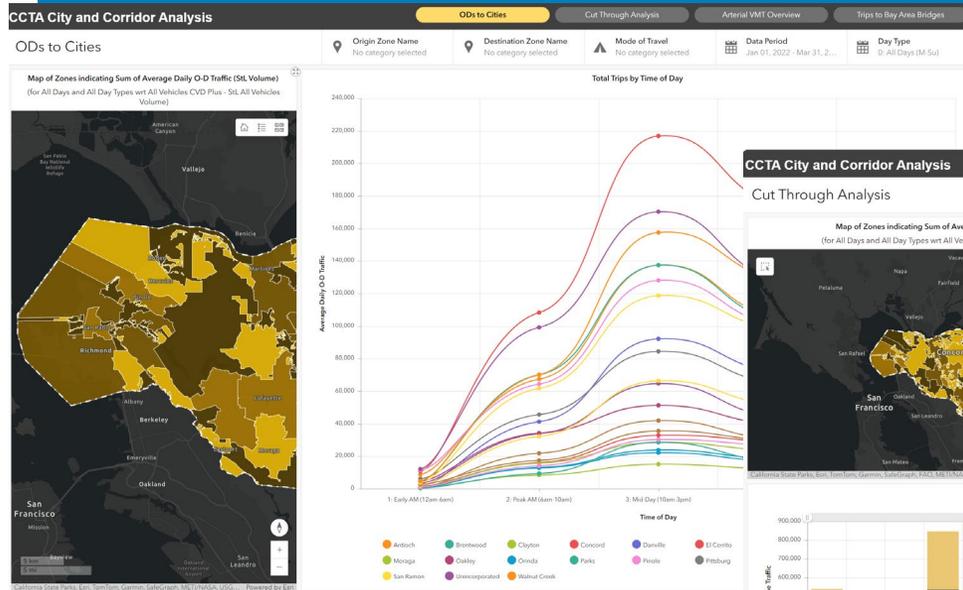


Participating Jurisdictions

- CCTA
- Contra Costa County
- El Cerrito
- Hercules
- Lafayette
- Moraga
- Oakley
- Orinda
- Pinole
- Pittsburg*
- Richmond
- San Pablo
- Walnut Creek

Corridor Analysis

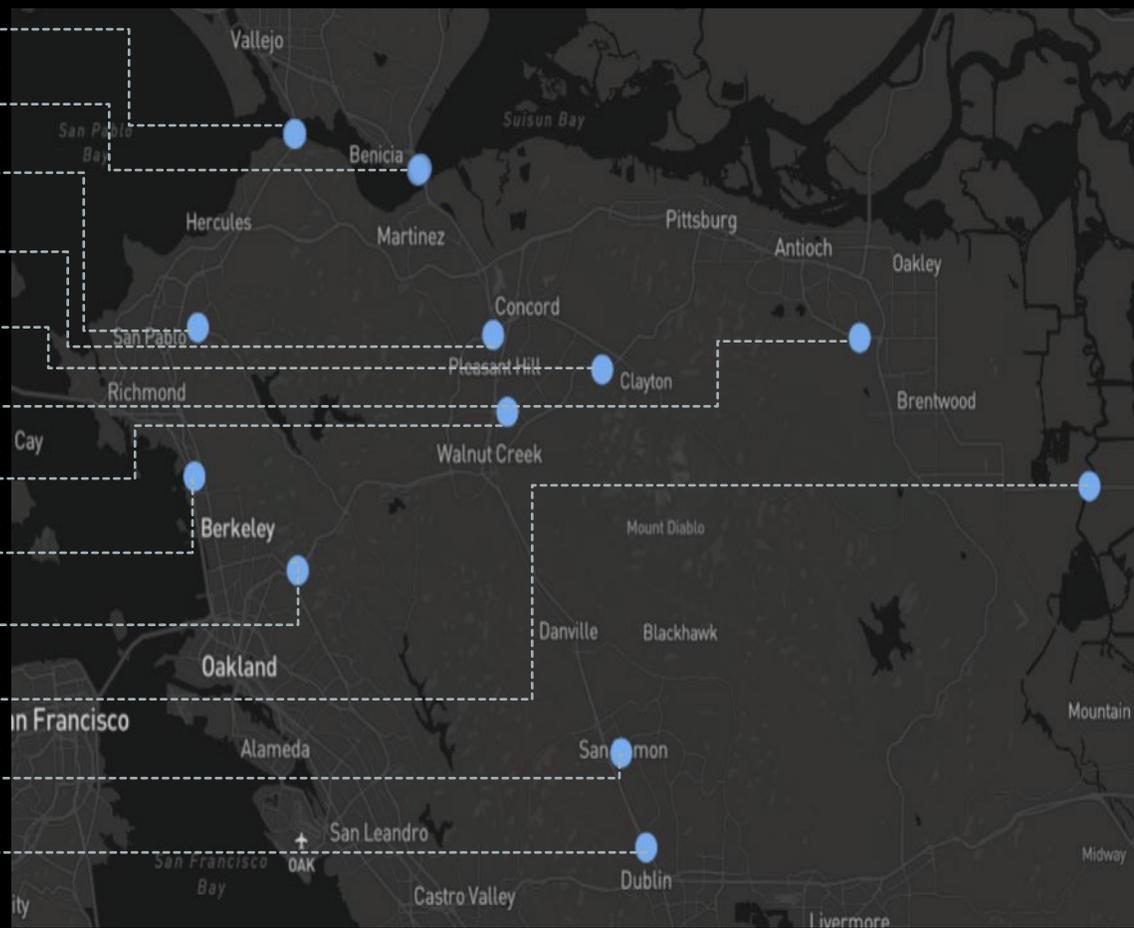
Corridor Analysis ([dashboard](#)) Dashboards



2019 Pre-COVID19 Average Daily Traffic

2021 Post-COVID19 Average Daily Traffic

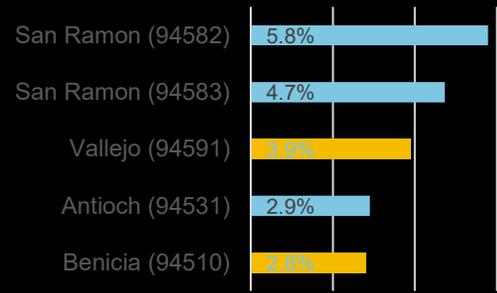
Year	Trips by Residents of Contra Costa (%)	Total Average Daily Traffic	Location
2019	14%	131,129	N 80
2019	23%	132,031	N 680
2019	80%	17,704	W San Pablo Dam Rd
2019	81%	25,870	Contra Costa Rd
2019	88%	35,498	Ygnacio Valley Rd
2019	89%	31,654	Lone Tree Way
2019	80%	48,357	Treat Blvd
2019	34%	178,917	W 80
2019	54%	165,917	W SR 24
2019	38%	15,151	E SR 4
2019	77%	41,162	Bollinger Canyon Rd
2019	41%	157,519	S 680
2021	15%	111,973	N 80
2021	25%	113,936	N 680
2021	80%	15,135	W San Pablo Dam Rd
2021	84%	20,607	Contra Costa Rd
2021	88%	33,332	Ygnacio Valley Rd
2021	90%	28,460	Lone Tree Way
2021	80%	44,987	Treat Blvd
2021	34%	175,878	W 80
2021	52%	151,101	W SR 24
2021	41%	13,220	E SR 4
2021	77%	37,635	Bollinger Canyon Rd
2021	38%	147,347	S 680



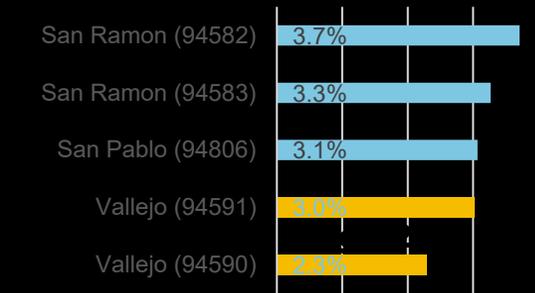
■ Trips by Residents of Contra Costa

	Average CC resident traffic Local Arterials / Highways	Average trip length Local Arterials / Highways	Average trip time Local Arterials / Highways
2019	82% / 34%	16.0 mi / 49.5 mi	46 min / 81 min
2021	71% / 34%	15.5 mi / 52 mi	42 min / 76 min

2019 Top Home Zip Codes:



2021 Top Home Zip Codes:



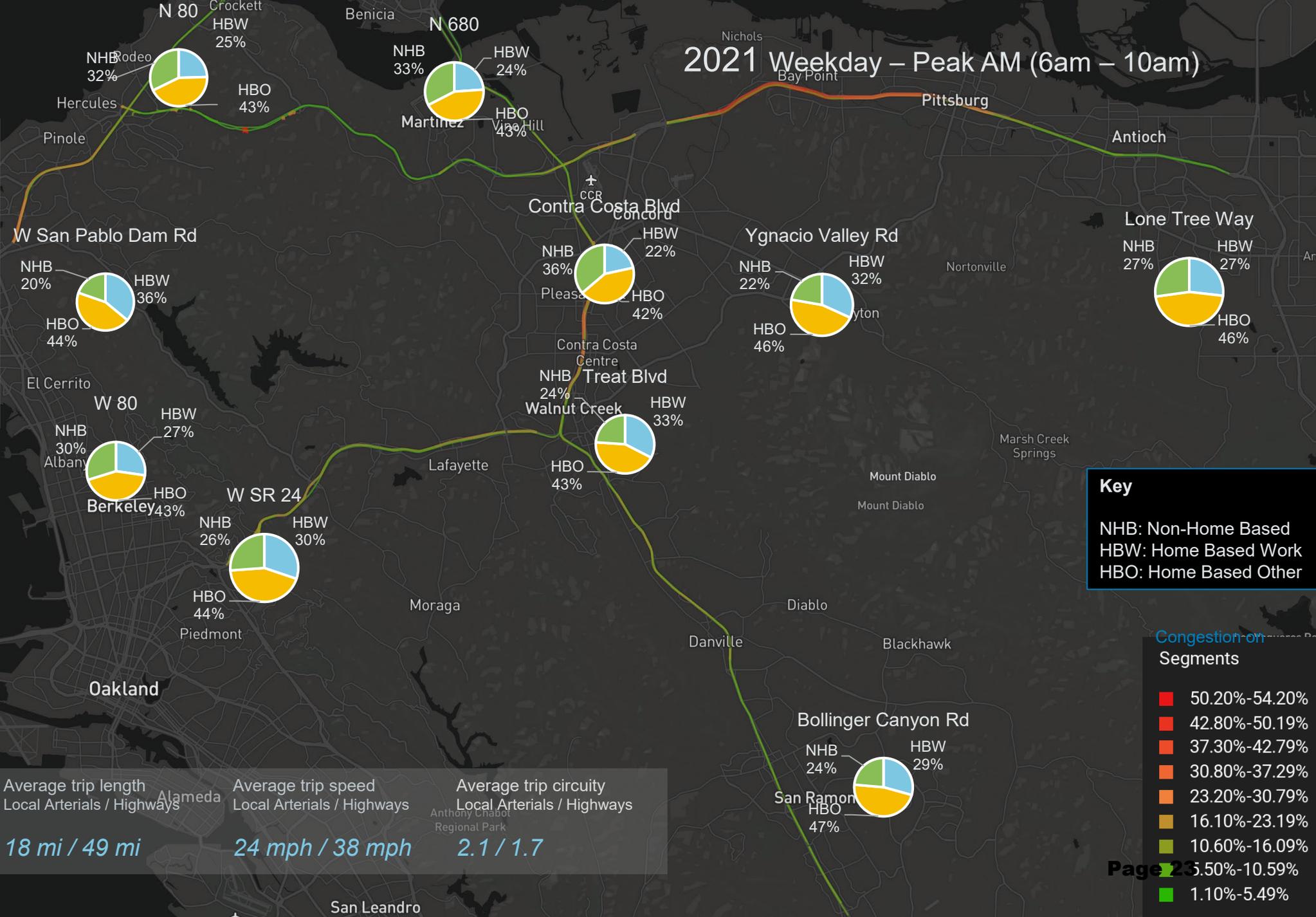
Trip Purpose

On average, **30%** of trips are HBW on local arterials but **26%** HBW on highways.

25% of trips are NHB on local arterials and **30%** are NHB on highways.

45% of trips are HBO on local arterials and **44%** are HBO on highways.

2021 Weekday – Peak AM (6am – 10am)



Key

NHB: Non-Home Based
 HBW: Home Based Work
 HBO: Home Based Other

Congestion on Segments

- 50.20%-54.20%
- 42.80%-50.19%
- 37.30%-42.79%
- 30.80%-37.29%
- 23.20%-30.79%
- 16.10%-23.19%
- 10.60%-16.09%
- 5.10%-10.59%
- 1.10%-5.49%

San Francisco

Average travel time
Local Arterials / Highways

42 min / 70 mins

Average trip length
Local Arterials / Highways

18 mi / 49 mi

Average trip speed
Local Arterials / Highways

24 mph / 38 mph

Average trip circuitry
Local Arterials / Highways

2.1 / 1.7



CCTA COUNTYWIDE DATA AND CORRIDOR ANALYSIS

WEST CONTRA COSTA COUNTY TRANSPORTATION ADVISORY COMMITTEE TAC

TRANSPAC TAC Meeting STAFF REPORT

Meeting Date: June 27, 2024

Subject:	RELEASE OF THE CALENDAR YEARS 2022 & 2023 MEASURE J GROWTH MANAGEMENT PROGRAM COMPLIANCE CHECKLIST
Summary of Issues	The Measure J Growth Management Program (GMP) Compliance Checklist provides a process for measuring a local jurisdiction’s fulfillment of the requirements of the GMP. The upcoming biennial cycle covers the reporting period of calendar years 2022 and 2023. Jurisdictions in compliance with the CY 2022 and 2023 checklist will receive FY 2023-24 Local Street Maintenance and Improvement (LSM) funds, with the second-year’s funding, also known as the “off year” (in this case, FY 2024-25) allocated automatically on the one-year anniversary of the first year’s allocation. At this meeting, CCTA staff will provide an update on the release of the GMP checklist.
Recommendation(s)	None. For information only.
Financial Implications	None.
Option(s)	None.
Attachment(s)	<ol style="list-style-type: none">1. Measure J GMP Compliance Checklist2. DRAFT- Measure J - FY 2023-24 Distribution of 18% Funds to Local Jurisdictions for Street Maintenance

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

Measure J Growth Management Program Compliance Checklist

1. Action Plans	YES	NO	N/A
a. Is the jurisdiction implementing the actions called for in the applicable Action Plan for all designated Routes of Regional Significance within the jurisdiction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Has the jurisdiction implemented the following procedures as outlined in the <i>Implementation Guide</i> and the applicable Action Plan for Routes of Regional Significance?			
i. Circulation of environmental documents,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii. Analysis of the impacts of proposed General Plan amendments and recommendation of changes to Action Plans, and	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iii. Conditioning the approval of projects consistent with Action Plan policies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Has the jurisdiction followed the procedures for RTPC review of General Plan Amendments as called for in the <i>Implementation Guide</i> ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Development Mitigation Program	YES	NO	
a. Has the jurisdiction adopted and implemented a local development mitigation program to ensure that new development pays its fair share of the impact mitigation costs associated with that development?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Has the jurisdiction adopted and implemented the regional transportation mitigation program, developed and adopted by the applicable Regional Transportation Planning Committee, including any regional traffic mitigation fees, assessments, or other mitigation as appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

3. Address Housing Options

YES

NO

-
- a. Has the jurisdiction prepared and submitted a report to the Authority demonstrating reasonable progress in providing housing opportunities for all income levels under its Housing Element? The report can demonstrate progress by
- (1) comparing the number of housing units approved, constructed or occupied within the jurisdiction over the preceding five years with the number of units needed on average each year to meet the housing objectives established in its Housing Element; or
 - (2) illustrating how the jurisdiction has adequately planned to meet the existing and projected housing needs through the adoption of land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development; or
 - (3) illustrating how its General Plan and zoning regulations facilitate improvement or development of sufficient housing to meet the Element's objectives.

Note: A copy of the local jurisdiction's annual progress report (Tables A thru C) to the state Department of Housing and Community Development (HCD) is sufficient.

- b. Does the jurisdiction's General Plan—or other adopted policy document or report—consider the impacts that its land use and development policies have on the local, regional and countywide transportation system, including the level of transportation capacity that can reasonably be provided?
- c. Has the jurisdiction incorporated policies and standards into its development approval process that support transit, bicycle and pedestrian access in new developments?

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

4. Traffic Impact Studies	YES	NO	N/A
a. Using the Authority's <i>Technical Procedures</i> , have traffic impact studies been conducted as part of development review for all projects estimated to generate more than 100 net new peak-hour vehicle trips? (Note: Lower traffic generation thresholds established through the RTPC's Action Plan may apply).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. If the answer to 4.a. above is "yes", did the local jurisdiction notify affected parties and circulate the traffic impact study during the environmental review process?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Participation in Cooperative, Multi-Jurisdictional Planning	YES	NO	
a. During the reporting period, has the jurisdiction's Council/Board representative regularly participated in meetings of the appropriate Regional Transportation Planning Committee (RTPC), and have the jurisdiction's local representatives to the RTPC regularly reported on the activities of the Regional Committee to the jurisdiction's council or board? (Note: Each RTPC should have a policy that defines what constitutes regular attendance of Council/Board members at RTPC meetings.)	<input type="checkbox"/>	<input type="checkbox"/>	
b. Has the local jurisdiction worked with the RTPC to develop and implement the Action Plans, including identification of Routes of Regional Significance, establishing Multimodal Transportation Service Objectives (MTSOs) for those routes, and defining actions for achieving the MTSOs?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Has the local jurisdiction applied the Authority's travel demand model and <i>Technical Procedures</i> to the analysis of General Plan Amendments (GPAs) and developments exceeding specified thresholds for their effect on the regional transportation system, including on Action Plan MTSOs?	<input type="checkbox"/>	<input type="checkbox"/>	

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2022-24 and 2024-25

Reporting Period: Calendar Years 2023 & 2024

	YES	NO	
d. As needed, has the jurisdiction made available, as input into the countywide transportation computer model, data on proposed improvements to the jurisdiction's transportation system, including roadways, pedestrian circulation, bikeways and trails, planned and improved development within the jurisdiction, and traffic patterns?	<input type="checkbox"/>	<input type="checkbox"/>	
6. Five-Year Capital Improvement Program	YES	NO	
Does the jurisdiction have an adopted five-year capital improvement program (CIP) that includes approved projects and an analysis of project costs as well as a financial plan for providing the improvements? (The transportation component of the plan must be forwarded to the Authority for incorporation into the Authority's database of transportation projects)	<input type="checkbox"/>	<input type="checkbox"/>	
7. Transportation Systems Management Program	YES	NO	
Has the jurisdiction adopted a transportation systems management ordinance or resolution that incorporates required policies consistent with the updated model ordinance prepared by the Authority for use by local agencies or qualified for adoption of alternative mitigation measures because it has a small employment base?	<input type="checkbox"/>	<input type="checkbox"/>	
8. Adoption of a voter-approved Urban Limit Line	YES	NO	N/A
a. Has the local jurisdiction adopted and continually complied with an applicable voter-approved Urban Limit Line as outlined in the Authority's annual ULL Policy Advisory Letter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

- b. If the jurisdiction has modified its voter-approved ULL or approved a major subdivision or General Plan Amendment outside the ULL, has the jurisdiction made a finding of consistency with the Measure J provisions on ULLs and criteria in the ULL Policy Advisory Letter after holding a noticed public hearing and making the proposed finding publically available?

9. Adoption of the Measure J Growth Management Element

YES NO N/A

Has the local jurisdiction adopted a final GME for its General Plan that substantially complies with the intent of the Authority's adopted Measure J Model GME?

10. Posting of Signs

YES NO N/A

Has the jurisdiction posted signs meeting Authority specifications for all projects exceeding \$250,000 that are funded, in whole or in part, with Measure C or Measure J funds?

11. Maintenance of Effort (MoE)

YES NO

Has the jurisdiction met the MoE requirements of Measure J as stated in Section 6 of the Contra Costa Transportation Improvement and Growth Management Ordinance (as amended)? (See the Checklist Instructions for a listing of MoE requirements by local jurisdiction.)

12. Submittal of LSM Reporting and Audit Forms

YES NO

Has the local jurisdiction submitted a Local Street Maintenance and Improvement Reporting Form and Audit Reporting Form for eligible expenditures of 18 percent funds covering FY 2017-18 and FY 2018-19?

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

13. Other Considerations

YES

NO

N/A

If the jurisdiction believes that the requirements of Measure J have been satisfied in a way not indicated on this checklist, has an explanation been attached below?

Review and Approval of Checklist

This Measure J GMP Compliance Checklist was prepared by:

Signature

Date

Name & Title (print)

Phone

Email

The Council/Board of _____ has reviewed the completed Checklist and found that the policies and programs of the jurisdiction as reported herein conform to the requirements for compliance with the Contra Costa Transportation Improvement and Growth Management Program.

Certified Signature (Mayor or Chair)

Date

Name & Title (print)

Attest Signature (City/Town/County Clerk)

Date

Name (print)

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

to the jurisdiction's RTPC for review, and describe the results of that review relative to Action Plan implementation:

Provide a summary list of projects approved during the reporting period and the conditions required for consistency with the Action Plan:

2. Development Mitigation Program

a. Describe progress on implementation of the regional transportation mitigation program:

3. Address Housing Options

a. Please attach a report demonstrating reasonable progress in providing housing opportunities for all income levels. (Note: A copy of the local jurisdiction's annual report (Tables A thru C) to the state Department of Housing and Community Development (HCD) is sufficient).

c. Please attach the jurisdiction's adopted policies and standards that ensure consideration of and support for walking, bicycling, and transit access during the review of proposed development.

4. Traffic Impact Studies

Please list all traffic impact studies that have been conducted as part of the development review of any project that generated more than 100 net new peak hour vehicle trips. (Note: Lower traffic generation thresholds established through the RTPC's Action Plan may apply).

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

Note whether the study was consistent with the Authority's Technical Procedures and whether notification and circulation was undertaken during the environmental review process.

5. Participation in Cooperative, Multi-Jurisdictional Planning

No attachments necessary.

6. Five-Year Capital Improvement Program

Please attach the transportation component of the most recent CIP version, if the Authority does not already have it. Otherwise, list the resolution number and date of adoption of the most recent five-year CIP.

7. Transportation Systems Management Program

Please attach a copy of the jurisdiction's TSM ordinance, or list the date of ordinance or resolution adoption and its number.

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

8. Adoption of a voter-approved Urban Limit Line

The local jurisdiction's adopted ULL is on file at the Authority offices. Please specify any actions that were taken during the reporting period with regard to changes or modifications to the voter-approved ULL, which should include a resolution making a finding of consistency with Measure J and a copy of the related public hearing notice.

9. Adoption of the Measure J Growth Management Element

Please attach the adopted Final Measure J Growth Management Element to the local jurisdiction's General Plan, or list the date of ordinance or resolution adoption and its number..

10. Posting of Signs

Provide a list of all projects exceeding \$250,000 within the jurisdiction, noting which ones are or were signed according to Authority specifications.

11. Maintenance of Effort (MoE)

Please indicate the jurisdiction's MoE requirement and MoE expenditures for the past two fiscal years (FY 2021-22 and FY 2022-23). See the Instructions to identify the MoE requirements.

12. Submittal of LSM Reporting Form and Audit Reporting Form

Please attach LSM (Summary) Reporting and LSM Audit (Detail) Forms for FY 2021-22 and FY

Measure J GMP Compliance Checklist Attachments

Reporting Jurisdiction: _____

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2023 & 2024

2022-23.

13. Other Considerations

Please specify any alternative methods of achieving compliance for any components for the Measure J Growth Management Program

DRAFT- Measure J - FY 2023-24 Distribution of 18% Funds to Local Jurisdictions for Street Maintenance

Table I - Summary of Total Sales Tax Revenues Available to Distribution

Total Budgeted Revenues	\$117,000,000
18% of Budgeted Revenues	\$21,060,000
Plus Local Street Funds adjustment from previous year	\$0
Budgeted Allocation	21,060,000

Table II - Distribution of Available Funds to Cities and Contra Costa County

	Initial Allocation (A)	Population as of January 2023	% of Total Population	Allocation Based on Population (B)	Road Mileage from 2014 Report	% of Total Road Mileage	Allocation Based on Road Mileage (C)	Total LSM 18% Allocation (D)=(A)+(B)+(C)
Antioch	\$100,000	115,442	10.06%	\$ 958,623	228.04	7.16%	\$ 682,148	\$ 1,740,771
Brentwood	\$100,000	64,513	5.62%	\$ 535,710	212.83	6.68%	\$ 636,642	\$ 1,272,352
Clayton	\$100,000	10,666	0.93%	\$ 88,572	40.50	1.27%	\$ 121,145	\$ 309,717
Concord	\$100,000	122,074	10.64%	\$ 1,013,687	330.82	10.38%	\$ 989,595	\$ 2,103,282
County	\$100,000	174,310	15.19%	\$ 1,447,455	659.84	20.71%	\$ 1,973,819	\$ 3,521,274
Danville	\$100,000	42,823	3.73%	\$ 355,602	143.22	4.50%	\$ 428,421	\$ 884,023
El Cerrito	\$100,000	25,484	2.22%	\$ 211,614	75.08	2.36%	\$ 224,594	\$ 536,208
Hercules	\$100,000	26,297	2.29%	\$ 218,370	58.48	1.84%	\$ 174,933	\$ 493,303
Lafayette	\$100,000	25,004	2.18%	\$ 207,630	90.30	2.83%	\$ 270,118	\$ 577,748
Martinez	\$100,000	36,543	3.18%	\$ 303,454	109.26	3.43%	\$ 326,831	\$ 730,285
Moraga	\$100,000	16,893	1.47%	\$ 140,282	56.68	1.78%	\$ 169,548	\$ 409,830
Oakley	\$100,000	44,995	3.92%	\$ 373,633	114.96	3.61%	\$ 343,881	\$ 817,514
Orinda	\$100,000	19,225	1.68%	\$ 159,647	92.76	2.91%	\$ 277,475	\$ 537,122
Pinole	\$100,000	18,244	1.59%	\$ 151,498	52.96	1.66%	\$ 158,417	\$ 409,915
Pittsburg	\$100,000	74,809	6.52%	\$ 621,204	139.72	4.39%	\$ 417,948	\$ 1,139,152
Pleasant Hill	\$100,000	33,397	2.91%	\$ 277,323	123.96	3.89%	\$ 370,803	\$ 748,126
Richmond	\$100,000	113,518	9.89%	\$ 942,641	266.61	8.37%	\$ 797,518	\$ 1,840,159
San Pablo	\$100,000	31,301	2.73%	\$ 259,921	47.13	1.48%	\$ 140,977	\$ 500,898
San Ramon	\$100,000	82,870	7.22%	\$ 688,142	146.37	4.59%	\$ 437,837	\$ 1,225,979
Walnut Creek	\$100,000	69,245	6.03%	\$ 575,002	196.35	6.16%	\$ 587,353	\$ 1,262,355
Total	\$2,000,000	1,147,653	100.00%	\$ 9,530,000	3,185.87	100.00%	\$ 9,530,000	\$ 21,060,000

DRAFT - Measure J - FY 2023-24 Distribution of 2.09% Additional Measure J Funds to Local Jurisdictions for Local Street Maintenance (LSM) and Improvements

Table I - Summary of Total Sales Tax Revenues Available to Distribution

Total Budgeted Revenues	\$117,000,000
2.09% of Budgeted Revenues	\$2,445,300
Plus Local Street Funds adjustment from previous year	\$0
Actual Allocation	\$2,445,300

Table II - Distribution of Available Funds to Cities and Contra Costa County

Jurisdictions	Allocation by Subregion per Expenditure Plan	Population as of January 2023	% of Population	Allocation Based on Population (A)	Road Mileage from 2014 Report	% of Road Mileage	Allocation Based on Road Mileage (B)	Total LSM 2.09% Allocation (C)=(A)+(B)
Central (47.84%):	\$1,169,832							
Clayton		10,666	3.33%	\$19,458	40.50	4.01%	\$23,457	\$42,915
Concord		122,074	38.07%	\$222,702	330.82	32.76%	\$191,607	\$414,309
Martinez		36,543	11.40%	\$66,666	109.26	10.82%	\$63,282	\$129,948
Pleasant Hill		33,397	10.42%	\$60,927	123.96	12.27%	\$71,796	\$132,723
Walnut Creek		69,245	21.60%	\$126,325	196.35	19.44%	\$113,723	\$240,048
County **		48,697	15.19%	\$88,837	209.00	20.70%	\$121,050	\$209,887
Subtotal Central		320,622	100.00%	\$584,915	1009.89	100.00%	\$584,915	\$1,169,830
West (26.32%): ***	\$643,603							
El Cerrito		25,484	10.06%	\$32,373	75.08	11.89%	\$38,274	\$70,647
Hercules		26,297	10.38%	\$33,406	58.48	9.26%	\$29,812	\$63,218
Pinole		18,244	7.20%	\$23,176	52.96	8.39%	\$26,998	\$50,174
Richmond		113,518	44.81%	\$144,207	266.61	42.23%	\$135,912	\$280,119
San Pablo		31,301	12.36%	\$39,763	47.13	7.47%	\$24,026	\$63,789
County **		38,475	15.19%	\$48,876	131.00	20.75%	\$66,782	\$115,658
Subtotal West		253,319	100.00%	\$321,801	631.26	100.00%	\$321,804	\$643,605
Southwest (25.84%):	\$631,866							
Lafayette		25,004	11.35%	\$35,863	90.30	13.53%	\$42,750	\$78,613
Moraga		16,893	7.67%	\$24,230	56.68	8.49%	\$26,834	\$51,064
Orinda		19,225	8.73%	\$27,574	92.76	13.90%	\$43,915	\$71,489
San Ramon		82,870	37.62%	\$118,860	146.37	21.93%	\$69,303	\$188,163
Danville		42,823	19.44%	\$61,421	143.22	21.46%	\$67,804	\$129,225
County **		33,456	15.19%	\$47,986	138.00	20.68%	\$65,332	\$113,318
Subtotal Southwest		220,271	100.00%	\$315,934	667.33	100.00%	\$315,938	\$631,872
Total	\$2,445,301	794,212		\$1,222,650	2,308		\$1,222,657	\$2,445,307

Sources:

Population: DoF website: <https://dof.ca.gov/forecasting/demographics/estimates-e1/>

Road Miles: 2014 Caltrans California Public Road Data <http://www.dot.ca.gov/hq/tsip/hpms/datalibrary.php>