

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
**Meeting Notice and Agenda**

**THURSDAY, JUNE 12, 2025**

**REGULAR MEETING**

**9:00 A.M. to 11:00 A.M.**

Pleasant Hill City Hall – Large Community Room  
100 Gregory Lane, Pleasant Hill

**SPECIAL NOTICE – PUBLIC MEETING GUIDELINES FOR  
PARTICIPATING VIA PHONE/VIDEO CONFERENCE**

The TRANSPAC Board meeting will be accessible in-person or via telephone or video conference to all members of the public. The meeting may be accessed virtually via the methods below:

Video Conference Access: Please click the link at the noticed meeting time:

<https://us02web.zoom.us/j/83785226677?pwd=Kk3WZOVQAqlFWtMMb6aH9XD1JOaIr.1>

Meeting ID: 837 8522 6677 Password: 166687

Phone Access: To observe the meeting by phone, please call at the noticed meeting time 1 (669) 900 6883, then enter the Meeting ID: 837 8522 6677 Password: 166687

**Public Comment:** Public Comment may be provided in person during the public comment period on items not on the agenda or during the comment period of each agenda item. Comments are limited to 3 minutes. Please begin by stating your name and indicate whether you are speaking for yourself or an organization. Members of the public may also submit written comments to [irina@graybowenscott.com](mailto:irina@graybowenscott.com) by 3 p.m. on the day before the meeting, which will be read during Public Comment or on the related item when Public Comment is called and entered into the record.

**Virtual Public Comment:** To comment by video conference, click the “Raise Your Hand” button to request to speak when the Public Comment period is opened on an Agenda item and then wait to be called on by the Chair. After the allotted time, you will then be requested to mute your microphone. To comment by phone, indicate the “Raise Your Hand” icon by pressing “\*9” to request to speak when the public comment is opened on an Agenda item and then wait to be called on by the Chair. Press “\*6” to unmute/mute. After the allotted time of 3 minutes, you will then be requested to mute your microphone. Please begin by stating your name and indicate whether you are speaking for yourself or an organization.

Transportation Partnership and Cooperation  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek, and Contra Costa County  
1320 Mount Diablo Blvd, Suite 206, Walnut Creek, CA 94596  
(925) 937-0980

**Americans with Disabilities Act (ADA):** This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact TRANSPAC via email or phone at [irina@graybowenscott.com](mailto:irina@graybowenscott.com) or (925) 937-0980 during regular business hours at least 48 hours before the time of the meeting.

1. Convene Regular Meeting / Pledge of Allegiance /Self-Introductions.
2. Public Comment. At this time, the public is welcome to address TRANSPAC on any item not on this agenda. Please refer to the “Public Comment” section above for participation guidance.

<b>ACTION ITEMS</b>
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**3. CONSENT AGENDA.**

**a. APPROVAL OF MINUTES 🌀 Page 7**

- Minutes of the May 8, 2025, TRANSPAC Board meeting.

**b. CCTA EXECUTIVE DIRECTOR’S REPORT REGARDING CCTA ACTIONS / DISCUSSION ITEMS 🌀 Page 15**

- CCTA Executive Director Timothy Haile’s Report dated May 21, 2025.

**c. ITEMS APPROVED BY THE CCTA FOR CIRCULATION TO THE REGIONAL TRANSPORTATION PLANNING COMMITTEES AND RELATED ITEMS OF INTEREST 🌀 Page 19**

- CCTA Executive Director Timothy Haile’s RTPC Memos dated May 12, 2025, May 29, 2025.

**d. RTPC MEETING SUMMARY LETTERS: 🌀 Page 23**

1. TRANSPAC – Meeting summary letter dated May 16, 2025.
2. TRANSPLAN – Meeting summary letter dated May 13, 2025.
3. SWAT – No meeting summary letter available.
4. WCCTAC – No meeting summary letter available.

**e. CCTA MEETING UPDATES AND COUNTYWIDE INFORMATION LINKS.**

1. Street Smarts Programs in the TRANSPAC Region can be found at:  
<https://streetsmartsdiablo.org/events/>
2. County Connection Fixed Route Monthly Report:  
[https://countyconnection.com/wp-content/uploads/2025/05/7a.FINAL\\_Fixed-Route-Report-April-2025.pdf](https://countyconnection.com/wp-content/uploads/2025/05/7a.FINAL_Fixed-Route-Report-April-2025.pdf)
3. County Connection Link Monthly Report:

[https://countyconnection.com/wp-content/uploads/2025/05/7b.2025\\_FINAL\\_Paratransit-Monthly-Report-April.pdf](https://countyconnection.com/wp-content/uploads/2025/05/7b.2025_FINAL_Paratransit-Monthly-Report-April.pdf)

4. The CCTA Quarterly Project Status Report may be downloaded at: <https://ccta.net/wp-content/uploads/2025/03/QPSR-Jan-Mar-2025-Final-Combined-Package.pdf>
5. The CCTA Board Meeting was held on May 21, 2025. The next meeting is scheduled for June 18, 2025.
6. The CCTA Administration & Projects Committee (APC) Meeting was held on June 5, 2025. The next meeting is scheduled for July 10, 2025.
7. The CCTA Planning Committee (PC) Meeting scheduled for Thursday, June 5, has been canceled. The next PC Meeting is scheduled for Thursday, July 10, 2025.
8. The CCTA Calendar for June 2025 to August 2025 may be downloaded at: <https://ccta.primegov.com/Portal/viewer?id=0&type=7&uid=555d234e-4b28-487e-ad2e-62457c5f46b8>

- f. TRANSPORTATION MEETINGS ATTENDED BY STAFF.** Staff members regularly attend transportation-related meetings outside of the TRANSPAC Board and Technical Advisory Committee meetings. This report provides a summary of the outside meetings attended. 🌀 **Page 25**

Attachment: Staff Report

- g. SUBREGIONAL TRANSPORTATION MITIGATION PROGRAM – DEVELOPMENT PROJECT TRACKING.** As part of the TRANSPAC Subregional Transportation Mitigation Program (STMP), the Committee tracks local development projects as a standing item in order to monitor potential impacts to Routes of Regional Significance within local jurisdictions. 🌀 **Page 27**

Attachment: Staff Report

### **END CONSENT AGENDA**

- 4. TRANSPAC WORK PLAN AND BUDGET FOR FISCAL YEAR 2025/2026.** The TRANSPAC Joint Exercise of Power Agreement (JPA) specifies that TRANSPAC shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay to fund TRANSPAC. TRANSPAC has also adopted an annual work plan in conjunction with the budget. 🌀 **Page 29**

**ACTION RECOMMENDATION: Approve the FY 2025/2026 Work Plan and Budget and the GBS Managing Director and Clerk of the Board contract amendment for FY**

**2025/2026 (consistent with budget assumptions), by a vote of four or more Board members present, per the TRANSPAC JPA.**

Attachment: Staff Report

5. **MEASURE J LINE 21A PROGRAM.** Measure J Line 21A, 'Safe Transportation for Children,' funds projects to improve transportation access for students. The program generates approximately \$600,000 annually and has a current balance of \$4.2 million. Following several discussions, a pilot program to provide free bus fares for all students in the TRANSPAC area has emerged as the preferred approach. At this meeting, TRANSPAC staff will present a funding recommendation for the pilot program. 🌀 **Page 47**

**ACTION RECOMMENDATION:**

1. **Redirect \$37,500 of TRANSPAC TFCA funding, previously allocated for the 2024-2025 Pass2Class program, to the free youth transit fare pilot program.**
2. **Approve the programming of up to \$130,000 in Measure J Line 21a Funds for the free youth transit fare pilot program; approve the exchange of up to \$37,500 in TRANSPAC TFCA funding to be used for the SWAT portion of County Connection rides, with the understanding that funds will be credited to TRANSPAC in the following programming year. The amount of Measure J funding utilized will be dependent on the amount of TRANSPAC TFCA funding eligible for utilization and/or exchange.**

Attachment: Staff Report

<b>INFORMATION ITEMS</b>
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6. **TRANSPORTATION FUND FOR CLEAN AIR (TFCA) FUND – FISCAL YEAR 2025/2026 CALL FOR PROJECTS.** Transportation Demand Management (TDM) includes strategies and initiatives that aim to reduce greenhouse gas (GHG) emissions and Vehicle Miles Traveled (VMT) through the reduction of single occupancy vehicle use. The TFCA grant program funds projects that promote alternatives to single-occupancy vehicles. CCTA released a TFCA call for projects on May 29, 2025 with draft applications due on June 18, 2025. (INFORMATION). 🌀 **Page 53**

Attachment: Staff Report

7. **TRANSPAC CCTA REPRESENTATIVE REPORTS.**

7. **TRANSPAC CCTA REPRESENTATIVE REPORTS.**
8. **METROPOLITAN TRANSPORTATION COMMISSION REPORT.**
9. **TAC ORAL REPORTS BY JURISDICTION.**
10. **BOARD MEMBER COMMENTS.**
11. **MANAGING DIRECTOR'S REPORT.**
12. **ADJOURN / NEXT MEETING.**

The next regular meeting is proposed for July 10, 2025, at 9:00 A.M at the Pleasant Hill City Hall Large Community Room at 100 Gregory Lane, Pleasant Hill. There will be a remote teleconference option for members of the public. Remote teleconference information for members of the public will be included in the posted meeting materials.

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## TRANSPAC Committee Meeting Summary Minutes

<b>MEETING DATE:</b>	May 8, 2025
<b>MEMBERS PRESENT:</b>	Carlyn Obringer, Chair, Concord; Ken Carlson Vice Chair, Contra Costa County; Kevin Wilk, Walnut Creek; Richard Enea, Clayton, Sue Noack, Pleasant Hill; Greg Young, Martinez
<b>PLANNING COMMISSIONERS PRESENT:</b>	Craig Mizutani, Concord
<b>STAFF PRESENT:</b>	Andy Smith, County Connection; Matt Todd, TRANSPAC; Tiffany Gephart, TRANSPAC
<b>GUESTS/PRESENTERS:</b>	John Hoang (CCTA), Sasha Dansky (Mark Thomas & Company), Rosie Reid (Mount Diablo Unified School District SOAR Program), Vannessa Castillo (Mount Diablo Unified School District SOAR Program)
<b>MINUTES PREPARED BY:</b>	Tiffany Gephart

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### 1. Closed Session

The Board convened in closed session at 8:30 A.M. for:

#### **Public Employee Performance Evaluation Pursuant to Government Code §54957**

- Title: Managing Director

#### **Conference with Labor Negotiators Pursuant to Government Code §54957.6**

- Agency Designated Representative: Carlyn Obringer, Chair
- Unrepresented Employee: Managing Director

### 2. Report on Action Taken in Closed Session

Chair Obringer reported that no action was taken in closed session.

### 3. Convene Regular Meeting / Pledge of Allegiance / Self-Introductions

Chair Obringer called the meeting to order at 9:02 A.M. The Pledge of Allegiance was recited.

All commissioners were present. Commissioner Young participated remotely.

#### **4. Public Comment**

There were no comments from the public.

#### **5. Consent Agenda**

- a. **Approval of Minutes**
- b. **CCTA Executive Director's Report Regarding CCTA Actions / Discussion Items**
- c. **Items Approved by the CCTA for Circulation to the Regional Transportation Planning Committees and Related Items of Interest**
- d. **RTPC Meeting Summary Letters**
- e. **CCTA Meeting Updates and Countywide Information Links**
- f. **Correspondence and Communication**
- g. **Transportation Meetings Attended by Staff**
- h. **Subregional Transportation Mitigation Program -- Development Project Tracking**
- i. **TRANSPAC Quarterly Financial Report.** Action Recommendation: Accept the quarterly financial report for the period ended March 31, 2025.
- j. **TRANSPAC Committee Appointments -- CCTA TCC Appointment for the Term April 1, 2025 -- March 31, 2027.** Action Recommendation: Appoint Srinivas Muktevi as the TRANSPAC TAC alternate appointment to the CCTA Technical Coordinating Committee for the term April 1, 2025 -- March 31, 2027.

**On motion by Commissioner Carlson, seconded by Commissioner Wilk to approve the consent agenda by unanimous vote of the commissioners present (Enea, Young, Obringer, Carlson, Wilk, Noack).**

#### **6. TRANSPAC Work Plan and Budget for Fiscal Year 2025-2026**

Mr. Todd presented the draft TRANSPAC work plan and budget for Fiscal Year 2025-2026. He explained that the bylaws require adoption of an annual budget including operational expenses and proportional agency contributions.

Mr. Todd highlighted that the work plan includes county-wide transportation plan coordination as CCTA updates their plan, regional coordination projects, transportation demand management programs, and coordination with neighboring committees. The detailed work plan is included in the meeting packet.

Commissioner Noack asked for clarification regarding the transit pass program discussions with SWAT and TRANSPLAN. Mr. Todd confirmed this referred primarily to the student transit pass program currently under development.



Chair Obringer inquired about coordination with TRANSPLAN, noting that no specific bullet points addressed potential collaboration. Mr. Todd explained that the approach had been broadened to maintain both SWAT and TRANSPLAN on the radar for potential coordination opportunities, including the transit pass program where County Connection routes serve students from that area.

Chair Obringer asked about Line 21A for safe transportation for children. Mr. Todd explained this line item had been in the expenditure plan previously, and had been used for the 511 program, but had not been actively programmed by TRANSPAC. That particular program is being considered to support the student transit pass program discussions.

**Budget Overview:**

- Managing Director support contract: \$326,000
- Audit services: Updated multi-year contract reflecting accurate costs
- Pacheco transit hub maintenance contribution: \$10,000 (continuing historic commitment)
- Pleasant Hill finance department treasurer services: Continuing at standard rate
- Contingency: \$35,000 (10% of budget)
- Project reserve funds: \$41,000 (unrestricted funds from previous monument study)

Mr. Todd explained the member contribution formula: 50% split evenly among six jurisdictions, 50% based on Measure J return-to-source formula using population and road miles. Total proposed member contributions: \$339,000.

Commissioner Carlson questioned the significant year-over-year increase. Mr. Todd explained that approximately \$20,000 of contingency funds had been used during the current fiscal year for a Managing Director contract amendment, requiring replenishment of the contingency reserve. He projected future increases would be more modest without similar contingency usage.

Commissioner Carlson noted the historical variability in contribution increases and expressed preference for maintaining increases in the 5-7% range for greater stability.

The item was received for information and will return for final approval at the June meeting.

**7. TRANSPAC Planning Commissioner Vacancies**

Ms. Gephart reviewed the bylaws requirement for one planning commissioner to be appointed as ex-officio member by each representative city council. Planning commissioners provide vital advisory input but do not vote or count toward quorum.

Currently appointed: Craig Mizutani (City of Concord) and Molly Clopp (City of Walnut Creek).

Vacancies exist for: Cities of Clayton, Martinez, Pleasant Hill, and Contra Costa County.

The board was asked to provide input on potential candidates, with the understanding that commissioners would return to their respective agencies to identify suitable representatives.

### **8. Measure J Line 21A Program Funding - Pilot Program Framework**

Ms. Gephart provided an overview of the Measure J Line 21A program for safe transportation for children. The program allocates 0.5% of Measure J sales tax revenue annually, generating approximately \$600,000 per year. With accumulated funds of \$4.2 million available, staff explored potential programming options.

Through discussions with stakeholders including County Connection, CCTA, SWAT staff, and TRANSPAC leadership, a youth ride-free bus program emerged as the preferred option. This initiative would build upon the existing Pass to Class program while eliminating application barriers.

#### **Proposed Pilot Program Features:**

- Six-month duration with potential fall commencement
- Free County Connection bus rides for youth 18 years and younger
- No application process or passes required - youth simply board buses
- Estimated cost: \$187,500 (\$115,000 for central county routes, \$72,500 for SWAT area overlap)
- Funding combination of Measure J Line 21A and TFCA funds
- Data collection through driver button-press tracking and surveys
- Title VI analysis required after six months

**Coordination Challenges:** The program faces complexity due to County Connection routes overlapping TRANSPAC and SWAT service areas. Discussions continue regarding seamless service provision and equitable funding arrangements between the two regions.

Chair Obringer asked why TRANSPLAN was not included, noting significant student ridership from Bay Point and Pittsburgh to Mount Diablo High School. Mr. Smith from County Connection explained that those routes are operated by Tri-Delta Transit, not County Connection, though coordination with all operators would be ideal for a comprehensive program.

Commissioner Carlson confirmed TFCA fund eligibility based on past usage for similar programs. He also questioned spending down the significant Line 21A fund balance, suggesting treating it as an endowment for long-term program sustainability.

Commissioner Enea asked about application requirements. Ms. Gephart clarified that the new program would eliminate all application processes - youth would simply board buses without passes or documentation.

Commissioner Young expressed support for eliminating applications, noting potential barriers for immigrant families concerned about documentation requirements.

Commissioner Enea inquired about ridership tracking. Mr. Smith explained that drivers would use button-press systems to record youth boardings, providing route-level data though stop-level accuracy would be less reliable.

Commissioner Carlson emphasized the importance of marketing and outreach investments to ensure program success, suggesting budget allocation for promotional efforts.

Chair Obringer asked about program continuation after the six-month pilot. Commissioner Noack explained that evaluation would occur during the pilot period, with decisions about extension requiring board approval based on available Line 21A funds.

**Public Comment:**

Rosie Reid from Mount Diablo Unified School District SOAR program strongly supported the initiative, explaining that transportation represents the primary barrier to school attendance for disenfranchised student populations including homeless, foster, newcomer immigrant, and refugee families. The program would significantly impact families who must choose between rent, basic bills, and student bus passes.

Vannessa Castillo from Mount Diablo Unified School District emphasized the connection between reliable transportation and student success, noting that chronic absenteeism leads to increased dropout rates and juvenile justice involvement, while regular attendance produces economic benefits of approximately \$4 for every \$1 invested in student transportation.

Craig Mizutani supported the program's potential to reduce traffic congestion on key corridors including Ygnacio Valley Road, Clayton Road, and Treat Boulevard by encouraging public transit usage among students.

The item was received for information with staff directed to continue coordination with partners and return with a refined proposal for board action, targeting an August program launch.

## **9. State Route 4 Vision Corridor Study**

John Hoang from CCTA and Sasha Dansky from Mark Thomas & Company presented the comprehensive State Route 4 Vision Corridor Study results. The study analyzed 79 documents and identified 87 potential projects to address congestion, safety, and mobility concerns along the Highway 4 corridor.

### **Key Findings:**

- 34% of pedestrian crashes resulted in death or serious injury
- Highway 4 functions as a reliever route for Highway 580 during congestion rather than a primary freight corridor
- Arterial networks parallel to Highway 4 experience significant congestion, particularly between Highway 242 and Lone Tree Way
- 14 emerging technologies were identified for potential deployment

The study used goal-based weighting criteria to categorize projects into three tiers, with top-tier projects bundled into eight comprehensive packages plus two standalone county-wide initiatives. The analysis included capital costs and potential funding sources for each bundle.

The study produced 10 total bundles of projects including mobility hubs throughout the corridor and county-wide smart signals programs. Detailed fact sheets for each bundle were included in the meeting packet.

Commissioner Enea questioned the absence of freeway cameras for violence prevention and challenged the characterization of Highway 4 as a secondary freight route, citing future growth including Byron Airport freight operations, Amazon fulfillment centers, and potential Pittsburgh steel mill redevelopment.

Mr. Dansky acknowledged camera systems could be incorporated and clarified that while Highway 4 serves as an important freight corridor, origin-destination data showed primary freight movement occurring along Highway 80 north to Solano County and Highway 580 to Tracy distribution centers.

Commissioner Enea asked about mobility hub concepts. Mr. Dansky explained these function as enhanced park-and-ride facilities combining multiple transportation modes including transit, bike share, ride share, and potential future autonomous vehicle connections.

Commissioner Noack emphasized fiscal constraints facing project implementation, noting that Plan Bay Area 2050 and Transit 2050 requirements for fiscal constraint would significantly limit actual project delivery timelines. She stressed the need for new CCTA revenue measures to maintain existing transit service, much less expand service.

Commissioner Carlson noted the VMT mitigation requirements that accompany highway capacity improvements, requiring complementary projects to offset increased vehicle travel.

Commissioner Young highlighted the potential impact of return-to-office mandates on future traffic patterns as employers respond to urban tax revenue concerns.

The item was received for information with the study proceeding to CCTA Board approval and subsequent Caltrans coordination for CMCP designation.

#### **10. TRANSPAC CCTA Representative Report**

Commissioner Carlson reported that at the recent CCTA Board meeting held April 15, the board approved the county-wide broadband plan and executive plan. No other major action items were taken.

#### **11. TRANSPAC MTC Representative Report**

Commissioner Noack reported on the following Metropolitan Transportation Commission activities:

**SB 63 (Transit Funding):** Continues to progress through the legislative process, currently structured as a three-county measure with two additional counties considering opt-in participation. The bill has passed Senate Transportation and Revenue & Taxation committees and is advancing through the Assembly.

**Richmond-San Rafael Bridge:** An amended BCDC application proposes modifying the bike lane barrier schedule to create shoulder space for disabled vehicles four days per week while maintaining bike access three days per week. The long-term goal includes potential HOV or bus-only lane designation.

**Route 37:** Legislative efforts address protected species constraints that would otherwise limit construction work to 10 weeks annually. Proposed changes would protect species through alternative methods while enabling year-round construction access.

**Bay Area Housing Finance Authority (BAHFA):** A \$30 million budget request includes \$15 million for continuing 10 existing affordable housing programs started in 2019, plus \$15 million for a lending program proof-of-concept. The lending program would eventually become self-sustaining through interest returns, potentially supporting future bond measures for affordable housing without ongoing general fund requirements.

Commissioner Noack noted that MTC has postponed bond measure consideration until 2028 or 2030.

## **12. TAC Reports by Jurisdiction**

No reports were provided.

## **13. Board Member Comments**

Commissioner Carlson reported participating in Transit Day All Aboard at the Ferry Building, promoting public transit usage with good turnout from transit agencies and elected officials.

Commissioners Noack and Carlson announced their upcoming travel to Washington, DC, May 19-22, representing MTC and County Connection respectively for transit advocacy meetings with congressional representatives.

Commissioner Enea suggested contacting the League of California Cities regarding meetings with Senator Padilla, noting his previous leadership role with the organization.

## **14. Managing Director's Report**

Mr. Todd highlighted several items:

- New consent calendar item tracking of environmental document releases will be included monthly
- Bike to Work Day materials available for distribution next week
- TFCA call for projects expected mid-month with approximately \$1.9 million available (\$1.5 million base plus \$425,000 carryover)

Mr. Todd reminded attendees that vehicle registration fees fund TFCA programs, with \$10 annual fees split between Air Quality Management District programs (\$6) and county transportation projects (\$4).

## **15. Adjournment**

The meeting was adjourned 10:50 a.m. with the next meeting scheduled for June 12, 2025.

**EXECUTIVE DIRECTOR'S REPORT**  
**May 21, 2025**

**Advisory Council on Aging:** April 16, 2025

I was invited to speak to the Advisory Council on Aging to the Contra Costa County Board of Supervisors to discuss the Accessible Transportation Strategic Plan, current status of implementation, and future vision for accessible transportation in Contra Costa County. We discussed the ongoing pilot projects, such as the Low-Income Fair Equity program (LIFE), Presto shuttles, and the upcoming One-Call/One-Click program.

**Senator Pro Tem Michael MacGuire:** April 17, 2025

Senator Tim Grayson hosted Senator Pro Tem Michael MacGuire at the Concord Naval Weapons Station. We had an opportunity to provide a tour of GoMentum Station, discuss the Authority's innovation program including Presto, discuss the economic development opportunities to expand GoMentum Station into a proving ground. Vice Chair Darlene Gee, Michael Blasky, and I attended the tour.

**Redefining Mobility Summit:** April 22-23, 2025

The Authority hosted its 10<sup>th</sup> Annual Redefining Mobility Summit in San Ramon, CA at Bishop Ranch. The summit was a huge success with our largest attendance in the history of the summit at 265 attendees. The Redefining Mobility Summit featured four outstanding speaker panels, Bay Area LEEDS, partners in Science Technology Engineering and Mathematics (STEM) and the demonstration zone. The demonstration zone had eight partners showcasing their technology. On April 23, we hosted the first demonstration day, providing overviews and tours of our Presto projects, the new Glydways facility in Richmond, CA, and GoMentum Station.

**Oakley Rotary Club:** April 24, 2025

I was invited to speak at the Oakley Rotary Club by Chair Aaron Meadows. I provided an overview of the State Route 4 Vision including improvements to Highway 4, transit improvements, local road improvements, and innovative technologies to optimize traffic flow.

**Metropolitan Transportation Commission (MTC) Transportation Regional Measure (TRM)**

**Independent Third-Party Review:** April 25, 2025

I am participating in the Senate Bill 63 Working Group with the five county transportation agencies (CTA) to discuss the framework and development of the expenditure plan. As part of the development of the TRM, MTC retained a third-party to review the operational deficits of the large four transit operators: Bay Area Rapid Transit, San Francisco Municipal Railway, Alameda-Contra Costa Transit, and Caltrain. MTC provided an overview of the independent third-party review to the five CTAs. The presentation focused on the key deficit drivers such as decrease in ridership, increase in expenses, and wages and labor expenses.

**California Department of Motor Vehicles (DMV) Commercial Autonomous Vehicle (AV)****Regulations:** April 25, 2025

On April 25, 2025, the California DMV released the second draft of the commercial AV regulations for vehicles over 10,000 pounds. We are closely watching these regulations as they prohibit passenger service in any autonomous vehicle over 10,000 pounds. Transit buses and the future next generation shared AVs will be over 10,000 pounds. The draft regulations would essentially preclude AV and scalable implementation in public transit. Staff plan to actively engage in the public comment period and discuss with California DMV.

**Innovate 680 Policy Advisory Committee (PAC):** April 30, 2025

The Authority hosted the 19th meeting of the Innovate 680 PAC where staff provided program and project updates and gathered comments from PAC members on ramp metering strategies along the Interstate 680 corridor, Shared Mobility Hubs, and the data management plan for the Innovate 680 program.

**Leadership Contra Costa:** May 1, 2025

Lindy Johnson was invited to speak at the Walnut Creek Chamber of Commerce Leadership Contra Costa. She discussed the Authority, our role in the county, the Countywide Transportation Plan, Innovate 680, and the future vision for transportation in Contra Costa County. Joy Bhattacharya from Advanced Mobility Group was also invited to present about smart signal technology.

**Women in Transportation Seminar (WTS) Annual Conference:** May 5-9, 2025

Danielle Elkins attended the WTS Annual Conference in Toronto, Canada. She was invited to speak about ferry service in Contra Costa County, our future plans to expand the service, and opportunities with new innovative technologies such as hydrofoil and zero emission vessels.

**Senior Mobility Action Council (SMAC):** May 5, 2025

I was invited to speak to the SMAC to the Contra Costa County Board of Supervisors to discuss the Accessible Transportation Strategic Plan, current status of implementation, and future vision for accessible transportation in Contra Costa County. We discussed the ongoing pilot projects, such as the LIFE program, Presto shuttles, and the upcoming One-Call/One-Click program.

**Tri-Cities LaMorinda Meeting:** May 7, 2025

John Hoang was invited to speak to the Town of Moraga, City of Lafayette, and City of Orinda to discuss the current status of the Countywide Smart Signal Project to address safety, mobility, and infrastructure upgrades and the upcoming Countywide Emergency Evacuation Study to assist the cities/town to address Senate Bill 99 and Assembly Bill 747 compliance and assessment of evacuation strategies. LaMorinda is excited about the partnership with the Authority to support the cities/town to improve traffic for all users and address their challenges with evacuations.

**Sustainability Committee:** May 12, 2025

The Authority, represented by Danielle Elkins and Colin Clarke, was invited to speak to the Sustainability Committee of the Contra Costa County Board of Supervisors to provide an update on active transportation, Countywide Bicycle & Pedestrian Plan, Vision Zero traffic safety policy,



Countywide Transportation Plan, Integrated Transit Plan, and the Electric Vehicle Readiness Blueprint in reducing greenhouse gas (GHG) emissions, congestion management, and implementation progress toward Strategy No. TR-1 (Transportation as the largest contributor to GHG emissions) from Contra Costa County's Climate Action & Adaptation Plan.

#### **Bike to Wherever Day: May 15, 2025**

Authority staff participated in Bike to Wherever Day with the 511 Contra Costa team by providing and staffing an energizer station, and giveaways (e.g., safety reflectors), along the Iron Horse Trail. It was great to see so many people riding bikes along the trails, to work, and to school. Authority staff continued a multi-year coordination with MTC, Countywide Bicycle and Pedestrian Advisory Committee, and Bike East Bay, e.g., to coordinate on data collection, compatibility & integration, and ideas for rewards and incentives through Transportation Demand Management programs, and consider a future "Bike to Anywhere Day," to be more inclusive of more potential bicycle trips (already implemented by the San Diego Association of Governments).

#### **Shared Autonomous Vehicle Monthly Ridership – April 2025**

##### **Bishop Ranch Ridership**

Beep reported ridership for the Presto Service at Bishop Ranch in April 2025 as 46, a 11% decrease from March 2025, where there were 52 riders. Beep continues to address technical and staffing issues which have impacted ridership. The business park has developed a turn-key office space program which may encourage more office leases and increased demand for the Presto Service.

##### **Rossmoor Ridership**

Rossmoor's ridership was 168 riders in April 2025, an 113% increase from the prior month of 70 riders. There is a reported total of 1,227 riders since the launch on July 22, 2024. Beep was able to resolve the technical and mechanical issues with the vehicles and as of April 23, 2025, the two main vehicles and the spare vehicle were in service. A new vendor took over the charging stations, which are now more reliable. The Authority is still in the process of getting a permit for the storage for shuttles on site, and a new contract has been signed for a vendor to comply with the City of Walnut Creek building regulations, providing new structural plans.

##### **Martinez Ridership**

Ridership resumed service on April 4, 2025 after service disruption caused by the higher insurance requirements requested by the AV operators. Ridership in April 2025 was 19 riders. An agreement has been made with the County Hospital and May Mobility to provide morning on-demand service in the next month.

#### **Website Update – April 2025**

CCTA.net saw a small increase in traffic during the month of April, with an uptick mid-month and around the Redefining Mobility Summit. The website saw 4,700 active users throughout the month with the Meetings page being the most popular page (outside of our homepage).

## Social Media Metrics – April 2025

Platform	Posts	Followers	Impressions	Engagements	Impressions Change
LinkedIn	10	+65 (3.3% increase)	7,647	191	44.3% ↓
Facebook	7	-1 (0% change)	10,030	282	90.3% ↓
Twitter	4	+2 (0.2% increase)	343	55	383% ↑
Next Door	1	Automatically subscribed to all NextDoor accounts in Contra Costa County (~620K)	~19,000	10	N/A
BlueSky	1	34 (10% increase)	BlueSky does not currently provide	BlueSky does not currently provide	N/A

- Facebook impressions dropped (-90%), primarily due to a reduction in paid advertising in April 2025. In contrast to prior months, the Authority relied on organic content only in April 2025, leading to a lower overall reach despite consistent engagement.
- LinkedIn impressions also declined (-44%), but the platform added 65 new followers—its strongest monthly growth so far this year—driven by posts highlighting leadership visits, award recognition, and Redefining Mobility Summit engagement.
- X, formerly known as Twitter, showed strong engagement on content related to e-bike incentives and countywide community outreach events.

*Staff Out-of-State Travel: Vice Chair Lamar Hernandez-Thorpe attended Hochbahn/Holon Negotiations in Germany from August 20-27, 2024, for a total amount of \$3,796.54.*



COMMISSIONERS

Aaron Meadows, Chair

Darlene Gee, Vice  
Chair

Mark Armstrong

Newell Arnerich

Ron Bernal

Diane Burgis

Ken Carlson

Chris Kelley

Sue Noack

Carlyn Obringer

Rita Xavier

Timothy Haile,  
Executive Director


2999 Oak Road  
Suite 100  
Walnut Creek  
CA 94597  
PHONE: 925.256.4700  
FAX: 925.256.4701  
www.ccta.net

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## MEMORANDUM

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To: Matt Todd, TRANSPAC  
Chris Weeks, SWAT  
Robert Sarmiento, TRANSPAN  
Diane Friedmann, TVTC  
John Nemeth, WCCTAC  
Nate Levine, LPMC

From: Timothy Haile, Executive Director 

Date: May 12, 2025

Re: Items of interest for circulation to the Regional Transportation Planning Committees (RTPCs)

---

At its April 16, 2025 meeting, the Authority discussed and approved the following agenda item recommendations, which may be of interest to the Regional Transportation Planning Committees:

- A. *The Authority Board received an informational quarterly project status report of the current Measure projects for January – March 2025.*
- B. *The Authority Board approved the 2026 State Transportation Improvement Program (STIP) application screening and scoring criteria, and issuance of the Call for Projects.*
- C. *The Authority Board received an informational quarterly project status report for Transportation for Livable Communities and Pedestrian, Bicycle, and Trail Facilities Projects for January – March 2025.*
- D. *The Authority Board received an informational update on the operations at GoMentum Station after a full year of operations by the Authority and Next Generation Mobility, including an update on deliverables required in*

*Agreement No. GMS.006. Staff also provided an update on the status of GoMentum Station 2.0, including plans for expansion.*

- E. The Authority Board approved the Authority's Countywide Broadband Strategic Plan and Executive Summary.*
- F. The Authority Board received an informational update on the development of the Countywide Transportation Plan and the Blueprint.*

**\*To view the full meeting packet with additional agenda item information, please visit our meetings webpage [here](#). Attachments to the Authority Board packet can be found in the Administration and Projects Committee and Planning Committee packets as referenced in the staff report.**



COMMISSIONERS

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## MEMORANDUM

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To: Matt Todd, TRANSPAC  
Chris Weeks, SWAT  
Robert Sarmiento, TRANSPLAN  
Diane Friedmann, TVTC  
John Nemeth, WCCTAC  
Nate Levine, LPMC

From: Timothy Haile, Executive Director

Date: May 29, 2025

Re: Items of interest for circulation to the Regional Transportation Planning  
Committees (RTPCs)

---

Timothy Haile,  
Executive Director

At its May 21, 2025 meeting, the Authority discussed and approved the following agenda item recommendations, which may be of interest to the Regional Transportation Planning Committees:

- A. *The Authority Board authorized the Executive Director or designee to execute a Memorandum of Understanding with the City of Concord in support of the Connected Vehicle/Autonomous Vehicle (CV/AV) Program to offer a unique and innovative opportunity to accelerate the research, development, testing, deployment and commercialization of CV applications and AV technologies on the former Concord Naval Weapons Station.*
- B. *The Authority Board approved the Draft 2050 Blueprint for inclusion in the Contra Costa Comprehensive Countywide Transportation Plan development framework.*
- C. *The Authority Board authorized the Chair to execute Agreement No. 720 with Advanced Mobility Group to complete the Countywide Safe Routes to School project.*

**\*To view the full meeting packet with additional agenda item information, please visit our meetings webpage [here](#). Attachments to the Authority Board packet can be found in the Administration and Projects Committee and Planning Committee packets as referenced in the staff report.**

**TRANSPAC**  
**Transportation Partnership and Cooperation**  
Clayton, Concord, Martinez, Pleasant Hill, Walnut Creek and Contra Costa County  
1320 Mount Diablo Blvd, Suite # 206, Walnut Creek, CA 94596  
(925) 937-0980

May 16, 2025

Timothy Haile  
Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

**RE: Status Letter for TRANSPAC Meeting – May 8, 2025**

Dear Mr. Haile:

The TRANSPAC Committee met on May 8, 2025. The following is a summary of the meeting and action items:

1. The Board accepted the quarterly financial report for the period ended March 31, 2025.
2. The Board appointed Srinivas Muktevi as the TRANSPAC TAC alternate appointment to the CCTA Technical Coordinating Committee for the term April 1, 2025 – March 31, 2027.
3. The Board received information on the TRANSPAC Work Plan and Budget for Fiscal Year 2025/2026.
4. The Board received information about TRANSPAC Planning Commissioner Vacancies.
5. The Board received information on Measure J Line 21A Program.
6. The Board received information on State Route 4 Vision Corridor Study.

Please contact me at (925)-937-0980, or email at [matt@graybowenscott.com](mailto:matt@graybowenscott.com) if you need additional information.

Sincerely,

*Matthew Todd*

Matthew Todd  
Managing Director

cc: TRANSPAC Representatives; TRANSPAC TAC and staff  
Matt Kelly and John Hoang, CCTA Staff  
Robert Samlento, TRANSPAC; Susannah Meyer, Chair, TRANSPAC  
Chris Weeks, SWAT; Mark Armstrong, Chair, SWAT  
John Nemeth, WCCTAC; Cameron Sasal, Chair, WCCTAC  
Tarienne Grover, CCTA Staff  
Sue Noack, Andrei Obolenskiy

# TRANSPLAN COMMITTEE

## EAST COUNTY TRANSPORTATION PLANNING

Antioch • Brentwood • Oakley • Pittsburg • Contra Costa County  
30 Muir Road, Martinez, CA 94553

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May 13, 2025

Mr. Timothy Haile, Executive Director  
Contra Costa Transportation Authority  
2999 Oak Road, Suite 100  
Walnut Creek, CA 94597

Dear Mr. Haile:

The TRANSPLAN Committee undertook the following activities during its meeting on May 8, 2025:

1. Received a presentation on the State Route 4 Vision Study from Contra Costa Transportation Authority staff. The Committee expressed concern about the reliability of federal funding as a potential fund source to implement the projects recommended in the study.
2. Adopted the TRANSPLAN FY 2025/26 Budget and Work Program.

Should you have any questions, please feel free to contact me at 925-655-2918 or [robert.sarmiento@dcd.cccounty.us](mailto:robert.sarmiento@dcd.cccounty.us).

Sincerely,



Robert Sarmiento  
TRANSPLAN Staff

c: TRANSPLAN Committee	M. Todd, TRANSPAC	J. Hoang, CCTA
A. Shields, TVTC	J. Nemeth, WCCTAC	T. Grover, CCTA
C. Weeks, SWAT	D. Elkins, CCTA	TRANSPLAN TAC

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Phone: 925.655.2918    ::::    [robert.sarmiento@dcd.cccounty.us](mailto:robert.sarmiento@dcd.cccounty.us)    ::::    [www.transplan.us](http://www.transplan.us)



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## TRANSPAC BOARD Meeting **STAFF REPORT**

**Meeting Date:** June 12, 2025

<b>Subject:</b>	<b>TRANSPORTATION MEETINGS ATTENDED BY STAFF</b>
<b>Summary of Issues</b>	Staff members regularly attend transportation-related meetings outside of the TRANSPAC Board and Technical Advisory Committee meetings. This report provides a summary of the outside meetings attended.
<b>Recommendations</b>	For information only.
<b>Attachment(s)</b>	None.

### Background

To support TRANSPAC's mission and stay informed on regional transportation initiatives, staff participate in external meetings that address key topics and foster collaboration with partner agencies.

Staff have attended the following meetings:

<b>Meeting</b>	<b>Date</b>
Next Generation Fare Gate Press Conference	5/29/25

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*TRANSPAC Board Meeting* **STAFF REPORT**

**Meeting Date:** June 12, 2025

<b>Subject:</b>	<b>SUBREGIONAL TRANSPORTATION MITIGATION PROGRAM – DEVELOPMENT PROJECT TRACKING</b>
<b>Summary of Issues</b>	As part of the TRANSPAC Subregional Transportation Mitigation Program (STMP), the Committee tracks local development projects as a standing item in order to monitor potential impacts to Routes of Regional Significance within local jurisdictions.
<b>Recommendation(s)</b>	For information only.
<b>Option(s)</b>	None.
<b>Financial Implications</b>	No TRANSPAC financial implications.
<b>Attachment(s)</b>	1. TRANSPAC Development Project Tracker

## TRANSPAC DEVELOPMENT PROJECT TRACKER

LEAD AGENCY	GEOGRAPHIC LOCATION (City, Region, etc.)	NOTICE / DOCUMENT	PROJECT NAME	DESCRIPTION	COMMENT DEADLINE	NOTES
Contra Costa County	Discovery Bay	General Plan Amendment, Traffic Impact Analysis (TBA)	<b>Cecchini Ranch</b>	545 acres of agricultural lands to be developed into 2,000 units of Adult Residential Living, light industrial space, sports parks, community park with community center, boat and RV storage, open space, preserved wetlands, and a fire station. (February 2025)		
City of Walnut Creek	Walnut Creek	Traffic Study (TBA)	<b>Mitchell Townhomes</b>	400+ townhomes at Shadelands/Mitchell [March 2025]		

NEW PROJECTS						
LEAD AGENCY	GEOGRAPHIC LOCATION (City, Region, etc.)	NOTICE / DOCUMENT	PROJECT NAME	DESCRIPTION	COMMENT DEADLINE	NOTES
*City of Concord	Concord	Traffic Study	Clayton Road Retail	Retail and QSR at 4290 Clayton Road [April]		
*City of Concord	Concord	Traffic Study	Bel Air Shopping Center	Construction of new 31,000 square foot retail building to replace 20,000 square foot one torn down at 4494 Treat Boulevard [April]		

\* The TAC discussed this project and determined that it is unlikely to trigger the STMP process/requirements and will not be carried forward for further monitoring.

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## **TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** June 12, 2025

<b>Subject:</b>	<b>TRANSPAC WORK PLAN AND BUDGET FOR FISCAL YEAR 2025/2026</b>
<b>Summary of Issues</b>	The TRANSPAC Joint Exercise of Power Agreement (JPA) specifies that TRANSPAC shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay to fund TRANSPAC. TRANSPAC has also adopted an annual work plan in conjunction with the budget.
<b>Recommendations</b>	Approve the FY 2025/2026 Work Plan and Budget and the GBS Managing Director and Clerk of the Board contract amendment for FY 2025/2026 (consistent with budget assumptions), by a vote of four or more Board members present, per the TRANSPAC JPA.
<b>Financial Implications</b>	The TRANSPAC budget projects the costs associated with TRANSPAC operations and identifies the level of funds required, including member contributions, to be included in the TRANSPAC FY 2025/2026 Budget. The method to determine the proportional amount each agency would be required to pay of any member contribution will be based on the formula specified in the TRANSPAC JPA. Based on the approved budget, each member agency will be requested to contribute funds to support the TRANSPAC operations for FY 2025/2026.
<b>Options</b>	Options include: Direct staff to modify the draft workplan or budget
<b>Attachment(s)</b>	A. TRANSPAC FY 2025/2026 DRAFT Work Plan B. TRANSPAC FY 2025/2026 DRAFT Budget C. TRANSPAC FY 2024/2025 Work Plan D. TRANSPAC FY 2024/2025 Budget E. GBS Contract Amendment # 14 for FY 2025/2026

### Background

The TRANSPAC Bylaws specify the Board shall adopt a budget that includes operational expenses and the proportional amount each agency will be required to pay and that the Board shall appoint a Managing Director to administer the day-to-day activities of TRANSPAC and report to the Board. The FY 2025/2026 budget is similar to the previous year with the Managing Director / Administration Support Contract being the largest annual expense.

### Work Plan

TRANSPAC considers the annual work plan in conjunction with review of an annual budget. The work plan priority tasks are intended to be evaluated on a regular basis to allow for the affirmation or revision of priorities. The work plan is based on identified priorities and current trends and topics in regional transportation such as the progress of the Countywide Transportation Plan (CTP), Transportation Demand Management (TDM), Safe Routes to School Program (SR2S), EV technology and Infrastructure and regional project coordination. Items also include tasks that TRANSPAC would perform in any event (i.e. Measure J Line 20a programming cycle).

At the April TRANSPAC TAC and May TRANSPAC Board meeting, staff presented a Draft 2025/2026 Work Plan for review and comment. The discussion covered topics for consideration that have been included in the attached version of the work plan, including:

- Include TRANSPAN, as well as SWAT, as neighboring RTPCs that can be coordinated with,
- Include the new transit pass program, a potential common item of interest,
- Add TFCA programming tasks (under the new TFCA programming policies approved by CCTA in 2024),
- Include the tracking of development project environmental documents.
- Clarification on coordination efforts with neighboring RTPCs
- Clarification on the Line 21a Program and recent history

Staff has included the Draft 2025/2026 Work Plan in the attached material. The work plan for the current fiscal year is also included for reference.

### Budget

The FY 2025/2026 budget continues to include similar expense categories from prior year budgets.

- The Managing Director / Administration Support Contract is the largest annual expense. The GBS contract for Managing Director / Administration Support Contract is proposed at \$326,000. This is a 4.5% increase over the current year contract. The contract level is based on a combination of factors including tasks associated with programs like the Line 20A program and TFCA program (will have call for projects processes for both), and economy/inflation factors.
- A new multiyear audit contract was procured, starting with the FY 2023/2024 audit, and with that contract we have an annual audit cost defined for up to the next 4 years. The annual audit costs in the new contract include an annual escalation factor.
- In the past, the city of Martinez agreed to take on certain maintenance requirements for the Pacheco Transit Hub/Park and Ride lot. It was agreed at that time to provide funds from Measure J Line 19A (Additional Bus Service Enhancements) and TRANSPAC to provide funds for a portion of the costs. We continue to honor the commitment made to support the maintenance of the City of Martinez Pacheco Transit Hub/Park and Ride lot.
- The City of Pleasant Hill Finance Department continues to provide excellent service as they fulfill the Treasurer role of TRANSPAC. The city staff are proposed to continue in this role at a similar cost to the current year and provide services including maintaining our financial accounts, working with our auditor, and paying our invoices.

- The contingency line item (\$35,000) represents about 10% of the operations budget.
- The Project Reserve funds that supported the completed I-680 / Monument Boulevard Bicycle and Pedestrian Improvement Feasibility study are from previously collected funds and do not impact the annual contribution request level. The use of the remaining funds is an open question, with the range of options from reserving the funds for another one time project/task to utilizing the funds for our typical annual expenses.

The formula to distribute the member contributions among the six TRANSPAC local agencies is specified in the TRANSPAC JPA, and includes:

- Part A - 50% of the contribution level evenly split among the six local agencies, and
- Part B - 50% split by the Measure J return to source distribution levels. The Measure J return source formula is based on a combination of a jurisdiction's population and road miles.

Member contributions for TRANSPAC from 2018 to 2020 were stable and we were able to lower the 2021 member contribution to account for uncertainty of the initial year of COVID. Since 2021, we have had a more typical growth pattern. It is proposed to collect \$339,000 in member contributions for the upcoming fiscal year, about a 9.7% increase relative to the current year. The member contribution request increase is largely due to the use of reserve funds in FY 2024/2025 to cover the costs of the amendment to the Managing Director contract.

The detail of the member contribution breakdown is included in the attached draft budget material as well as the following tables.

	Measure J Information		PROPOSED TRANSPAC MEMBER CONTRIBUTION		
JURISDICTION	RTS Allocation	RTS %	Part A Equally distributed	Part B Based on RTS Allocation	Total Budget Contribution
Clayton	\$ 315,885	5.10%	\$ 28,250	\$ 8,652	\$ 36,902
Concord	\$ 2,156,177	34.84%	\$ 28,250	\$ 59,059	\$ 87,309
Martinez	\$ 747,525	12.08%	\$ 28,250	\$ 20,475	\$ 48,725
Pleasant Hill	\$ 766,361	12.38%	\$ 28,250	\$ 20,991	\$ 49,241
Walnut Creek	\$ 1,297,423	20.97%	\$ 28,250	\$ 35,537	\$ 63,787
CC County	\$ 904,839	14.62%	\$ 28,250	\$ 24,874	\$ 53,034
<b>TOTAL</b>	<b>\$ 6,188,210</b>	<b>100%</b>	<b>\$ 169,500</b>	<b>\$ 169,500</b>	<b>\$ 339,000</b>

Notes

Return to Source (RTS)

Contra Costa County component based on Central County portion of the agency (25% of overall)

May include minor errors due to rounding

## TRANSPAC Member Contribution History

JURISDICTION	PAST						PROPOSED
	19/20	20/21	21/22	22/23	23/24	24/25	25/26
Clayton	\$ 24,969	\$ 23,292	\$ 27,150	\$ 30,372	\$ 32,488	\$ 33,637	\$ 36,902
Concord	\$ 57,910	\$ 54,064	\$ 63,449	\$ 71,788	\$ 76,781	\$ 79,583	\$ 87,309
Martinez	\$ 32,590	\$ 30,411	\$ 35,363	\$ 39,737	\$ 42,843	\$ 44,413	\$ 48,725
Pleasant Hill	\$ 32,927	\$ 30,726	\$ 35,765	\$ 40,225	\$ 43,342	\$ 44,884	\$ 49,241
Walnut Creek	\$ 42,065	\$ 39,263	\$ 45,947	\$ 51,993	\$ 55,959	\$ 58,143	\$ 63,878
CC County	\$ 34,539	\$ 32,245	\$ 37,822	\$ 42,883	\$ 46,588	\$ 48,341	\$ 53,034
<b>TOTAL</b>	<b>\$ 225,000</b>	<b>\$ 210,000</b>	<b>\$ 245,496</b>	<b>\$ 277,000</b>	<b>\$ 298,000</b>	<b>\$ 309,000</b>	<b>\$ 339,000</b>
		-6.67%	16.90%	12.83%	7.58%	3.69%	9.7%
<b>Measure J Annual Revenue (\$ x millions)</b>							
	\$ 93.5	\$ 107.3	\$ 120.3	\$ 123.5	\$ 121.7	TBD	TBD
	-3.25%	14.75%	12.16%	2.66%	-1.49%	TBD	TBD

### Notes

May include minor errors due to rounding

The Draft FY 2025/2026 TRANSPAC budget is included in the attached material. The budget for the current fiscal year is also included for reference.

### Managing Director and Clerk of the Board Contract Amendment

Gray Bowen Scott (GBS) was selected to perform the TRANSPAC Managing Director duties in late 2016, through a procurement process, with options for TRANSPAC to extend the contract on an annual basis. The Secretary / Clerk services component was added to the contract in November 2019. TRANSPAC has a contract with GBS for Managing Director and Secretary/Clerk services with the term through June 30, 2025 providing services on a time and materials basis. GBS is proposing the similar staff, with Matt Todd performing the Managing Director duties and Tiffany Gephart performing the Secretary / Clerk services. The proposed amendment to the contract adds \$326,000 for the FY 2025/2026 contract and is consistent with the proposed budget assumptions. A draft contract amendment extending the term one year and adding the required contract funding is included in the attached material.

### Schedule

The overall schedule proposed for the work plan and budget process for fiscal year 2025/2026 is detailed below.

	<b>TRANSPAC Committee Actions</b>
<b>April 2025</b>	<i>TAC</i> Review draft 2025/2026 work plan and budget
<b>May 2025</b>	<i>Board</i> Review draft 2025/2026 work plan and budget Closed Session for Employee Review
<b>June 2025</b>	<i>Board</i> Approve final 2025/2026 work plan and budget Approve FY 2025/2026 Managing Director contract



## TRANSPAC

## DRAFT 2025 / 2026 WORK PLAN

Strategic Planning Discussion Identified Work

- Countywide Transportation Plan
  - Coordinate with CCTA and monitor progress
- Regional Coordination
  - Coordinate with partner agencies to review and discuss items of interest including:
    - Coordination with CCTA:
      - INNOVATE 680 Project
      - Accessible Transportation Strategic Plan
      - SR239 Project
      - Countywide Smart Signals Project
      - Countywide VMT Mitigation Framework
      - SR4 Vision Study
      - Countywide Emergency Evacuation Plan
      - Pedestrian Needs Assessment Study
      - Vision Zero Program
    - TDM 2.0
      - Coordination with CCTA on TFCA funding priorities for Countywide as well as subregional programs/projects
      - Coordination with 511 Contra Costa to maximize benefits of the available Transportation Demand Management Tools, including identifying projects to submit to be funded with TFCA
    - Monitor Concord Naval Weapon Station Development
    - Coordination with MTC
      - Regional Active Transportation Network
  - SWAT / TRANSPLAN
    - Items of interest could include the INNOVATE 680 Program and a transit pass program
- Project Delivery Coordination
  - Continue researching opportunities for local agency coordination and project delivery efficiencies
    - Explore project types that could be delivered within a partnership structure
- Schools
  - Work with school district staff and other partner agencies to address congestion (including working with the Cities and their existing and ongoing coordination efforts), safety, and enforcement issues
  - Coordinate with CCTA, 511 Contra Costa, County Connection and Central County school districts to promote walk and bike to school events, and monitor progress of the Countywide SR2S Program (see also Regional Coordination / TDM 2.0)
  - Prioritize funding opportunities for school related improvements, including SR2S and complete streets

# TRANSPAC

## 2025 / 2026 WORK PLAN

- Explore the role of transit services and how they facilitate safe routes to schools, (including student transit fare programs)
- Arterial Coordination
  - Coordination within the TRANSPAC sub area for major arterials (Routes of Regional Significance)
- Electric Vehicle Charging Infrastructure
  - Work with CCTA, BAAQMD, and TRANSPAC agencies to implement EV charging infrastructure across a wide array of local communities and including infrastructure for multifamily housing
- Transportation and Housing
  - Monitor transportation policies as they arise related to state housing programs and other regional housing policies (RHNA, MTC TOC Policy, etc.).
- TRANSPAC JPA Review

### Ongoing / Existing Tasks

- Measure J Line 15 / 20A (Senior and Disabled Transportation)
  - Line 20a Call for Projects and Programming (for FY 2026-2027 and FY 2027-2028) (provides additional funds for senior and disabled transportation programs in the TRANSPAC RTPC area)
  - Project update/status reports
  - Monitor the Accessible Transportation Strategic Plan Task Force (ATSP)
- General Programming Tasks
  - TFCA
  - Measure J
    - Line 10 (BART Parking, Access, and Other Improvements) (as needed)
    - Line 19a (Additional Bus Service Enhancements) (as needed)
    - Line21a (Safe Transportation for Children) (as needed)

### Administrative Tasks

- Quarterly and Year End Financial Reporting
- Appointments
  - CCTA Board Representative
  - Other CCTA Committee Appointments
- Subregional Transportation Mitigation Program – Development Project Tracking
- FY 2024/2025 Audit
- 2026 Meeting Schedule
- Administration of Conflict of Interest Form 700 process
- 2025/2026 Workplan and Budget
- Administration of Contracts and Invoices

TRANSPAC 2025-2026 BUDGET						
EXPENDITURES						
			2024-2025		2025-2026	
Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)			\$ 312,000		\$ 326,000	
Legal Services - expenses would be incurred on a time and material basis			\$ -		\$ -	
Web Site - Maintain / Enhance (time and material based expenses)			\$ 5,000		\$ 5,000	
Audit Services			\$ 6,000		\$ 5,000	
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ 10,000		\$ 10,000	
Pleasant Hill City/Fiscal Administration			\$ 3,000		\$ 3,000	
<b>Subtotal</b>			<b>\$ 336,000</b>		<b>\$ 349,000</b>	
Contingency			\$ 30,000		\$ 35,000	
Project Reserve - This line represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. The increase in the balance reflects unexpended funds from the completed contracts			\$ 41,500		\$ 41,500	
<b>Total</b>			<b>\$ 407,500</b>		<b>\$ 425,500</b>	
REVENUES						
			2024-2025		2025-2026	
Member Agency Contributions			\$ 309,000		\$ 339,000	
Carryover Balance			\$ 57,000		\$ 45,000	
Project Reserve Carryover Balance			\$ 41,500		\$ 41,500	
<b>Total</b>			<b>\$ 407,500</b>		<b>\$ 425,500</b>	
NOTES:						
-TRANSPAC does not have any direct employees. Staff positions provided through contract.						

TRANSPAC 2025-2026 BUDGET							
TRANSPAC MEMBER AGENCY CONTRIBUTION ALLOCATION FORMULA METHODOLOGY							
PART A	Each jurisdiction contributes 50% of the TRANSPAC Member Agency Contributions based on an equal (1/6) share of the annual budget amount.					\$	169,500
PART B	The remaining 50% share of the TRANSPAC Member Agency Contributions is calculated on the most recent percentage of Measure J "return to source" funds received by each jurisdiction.					\$	169,500
PART A		ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET					
				50% SHARE OF ANNUAL			
				MEMBER AGENCY			
JURISDICTION		CONTRIBUTION BUDGET					PER JURISDICTION
		PER JURISDICTION					EQUALS
							(R)
CLAYTON		1/6					\$ 28,250
CONCORD		1/6					\$ 28,250
MARTINEZ		1/6					\$ 28,250
PLEASANT HILL		1/6					\$ 28,250
WALNUT CREEK		1/6					\$ 28,250
CONTRA COSTA COUNTY		1/6					\$ 28,250
TOTAL							\$ 169,500

TRANSPAC 2025-2026 BUDGET							
ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET							
	PART B	MEASURE J RTS \$s	MEASURE J RTS %	\$ FROM RTS			Total for
JURISDICTION		Allocation		PART B		PART A	Jurisdiction
CLAYTON		\$ 315,885	5.10%	\$ 8,652		\$ 28,250	\$ 36,902
CONCORD		\$ 2,156,177	34.84%	\$ 59,059		\$ 28,250	\$ 87,309
MARTINEZ		\$ 747,525	12.08%	\$ 20,475		\$ 28,250	\$ 48,725
PLEASANT HILL		\$ 766,361	12.38%	\$ 20,991		\$ 28,250	\$ 49,241
WALNUT CREEK		\$ 1,297,423	20.97%	\$ 35,537		\$ 28,250	\$ 63,787
CONTRA COSTA COUNTY ^		\$ 904,839	14.62%	\$ 24,784		\$ 28,250	\$ 53,034
<b>TOTAL</b>		\$ 6,188,210		\$ 169,500		\$ 169,500	\$ 339,000
^Estimated at 25% of allocation (\$3,619,357)							
Based on DRAFT - FY 2025-26 Return To Source Projections							

# TRANSPAC

## 2024 / 2025 WORK PLAN

### Strategic Planning Discussion Identified Work

- Countywide Transportation Plan
  - Coordinate with CCTA and monitor progress
- Regional Coordination
  - Coordinate with partner agencies to review and discuss items of interest including:
    - Coordination with CCTA:
      - INNOVATE 680 Project
      - Accessible Transportation Strategic Plan
      - SR239 Project
      - Countywide Smart Signals Project
      - Countywide VMT Mitigation Framework
    - TDM 2.0
      - Coordination with CCTA on TFCA funding priorities for Countywide as well as subregional programs/projects
      - Coordination with 511 Contra Costa to maximize benefits of the available Transportation Demand Management Tools, including identifying projects to submit to be funded with TFCA
    - Monitor Concord Naval Weapon Station Development
    - Coordination with MTC
      - Regional Active Transportation Network
  - SWAT
    - Items of interest could include the INNOVATE 680 Program.
- Project Delivery Coordination
  - Continue researching opportunities for local agency coordination and project delivery efficiencies
    - Explore project types that could be delivered within a partnership structure
- Schools
  - Work with school district staff and other partner agencies to address congestion (including working with the Cities and their existing and ongoing coordination efforts), safety, and enforcement issues
  - Coordinate with CCTA, 511 Contra Costa and Central County school districts to promote walk and bike to school events, and monitor progress of the Countywide SR2S Program (see also Regional Coordination / TDM 2.0)
  - Prioritize funding opportunities for school related improvements, including SR2S and complete streets
  - Explore the role of transit services and how they facilitate safe routes to schools

# TRANSPAC

## 2024 / 2025 WORK PLAN

- Arterial Coordination
  - Coordination within the TRANSPAC sub area for major arterials (Routes of Regional Significance)
- Electric Vehicle Charging Infrastructure
  - Work with CCTA, BAAQMD, and TRANSPAC agencies to implement EV charging infrastructure across a wide array of local communities and including infrastructure for multifamily housing
- Transportation and Housing
  - Monitor transportation policies as they arise related to state housing programs and other regional housing policies (RHNA, MTC TOC Policy, etc.).
- TRANSPAC JPA Review

### Ongoing / Existing Tasks

- Measure J Line 20A
    - Line 20a Progress Reporting for Current Projects
  - General Programming Tasks
    - Measure J
      - Line 10 (BART Parking, Access, and Other Improvements) (as needed)
      - Line 19a (Additional Bus Service Enhancements) (as needed)
  - Line 20a (Additional Senior and Disabled Transportation) (as needed)
- Other potential items
- Project update/status reports
  - Review of the CCTA Pedestrian Needs Assessment Study

### Administrative Tasks

- Quarterly and Year End Financial Reporting
- Appointments
  - CCTA Board Representative
  - Other CCTA Committee Appointments
- FY 2023/2024 Audit
- Procure new contact for auditing services
- 2025 Meeting Schedule
- Administration of Conflict of Interest Form 700 process
- 2024/2025 Workplan and Budget
- Administration of Contracts and Invoices

TRANSPAC 2024-2025 BUDGET						
EXPENDITURES						
			2023-2024		2024-2025	
Managing Director / Admin Support Contract (time and material based expenses) (includes printing, postage & supplies)			\$ 286,000		\$ 312,000	
Legal Services - expenses would be incurred on a time and material basis			\$ -		\$ -	
Web Site - Maintain / Enhance (time and material based expenses)			\$ 5,000		\$ 5,000	
Audit Services			\$ 4,500		\$ 6,000	
City of Martinez - Pacheco Transit Hub / Park & Ride Lot Maintenance			\$ 10,000		\$ 10,000	
Pleasant Hill City/Fiscal Administration			\$ 3,000		\$ 3,000	
<b>Subtotal</b>			<b>\$ 308,500</b>		<b>\$ 336,000</b>	
Contingency			\$ 25,000		\$ 30,000	
Project Reserve - This line represents the budget to fund the I-680 / Monument Blvd. Bicycle and Pedestrian Improvement Feasibility study. The increase in the balance reflects unexpended funds from the completed contracts			\$ 41,500		\$ 41,500	
<b>Total</b>			<b>\$ 375,000</b>		<b>\$ 407,500</b>	
REVENUES						
			2023-2024		2024-2025	
Member Agency Contributions			\$ 298,000		\$ 309,000	
Carryover Balance			\$ 56,877		\$ 57,000	
Project Reserve Carryover Balance			\$ 41,500		\$ 41,500	
<b>Total</b>			<b>\$ 396,377</b>		<b>\$ 407,500</b>	
NOTES:						
-TRANSPAC does not have any direct employees. Staff positions provided through contract.						





TRANSPAC 2024-2025 BUDGET							
ALLOCATION FORMULA FOR MEMBER AGENCY CONTRIBUTION REVENUE BUDGET							
	PART B	MEASURE J RTS \$\$	MEASURE J RTS %	\$ FROM RTS			Total for
JURISDICTION		Allocation		PART B		PART A	Jurisdiction
CLAYTON		\$ 315,885	5.10%	\$ 7,887		\$ 25,750	\$ 33,637
CONCORD		\$ 2,156,177	34.84%	\$ 53,833		\$ 25,750	\$ 79,583
MARTINEZ		\$ 747,525	12.08%	\$ 18,663		\$ 25,750	\$ 44,413
PLEASANT HILL		\$ 766,361	12.38%	\$ 19,134		\$ 25,750	\$ 44,884
WALNUT CREEK		\$ 1,297,423	20.97%	\$ 32,393		\$ 25,750	\$ 58,143
CONTRA COSTA COUNTY ^		\$ 904,840	14.62%	\$ 22,591		\$ 25,750	\$ 48,341
<b>TOTAL</b>		\$ 6,188,211		\$ 154,500		\$ 154,500	\$ 309,000
^Estimated at 25% of allocation (\$3,619,360)							
Based on DRAFT - FY 2024-25 Return To Source Projections							

**TRANSPAC**  
**PROFESSIONAL SERVICES AGREEMENT**  
**AMENDMENT #14**

This Fourteenth Amendment to Agreement for Consulting Services is entered into on June 12, 2025 between the Central Contra Costa Transportation/Land Use Partnership ("TRANSPAC") and William R. Gray and Company, Inc., DBA Gray-Bowen-Scott, (Consultant).

**RECITALS**

- A. TRANSPAC and Consultant entered into a Professional Services Agreement for Agency Management and Administration on December 8, 2016; and
- B. The Professional Services Agreement contained an initial not to exceed sum of \$125,000, the amount estimated to cover the cost of services for about a 12 month period.
- C. The TRANSPAC Board, on October 12, 2017, approved an additional \$113,259 to the contract to bring the total not to exceed value to \$238,259, the value projected to be required for the remaining Agency Management and Administration services to be provided through June 30, 2018; and
- D. The TRANSPAC Board, on July 12, 2018, approved an additional \$135,000 for the Agency Management and Administration and the extension of the contract to bring the total not to exceed value to \$373,259 for 2018/2019 services, the value projected to be required for the services to be provided through June 30, 2019; and
- E. The TRANSPAC Board, on November 8, 2018, approved a scope of work and cost of the additional work of \$39,000 for the Monument Blvd / I-680 Bicycle and Pedestrian Improvements Feasibility Study Project Management Scope of Work; and
- F. The TRANSPAC Board, on July 3, 2019, approved an additional \$30,000 for the Agency Management and Administration and the extension of the contract to bring the total not to exceed value to \$442,259 for 2019/2020 services through September 30, 2019; and
- G. The TRANSPAC Board, on September 12, 2019, approved an additional \$40,000 for the Agency Management and Administration and the extension of the contract to bring the total not to exceed value to \$482,259 for 2019/2020 services through November 30, 2019; and
- H. The TRANSPAC Board, on December 12, 2019, approved an additional \$146,597 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) and the extension of the contract to bring the total not to exceed value to \$628,856 for services through June 30, 2020; and
- I. The TRANSPAC Board, on June 11, 2020, approved an additional \$201,000 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) and the extension of the contract to bring the total not to exceed value to \$829,856 for services through June 30, 2021; and
- J. The TRANSPAC Board, on June 10, 2021, approved an additional \$233,323 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) and the extension of the contract to bring the total not to exceed value to \$1,063,179 for services through June 30, 2022; and

- K. The TRANSPAC Board, on June 9, 2022, approved an additional \$267,000 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) and the extension of the contract to bring the total not to exceed value to \$1,330,179 for services through June 30, 2023; and
- L. The TRANSPAC Board, on November 10, 2022, approved an additional \$4,079 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) and the extension of the contract to bring the total not to exceed value to \$1,334,258 for services through June 30, 2023; and
- M. The TRANSPAC Board, on June 8, 2023, approved an additional \$286,000 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) and the extension of the contract to bring the total not to exceed value to \$1,620,258 for services through June 30, 2024; and
- N. The TRANSPAC Board, on June 13, 2024, approved an additional \$312,000 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) and the extension of the contract to bring the total not to exceed value to \$1,932,258 for services through June 30, 2025; and
- O. The TRANSPAC Board, on September 12, 2024, approved an additional \$23,000 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) to bring the total not to exceed value to \$1,955,258 for services through June 30, 2025; and
- P. The TRANSPAC Board, on June 12, 2025, approved an additional \$326,000 for the Agency Management and Administration (including Managing Director and Clerk of the Board services) to bring the total not to exceed value to \$2,281,258 for services through June 30, 2026; and
- Q. The parties wish to amend the Agreement.

NOW, THEREFORE, TRANSPAC and Consultant agree as follows:

**MUTUALLY AGREED:**

- 1) Subsection b of Section 2 (Compensation) of the Agreement is amended to read:

In no event shall the total amount paid for services rendered by Consultant under this Agreement exceed the sum of \$2,281,258. This amount is to cover all printing and related costs, and TRANSPAC will not pay any additional fees for printing expenses. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments to Consultant for work performed will be made on a monthly billing basis.

*TRANSPAC Managing Director Contract - Summary of Amendments*

	Contract Approved	Amendment Value	Contract Value
Initial Contract	December 8, 2016	NA	\$125,000
Amendment #1	November 9, 2017	\$113,259	\$238,259
Amendment #2	July 12, 2018	\$135,000	\$373,259
Amendment #3	February 14, 2019	\$39,000	\$412,259
Amendment #4	July 3, 2019	\$30,000	\$442,259
Amendment #5	September 12, 2019	\$40,000	\$482,259
Amendment #6	December 12, 2019	\$146,597	\$628,856
Amendment #7	June 11, 2020	\$201,000	\$829,856
Amendment #8	June 10, 2021	\$233,323	\$1,063,179
Amendment #9	June 9, 2022	\$267,000	\$1,330,179
Amendment #10	November 10, 2022	\$4,079	\$1,334,258
Amendment #11	June 8, 2023	\$286,000	\$1,620,258
Amendment #12	June 13, 2024	\$312,000	\$1,932,258
Amendment #13	September 12, 2024	\$23,000	\$1,955,258
Amendment #14	June 12, 2025	\$326,000	\$2,281,258

*Contract Value by TRANSPAC Fiscal Year Budget / Task*

	MD/Clerk	Monument	TOTAL
FY 16/17 – Managing Director Tasks	\$103,259		\$103,259
FY 17/18 – Managing Director Tasks	\$135,000		\$135,000
FY 18/19 – Managing Director Tasks	\$135,000		\$135,000
Monument Blvd / I-680 Bicycle and Pedestrian Improvements Feasibility Study Project Management		\$39,000	\$39,000
FY 19/20 – Managing Director and Clerk of the Board Tasks	\$216,597		\$216,597
FY 20/21 – Managing Director and Clerk of the Board Tasks	\$201,000		\$201,000
FY 21/22 – Managing Director and Clerk of the Board Tasks	\$237,402		\$237,402
FY 22/23 – Managing Director and Clerk of the Board Tasks	\$267,000		\$267,000
FY 23/24 - Managing Director and Clerk of the Board Tasks	\$286,000		\$286,000
FY 24/25 - Managing Director and Clerk of the Board Tasks	\$335,000		\$335,000
FY 25/26 - Managing Director and Clerk of the Board Tasks	\$326,000		\$326,000
<b>TOTAL</b>	<b>\$2,242,258</b>	<b>\$39,000</b>	<b>\$2,281,258</b>

-FY 16/17 to FY 18/19 includes the Managing Director (MD) tasks, FY 19/20 and forward includes Managing Director and Clerk of the Board tasks

-Monument - Monument Blvd / I-680 Bicycle and Pedestrian Improvements Feasibility Study Project Management

2) That all other items and conditions of the Agreement shall remain in effect.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

TRANSPAC

William R. Gray and Company

By: \_\_\_\_\_  
Carlyn Obringer  
Chairperson

By: \_\_\_\_\_  
Leo Scott  
President

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## **TRANSPAC Board Meeting *STAFF REPORT***

**Meeting Date:** June 12, 2025

<b>Subject:</b>	<b>MEASURE J LINE 21A PROGRAM</b>
<b>Summary of Issues</b>	<p>Measure J Line 21A, 'Safe Transportation for Children,' funds projects to improve transportation access for students. The fund generates approximately \$600,000 annually and has a current balance of \$4.2 million. In recent meetings, TRANSPAC staff presented a framework for a pilot program that would provide fare-free bus rides for students on County Connection in the TRANSPAC area.</p> <p>This program is envisioned to build upon the existing model of the Pass2Class program by broadening student participation and extending access beyond the two months available through Pass2Class at the beginning of the school year. At this meeting, staff will present a programming recommendation to fund the 6-month pilot. Staff will bring a final program framework to the TRANSPAC Board in July pending further discussion with CCTA, SWAT, and County Connection.</p>
<b>Recommendations</b>	<ol style="list-style-type: none"><li>1. Redirect \$37,500 of TRANSPAC TFCA funding, previously allocated for the 2024-2025 Pass2Class program, to the free youth transit fare pilot program</li><li>2. Approve the programming of up to \$130,000 in Measure J Line 21a Funds for the free youth transit fare pilot program; approve the exchange of up to \$37,500 in TRANSPAC TFCA funding to be used for the SWAT portion of County Connection rides, with the understanding that funds will be credited to TRANSPAC in the following programming year. The amount of Measure J funding utilized will be dependent on the amount of TRANSPAC TFCA funding eligible for utilization and/or exchange.</li></ol>
<b>Options</b>	<ol style="list-style-type: none"><li>1. Do not approve redirecting \$37,500 in TRANSPAC TFCA Funding from the Pass2Class program to the free youth transit fare pilot program.</li><li>2. Do not approve the programming of up to \$130,000 in Measure J Line 21a funds for the free youth transit fare</li></ol>

<p><b>Financial Implications</b></p>	<p>pilot program or the exchange of up to \$37,500 in TRANSPAC TFCA funding to be used for the SWAT portion of County Connection rides.</p> <ol style="list-style-type: none"> <li>3. Continue with the fall launch of the 2025 Pass2Class program in the TRANSPAC area as previously agreed and suspend implementation of the free youth transit fare pilot program pending further discussion.</li> <li>4. Provide an alternative programming recommendation and/or direction for the pilot program implementation.</li> </ol> <p>TRANSPAC is responsible for recommendations on how Measure J Line Item 21a funds are to be used in the TRANSPAC subregion. The program resulting from the above process will commit Measure J revenue dedicated to projects that support safe transportation for children for the 2025-2026 fiscal year in the TRANSPAC subregion.</p>
<p><b>Attachment(s)</b></p>	<p>None.</p>

### **Background:**

Measure J Line 21A, "Safe Transportation for Children," funds projects that improve transportation access for students. TRANSPAC is responsible for selecting specific projects to support this goal, which may include programs such as "SchoolPool" and Transit Incentive Programs, pedestrian and bicycle infrastructure, sidewalk construction, and signage. Measure J allocates 0.5% of Measure J sales tax revenue to Line 21A in the TRANSPAC subregion, approximately \$600,000 annually (current year dollars). Measure J Line 21A funds have been used to support 511 Contra Costa programs in the past. There is a balance of about \$4.2 million available for programming to eligible TRANSPAC projects.

Over the last 8 months, staff explored potential programs to best utilize 21a funds. Through many stakeholder discussions including County Connection, SWAT, CCTA and TRANSPAC committees, a pilot program to provide fare-free rides for all students (in the TRANSPAC area) has been identified as the preferred approach. This initiative would build upon the existing programs such as the Pass2Class program.

Beginning in March, staff introduced the concept of the free youth fare pilot program to the TRANSPAC Board and then to the TAC in April.



At the May meetings, staff presented a more detailed framework of the program and received comments summarized below. The program framework has been updated to reflect committee comments where possible.

#### **Pilot program Comments Summary:**

- **Funding approach:** Suggested treating Line 21A funds as an endowment to ensure long-term sustainability.
- **Program evaluation:** Recommended including evaluation during the six-month pilot for potential extension based on available funding.
- **Monitoring and tracking:** Identified need for clear methods to track effectiveness and ridership impact.
- **Budget management:** Noted potential for exceeding budget if ridership grows beyond projections and emphasized need for contingency plans.
- **Marketing:** Highlighted importance of establishing clear marketing strategies and examining associated costs.
- **Cross-regional coordination:** Discussed need to address funding coordination (between TRANSPAC and SWAT) to maintain seamless transit service for students.

#### **Proposed Pilot Program Framework:**

The pilot program under discussion is proposed to be 6-months in duration with County Connection, offering youth (up to 18 years of age) the opportunity to ride any County Connection fixed-route bus fare-free. The start date is slated for the beginning of the school year (in August) pending stakeholder and funding approvals.

#### **Proposed Pilot Program Details:**

**Eligibility:** Youth who appear to be 6-18 years old will be allowed to ride any fixed-route bus fare-free. During this pilot, it will be at the discretion of the operator to determine if a passenger is 6-18 years old. If a passenger tries to board a bus and looks to be over 18 years of age, an operator may ask for proof of age.

**Cost and Funding:** County Connection estimates that the fare recovery for the pilot is \$187,500, which includes \$115,000 for rides in Central County (TRANSPAC) and \$72,500 in the southwest area (SWAT). It has been requested that the program be offered in the entire County Connection service area to provide a seamless experience for riders, particularly for those utilizing the several routes that cross service areas. Staff is in discussions with County Connection, SWAT and CCTA to determine SWAT participation and the possibility of moving forward with the pilot program in the TRANSPAC area only if necessary.

The programming recommendation includes an additional 15% contingency to account for greater program participation than anticipated. It should be noted that the County Connection

fare recovery estimate of \$115,000 for TRANSPAC also accounts for a 15% increase in youth ridership based on past projections. It was agreed that \$130,000 should largely cover any ridership increases.

The potential funding sources for the pilot program include Measure J 21A and TFCA funding. The funding table below includes the estimated subregional share to fund the pilot.

Utilizing Measure J Line 21a funds for the pilot will free up TFCA funding that was previously allocated for the TRANSPAC subregional share of the FY 2024-2025 Pass2Class program. The pilot proposal includes using these TFCA funds (in the amount of \$37,500) to potentially support SWAT trips with the understanding that additional funding will be allocated to TRANSPAC in the next TFCA cycle, effectively functioning as a fund exchange. SWAT does not receive Measure J Line 21A funds. Staff also notes that SWAT has not taken a position on supporting this proposed program or how to fund it. TRANSPAC staff is currently in discussions with CCTA, County Connection, and SWAT regarding this topic.

<b>Table 1 – Projected Program Costs</b>	
<b>Program Area</b>	<b>Estimated Cost</b>
TRANSPAC	\$115,000
TRANSPAC (contingency)	\$15,000
SWAT	\$72,500
<b>Total</b>	<b>\$202,500</b>

<b>Table 2 – Proposed Funding Sources</b>			
<b>Funding Source</b>	<b>TRANSPAC</b>	<b>SWAT</b>	<b>Total</b>
TFCA	-	\$25,000	\$25,000
TFCA (TRANSPAC Transfer)*	-	\$37,500	\$37,500
Measure J Line 21A	\$130,000		\$130,000
SWAT Matching Funds (Source TBD)		\$10,000	\$10,000
<b>Total</b>	<b>\$130,000</b>	<b>\$72,500</b>	<b>\$202,500</b>

*\* TRANSPAC proposes to transfer \$37,500 of their TFCA allocation to support SWAT area youth transit rides as part of an exchange arrangement*

#### **Data Collection:**

County Connection staff discussed several data potential collection capabilities for the pilot program including:

- Monitoring youth ridership at the route level
- Accommodating 511 Contra Costa staff for in-person surveys and/or conducting online surveys to gather demographic information and program benefits.
- Utilizing data from school routes to calculate average youth trip lengths.

- Providing regular reporting on pilot program ridership.

TRANSPAC staff anticipates tracking ridership on a regular basis throughout the pilot and will provide the data to the TRANSPAC Committees.

**Marketing:** The County Connection marketing team developed preliminary branding materials for the pilot and in early discussions offered to market the program through their various channels and absorb the associated costs. CCTA staff expressed interest in unifying the brand identity with that of Pass2Class. Further discussion is needed to solidify the approach and level of involvement from CCTA.

**Title VI Analysis:** At the end of the 6 months, County Connection staff will be required to complete a Title VI analysis and work with County partners to evaluate future deployment options. A Title VI analysis ensures that proposed transit programs comply with the Civil Rights Act by evaluating potential disproportionate impacts on minority or low-income populations. It includes demographic assessment, fare equity analysis, public outreach, and, if needed, adjustments to mitigate any adverse effects. Results are documented and shared for transparency.

Staff seeks Board approval of the recommendation to program Measure J Line 21a and TFCA funding for the pilot program to allow time for the appropriate CCTA approvals, and with the understanding that further implementation details will be solidified in the coming month. Staff will bring a final program framework to the Board in July pending further discussion with CCTA, SWAT, and County Connection.

#### Next Steps

Timeline	Activity
June 2025	-TRANSPAC Board consideration of pilot program funding recommendation -Gain consensus on program implementation with project stakeholders
July 2025	-CCTA Board consideration of TRANSPAC pilot program funding recommendation -Execute funding agreements and finalize pilot program implementation details
August 2025	-Launch six-month pilot program
Winter 2026	-Evaluate pilot results and consider long-term program options

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## TRANSPAC Board Meeting **STAFF REPORT**

**Meeting Date:** June 12, 2025

<b>Subject:</b>	<b>TRANSPORTATION FUND FOR CLEAN AIR (TFCA) FY 2026 FUNDING CYCLE CALL FOR PROJECTS</b>
<b>Summary of Issues</b>	Transportation Demand Management (TDM) includes strategies and initiatives that aim to reduce greenhouse gas (GHG) emissions and Vehicle Miles Traveled (VMT) through the reduction of single occupancy vehicle use. The TFCA grant program funds projects that promote alternatives to single-occupancy vehicles. CCTA released the TFCA FY2025-26 call for projects on May 29, 2025; draft Applications for are due by 5PM on Wednesday, June 18, 2025.
<b>Recommendation</b>	For information only.
<b>Financial Implications</b>	After regional projects are identified by CCTA, TRANSPAC will ultimately be making a recommendation on how to utilize the funds available for TDM activities and other eligible projects in the TRANSPAC subregion. Any program resulting from the recommendation will commit CCTA TFCA and CCTA Measure J revenue to implement the program.
<b>Attachment(s)</b>	A. Transportation Fund for Clean Air Memorandum FY2026 B. <a href="#">Application Form for Call to Projects</a> (link)

### **Background:**

Transportation Demand Management (TDM) strategies aim to reduce greenhouse gas (GHG) emissions and Vehicle Miles Traveled (VMT) by decreasing single occupancy vehicle use. As part of the financing framework for Countywide TDM programs, the Transportation Fund for Clean Air (TFCA) funds projects that reduce air pollution from motor vehicles. CCTA released a FY 2025-26 TFCA call for projects on May 29, 2025 with \$1,891,105 available for allocation. Projects can begin as early as July 1, 2025. Draft applications are due by 5pm, June 18, 2025.

### **Two-Tier Funding Process**

CCTA uses a jobs/housing formula to allocate TFCA funding between countywide and subregional programs. The respective review processes are summarized below.

*Countywide Programs:* CCTA staff works collaboratively with Regional Transportation Planning Committees (RTPCs) to identify programs that benefit the entire county, such as the \$511 Big Win on Transit incentive and Pass2Class program administered by 511 Contra Costa. These

programs are funded based on their actual project costs. Each subregion is considered to receive their proportional share of benefits from these countywide investments - for example, if countywide programs cost \$500,000, Central County is credited with receiving \$153,500 in benefits (30.7% of the total).

*Subregional Programs:* After deducting countywide program costs from the total allocation, remaining funds are distributed to each subregion according to the same formula percentages (30.7% for Central County). TRANSPAC will have the opportunity to review local project proposals and recommend priorities to the CCTA Board, who will then prioritize projects that demonstrate strong cost-effectiveness and vehicle miles traveled reduction.

### **Application and Required Materials**

- Applicants must submit a Project Information Form (see attachment A), [Cost Effectiveness Worksheet](#) (link), and other required documents.
- Reference materials and guidelines are available via SharePoint after survey completion.

Eligible projects include ridesharing programs, clean fuel vehicle purchases, shuttle services, traffic management, telecommuting demonstrations, vehicle buy-back programs, bicycle facility improvements, and infrastructure supporting emission reductions. Projects must meet cost-effectiveness criteria and achieve surplus emission reductions beyond regulatory requirements.

### **Previously Funded Projects:**

- 511 Contra Costa Programs
  - 511 Contra Costa brand
  - Guaranteed Ride Home (GRH)
  - Pass2Class free student bus passes
  - Vanpool incentives
  - \$511 Big Win incentive, including Summer Bike and Winter Walk Challenges and Bike to Work Day program
  - Active 4 Me Program and community engagement initiatives
- Walnut Creek Bikeway Project

**Call for Projects Schedule** (subject to change)

Date	Activity
June	<p><b>Thru June 11</b> - Upon request, CCTA staff provides assistance to Project Sponsors to complete draft project documents.</p> <p><b>June 12</b> – TRANSPAC Committee Meeting.</p> <p><b>June 18, 5pm</b> - Project Sponsors submit draft Project Information Form and Cost Effectiveness Worksheet including budget and TFCA funds request to the Authority.</p> <p><b>June 26</b> – TRANSPAC TAC Meeting – review project submittals.</p>
July	<p><b>July 9</b> - CCTA and Regional Transportation Planning Committees (RTPC) staff review and collaborate on selection of eligible submittals, with input from Project Sponsors.</p> <p><b>July 10</b> - TRANSPAC Board meeting – review project submittals.</p> <p><b>July 11</b> - Project Sponsors informed of Projects moving to final draft with suggested updates.</p> <p><b>July 18, 5pm</b> - Project Sponsor submit final project requests with Project Information and Cost Effectiveness Worksheet.</p>
August	<p><b>Thru August</b> - Selection of recommended Countywide Projects by CCTA Board and selection of recommended Subregional Projects by RTPCs.</p> <p><b>August 28</b> - TRANSPAC TAC Meeting - review subregional projects.</p>
September	<p><b>Sep 11</b> – TRANSPAC committee meeting - review subregional projects.</p> <p><b>Sep 17 (tentative)</b> - Present recommended projects to CCTA Board for approval.</p> <p><b>Sep 25</b> – TRANSPAC TAC meeting.</p>
November	<p><b>Nov 14</b> - Deadline for the Administering Agency (CCTA) to allocate funds identified in the Expenditure Report and submit FYE 2026 projects to the Air District.</p>



CONTRA COSTA  
transportation  
authority

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Newell Americh,  
Chair

Lamar Hernandez-  
Thorpe, Vice Chair

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Paul Fadelli

Federal Glover

Loella Haskew

Chris Kelley

Aaron Meadows

Sue Noack

Scott Perkins

Renata Sos

Timothy Haile,  
Executive Director

## MEMORANDUM

**DATE:** May 28, 2025  
**TO:** Prospective Contra Costa County Project Sponsors  
**FROM:** Danielle Elkins, Deputy Executive Director, Planning, Programs, & Policy  
**SUBJECT:** Transportation Fund for Clean Air (TFCA) 40% Fund Fiscal Year 2025-26 Call for Projects

### **Draft Applications Due by 5PM on Wednesday, June 18**

The Contra Costa Transportation Authority (CCTA) is pleased to announce a Call for Projects in the Transportation Fund for Clean Air (TFCA) 40% Fund for the Fiscal Year (FY) 2025-26 cycle.

In 1991, the California State Legislature authorized the Bay Area Air Quality Management District (Air District) to impose a \$4 surcharge on motor vehicles registered within the Bay Area to fund projects clean air projects. The Air District allocates this revenue through its TFCA program to fund eligible programs and projects. Forty percent (40%) of these TFCA funds are pass-through funds to the designated county Administering Agency in each of the nine counties within the Air District's jurisdiction based on the county's proportionate share of fee-paid vehicle registration. CCTA has been designated as the Administering Agency for the TFCA 40% Fund in Contra Costa County and is responsible for administering the County program including annually adopting a program of projects that meet the legislative requirements of the program.

The FY 2025-26 TFCA 40% Fund Expenditure Plan includes \$1,891,105 in TFCA 40% Fund for allocation. CCTA is required to allocate all funds to eligible projects and programs. The fund year begins July 1, 2025, and projects can also begin as early as July 1, 2025.

All interested parties should review the Air District FYE 2026 TFCA 40% Fund County Program Manager Guidance. All Air District guidelines and requirements apply to this Call for Projects. For further reference, at its meeting on April 17, 2024, the Authority Board approved the TFCA 40% Fund Policy that outlines fund allocation principles and program/project selection procedure.

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Suite 100  
Walnut Creek  
CA 94597  
PHONE:  
925.256.4700  
FAX: 925.256.4701  
www.ccta.net



**Call for Projects Schedule** (subject to change)

Wednesday, May 28, 2025	CCTA Releases TFCA Call for Projects
thru Wednesday, June 11, 2025	Upon request, CCTA staff provides assistance to Project Sponsors to complete draft project documents.
Wednesday, June 18, 2025, 5pm	Project Sponsors submit draft Project Information Form and Cost Effectiveness Worksheet including budget and TFCA funds request to the Authority.
thru Wednesday, July 9, 2025	CCTA and Regional Transportation Planning Committees (RTPC) staff review and collaborate on selection of eligible submittals, with input from Project Sponsors.
Friday, July 11, 2025	Project Sponsors informed of Projects moving to final draft with suggested updates.
Friday, July 18, 2025, 5pm	Project Sponsor submit final project requests with Project Information and Cost Effectiveness Worksheet
thru August 2025	Selection of recommended Countywide Projects by Authority and selection of recommended Subregional Projects by RTPCs
Wednesday, September 17, 2025 (tentative)	Present recommended projects to CCTA Board Authority for approval
September 2025	CCTA and Project Sponsors execute funding agreements.
Friday, November 14, 2025	Deadline for the Administering Agency (CCTA) to allocate funds identified in the Expenditure Report and submit FYE 2026 projects to the Air District

**Application Materials**

To submit an application for project or program funding, applicants must first complete a Microsoft Forms survey. The link to this survey is as follows:

<https://forms.office.com/r/XJjiEEG4Li>

After submittal, CCTA will then respond to the primary email contact provided in the survey with an invitation to access application materials via SharePoint.

Upon receiving the SharePoint link, applicants should review the available reference policy materials and instructional documents. Begin with the "START HERE" document and follow the instructions to complete the required forms to submit your application via SharePoint.

SharePoint folder contents include:

- *Start Here* document outlining the steps to submit projects
- Schedule of Call for Projects activities
- Air District FYE 2026 TFCA 40% Fund County Program Manager Guidance
- Resolution 24-16-G: CCTA Transportation Fund for Clean Air 40% Fund Policy
- Resolution 25-03-G: FY 2025-26 TFCA 40% Fund Expenditure Plan

Required project submittal documents:

- Project Information Form (PIF)
- Pre-Project Cost Effectiveness (CE) worksheets for all project types
- Project Submittal and Benefit Calculation Worksheet
- Reporting forms for project fund year for all project types
- Funding acknowledgment requirements and logos
- Funding Agreement Template

### **Draft Applications Due by 5PM (PST) on Wednesday, June 18**

#### **FOR MORE INFORMATION :**

For more information on this Call for Projects, please contact me at [delkins@ccta.net](mailto:delkins@ccta.net) AND James Hinkamp, Advanced Mobility Group ([james@amobility.com](mailto:james@amobility.com)).

For assistance with completing a draft project request, one-on-one assistance is available on two (2) consecutive Wednesdays: June 4, and June 11, between 9am - 2pm. Please contact James Hinkamp ([james@amobility.com](mailto:james@amobility.com)) to schedule a time.

Sincerely,



Danielle Elkins,  
Deputy Executive Director, Planning, Programs, & Policy